DocuSign Envelope ID: BDC0FFFA-B46A-4357-BB1A-86AF200CC0A7

RESOLUTION NO. 1595

RESOLUTION OF THE MESA WATER DISTRICT BOARD OF DIRECTORS ADOPTING CERTAIN POLICIES CONCERNING DESIGNATED FEES AND CHARGES FOR MISCELLANEOUS SERVICES, SETTING CERTAIN SERVICE-RELATED FEES AND CHARGES EFFECTIVE MAY 22, 2024, MAKING CERTAIN FINDINGS AND SUPERSEDING RESOLUTION NO. 1526

WHEREAS, the Mesa Water District (Mesa Water®) is a county water district organized and operating pursuant to the provisions of the laws of the State of California (State or California); and

WHEREAS, the Board of Directors (Board) of Mesa Water is authorized to fix and collect various fees and charges designed to recover the costs of miscellaneous services, which fees and charges are not property-related fees or changes and are not subject to the provisions or requirements of Proposition 218 (Article XIII C and D of the California Constitution); and

WHEREAS, this Board has duly considered the costs of providing review of development plans for conformance to Mesa Water's plans and specifications, inspecting water facilities constructed by developers and performing other miscellaneous services, as described herein, determined to be necessary by this Board,

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MESA WATER DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. Effective on and after May 22, 2024, the definitions for miscellaneous services of the Mesa Water District shall be established in accordance with the policies set forth in Appendix A, attached hereto and incorporated herein by this reference.

Section 2. Effective on and after May 22, 2024, the fees and charges for miscellaneous services shall be as set forth in Exhibit 1, Schedule of Rates, Fees and Charges, attached hereto and incorporated herein by this reference.

Section 3. The fees and charges for miscellaneous services shall be reviewed every two years by the Board and revised as necessary to reflect implementation of the policies adopted by this Resolution.

Section 4. The fees and charges set forth herein shall be collected in accordance with the provisions of this Resolution and the Mesa Water Rules and Regulations for Water Service.

Section 5. The Board hereby determines that the policies, fees and charges set forth herein are not subject to the provisions and requirements of Proposition 218, as set out in Article XIII C and D of the California Constitution.

Section 6. This Resolution shall, upon adoption, supersede Resolution No. 1526 and all other related actions of the Board governing.

Section 7. This Resolution shall take effect upon adoption.

ADOPTED, SIGNED, and APPROVED this 22nd day of May 2024 by the following roll call vote.

AYES: DIRECTORS: Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES: DIRECTORS:
ABSTAIN: DIRECTORS:
ABSENT: DIRECTORS:

DocuSigned by:
Shawn Dewane
27DA17D0F23544E...
Shawn Dewane
President, Board of Directors

DocuSigned by:
Denise Garcia
F61DD5290CAE4B5...
Denise Garcia, District Secretary

DocuSign Envelope ID: BDC0FFFA-B46A-4357-BB1A-86AF200CC0A7

RESOLUTION NO. 1595

APPENDIX A

RESOLUTION OF THE MESA WATER DISTRICT BOARD OF DIRECTORS ADOPTING CERTAIN POLICIES CONCERNING DESIGNATED FEES AND CHARGES FOR MISCELLANEOUS SERVICES, SETTING CERTAIN SERVICE-RELATED FEES AND CHARGES EFFECTIVE MAY 22, 2024, MAKING CERTAIN FINDINGS AND SUPERSEDING RESOLUTION NO. 1526

DEFINITIONS

The amounts of all current fees and charges listed in this Appendix are set forth in Exhibit 1 of this Resolution.

DocuSign Envelope ID: BDC0FFFA-B46A-4357-BB1A-86AF200CC0A7

Deposits for Potable and Recycled Water Accounts

Water Meter	1 ½ times the average water bill for the account (rounded to the nearest whole dollar)
Accounts Opened by a Customer Whose Previous Account is Part of a Bankruptcy Case	1 ½ times the average water bill for the account (rounded to the nearest whole dollar)
Meter Tests Requested by Customers	Cost of test, to be refunded if the test results indicate the meter was registering inaccurately as defined in the Rules and Regulations for Water Service

Fees Related to Payments

Cost to perform collection activity.

New Service Establishment Fee

Cost associated with opening a new service account with Mesa Water District.

Limits Used in the Billing and Accounts Receivable Process

Minimum Regular Bill	The monthly Basic Charge for the meter size
Minimum Delinquent Bill	The bi-monthly Basic Charge for the 5/8” meter
Minimum Amount Shut-Off (or Receiving a Shut-Off Notice or Shut-Off for Non-Payment)	The minimum delinquent bill amount plus $1.00
Minimum Amount Sent to the Collection Agency	The minimum delinquent bill amount plus $1.00

Backflow Devices

A shut-off notice will be delivered if test results are not received by the due date.

If test results are not received by the due date of the shut-off notice, the service may be terminated at Mesa Water's sole discretion. A restoration fee will be charged and the service will be turned on once the completed test notification is received. All fees for delinquent backflow device notification will be the same as the accounts receivable amounts.

Pressure/Fire Flow Test

A test may be requested by a customer to determine pressure that will be used in the design of fire sprinkler, domestic, or irrigation systems. The costs will be the average amount of time it takes for the two-person crew to perform the test and record the result.

Construction Water Service

Hydrant or construction meters are temporary meters issued for use as a source of water during construction.

Deposit	Based on the cost to replace the meter
Installation Fee	Based on 1 hour clerical time to process application and 0.75 of an hour for a Crew Leader to attach the meter
Moving Fee	Based on 0.75 of an hour for a Crew Leader to move the meter
Penalty	Based on 0.75 of an hour for a Crew Leader to collect or reconnect the meter

New Development

A deposit will be collected on all new development to cover the actual cost for time and materials, including Mesa Water's fully burdened labor rate, for Plan Check, Installation and Inspection work performed. After the work has been completed, the actual cost of the project will be determined and any excess funds from the deposit will be refunded or the Applicant shall be required to pay the costs in excess of the deposit.

Plan Check

The plan review and check requirements for residential and commercial development are significantly different, different plan check deposits will be charged for review of residential plans and commercial plans.

Plans will normally require up to three reviews: one to note changes required conforming to Mesa Water's specifications for construction and the second to confirm the plans were properly revised. Additional reviews may be required.

The minimum plan check deposit for residential development will be the average cost of three reviews of residential plans where one service line will be installed.

The minimum plan check deposit for commercial development will be the average cost of three reviews of commercial plans where one service line will be installed.

When plans include more than one service, an additional deposit will be charged based on the costs of reviewing the additional service.

A service is defined as a service connection, fire hydrant or backflow device.

When only a meter change is requested, a deposit will be charged that recovers Mesa Water's costs of reviewing plans and determining appropriate meter size.

Construction Work Performed by Mesa Water for Customers

Mesa Water shall construct facilities at its cost for the fully burdened hourly rate for labor, material and equipment costs upon approval of the General Manager.

Construction Inspection

Construction inspection deposit schedule shall be established for each of the following types of facilities and shall be based on the average cost for Mesa Water to inspect construction of water related facilities and witness/inspect performance tests of those facilities:

Service connections
Firelines
Meters

Manifolds
Backflow devices
Valves
Chlorination, flushing and water quality testing (health sample)
Weld connections
Shutdowns
After hours inspection
Pressure test

Meter Installations (Potable and Recycled)

The deposit for the installation of meters and manifolds shall be based on the estimated cost for the meter plus a deposit for the actual installation costs.

Construction Performance Bonds

Ten percent of the estimated installation and construction costs as determined by Mesa Water's Engineering Department.

The minimum bond amount will be $1,000.00.

Miscellaneous Fees and Charges

Unauthorized Service and Violations of the Rules and Regulations for Water Service

Unauthorized Restoration of Service (Meter Tampering)	1st offense: 10 times the meter basic charge 2nd offense: 100 times the meter basic charge 3rd and subsequent offenses: $5,000 In addition, the cost of two trips to the location by a Mesa Water Field Customer Service Representative, and the cost of repairing or replacing damaged Mesa Water facilities (based on meter size tampered with and not to exceed $5,000 per occurrence).
Unauthorized Taking of Water From Fire Hydrants, Firelines or Other Mesa Water Facilities	$5,000 per day plus triple the current commodity rate, per Mesa Water's water rate schedule, for water taken
Fine for Violating Mesa Water's Rules and Regulations for Water Service	$5,000 per violation
Violation of Water Conservation Program Ordinance	Cost to install and remove water flow restrictor

Quitclaim Deeds

Mesa Water's costs of processing quitclaim deeds, including the cost of preparing materials for approval by the Board of Directors and recording the deed with the County of Orange Recorder's Office.

Plans and Specifications

Standard Specifications and Drawings for the Construction of Water Facilities and Bidders Documents	Mesa Water's actual vendor cost and employee's fully burdened hourly rate to prepare the document

Records Requests

Photocopies, Black and White, or color copies	Mesa Water's cost of equipment and supplies
Photocopies, Outsourced (e.g. Oversized)	Actual costs
Scanned Copies (PDF/JPEG/TIFF formats)	Mesa Water's cost of equipment
Records Currently in Electronic Format	No charge
California Fair Political Practices Commission Filings and Documents	Costs specified under Government Code §81008
Media	Actual cost to purchase media

DocuSign Envelope ID: BDC0FFFA-B46A-4357-BB1A-86AF200CC0A7

RESOLUTION NO. 1595

EXHIBIT 1

RESOLUTION OF THE MESA WATER DISTRICT BOARD OF DIRECTORS ADOPTING CERTAIN POLICIES CONCERNING DESIGNATED FEES AND CHARGES FOR MISCELLANEOUS SERVICES, SETTING CERTAIN SERVICE-RELATED FEES AND CHARGES EFFECTIVE MAY 22, 2024, MAKING CERTAIN FINDINGS AND SUPERSEDING RESOLUTION NO. 1526

SCHEDULE OF FEES AND CHARGES FOR MISCELLANEOUS SERVICES

Deposits for Potable and Recycled Water Accounts

Water Meter	1 ½ times the average water bill for the account (rounded to the nearest whole dollar)
Accounts Opened by a Customer Whose Previous Account is Part of a Bankruptcy Case	1 ½ times the average water bill for the account (rounded to the nearest whole dollar)
Meter Tests Requested by Customers	Cost of test, to be refunded if the test results indicate the meter was registering inaccurately as defined in the Rules and Regulations for Water Service

Fees Related to Payments

Non-Payment of Bill/Invoice by the Due Date	5% of unpaid account balance, minimum of $48.00 applies to open and closed accounts
Final Notice of Intent to Terminate Service	
First Dwelling Unit	$28.00
Second or More Dwelling Units	$28.00 per dwelling unit
Non-Payment of Final Notice	$31.00
Field Activity on Shut-Off Day	$76.00
Service Restoration (business hours)	$101.00
Service Restoration (after hours)	$189.00
Amounts Past Due Sent to Collection Agency	54% of the total unpaid account balance
Returned Items	$25.00
Payment Extensions	
First	No charge
Second or More	No charge

New Service Establishment Fee

New Service Establishment Fee	$35.00 per account
New Service Establishment Fee – Same Day	$85.00 per account

Limits Used in the Billing and Accounts Receivable Process

Minimum Regular Bill

Meter Size	Minimum
5/8"	$24.58
3/4"	$28.75
1"	$37.10
1-1/2"	$57.97
2"	$83.01
3"	$162.30
4"	$279.15
6"	$600.50
8"	$1,017.82
10”	$1,602.09

Minimum Delinquent Bill	$24.58
Minimum Amount Shut-Off (or receiving a Shut-Off Notice or Shut-Off for Non-Payment)	$25.58
Minimum Amount Sent to the Collection Agency	$25.58

Backflow Devices

Final Notice of Intent to Terminate Service	$168.00
Field Activity Shut-Off Day	$159.00
Service Restoration (business hours)	$112.00
Service Restoration (after hours)	$189.00

Pressure/Fire Flow Test

Pressure/Fire Flow Test	$391.00

Construction Water Service
(Hydrant Meters)

Deposit	$1,295.00
Installation Fee	$107.00
Moving Fee	$163.00
Penalty (i.e. if meter is not in its assigned location)	$43.00
Daily Rental Rate	$1.00/day

New Development

A deposit will be collected on all new development to cover the actual cost for time and materials, including Mesa Water's fully burdened labor rate, for Plan Check, Installation and Inspection work performed. After the work has been completed, the actual cost of the project will be determined and any excess funds from the deposit will be refunded or the Applicant shall be required to pay the costs in excess of the deposit.

The following costs will be used in determining the deposit:

Plan Check

Development Type	Plan Check Fee
Commercial/Industrial	
<50,000 Square Feet[1]	$3,324
>50,000 Square Feet[1]	$11,080
Residential	
Meter Upgrade	$1,108
Single Family	$2,216
Multi-Family (5-8 units)[2]	$5,540
Multi-Family (9-30 units)[2]	$6,648
Multi-Family (30-50 units)[2]	$16,620
Multi-Family (>50 units)[2]	$16,620 + $332/additional unit
Multi-Family (Apartments)[3]	$22,160
Other Agencies	
Cities of Costa Mesa/Newport Beach	$0
Orange County Flood Control	$0
Orange County Fire Authority	$0
John Wayne Airport	$0

Notes:
1. Proposed building square feet
2. Single-family, condominium, or townhome residences
3. Additional costs for hydraulic model assessments to assess surrounding infrastructure impacts will apply.

Construction Work Performed by Mesa Water for Customers

The Applicant is encouraged to perform construction with the assistance of a Contractor; however, the Applicant may request Mesa Water to perform the work. Mesa Water may construct facilities upon approval of the General Manager.

It will be the responsibility of the Contractor to furnish all materials, which shall meet the specifications contained in the then current edition of Mesa Water's Standard Specifications and Standard Drawings for the Construction of Mesa Water's Facilities. It also will be the responsibility of the Contractor to provide all labor and equipment necessary to construct or install the water facilities in conformance with the approved plans and the specifications contained in the latest edition of the Standard Specifications

and Standard Drawings for the Construction of Mesa Water's Facilities.

Construction Inspection

Actual costs incurred for inspection work will be charged to the applicant.

Projects estimated to be less than $10,000 will have a minimum deposit of 40 percent of estimated installation and construction costs or $950 whichever is greater.

Projects estimated to be greater than $10,000 will have a minimum deposit of 25 percent of estimated installation and construction costs or $4,000 whichever is greater.

Meter Installations (Potable and Recycled)

Actual costs incurred for installation work will be charged to the applicant.

For all projects, estimated costs for meters will be charged in addition to the following deposit:

- Projects estimated to be less than $10,000 will have a minimum deposit of 25 percent of estimated installation and construction costs or $500 whichever is greater.

- Projects estimated to be greater than $10,000 will have a minimum deposit of 20 percent of estimated installation and construction costs or $3,000 whichever is greater.

Construction Performance Bonds

Ten percent of the estimated installation and construction costs as determined by Mesa Water's Engineering Department.

The minimum bond amount will be $1,000.00.

Miscellaneous Fees and Charges

Unauthorized Service and Violations of the Rules and Regulations for Water Service

Unauthorized Restoration of Service (Meter Tampering)

Meter Size	1st offense	2nd offense	3rd & subsequent
5/8”	$ 190	$1,900	$5,000
3/4”	$ 285	$2,850	$5,000
1”	$ 475	$4,750	$5,000
1-1/2”	$ 950	$5,000	$5,000
2”	$1,520	$5,000	$5,000
3”	$3,325	$5,000	$5,000
4”	$5,000	$5,000	$5,000
6”	$5,000	$5,000	$5,000
8”	$5,000	$5,000	$5,000
10”	$5,000	$5,000	$5,000

In addition, the cost of two trips to the location by a Mesa Water Field Customer Service Representative, and the cost of repairing or replacing damaged Mesa Water facilities (based on meter size tampered with and not to exceed $5,000 per occurrence).

Unauthorized Taking of Water From Fire Hydrants, Firelines or Other Mesa Water Facilities	$5,000.00 per day plus triple the current commodity rate, per Mesa Water’s water rate schedule, for water taken
Fine for Violating Mesa Water’s Rules and Regulations for Water Service	$5,000.00 per violation
Violation of Water Conservation Program Ordinance	$100.00 per violation $200.00 per violation after third violation

Quitclaim Deeds

Mesa Water’s costs of preparation and recording with the proper legal authority.

Plans and Specifications

Standard Specifications and Drawings for the Construction of Water Facilities and Bidders Documents	Actual cost

Records Requests

Paper Copies	
Photocopies, Black and White	$0.08 per page
Photocopies, Color	$0.14 per page
Photocopies, Outsourced (e.g. Oversized)	Actual cost
Electronic Copies	
Scanned Copies (PDF/JPEG/TIFF formats)	$0.07 per page
Records Currently in Electronic Format	No charge
California Fair Political Practices Commission Filings and Documents per Government Code §81008	
Copies	$0.10 per page
Retrieval Fee (5 or more years old)	$5.00 per request
Media	
CD/DVD	$1.00
USB Drive	Actual Cost