



MESA WATER EDUCATION CENTER

EVENT SPACE OPTIONS



Mesa Water Education Center – A Unique Space



East View

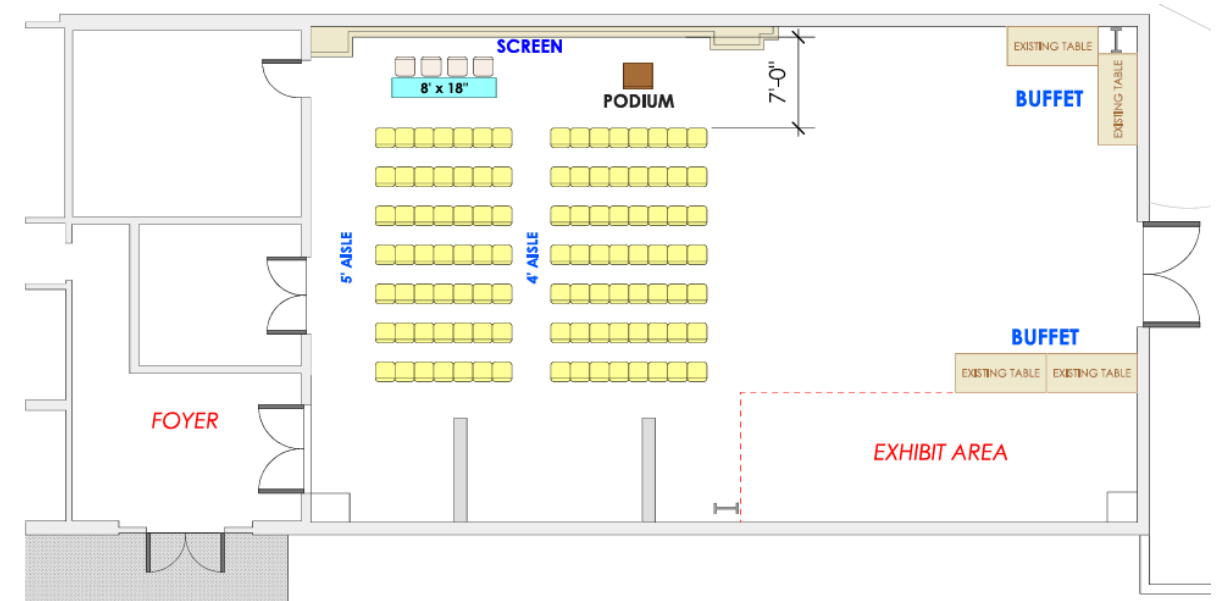


West View

Meeting Space

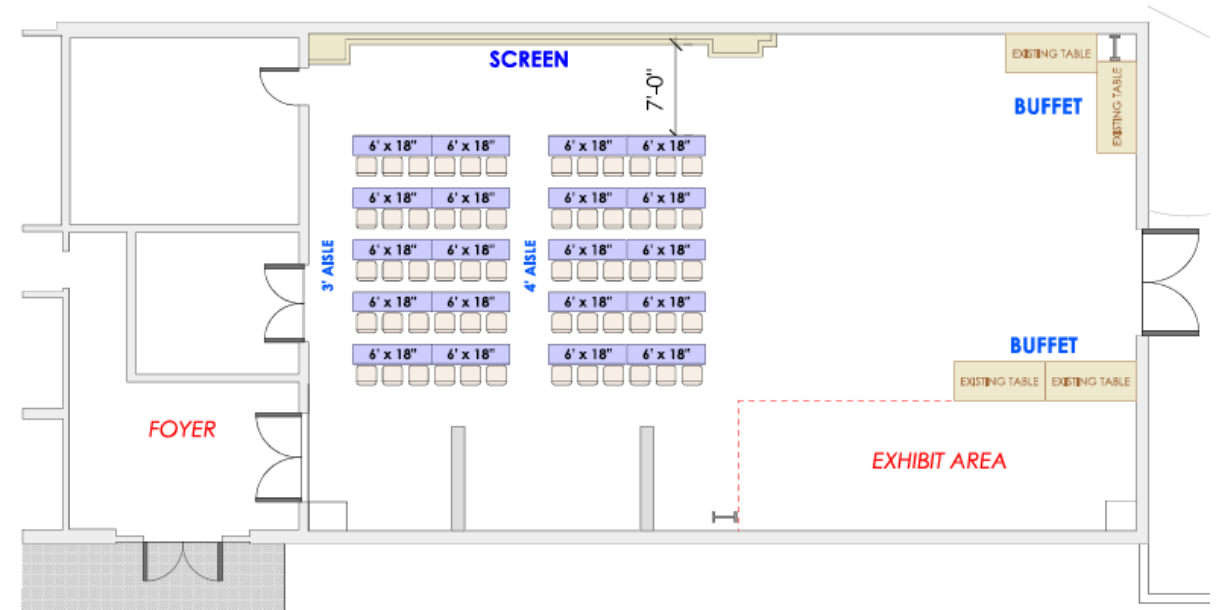
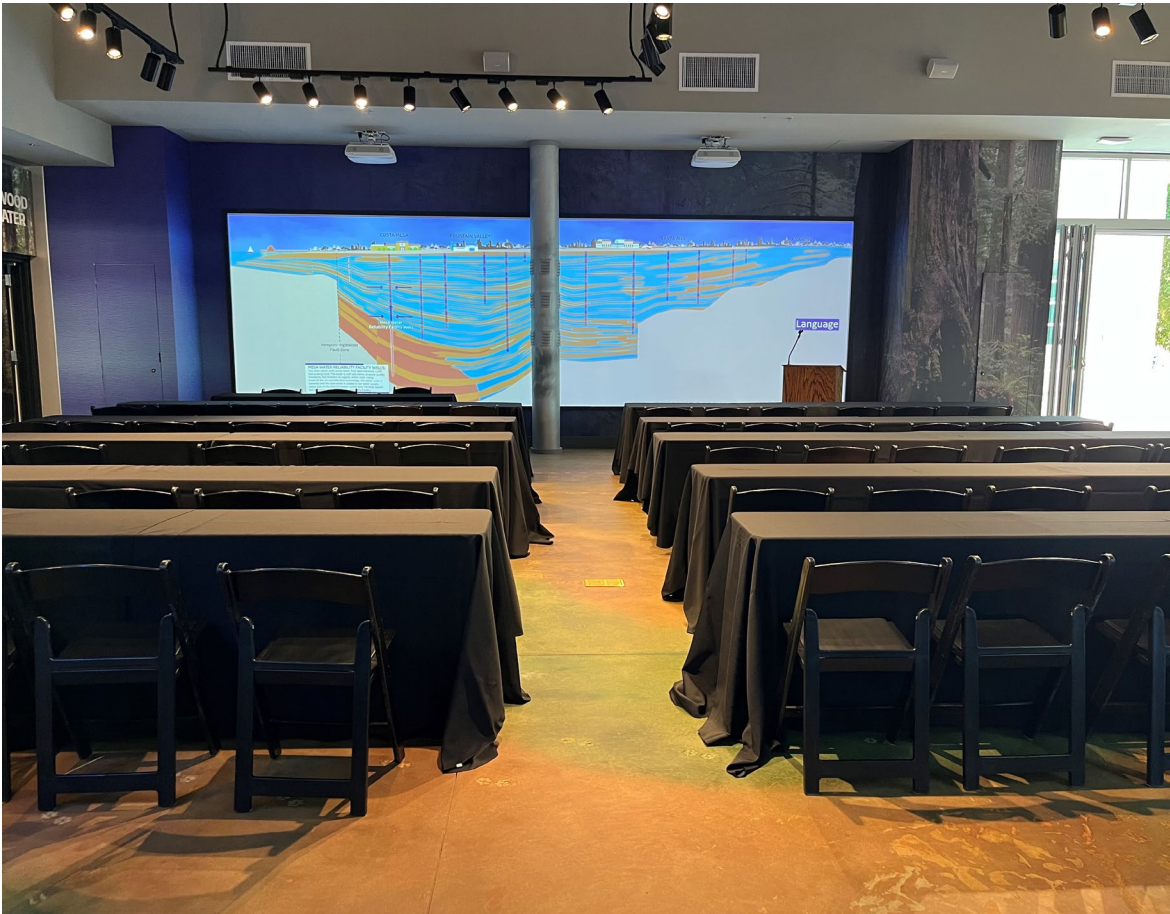


Indoor Meeting/Event



Theater-style seating (up to 96 people)

Indoor Meeting/Event



Classroom-style seating (up to 40 people)

Indoor Meeting/Event



U-shaped-style seating (up to 20 people)

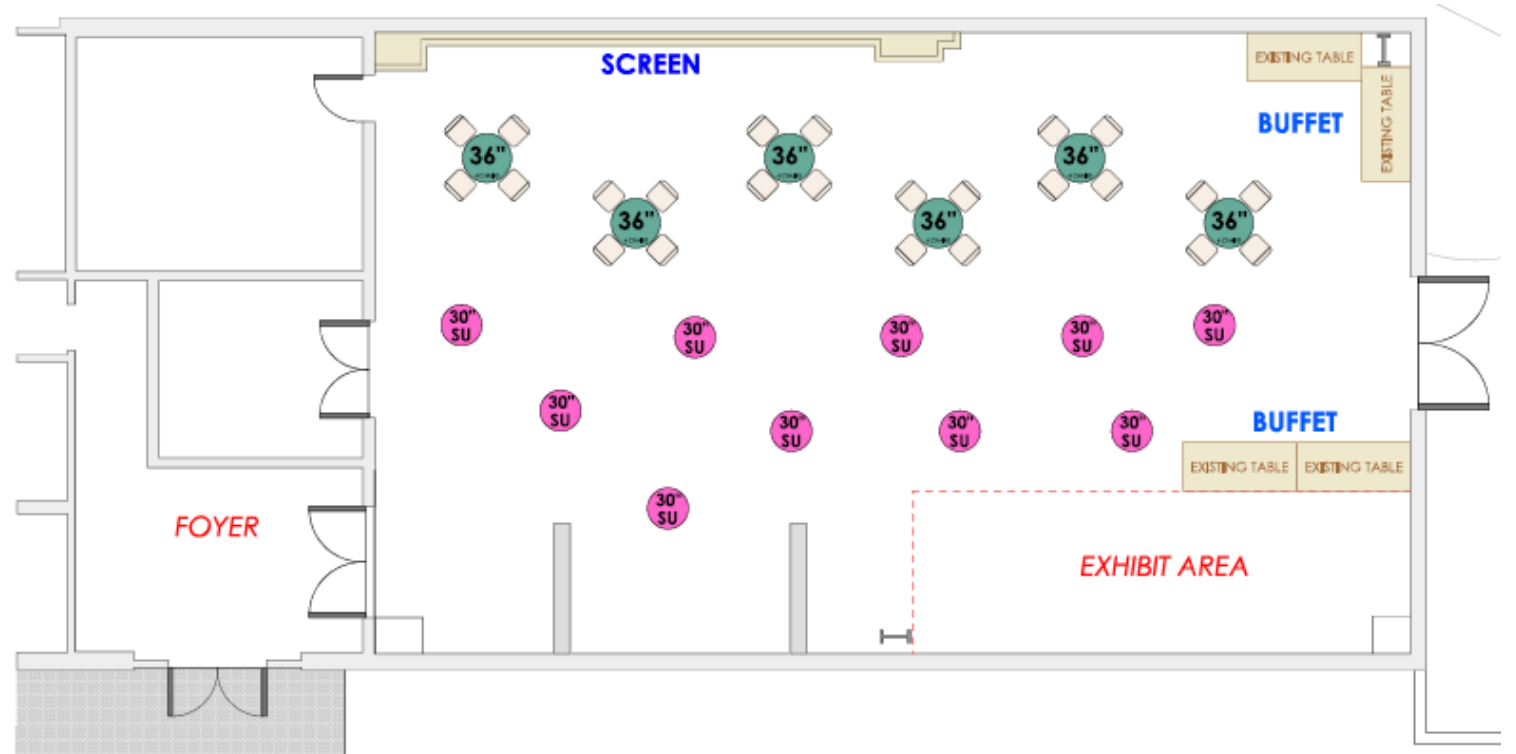
Indoor Meeting/Event



Example of an event with 25 attendees

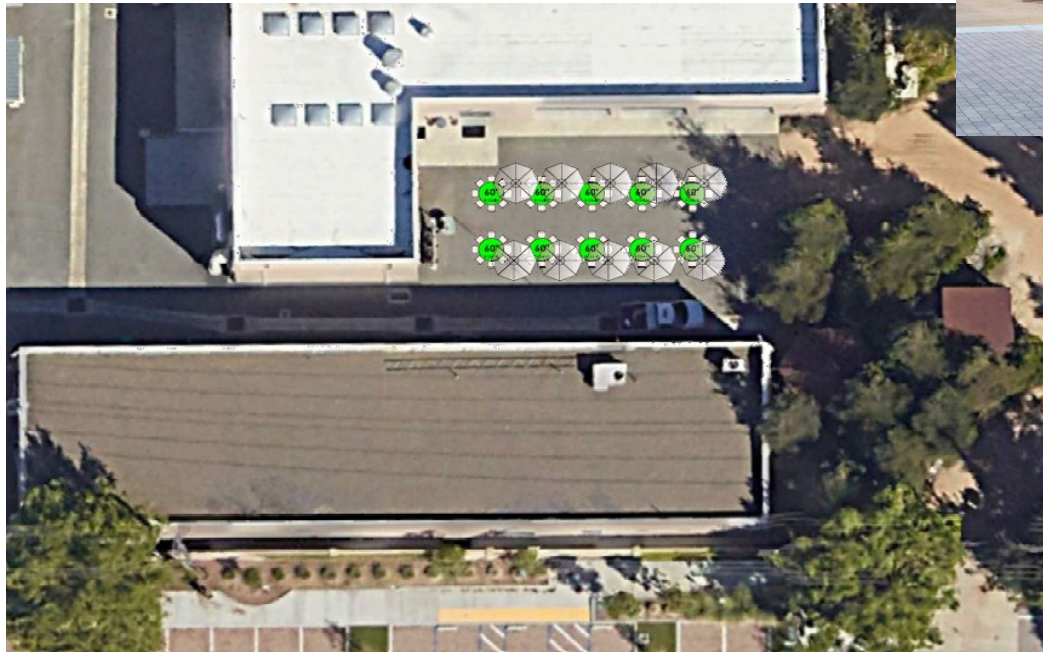
Indoor Mixer

A combination of small four-person rounds/chairs and cocktail tables (up to 60 people)



Outdoor Luncheon

Tables and chairs with umbrellas
(Up to 80 people)



Optional Tours of Mesa Water Education and Career Center and Reliability Facility

- As part of your event, Mesa Water offers docent-led tours of the Education and Career Center and Reliability Facility.
- Your guests are also welcome to take part in self-guided tours to explore the Education and Career Center.



Local Catering Options

- Mendicino Farms:
 - 2799 Harbor Blvd., Costa Mesa. 714-426-6061
- Urban Plates:
 - 18050 Brookhurst St., Costa Mesa. 657-485-0404
- Deli Nerd's:
 - 1525 Mesa Verde Dr E Ste 117, Costa Mesa. 714-486-1777

Parking

- Parking spaces: 55 + 3 disabled
 - 1.5 guests/vehicle = 82 people
- If your event has 50+ attendees, carpooling or shuttling is necessary. Mesa Water can provide local shuttle options.

Audio/Visual Capabilities

- Dual-screen, with mirrored single image.
- Laptop, podium, slide advancer and two handheld microphones are available.
 - Please note: Presentations must be sent to Mesa Water one week in advance of meeting to be loaded onto presentation laptop.
 - No flash drive or USB drives are allowed to plug into the Mesa Water laptop.
 - Organization may use a separate laptop with HDMI connector; however, Mesa Water cannot guarantee capability.

*Booking Process

- 1) Complete the Mesa Water District Meeting Space Request Form – 30 business days of booking lead time is preferred. Tuesdays and Thursdays are given preference for field trips.
- 2) Once meeting and date have been approved by Mesa Water, complete the Mesa Water Education Center Use Application and Permit.
- 3) Meet with Mesa Water staff to coordinate logistics of meeting/event.



*2 weeks notice for changes or cancellations

Cost

- At this time, there is no cost to use the space, however food and beverage – other than coffee and tap water service – are to be provided by host organization.





For more information, please contact the
Public Affairs Department
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(949) 631-1201