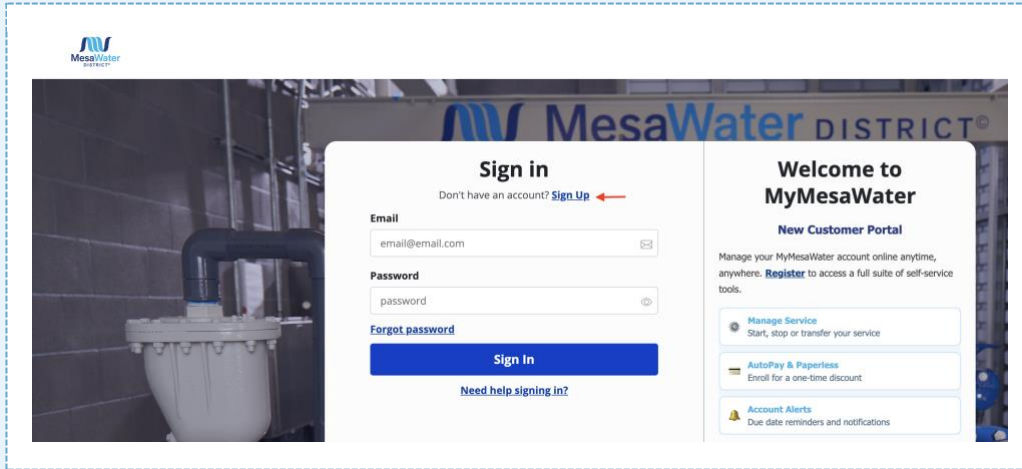


# BILLING ACCOUNT & AUTOPAY

Cómo Configurar Su Cuenta de Facturación y Pago Automático de Mesa Water

1

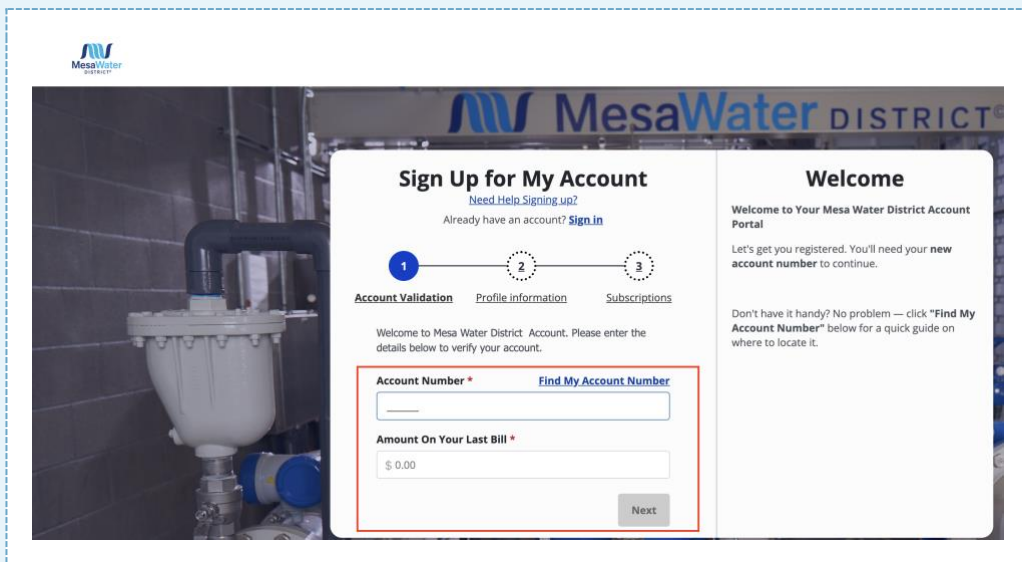
Visit [MyMesaWater.org](https://www.mymesawater.org) and click the **Sign In** button on the homepage to begin registration.



Visite [MyMesaWater.org](https://www.mymesawater.org) y haga clic en el botón **Registrarse** en la página de inicio para comenzar el registro.

2

Enter your **Account Number** and your **Last Bill Amount** for verification. Both can be found on your most recent Mesa Water bill.



Ingrese su **Número de Cuenta** y el **Monto de su Última Factura** para verificación. Ambos se encuentran en su factura más reciente de Mesa Water.

3

Enter your **email address**, optional phone number (format: (XXX) XXX-XXXX), and first/last name if prompted. Review and agree to the **Terms & Conditions**.

The screenshot shows the 'Sign Up for My Account' page for Mesa Water District. The page is divided into two columns. The left column is titled 'Sign Up for My Account' and features a progress bar with three steps: 'Account Validation' (completed), 'Profile information' (current step), and 'Subscriptions' (pending). Below the progress bar, there is a message: 'We found your account. Continue registration to My Account.' This is followed by a 'Name or Business' field with a dropdown menu showing 'Mr. XXXX' and a link to 'Create a new one'. The 'Email \*' field contains 'email@email.com', and the 'Confirm Email \*' field contains 'confirmEmail@email.com'. The 'Phone Number Type' dropdown is set to 'Mobile Phone', and the 'Phone Number \*' field is empty. At the bottom of this section are 'Back' and 'Next' buttons. The right column is titled 'Welcome' and contains a 'Welcome to Your Mesa Water District Account Portal' message, followed by instructions: 'Let's get you registered. You'll need your new account number to continue.' and a link to 'Find My Account Number'.

The screenshot shows the 'Sign Up for My Account' page for Mesa Water District, now at the 'Subscriptions' step. The progress bar shows 'Account Validation' and 'Profile information' as completed, and 'Subscriptions' as the current step. Below the progress bar, there is a 'Subscribe to Notifications' section with the text: 'Choose to receive news, special offers, alerts and notifications.' There are two checkboxes: 'I want to receive news and special offers.' and 'I agree with the Terms and Conditions.' At the bottom of this section are 'Back' and 'Sign Up' buttons.


*Ingrese su **dirección de correo electrónico**, número de teléfono opcional (formato: (XXX) XXX-XXXX) y su nombre y apellido si se le solicita. Acepte los **Términos y Condiciones**.*

### Need Help? / ¿Necesita Ayuda?

Mesa Water District Customer Service: (949) 631-1200 | CustomerService@MesaWater.org  
Monday – Thursday 7:30 a.m. – 5 p.m. | Friday 8 a.m. – 3:30 p.m.

4

Check your inbox for the **invitation email** from Mesa Water. Click the link inside to set up your password. *Tip: check your spam folder if you don't see it.*



**Introducing MyMesaWater: A New, Easier Way to Manage Your Account**

Introducing MyMesaWater  
A New, Easier Way to Manage Your Account

Dear Mesa Water Customer,

MyMesaWater is now live! Mesa Water's new online billing and account management system is here and is designed to make managing your water service easier, faster and more convenient.

**What to do now: Please click on the registration link below to complete your registration.**

Getting Started

- Registering via the button above is the quickest and easiest way to get started
- If you previously used online bill pay, follow the on-screen prompts to sign in using your existing login credentials
- No action is needed regarding new account numbers, they are updated automatically behind the scenes

What to Expect

- A new, modern online portal for billing and payments
- Improved bill design for easier readability
- Easier access to billing information and payment history
- The ability to manage multiple accounts with a single login
- New self-service options, including an online Move-In/Move-Out request tool

**We're Here to Help**

We're committed to making this transition smooth and easy. For the latest information and answers to common questions, please visit our website at [www.MesaWater.org/MyMesaWater](http://www.MesaWater.org/MyMesaWater) and review the FAQs. Most questions can be answered online.

If you still need additional support, our Customer Service team is here to assist.

Thank you for being a valued Mesa Water customer. We're proud to continue providing reliable service while improving your experience.

Sincerely,  
**Mesa Water District**

Please use the following button to complete your registration.

**Register** ←

© Mesa Water District, 2026

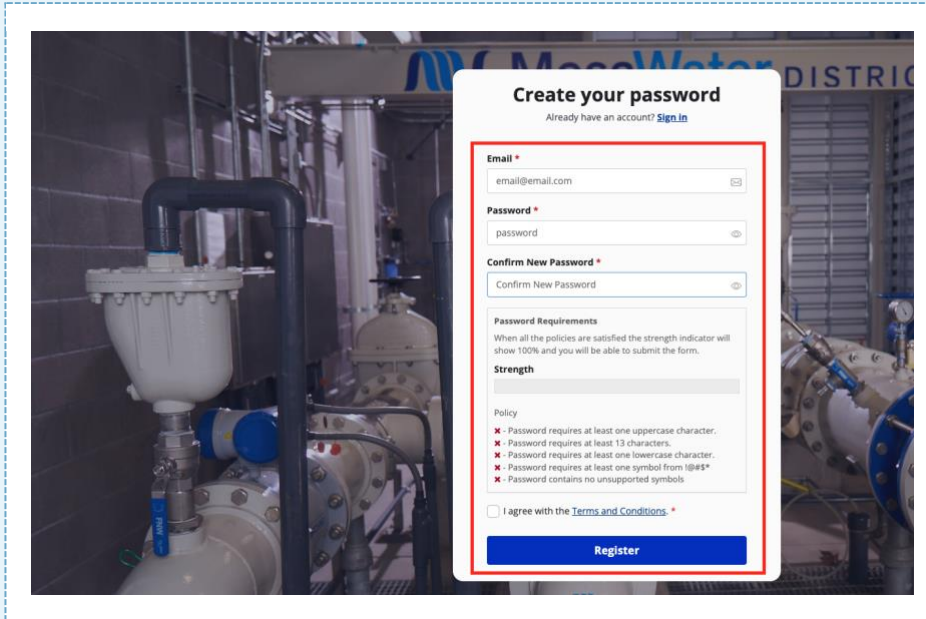
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Monday – Thursday 7:30 a.m. – 5 p.m. | Friday 8 a.m. – 3:30 p.m.

Revise su bandeja de entrada para el **correo de invitación** de Mesa Water. Haga clic en el enlace para crear su contraseña. Consejo: revise su carpeta de correo no deseado si no lo encuentra.

5

Once your password is set, your account is active. **Sign in** at MyMesaWater.org to view bills, make payments, and manage your account.



The image shows a registration form titled "Create your password" overlaid on a background of industrial water treatment equipment. The form includes the following fields and sections:

- Email \***: A text input field containing "email@email.com".
- Password \***: A text input field containing "password".
- Confirm New Password \***: A text input field containing "Confirm New Password".
- Password Requirements**: A section with a strength indicator and a list of policies:
  - Strength: A progress bar showing 0% completion.
  - Policy:
    - Password requires at least one uppercase character.
    - Password requires at least 13 characters.
    - Password requires at least one lowercase character.
    - Password requires at least one symbol from !@#\*\$
    - Password contains no unsupported symbols
- I agree with the [Terms and Conditions](#) \*
- Register**: A blue button at the bottom.

Una vez que haya creado su contraseña, su cuenta estará activa. **Inicie sesión** en [mymesawater.org](http://mymesawater.org) para ver facturas, realizar pagos y administrar su cuenta.

### Need Help? / ¿Necesita Ayuda?

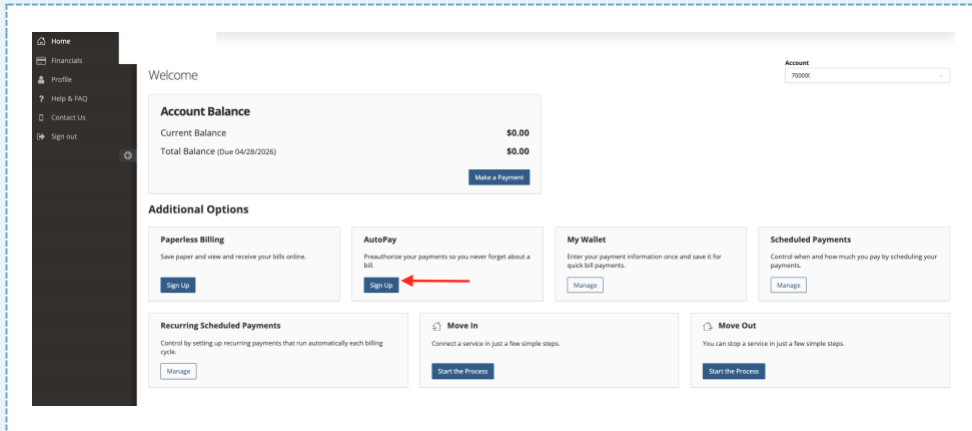
Mesa Water District Customer Service: (949) 631-1200 | [CustomerService@MesaWater.org](mailto:CustomerService@MesaWater.org)  
Monday – Thursday 7:30 a.m. – 5 p.m. | Friday 8 a.m. – 3:30 p.m.

# How to Enroll in AutoPay

Cómo Inscribirse en el Pago Automático (AutoPay)

1

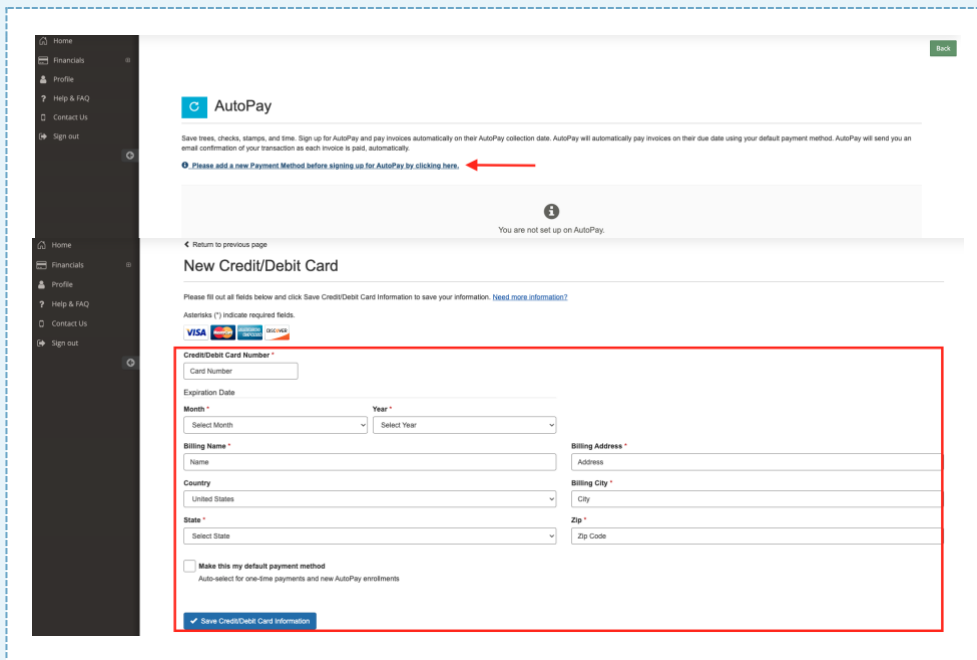
Sign in to your account at [mymesawater.org](http://mymesawater.org). From **Additional Options** on your dashboard, click **AutoPay**.



Inicie sesión en su cuenta en [mymesawater.org](http://mymesawater.org). En **Opciones Adicionales** de su panel, haga clic en **AutoPay**.

2

On the **My AutoPay Wizard**, select **Setup New Pre-Authorization**, then click **Next**.



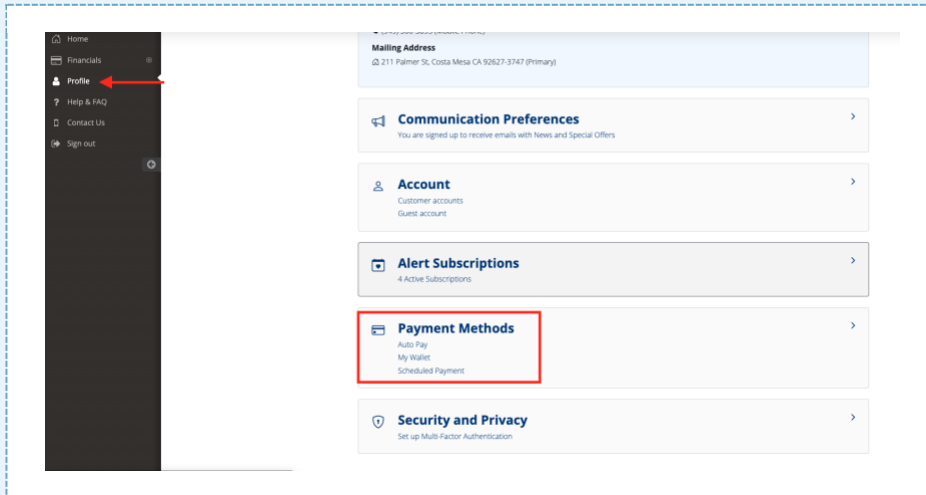
## Need Help? / ¿Necesita Ayuda?

Mesa Water District Customer Service: (949) 631-1200 | [CustomerService@MesaWater.org](mailto:CustomerService@MesaWater.org)  
Monday – Thursday 7:30 a.m. – 5 p.m. | Friday 8 a.m. – 3:30 p.m.

En el **Asistente de AutoPay**, seleccione **Configurar Nueva Pre-Autorización** y haga clic en **Siguiente**.

3

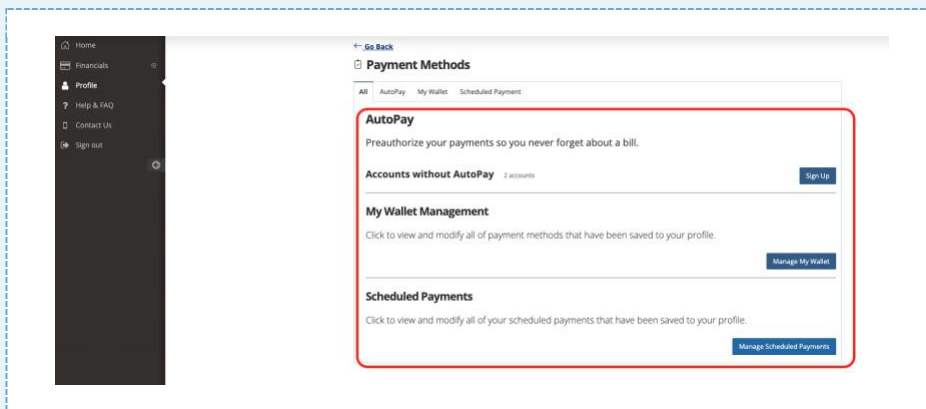
Select your payment method: a saved card from **My Wallet**, or a new **Bank Account** (routing + account number).



Seleccione su método de pago: una tarjeta guardada en **Mi Billetera (My Wallet)**, o una nueva **Cuenta Bancaria** (número de ruta + cuenta).

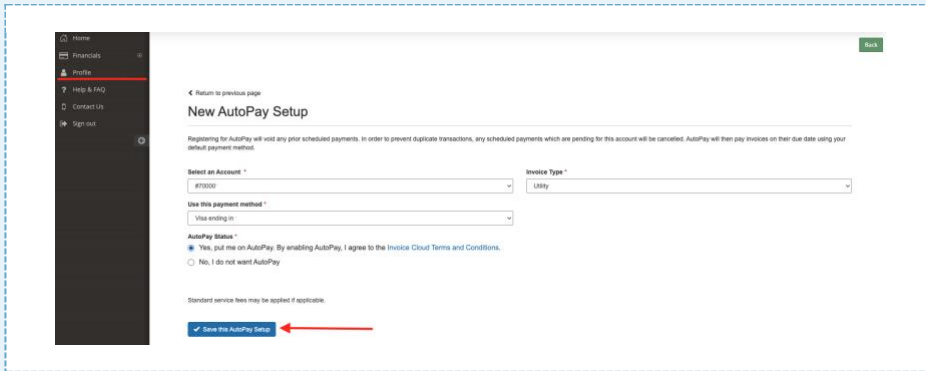
4

Choose the **account(s)** you want to enroll in AutoPay. If you have multiple utility accounts, select all or just specific ones.



### Need Help? / ¿Necesita Ayuda?

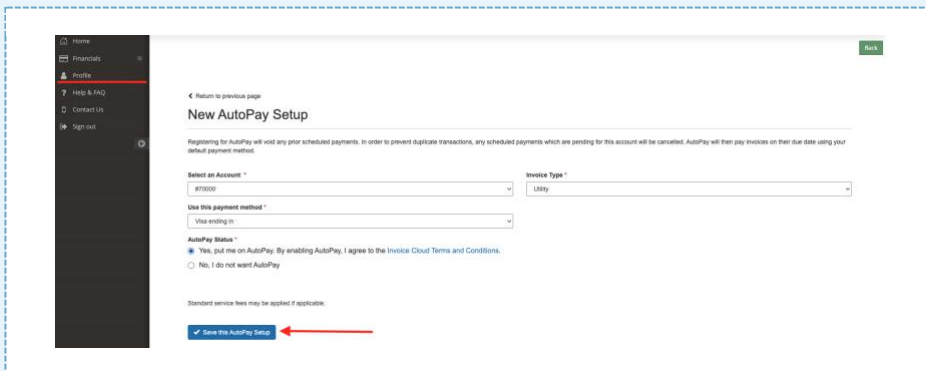
Mesa Water District Customer Service: (949) 631-1200 | CustomerService@MesaWater.org  
Monday – Thursday 7:30 a.m. – 5 p.m. | Friday 8 a.m. – 3:30 p.m.



Elija la(s) **cuenta(s)** que desea inscribir en AutoPay. Si tiene varias cuentas, puede seleccionar todas o solo algunas.

5

Review the summary of your payment method and selected accounts, then click **Confirm**. Your AutoPay is now active — bills will be paid automatically when due.



Revise el resumen de su método de pago y las cuentas seleccionadas, luego haga clic en **Confirmar**. Su AutoPay está activo — sus facturas se pagarán automáticamente al vencimiento.

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