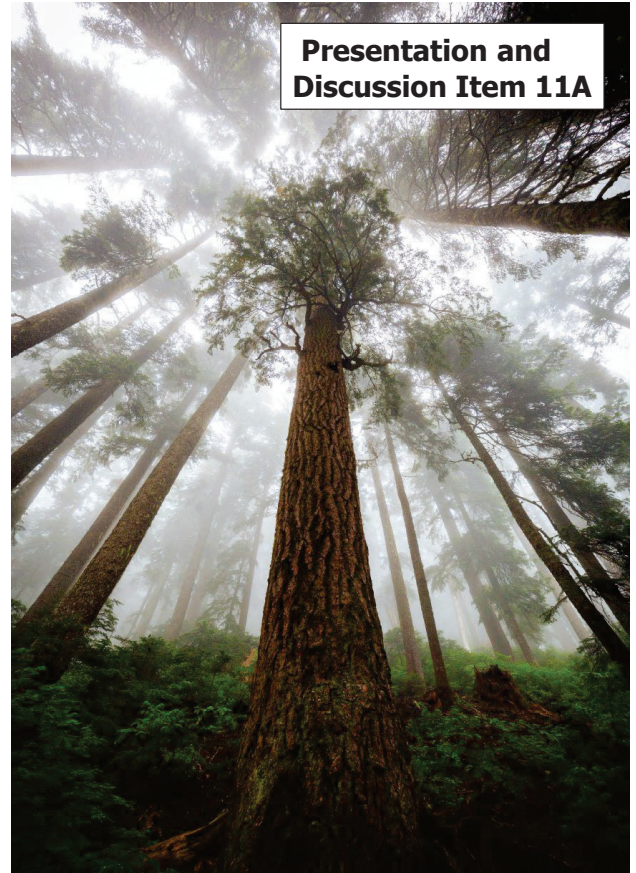


# MWECC FACILITY USE APPLICATION AND APPROVAL PROCESS

May 13, 2026



## Community Benefits And Impact

- Space for events, workshops, and meetings
- Optional educational tours
- Enhances public access to Mesa Water resources
- Onsite staff for event support
- Builds and strengthens partnerships with community and non-profit organizations





3 | May 13, 2026



## Purpose

- Establish a standardized application and permit process
- Ensure consistent and transparent facility use
- Aligns with Mesa Water's mission



4 | May 13, 2026



## Community Need

- Limited availability of comparable public spaces
- High demand for facility use
- Increasing interest from community and non-profit groups

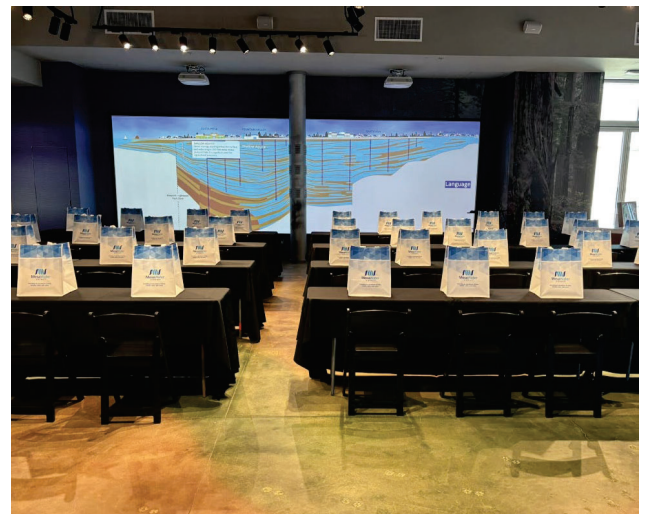


5 | May 13, 2026



## Fairness and Accessibility

- First-come, first-served process
- Monthly use limitations
- Ensures equitable access for groups
- Supports efficient scheduling and operations



6 | May 13, 2026



# Operational Guidelines

- Limitations on types of events – no political events, fundraising activities or product sales
- No alcohol, smoking, balloons or inflatables
- Indoor use only unless authorized



7 | May 13, 2026



# Risk Management

- Permittee assumes risk and agrees to indemnification
- Liability insurance may be required on a case-by-case basis
- Compliance with checklist and cleanup requirements
- Mesa Water staff will be present on site



8 | May 13, 2026



# Next Steps

- Receive and approve MWECC Facility Use Application and Permit
- Future enhancements\*:
  - Updating Resolution No. 1592 (District Facility Use Policy)
  - Online reservation system
  - Redesigning the MWECC webpage

\*Future enhancements will be evaluated separately.

9 | May 13, 2026



Mesa Water Education Center  
Use Application, Agreement and Permit



### I. USE APPLICATION

#### Applicant Information:

Applicant Name: \_\_\_\_\_

Organization Name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name & Purpose of Event: \_\_\_\_\_

Number of Guests (Adult): \_\_\_\_\_

Number of Guests (Under 18 years old): \_\_\_\_\_

*Room capacity is 15 to 96 guests. Please refer to "Special Conditions" page 5 for more details.*

| Date*                   | Time |
|-------------------------|------|
| 1 <sup>st</sup> choice: |      |
| 2 <sup>nd</sup> choice: |      |

*\*Please provide one additional date/time, should the Mesa Water Education Center not be available on date of first preference. Time includes setup and breakdown. One application per date/time request.*



For more information, please contact:

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**Public Affairs**

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**(949) 207-5483**

# THANK YOU!

10 | May 13, 2026

