



Dedicated to
Satisfying our Community's
Water Needs

AGENDA
MESA WATER DISTRICT
BOARD OF DIRECTORS
Wednesday, February 11, 2026
1965 Placentia Avenue, Costa Mesa, CA 92627
4:30 p.m. Regular Board Meeting

Teleconference Sites:

1230 J Street, Sacramento, CA 95814
1209 L Street, Sacramento, CA 95814

**Members of the public may attend and participate in the meeting at both locations.
Notice will be posted on the door at the teleconference site.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Items Not on the Agenda: Members of the public are invited to address the Board regarding items which are not appearing on the posted agenda. Each speaker shall be limited to three minutes. The Board will set aside 30 minutes for public comments for items not appearing on the posted agenda.

Items on the Agenda: Members of the public shall be permitted to comment on agenda items before action is taken, or after the Board has discussed the item. Each speaker shall be limited to three minutes. The Board will set aside 60 minutes for public comments for items appearing on the posted agenda.

ITEMS TO BE ADDED, REMOVED OR REORDERED ON THE AGENDA

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed as an Action Item, may be deliberated and may be subject to action by the Board.

CONSENT CALENDAR ITEMS:

Approve all matters under the Consent Calendar by one motion unless a Board member, staff or a member of the public requests a separate action.

1. Approve minutes of the regular Board meeting of January 14, 2026.
2. Approve minutes of the special Board meeting of January 26, 2026.
3. Approve minutes of the regular Board meeting of January 28, 2026.
4. Approve attendance considerations (additions, changes, deletions).
5. Board Schedule:
 - Conferences, Seminars and Meetings
 - Board Calendar
 - Upcoming Community Outreach Events



PRESENTATION AND DISCUSSION ITEMS:

NONE

ACTION ITEMS:

6. INDEPENDENT SPECIAL DISRICTS OF ORANGE COUNTY BYLAWS:

Recommendation: Approve the Independent Special Districts of Orange County Proposed Amended and Restated Bylaws, and authorize President Marice H. DePasquale to cast Mesa Water District's vote on the official ballot.

REPORTS:

7. REPORT OF THE GENERAL MANAGER
8. DIRECTORS' REPORTS AND COMMENTS

INFORMATION ITEMS:

9. REPLACEMENT OF ASSETS INCLUDING PIPELINE AND WELL REHABILITATION (INCLUDING PIPELINE INTEGRITY PROGRAM UPDATE)
10. CHANDLER & CRODDY WELLS AND PIPELINE PROJECT
11. ON-CALL PIPELINE, PAVING AND ELECTRICAL CONSTRUCTION SERVICES
12. GRANT WRITING AND ADMINISTRATION SUPPORT SERVICES
13. GENERAL LEGAL COUNSEL SERVICES
14. DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)

In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please call the District Secretary at (949) 631-1205. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water®) to make reasonable arrangements to accommodate your requests.

Members of the public desiring to make verbal comments using a translator to present their comments into English shall be provided reasonable time accommodations that are consistent with California law.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

**ADJOURN TO A REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY,
FEBRUARY 25, 2026 AT 4:30 P.M.**



Dedicated to
Satisfying our Community's
Water Needs

**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Wednesday, January 14, 2026
1965 Placentia Avenue, Costa Mesa, CA 92627
4:30 p.m. Regular Board Meeting**

CALL TO ORDER

The meeting of the Board of Directors was called to order at 4:30 p.m. by President DePasquale.

PLEDGE OF ALLEGIANCE

Director Fisler led the Pledge of Allegiance.

Directors Present

Marice H. DePasquale, President
Shawn Dewane, Vice President
Fred R. Bockmiller, P.E., Director
Jim Atkinson, Director
James R. Fisler, Director

Directors Absent

None

Staff Present

Paul E. Shoenberger, P.E., General Manager
Denise Khalifa, Chief Administrative Officer/
District Secretary
Tyler Jernigan, Water Operations Manager/
Acting District Treasurer
Kurt Lind, Business Manager
Calvin Hsu, CPA, Chief Financial Officer
Andrew D. Wiesner, P.E., District Engineer
Stacy Taylor, Water Policy Manager
Karyn Igar, Principal Engineer
Kaitlyn Norris, Public Affairs Supervisor
Rob Anslow, General Legal Counsel

Others Present

Matthew Bohdan, Partner, Risk and Accounting Advisory Services, Plante Moran (*teleconference*)
Michael Davidson, Senior Manager, Risk and Accounting Advisory Services, Plante Moran (*teleconference*)

PUBLIC COMMENTS

President DePasquale asked for public comments on items not on the agenda.

There was no public present and President DePasquale proceeded with the meeting.

ITEMS TO BE ADDED, REMOVED OR REORDERED ON THE AGENDA

General Manager Shoenberger reported there was one item that arose after the agenda was posted and action needs to be taken prior to the next Board meeting. GM Shoenberger recommended adding Item 14(B) – Funding for Added Federal Advocacy.

President DePasquale asked for comments from the Board. There were no comments.

MOTION

Motion by President DePasquale, second by Vice President Dewane, to add Item 14B – Funding for Added Federal Advocacy. Motion passed 5–0.

CONSENT CALENDAR ITEMS:

1. Approve minutes of the regular Board meeting of December 10, 2025.
2. Approve attendance considerations (additions, changes, deletions).
3. Board Schedule:
 - Conferences, Seminars and Meetings
 - Board Calendar
 - Upcoming Community Outreach Events
4. Receive and file the Developer Project Status Report.
5. Receive and file the Mesa Water and Other Agency Projects Status Report.
6. Receive and file the Water Quality Call Report.
7. Receive and file the Accounts Paid Listing.
8. Receive and file the Monthly Financial Reports.
9. Receive and file the Outreach Update.
10. Ratify the 2026 Board Committee & Other Agency Liaison Assignments.
11. Confirm the 2026 Board of Directors' workshop dates for Wednesday, April 29, 2026 at 1:00 p.m. and Wednesday, October 28, 2026 at 1:00 p.m.
12. Approve a proclamation commemorating the 75th anniversary of the Municipal Water District of Orange County.

Director Atkinson requested to pull Item 7. There were no objections.

Director Bockmiller requested to pull Item 12. There were no objections.

MOTION

Motion by Vice President Dewane, second by Director Fisler, to approve Items 1 – 6 and 8 – 11 of the Consent Calendar. Motion passed 5–0.

ITEM 7 – Receive and file the Accounts Paid Listing.

Director Atkinson asked a question regarding the Accounts Paid Listing. GM Shoenberger responded to the question and Director Atkinson thanked him for the information.

MOTION

Motion by Director Atkinson, second by Director Bockmiller, to approve Item 7 of the Consent Calendar. Motion passed 5–0.

ITEM 12 – Approve a proclamation commemorating the 75th anniversary of the Municipal Water District of Orange County.

MOTION

Motion by Director Bockmiller, second by Vice President Dewane, to approve Item 12 of the Consent Calendar. Motion passed 5–0.

PRESENTATION AND DISCUSSION ITEMS:

13. FINANCIAL SERVICES INITIATIVES:

General Manager Shoenberger introduced Plante Moran's Risk and Accounting Advisory Services Partner Matthew Bohdan and Senior Manager Michael Davidson.

Chief Financial Officer Hsu proceeded with a presentation that highlighted the following:

- The Road to Gold: Continuous Monitoring and Compliance
- Plante Moran Reports
- Control Assessment Report Summary
- Areas Need Addressing
- Phase 1 (now to May 2026)
- Financial System Implementation Timeline
- Phase 2 (May 2026 to March 2027)
- Phase 3 (April 2027 and Beyond)
- Observations and Initiatives Summary
- Next Steps

Messrs. Hsu, Bohdan and Davidson responded to questions from the Board and they thanked them for the presentation.

ACTION ITEMS:

14. SUPERVISORY CONTROL AND DATA ACQUISITION NEEDS ASSESSMENT:

District Engineer Wiesner proceeded with an overview of the topic.

Discussion ensued amongst the Board.

Mr. Wiesner responded to questions from the Board and they thanked him for the information.

MOTION

Motion by Director Bockmiller, second by Director Atkinson, to award a contract to West Yost Associates for \$142,848 and a 10% contingency of \$14,285 for a total authorized amount not to exceed \$157,133 to conduct a Supervisory Control and Data Acquisition Needs Assessment, and authorize execution of the contract. Motion passed 5-0.

ITEM 14B - FUNDING FOR ADDED FEDERAL ADVOCACY:

MOTION

Motion by Director Bockmiller, second by President DePasquale, to approve an additional not-to-exceed \$60,000 for Cox, Castle & Nicholson LLP to conduct additional activities on behalf of Mesa Water District as part of the District's Federal Advocacy Program. Motion passed 5-0.

REPORTS:

15. REPORT OF THE GENERAL MANAGER:
 - November Key Indicators Report
16. DIRECTORS' REPORTS AND COMMENTS

INFORMATION ITEMS:

17. DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)

RECESS

President DePasquale declared a recess at 5:39 p.m.

The Board meeting reconvened at 5:42 p.m.

CLOSED SESSIONS:

President DePasquale announced the Board was going into Closed Session at 5:42 p.m.

18. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957.6:
Public Employee Performance Evaluation
Title: General Manager

The Board returned to Open Session at 7:17 p.m.

District Secretary Khalifa announced the Board conducted one Closed Session with the General Manager and District Secretary pursuant to California Government Code Section 54957.6. Action will be taken under Item 19.

ACTION ITEMS (CONT.):

19. ANNUAL PERFORMANCE EVALUATION OF THE GENERAL MANAGER:

MOTION

Motion by Director Bockmiller, second by Vice President Dewane, to approve an 8.5% increase to the General Manager's base salary, effective with the pay period ending October 2, 2025, and a one-time performance incentive of \$20,000. The increase and the incentive are to be paid in the pay period ending April 16, 2026. Motion passed 5-0.

President DePasquale adjourned the meeting at 7:28 p.m. to a Regular Board Meeting scheduled for Wednesday, January 28, 2026 at 4:30 p.m.

Approved:

Marice H. DePasquale, President

Denise Khalifa, District Secretary

Recording Secretary: Sharon D. Brimer



Dedicated to
Satisfying our Community's
Water Needs

**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Monday, January 26, 2026
1350 Gisler Avenue, Costa Mesa, CA 92626
5:30 p.m. Special Board Meeting**

CALL TO ORDER

The meeting of the Board of Directors was called to order at 5:30 p.m. by Acting President Dewane.

PLEDGE OF ALLEGIANCE

Acting President Dewane led the Pledge of Allegiance.

Directors Present

Shawn Dewane, Acting President
Jim Atkinson, Director
Fred R. Bockmiller, P.E., Director
James R. Fisler, Director

Directors Absent

Marice H. DePasquale, President

Staff Present

Paul E. Shoenberger, P.E., General Manager
Tyler Jernigan, Water Operations Manager
Juan Hernandez, Assistant Water Operations Manager
Lauryn Dickinson, Engineering Department Assistant
Luis Beas, Operator I
Elizabeth Roth, Public Affairs Department Assistant
Dawn Jordan-Romero, Public Affairs Specialist
Kaitlyn Norris, Public Affairs Supervisor

Others Present

32 Participants

ITEMS TO BE REMOVED OR REORDERED ON THE AGENDA

General Manager Shoenberger reported there were no items to be removed or reordered on the agenda. There were no objections.

PRESENTATION AND DISCUSSION ITEMS:

1. WATER ISSUES STUDY GROUP MEETING:

Acting President Dewane welcomed the Water Issues Study Group participants and introduced the Board of Directors, each of whom addressed the group.

Acting President Dewane introduced Public Affairs Supervisor Norris who provided an overview of the Water Issues Study Group program and General Manager Shoenberger who provided a brief history of Mesa Water District, its infrastructure and fire readiness. GM Shoenberger then responded to questions from the class participants.

RECESS

Acting President Dewane declared a recess at 6:15 p.m.

The Board meeting reconvened at 6:25 p.m.

Ms. Norris introduced Water Operations Manager Jernigan who provided a presentation that highlighted Mesa Water's water quality monitoring, testing programs and reporting. Mr. Jernigan then responded to questions from the class participants.

The Board and staff answered questions from the class participants and thanked the Water Issues Study Group for their participation.

PUBLIC COMMENTS:

Acting President Dewane asked for public comments on items not on the agenda. There were no comments.

Acting President Dewane adjourned the meeting at 7:30 p.m.

Approved:

Marice H. DePasquale, President

Denise Khalifa, District Secretary



Dedicated to
Satisfying our Community's
Water Needs

**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Wednesday, January 28, 2026
1965 Placentia Avenue, Costa Mesa, CA 92627
4:30 p.m. Regular Board Meeting**

CALL TO ORDER

The meeting of the Board of Directors was called to order at 4:30 p.m. by President DePasquale.

PLEDGE OF ALLEGIANCE

Vice President Dewane led the Pledge of Allegiance.

Directors Present

Marice H. DePasquale, President
Shawn Dewane, Vice President
Fred R. Bockmiller, P.E., Director
Jim Atkinson, Director
James R. Fisler, Director

Directors Absent

None

Staff Present

Paul E. Shoenberger, P.E., General Manager
Denise Khalifa, Chief Administrative Officer/
District Secretary
Tyler Jernigan, Water Operations Manager/
Acting District Treasurer
Kurt Lind, Business Manager
Calvin Hsu, CPA, Chief Financial Officer
Andrew D. Wiesner, P.E., District Engineer
Stacy Taylor, Water Policy Manager
Nadia Boutros, Civil Engineer
Karyn Igar, Principal Engineer
Kaitlyn Norris, Public Affairs Supervisor
Rob Anslow, General Legal Counsel

Others Present

Geoff Bowman, Vice President, Van Scoyoc Associates
(teleconference)
Peter Evich, Vice President, Van Scoyoc Associates (teleconference)
Jessica Flewallen, Legislative Assistant, Van Scoyoc Associates
(teleconference)
Inge Wiersema, Senior Vice President, Water Resources
Practice Director, Carollo Engineers, Inc.
David Spencer, P.E., Water Pipeline Asset Management Lead,
HDR, Inc. (teleconference)
Ryan Cislo, Senior Manager, Plante Moran (teleconference)

PUBLIC COMMENTS

President DePasquale asked for public comments on items not on the agenda.

There were no public present and President DePasquale proceeded with the meeting.

ITEMS TO BE ADDED, REMOVED OR REORDERED ON THE AGENDA

General Manager Shoenberger reported that there were no items to be added, removed or reordered on the agenda.

CONSENT CALENDAR ITEMS:

1. Receive and file the Developer Project Status Report.
2. Receive and file the Mesa Water and Other Agency Projects Status Report.
3. Receive and file the Water Quality Call Report.
4. Receive and file the Accounts Paid Listing.
5. Receive and file the Monthly Financial Reports.
6. Receive and file the Outreach Update.
7. Receive and file the easement documents for Customer Project C0681-25-01 – 1400 Bristol Street.

MOTION

Motion by Vice President Dewane, second by Director Fisler, to approve Items 1 – 7 of the Consent Calendar. Motion passed 5–0.

PRESENTATION AND DISCUSSION ITEMS:

8. FEDERAL ADVOCACY REPORT:

Water Policy Manager Taylor provided an overview of the topic and introduced Van Scocoyoc Associates' Vice President Geoff Bowman, Vice President Peter Evich and Legislative Assistant Jessica Flewallen. Mr. Bowman proceeded with the Federal Advocacy Report.

Mr. Bowman responded to questions from the Board and they thanked him for the information.

9. WATER SYSTEM MASTER PLAN & 10-YEAR CAPITAL IMPROVEMENT PROGRAM:

GM Shoenberger introduced the item, informing the Board this is their first an opportunity to review the Water System Master Plan – a topic scheduled to return to the Board for their approval in March 2026. District Engineer Wiesner gave a brief overview of the topic and introduced Carollo Engineers, Inc. Senior Vice President of Water Resources Practice Director Inge Wiersema who proceeded with a presentation that highlighted the following:

- Project Purpose
- Water Demand Forecast
- Water Supply Reliability Analysis
- Distribution System Analysis
- Transmission System & Cathodic Protection Analysis
- Facility Condition Assessment
- Regulatory Compliance
- Asset Management Roadmap
- Technological Advancements
- Capital Improvement Plan (CIP)
- Near Term CIP
- 10-Year CIP

Discussion ensued amongst the Board.

Ms. Wiersema responded to questions from the Board and they thanked her for the presentation.

ACTION ITEMS:

10. RULES AND REGULATIONS FOR WATER SERVICE (INCLUDING SINGLE METER POLICY):

Discussion ensued amongst the Board.

MOTION

Motion by Director Bockmiller, second by Director Atkinson, to adopt Resolution No. 1609 Amending Mesa Water District's Rules and Regulations for Water Service Superseding Resolution No. 1593, with modifications. Motion passed 5 – 0, by the following roll call vote:

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, Dewane, DePasquale
NOES:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None
ABSENT:	DIRECTORS	None

11. REPLACEMENT OF ASSETS INCLUDING PIPELINE AND WELL REHABILITATION (INCLUDING PIPELINE INTEGRITY PROGRAM UPDATE):

Discussion ensued amongst the Board.

MOTION

Motion by Vice President Dewane, second by Director Atkinson, to adopt Resolution No. 1610 Regarding Mesa Water District's Replacement of Assets Including Pipeline and Well Rehabilitation Superseding Resolution No. 1525, with modifications. Motion passed 5 – 0, by the following roll call vote:

Mesa Water Regular Board Meeting of January 28, 2026

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, Dewane, DePasquale
NOES:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None
ABSENT:	DIRECTORS	None

12. MESA WATER 2026 POLICY PLATFORMS AND POSITIONS

Water Policy Manager Taylor provided an overview of the topic.

Discussion ensued amongst the Board.

MOTION

Motion by Director Atkinson, second by Vice President Dewane, to approve the proposed updates to Mesa Water District's Policy Platforms and Positions for 2026, with modifications. Motion passed 5-0.

REPORTS:

13. REPORT OF THE GENERAL MANAGER:
• December Key Indicators Report

14. DIRECTORS' REPORTS AND COMMENTS

INFORMATION ITEMS:

15. SENATE BILL 707

16. INFORMATION TECHNOLOGY SUPPORT SERVICES

17. FEDERAL ADVOCACY UPDATE

18. STATE ADVOCACY UPDATE

19. ORANGE COUNTY UPDATE

RECESS

President DePasquale declared a recess at 6:45 p.m.

The Board meeting reconvened at 6:50 p.m.

CLOSED SESSIONS:

President DePasquale announced the Board was going into Closed Session at 6:50 p.m.

20. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957.6:
Public Employee Performance Evaluation
Title: General Manager
21. CONFERENCE REGARDING CYBER SECURITY PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957(a):
The Board will meet in Closed Session regarding cybersecurity risks and protections.

The Board returned to Open Session at 7:56 p.m.

District Secretary Khalifa announced the Board conducted Closed Session Item 20 with the Business Manager and Plante Moran Senior Manager Ryan Cislo pursuant to California Government Code Section 54957.6. The Board received direction and there was no further announcement.

District Secretary Khalifa announced the Board conducted Closed Session Item 21 with the General Manager, District Secretary and Business Manager pursuant to California Government Code Section 54957(a). The Board received information and took the following action:

Motion by Vice President Dewane, second by President DePasquale, to approve a ten-month contract with T2 Tech for \$128,000 to procure Amazon Web Services software which will provide a cloud-based data center services platform.

President DePasquale adjourned the meeting at 7:56 p.m. to a Regular Board Meeting scheduled for Wednesday, February 11, 2026 at 4:30 p.m.

Approved:

Marice H. DePasquale, President

Denise Khalifa, District Secretary

Recording Secretary: Sharon D. Brimer



MEMORANDUM

TO: Board of Directors
FROM: Denise Khalifa, Chief Administrative Officer
DATE: February 11, 2026
SUBJECT: Attendance at Conferences, Seminars, Meetings and Events

RECOMMENDATION

Approve attendance considerations (additions, changes, deletions).

STRATEGIC PLAN

Goal #1: Provide an abundant, local, reliable and safe water supply.
Goal #2: Perpetually renew and improve our infrastructure.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase public awareness of Mesa Water.
Goal #5: Attract, develop and retain skilled employees.
Goal #6: Provide excellent customer service.
Goal #7: Actively participate in regional and statewide water issues.
Goal #8: Practice continual business improvement.

PRIOR BOARD ACTION/DISCUSSION

At its October 23, 2024 meeting, the Board of Directors (Board) adopted Ordinance No. 36 Director Compensation and Expense Reimbursement which authorizes attendance at conferences, seminars, meetings and events.

At its June 11, 2025 meeting, the Board approved the Fiscal Year 2026 attendance at conferences, seminars, meetings and events, with modifications.

At its July 23, 2025 meeting, the Board approved attendance at conferences, seminars, meetings and events for eight additional organizations.

DISCUSSION

During the discussion of this item, if any, the Board may choose to delete any item from the list and/or may choose to add additional conferences, seminars, meetings or events for approval, subject to available budget or additional appropriation.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.

2026 CONFERENCES, SEMINARS AND MEETINGS:

February 11, 2026	
ACWA Legislative Symposium	
Sacramento, CA	
February 12 - 13, 2026	
CalDesal Annual Conference	<i>DePasquale, Dewane</i>
Sacramento, CA	
February 18 - 19, 2026	
Annual AGWT - AGWA CA Groundwater Conference	
Ontario, CA	
February 24 - 26, 2026	
ACWA Washington D.C. Conference	
Washington, D.C.	
February 25 - 27, 2026	
Urban Water Institute Spring Conference	<i>Atkinson, DePasquale</i>
Palm Springs, CA	
March 8 - 11, 2026	
WateReuse Symposium	
Los Angeles, CA	
March 22 - 24, 2026	
CMUA Annual Conference	<i>Bockmiller</i>
Monterey, CA	
March 23 - 25, 2026	
Public-Private Partnership Conference	
Dallas, TX	
April 6 - 9, 2026	
AWWA CA-NV Water Conference of the West	
San Diego, CA	
April 7 - 8, 2026	
CSDA Legislative Days	
Sacramento, CA	
May 5 - 7, 2026	
ACWA JPIA Spring Conference	<i>Atkinson, Bockmiller</i>
Sacramento, CA	
June 1 - 19, 2026	
Harvard Senior Executives in State and Local Government	
Cambridge, MA	
June 21 - 24, 2026	
AWWA ACE26 Conference	<i>Atkinson</i>
Washington D.C.	
August 19 - 21, 2026	
Urban Water Institute Annual Conference	<i>Atkinson</i>
San Diego, CA	

February 2026

February 2026

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 1	2 8:30am MWDOC Planning and Operations Committee Meeting (IN PERSON & https://zoom.us/j/8828665300)	3 7:30am ISDOC Executive Committee Meeting (https://mwdoc.zoom.us/j/8828665300) 8:00am R/S to 3/10 OCBC Infrastructure 6:00pm Costa Mesa City Council Meeting (In Person)	4 8:30am Jt. MWDOC/MWD Workshop (IN PERSON) 12:00pm Executive Committee Meeting 5:30pm OCWD Board Meeting (IN PERSON)	5 Pay Period Ends 12:00pm OCWD Communications/Legislative Committee (IN PERSON & VIRTUAL)	6 7:30am WACO Meeting (Virtual)	7
8	9 5:00pm IRWD Board Meeting (In Person and Virtual) 5:30pm WISG Night #2 (Mesa Water Education Center)	10	11 CalDesal Legislative Advocacy Day & Annual Conference (Sacramento) Payday 8:15am LAFCO Meeting (400 W Civic Center) 8:30am MWDOC Admin 12:00pm OCWD Water 4:30pm Board Meeting	12 2026 CalDesal Annual Conference (Sacramento) 12:00pm OCWD Admin & Finance Committee (IN PERSON & VIRTUAL)	13	14
15	16 District Holiday	17 7:30am WACO Planning Committee (VIRTUAL) 6:00pm Costa Mesa City Council Meeting (In Person & Virtual)	18 Annual AGWT - AGWA CA Groundwater Conference (Ontario) 8:30am MWDOC Board Meeting (IN PERSON) 3:00pm Costa Mesa Chamber of 5:30pm OCWD Board Meeting (IN PERSON)	19 Pay Period Ends 8:30am MWDOC Executive Committee (In Person & Virtual)	20	21
22	23 5:00pm IRWD Board Meeting (In Person and Virtual)	24 ACWA Washington D.C. Conference (Washington D.C.)	25 Urban Water Institute Spring Conference (Indian Wells, CA) Payday 8:30am Jt. MWDOC/OCWD 4:30pm Board Meeting (Boardroom)	26	27	28

March 2026

March 2026

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026

Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 1	2 8:30am MWDOC Planning and Operations Committee Meeting (IN PERSON & Virtual)	3 7:30am ISDOC Executive Committee Meeting (Virtual) 6:00pm Costa Mesa City Council Meeting (In Person)	4 8:30am Jt. MWDOC/MWD Workshop (IN PERSON) 5:30pm OCWD Board Meeting (IN PERSON)	5 Pay Period Ends 12:00pm OCWD Communications/Legislative Committee (IN PERSON & Virtual)	6 7:30am WACO Meeting (Virtual)	7
8	9 WateReuse Symposium (Los Angeles, CA) 12:00pm Executive Committee Meeting 5:00pm IRWD Board Meeting (In Person)	10 8:00am R/S from 2/3 OCBC Infrastructure Committee Meeting	11 8:15am LAFCO Meeting 8:30am MWDOC Admin 12:00pm OCWD Water 4:30pm Board Meeting	12 12:00pm OCWD Admin & Finance Committee (IN PERSON & VIRTUAL)	13	14
15	16 7:30am WACO Planning Committee (VIRTUAL) 6:00pm Costa Mesa City Council Meeting (In Person & Virtual)	17 8:30am MWDOC Board Meeting (IN PERSON) 3:00pm Costa Mesa Chamber of 5:30pm OCWD Board	18 8:30am MWDOC Board Meeting (IN PERSON) 3:00pm Costa Mesa Chamber of 5:30pm OCWD Board	19 Pay Period Ends 8:30am MWDOC Executive Committee (In Person & Virtual)	20	21
22	23 CMUA Annual Conference (Monterey, CA) 5:00pm IRWD Board Meeting (In Person and Virtual)	24 Payday 8:30am Jt. MWDOC/OCWD 4:30pm Board Meeting (Boardroom)	25 Payday 8:30am Jt. MWDOC/OCWD 4:30pm Board Meeting (Boardroom)	26	27	28
29	30	31	Apr 1	2	3	4

April 2026

April 2026						
Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 29	30	31	Apr 1	2	3	4
			8:30am Jt. MWDOC/MWD 12:00pm Executive Committee Meeting 5:30pm OCWD Board	Pay Period Ends 12:00pm OCWD Communications/Legislative Committee (IN PERSON &	7:30am WACO Meeting (Virtual)	
5	6	7	8	9	10	11
			AWWA CA-NV Water Conference of the West (San Diego, CA) 8:30am MWDOC Planning and Operations Committee Meeting 7:30am ISDOC Executive Committee Meeting 8:00am OCBC 6:00pm Costa Mesa City 8:15am LAFCO Meeting 8:30am MWDOC Admin 12:00pm OCWD Water 4:30pm Board Meeting 12:00pm OCWD Admin & Finance Committee (IN PERSON & VIRTUAL)			
12	13	14	15	16	17	18
	5:00pm IRWD Board Meeting (In Person and Virtual) 5:00pm OCWD GWRS Steering Committee		29th Annual Children's Water Education Festival (Oak Cany 8:00am MWDOC Board Meeting (IN PERSON) 5:30pm OCWD Board Meeting (IN PERSON)	Pay Period Ends		
19	20	21	22	23	24	25
		7:30am WACO Planning Committee Meeting 1:00pm Board Workshop 6:00pm Costa Mesa City	Payday 8:30am Jt. MWDOC/OCWD Planning Meeting (In Person & Virtual)	8:30am MWDOC Executive Committee (IN PERSON & VIRTUAL)		
26	27	28	29	30	May 1	2
	5:00pm IRWD Board Meeting (In Person and Virtual)			Pay Period Ends 11:30am ISDOC Quarterly Meeting (MWDOC/OCWD Boardroom)		



UPCOMING COMMUNITY OUTREACH EVENTS

Event	Date & Time	Location
Children's Water Education Festival	Wednesday & Thursday, April 15-16, 2026 9:00 a.m. – 2:00 p.m.	Oak Canyon Park 5305 Santiago Canyon Road Silverado, CA 92676
Institute for Conservation Research & Education Student Poster Symposium	Friday, May 29, 2026 5:30 – 7:30 p.m.	Mesa Water Education Center 1350 Gisler Avenue Costa Mesa, CA 92626



MEMORANDUM

TO: Board of Directors
FROM: Denise Khalifa, Chief Administrative Officer
Dedicated to
Satisfying our Community's
Water Needs
DATE: February 11, 2026
SUBJECT: Independent Special Districts of Orange County Bylaws

RECOMMENDATION

Approve the Independent Special Districts of Orange County Proposed Amended and Restated Bylaws, and authorize President Marice H. DePasquale to cast Mesa Water District's vote on the official ballot.

The Executive Committee reviewed this item at its February 4, 2026 meeting and recommends Board approval.

STRATEGIC PLAN

Goal #1: Provide an abundant, local, reliable and safe water supply.
Goal #2: Perpetually renew and improve our infrastructure.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase public awareness of Mesa Water.
Goal #5: Attract, develop and retain skilled employees.
Goal #6: Provide excellent customer service.
Goal #7: Actively participate in regional and statewide water issues.
Goal #8: Practice continual business improvement.

PRIOR BOARD ACTION/DISCUSSION

At its June 11, 2025 meeting, the Board of Directors (Board) approved the Fiscal Year 2026 Budget and confirmed the District Memberships.

DISCUSSION

The Independent Special Districts of Orange County (ISDOC) is conducting a vote of the regular special district members on proposed changes to their bylaws. The primary purpose of the bylaw amendments is to add language allowing for a staff member of a Regular Member District to serve in the position of Secretary. The ISDOC Executive Committee discussed the amendments at its June, October and November 2025 meetings, unanimously approved the revisions, and authorized a vote of the membership.

The proposed amendments are as follows:

1. Addition to Section VI of Article II
Minor grammatical correction that was missing during the last bylaws update

2. Addition to Section III (B) of Article III
Officers: Proposed language makes an exception for the Secretary position to allow for a *staff member or elected/appointed official* of a Regular Member District

3. Addition to Section II to Article IV
Executive Committee Meetings: Updates language to allow for virtual meetings

Attached is the ISDOC correspondence, their Proposed Amended and Restated Bylaws and an official ballot. Each regular member in good standing is entitled to one vote. The ballot must be signed by the presiding officer of the special district or an alternate designated by official action of the District. Ballots must be received by 5:00 p.m. on Friday, February 27, 2026; the results will be announced via email and at the ISDOC Quarterly Luncheon on Thursday, April 30, 2026.

Staff recommends the Board approve the ISDOC Proposed Amended and Restated Bylaws, and authorize President Marice H. DePasquale to cast Mesa Water District's vote on the official ballot.

FINANCIAL IMPACT

In Fiscal Year 2026, \$50 is budgeted for ISDOC membership under District Memberships.

ATTACHMENTS

Attachment A: ISDOC Correspondence

Attachment B: ISDOC Proposed Amended and Restated Bylaws

Attachment C: ISDOC Ballot



DATE: January 8, 2026
TO: ISDOC Members
FROM: Robert R. McVicker, President, ISDOC Executive Committee
SUBJECT: Proposed Amendments to ISDOC Bylaws

ISDOC is conducting a vote of regular special district members on proposed changes to the bylaws. The primary purpose of the bylaw amendments is to add language allowing for a staff member of a Regular Member District to serve in the position of Secretary. They were discussed at the Executive Committee meetings in June, October, and November 2025. Upon a motion and a second, the Executive Committee has unanimously approved the revisions and authorized a vote of the membership.

A ballot has been included with this memo, along with a copy of the proposed amended bylaws highlighted in yellow. Each regular member in good standing is entitled to one vote. **The ballot must be signed by the presiding officer of the special district or an alternate designated by official action of the district. Ballots must be received by 5:00 p.m. on Friday, February 27, 2026; the results will be announced via email and at the ISDOC Quarterly Luncheon on Thursday, April 30, 2026.**

The proposed amendments are as follows:

1. Addition to Section VI of Article II
Minor grammatical correction that was missing during the last bylaws update
2. Addition to Section III (B) of Article III
Officers: Proposed language makes an exception for the Secretary position to allow for a *staff member or* elected/appointed official of a Regular Member District
3. Addition to Section II of Article IV
Executive Committee Meetings: Updates language to allow for virtual meetings

Thank you in advance for your consideration of this matter.

Sincerely,



Robert R. McVicker, President
ISDOC Executive Committee

**INDEPENDENT SPECIAL DISTRICTS
OF
ORANGE COUNTY**

AMENDED AND RESTATED BYLAWS

Proposed January 6, 2026

INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY

BYLAWS

ARTICLE I GENERAL

SECTION I. NAME

The name of the organization shall be **INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY**, herein referred to as the **Organization**.

SECTION II. PURPOSE

The purpose of the Organization is to advance the interests of Orange County special districts through its advocacy of sound public policy, its facilitation of educational opportunities to enhance special district governance and the services provided, and its collaboration with others to elevate awareness of the role special districts play as the form of government closest and most directly accountable to the people. The purpose of the Organization shall not include any duties or responsibilities held by the Orange County Special Districts Selection Committee, which is a separate and unrelated entity from the Organization. Furthermore, these Bylaws shall have no effect on, and are independent and distinct from, the Bylaws of the Orange County Special District Selection Committee. This Organization will not engage in activities for the pecuniary gain or profit of the members.

SECTION III. ADMINISTRATIVE OFFICE

The administrative office for the transaction of the business of the Organization is located at the Municipal Water District of Orange County. All official documents (agendas, minutes, voted ballots, voting authorization and financial records) of the Organization shall be maintained and stored at the administrative office. The Board of Directors is granted full power and authority to change the administrative office from one location to any place within the County of Orange, State of California, and such change shall not be considered an amendment of these bylaws.

SECTION IV. UNINCORPORATED ASSOCIATION

The Organization is an unincorporated association within the meaning of Part 1 of Title 3 of the California Corporations Code and shall have all of the powers and authority of an unincorporated association as set forth therein.

SECTION V. ADMINISTRATIVE SERVICES

One or more members may agree to provide administrative services on behalf of Organization, but except as expressly set forth in writing, such member or members will not be entitled to compensation for such services, nor will such member or members be deemed to have assumed any obligation of the Organization.

SECTION VI. LIMITATION

Notwithstanding any of powers enumerated herein or in the California Corporations Code, this Organization shall not, except to an insubstantial degree engage in any activities or exercise any powers that are not in furtherance of the specific purpose of this organization as set forth in Section II.

ARTICLE II MEMBERSHIP

SECTION I. QUALIFICATION FOR MEMBERSHIP

A. There shall be two categories of membership in the Organization:

1. **REGULAR MEMBERS:** Shall be INDEPENDENT SPECIAL DISTRICTS that are public agencies within the County of Orange, State of California, for the local performance of governmental proprietary functions within limited boundaries, governed by a publicly elected Board of Directors or those officials appointed, in whole or in part, by another governmental body. Independent Special Districts do not include the State, the county, cities, or school districts.

Independent Special Districts shall be further defined in accordance with California Government Code Section 56044: "*Independent district*" or "*independent special district*" includes any special district having a

legislative body all of whose members are elected by registered voters or landowners within the district, or whose members are appointed to fixed terms, and excludes any special district having a legislative body consisting, in whole or in part, of ex officio members who are officers of a county or another local agency or who are appointees of those officers other than those who are appointed to fixed terms. “Independent special district” does not include any district excluded from the definition of district contained in Sections 56036 and 56036.6.

2. ASSOCIATE MEMBERS: Shall be those persons, organizations, or governmental entities that have evidenced interest in the purposes and goals of the Organization, but are not Independent Special Districts. Officers or members of an Independent Special District are ineligible to be an Associate Member.

B. APPROVAL OF MEMBERSHIP: The Executive Committee shall review and approve all applications for membership, provided that the applicant meets the established membership criteria.

SECTION II. VOTING RIGHTS

A. Each Regular Member district, in good standing, shall be entitled to one vote on all matters brought before the membership for a vote. The presiding officer of the governing body of each Regular Member district shall be recognized by the Organization as the voting representative for his/her district. Each district shall designate in writing and submit to the Organization's Secretary one alternate governing board member who shall have the right to vote in the absence of the presiding officer.

B. The Executive Committee may, at its discretion, authorize the voting upon any issue by written ballot which shall be sent via U.S. mail and email to each Regular Member district or by electronic distribution/email. Such authorization shall specify the time, date and method by which the completed written ballots must be received by the Organization.

C. A majority vote of all members present at a meeting or of all written ballots received by the submission deadline shall be necessary to carry any matter voted upon.

D. Associate Members shall not have the right to vote on any matter before the Organization.

SECTION III. ANNUAL DUES

A. Annual dues shall be due and payable on or before the first day of January of each year. New members shall pay their annual dues at the time they are approved for membership in the Organization. New member dues for the initial year shall not be pro-rated.

B. The dues of the Organization shall be reviewed and set by the Executive Committee for Regular Members and Associate Members. Associate Member dues need not be the same as dues for Regular Members. A minimum of two months' notice of changes in dues will be provided to the membership.

C. No assessments, other than annual dues, shall be levied on the members of the association without an affirmative majority vote of the membership.

SECTION IV. TERMINATION OF MEMBERSHIP

A. Any member in arrears in the payment of dues for a period of thirty (30) days after said dues are due and payable shall be notified in writing by the Treasurer of such arrearage, and, if such dues shall continue unpaid for a period of another thirty (30) days, such member shall automatically cease to be a member of the Organization.

B. Any member that voluntarily terminates membership in the Organization shall not be eligible for a refund of membership dues or other assessment already paid to the Organization.

SECTION V. REINSTATEMENT OF MEMBERSHIP

Regular and Associate memberships that were previously terminated may be reinstated after the Executive Committee receives a written petition for reinstatement and payment of the petitioner's annual membership dues and other assessments for the current calendar year have been received by the Organization.

SECTION VI. LIABILITY OF MEMBERS; NO AUTHORITY

No member will be liable for the obligations, debts or liabilities of the Organization unless such member has expressly assumed such liability in writing. No member will have the authority to enter into any obligation, debt or liability on behalf of the Organization unless approved in advance by the Board of Directors.

ARTICLE III BOARD OF DIRECTORS

SECTION I. NUMBER AND TERM OF OFFICE

A. The Board of Directors shall consist of the presiding officer from each Regular Member district, in good standing. If the presiding officer is not present, then that district's alternate representative shall act in his/her stead.

B. The members of the Board of Directors shall serve until replaced by another governing board member as the presiding officer of his/her district. Any vacancy on the Board of Directors shall be filled by the new presiding officer of the District from which the vacancy occurred.

SECTION II. DUTIES OF THE BOARD OF DIRECTORS

A. The Board of Directors shall set policy for the Organization.

B. The Board of Directors shall elect, at or before its final meeting in even years, a President, a First Vice President, a Second Vice President, a Third Vice President, a Secretary, and a Treasurer, who shall serve for two-year terms.

C. These officers, along with the Immediate Past President, shall be designated as the Executive Committee.

D. The Executive Committee shall be elected following a notice of position availability and solicitation for nominations. At the end of the nominating period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed selected. If two or more candidates are nominated, the Secretary shall prepare and deliver one ballot and voting instructions to each eligible district. The ballot shall include the names of all

nominees and the office for which each was nominated. Each presiding officer, or his or her alternate as designated by the governing body, shall return the ballot to the Secretary by the date specified in the voting instructions.

E. With the exception of the immediate past president, if a vacancy occurs on the Executive Committee, the Committee shall, within 60 days from the commencement of the vacancy, either fill the vacancy by appointment or call a special election to fill the vacancy. A person appointed or elected to fill a vacancy shall hold office for the unexpired term of the former incumbent.

F. If the vacancy is in the offices of President or Vice President, the Executive Committee may, prior to an election to fill the vacancy, move current officers into vacant positions, and proceed then to fill the resulting vacant position in accordance with Section E above.

SECTION III OFFICERS AND DUTIES

A. The Executive Committee shall assist the Board of Directors in setting and implementing policy, and conducting the business of the Organization, as noted in the bylaws or approved at a General Membership Meeting or a Special Meeting of the membership. The members of the Executive Committee shall consist of:

1. **PRESIDENT:** The President shall be the chief executive officer of the Organization. The President shall preside at all meetings of the Board of Directors, the Executive Committee and the general membership.

The President shall appoint all committees.

The President shall represent the Organization as its official spokesperson and he/she shall also have the authority to delegate such responsibility, with approval of the Executive Committee.

The President shall be an ex-officio member of all Committees.

2. **FIRST VICE PRESIDENT:** The First Vice President, in the absence or disability of the President, shall perform all the duties of the President, and when so acting, he/she shall have the

powers of and be subject to all the restrictions upon the President.

The First Vice President shall be the Chair of the Program Committee.

3. **SECOND VICE PRESIDENT:** The Second Vice President, in the absence or disability of the President and First Vice President, shall perform all the duties of the President and when so acting, shall have all the powers of and be subject to all the restrictions upon the President.

The Second Vice President shall be Chair of the Membership Committee.

4. **THIRD VICE PRESIDENT:** The Third Vice President, in the absence or disability of the President, First Vice President, and Second Vice President, shall perform all the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President.

The Third Vice President shall be Chair of the Legislative Committee.

5. **SECRETARY:** The Secretary or his/her designee shall be responsible for all correspondence and the dissemination of information to members. All official correspondence to the members will be approved in advance by the President or the President's designee.

6. **TREASURER:** The Treasurer shall maintain the complete financial records and, establish and maintain bank accounts in the name of the Organization, and pay all bills duly approved by the Executive Committee in accordance with the yearly budget.

There shall be an annual audit of the books of the Treasurer by a competent accountant or accounting agency, designated by the Executive Committee, with a report to be presented to the membership at the Organization's next membership meeting.

7. IMMEDIATE PAST PRESIDENT: The Immediate Past President shall serve as a voting, ex-officio member of the Executive Committee.

B. All officers of the Organization shall be elected or appointed officials of a Regular Member district, except the Secretary, who may or may not be an elected official of a Regular Member district.

C. Officials who wish to seek election or appointment as an officer of the Organization shall first secure from his/her district an official endorsement of his/her candidacy in the form of a board resolution.

D. The Executive Committee may consider removing Officers who miss three consecutive meetings. Prior to removing an Officer, the Committee shall consider the reasons for absence and the potential for continued absence. A unanimous vote of the Executive Committee shall be required to remove an officer.

ARTICLE IV MEETINGS

SECTION I BOARD OF DIRECTORS

A. The Board of Directors shall meet quarterly or no less than three times per calendar year. The last meeting of the calendar year shall be designated as the ANNUAL MEETING of the Organization.

B. The Organization shall disseminate notices of Board Meetings at least thirty (30) days prior to the Meeting. Said notices shall be disseminated via email to all Regular and Associate Members. The Notice shall give the date, time, location and any action items for the meeting.

C. Special Meetings of the Board of Directors may be called at any time by the President, any ten (10) Members of the Board of Directors or by a majority of the Executive Committee. The Organization shall disseminate notices of the Special Meeting at least five (5) business days prior to the meeting. Said notice shall give the date, time, location, and the subject matter of the Special Meeting. Action may only be taken on matters listed on the Special Meeting notice.

D. All meetings of the Board of Directors shall be held in Orange County.

E. No action shall be taken unless a quorum has first been established. A quorum shall be established when the designated representatives of fifty percent (50%) of the Regular Members are present at a duly noticed Regular or Special Meeting of the Organization, or, if a vote has been authorized by written ballot, a quorum shall be established only when the designated representatives of fifty percent (50%) of the Regular Members have submitted a ballot in the manner and by the deadline authorized by the Executive Committee.

SECTION II. EXECUTIVE COMMITTEE

A. The Executive Committee shall meet monthly at the Municipal Water District of Orange County, or be held on a virtual platform, at a time specified by the President and announced in the meeting notice. The monthly meeting may be cancelled by the President if he/she determines that there is not sufficient business to justify a meeting.

B. A Special Meeting of the Executive Committee may be called by the President or a majority of the Executive Committee, with five (5) business days advance notice given in writing via email by the Organization. Such notice shall state the date, time, location and agenda for the Special Meeting.

C. All meetings of the Executive Committee shall take place in Orange County.

D. A quorum shall be established by 50% of the then-filled Executive Committee.

ARTICLE V AMENDMENTS

These Bylaws may be amended by a majority of the Board of Directors present at a duly noticed membership meeting or, if a vote has been authorized by written ballot, by the combined majority vote of the designated representatives

present and submitting a written ballot. All proposed amendments shall be disseminated via U.S. Mail and email to each Regular Member district no less than thirty (30) days prior to the membership meeting.

ARTICLE VI ENACTMENT OF AMENDMENTS

These Amended and Restated Bylaws are to take effect immediately upon approval of the Board of Directors.

ARTICLE VII PARLIAMENTARY AUTHORITY

All matters not covered under these Bylaws shall be governed by Roberts' Rules of Order.

INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY

Amended and Restated Bylaws

The Question

Does your special district, as member in good standing, approve or disapprove of the amended and restated bylaws recommended by the Executive Committee on November 4, 2025.

CAST YOUR VOTE

Please cast your vote by checking one box below.

Yes, we approve the amended and restated ISDOC bylaws, as recommended by the Executive Committee

No, we do not approve the proposed amended and restated bylaws

DISTRICT NAME

NAME AND TITLE OF VOTING REPRESENTATIVE*

SIGNATURE OF VOTING REPRESENTATIVE

* If not the presiding officer, please provide written authorization documenting your ability to vote on behalf of your district.

Please send your completed and executed ballot to Tina Dubuque at either:

- tdubuque@mwdoc.com
- MWDOC: 18700 Ward St., Fountain Valley, CA 92708

All ballots must be received no later than by 5 p.m., Friday, February 27, 2026.

REPORTS:

7. REPORT OF THE GENERAL MANAGER

REPORTS:

8. DIRECTORS' REPORTS AND COMMENTS



MEMORANDUM

TO: Board of Directors
FROM: Andrew D. Wiesner, P.E., District Engineer
DATE: February 11, 2026
SUBJECT: Replacement of Assets Including Pipeline and Well Rehabilitation (Including Pipeline Integrity Program Update)

RECOMMENDATION

This item is provided for information.

STRATEGIC PLAN

Goal #1: Provide an abundant, local, reliable, and safe water supply.

Goal #2: Perpetually renew and improve our infrastructure.

Goal #3: Be financially responsible and transparent.

PRIOR BOARD ACTION/DISCUSSION

At its October 10, 2019 meeting, the Board of Directors (Board) adopted Resolution No. 1525 Regarding the Replacement of Assets Including Pipeline and Well Rehabilitation Superseding Resolution No. 1442.

At its September 28, 2021, September 27, 2023 and April 4, 2024 meetings, the Board received an update on the Pipeline Integrity Program.

At its October 22, 2025 meeting, the Board received an update on the Pipeline Integrity Program, including proposed changes to the Replacement of Assets resolution.

At its January 28, 2026 meeting, the Board adopted Resolution No. 1610 Regarding Mesa Water District's Replacement of Assets Including Pipeline and Well Rehabilitation Superseding Resolution No. 1525, with modifications.

DISCUSSION

Mesa Water District's (Mesa Water®) policy for Replacement of Assets has evolved through the years as new information is collected about the useful life of assets. This is especially true for pipeline assets since Mesa Water's Pipeline Integrity Program (PIP) is the implementation of the Replacement of Assets policy to pipeline assets.

At its January 28, 2026 meeting, the Board adopted Resolution No. 1610 with modifications to more accurately describe pipelines that need to be scheduled for replacement. The modifications are shown in Attachments A and B.



FINANCIAL IMPACT

In Fiscal Year 2026, \$200,000 is budgeted for the Pipeline Integrity Program; \$7,314 has been spent to date.

ATTACHMENTS

Attachment A: Resolution No. 1610

Attachment B: Resolution No. 1610, Redline

RESOLUTION NO. 1610

RESOLUTION OF THE MESA WATER DISTRICT BOARD OF DIRECTORS REGARDING THE REPLACEMENT OF ASSETS INCLUDING PIPELINE AND WELL REHABILITATION SUPERSEDING RESOLUTION NO. 1525

WHEREAS, Mesa Water District (Mesa Water®) is a county water district organized and operating pursuant to the provisions of the laws of the State of California (State or California); and

WHEREAS, Mesa Water has assets that will eventually need to be replaced, abandoned, or discarded because they have a finite life; and

WHEREAS, currently the most valuable assets include the water distribution system and the water wells, which group of assets shall therefore be the scope of this resolution; and

WHEREAS, age alone is a poor indicator of individual asset condition and remaining useful life; and

WHEREAS, the useful life of an individual asset in an asset class may be longer or shorter than the average useful life for that class.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF MESA WATER DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. Effective January 28, 2026, assets will not be replaced solely because they have reached the average useful life for their asset class and assets will not be kept merely because they have not yet reached the average useful life for their asset class.

Section 2. Before an asset is included in a proposed budget for replacement, Mesa Water's staff will evaluate its replacement or rehabilitation need based on operations and maintenance cost, improvements in technology, changing laws and regulations, risk management/safety implications, market availability and repair history.

Section 3. Pipes in the water distribution system will be replaced when their useful life has been achieved. The pipeline useful life and pipeline cohort group herein are defined as follows:

- A. Pipeline Useful Life – The pipeline useful life will be deemed to have been reached if testing and pipe cohort performance exceeds limits described in Appendix A.
- B. A pipe cohort is a group of pipelines with similar characteristics that can be evaluated as a group. The similar characteristics include the following:
 - 1. Installation Project Number
 - 2. Material of Construction
 - a. Asbestos Cement Pipe (ACP)
 - b. Polyvinyl Chloride (PVC)
 - c. Metallic
 - 3. Diameter
 - a. Transmission Pipelines 16 Inches and Above
 - b. Distribution Pipelines 14 Inches or Less
 - 4. Pipe Performance or Condition

Section 4. Groundwater production wells will be rehabilitated if and when well capacity drops by more than 20 percent for a given well, and overall clear water well capacity drops by more than 10 percent, taking into consideration the annual variation in groundwater levels. The well(s) prioritized for rehabilitation will be determined based on the highest loss of production capacity.

Section 5. The General Manager is hereby authorized and directed to take such actions as may be deemed necessary or advisable to effect the intent of the foregoing resolution.

Section 6. This Resolution shall be reevaluated in five years and supersedes Resolution No. 1525 and all other actions of the Board of Directors governing replacement of assets.

ADOPTED, SIGNED, and APPROVED this 28th day of January 2026 by a roll call vote.

AYES: DIRECTORS:
NOES: DIRECTORS:
ABSTAIN: DIRECTORS:
ABSENT: DIRECTORS:

Marice H. DePasquale
President, Board of Directors

Denise Khalifa
District Secretary

RESOLUTION NO. 1610

APPENDIX A

RESOLUTION OF THE MESA WATER DISTRICT BOARD OF DIRECTORS REGARDING THE REPLACEMENT OF ASSETS INCLUDING PIPELINE AND WELL REHABILITATION SUPERSEDING RESOLUTION NO. 1525

Figure 1 summarizes the METHODOLOGY that shall be used to determine whether a pipe cohort warrants opportunistic testing, proactive testing, and if the useful life has been achieved and should be replaced.

The methodology has its basis in risk management concepts of frequency, distance, and duration inherent in the break rate expressed as number of breaks (frequency) per mile (distance) per year (duration).

Using the Pipeline Management Decision Making Methodology chart in Figure 1, from left to right and top to bottom, provides the following decision-making guidance:

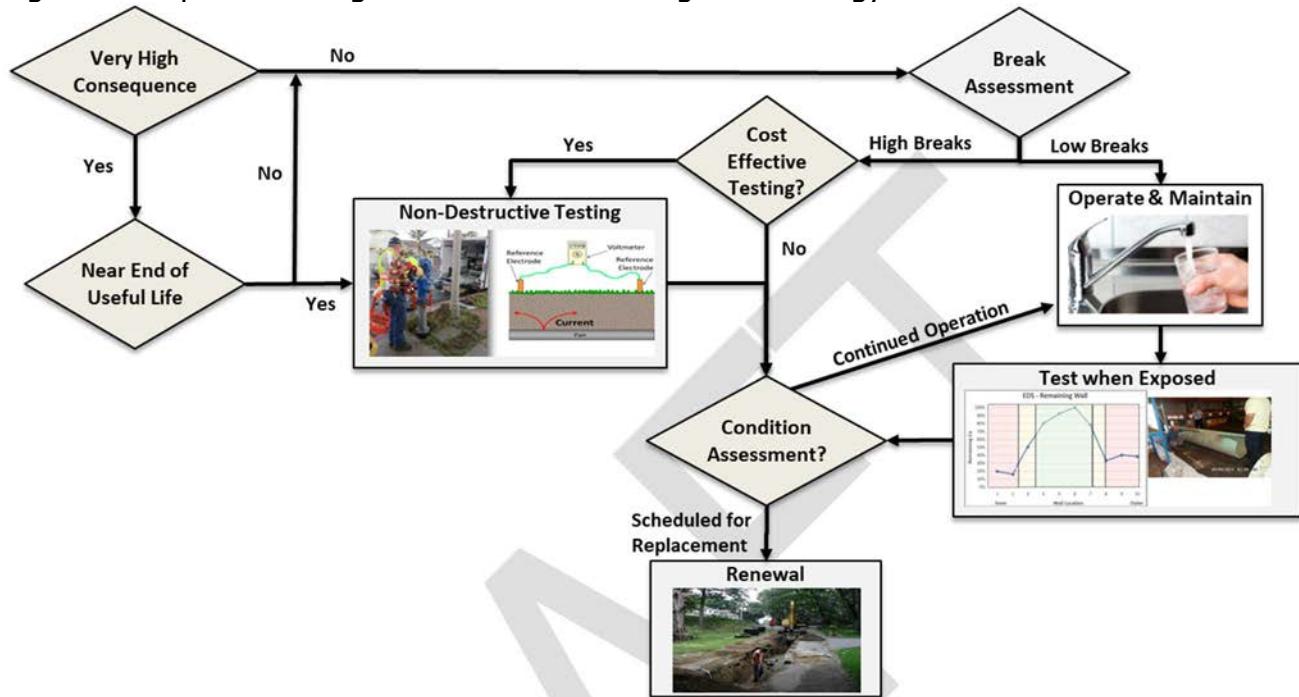
The consequence of failure is considered for transmission pipelines (16 inches in diameter and greater) critical for conveying groundwater from the wellfield and Mesa Water Reliability Facility to the reservoirs. For these critical transmission lines, even with no breaks, when they reach 90% of their age-based useful life, they will receive non-destructive testing to determine their condition and remaining useful life.

For pipeline cohorts of average to low consequence of failure, the number of breaks and break rate (breaks per mile per year) will determine if the pipeline cohorts should be considered for non-destructive testing. For pipeline cohorts with high breaks or a high break rate, non-destructive testing will be performed when it is feasible and cost effective. The purpose of non-destructive testing is to determine the remaining useful life of the pipeline cohort based on its condition. If a pipeline cohort shows less than 10 years of remaining useful life, and has high breaks or a high break rate, it will be slated for replacement. For pipeline cohorts where non-destructive testing is not feasible or cost effective, the number of breaks, break rate, and recent breaks will be used to determine if a pipeline cohort should be slated for replacement.

For pipeline cohorts with low break rates, the pipelines will continue to be operated and maintained. Pipeline operation and maintenance includes managing pressure in the pipeline system to avoid over pressurizing or pressure transients. Pipeline maintenance includes periodic testing and maintenance of cathodic protection systems to ensure that the metal pipes have adequate protection in corrosive soils. Whenever normal work, such

as a break repair or valve replacement, causes the pipe with low breaks to be exposed, a sample of the pipeline will be collected for destructive testing.

Figure 1 – Pipeline Management Decision Making Methodology



The terms in Figure 1 are defined as follows:

- "Very High Consequence" pipes are transmission lines designed to convey water between key facilities including the wellfield, treatment plant and reservoirs.
- "Near end of useful life" means within 90% of the age-based useful life as defined by American Water Works Association's Buried No Longer Report.
- Breaks Assessment – The performance of each cohort will be evaluated on an annual basis. Pipes that are performing well will be classified as "low breaks" and the cohort will continue to be operated and tested as opportunities emerge. As cohorts approach the end of useful life, performance will deteriorate. Cohorts categorized as having a performance of "high breaks" will be assessed using proactive testing. The definitions of "high" and "low" breaks are included below:
 - "High Breaks"
 - Distribution – If a distribution pipe cohort has 3 or more breaks and a historic break rate that exceeds 0.2 annual breaks per mile, the performance will be categorized as "high".

- b. Transmission – If a transmission pipe cohort has 2 or more breaks and a historic break rate that exceeds 0.2 annual breaks per mile, the performance will be categorized as “high”.
- 2. “Low Breaks” – If the performance does not meet or exceed the thresholds for “high breaks” performance, the pipe cohort performance will be categorized as “low breaks” and the cohort will continue to be operated and tested as opportunities emerge.

D. Operate & Maintain- Pipe condition warrants continued operation while maintaining pipe protection systems such as cathodic protection and pressure transient monitoring.

E. Exposed Pipeline Testing – When a pipe is exposed for another reason (e.g. service tap, break, valve replacement, pipe replacement), it provides a unique opportunity to cost effectively gather condition assessment data since roughly 90 percent of the cost of testing is in exposing the pipe. Testing varies by pipe material and will consist of the following:

- 1. ACP – When a full ring sample or wall remnant can be taken, the sample will be collected and tested for remaining wall thickness.
- 2. PVC – If a stick of pipe must be removed as part of break response, the sample will be collected and tested.
- 3. Metallic – As part of break response, take photos of the pipe and collect a soil sample for corrosivity testing.

F. Cost Effective Testing – Non-Destructive Testing that is feasible to perform, provides actionable information, and has a total cost that is less than 20% of the replacement cost of the pipeline.

G. Non-Destructive Testing – When the performance of a pipe begins to deteriorate, proactive testing will be used to determine if the useful life has been achieved and the pipe should be replaced. Examples of proactive testing used by Mesa Water include electromagnetic testing, acoustic velocity testing, close interval surveys, and pipe sampling and testing. Engineering staff will continuously learn about proactive testing technologies, and strategically apply cost-effective proactive condition assessment to the pipelines.

H. Condition Assessment – Data from breaks, non-destructive testing and exposed pipe testing will be evaluated to determine if the useful life has been reached and the cohort should be categorized as “scheduled for replacement” or “continued operation”.

- I. "Scheduled for Replacement" – The cohort will be categorized as scheduled for replacement and considered for replacement based on one of the following assessments:
 - 1. Scheduled for replacement based on breaks and testing
 - a. Distribution cohorts
 - i. Testing shows less than 10 years of remaining useful life
 - ii. Break rate exceeds 1.0 annual breaks per mile
 - iii. 5 or more condition-related breaks total
 - b. Transmission cohorts
 - i. Testing shows less than 10 years of remaining useful life
 - ii. Break rate exceeds 0.5 annual breaks per mile
 - iii. 3 or more condition-related breaks total
 - 2. Scheduled for replacement due to performance, without test data
 - a. Distribution cohorts
 - i. 3 or more condition-related breaks
 - ii. Condition-related break within the past 5 years, and
 - iii. Break rate exceeds 0.4 annual breaks per mile
 - b. Transmission cohorts
 - i. 3 or more condition-related breaks
 - ii. Condition-related break within the past 5 years, and
 - iii. Break rate exceeds 0.3 annual breaks per mile
- J. "Continued Operation" – If the performance does not meet or exceed the thresholds for "scheduled for replacement" condition, the pipe cohort will be categorized as "continued operation" and the cohort will continue to be operated and assessed as opportunities emerge.
- K. Interagency Coordination – Staff will continue to meet with other local agencies such as the City of Costa Mesa and Costa Mesa Sanitary District to schedule water pipeline replacement projects in conjunction with other projects requiring road closures.
- L. This policy is designed to address typical decision-making. Staff shall apply good engineering and operational judgment and override this policy when special circumstances result in increased value for Mesa Water and ratepayers. This may include optimizing cohort boundaries or overriding decision-making. If the policy is overridden, staff shall gain approval from the Board prior to implementation.
- M. Staff shall refine and continuously improve this policy as lessons are learned.

RESOLUTION NO. 1610

RESOLUTION OF THE MESA WATER DISTRICT BOARD OF DIRECTORS REGARDING THE REPLACEMENT OF ASSETS INCLUDING PIPELINE AND WELL REHABILITATION SUPERSEDING RESOLUTION NO. 1525

WHEREAS, Mesa Water District (Mesa Water®) is a county water district organized and operating pursuant to the provisions of the laws of the State of California (State or California); and

WHEREAS, Mesa Water has assets that will eventually need to be replaced, abandoned, or discarded because they have a finite life; and

WHEREAS, currently the most valuable assets include the water distribution system and the water wells, which group of assets shall therefore be the scope of this resolution; and

WHEREAS, age alone is a poor indicator of individual asset condition and remaining useful life; and

WHEREAS, the useful life of an individual asset in an asset class may be longer or shorter than the average useful life for that class.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF MESA WATER DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. Effective January 28, 2026, assets will not be replaced solely because they have reached the average useful life for their asset class and assets will not be kept merely because they have not yet reached the average useful life for their asset class.

Section 2. Before an asset is included in a proposed budget for replacement, Mesa Water's staff will evaluate its replacement or rehabilitation need based on operations and maintenance cost, improvements in technology, changing laws and regulations, risk management/safety implications, market availability and repair history.

Section 3. Pipes in the water distribution system will be replaced when their useful life has been achieved. The pipeline useful life and pipeline cohort group herein are defined as follows:

- A. Pipeline Useful Life – The pipeline useful life will be deemed to have been reached if testing and pipe cohort performance exceeds limits described in Appendix A.
- B. A pipe cohort is a group of pipelines with similar characteristics that can be evaluated as a group. The similar characteristics include the following:
 - 1. Installation Project Number
 - 2. Material of Construction
 - a. Asbestos Cement Pipe (ACP)
 - b. Polyvinyl Chloride (PVC)
 - c. Metallic
 - 3. Diameter
 - a. Transmission Pipelines 16 Inches and Above
 - b. Distribution Pipelines 14 Inches or Less
 - 4. Pipe Performance or Condition

Section 4. Groundwater production wells will be rehabilitated if and when well capacity drops by more than 20 percent for a given well, and overall clear water well capacity drops by more than 10 percent, taking into consideration the annual variation in groundwater levels. The well(s) prioritized for rehabilitation will be determined based on the highest loss of production capacity.

Section 5. The General Manager is hereby authorized and directed to take such actions as may be deemed necessary or advisable to effect the intent of the foregoing resolution.

Section 6. This Resolution shall be reevaluated in five years and supersedes Resolution No. 1525 and all other actions of the Board of Directors governing replacement of assets.

ADOPTED, SIGNED, and APPROVED this 28th day of January 2026 by a roll call vote.

AYES: DIRECTORS:
NOES: DIRECTORS:
ABSTAIN: DIRECTORS:
ABSENT: DIRECTORS:

Marice H. DePasquale
President, Board of Directors

Denise Khalifa
District Secretary

RESOLUTION NO. 1610

APPENDIX A

RESOLUTION OF THE MESA WATER DISTRICT BOARD OF DIRECTORS REGARDING THE REPLACEMENT OF ASSETS INCLUDING PIPELINE AND WELL REHABILITATION SUPERSEDING RESOLUTION NO. 1525

Figure 1 summarizes the METHODOLOGY that shall be used to determine whether a pipe cohort warrants opportunistic testing, proactive testing, and if the useful life has been achieved and should be replaced.

The methodology has its basis in risk management concepts of frequency, distance, and duration inherent in the break rate expressed as number of breaks (frequency) per mile (distance) per year (duration).

Using the Pipeline Management Decision Making Methodology chart in Figure 1, from left to right and top to bottom, provides the following decision-making guidance:

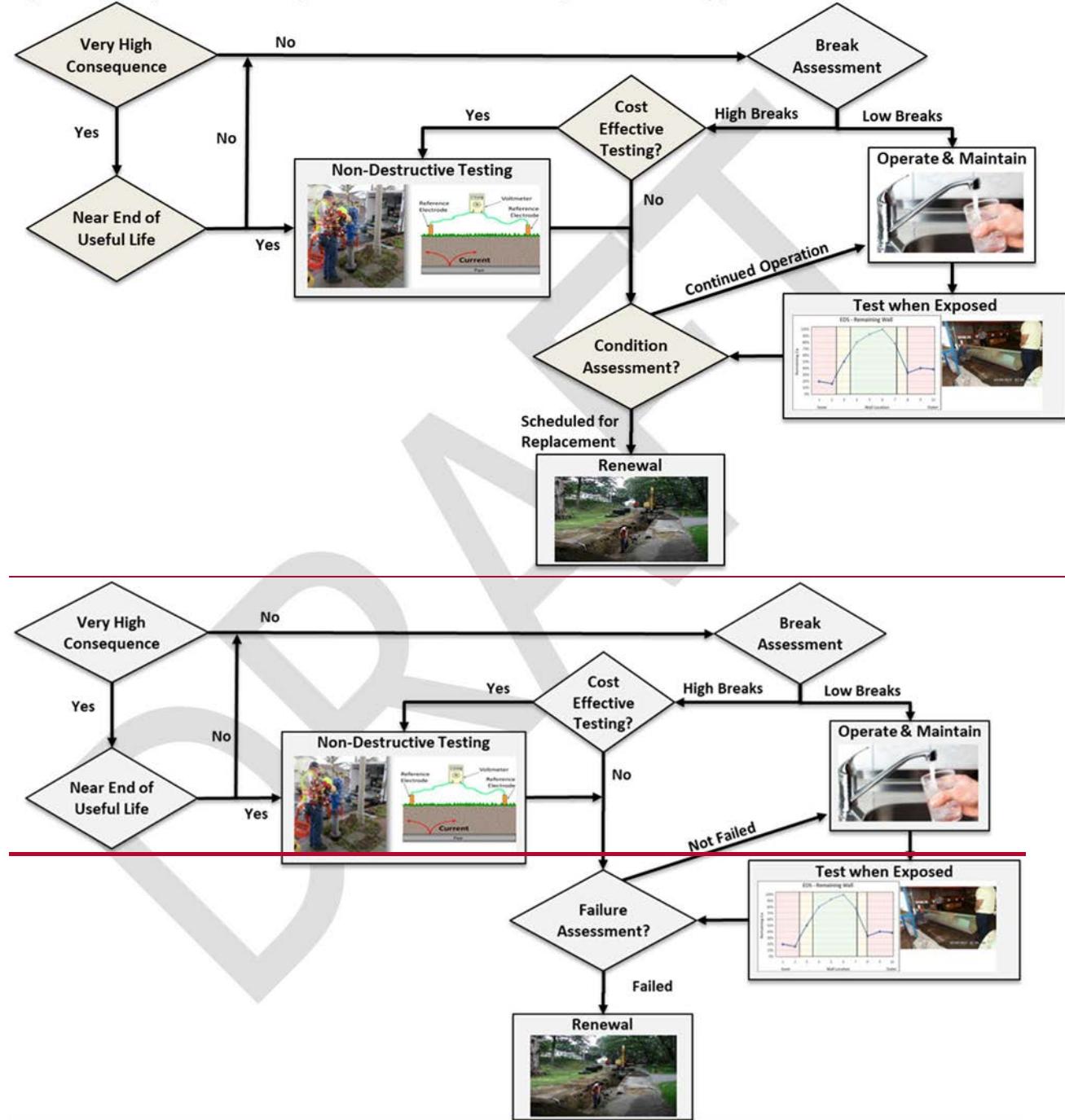
The consequence of failure is considered for transmission pipelines (16 inches in diameter and greater) critical for conveying groundwater from the wellfield and Mesa Water Reliability Facility to the reservoirs. For these critical transmission lines, even with no breaks, when they reach 90% of their age-based useful life, they will receive non-destructive testing to determine their condition and remaining useful life.

For pipeline cohorts of average to low consequence of failure, the number of breaks and break rate (breaks per mile per year) will determine if the pipeline cohorts should be considered for non-destructive testing. For pipeline cohorts with high breaks or a high break rate, non-destructive testing will be performed when it is feasible and cost effective. The purpose of non-destructive testing is to determine the remaining useful life of the pipeline cohort based on its condition. If a pipeline cohort shows less than 10 years of remaining useful life, and has high breaks or a high break rate, it will be slated for replacement. For pipeline cohorts where non-destructive testing is not feasible or cost effective, the number of breaks, break rate, and recent breaks will be used to determine if a pipeline cohort should be slated for replacement.

For pipeline cohorts with low break rates, the pipelines will continue to be operated and maintained. Pipeline operation and maintenance includes managing pressure in the pipeline system to avoid over pressurizing or pressure transients. Pipeline maintenance includes periodic testing and maintenance of cathodic protection systems to ensure that the metal pipes have adequate protection in corrosive soils. Whenever normal work, such

as a break repair or valve replacement, causes the pipe with low breaks to be exposed, a sample of the pipeline will be collected for destructive testing.

Figure 1 – Pipeline Management Decision Making Methodology



The terms in Figure 1 are defined as follows:

- A. "Very High Consequence" pipes are transmission lines designed to convey water between key facilities including the wellfield, treatment plant and reservoirs.
- B. "Near end of useful life" means within 90% of the age-based useful life as defined by American Water Works Association's Buried No Longer Report.
- C. Breaks Assessment – The performance of each cohort will be evaluated on an annual basis. Pipes that are performing well will be classified as "low breaks" and the cohort will continue to be operated and tested as opportunities emerge. As cohorts approach the end of useful life, performance will deteriorate. Cohorts categorized as having a performance of "high breaks" will be assessed using proactive testing. The definitions of "high" and "low" breaks are included below:
 - 1. "High Breaks"
 - a. Distribution – If a distribution pipe cohort has 3 or more breaks and a historic break rate that exceeds 0.2 annual breaks per mile, the performance will be categorized as "high".
 - b. Transmission – If a transmission pipe cohort has 2 or more breaks and a historic break rate that exceeds 0.2 annual breaks per mile, the performance will be categorized as "high".
 - 2. "Low Breaks" – If the performance does not meet or exceed the thresholds for "high breaks" performance, the pipe cohort performance will be categorized as "low breaks" and the cohort will continue to be operated and tested as opportunities emerge.
- D. Operate & Maintain- Pipe condition warrants continued operation while maintaining pipe protection systems such as cathodic protection and pressure transient monitoring.
- E. Exposed Pipeline Testing – When a pipe is exposed for another reason (e.g. service tap, break, valve replacement, pipe replacement), it provides a unique opportunity to cost effectively gather condition assessment data since roughly 90 percent of the cost of testing is in exposing the pipe. Testing varies by pipe material and will consist of the following:
 - 1. ACP – When a full ring sample or wall remnant can be taken, the sample will be collected and tested for remaining wall thickness.
 - 2. PVC – If a stick of pipe must be removed as part of break response, the sample will be collected and tested.

3. Metallic – As part of break response, take photos of the pipe and collect a soil sample for corrosivity testing.

F. Cost Effective Testing – Non-Destructive Testing that is feasible to perform, provides actionable information, and has a total cost that is less than 20% of the replacement cost of the pipeline.

G. Non-Destructive Testing – When the performance of a pipe begins to deteriorate, proactive testing will be used to determine if the useful life has been achieved and the pipe should be replaced. Examples of proactive testing used by Mesa Water include electromagnetic testing, acoustic velocity testing, close interval surveys, and pipe sampling and testing. Engineering staff will continuously learn about proactive testing technologies, and strategically apply cost-effective proactive condition assessment to the pipelines.

H. **Condition-Failure** Assessment – Data from breaks, non-destructive testing and exposed pipe testing will be evaluated to determine if the useful life has been reached and the cohort should be categorized as “failedscheduled for replacement” or “not failedcontinued operation”.

I. “Scheduled for ReplacementFailed” – The cohort will be categorized as failedscheduled for replacement and considered for replacement based on one of the following **failure** assessments:

1. **Failed**Scheduled for replacement based on breaks and testing
 - a. Distribution cohorts
 - i. Testing shows less than 10 years of remaining useful life
 - ii. Break rate exceeds 1.0 annual breaks per mile
 - iii. 5 or more condition-related breaks total
 - b. Transmission cohorts
 - i. Testing shows less than 10 years of remaining useful life
 - ii. Break rate exceeds 0.5 annual breaks per mile
 - iii. 3 or more condition-related breaks total
2. **Failed**Scheduled for replacement due to performance, without test data
 - a. Distribution cohorts
 - i. 3 or more condition-related breaks
 - ii. Condition-related break within the past 5 years, and
 - iii. Break rate exceeds 0.4 annual breaks per mile
 - b. Transmission cohorts
 - i. 3 or more condition-related breaks

- ii. Condition-related break within the past 5 years, and
- iii. Break rate exceeds 0.3 annual breaks per mile

- J. "Not FailedContinued Operation" – If the performance does not meet or exceed the thresholds for "failedscheduled for replacement" condition, the pipe cohort will be categorized as "not failedcontinued operation" and the cohort will continue to be operated and assessed as opportunities emerge.
- K. Interagency Coordination – Staff will continue to meet with other local agencies such as the City of Costa Mesa and Costa Mesa Sanitary District to schedule water pipeline replacement projects in conjunction with other projects requiring road closures.
- L. This policy is designed to address typical decision-making. Staff shall apply good engineering and operational judgment and override this policy when special circumstances result in increased value for Mesa Water and ratepayers. This may include optimizing cohort boundaries or overriding decision-making. If the policy is overridden, staff shall gain approval from the Board prior to implementation.
- M. Staff shall refine and continuously improve this policy as lessons are learned.



MEMORANDUM

TO: Board of Directors
FROM: Andrew D. Wiesner, P.E., District Engineer
DATE: February 11, 2026
SUBJECT: Chandler & Croddy Wells and Pipeline Project

RECOMMENDATION

This item is provided for information.

STRATEGIC PLAN

Goal #1: Provide an abundant, local, reliable and safe water supply.

Goal #2: Perpetually renew and improve our infrastructure.

PRIOR BOARD ACTION/DISCUSSION

At its August 10, 2017 meeting, the Board of Directors (Board) awarded a contract to Tetra Tech, Inc. (Tetra Tech) for \$920,000 and a 10% contingency for a contract amount not to exceed \$1,012,000 to provide professional engineering design and permitting services for the West Chandler Avenue Well, the South Croddy Way Well and the Pipeline Project.

At its February 8, 2018 meeting, the Board awarded a contract to Butier Engineering, Inc. for \$972,480 and a 10% contingency for a contract amount not to exceed \$1,069,728 to provide professional Construction Management Services for the Chandler & Croddy Wells and Pipeline Project.

At its April 27, 2021 meeting, the Board awarded a contract to Ferreira Construction Co. Inc. for \$3,938,360 and a 10% contingency of \$393,836 for a contract amount not to exceed \$4,332,196 to provide Pipeline Construction to the Chandler & Croddy Wells and Pipeline Project.

At its January 22, 2025 meeting, the Board approved the Cooperative Cost Reimbursement Agreement with the City of Santa Ana for Croddy Way Street Improvements Project.

At its May 28, 2025 meeting, the Board approved a contract with Tetra Tech for \$110,000 and a 10% contingency of \$11,000 for a total contract amount not to exceed \$121,000 to provide design services for the Chandler Avenue and Croddy Way Pavement Replacement.

BACKGROUND

In 2014, Mesa Water District's (Mesa Water®) Board set a goal to provide 115% of water demands from local, reliable water supplies. To achieve this goal, Mesa Water purchased two properties outside the service area, within the City of Santa Ana (City), in 2017 with the intention to drill two new water production wells. Well No. 14 came online in May 2023 and Well No. 12 came online in April 2024. The pipeline to connect Well Nos. 12 and 14 to the Mesa Water distribution system is complete and operational. Since completion, Well Nos. 12 and 14 have been contributing 4,000 gallons per minute (gpm) each to meet customer demands. These two new

facilities have improved Mesa Water's local reliability and helped to achieve the goal of providing 115% of water demands from local, reliable water supplies.

DISCUSSION

During construction of the pipeline, the City directed the pipeline contractor to completely reconstruct Chandler Avenue and Croddy Way from Mesa Water's Well No. 12 site to the intersection of Croddy Way and MacArthur Boulevard to the standards of an arterial street, curb to curb. Staff worked with the City to reduce the scope and cost of the pavement replacement.

Mesa Water and the City signed a cost agreement dated January 22, 2025 that assigns the cost for pavement reconstruction for the lanes that were disturbed to construct Mesa Water's transmission line and storm drain to Mesa Water and the remainder of the pavement reconstruction cost to the City. This cost-sharing arrangement results in Mesa Water paying for approximately 70% of the pavement reconstruction and the City paying for the remaining 30%. The agreement includes an amount not to exceed \$1,949,000 for Mesa Water's portion of the project costs and an amount not to exceed \$897,000 for the City's portion. The agreement also includes Mesa Water managing the project.

On May 28, 2025, the Board approved a professional services agreement with Tetra Tech to develop bid documents for the Chandler Avenue and Croddy Way Pavement reconstruction. The bid documents have been recently completed and will be released for bid in February. To continue with the execution of the construction project, staff will bring the following items for action to an upcoming Board meeting:

- Request for an amendment to Tetra Tech's professional services agreement to provide Engineering Services During Construction;
- Request for a construction contract award to the selected paving contractor; and
- Request for a professional services agreement award to the selected construction management firm.

FINANCIAL IMPACT

In Fiscal Year 2026, \$634,345 is budgeted for the Chandler Avenue and Croddy Way Pavement Reconstruction; \$91,398 has been spent to date.

ATTACHMENTS

None.



MEMORANDUM

TO: Board of Directors
FROM: Andrew D. Wiesner, P.E., District Engineer
DATE: February 11, 2026
SUBJECT: On-Call Pipeline, Paving and Electrical Construction Services

RECOMMENDATION

This item is provided for information.

STRATEGIC PLAN

Goal #1: Provide an abundant, local, reliable and safe water supply.

Goal #2: Perpetually renew and improve our infrastructure.

Goal #3: Be financially responsible and transparent.

PRIOR BOARD ACTION/DISCUSSION

At its July 26, 2022 meeting, the Board of Directors (Board) approved execution of contracts to Ben's Asphalt, Inc. and T.E. Roberts, Inc. for a period of three years with two one-year renewal options for an annual amount not to exceed \$200,000 across all contracts to provide on-call concrete and paving services.

At its June 26, 2024 meeting, the Board approved execution of contracts to GCI Construction, Inc., J.A. Salazar Construction and Supply, Paulus Engineering and W. A. Basic Construction Company, Inc. for a period of five years with two one-year renewal options for an annual amount not to exceed \$150,000 across all contracts to provide On-Call Pipeline and Construction Services.

At its June 26, 2024 meeting, the Board approved execution of contracts to Academy Electric, Inc., A.C. Pozos Electric Corporation, Baker Electric & Renewables LLC and Inter-Pacific, Inc. for a period of five years with two one-year renewal options for an annual amount not to exceed \$90,000 across all contracts to provide On-Call Electrical Services.

DISCUSSION

The use of on-call construction contractors allows Mesa Water District (Mesa Water®) to react quickly to urgent operational events, such as pipeline breaks, pavement repairs and electrical issues that require external personnel and equipment beyond Mesa Water crews' expertise (i.e., deep excavations, shoring, wiring, etc.). The on-call contractors are also an efficient resource to complete small projects that take away from traditional capital replacement work efforts performed by Mesa Water crews. On-call contracts are awarded through competitive Request for Qualifications and Requests for Bids to licensed contractors registered with the State of California as Public Works contractors who demonstrate qualifications to complete typical Mesa Water on-call projects at Prevailing Wage rates.



Emergency work is assigned to contractors most readily available and capable of performing the work. Capital replacement work is competitively bid on a project-by-project basis to the pre-approved contractors to ensure cost effective pricing.

In October 2025, Mesa Water experienced multiple pipeline breaks and a contractor-caused flood in the Reservoir 2 Pump Station. Paulus Engineering supported several of the pipeline break repairs, with Ben's Asphalt providing pavement repairs. Baker Electric has been instrumental in testing and replacing the electrical equipment damaged at the Reservoir 2 Pump Station. Staff is reviewing invoices for the Fiscal Year (FY) 2026 on-call contracts, and will come to a future Board meeting with a request to increase the Fiscal Year 2026 budget and contract limits for the On-Call Pipeline and Construction Services, On-Call Concrete and Pavement Services, and On-Call Electrical Services contracts.

FINANCIAL IMPACT

In Fiscal Year 2026:

- \$150,000 is budgeted for On-Call Pipeline and Construction Services; \$69,865 has been spent to date.
- \$200,000 is budgeted for On-Call Concrete and Pavement Repair; \$80,843 has been spent to date.
- \$90,000 is budgeted for On-Call Electrical Services; \$23,158 has been spent to date.

ATTACHMENTS

None.



MEMORANDUM

TO: Board of Directors
FROM: Andrew D. Wiesner, P.E., District Engineer
Dedicated to
Satisfying our Community's
Water Needs
DATE: February 11, 2026
SUBJECT: Grant Writing and Administration Support Services

RECOMMENDATION

This item is provided for information.

STRATEGIC PLAN

Goal #1: Provide an abundant, local, reliable and safe water supply.

Goal #2: Perpetually renew and improve our infrastructure.

Goal #3: Be financially responsible and transparent.

Goal #7: Actively participate in regional and statewide water issues.

PRIOR BOARD ACTION/DISCUSSION

At its July 26, 2023 meeting, the Board of Directors (Board) awarded a one-year contract to Brown and Caldwell for an amount not to exceed \$100,000 to provide Grant Writing and Grant Administration Support Services.

At its June 26, 2024 meeting, the Board approved a one-year contract to West Yost for an amount not to exceed \$80,000 to provide Grant Writing and Grant Administration Support Services.

At its June 25, 2025 meeting, the Board approved a contract amendment to West Yost for an amount not to exceed \$80,000 per year for five years, for a total contract amendment amount not to exceed \$400,000, to provide Grant Writing and Administration Support Services, and authorize execution of the contract amendment.

At its November 12, 2025 meeting, the Board authorized the General Manager to accept Hazard Mitigation Grant Program funds, if awarded, for the Mesa Water Reliability Facility Emergency Backup Power Project and commit a Mesa Water District cost share for an amount not to exceed \$960,500 (25% of total project cost).

DISCUSSION

Mesa Water District (Mesa Water®) continues to actively pursue state and federal grant funding to offset capital improvement costs for priority infrastructure projects. Grant writing and administration support services are used to identify funding opportunities, prepare competitive applications, and manage post-award compliance and reporting requirements.

During Fiscal Year (FY) 2026, the level of effort associated with grant support activities has been higher than initially anticipated. In particular, staff worked with the District's on-call grant consultant to prepare and submit a Hazard Mitigation Grant Program (HMGP) application for the



Mesa Water Reliability Facility Emergency Backup Power Project. Development of this application required extensive technical coordination, cost development, benefit-cost analysis and responses to state and federal review requirements. In addition, staff completed development of the District's FY 2026 grant strategy and budget, and continued advancing ongoing Drinking Water State Revolving Fund (DWSRF) application materials.

Collectively, these efforts exceeded the scope of routine grant tracking and administration typically supported under the annual on-call budget. As a result, the FY 2026 budget for Grant Writing and Administration Support Services has been fully expended earlier than anticipated.

Staff is providing this update to inform the Board of the current status of the grant support budget and anticipates returning at a future meeting to request Board consideration of a contract amendment to increase the FY 2026 budgeted amount by \$55,000 to allow completion of ongoing grant-related work and close out FY 2026 activities.

FINANCIAL IMPACT

For Fiscal Year 2026, \$80,000 is budgeted for Grant Writing and Administration Support Services; \$79,984 has been spent to date.

ATTACHMENTS

None.



MEMORANDUM

TO: Board of Directors
FROM: Paul E. Shoenberger, P.E., General Manager
Dedicated to DATE: February 11, 2026
Satisfying our Community's SUBJECT: General Legal Counsel Services
Water Needs

RECOMMENDATION

This item is provided for information.

STRATEGIC PLAN

Goal #1: Provide an abundant, local, reliable and safe water supply.
Goal #2: Perpetually renew and improve our infrastructure.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase public awareness of Mesa Water.
Goal #5: Attract, develop and retain skilled employees.
Goal #6: Provide excellent customer service.
Goal #7: Actively participate in regional and statewide water issues.
Goal #8: Practice continual business improvement.

PRIOR BOARD ACTION/DISCUSSION

At its October 21, 2016 meeting, after an extensive selection process, the Board of Directors (Board) retained the firm of Bowie, Arneson, Wiles & Giannone as Mesa Water District's General Legal Counsel Services, and authorized the General Manager to sign a five-year contract, which included key staff provisions for the firm to follow.

At its February 11, 2021 meeting, the Board received information that staff was preparing a Request for Proposals for General Legal Counsel Services.

At its April 27, 2021 Committee meeting, the Board directed staff to move forward with conducting in-person interviews for General Legal Counsel Services.

At its May 25, 2021 Committee meeting, the Board directed staff to schedule interviews with the three highest ranked firms (listed here in alphabetical order): Atkinson, Andelson, Loya, Ruud & Romo; Burke, Williams & Sorensen, LLP; and Rutan & Tucker, LLP.

At its July 6, 2021 meeting, the Board conducted interviews with three firms and retained the firm of Atkinson, Andelson, Loya, Ruud & Romo (AALRR) as Mesa Water District's General Legal Counsel Services.

At its September 8, 2021 meeting, after an extensive selection process, the Board approved a five-year contract with AALRR to provide General Legal Counsel Services to Mesa Water District.

BACKGROUND

First included in the 2013 Strategic Plan, one of the five components of Goal #3, Objective D stated, “Prohibit evergreen contracts.” Upon further discussion at its March 21, 2015 workshop, the Board delved more deeply into the review of Mesa Water’s support services’ contracts. The Board directed staff to administer a competitive selection process for services that had not been competitively selected at that time, including: Legal Services, Water Industry Advocates, Electrical Maintenance/Repair and Electrical Maintenance.

In 2017, the Board directed staff to prepare a resolution establishing and documenting the selection processes for General Legal Counsel and Independent Auditor to further solidify the best practice of prohibiting evergreen contracts. On June 8, 2017, the Board adopted Resolution No. 1501 Establishing a Policy for the Selection Process for the Appointment of General Legal Counsel and Independent Auditor.

DISCUSSION

Mesa Water District (Mesa Water®) is highly effective in managing its business functions and practices. Mesa Water uses a robust business model that focuses on managing the District’s core processes with internal staff while using supplemental support services for activities that are not performed on a routine basis or that require expertise that internal staff cannot provide. General Legal Counsel is one such example.

Since January 1, 2018, Atkinson, Andelson, Loya, Ruud & Romo (AALRR) has represented Mesa Water as General Legal Counsel; their primary role is to independently represent the District while providing expert legal advice to the Board, General Manager and other designated staff.

AALRR’s contract is set to expire on October 31, 2026. The Board has given direction to both periodically and competitively procure ongoing contracts. Staff is beginning to prepare a Request for Proposals (RFP) to competitively select a vendor for General Legal Counsel Services.

The procurement process for General Legal Counsel Services is as follows:

- Upon receipt of proposals, staff will review and provide the Board with rankings;
- The Board will provide direction to staff on which firms will be interviewed; and
- The Board will conduct interviews and make a final selection.

The selected law firm will be expected to provide a broad range of general legal services, including but not limited to Brown Act compliance, ethics, environmental law, eminent domain, contract law, public works contracts, bidding and construction law, special district operations, legislative and regulatory advocacy, recycled and desalinated water regulation and permitting, operations and procedure of Local Agency Formation Commission (LAFCO), regulation of groundwater (and associated pumping charges), and general litigation. An operational knowledge of the roles and functions of the Association of California Water Agencies (ACWA), California Department of Water Resources (DWR), State Water Project (SWP), Metropolitan Water District of Southern California (MWD), Municipal Water District of Orange County (MWDOC), Orange County Water District (OCWD), State Water Resources Control Board (SWRCB), Santa Ana Regional Water Quality Control Board (RWQCB) and the SWRCB Drinking Water Division is essential to successfully performing the role as General Legal Counsel to the District.



FINANCIAL IMPACT

None.

ATTACHMENTS

None.

**DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT
CODE SECTION 53232.3(D)**

In accordance with CA Government Code 53232.3(d), the following report identifies the meetings for which Mesa Water Directors received expense reimbursement.

Jim Atkinson

Meetings Attended

Reimbursement Date:	Description, Date
N/A	

Fred R. Bockmiller, P.E.

Meetings Attended

Reimbursement Date:	Description, Date
1/22/26	Meeting with General Manager, 1/20

Marice H. DePasquale

Meetings Attended

Reimbursement Date:	Description, Date
1/22/26	Meeting with Mesa Water Director, 1/12
1/22/26	Meeting re: Water Issues, 1/15
1/22/26	Mesa Water Education Center Event, 1/15
1/22/26	MWDOC Board Meeting, 1/21

Shawn Dewane

Meetings Attended

Reimbursement Date:	Description, Date
N/A	

James R. Fisler

Meetings Attended

Reimbursement Date:	Description, Date
N/A	