



*Dedicated to
Satisfying our Community's
Water Needs*

**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Wednesday, May 28, 2025
1965 Placentia Avenue, Costa Mesa, CA 92627
4:30 p.m. Regular Board Meeting**

CALL TO ORDER

The meeting of the Board of Directors was called to order at 4:30 p.m. by President DePasquale.

PLEDGE OF ALLEGIANCE

Vice President Dewane led the Pledge of Allegiance.

Directors Present

Marice H. DePasquale, President
Shawn Dewane, Vice President
Fred R. Bockmiller, P.E., Director
Jim Atkinson, Director
James R. Fisler, Director

Directors Absent

None

Staff Present

Paul E. Shoenberger, P.E., General Manager
Denise Khalifa, Chief Administrative Officer/
District Secretary
Tyler Jernigan, Water Operations Manager/
Acting District Treasurer
Andrew D. Wiesner, P.E., District Engineer
Stacy Taylor, Water Policy Manager
Kurt Lind, Business Administrator
Kirk Harper, Interim Chief Financial Officer
Karyn Igar, Senior Civil Engineer
Kaitlyn Norris, Senior Public Affairs Specialist
Hester Petropoulos, Water Use Efficiency and Education
Coordinator
Rob Anslow, General Legal Counsel

Others Present

Alejandro Sanchez, Costa Mesa High School Student
Diego Perez, Costa Mesa High School Student
Graydon Sage, Costa Mesa High School Student
India Howerton, Costa Mesa High School Student
Logan Bell, Costa Mesa High School Student
Family Members of Students
Sarah Portwood, Costa Mesa High School Teacher
Karl W. Seckel, P.E., Director, Municipal Water District of
Orange County (MWDOC)
Jasmine Orozco, Public Affairs Coordinator, MWDOC

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MESA WATER 2025 VIDEO CONTEST WINNERS

President DePasquale welcomed the top student finalists of Mesa Water's 2025 Video Contest, along with their family members and winning Costa Mesa High School Teacher Sarah Portwood.

Senior Public Affairs Specialist Norris provided a brief overview of the topic noting that the contest was open to local high school and college students to bring awareness of Mesa Water and its local water system to the younger residents in the District's service area.

Awards were presented for:

- 3rd place to Logan Bell and Diego Perez from Costa Mesa High School
- 2nd place to Alejandro Sanchez from Costa Mesa High School
- 1st place to India Howerton and Graydon Sage from Costa Mesa High School

Photographs were taken and the Board thanked the winners and teacher for their participation in the contest.

CERTIFICATE OF RECOGNITION FROM MWDOC

Water Use Efficiency and Education Coordinator Petropoulos introduced MWDOC Director Karl Seckel and Public Affairs Coordinator Jasmine Orozco who presented Mesa Water with a Certificate of Recognition for their support and engagement in hosting a coordinated education program between MWDOC and the Girl Scouts of America.

Photographs were taken and the Board thanked Mr. Seckel and Ms. Orozco for their participation in the event.

PUBLIC COMMENTS

President DePasquale asked for public comments on items not on the agenda.

There were no comments and President DePasquale proceeded with the meeting.

ITEMS TO BE ADDED, REMOVED OR REORDERED ON THE AGENDA

General Manager Shoenberger reported that there were no items to be added, removed or reordered on the agenda.

CONSENT CALENDAR ITEMS:

1. Approve minutes of adjourned regular Board meeting of April 3, 2025.
2. Approve minutes of regular Board meeting of April 9, 2025.
3. Approve minutes of regular Board meeting of April 23, 2025.
4. Approve attendance considerations (additions, changes, deletions).
5. Board Schedule:
 - Conferences, Seminars and Meetings
 - Board Calendar
 - Upcoming Community Outreach Events
6. Receive and file the Developer Project Status Report.

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7. Receive and file the Mesa Water and Other Agency Projects Status Report.
8. Receive and file the Water Quality Call Report.
9. Receive and file the Accounts Paid Listing.
10. Receive and file the Monthly Financial Reports.
11. Receive and file the Fiscal Year 2025 Third Quarter Financial Update.
12. Receive and file the Quarterly Training Report for January 1, 2025 to March 31, 2025.

MOTION

Motion by Director Bockmiller, second by Director Atkinson, to approve Items 1 – 12 of the Consent Calendar. Motion passed 5 – 0.

PRESENTATION AND DISCUSSION ITEMS:

13. FISCAL YEAR 2024 WATER LOSS AUDIT:

District Engineer Wiesner introduced Senior Civil Engineer Igar who proceeded with a presentation that highlighted the following:

- Water Loss Audit Regulations
- Real Loss and Apparent Loss
- FY 2024 Water Loss Audit Results
- Compliance Status
- Real Loss
- Apparent Loss
- Infrastructure Leakage Index
- Data Validity Score
- FY 2025 MWDOC Leak Detection Results

Ms. Igar responded to questions from the Board and they thanked her for the presentation.

ACTION ITEMS:

14. ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 10 BOARD OF DIRECTORS NOMINATION:

MOTION

Motion by Vice President Dewane, second by Director Fisler, to adopt Resolution No. 1602 Placing in Nomination Marice H. DePasquale as a Member of the Association of California Water Agencies Region 10 Board of Directors. Motion passed 5 – 0, by the following roll call vote:

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, Dewane, DePasquale
NOES:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None
ABSENT:	DIRECTORS	None

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15. CHANDLER & CRODDY WELLS AND PIPELINE PROJECT:

District Engineer Wiesner provided an overview of the topic and offered that this project is being performed in conjunction with the City of Santa Ana.

Mr. Wiesner responded to questions from the Board and they thanked him for the information.

MOTION

Motion by Vice President Dewane, second by Director Atkinson, to approve a contract with Tetra Tech, Inc. for \$110,000 and a 10% contingency of \$11,000 for a total contract amount not to exceed \$121,000 to provide design services for the Chandler Avenue and Croddy Way Pavement Replacement, and authorize the General Manager to execute the contract, guaranteeing Mesa Water's total payment does not exceed 70% of the \$121,000. Motion passed 5 – 0.

16. ALERTOC PARTICIPATION:

Water Operations Manager Jernigan provided an overview of the topic.

MOTION

Motion by Vice President Dewane, second by President DePasquale, to approve the Memorandum of Understanding between the County of Orange and Mesa Water District for use of countywide mass notification system, and authorize execution of the memorandum. Motion passed 5 – 0.

17. FISCAL YEAR 2026 PERFORMANCE AUDIT PROCESS GUIDE:

District Engineer Wiesner provided an overview of the topic.

Mr. Wiesner responded to questions from the Board and they thanked him for the information.

MOTION

Motion by President DePasquale, second by Vice President Dewane, to approve the modifications to Mesa Water District's Fiscal Year 2026 Performance Audit Process Guide regarding the Engineering Projects Measure 6 – *Efficiency of Plan Check*. Motion passed 5 – 0.

18. STATEMENT OF INVESTMENT POLICY:

MOTION

Motion by Director Bockmiller, second by Vice President Dewane, to adopt Resolution No. 1603 Delegating Authority Relative to Investment or Reinvestment of Specified Funds,

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and Adopting a Revised Statement of Investment Policy, Superseding Resolution No. 1596. Motion passed 5 – 0, by the following roll call vote:

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, Dewane, DePasquale
NOES:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None
ABSENT:	DIRECTORS	None

19. CUSTOMER INFORMATION SYSTEM SOFTWARE LICENSE:

Business Administrator Lind provided an overview of the topic.

Mr. Lind responded to questions from the Board and they thanked him for the information.

MOTION

Motion by Vice President Dewane, second by Director Atkinson, to approve the subscription fee with SpryPoint Services, Inc. for \$183,491.81 to secure the SpryCIS software licensing. The subscription fee represents the initial payment and will occur annually until Mesa Water District discontinues using the software. The annual subscription fee may increase yearly according to the Consumer Price Index, but it will not exceed 4%. Motion passed 5 – 0.

20. HEATING, VENTILATION AND AIR CONDITIONING SERVICES:

Water Operations Manager Jernigan provided an overview of the topic.

Mr. Jernigan responded to questions from the Board and they thanked him for the information.

MOTION

Motion by Director Atkinson, second by Director Fisler, to approve an amendment for \$50,000 annually to the contract with ACCO Engineered Systems, Inc. for a total authorized contract amount not to exceed \$130,000 annually to provide Heating, Ventilation and Air Conditioning Services at Mesa Water District's remote sites, and authorize the General Manager to execute the contract through the contract term ending March 31, 2026. Motion passed 5 – 0.

REPORTS:

21. REPORT OF THE GENERAL MANAGER:

- April Key Indicators Report

22. DIRECTORS' REPORTS AND COMMENTS

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INFORMATION ITEMS:

23. FEDERAL ADVOCACY UPDATE
24. STATE ADVOCACY UPDATE
25. ORANGE COUNTY UPDATE
26. DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)

President DePasquale adjourned the meeting at 5:41 p.m. to a Regular Board Meeting scheduled for Wednesday, June 11, 2025 at 4:30 p.m.

Approved:

Signed by:

Marice H. DePasquale

03EEE8591459423

Marice H. DePasquale, President

Signed by:

Denise Khalifa

E61DD5296C8E4B5

Denise Khalifa, District Secretary

Recording Secretary: Sharon D. Brimer

Certificate Of Completion

Envelope Id: 145EAC59-E15C-4C85-830B-464974A672F6

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Wendy Kovacevic

AutoNav: Enabled

wendyd@mesawater.org

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6/16/2025 10:27:56 AM

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Signer Events

Marice H. DePasquale

MariceD@MesaWater.org

Security Level: Email, Account Authentication
(None)

Signature

Signed by:

03EFE8591459423...

Signature Adoption: Pre-selected Style

Using IP Address: 70.95.246.163

Signed using mobile

Timestamp

Sent: 6/16/2025 10:30:22 AM

Viewed: 6/18/2025 6:56:06 AM

Signed: 6/18/2025 6:56:53 AM

Electronic Record and Signature Disclosure:

Accepted: 6/18/2025 6:56:06 AM

ID: ff746c1e-4243-493c-a7b4-969c7f342f9e

Denise Khalifa

DeniseK@MesaWater.org

Chief Administrative Officer

Mesa Water District

Security Level: Email, Account Authentication
(None)

Signed by:

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Signature Adoption: Pre-selected Style

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Signed: 6/18/2025 9:44:04 AM

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Accepted: 6/18/2025 9:42:06 AM

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In Person Signer Events

Signature

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Editor Delivery Events

Status

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Agent Delivery Events

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Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

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Timestamps

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6/18/2025 9:42:06 AM

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6/18/2025 9:44:04 AM

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