



*Dedicated to
Satisfying our Community's
Water Needs*

**AGENDA
MESA WATER DISTRICT
SPECIAL EXECUTIVE COMMITTEE MEETING
Monday, January 6, 2025 at 12:00 p.m.
Panian Conference Room**

Committee Members: Marice H. DePasquale, President
Shawn Dewane, Vice President
Paul E. Shoenberger, P.E., General Manager
Denise Khalifa, Chief Administrative Officer

PUBLIC COMMENTS

Items Not on the Agenda: Members of the public are invited to address the Board regarding items which are not appearing on the posted agenda. Each speaker shall be limited to three minutes. The Executive Committee will set aside 30 minutes for public comments for items not appearing on the posted agenda.

Items on the Agenda: Members of the public shall be permitted to comment on agenda items before action is taken, or after the Executive Committee has discussed the item. Each speaker shall be limited to three minutes. The Executive Committee will set aside 60 minutes for public comments for items appearing on the posted agenda.

PRESENTATION AND DISCUSSION ITEMS:

Items recommended for approval at this meeting may be agendized for approval at a future Board meeting.

1. Executive Committee Meeting Schedule
2. Board Committee & Other Agency Liaison Assignments
3. Board Workshop Planning

ACTION ITEMS:

None

REPORTS:

4. Future Agenda Topics
5. Report of the General Manager
6. Directors' Reports and Comments



In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please call the District Secretary at (949) 631-1205. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water®) to make reasonable arrangements to accommodate your requests.

Members of the public desiring to make verbal comments using a translator to present their comments into English shall be provided reasonable time accommodations that are consistent with California law.

*Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at **www.MesaWater.org**. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.*

ADJOURNMENT



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MEMORANDUM

TO: Executive Committee
FROM: Denise Khalifa, Chief Administrative Officer
DATE: January 6, 2025
SUBJECT: Executive Committee Meeting Schedule

RECOMMENDATION

Confirm the 2025 Executive Committee meetings for the first Wednesday of each month, starting at 12:00 p.m.

STRATEGIC PLAN

Goal #1: Provide an abundant, local, reliable and safe water supply.
Goal #2: Perpetually renew and improve our infrastructure.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase favorable opinion of Mesa Water.
Goal #5: Attract, develop and retain skilled employees.
Goal #6: Provide excellent customer service.
Goal #7: Actively participate in regional and statewide water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Annually, the Executive Committee reviews the calendars to set the date and time for the meetings to be held the upcoming year.

Following are the proposed 2025 Executive Committee meeting dates; in the case that the date has a conflict or is scheduled on a holiday, the meeting will move to the week after (as noted with an asterisk below):

- January 1* – *reschedule to Monday, January 6*
- February 5
- March 5
- April 2
- May 7
- June 4
- July 2
- August 6
- September 3
- October 1
- November 5
- December 3* – *reschedule to Monday, December 8*



FINANCIAL IMPACT

None.

ATTACHMENTS

None.



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MEMORANDUM

TO: Executive Committee
FROM: Denise Khalifa, Chief Administrative Officer
DATE: January 6, 2025
SUBJECT: Board Committee & Other Agency Liaison Assignments

RECOMMENDATION

This item is provided for discussion.

STRATEGIC PLAN

Goal #1: Provide an abundant, local, reliable and safe water supply.
Goal #2: Perpetually renew and improve our infrastructure.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase favorable opinion of Mesa Water.
Goal #5: Attract, develop and retain skilled employees.
Goal #6: Provide excellent customer service.
Goal #7: Actively participate in regional and statewide water issues.

PRIOR BOARD ACTION/DISCUSSION

At its January 19, 2013 meeting, the Board of Directors (Board) adopted Resolution No. 1428 Adopting Protocols of the Board of Directors. The new Committee format designated that all Committee meetings will be noticed as Board meetings and held as joint meetings of the Committee and the entire Board. All members of the Board may attend and participate in the meetings. The Executive Committee is excluded from this Committee format.

At its January 8, 2015 meeting, the Board ratified the Board Agency Liaison Assignments to complement the approved Committee format. The new Other Agency Liaison Assignments permits all members of the Board to attend other local agency meetings with the exception of ACWA/JPIA, CalDesal and Costa Mesa City/Districts Liaison for which designated Directors will be assigned.

At its November 9, 2022 meeting, the Board adopted Resolution No. 1570 Adopting Amended Procedures for Meetings of the Board of Directors Superseding Resolution No. 1547 which modified the Board meetings to be held on the second and fourth Wednesdays of each month at 4:30 p.m., beginning in 2023.

DISCUSSION

For the Committee's use in discussion of this item, staff is providing the 2024 Board Committee & Other Agency Liaison Assignments.



FINANCIAL IMPACT

None.

ATTACHMENTS

Attachment A: 2024 Board Committee & Other Agency Liaison Assignments



2024 BOARD/COMMITTEE ASSIGNMENTS

Committee	Director Assignments	* Meeting Schedule & Location
Executive Committee	Dewane DePasquale	**1st Wednesday at 12:00 p.m. – Panian Conference Room <i>January 3 rescheduled to January 16</i> <i>February 7 rescheduled to February 12</i> <i>March 6 rescheduled to March 4</i> <i>July 3 rescheduled to July 8</i> <i>December 4 rescheduled to December 9</i>
***Audit Ad Hoc Committee	Dewane Fisler	(Dates and times to be determined)

2024 BOARD/LIAISON ASSIGNMENTS

Other Agency	Director Assignments	* Meeting Schedule & Location
ACWA/JPIA Director	Bockmiller	(Dates and times to be determined)
CalDesal	DePasquale Dewane, Alternate	(Dates and times to be determined)
Costa Mesa City/Districts Liaison	Atkinson Bockmiller	Quarterly with the City of Costa Mesa, Costa Mesa Sanitary District & Newport Mesa Unified School District

* Meeting dates and times are subject to change

** Effective 3/1/2023

*** Audit Ad Hoc Committee established on July 14, 2009

Updated March 4, 2024



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MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: January 6, 2025
SUBJECT: Board Workshop Planning

RECOMMENDATION

Recommend that the Board of Directors review agenda topics and discuss planning for the Spring Board of Directors' workshop.

STRATEGIC PLAN

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Goal #7: Actively participate in regional and statewide water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

For the Board of Directors' review, the proposed agenda topics are as follows:

- Accomplishments & Accolades
- Regional Water Issues
- Financial Goals & Reserves/Rate Analysis
- Mesa Water Education Center Enhancements & VIP Tours
- Lobbying Goals/Grant Funding
- Fiscal Year 2026 Strategic Planning Session
- Fiscal Year 2026 Staffing Plan

FINANCIAL IMPACT

In Fiscal Year 2025, \$1,000 is budgeted for Board workshop expenses; no funds have been spent to date.

ATTACHMENTS

None.



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MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: January 6, 2025
SUBJECT: Future Agenda Topics

RECOMMENDATION

Review future agenda topics.

STRATEGIC PLAN

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PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Staff will provide a list of future agenda topics at the Executive Committee meeting.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.

REPORTS:

5. REPORT OF THE GENERAL MANAGER

REPORTS:

6. DIRECTORS' REPORTS AND COMMENTS