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Satisfying our Community's
Water Needs

**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Wednesday, August 28, 2024
1965 Placentia Avenue, Costa Mesa, CA 92627
4:30 p.m. Regular Board Meeting**

CALL TO ORDER

The meeting of the Board of Directors was called to order at 4:30 p.m. by President Dewane.

PLEDGE OF ALLEGIANCE

Director Atkinson led the Pledge of Allegiance.

Directors Present

Shawn Dewane, President
Marice H. DePasquale, Vice President
Jim Atkinson, Director
Fred R. Bockmiller, P.E., Director
James R. Fidler, Director

Directors Absent

None

Staff Present

Paul E. Shoenberger, P.E., General Manager
Denise Khalifa, Chief Administrative Officer/
District Secretary
Marwan Khalifa, CPA, MBA, Chief Financial Officer/
District Treasurer
Andrew D. Wiesner, P.E., District Engineer
Tyler Jernigan, Water Operations Manager
Juan Hernandez, Assistant Water Operations Manager
Kurt Lind, Business Administrator
Anthony Ocampo, Field Services Supervisor
Ricardo Sepulveda, Operator II
Karyn Igar, Senior Civil Engineer
Andres Medina, Senior Operator
Rob Anslow, Partner, Atkinson, Andelson, Loya, Ruud & Romo

Others Present

Kimera Hobbs, Senior Consultant, Moran Consulting, Inc.
(teleconference)

PUBLIC COMMENTS

President Dewane asked for public comments.

There was no public present and President Dewane proceeded with the meeting.

ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA

General Manager Shoenberger reported there were no items to be added, removed, or reordered on the agenda.

President Dewane recognized Assistant Water Operations Manager Juan Hernandez, Field Services Supervisor Anthony Ocampo, Senior Operator Andres Medina and Operator II Ricardo Sepulveda for replacing a fire hydrant on his street. He acknowledged the team for completing the project efficiently and noted that he received numerous compliments from his neighbors about the quality of work.

Photographs were taken.

CONSENT CALENDAR ITEMS:

1. Receive and file the Developer Project Status Report.
2. Receive and file the Mesa Water and Other Agency Projects Status Report.
3. Receive and file the Water Quality Call Report.
4. Receive and file the Accounts Paid Listing.
5. Receive and file the Monthly Financial Reports.
6. Receive and file the Outreach Update.
7. Receive and file the Fiscal Year 2024 Fourth Quarter Financial Update.
8. Receive the Quarterly Training Report for April 1, 2024 to June 30, 2024.

MOTION

Motion by Vice President DePasquale, second by Director Atkinson, to approve Items 1 – 8 of the Consent Calendar. Motion passed 5 – 0.

PRESENTATION AND DISCUSSION ITEMS:

9. FISCAL YEAR 2024 CUSTOMER SERVICE AUDIT:

Chief Financial Officer Khalifa introduced Moran Consulting, Inc. Senior Consultant Kimera Hobbs who proceeded with a presentation that highlighted the following:

- Overview of Customer Service Department Activity
- The Customer Experience
- Scorecard
- The Road to Gold Ongoing Performance
- Recommendations for Continuous Improvement

Ms. Hobbs responded to questions from the Board and they thanked her for the presentation.

ACTION ITEMS:

10. PIPELINE INTEGRITY PROGRAM CONSULTANT:

MOTION

Motion by Director Bockmiller, second by Vice President DePasquale, to approve a one-year extension to HDR Engineering, Inc.'s (HDR) professional services contract dated August 14, 2017 in the amount of \$50,000 for consulting services for the Pipeline Integrity Program. Motion passed 5 – 0.

11. REQUEST FOR WILL-SERVE LETTER:

District Engineer Weisner provided a presentation that highlighted the following:

- 3333 Susan Street
- Recommendation
- Questions

MOTION

Motion by Vice President DePasquale, second by Director Atkinson, to approve the issuance of a Will-Serve Letter to the customer project located at 3333 Susan Street. Motion passed 5 – 0.

REPORTS:

12. REPORT OF THE GENERAL MANAGER:

- July Key Indicators Report

13. DIRECTORS' REPORTS AND COMMENTS

INFORMATION ITEMS:

14. FEDERAL ADVOCACY UPDATE

15. STATE ADVOCACY UPDATE

16. ORANGE COUNTY UPDATE

CLOSED SESSIONS:

President Dewane announced the Board was going into Closed Session at 5:06 p.m.

17. CONFERENCE WITH GENERAL LEGAL COUNSEL – PENDING LITIGATION:

Pursuant to California Government Code Sections 54956.9(d)(4) and 54954.5(b)

Number of Cases: 1

Ferreira Construction Co. Inc. v. Mesa Water District, et al

The Board returned to Open Session at 5:28 p.m.

District Secretary Khalifa announced that the Board conducted a Closed Session with the General Manager, District Secretary, District Treasurer, District Engineer, Water Operations Manager, Business Administrator, Senior Civil Engineer and General Legal Counsel pursuant to California Government Code Sections 54956.9(d)(4) and 54954.5(b). The Board received information and there was no further announcement.

President Dewane announced the Board was going into Closed Session at 5:30 p.m.


- 18. CONFERENCE WITH LABOR NEGOTIATOR:
Pursuant to California Government Code Section 54957.6(a)
District Negotiator: General Manager
Employee Organization: Represented and Non-Represented Employees

The Board returned to Open Session at 5:56 p.m.

District Secretary Garcia announced that the Board conducted a Closed Session with the General Manager and District Secretary pursuant to California Government Code Section 54957.6(a). The Board received information and there was no further announcement.

President Dewane adjourned the meeting at 5:58 p.m. to a Regular Board Meeting scheduled for Wednesday, September 11, 2024 at 4:30 p.m.

Approved:

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Shawn Dewane, President

Signed by:

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Denise Khalifa, District Secretary

Recording Secretary: Sharon Brimer