



*Dedicated to  
Satisfying our Community's  
Water Needs*

**MINUTES OF THE BOARD OF DIRECTORS  
MESA WATER DISTRICT  
Wednesday, March 13, 2024  
1965 Placentia Avenue, Costa Mesa, CA 92627  
4:30 p.m. Regular Board Meeting**

**CALL TO ORDER**

The meeting of the Board of Directors was called to order at 4:39 p.m. by President Dewane.

**PLEDGE OF ALLEGIANCE**

Director Atkinson led the Pledge of Allegiance.

**Directors Present**

Shawn Dewane, President  
Marice H. DePasquale, Vice President  
Jim Atkinson, Director  
Fred R. Bockmiller, P.E., Director  
James R. Fisler, Director

**Directors Absent**

None

**Staff Present**

Paul E. Shoenberger, P.E., General Manager  
Denise Garcia, Chief Administrative Officer/  
District Secretary  
Marwan Khalifa, CPA, MBA, Chief Financial Officer/  
District Treasurer  
Andrew D. Wiesner, P.E., District Engineer  
Tyler Jernigan, Water Operations Manager  
Stacy Taylor, Water Policy Manager  
Kaitlyn Norris, Public Affairs Specialist  
Rob Anslow, Partner, Atkinson, Andelson, Loya, Ruud & Romo

**Others Present**

None

**PUBLIC COMMENTS**

President Dewane asked for public comments on items not on the agenda.

There was no public present and President Dewane proceeded with the meeting.

**ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA**

General Manager Shoenberger reported there were no items to be added, removed, or reordered on the agenda. There were no objections.

**CONSENT CALENDAR ITEMS:**

1. Approve minutes of regular Board meeting of February 14, 2024.
2. Approve attendance considerations (additions, changes, deletions).
3. Board Schedule:

- Conferences, Seminars, and Meetings
- Board Calendar
- Upcoming Community Outreach Events

MOTION

Motion by Vice President DePasquale, second by Director Fisler, to approve Items 1 – 3 of the Consent Calendar. Motion passed 5 – 0.

**PRESENTATION AND DISCUSSION ITEMS:**

4. DESIGNATED FUNDS POLICY:

GM Shoenberger provided an overview of the topic and introduced Chief Financial Officer Khalifa who proceeded with a presentation that highlighted the following:

- Strategic Plan Goals
- Financial Ratings
- Current Designated Funds Targets
- Current Designated Funds Amounts
- Current Designated Funds Amounts with Mesa Water Risk Retention Corporation (MWRRC)
- Proposed Designated Funds Targets (Mesa Water)
- Proposed Designated Funds Amounts
- Proposed Designated Funds Amounts with MWRRC
- Debt Service Coverage
- Recommendation

Mr. Khalifa responded to questions from the Board and they thanked him for the presentation.

MOTION

Motion by Director Bockmiller, second by President Dewane, to adopt Resolution No. 1590 Revising the Designated Funds Policy Superseding Resolution No. 1529. Motion passed 5 – 0, by the following roll call vote:

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None
ABSENT:	DIRECTORS	None

5. FINANCIAL MANAGEMENT INCREASED EFFICIENCIES:

GM Shoenberger introduced Chief Financial Officer Khalifa who proceeded with a presentation that highlighted the following:

- Strategic Plan Goals
- Financial Ratings
- Current Accounts
- Current Fee Structure
- Future Fee Structure

- Current Returns – One Year
- Expected Returns – One Year
- Fee & Return Comparison
- Recommendation

Mr. Khalifa responded to questions from the Board and they thanked him for the presentation.

**MOTION**

Motion by Director Atkinson, second by Vice President DePasquale, to direct staff to agendize at a future meeting a detailed plan to transition the Pension Trust, Other Post-Employment Benefits Trust, and General Reserves. Motion passed 5 – 0.

**ACTION ITEMS:**

6. METER READING SOFTWARE:

**MOTION**

Motion by President Dewane, second by Vice President DePasquale, to approve a change order with Plante Moran for \$83,125 to perform a meter reading software evaluation and provide implementation support; this work will be sub-contracted to E Source Companies, LLC, a professional utility consulting firm specializing in metering technology. Motion passed 5 – 0.

*Recess*

President Dewane declared a recess at 5:15 p.m.

7. MESA WATER DISTRICT IMPROVEMENT CORPORATION ANNUAL MEETING:

The Board meeting reconvened at 5:18 p.m.

**REPORTS:**

8. REPORT OF THE GENERAL MANAGER

9. DIRECTORS' REPORTS AND COMMENTS

**INFORMATION ITEMS:**

10. DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)

President Dewane announced the Board was going into Closed Session at 5:36 p.m.

**CLOSED SESSION:**

- 11. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957.6:  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
TITLE: GENERAL MANAGER

The Board returned to Open Session at 6:30 p.m.

GM Shoenberger announced that the Board conducted a Closed Session with the General Manager pursuant to California Government Code Section 54957.6. The Board received information and there was no further announcement.

President Dewane adjourned the meeting at 6:31 p.m. to an Adjourned Regular Board Meeting scheduled for Tuesday, March 19, 2024 at 3:30 p.m.

Approved:

DocuSigned by:  
*Shawn Dewane*  
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Shawn Dewane, President

DocuSigned by:  
*Denise Garcia*  
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Denise Garcia, District Secretary

Recording Secretary: Sharon D. Brimer