



*Dedicated to  
Satisfying our Community's  
Water Needs*

**AGENDA  
MESA WATER DISTRICT  
BOARD OF DIRECTORS  
Thursday, September 10, 2020  
1965 Placentia Avenue, Costa Mesa, CA 92627  
6:00 p.m. Regular Board Meeting**

**IN AN EFFORT TO MITIGATE THE SPREAD OF COVID-19 (CORONAVIRUS), AND IN ACCORDANCE WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20, THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING THIS BOARD MEETING IN PERSON. MEMBERS OF THE PUBLIC MAY LISTEN AND PROVIDE PUBLIC COMMENT TELEPHONICALLY BY CALLING THE FOLLOWING NUMBER:  
DIAL: (949) 207-5455  
CONFERENCE ID: 130371#**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

**Items Not on the Agenda:** Members of the public are invited to address the Board regarding items which are not on the agenda. Each speaker is limited to three minutes. The Board will set aside 30 minutes for public comments.

**Items on the Agenda:** Members of the public may comment on agenda items before action is taken or after the Board has discussed the item. Each speaker is limited to three minutes. The Board will set aside 60 minutes for public comments.

**ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA**

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed as an Action Item, may be deliberated and may be subject to action by the Board.

**CONSENT CALENDAR ITEMS:**

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

1. Approve minutes of regular Board meeting of August 13, 2020.
2. Approve minutes of adjourned regular Board meeting of August 25, 2020.
3. Approve attendance considerations (additions, changes, deletions).
4. Board Schedule:
  - Conferences, Seminars, and Meetings
  - Board Calendar
  - Upcoming Community Outreach Events

**ACTION ITEMS:**

None



**PRESENTATION AND DISCUSSION ITEMS:**

None

**REPORTS:**

5. REPORT OF THE GENERAL MANAGER:
  - August Key Indicators Report
  - Other (no enclosure)
6. DIRECTORS' REPORTS AND COMMENTS

**INFORMATION ITEMS:**

7. DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)
8. OTHER (NO ENCLOSURE)

**CLOSED SESSION:**

9. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE 54957.6:  
District Negotiator: General Manager  
Employee Organization: District Employees

*In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.*

*Members of the public desiring to make verbal comments utilizing a translator to present their comments into English shall be provided reasonable time accommodations that are consistent with California law.*

*Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at [www.MesaWater.org](http://www.MesaWater.org). If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.*

**ADJOURN TO AN ADJOURNED REGULAR BOARD MEETING SCHEDULED FOR TUESDAY, SEPTEMBER 22, 2020 AT 3:30 P.M.**



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**MINUTES OF THE BOARD OF DIRECTORS  
MESA WATER DISTRICT  
Thursday, August 13, 2020  
1965 Placentia Avenue, Costa Mesa, CA 92627  
6:00 p.m. Regular Board Meeting**

**CALL TO ORDER**

The meeting of the Board of Directors was called to order at 6:00 p.m. by President Dewane.

**PLEDGE OF ALLEGIANCE**

Director Bockmiller led the Pledge of Allegiance.

**Directors Present**

Shawn Dewane, President *(teleconference)*  
Marice H. DePasquale, Vice President *(teleconference)*  
Jim Atkinson, Director *(teleconference)*  
Fred R. Bockmiller, P.E., Director *(teleconference)*  
James R. Fidler, Director *(teleconference)*

**Directors Absent**

None

**Staff Present**

Paul E. Shoenberger, P.E., General Manager *(teleconference)*  
Phil Lauri, P.E., Assistant General Manager *(teleconference)*  
Denise Garcia, Administrative Services Manager/  
District Secretary  
Wendy Duncan, Records Management Specialist/  
Assistant District Secretary  
Marwan Khalifa, CPA, MBA, Chief Financial Officer/  
District Treasurer *(teleconference)*  
Stacy Taylor, Water Policy Manager *(teleconference)*  
Andrew D. Wiesner, P.E., Principal Engineer *(teleconference)*  
Rob Anslow, Partner, Atkinson, Andelson, Loya, Ruud & Romo  
*(teleconference)*

**Others Present**

Jonathan Aparicio, IT Support Engineer, T2 Technology

President Dewane stated that the Board of Directors was attending the meeting via teleconference per Governor Newsom's Executive Order N-29-20 which suspended certain provisions of the Ralph M. Brown Act.

President Dewane stated that for each action, a roll call vote was taken in accordance with California Government Code Section 54953(b) (2), which states, "all votes taken during a teleconferenced meeting shall be by roll call."

President Dewane proceeded with the meeting.

**PUBLIC COMMENTS**

President Dewane asked for public comments on items not on the agenda.

There were no public comments, and President Dewane proceeded with the meeting.

General Manager Shoenberger introduced Assistant General Manager Lauri who presented Andrew Wiesner as Mesa Water's new Principal Engineer, citing his extensive experience in the water industry.

Mr. Wiesner thanked the Board for the opportunity and offered he looked forward to his employment with the District.

### **ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA**

General Manager Shoenberger reported there were no items to be added, removed, or reordered on the agenda.

### **CONSENT CALENDAR ITEMS:**

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

1. Approve minutes of regular Board meeting of July 9, 2020.
2. Approve minutes of adjourned regular Board meeting of July 22, 2020.
3. Approve attendance considerations (additions, changes, deletions).
4. Board Schedule:
  - Conferences, Seminars, and Meetings
  - Board Calendar
5. Receive the Quarterly Training Report for April 1, 2020 to June 30, 2020

President Dewane asked for comments from the Board. There were no comments.

President Dewane asked for comments from the public. There were no comments.

### **MOTION**

Motion by Vice President DePasquale, second by Director Bockmiller, to approve Items 1 – 5 of the Consent Calendar. Motion passed 5-0, by the following roll call vote:

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES:	DIRECTORS	None
ABSENT:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None

### **ACTION ITEMS:**

6. **CHANDLER & CRODDY WELLS AND PIPELINE PROJECT WELL DRILLING:**

GM Shoenberger introduced AGM Lauri who provided a brief overview of the topic.

President Dewane asked for comments from the Board.

AGM Lauri responded to questions from the Board.

President Dewane asked for comments from the public. There were no comments.

**MOTION**

Motion by Vice President DePasquale, second by President Dewane, to award a contract to Zim Industries dba Bakersfield Well and Pump for \$2,955,632 and a 10% contingency of \$295,563 for a total contract amount not to exceed \$3,251,195 for the drilling of Chandler Well No. 12 and Croddy Well No. 14. Motion passed 5-0, by the following roll call vote:

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES:	DIRECTORS	None
ABSENT:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None

**7. CAPITAL IMPROVEMENT PROGRAM RENEWAL ON-CALL CONSTRUCTION MANAGEMENT SERVICES:**

President Dewane asked for comments from the Board. There were no comments.

President Dewane asked for comments from the public. There were no comments.

**MOTION**

Motion by Director Bockmiller, second by Vice President DePasquale, to approve on-call professional construction management and inspection services contracts for the Capital Improvement Program Renewal in the amounts of \$1.1MM for Fiscal Year 2021, \$1.6MM for Fiscal Year 2022, and \$1.1MM for Fiscal Year 2023, with the option for two annual renewals of \$500,000 per year, for a total contract authorization amount not to exceed \$4.8MM to be distributed to the following five firms: Black and Veatch, Butier Engineering, Inc., CDM Smith, Inc., Michael Baker International, and MWH Constructors. Motion passed 5-0, by the following roll call vote:

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES:	DIRECTORS	None
ABSENT:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None

**PRESENTATION AND DISCUSSION ITEMS:**

**8. INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY EXECUTIVE COMMITTEE ELECTION.**

GM Shoenberger introduced Water Policy Manager Taylor who provided a review of the election information and inquired as to potential candidacy interest.

Discussion ensued amongst the Board.

The Board directed staff to agendize this topic at the next Committee meeting.

**REPORTS:**

**9. REPORT OF THE GENERAL MANAGER:**

- July Key Indicators Report
- Other (no enclosure)

10. DIRECTORS' REPORTS AND COMMENTS

**INFORMATION ITEMS:**

11. DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)
12. OTHER (NO ENCLOSURE)

President Dewane adjourned the meeting at 6:36 p.m. to an Adjourned Regular Board Meeting scheduled for Tuesday, August 25, 2020 at 3:30 p.m.

Approved:

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Shawn Dewane, President

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Denise Garcia, District Secretary



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**MINUTES OF THE BOARD OF DIRECTORS  
MESA WATER DISTRICT  
Tuesday, August 25, 2020  
1965 Placentia Avenue, Costa Mesa, CA 92627  
3:30 p.m. Adjourned Regular Board Meeting**

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**BOARD OF DIRECTORS COMMITTEE MEETING**

<b>CALL TO ORDER</b>	The meeting of the Board of Directors was called to order at 3:35 p.m. by President Dewane.
<b>PLEDGE OF ALLEGIANCE</b>	Vice President DePasquale led the Pledge of Allegiance.
<b>Directors Present</b>	Shawn Dewane, President <i>(teleconference)</i> Marice H. DePasquale, Vice President <i>(teleconference)</i> Jim Atkinson, Director <i>(teleconference)</i> Fred R. Bockmiller, P.E., Director <i>(teleconference)</i> James R. Fisler, Director <i>(teleconference)</i>
<b>Directors Absent</b>	None
<b>Staff Present</b>	Paul E. Shoenberger, P.E., General Manager <i>(teleconference)</i> Phil Lauri, P.E., Assistant General Manager <i>(teleconference)</i> Denise Garcia, Administrative Services Manager/ District Secretary Wendy Duncan, Records Management Specialist/ Assistant District Secretary Marwan Khalifa, CPA, MBA, Chief Financial Officer/ District Treasurer <i>(teleconference)</i> Stacy Taylor, Water Policy Manager <i>(teleconference)</i> Andrew D. Wiesner, P.E., Principal Engineer <i>(teleconference)</i> Celeste Carrillo, Public Affairs Coordinator <i>(teleconference)</i> Rob Anslow, Partner, Atkinson, Andelson, Loya, Ruud & Romo <i>(teleconference)</i>
<b>Others Present</b>	Jonathan Aparicio, IT Support Engineer, T2 Technology Group Dr. Graham Juby, Partner, Carollo Engineers <i>(teleconference)</i> Angela Ball, Associate Architect, IBI Group <i>(teleconference)</i> Salvatore Birritteri, Principal, IBI Group <i>(teleconference)</i> Yancey Clayton, Associate Principal, IBI Group <i>(teleconference)</i> Captain Fred Bockmiller, Member of the Public <i>(teleconference)</i>

President Dewane stated that the Board of Directors was attending the meeting via teleconference per Governor Newsom's Executive Order N-29-20 which suspended certain provisions of the Ralph M. Brown Act.

President Dewane stated that for each action, a roll call vote was taken in accordance with California Government Code Section 54953(b) (2), which states, "all votes taken during a teleconferenced meeting shall be by roll call."

President Dewane proceeded with the meeting.

**PUBLIC COMMENTS**

President Dewane asked for public comments on items not on the agenda.

There were no public comments and President Dewane proceeded with the meeting.

**ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA**

General Manager Shoenberger reported there were no items to be added, removed, or reordered on the agenda.

**CONSENT CALENDAR ITEMS:**

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

Director Bockmiller pulled Item 5 for discussion. Director Fisler pulled Items 8 and 9 for discussion. There were no objections.

1. Receive and file the Developer Project Status Report.
2. Receive and file the Mesa Water and Other Agency Projects Status Report.
3. Receive and file the Water Quality Call Report.
4. Receive and file the Water Operations Status Report.
5. Receive and file the Accounts Paid Listing.
6. Receive and file the Monthly Financial Reports.
7. Receive and file the Major Staff Projects.
8. Receive and file the State Advocacy Update.
9. Receive and file the Orange County Update.
10. Receive and file the Outreach Update.
11. Receive and file the Fiscal Year 2020 Fourth Quarter Financial Update.

President Dewane asked for comments from the public. There were no comments.

**MOTION**

Motion by Director Atkinson, second by Vice President DePasquale, to approve Items 1 – 4, 6, 7, and 10 - 11 of the Consent Calendar. Motion passed 5 0, by the following roll call vote:

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES:	DIRECTORS	None
ABSENT:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None



ITEM 5 - Receive and file the Accounts Paid Listing.

Staff responded to questions from the Board.

President Dewane asked for comments from the public. There were no comments.

**MOTION**

Motion by Director Bockmiller, second by Director Atkinson, to approve Item 5 of the Consent Calendar. Motion passed 5-0, by the following roll call vote:

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES:	DIRECTORS	None
ABSENT:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None

ITEM 8 - Receive and file the State Advocacy Update.

ITEM 9 - Receive and file the Orange County Update.

GM Shoenberger introduced Water Policy Manager Taylor who responded to questions from the Board.

President Dewane asked for comments from the public. There were no comments.

**MOTION**

Motion by Director Fisler, second by Vice President DePasquale, to approve Items 8 and 9 of the Consent Calendar. Motion passed 5-0, by the following roll call vote:

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES:	DIRECTORS	None
ABSENT:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None

**ACTION ITEMS:**

12. MAINLINE VALVE SPACING POLICY:

Assistant General Manager Lauri introduced Principal Engineer Wiesner who provided a brief overview of the topic and then introduced Carollo Engineers Partner Dr. Graham Juby who proceeded with a presentation that highlighted the following:

- Background
- Valve Spacing Policy Criteria
- GIS Tools Used to Evaluate the Mainline Valves
- Low-Density Residential (LDR) Example
- High-Density Residential (HDR) Example
- Commercial Example
- Financial Impact
- Recommendation

Discussion ensued amongst the Board.

Messrs. Lauri and Juby responded to questions from the Board.

The Board directed staff to bring back to the next Board meeting a resolution with revised language. Director Bockmiller offered to work with staff to craft revised language.

The Board thanked the presenters for the presentation.

13. SURPLUS PROPERTY:

GM Shoenberger provided a brief overview of the topic.

Discussion ensued amongst the Board.

Staff responded to questions from the Board.

President Dewane asked for comments from the public. There were no comments.

MOTION

Motion by Director Bockmiller, second by Vice President DePasquale, to declare the Ford F-450 and the Ford F800 Boom Truck as surplus and authorize the General Manager to dispose of the items for consideration within the established rules and regulations set forth by Resolution No. 1513 Disposal of Surplus Property. Motion passed 5-0, by the following roll call vote:

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES:	DIRECTORS	None
ABSENT:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None

14. CAPITAL IMPROVEMENT PROGRAM RENEWAL UPDATE:

GM Shoenberger introduced AGM Lauri who provided an overview of the topic and then introduced IBI Group Associate Principal Yancey Clayton who proceeded with a presentation that highlighted the following:

- Overview
- CIPR Fiscal Year 2021 Program Status
- Renderings
- Mesa Water Education Center Costs
- Recommendation

Messrs. Lauri and Clayton responded to questions from the Board who thanked them for the information.

President Dewane asked for comments from the public. There were no comments.

MOTION

Motion by Director Bockmiller, second by Vice President DePasquale, to approve the Mesa Water Education Center Design Concept with changes to the air conditioning and reflective roof, and to authorize staff to proceed with design development activities. Motion passed 5-0, by the following roll call vote:

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES:	DIRECTORS	None
ABSENT:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None

15. MESA WATER EDUCATION CENTER PROGRAM:

GM Shoenberger introduced Public Affairs Coordinator Carrillo who provided an overview of the topic.

Discussion ensued amongst the Board.

Vice President DePasquale made a suggestion to separate the recommendation into two motions. There were no objections.

MOTION

Motion by Vice President DePasquale, second by Director Atkinson, to award a contract to Mad Systems for \$499,800 for the Mesa Water Education Program, exhibit design and installation. Motion passed 5-0, by the following roll call vote:

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES:	DIRECTORS	None
ABSENT:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None

Motion by Director Atkinson to award a contract to Orange County Department of Education for \$26,000 for the development, implementation, and facilitation of the first year of the education program. The motion failed due to the lack of a second.

SUBSTITUTE MOTION

Motion by President Dewane, second by Vice President DePasquale, to direct staff to bring this topic back to the Board at a future meeting. Motion passed 5-0, by the following roll call vote:

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES:	DIRECTORS	None
ABSENT:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None

**PRESENTATION AND DISCUSSION ITEMS:**

16. INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY EXECUTIVE COMMITTEE ELECTION:

GM Shoenberger introduced Water Policy Manager Taylor who provided a brief overview of the topic.

Discussion ensued amongst the Board.

No Board members were interested in serving on the Independent Special Districts of Orange County Executive Committee.

17. TAX ON COMMERCIAL AND INDUSTRIAL PROPERTIES FOR EDUCATION AND LOCAL GOVERNMENT FUNDING INITIATIVE:

GM Shoenberger provided a brief overview of the topic and introduced Attorney Anslow who provided additional information.

Attorney Anslow responded to questions from the Board and they thanked him for the information.

**REPORTS:**

18. REPORT OF THE GENERAL MANAGER

19. DIRECTORS' REPORTS AND COMMENTS

**INFORMATION ITEMS:**

20. FISCAL YEAR 2020 ANNUAL SOLE SOURCE REPORT

21. OTHER (NO ENCLOSURE)

President Dewane adjourned the meeting at 5:41 p.m. to a Regular Board Meeting scheduled for Thursday, September 10, 2020 at 6:00 p.m.

Approved:

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Shawn Dewane, President

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Denise Garcia, District Secretary



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## MEMORANDUM

TO: Board of Directors  
FROM: Paul E. Shoenberger, P.E., General Manager  
DATE: September 10, 2020  
SUBJECT: Attendance at Conferences, Seminars, Meetings, and Events

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### RECOMMENDATION

In accordance with Ordinance No. 29, adopted February 14, 2019, authorize attendance at conferences, seminars, meetings, and events.

### STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

### PRIOR BOARD ACTION

At its June 11, 2020 meeting, the Board of Directors (Board) approved Fiscal Year 2021 attendance at Conferences, Seminars, Meetings, and Events.

### DISCUSSION

During the discussion of this item, if any, the Board may choose to delete any item from the list and/or may choose to add additional conferences, seminars, meetings, or events for approval, subject to available budget or additional appropriation.

### FINANCIAL IMPACT

None.

### ATTACHMENTS

None.

**2020 CONFERENCES, SEMINARS, AND MEETINGS:**

<b>October 3 - 7, 2020</b>	
WEFTEC 2020 Conference	
Virtual	
<b>October 14 - 15, 2020</b>	
CAJPA Conference - "Pooling Today"	
Virtual	
<b>October 14 - 15, 2020</b>	
WaterNow Alliance 5th Annual Summit	<i>Rescheduled to April 2021</i>
Philadelphia, PA	
<b>October 26 - 29, 2020</b>	
AWWA CA-NV Annual Fall Conference	
Virtual	
<b>October 29 - 30, 2020</b>	
California H2O Women Conference	<i>Canceled</i>
Santa Barbara, CA	
<b>November 30 - December 4, 2020</b>	
ACWA/JPIA Fall Conference	
Indian Wells, CA	
<b>December 14 - 16, 2020</b>	
Colorado River Water Users Association Conference	
Las Vegas, NV	

# September 2020

September 2020							October 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5			1	2	3		
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 30	31	Sep 1 7:30am ISDOC Executive Committee Meeting (ZOOM) 2:00pm Ad Hoc Meeting 5:30pm Costa Mesa City Council Meeting (ZOOM)	2 Payday 8:30am JL MWDOC/MWD Workshop (ZOOM) 5:30pm OCWD Board Meeting (ZOOM)	3 10:00am MWDOC Special Board Meeting (ZOOM)	4 7:30am R/S to 9/11 WACO Meeting (MWDOC/OCWD Boardroom)	5
6	7 District Holiday 8:30am R/S to 9/8 MWDOC Planning & Operations Committee Meeting (Conference Room.101)	8 7:30am OCBC Infrastructure Committee Meeting (ZOOM) 8:30am R/S from 9/7 MWDOC Planning & Operations Committee Meeting (ZOOM)	9 8:00am LAFCO Meeting (ZOOM) 8:30am MWDOC Admin and Finance Committee (ZOOM)	10 6:00pm Mesa Water Board Meeting ((ZOOM))	11 Pay Period Ends 7:30am R/S from 9/4 WACO Meeting (ZOOM)	12
13	14 5:00pm CALL IN ONLY - IRWD Board Meeting (15600 Sand Canyon Avenue in Irvine)	15 7:30am WACO Planning Committee (ZOOM) 5:30pm Costa Mesa City Council Meeting (ZOOM)	16 Payday 8:30am MWDOC Board Meeting (ZOOM) 5:30pm OCWD Board Meeting (ZOOM)	17 R/S to 10/14 - 10/15 CAJPA Conference (Virtual) 8:30am MWDOC Executive Committee (ZOOM) 11:30am CANCELED CM Chamber Event	18	19
20	21 8:30am MWDOC Public Affairs & Legislation (ZOOM)	22 3:30pm Board of Directors Committee Meeting (Virtual)	23	24	25 Pay Period Ends 2:00pm MWDOC Special Board Meeting (Harassment Prevention Training) (ZOOM)	26
27	28 5:00pm CALL IN ONLY - IRWD Board Meeting (15600 Sand Canyon Avenue in Irvine)	29	30 Payday	Oct 1	2	3

# October 2020

October 2020							November 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 27	28	29	30	Oct 1	2 7:30am WACO Meeting (MWDOC/OCWD Boardroom)	3 WEFTEC 2020 Conference (VIRTUAL)
4	5 8:30am MWDOC Planning & Operations Committee Meeting (Conference Room 101)	6 7:30am ISDOC Executive Committee Meeting (Conference Room 101) 12:00pm Executive Committee Meeting (Parian Conference Room) 5:30pm Costa Mesa City Council Meeting (Council Chambers)	7 8:30am Jt. MWDOC/MWD Workshop (MWDOC/OCWD Boardroom) 5:30pm OCWD Board Meeting (OCWD Boardroom)	8 8:30am SAWPA Virtual Summit 6:00pm Mesa Water Board Meeting (Boardroom)	9 Pay Period Ends	10
11	12 5:00pm IRWD Board Meeting (15600 Sand Canyon Avenue in Irvine)	13 7:30am CANCELED OCBC Infrastructure Committee Meeting (2 Park Plaza, Suite 125 Irvine, 92614; OCBC Conference Room) 8:30am SAWPA Virtual Summit	14 R/S from 9/15-9/18 CAJPA Conference (VIRTUAL) Payday 8:00am LAFCO Meeting (Hall of Administration 10 Civic Center Plaza Santa Ana, CA 92701) 8:30am SAWPA Virtual Event 8:30am MWDOC Admin and Finance Committee (Conference Room 101)	15 8:30am MWDOC Executive Committee (Conference Room 102) 11:30am CM Chamber Event	16	17
18	19 8:30am MWDOC Public Affairs & Legislation (Conference Room 101)	20 7:30am WACO Planning Committee Meeting 5:30pm Costa Mesa City Council Meeting	21 8:30am MWDOC Board Meeting (MWDOC/OCWD Boardroom) 5:30pm OCWD Board Meeting (OCWD Boardroom)	22	23 Pay Period Ends	24
25	26 5:00pm IRWD Board Meeting (15600 Sand Canyon Avenue in Irvine)	27 AWWA CA-NV Annual Fall Conference (Virtual)	28 Payday 8:30am Jt. MWDOC/OCWD Meeting (MWDOC/OCWD Boardroom)	29 8:00am CANCELED H2O Women Conference (MD) (Ritz Carlton Bacara, Sals 5:00pm) 11:00am ISDOC Quarterly	30	31



# November 2020

November 2020							December 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	6	7	8	9	10	11	12
8	9	10	11	12	13	14	13	14	15	16	17	18	19
15	16	17	18	19	20	21	20	21	22	23	24	25	26
22	23	24	25	26	27	28	27	28	29	30	31		
29	30												

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 1	2 8:30am MWDOC Planning & Operations Committee Meeting (Conference Room 101)	3 7:30am ISDOC Executive Committee Meeting (Conference Room 101) 12:00pm Executive Committee Meeting (Panian Conference Room) 5:30pm Costa Mesa City Council Meeting (Council Chambers)	4 8:30am Jt. MWDOC/MWD Workshop (MWDOC/OCWD Boardroom) 5:30pm OCWD Board Meeting (OCWD Boardroom)	5	6 Pay Period Ends 7:30am WACO Meeting (MWDOC/OCWD Boardroom)	7
8	9 5:00pm IRWD Board Meeting (15600 Sand Canyon Avenue in Irvine)	10 7:30am OCBC Infrastructure Committee Meeting (2 Park Plaza, Suite 125 Irvine, 92614; OCBC Conference Room)	11 District Holiday Payday 8:00am LAFCO Meeting (Hall of Administration 10 Civic Center Plaza Santa Ana, CA 92701) 8:30am R/S to 11/12 MWDOC Admin and Finance Committee (Conference Room 101)	12 8:30am R/S from 11/11 MWDOC Admin and Finance Committee (Conference Room 101) 6:00pm Mesa Water Board Meeting (Boardroom)	13	14
15	16 8:30am MWDOC Public Affairs & Legislation (Conference Room 101)	17 7:30am WACO Planning Committee 5:30pm Costa Mesa City Council Meeting	18 8:30am MWDOC Board Meeting (MWDOC/OCWD Boardroom) 5:30pm OCWD Board Meeting (OCWD Boardroom)	19 8:30am MWDOC Executive Committee (Conference Room 102) 11:30am CM Chamber Event	20 Pay Period Ends	21
22	23 5:00pm IRWD Board Meeting (15600 Sand Canyon Avenue in Irvine)	24	25 Payday	26 District Holiday	27 District Holiday	28
29	30 ACWA/JPIA Fall Conference - Indian Wells 10:15am ACWA/JPIA Executive Committee Meeting (Indian Wells) 1:30pm ACWA/JPIA Board of Directors Meeting (Indian Wells) 4:00pm ACWA/JPIA Town Hall Meeting (Indian Wells) - Bobbette Wells	Dec 1	2	3	4	5



**MesaWater**  
DISTRICT®

**UPCOMING COMMUNITY OUTREACH EVENTS**

<p><a href="#">Mesa Water Video Contest</a></p>	<p>Contest Starts Tuesday, September 1, 2020 And Contest Ends Saturday, October 31, 2020 at 5:00 p.m.</p>	<p>Online at <a href="https://MesaWater.org/VideoContest">MesaWater.org/VideoContest</a></p>
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**REPORTS:**

5. REPORT OF THE GENERAL MANAGER:
  - August Key Indicators Report
  - Other (no enclosure)

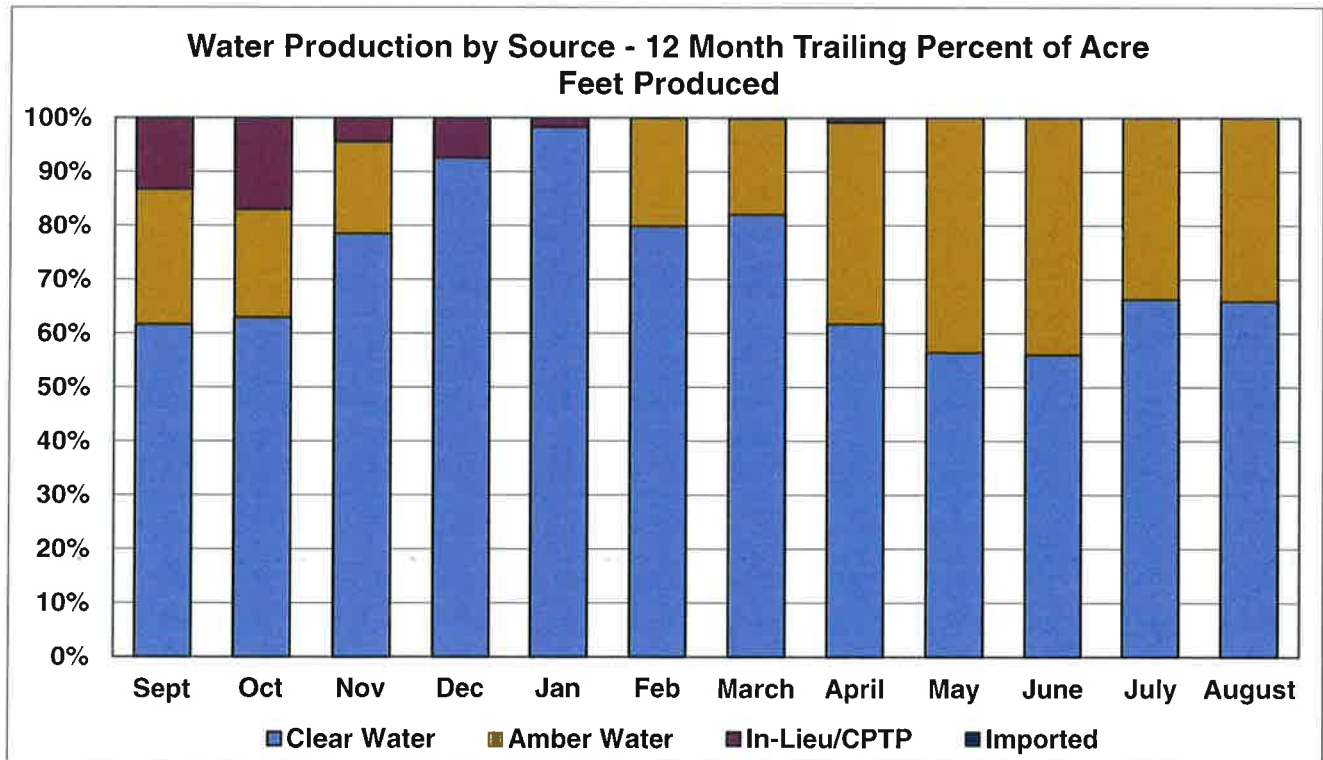
**Monthly Key Indicators Report  
For The Month of August 2020**

***Goal #1: Provide a safe, abundant, and reliable water supply***

**FY 2021 Potable Production (Acre Feet)**

<b>Water Supply Source</b>	<b>FY 2021 YTD Actual (AF)</b>	<b>FY 2021 YTD Budget (AF)</b>	<b>FY 2021 Annual Budget (AF)</b>
<b>Clear Water</b>	2,176	2,287	12,160
<b>Amber Water (MWRP)</b>	1,115	870	3,636
<b>Imported</b>	0	0	0
<b>Basin Management Water</b>	0	0	0
<b>Total Production</b>	3,291	3,157	15,796

YTD actual water production (AF) through August 31, 2020



**Monthly Key Indicators Report  
For The Month of August 2020**

**Goal #1: Provide a safe, abundant, and reliable water supply**

**FY21 System Water Quality – This data reflects samples taken in July**

<b>Distribution System:</b>	<b>Average</b>	<b>Range</b>	<b>MCL</b>
Chlorine Residual (mg/L) <i>Compliance</i>	1.60	<b>0.17 – 2.46</b> Current RAA = 1.75	4 RAA
Coliform Positive % <i>Compliance</i>	0	0	5
Temperature (° F)	79	72 – 86	None

<b>Reservoir I &amp; II:</b>	<b>Average</b>	<b>Range</b>	<b>MCL</b>
Chlorine Residual (mg/L)	0.88	0.46 – 1.54	None
Monochloramine (mg/L)	0.88	0.46 – 1.51	None
Ammonia (mg/L)	0.22	0.05 - 0.39	None
Temperature (° F)	77	73 – 81	None

<b>Wells (Treated):</b>	<b>Average</b>	<b>Range</b>	<b>MCL</b>
Chlorine Residual (mg/L)	2.30	2.01 – 2.86	None
Monochloramine (mg/L)	2.29	0.67 – 2.99	None
Ammonia (mg/L)	0.54	0.43 – 1.15	None
Temperature (° F)	78	71 – 84	None

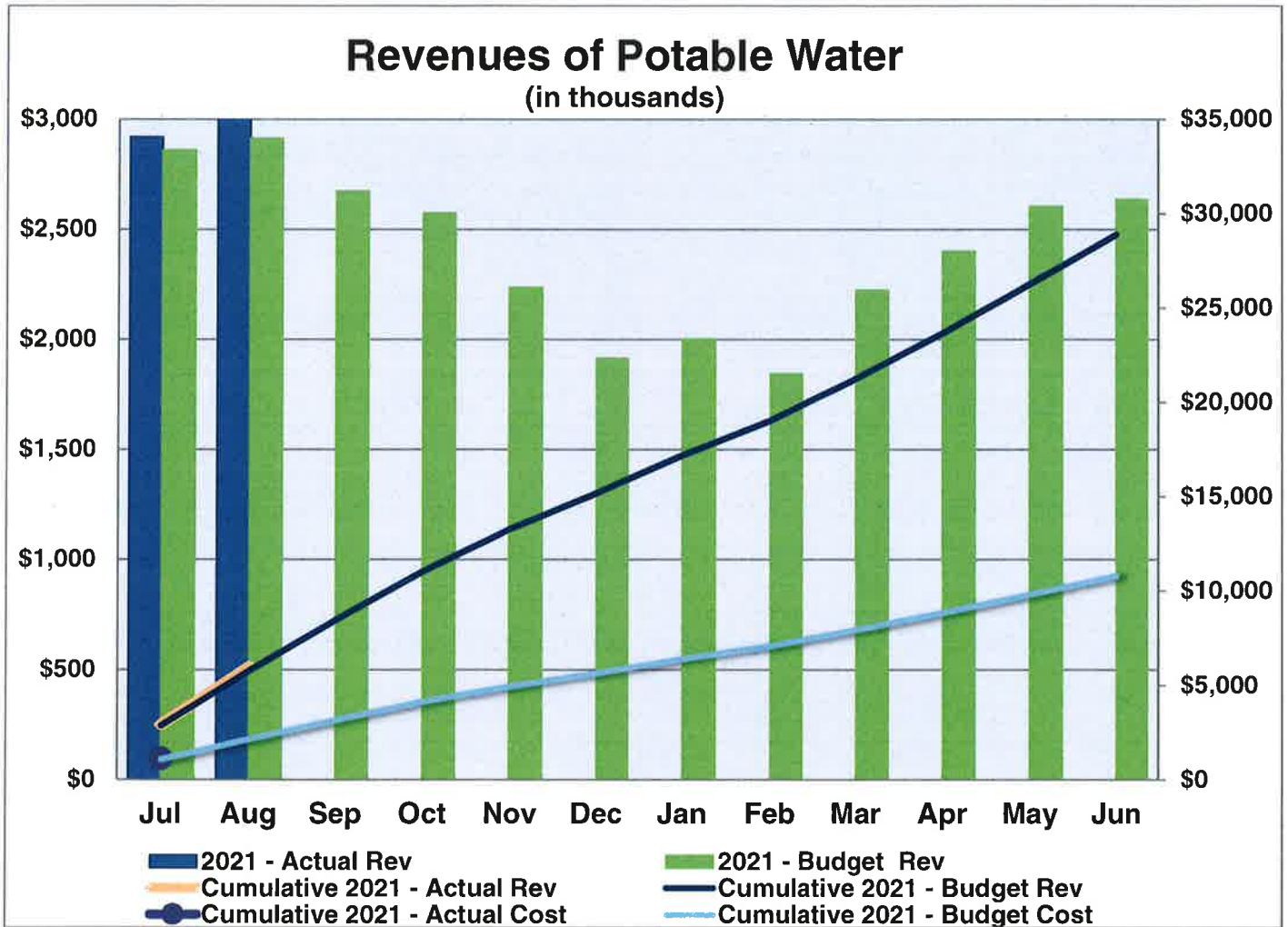
<b>MWRF:</b>	<b>Average</b>	<b>Range</b>	<b>MCL</b>
Chlorine Residual (mg/L)	2.25	2.03 – 2.50	None
Monochloramine (mg/L)	2.27	2.04 – 2.49	None
Ammonia (mg/L)	0.52	0.34 – 0.61	None
Temperature (° F)	83	80 – 85	None
Color (CU) <i>Compliance</i>	ND	ND	15
Odor (TON) <i>Compliance</i>	ND	ND – 2	3

**Water Quality Calls/Investigations:**

Total Calls	5
Total Investigations (from calls)	4

**Monthly Key Indicators Report  
For The Month of August 2020**

**Goal #2: Practice perpetual infrastructure renewal and improvement**



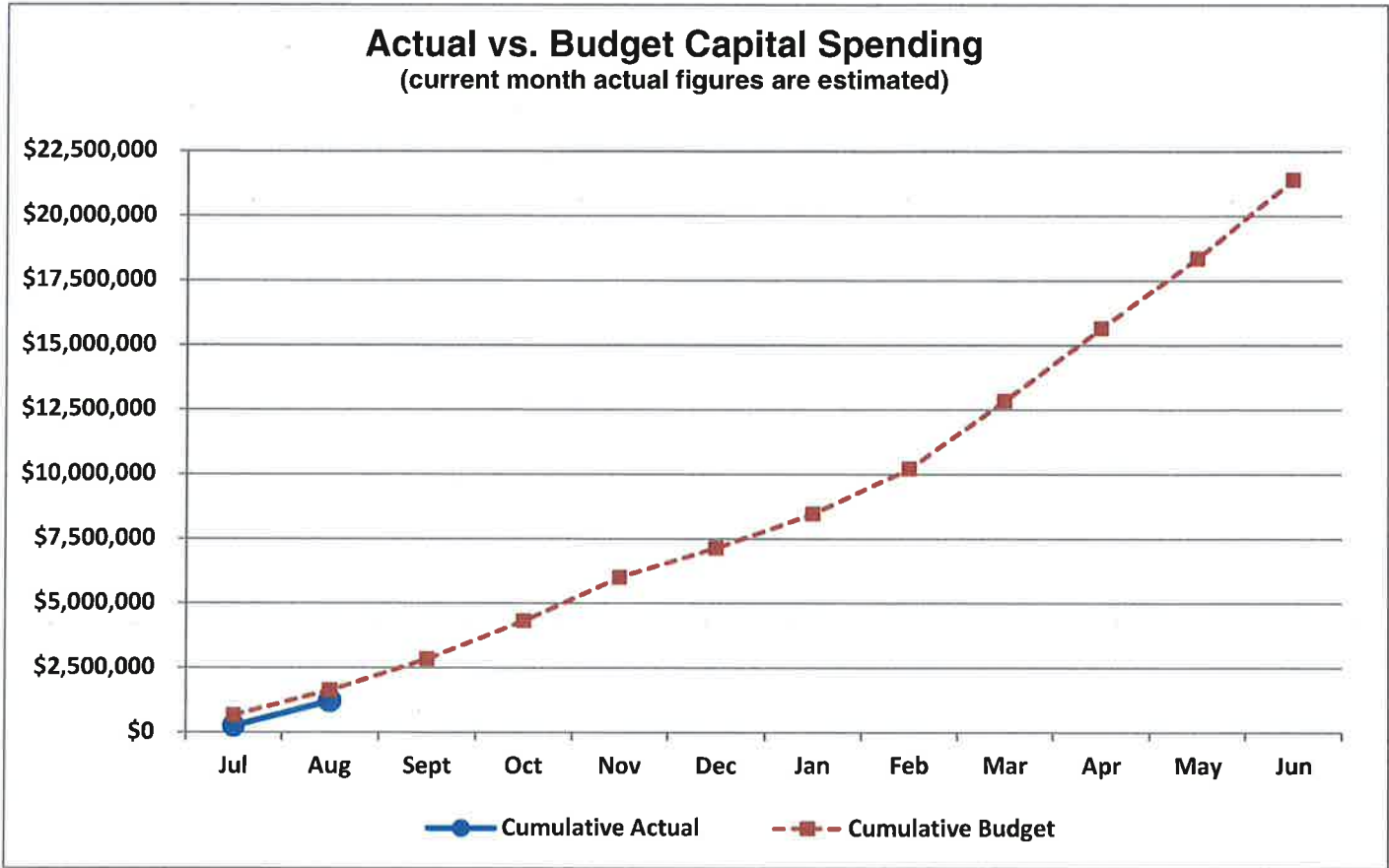
	Actual	Budget	Favorable (Unfavorable)	
			Difference	%
Total YTD Revenue \$	5,978,964	5,775,059	203,905	3.53%

	Actual	Budget	UnFavorable (Favorable)	
			Difference	%
Total YTD Cost \$ *	1,116,822	1,062,736	54,086	5.09%

\* YTD Cost is trailing YTD Revenue by one month due to the timing of when costs are available.

Monthly Key Indicators Report  
For The Month of August 2020

**Goal #3: Be financially responsible and transparent**



**Monthly Key Indicators Report  
For The Month of August 2020**

***Goal #4: Increase public awareness about Mesa Water® and about water***

**Web Site Information**

<b>Web Site Information</b>	<b>July 2020</b>	<b>August 2020</b>
Visits to the web site	7663	7411
Unique visitors (First time to the site)	4994	4931
Average per day	247	239
Average visit length	1 minute, 27 seconds	1 minute, 32 seconds
Page visited most	Home	Home
Second most visited page	Online Bill Pay	Online Bill Pay
Third most visited page	Rates & Fees	Human Resources
Fourth most visited page	Human Resources	Start or Stop Service
Fifth most visited page	Board	Water Quality Report
Most downloaded file	2020 Water Quality Report	2020 Water Quality Report
Second most downloaded file	Standard Specifications and Standard Drawings for the Construction of Water Facilities	Standard Specifications and Standard Drawings for the Construction of Water Facilities
Most active day of the week	Wednesday	Monday
Least active day of the week	Saturday	Sunday

<b>Total visits since July 1, 2002</b>	<b><u>1,444,473</u></b>
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**Water Vending Machine Information**

<b>Vending Machine Location</b>	<b>Vend Measurement</b>	<b>August 2020 Vends</b>	<b>Totals Vends</b>
Mesa Water Office	1 gal	7,477	443,504



**Monthly Key Indicators Report  
For the Month of August 2020**

***Goal #5: Attract and retain skilled employees***

DEPARTMENT:	FY 2020			COMMENTS:
	BUDGET	FILLED	VACANT	
<b>OFFICE OF THE GENERAL MANAGER:</b>				
General Manager	1.00	1.00	0.00	
Business Administrator	1.00	1.00	0.00	
<b>Subtotal</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>	
<b>ADMINISTRATIVE SERVICES:</b>				
Administrative Services	5.00	5.00	0.00	
<b>Subtotal</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	
<b>CUSTOMER SERVICES:</b>				
Conservation	1.00	1.00	0.00	
Customer Service	4.00	4.00	0.00	
<b>Subtotal</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	
<b>ENGINEERING:</b>				
Engineering	5.00	5.00	0.00	
<b>Subtotal</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	
<b>WATER POLICY:</b>				
Legislative & Governmental Affairs	1.50	1.50		
<b>Subtotal</b>	<b>1.50</b>	<b>1.50</b>	<b>0.00</b>	
<b>FINANCIAL SERVICES:</b>				
Financial Reporting/ Purchasing	4.00	4.00	0.00	
Accounting	1.00	1.00	0.00	
<b>Subtotal</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	
<b>HUMAN RESOURCES:</b>				
Human Resources	3.00	3.00	0.00	
<b>Subtotal</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00</b>	
<b>PUBLIC AFFAIRS:</b>				
Outreach, Education & Communications	1.50	1.50	0.00	
<b>Subtotal</b>	<b>1.50</b>	<b>1.50</b>	<b>0.00</b>	
<b>WATER OPERATIONS:</b>				
Supervision/Support	7.00	7.00	0.00	
Distribution	10.00	9.00	1.00	Sr. Operator - vacant; recruitment in process
Field Customer Service	4.00	4.00	0.00	
Production	3.00	2.00	1.00	Sr. Operator - vacant; recruitment in process
Water Quality	2.00	2.00	0.00	
<b>Subtotal</b>	<b>26.00</b>	<b>24.00</b>	<b>2.00</b>	
<b>* TOTAL BUDGETED POSITIONS:</b>	<b>54.00</b>	<b>52.00</b>	<b>2.00</b>	

**Monthly Key Indicators Report  
For The Month of August 2020**

***Goal #6: Provide outstanding customer service***

**Customer Calls**

<b>Call Type</b>	<b>FY21 YTD</b>	<b>August 2020</b>	<b>YTD Weekly Average</b>
General Billing Question	217	103	24
Service Requests	288	132	32
High Bill	288	141	32
Payments	553	245	61
Late Fee	42	12	5
Account Maintenance	181	100	20
On-Line Bill Pay	421	206	47
Water Pressure	8	2	1
No Water	42	20	5
Conservation	29	17	3
Water Waste	6	4	1
Other (District info. other utility info. etc.)	664	347	74
Rate Increase	0	0	0
Fluoridation	1	1	0
<b>TOTAL CUSTOMER CALLS</b>	<b>2740</b>	<b>1330</b>	<b>304</b>
<b>AVERAGE ANSWER TIME (Seconds)</b>	<b>55</b>	<b>58</b>	<b>55</b>

**Online Bill Pay Customers**

<b>Current Customers Enrolled</b>	<b>FY 2021 YTD</b>	<b>August 2020</b>	<b>YTD Weekly Average</b>
13639	552	321	61

**REPORTS:**

6. DIRECTORS' REPORTS AND COMMENTS

**DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT  
CODE SECTION 53232.3 (d)**

*In accordance with CA Government Code 53232.3 (d), the following report identifies the meetings for which Mesa Water Directors received expense reimbursement.*

**Jim Atkinson** **Meetings Attended**

Reimbursement Date:	Description, Date
N/A	

**Fred R. Bockmiller, P.E.** **Meetings Attended**

Reimbursement Date:	Description, Date
N/A	

**Marice H. DePasquale** **Meetings Attended**

Reimbursement Date:	Description, Date
N/A	

**Shawn Dewane** **Meetings Attended**

Reimbursement Date:	Description, Date
N/A	

**James R. Fisler** **Meetings Attended**

Reimbursement Date:	Description, Date
N/A	

There are no support materials for this item.

**CLOSED SESSION:**

9. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE 54957.6:  
District Negotiator: General Manager  
Employee Organization: District Employees