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Satisfying our Community's
Water Needs

**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Thursday, February 8, 2018
1965 Placentia Avenue, Costa Mesa, CA 92627
6:00 p.m. Regular Board Meeting**

CALL TO ORDER

The meeting of the Board of Directors was called to order on February 8, 2018, at 6:05 p.m. by Acting President Bockmiller at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

PLEDGE OF ALLEGIANCE

Director Fisler led the Pledge of Allegiance.

Directors Present

Fred R. Bockmiller, P.E., Vice President, Acting President
Marice H. DePasquale, Director
Shawn Dewane, Director
James R. Fisler, Director

Directors Absent

Jim Atkinson, President

Staff Present

Paul E. Shoenberger, P.E., General Manager
Phil Lauri, P. E., Assistant General Manager/
District Treasurer
Denise Garcia, Administrative Services Manager/
District Secretary
Marwan Khalifa, CPA, MBA, Chief Financial Officer
Stacie Sheek, Customer Services Manager
Stacy Taylor, External Affairs Manager
Tracy Manning, Water Operations Manager
Rob Anslow, Partner, Atkinson, Andelson, Loya, Ruud & Romo

Others Present

Rick Howard, District Manager, Orange County Mosquito and Vector Control District
Roland Jen, Urban Water Compliance Planner, Orange County Mosquito and Vector Control District
Anna Vrska, Member of the Public

PUBLIC COMMENT

Acting President Bockmiller asked for public comments on items not on the agenda.

There were no comments and Acting President Bockmiller proceeded with the meeting.

ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA

General Manager Shoenberger suggested that Item 14 Closed Session related to Existing Litigation and Item 15 be deferred to the Finance Committee meeting on Thursday, February 15,

2018. In addition, he offered that Item 8 has been modified to reflect the Executive Committee's recommendation to appoint Phil Lauri as the Assistant District Treasurer.

CONSENT CALENDAR ITEMS:

1. Approve minutes of regular Board meeting of January 11, 2018.
2. Approve minutes of special Board meeting of January 16, 2018.
3. Approve minutes of special Board meeting of January 18, 2018.
4. Approve attendance considerations (additions, changes, deletions).
5. Board Schedule:
 - Conferences, Seminars, and Meetings
 - Board Calendar
 - Upcoming Community Outreach Events
6. Award a contract to Hazen and Sawyer for \$262,835 plus a contingency for a total not-to-exceed amount of \$289,119 for professional engineering design services for the completion of the Reservoirs 1 & 2 Chemical Management System Design Project.
7. Award a contract with Butier Engineering, Inc. in the amount of \$972,480 with a 10% contingency for a not-to-exceed amount of \$1,069,728, to provide professional Construction Management Services for the Croddy and Chandler Wells and Pipeline Project, and authorize the execution of the contract.
8. Appoint Marwan Khalifa as District Treasurer and award the existing stipend for the Treasurer in the amount of \$350 per month, and appoint Phil Lauri as Assistant District Treasurer.
9. Direct staff to add Mesa Water District's name and logo to a joint letter of support for National Priority Listing of the Orange County North Basin site.
10. Receive the Quarterly Training Report for October 1, 2017 – December 31, 2017.

Acting President Bockmiller asked for comments from the public. There were no comments.

MOTION

Motion by Director Fisler, second by Director Dewane, to approve Items 1 - 10 of the Consent Calendar, as modified. Motion passed 4-0-1, with President Atkinson absent.

PRESENTATION AND DISCUSSION ITEMS:

11. ORANGE COUNTY MOSQUITO & VECTOR CONTROL DISTRICT PRESENTATION:

External Affairs Manager Taylor introduced Orange County Mosquito and Vector Control District (OCMVCD) District Manager Rick Howard who introduced OCMVCD Urban Water Compliance Planner Roland Jen. Mr. Howard proceeded with a presentation which highlighted the following:

- Orange County Mosquito and Vector Control District History
- Challenges/Realities
- Orange County Hazards
- Annual Pattern of West Nile Virus (WNV) Human Infection in Orange County, 2004-2017
- Created the WNV "Hot Spot" Map
- Nine Cities of Concern

- Vector-Borne Disease Protection Spectrum
- Operations in Santa Ana
- Best Management Practices (BMP) – Collaborating with Agency Staff
- BMP Guidance Handbook
- Communications and Outreach
- HRA9 2018 Enhancement Plan
- Mosquito Source Targets – HRA9 Cities 5-Year Plan

Mr. Howard responded to questions and the Board thanked him for the presentation.

12. ELITE CUSTOMER SERVICE UPDATE:

Customer Services Manager Sheek provided an update on the topic and proceeded with a presentation that highlighted the following:

- Mesa Water Vision, Mission, and Strategic Plan
- Performance Metrics, Goals
- Measurement Tools Implemented
- Phone System Processes, Issues
- Solutions
- Next Steps

Ms. Sheek responded to questions from the Board and they thanked her for the presentation.

Acting President Bockmiller asked for comments from the public. There were no comments.

MOTION

Motion by Director Dewane, second by Director Fisler, to direct staff to retain the services of Stein Technology for an amount not-to-exceed \$27,000 for the Procurement and Implementation Management of a new telephone system. Motion passed 4-0-1, with President Atkinson absent.

ACTION ITEMS:

13. PROCEDURES FOR MEETINGS OF THE BOARD OF DIRECTORS:

Staff responded to questions from the Board and discussion ensued.

Acting President Bockmiller asked for comments from the public.

Member of the Public Anna Vrska offered comments.

MOTION

Motion by Acting President Bockmiller, second by Director Fisler, to adopt Resolution No. 1509, Adopting Procedures for Meetings of the Board of Directors, Superseding

Resolution No. 1456, with modifications. Motion passed 4-0-1, by the following roll call vote:

AYES: DIRECTORS DePasquale, Dewane, Fisler, Bockmiller
NOES: DIRECTORS None
ABSENT: DIRECTORS Atkinson
ABSTAIN: DIRECTORS None

Acting President Bockmiller re-ordered the agenda to take Items 15 – 19 before the Closed Session. There were no objections.

ITEM 15 – SPECIAL DISTRICTS SHARED EFFICIENCIES:

This item was deferred to a future meeting.

ITEM 16 – REPORT OF THE GENERAL MANAGER:

- January Key Indicators Report
- Other (no enclosure)

ITEM 17 – DIRECTORS' REPORTS AND COMMENTS:

INFORMATION ITEMS:

ITEM 18 – DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D):

ITEM 19 – OTHER (NO ENCLOSURE)

ACTION ITEMS:

Acting President Bockmiller asked for comments from the public.

There were no comments and Acting President Bockmiller announced the Board was going into Closed Session at 7:29 p.m.

14. CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

Pursuant to California Government Code Sections 54956.9 (d) (1) and 54954.5 (c)

Case: *Costa Mesa Sanitary District v. Mesa Water District*

Case No. 30-2017-00923819-CU-PT-CJC

This item was deferred to a future meeting.

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL RELEASE:

Pursuant to California Government Code Section 54957

RETURN TO OPEN SESSION.

The Board returned to Open Session at 7:41 p.m.

Attorney Anslow reported the Board conducted one Closed Session with the General Manager and Legal Counsel pursuant to California Government Code Section 54957. The Board received information and there was no further announcement.

15. SPECIAL DISTRICTS SHARED EFFICIENCIES:

This item was deferred to a future meeting.

REPORTS:

16. REPORT OF THE GENERAL MANAGER:

- January Key Indicators Report
- Other (no enclosure)

Item taken earlier on the agenda.

17. DIRECTORS' REPORTS AND COMMENTS:

Item taken earlier on the agenda.

INFORMATION ITEMS:

18. DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)

Item taken earlier on the agenda.

19. OTHER (NO ENCLOSURE)

Item taken earlier on the agenda.

Acting President Bockmiller offered comments on the passing of a Mesa Water customer:

Before we end tonight, I should mention a conscientious, prudent, and long-time Mesa Water customer and ratepayer who changed the way Mesa Water does business.

In 2008, she gathered public records, attended many meetings, and called the Board's attention to the method whereby Mesa Water implemented adjustments to water rates. Respectfully, and forthrightly she suggested that we change that method.

After research, staff issued a confirming recommendation and, on October 14, 2008, the Board adopted her suggestion of pro-rated water rate adjustments on a specific date for all ratepayers instead of varied customer billing cycles.

The new method first took effect with the rate increase on January 1, 2010 and remains the method today.

Thanks to the effort and involvement of one ratepayer, Mesa Water adopted a better method of implementing water rate adjustments for its customers.

Acting President Bockmiller adjourned the meeting at 7:42 p.m. to a Regular Board Meeting scheduled for Thursday, March 8, 2018, at 6:00 p.m. in memory of Mrs. Ernie Feeney.

Approved:



Jim Atkinson, President



Denise Garcia, District Secretary

Recording Secretary: Sharon D. Brimer