AGENDA
MESA WATER DISTRICT
EXECUTIVE COMMITTEE MEETING
TUESDAY, JULY 11, 2017 AT 2:00 P.M.
PANIAN CONFERENCE ROOM

Committee Members: Ethan Temianka, President
Jim Atkinson, Vice President
Paul E. Shoenberger, P.E., General Manager
Denise Garcia, Administrative Services Manager

PUBLIC COMMENTS

Non-Agendized Matters: Members of the public are invited to address the Board on matters which are not on the Agenda. Each speaker is limited to three (3) minutes. The Board will set aside thirty (30) minutes for public comments.

Agendized Matters: Members of the public may comment on Agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to five (5) minutes.

CONSENT CALENDAR ITEMS:
Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

None

PRESENTATION AND DISCUSSION ITEMS:
Items recommended for approval at this meeting may be agendized for approval at a future Board meeting.

None

ACTION ITEMS:
1. California Special Districts Association 2017 Board Elections
2. Claim of Mr. Ross Pruitt
3. Special Legal Services

REPORTS:
4. Future Agenda Topics and Conference Schedule
5. Report of the General Manager
6. Directors’ Reports and Comments

INFORMATION ITEMS:
7. Other (no enclosure)
In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.

Members of the public desiring to make verbal comments utilizing a translator to present their comments into English shall be provided reasonable time accommodations that are consistent with California law.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water’s website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

ADJOURNMENT
MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: July 11, 2017
SUBJECT: California Special Districts Association 2017 Board Elections

RECOMMENDATION

Recommend the Board of Directors authorize President Ethan Temianka to be the voting delegate for the California Special Districts Association 2017 Board Election and vote his conscience.

STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.
Goal #2: Practice perpetual infrastructure renewal and improvement.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #5: Attract and retain skilled employees.
Goal #6: Provide outstanding customer service.
Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Each of California Special Districts Association’s (CSDA) six networks has three seats on the Board. This year, Seat C in the Southern Network is open for election. Director Arlene Schafer from the Costa Mesa Sanitary District is the incumbent.

CSDA is conducting its Board election via a mail-in ballot. The candidates for Seat C in the Southern Network are as follows:

- Arlene Schafer, Costa Mesa Sanitary District
- Kristin Bloomer, Desert Water Agency
- John DeMonaco, Chino Valley Independent Fire District
- Richard Hall, Mojave Water Agency
- Michael Mack, Rainbow Municipal Water District

On June 15, 2017, Mesa Water District received correspondence from Candidate John DeMonaco seeking support for his election to Seat C of the Southern Network (Attachment B).

Ballots must be received by CSDA by 5:00 p.m. on Friday, August 4, 2017.

FINANCIAL IMPACT

In Fiscal Year 2018, $6,700 is budgeted for the CSDA membership in the Office of the General Manager’s Dues & Subscriptions budget account.
ATTACHMENTS

Attachment A: CSDA Election Correspondence and Ballot
Attachment B: John DeMonaco Letter Requesting Support
CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

2017 BOARD ELECTIONS

MAIL BALLOT INFORMATION

Dear Member:

A mail ballot has been enclosed for your district’s use in voting to elect a representative to the CSDA Board of Directors in your Network for Seat C.

Each of CSDA’s six (6) networks has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in your network. Each Regular Member (district) in good standing shall be entitled to vote for one (1) person to represent its network.

We have enclosed the candidate information for each candidate who submitted one. Please vote for only one candidate to represent your network in Seat C, unless otherwise noted on the actual ballot, and be sure to sign, date and fill in your member district information. If any part of the ballot is not complete, the ballot will not be valid and will not be counted.

Please utilize the enclosed return envelope to return the completed ballot. Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, CA 95814 by 5:00pm on Friday, August 4, 2017.

If you do not use the enclosed envelope, please mail in your ballot to:
California Special Districts Association
Attn: 2017 Board Elections
1112 I Street, Suite 200
Sacramento, CA 95814

Please contact Beth Hummel at 877.924.2732 or bethh@csda.net with any questions.
2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information MUST accompany your nomination form and Resolution/minute order:

Name: Arlene Schafer

District/Company: Costa Mesa Sanitary District

Title: Secretary

Elected/Appointed/Staff: Elected

Length of Service with District: 20 Years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

   Current member of the CSDA Board of Directors, Legislative Committee, Membership Commission Chair, Fiscal Committee and attendee of Legislative Days, Annual Conference, SDLA certificate holder.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

   Member of CSAC and was a member of the League when serving on the City Council.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

   LAFCO member representing special districts, former Chair and Vice Chair of the ISDOC and currently serving as an Executive Committee member, OCCOG Board member.

4. List civic organization involvement:

   President of Harbor-Mesa Lions (2 terms), Costa Mesa Republican Federation of Women, OC Federation of Women, 3rd Vice President Ways & Means, Costa Mesa for Responsible Government member.
RE-ELECT ARLENE SCHAFER
CALIFORNIA SPECIAL DISTRICTS ASSOCIATION
SOUTHERN NETWORK

Arlene Schafer—Secretary
Costa Mesa Sanitary District

As the former Mayor of the City of Costa Mesa, it has been an honor to serve as your representative on the California Special Districts Association (CDSA) for the past two years and now I humbly ask for your support to re-elect me to the Southern Network for another term. I believe my 28 years of experience as a local government leader that includes 20 years serving special districts in a variety of different capacities makes me the best candidate. In March, the Little Hoover Commission will release its report on special districts and it is very likely the report will focus on the role Local Agency Formation Commissions play in special district formation and reorganization. CDSA was an active participant in the public hearings where commissioners learned how special districts provide vital services in our communities and are directly accountable to our voters and ratepayers. During my term as a member of the Board of Directors, CDSA successfully advocated for special districts by using the latest technology for outreach such as CDSA’s campaign website, “Districts Make the Difference” and the new online video, “Districts Empower our Communities.” I believe it is extremely important for CDSA to keep its foot on the pedal on advocacy by letting legislators, media, business leaders, schools and the general public know how important we are in our communities.

Currently, I am serving on the Board of Directors for the Costa Mesa Sanitary District (CMSD) where I have been a Board member for 20 years. I am proud to be part of an organization that has been a District of Distinction since 2009, earned the Transparency Certificate of Excellence for four consecutive years and CMSD is one of few special districts in California that received Gold Recognition in Special District Governance.

If re-elected, I will continue to support CDSA’s public outreach campaign about the essential services we provide and I will work collaboratively with CDSA Board of Directors and staff on providing essential training and professional development to help your agency succeed. Please vote for Arlene Schafer by August 4, 2017.

Previous CDSA Experience
- Board President
- Board Vice President
- Board Secretary
- Finance Corporation
- Legislation Committee
- Fiscal Committee
- CDSA Membership Committee
- Recruitment & Planning Committee
2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information MUST accompany your nomination form and Resolution/minute order:

Name: Kristin Bloomer

District/Company: Desert Water Agency

Title: Secretary-Treasurer

Elected/Appointed/Staff: Elected

Length of Service with District: 12/4/15 - Current

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

   I recently attended the CSDA Legislative Days event.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

   I am a member of ACWA and attend their conferences.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

   City of Palm Springs Measure J Oversight Committee, Desert Water Agency Finance and Legislative Committees

4. List civic organization involvement:

   Palm Springs SunUp Rotary Club, Palm Springs Woman's Club, St. Theresa School PTA President, Desert Roundtable

**Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.
Kristin Bloomer’s Candidate Statement

I was first elected to the Desert Water Agency Board in 2015 and currently serve as Secretary-Treasurer on the Board of Desert Water Agency. However, service to my community has always played an important role in my life. I am dedicated to improving the quality of life for my community. Throughout my life, influence in community affairs and local government has grown. I have focused on the priority of shaping local government to strengthen the local and regional economies and create solutions to local and regional challenges. Southern California is faced with many challenges and I believe that challenges present opportunities, and that the Southern Network cannot afford to miss capitalizing upon those opportunities.

I am a longtime Palm Springs resident. My community service started early, when as a teenager, I volunteered with The Braille Institute and the National Charity League of Palm Springs.

My dedication to community service includes:

- Palm Springs Measure J Oversight Commission Vice-Chair
- Palm Springs Sunup Rotary Club past-President and current Assistant District Governor
- Founding President of the Desert Valley Women’s Club
- Member of the Palm Springs Woman’s Club
- St Theresa School Parent Teacher Group Board President
- Volunteer Volleyball Coach at Palm Springs High School
- Finance and Legislative Committee of Desert Water Agency
2017 CSDA BOARD CANDIDATE INFORMATION SHEET
The following information MUST accompany your nomination form and Resolution/minute order:

Name: John DeMonaco

District/Company: Chino Valley Independent Fire District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 11 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

   I am on the Legislative and Fiscal Committees

   I have also served on the Education and Membership Committees

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

   I am on the Board of Directors for the Fire Districts Association of California

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

   N/A

4. List civic organization involvement:

   I am a member and past Chairman of the Rotary Club of Chino. I am also a Board Member of the Chino Rotary Foundation.

**Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.**
I am seeking election to a seat on the Board of Directors of the California Special Districts Association.

I have served on the Board of Directors of the Chino Valley Independent Fire District for 11 years, elected in 2006. I am very proud to state that our Fire District is the first fire district to receive the District of Distinction Accreditation from the Special Districts Leadership Foundation (SDLF). We have been a District of Distinction since 2008. We also have obtained a District of Transparency Certificate of Excellence. I have completed the SDLF Recognition of Special District Governance.

I serve on the CSDA Legislative and the Fiscal Committees. I have previously served on the CSDA Education and Membership committees.

I am a retired Fire Chief with 33 years of Fire Service experience. I have been involved in city, county, JPAs and special districts in various capacities. I am currently on the Board of Directors of the Fire Districts Association of California and also serve on their Conference Committee. I am a Past President of the Chino Rotary Club and past Chairman of the Chino Rotary Foundation.

I understand, and I am committed to legislative advocacy for special districts. Special Districts provide one of the most effective, efficient, and accountable forms of local service. It is vital that we continue to work together to influence and monitor policy decisions affecting California special districts.

My commitment, extensive experience, and education in public service and as a special district board member and policy-maker, provides me with the ability to effectively serve as a CSDA Board Member representing all California Special Districts. I look forward to your support!

Please contact me at (909) 816-8396 or email at jdemonoaco@chofire.org.

John DeMonaco
2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information MUST accompany your nomination form and Resolution/minute order:

Name: Richard Hall

District/Company: Mojave Water Agency

Title: Director, Division 3

Elected/Appointed/Staff: Elected

Length of Service with District: 17 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

   Currently serving on the Professional Development Committee and Membership Committee

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

   Mojave Water Agency is a member of ACWA

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

   Currently President of the Association of San Bernardino County Special Districts

4. List civic organization involvement:

   Member of the Elks Association, Kiwanis, Summit Valley Property Owners

**Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.
CANDIDATE STATEMENT

My name is Richard Hall and I am currently a Director for the Mojave Water Agency and President of the Association of the San Bernardino County Special Districts and have served as an elected official for more than 35 years in two Special District organizations. I am interested in the CSDA Board of Directors position for Southern District Seat C — here is a list of my qualifications:

- First-hand knowledge and experience to ensure that we have safe, quality drinking water.
- Knowledge and experience in Recreation and Parks through 20 years on the Hesperia Recreation and Parks Special District board and served as president four times.
- Knowledge and experience in Property Owners Association in Summit Valley, California where I helped to bring electricity and natural gas to the owners and served as president.
- Knowledge and experience in Engineering and Management at General Dynamics Program Office working with the Federal and State government.
- Reduced taxes through leadership as well as set policy to purchase quality water, build water discharge facilities, and given tax money back to residents who helped reduce water usage.
- Continue to fight to bring 21st century technology to our Agency to study in order to better ensure management of our water resources by advanced computer systems, deep monitor wells, and other state of the art methods.
- Worked closely with community leaders and residents for best policies and strategies including getting State and Federal funding for safe, drinkable water and other needed projects and programs.
- Support funding colleges and students for research and development for continued new resource solutions for present and future issues.

I know that more needs to be done and have plans to meet these challenges. Let us protect our future and provide leadership with someone who knows how.
2017 CSDA BOARD CANDIDATE INFORMATION SHEET
The following information MUST accompany your nomination form and Resolution/minute order:

Name: Michael Mack

District/Company: Rainbow Municipal Water District

Title: Director, Division 5

Elected/Appointed/Staff: Elected

Length of Service with District: 5 months

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I am the officially appointed RUWWD representative for CSIA.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

I serve as the RUWWD representative at both ACWA & CSIA.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

I worked for the city of San Marcos, CA for over 30 years as Parks Superintendent.

4. List civic organization involvement:

Past President of P.T.A.

* See attached statement *

**Candidate Statement — Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.**
ENDLESS POSSIBILITIES

My name is Michael Mack and I am honored to be seeking election to be on the Board of Directors of California Special Districts Association.

I was elected to the Rainbow Municipal Water District Board of Directors in December 2016 and appointed to serve as the District’s representative at both ACWA and CSDA. My background includes a degree in horticulture and worked for the City of San Marcos for over thirty years. As the Parks Department Supervisor, I had many responsibilities including reviewing plans and inspection of new park and street median installations. I was both a Certified Playground Inspector and Irrigation Auditor. One of my main responsibilities was ensuring efficient usage of water resources. I calculated, determined, and programmed water requirements for the plant material for all parks and street medians within the City.

I have learned the importance of CSDA is we are the support system to help ensure efficient and productive services to both small and large communities throughout California at the local level of city governments. As your CSDA Board Member, I see endless possibilities and promise to tackle and meet the challenges our districts face. We all must work together for present and future needs for our special districts and by doing so we can and will achieve our goals. We must be proactive with our legislators and with this energy and commitment we can make the different between success and failure.

I am very honored to have this chance to serve all of you and given this opportunity. I feel extensive service and experience in the public sector, I will work effortlessly to make those endless possibilities become reality.
CSDA BOARD OF DIRECTORS
2017 ELECTION

SOUTHERN NETWORK

- Arlene Schafer*  
  Costa Mesa Sanitary District
- Kristin Bloomer  
  Desert Water Agency
- John DeMonaco  
  Chino Valley Independent Fire District
- Richard Hall  
  Mojave Water Agency
- Michael Mack  
  Rainbow Municipal Water District

Please vote for only one.

All fields must be completed for ballot to be counted.  *incumbent running for re-election

SIGNATURE: ___________________________ DATE: ___________________________

MEMBER DISTRICT: ___________________________

Must be received by 5pm, August 4, 2017. CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814
June 1, 2017

Dear CSDA Colleague,

My name is John DeMonaco and I am requesting your VOTE in the upcoming 2017 election for a seat on the Board of Directors of the California Special Districts Association, Southern Network. The CSDA Southern Network is very large and includes approximately 180 Special Districts within the Counties of San Diego, Imperial, Riverside, San Bernardino, Los Angeles and Orange.

I am a strong advocate of Special Districts. I believe that Special Districts are the strongest form of government our residents on a daily basis. Immediately after I was elected, I became involved with CSDA and volunteered to serve on numerous committees. I have previously served on the CSDA Education and Membership Committees and I now serve on the CSDA Legislative and the Fiscal Committees. I also serve on the CSDA Little Hoover Commission Working Group.

Serving on these main CSDA committees has given me the insight and understanding into the “workings” of the association. I understand CSDA’S budget and finances, the educational programs, and what CSDA needs to offer its member districts. With this experience, I will be an effective board member from the “get-go.”

Serving on the Legislative Committee, I understand, and I am committed to legislative advocacy for special districts. I recognize the importance of working together to represent the common interest of all California Special Districts and the residents we serve. Special Districts provide one of the most effective, efficient, and accountable forms of local service. The California Special District Association monitors ALL legislation so that special districts can continue to deliver core services and can continue to be efficient. It is vital that the CSDA Legislative Staff with the direction of the Board of Directors continues to work to influence and monitor policy decisions affecting California special districts.

I am on the Board of Directors of the Chino Valley Independent Fire District since 2006, serving my community for 11 years. I will be up for re-election in 2020. I am very proud to state that our Fire District is the first fire district to receive the District of Distinction Accreditation from the Special Districts Leadership Foundation (SDLF). We have been a District of Distinction since 2008. We also have obtained a District of Transparency Certificate of Excellence. I have completed the Special District Leadership Academy and have earned the SDLF Recognition of Special District Governance. Our District Board is in process of receiving the SDLF Gold Recognition of Special District Governance.
I am a retired Fire Chief with 33 years of Fire Service experience. I have been involved in city, county, JPAs and special districts in various capacities. I am currently on the Board of Directors of the Fire Districts Association of California and also serve on the FDAC Conference Committee. I am a current board member and Past President of the Chino Rotary Club and past Chairman and member of the Chino Rotary Foundation.

I believe in Special Districts and the service that we provide. Special Districts provide one of the most effective, efficient, and accountable forms of local service. I am committed to legislative advocacy for special districts. It is vital that we continue to work together to influence and monitor policy decisions affecting California special districts.

My commitment and extensive experience, education in public service and as a special district board member & policy-maker, provides me with the ability to effectively serve as a CSDA Board Member representing all California Special Districts. If elected, I will work hard to support all Special Districts. Your District's VOTE will be greatly appreciated. I look forward to your support. If you would like to speak with me or I can be of any assistance, please contact me at (909) 816-8396 or email at idemonaco@chofire.org. Thank you.

Respectfully,

John DeMonaco
RECOMMENDATION

Recommend the Board of Directors settle the claim with Mr. Ross Pruitt for an amount not to exceed $10,000.

STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.
Goal #6: Provide outstanding customer service.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

On June 21, 2017, in the back alley leading to the Mesa Water District yard, there was a small accident that damaged a parked and unattended car owned by a Hurley employee.

The accident is not in dispute. The car owner, Mr. Ross Pruitt, filed a claim on June 26, 2017.

The claim is estimated at $6,000.00, which includes repair of the claimant’s car and the cost of a rental car.

Staff recommends paying the claim of Mr. Ross Pruitt.

FINANCIAL IMPACT

The claim total is estimated at $6,000.00 and funds will come from Cash on Hand.

ATTACHMENTS

Attachment A: Report of Traffic Accident
Attachment B: Claim Form
Attachment C: Picture of Damaged Car
REPORT OF TRAFFIC ACCIDENT
OCcurring in CALIFORNIA

READ IMPORTANT INFORMATION ON BACK

AS APPROPRIATE, PLEASE TYPE OR PRINT IN BOXES

# OF VEHICLES: 02 DATE OF ACCIDENT: 08/07/117
CONTINUED

CALIFORNIA COUNTY OF ACCIDENT: Orange
CALIFORNIA CITY WHERE ACCIDENT OCCURRED: Costa Mesa

DRIVER'S NAME (FIRST AND MIDDLE): Gruzman
LAST NAME: Gruzman
 DRIVER LICENSE NUMBER: 0254813188 CAL

DRIVER'S ADDRESS NUMBER: 11411
STREET: All Happ Court
DATE OF BIRTH: 05/10/1966

CITY: Palmdale
STATE: CA
ZIP CODE: 93551

VEHICLE LICENSE PLATE: C8013516
VEHICLE IDENTIFICATION NUMBER: 1FDPK460GGR455 ACMA/JPIA

ADDRESS:-city
STATE:
ZIP CODE:

REPORTING PARTY'S INFORMATION

INSURANCE POLICY NUMBER COVERING THE VEHICLE ACCIDENT (NOT CLAIM OR FILE NUMBER): NA

POLICY PERIOD: Continuous
From To

POLICY HOLDER'S NAME (IF DIFFERENT):
STREET ADDRESS:
CITY:
STATE:
ZIP CODE:

VEHICLE IDENTIFICATION NUMBER:
INSURANCE COMPANY NAME (NOT AGENT, UNDERWRITER, OR BROKER): Geico
COMPANY NAIC NUMBER:

INSURANCE POLICY NUMBER COVERING THE VEHICLE ACCIDENT (NOT CLAIM OR FILE NUMBER):

POLICY PERIOD: From To

POLICY HOLDER'S NAME (IF DIFFERENT):
STREET ADDRESS:
CITY:
STATE:
ZIP CODE:

OTHER PARTY'S INFORMATION

NAME AND ADDRESS OF INDIVIDUAL INJURED OR DECEASED:

NAME AND ADDRESS OF INDIVIDUAL INJURED OR DECEASED:

OTHER PROPERTY DAMAGED (TELEPHONE POLES, FENCE, LIVESTOCK, ETC.):

PROPERTY OWNER'S NAME AND ADDRESS:

I certify under penalty of perjury under the laws of the State of California that the information entered on this document is true and correct.

DATE: PRINTED NAME: SIGNATURE: X

ADDITIONAL INFORMATION ATTACHED

SR 1 (REV. 11/2002) WWW
### DRIVER'S REPORT OF ACCIDENT

**Agency Name:** Mesa Water  
**Accident Date & Time:** 04-21-17 3:30 AM / 

<table>
<thead>
<tr>
<th>Location of Accident:</th>
<th>1965 Plaza Ave, 92627</th>
</tr>
</thead>
<tbody>
<tr>
<td>Road Conditions:</td>
<td>Sunny, Speed: 10</td>
</tr>
<tr>
<td>Direction of Travel of Your Vehicle:</td>
<td>North</td>
</tr>
<tr>
<td>Direction of Travel of Other Vehicle:</td>
<td>Parked</td>
</tr>
<tr>
<td>Police Report Taken?</td>
<td>Yes / No</td>
</tr>
</tbody>
</table>

**YOUR VEHICLE (VEHICLE #1)**

- **Year, Make, Model:** 2001 Ford F450 Utility
- **Vehicle ID Number (VIN):** 1FDXF46S51E368555
- **License Plate No.:** 0860 385
- **Driver:** Richard Guzman
- **Driver License No.:** 05446002
- **Driver Home Address:** 5311 Allen Ct, 93551
- **Department:** Operations |
- **Job Title:** Water Utility Work Supervision |
- **Damage to Your Vehicle:** None

**OTHER VEHICLE (VEHICLE #2)**

- **Driver:** Ross Pratt |
- **Driver License No.:** 1304977216 |
- **Driver Phone No.:** 949 510 7600 |
- **Year, Make, Model:** 2012 Subaru Outback |
- **License Plate No.:** 0V5N/133 |
- **State:** CA |
- **Insurance Company:** Geico |
- **Insurance Broker Name:** 
- **Damage to Other Vehicle:** Rear Quarter panel / Window / Hood / Paint damage |
- **Owner Name:** 
- **Owner Address:**

**OTHER VEHICLE (VEHICLE #3)**

- **Driver:** 
- **Driver License No.:** 
- **Driver Phone No.:** 
- **Year, Make, Model:** 
- **State:** 
- **License Plate No.:** 
- **Insurance Company:** 
- **Insurance Broker Name:** 
- **Damage to Other Vehicle:** 
- **Owner Name:** 
- **Owner Phone No.:** 
- **Owner Address:**
INJURED PERSONS

Name: ___________________________ Phone No.: ___________________________
Address: _________________________ Driver / Passenger / Veh. # ____________________

Extent of Injury: ___________________________ Driver / Passenger / Veh. # ____________________

Name: ___________________________ Phone No.: ___________________________
Address: _________________________ Driver / Passenger / Veh. # ____________________

Extent of Injury: ___________________________ Driver / Passenger / Veh. # ____________________

Name: ___________________________ Phone No.: ___________________________
Address: _________________________ Driver / Passenger / Veh. # ____________________

Extent of Injury: ___________________________ Driver / Passenger / Veh. # ____________________

NARRATIVE REPORT: Briefly describe the accident. Add pertinent information not addressed above.

Driving vehicle with valve machine on back driving back to yard when turned down alley and heard bang looked back and saw arm from valve machine swinging. Immediately stepped to check on damage.

DIAGRAM: Show the position of each vehicle at the time of the accident and number them according to the numbers listed above. Indicate the direction of travel using arrows. Indicate traffic signs or signals. Show stationary objects.

[Diagram of accident scene]

Indicate North.
Claim Form

(A claim shall be presented by the claimant or by a person acting on his behalf.)

NAME OF DISTRICT:

1. Claimant name, address (mailing address if different), phone number, social security number, e-mail address, and date of birth.

   Effective January 1, 2010, the Medicare Secondary Payer Act (Federal Law) requires the District/Agency to report all claims involving payments for bodily injury and/or medical treatments to Medicare. As such, if you are seeking medical damages, we MUST have both your Social Security Number and your date of birth.

   Name: Ross Pruch
   Phone Number: (949) 570-7600
   Address(es): 168 St. Joseph
   Social Security No.: 000-00-0000
   Date of Birth: 12-13-79
   E-mail: Ross_pruch@yahoo.com

2. List name, address, and phone number of any witnesses.

   Name: DJ Alexander
   Address: 1945 Placentia Ave
   Phone Number: (949)

3. List the date, time, place, and other circumstances of the occurrence or transaction, which gave rise to the claim asserted.

   Date: Time: Place:

   Tell What Happened (give complete information):

   Please SEE ATTACHED.

   NOTE: Attach any photographs you may have regarding this claim.

4. Give a general description of the Injured person, obligation, injury, damage, or loss incurred so far as it may be known at the time of presentation of the claim.

   SEE AUTO QUOTE.

5. Give the name or names of the public employee or employees causing the injury, damage, or loss, if known.

   Richard Guzman

6. The amount claimed if it totals less than ten thousand dollars ($10,000) as of the date of presentation of the claim, including the estimated amount of any prospective injury, damage or loss, in so far as it may be known at the time of the presentation of the claim, together with the basis of computation of the amount claimed. If the amount claimed exceeds ten thousand dollars ($10,000), no dollar amount shall be included in the claim. However, it shall indicate whether the claim would be a limited civil case.

   Date: 6/26/17 Time: 11:00 Signature: R. Pruch

   ANSWER ALL QUESTIONS. OMITTING INFORMATION COULD MAKE YOUR CLAIM LEGALLY INSUFFICIENT!
MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: July 11, 2017
SUBJECT: Special Legal Services

RECOMMENDATION

Recommend the Board of Directors approve an amendment to the special legal services contract with Rutan & Tucker for an amount not to exceed $100,000.

STRATEGIC PLAN

Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

At its November 10, 2016 meeting, the Board of Directors approved an amendment to the special legal services contract with Rutan & Tucker for an amount not to exceed $40,000.

In 2016, staff retained Rutan & Tucker for an amount not to exceed $50,000 to provide special legal services for a special advisory measure.

DISCUSSION

Rutan & Tucker has provided special legal services to Mesa Water in connection with Measure TT regarding potential consolidation of Mesa Water District and Costa Mesa Sanitary District and recent litigation in the case of Costa Mesa Sanitary District v. Mesa Water District.

Staff recommends that the Board approve an amendment to the special legal services contract with Rutan & Tucker for an amount not to exceed $100,000.

FINANCIAL IMPACT

In Fiscal Year 2018, $100,000 is budgeted in the Office of the General Manager’s Special Legal Services budget account:

<table>
<thead>
<tr>
<th>Project Estimate</th>
<th>Project Cost</th>
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<tr>
<td></td>
<td>Amounts</td>
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<tr>
<td>Initial Services Estimate (FY 2016)</td>
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<tr>
<td>Original Contracts</td>
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<tr>
<td>Requested funding (Amendment #1)</td>
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<tr>
<td>Requested funding (Amendment #2)</td>
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<tr>
<td>Revised Contracts</td>
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<td>Actual spent to date (FY2016)</td>
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<tr>
<td>Revised Project Estimate</td>
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</table>
ATTACHMENTS
None.
RECOMMENDATION

Review future agenda topics and conference schedule.

STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.
Goal #2: Practice perpetual infrastructure renewal and improvement.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #5: Attract and retain skilled employees.
Goal #6: Provide outstanding customer service.
Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Staff will provide an updated future agenda topics and conference schedule at the Executive Committee meeting.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.
REPORTS:

5. REPORT OF THE GENERAL MANAGER:
REPORTS:

6. DIRECTORS' REPORTS AND COMMENTS:
There are no support materials for this item.