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Water Needs*

**MINUTES OF THE BOARD OF DIRECTORS  
MESA WATER DISTRICT  
Monday, November 16, 2015  
1965 Placentia Avenue, Costa Mesa, CA 92627  
3:30 p.m. Special Board Meeting**

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**FINANCE COMMITTEE MEETING**

**CALL TO ORDER**

The meeting of the Board of Directors was called to order on November 16, 2015 at 3:32 p.m. by Chairman Temianka at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

**PLEDGE OF ALLEGIANCE**

President Dewane led the Pledge of Allegiance.

Directors Present

Shawn Dewane, President  
Ethan Temianka, Vice President, Chairman  
Jim Atkinson, Director  
Fred R. Bockmiller, Director (arrived at 3:45 p.m.)  
James R. Fidler, Director

Directors Absent

None

Staff Present

Paul E. Shoenberger, P.E., General Manager  
Coleen L. Monteleone, Assistant General Manager/  
District Secretary  
Andrew Hamilton, Chief Financial Officer/District Treasurer

Others Present

J. Keith Stribling, Vice President, HighMark Capital Mgmt.  
Rachael Sanders, RPA, PARS Client Services Supervisor

**PUBLIC COMMENTS**

There were no comments on non-agendized topics.

**PRESENTATION AND DISCUSSION ITEMS:**

1. PARS/OPEB Investment Update

General Manager Shoenberger introduced the item and gave the floor to Chief Financial Officer Andrew Hamilton. Hamilton introduced J. Keith Stribling, Vice President of HighMark Capital Management, and Rachael Sanders, Client Services Supervisor for Public Agency Retirement Services (PARS). Ms. Sanders provided an overview of PARS and Mr. Stribling proceeded with the presentation.

The following topics were highlighted:

- Summary of the Plan Activity
- Economic Review
- 2016 Outlook
- Asset Allocation

Mr. Stribling took questions from the Board, including an inquiry from Director Bockmiller regarding foreign investments. GM Shoенberger thanked the two consultants for their presentation.

#### **ACTION ITEMS:**

2. Review of Travel and Business Expense Reimbursement Policy

#### **MOTION**

Motion by Director Bockmiller, second by Director Atkinson, to adopt a resolution - Establishing Rules and Regulations for Travel and Business Expense Reimbursement Policy, Superseding Resolution No. 1438.

#### **SUBSTITUTE MOTION**

Motion by President Dewane, second by Director Atkinson, to adopt (effective 11/16/15) a resolution - Establishing Rules and Regulations for Travel and Business Expense Reimbursement Policy, Superseding Resolution No. 1438, with the following revisions:

- Change the hotel allowance to \$275
- Review meal and lodging reimbursement rates annually, using the Consumer Price Index for All Urban Consumers in the Los Angeles-Riverside-Orange Counties

Motion passed 4-1, with Director Fisler voting no. The original motion was withdrawn.

3. Claim Jumper Restaurant Claim #16-0255

#### **MOTION**

Motion by Director Atkinson, second by Director Temianka, to deny the claim of Claim Jumper Restaurant, Claim No. 16-0255, and refer it to ACWA/Joint Powers Insurance Authority (ACWA/JPIA) for handling. Discussion ensued.

The motion was withdrawn with no action taken. By consensus, Board agreed to bring the item to the December Finance Committee meeting.

4. Seasons 52 Claim #16-0255

No action was taken. By consensus, Board agreed to bring the item to the December Finance Committee meeting.

**REPORTS:**

5. Accounts Paid Listing
6. Monthly Financial Reports
7. Major Staff Reports
8. Report of the General Manager
9. Directors' Reports and Comments

**INFORMATION ITEMS:**

10. Fiscal 2015 Annual Disclosure Reimbursement Report \$100
11. Response to Accounts Paid Listing Question

The Board meeting was adjourned at 5:10 p.m.

Approved:



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Shawn Dewane, President



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Coleen L. Monteleone, District Secretary