



Dedicated to
Satisfying our Community's
Water Needs

AGENDA
MESA WATER DISTRICT
SPECIAL EXECUTIVE COMMITTEE MEETING
TUESDAY, MARCH 3, 2015 AT 1:00 PM
PANIAN CONFERENCE ROOM

Revised

Committee Members: President Shawn Dewane, Chair
Ethan Temianka, Vice President
Paul E. Shoenberger, P.E., General Manager
Coleen L. Monteleone, Administrative Services Manager
Denise Garcia, Executive Assistant to the General Manager

PUBLIC COMMENTS

Non-Agendized Matters: Members of the public are invited to address the Board on matters which are not on the Agenda. Each speaker is limited to three (3) minutes. The Board will set aside thirty (30) minutes for public comments.

Agendized Matters: Members of the public may comment on Agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to five (5) minutes.

PRESENTATION AND DISCUSSION ITEMS:

Items recommended for approval at this meeting will be agendized for approval at a future Board meeting.

- 1. Water Revenue Measure
- 2. City/Districts Liaison Committee Meeting Topics
- 3. District Meter Policy

ACTION ITEMS:

- 4. Proclamation Honoring Pieter Pijl
- 5. Special Legal Services

REPORTS:

- 6. Future Agenda Topics and Conference Schedule
- 7. Report of the General Manager
- 8. Directors' Reports and Comments

INFORMATION ITEMS:

- 9. Other (no enclosure)

In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

ADJOURNMENT



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MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: March 3, 2015
SUBJECT: Water Revenue Measure

RECOMMENDATION

Receive the presentation.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Staff will provide an update at the Executive Committee meeting.

FINANCIAL IMPACT

There is no financial impact.

ATTACHMENTS

None.



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MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: March 3, 2015
SUBJECT: City/Districts Liaison Committee Meeting Topics

RECOMMENDATION

Provide guidance to staff on topics for the March 13, 2015 City/Districts Liaison Committee meeting agenda.

STRATEGIC PLAN

Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #7: Actively participate in regional water issues.

DISCUSSION

The next City/Districts Liaison Committee meeting is scheduled for Friday, March 13, 2015 at 8:00 a.m. and is being hosted by the City of Costa Mesa. Staff is requesting guidance from the Committee for agenda topics.

FINANCIAL IMPACT

There is no financial impact.

ATTACHMENTS

None.



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MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: March 3, 2015
SUBJECT: District Meter Policy

RECOMMENDATION

This item is for discussion only.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Staff will provide an update at the Executive Committee meeting.

FINANCIAL IMPACT

There is no financial impact.

ATTACHMENTS

None.



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MEMORANDUM

TO: Executive Committee
FROM: Coleen L. Monteleone, Administrative Services Manager
DATE: March 3, 2015
SUBJECT: Proclamation Honoring Piet Pijl

RECOMMENDATION

Recommend the Board of Directors approve a proclamation honoring the service of Piet Pijl to Mesa Water District (Mesa Water®).

STRATEGIC PLAN

Goal #5: Attract and retain skilled employees.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Piet Pijl will be retiring from Mesa Water® on March 7, 2015 after more than 25 years of service. He began his career June 19, 1989 as a Meter Reader and worked his way through the organization holding job titles including, Water Quality Representative I, Water Quality Representative II, and his current position as Cross Connection Specialist.

As a Cross Connection Specialist for over 16 years, Piet oversaw the District's cross connection inspection and control program, which included inspecting water system installations to protect the public water supply from contamination and conducting certifications and testing on backflow devices. Piet also coordinated and implemented the District's recycled water program, which included performing recycled water inspections.

Piet had many achievements throughout his career, including obtaining the State Water Resources Control Board, Division of Drinking Water's Distribution Grade 3 and Treatment Grade 2 certificates. He was also certified by the County of Orange as a Backflow Prevention Device Tester and by the American Water Works Association as a Cross Connection Control Specialist.

Piet completed the ACWA/JPIA Operations Specialty Professional Development Program and was the recipient of the Distinctive Service Award in the 2nd Quarter of 1990-91 and nominated again in 2007.

Piet was awarded the H.R. LaBounty Safety Award in 2009 and 2010; he had an excellent safety record and attended numerous safety training programs. Piet's attendance has been outstanding with one day of sick leave and no tardiness.

FINANCIAL IMPACT

There is no financial impact.

ATTACHMENTS

Attachment A: Draft Proclamation

A Day of Celebration to Honor the Career of Pieter Pijl

Whereas,

Pieter (Piet) Pijl began his career at Mesa Water District (Mesa Water®) on June 19, 1989 as a Meter Reader and worked his way up through the organization holding job titles including, Water Quality Representative I, Water Quality Representative II, and his current position of Cross Connection Specialist; and

Whereas, as a Cross Connection Specialist for over 16 years Piet oversaw the District's cross connection inspection and control program, which included inspecting water system installations to protect the public water supply from contamination and conducting certifications and testing on backflow devices; he also coordinated and implemented the District's recycled water program, which included performing recycled water inspections; and

Whereas, Piet had many achievements throughout his career, including obtaining the State Water Resources Control Board, Division of Drinking Water's Distribution Grade 3 and Treatment Grade 2 certificates; he was also certified by the County of Orange as a Backflow Prevention Device Tester and by the American Water Works Association as a Cross Connection Control Specialist; and

Whereas, Piet completed the ACWA/JPLA Operations Specialty Professional Development Program; he was the recipient of the Distinctive Service award in the 2nd Quarter of 1990-91 and nominated again in 2007; and

Whereas, Piet was awarded the H.R. LaBounty Safety Award in 2009 and 2010; he had an excellent safety record, attended numerous safety training programs, and had outstanding attendance with one day of sick leave and no tardiness.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of Mesa Water District hereby recognizes and honors you for your more than 25 years of dedicated and committed service to Mesa Water® and wishes you the best as you begin your retirement.

Shawn Dewane, President

Ethan Temianka, Vice President

March 7, 2015

James F. Atkinson, Director

Fred R. Bockmiller, Jr., P.E., Director

James R. Fisler, Director



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MEMORANDUM

TO: Executive Committee
FROM: Andrew Hamilton, Chief Financial Officer
DATE: March 3, 2015
SUBJECT: Special Legal Services

RECOMMENDATION

Recommend the Board of Directors approve a contract with Best Best & Krieger LLP for special legal services in an amount not to exceed \$50,000.

STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Mesa Water® currently requires special legal services related to various matters that are not offered by Mesa Water's Legal Counsel, Bowie, Arneson, Wiles & Giannone. Staff recommends awarding a contract to Best Best & Krieger LLP for special legal services for an amount not to exceed \$50,000.

FINANCIAL IMPACT

Funds are available in the fiscal year 2015 budget for Management Consultants account number 60400-600. No additional funds are required.

ATTACHMENTS

None.



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MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: March 3, 2015
SUBJECT: Future Agenda Topics and Conference Schedule

RECOMMENDATION

Review future agenda topics and conference schedule.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Staff will provide an updated future agenda topics and conference schedule at the Executive Committee meeting.

FINANCIAL IMPACT

There is no financial impact.

ATTACHMENTS

None.

REPORTS AND INFORMATION ITEMS:

7. REPORT OF THE GENERAL MANAGER:

REPORTS AND INFORMATION ITEMS:

8. DIRECTORS' REPORTS AND COMMENTS:

There are no support materials for this item.