

# MESA WATER DISTRICT EMPLOYEE ASSOCIATION

The Mesa Water District Employee Association (MWDEA) is part of the Orange County Employees Association (OCEA).

The OCEA has been the exclusive representative of Mesa Water's unionized employees since May 27, 2003 (Mesa Water Board Resolution No. 1286).

The job classifications represented by the OCEA are as follows:

## **Mesa Water District Employees' Association (MWDEA)**

- Accounting Technician I/ II
- Associate Engineer I/II
- Buyer
- Conservation Specialist/Water Use Efficiency Analyst
- Construction Inspector
- Customer Service Representative I/II
- Department Assistant
- Facility Maintenance Worker I/II
- Field Customer Service Representative I/II
- Financial Services Assistant
- Information Technology Technician
- Meter Reader
- Office Assistant
- Operator I/II
- Public Affairs Coordinator
- Safety/Emergency Planning Coordinator
- Senior Accounting Technician
- Senior Civil Engineer
- Senior Operator
- Water Operations Assistant
- Water Operations Coordinator
- Water Quality Technician I/II



**MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (MOU) is made and entered into between the Mesa Water District, hereinafter referred to as "Mesa Water" and the Mesa Water District Employees Association, hereinafter referred to as "MWDEA", affiliated with the Orange County Employees Association.

The parties have met and conferred in good faith regarding the wages, hours, and other terms and conditions of employment of the Mesa Water employees represented by MWDEA. This MOU is entered into for the purpose of memorializing agreements reached between Mesa Water and MWDEA. The provisions of this MOU shall be effective January 1, 2018 through December 31, 2022, unless otherwise specified. Except as modified herein or by approved subsequent Side Letter Agreement, all other wages, benefits, and working conditions will remain the same.

**TERM:** The term of this MOU shall be January 1, 2018 through December 31, 2022.

**COMPENSATION:** The salary increase for employees covered by this agreement will be adjusted as follows:

- Two percent (2%) effective the first full pay period following January 1, 2018
- Two percent (2%) effective the first full pay period following January 1, 2019
- Two percent (2%) effective the first full pay period following January 1, 2020
- Two and a half percent (2.5%) effective the first full pay period following January 1, 2021
- Three percent (3%) plus a possible salary adjustment based upon the results of the Classification and Compensation study effective the first full pay period following January 1, 2022

**HOLIDAYS:** Add Christmas Eve (8 hours) and New Year's Eve (8 hours) as a fixed holiday every year.

**MERIT INCREASES:** Effective January 1, 2018, Mesa Water employees will receive the following increases based upon the ratings they receive on their annual performance evaluations:

- A) Employees who obtain a Generally Meets rating will receive a one-time lump sum payment of 1% of salary.
- B) Employees who are at Steps 1 through 13 and obtain an Meets/Exceeds rating will receive a one-step (2.5%) merit increase.
- C) Employees who are at Step 14 and receive a Meets/Exceeds rating will receive a one-time lump sum payment of 1% of salary
- D) Employees who are at Steps 1 through 12 and obtain an Outstanding rating will receive a two-step (5%) merit increase.
- E) Employees who are at Step 13 and receive an Outstanding rating will receive a one-step (2.5%) merit increase and one-time lump sum payment of 1.5% of salary.
- F) Employees who are at Step 14 and receive an Outstanding rating will receive one-time lump sum payment of 2.5% of salary.

**CERTIFICATION AND LICENSE REIMBURSEMENT:** Employees will receive \$100 at the end of each year for current and valid certification(s) issued by the California Department of Public Health (DPH) and/or American Water Works Association (AWWA) for each certification above the minimum required in their job specification. Where the employee's job specification does not indicate a minimum certification level, the

maximum annual payment will be \$100 per DPH or AWWA certificate held. Certificates/licenses must be pre-approved by the employee's supervisor prior to when the employee begins taking classes or examination.

Professional Certification Incentive Program (PCIP) awards a \$500 one-time payment to an employee who, while employed by Mesa Water®, completes an educational course of study or program resulting in a college degree or relevant professional certification, which was approved in advance for the PCIP by Mesa Water's General Manager.

JURY LEAVE: Employees who perform jury duty are granted seven (7) business days off without loss of pay while engaged in activities required by the Court provided a Jury Summons and Proof of Service form from the Court are provided to the employee's manager/supervisor. The General Manager may approve additional days, no to exceed eight (8) business days.

CLASSIFICATION AND COMPENSATION STUDY: Mesa Water will schedule and endeavor to complete a Classification and Compensation Study by December 31, 2021 with the Study results to be implemented effective the first full pay period following January 1, 2022. The salary target for each classification will be the median plus 8.5% of that median. The Mesa Water Board of Directors shall determine implementation of the Classification and Compensation Study results.

FLEX CREDITS/BENEFITS: Flex Credits shall remain at \$1,400 per month during the duration of this contract. In the event that healthcare costs significantly rise or decline, either party may reopen the article of the MOU regarding Flex Credits. Additionally, Mesa Water and MWDEA agree to create a joint Working Group to discuss the findings from the Benefits Study conducted by Alliant Employee Benefits.

If the District provides enhanced benefits at any time during this contract to any other employee group, the District shall provide the same benefits to MWDEA.

BENEFITS REOPENER: The parties recognize that certain State and Federal laws, programs, and regulations, including the Affordable Care Act, may impact future medical plan offerings. In the event reform measures alter healthcare coverage options, costs, or other elements of healthcare services that significantly alter provisions of this Memorandum of Understanding, either party may request to reopen the article of the MOU regarding medical insurance.


EMPLOYEE RULES & REGULATIONS: Mesa Water's Employee Rules and Regulations will be updated to reflect the changes needed to implement this MOU. Mesa Water and MWDEA agree to review and finalize the proposed changes to Mesa Water's Employee Rules and Regulations once the MOU has been adopted by Mesa Water's Board of Director.

Tentative agreement was reached on November 21, 2017, then ratified by MWDEA membership on November 28, 2017 and approved by the Mesa Water District Board of Directors on December 14, 2017.

MESA WATER DISTRICT

OCEA/MESA WATER DISTRICT EMPLOYEES  
ASSOCIATION

  
Paul E. Shoenberger, P.E.      1-3-18  
General Manager      Date

  
Bo Gutierrez      1-2-18  
OCEA Senior Labor Relations Manager      Date



1-8-18

Phil Lauri  
Assistant General Manager

Date



1-8-18

Saliem Aregaye  
OCEA Labor Relations Representative

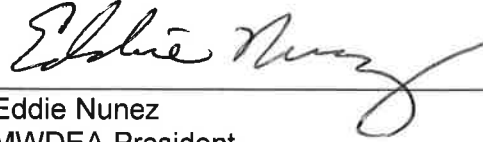
Date



1-3-18

Syndie Ly  
Human Resources Manager

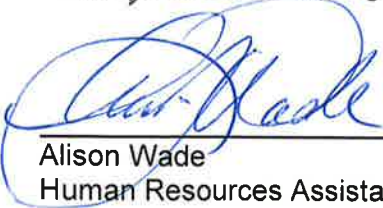
Date



1-3-2018

Eddie Nunez  
MWDEA President

Date



1-8-18

Alison Wade  
Human Resources Assistant

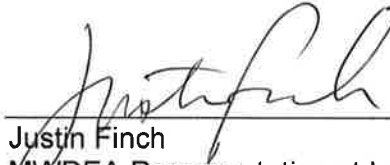
Date



12/21/17

Tim Beaman  
MWDEA Representative at Large

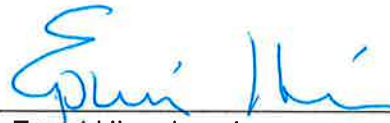
Date



12/26/2017

Justin Finch  
MWDEA Representative at Large

Date



12/26/17

Epuni Hinnebusch  
MWDEA Representative at Large

Date



1/4/18

Travis Payfer  
MWDEA Representative at Large

Date