CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

**Non-Agendized Matters:** Members of the public are invited to address the Board on matters which are not on the Agenda. Each speaker is limited to three (3) minutes. The Board will set aside thirty (30) minutes for public comments.

**Agendized Matters:** Members of the public may comment on Agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to five (5) minutes.

ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed as an Action Item, may be deliberated and may be subject to action by the Board.

CONSENT CALENDAR ITEMS:

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

1. Approve minutes of regular Board meeting of June 11, 2015.
2. Approve minutes of special Board meeting of June 15, 2015.
3. Approve minutes of special Board meeting of June 16, 2015.
5. Approve minutes of special Board meeting of June 27, 2015.
6. Board Schedule:
   - Conferences, Seminars, and Meetings
   - Board Calendar
   - Upcoming Community Outreach Events
7. Approve the environmental health and safety support services contract renewal with EORM for two years at $170,000 per year and authorize the General Manager to execute the contract.
8. Approve the Fiscal Year 2016 attendance at Conferences, Seminars, Meetings, and Events.
9. Approve support of Vista Irrigation District Director Jo MacKenzie for the California Special Districts Association Board of Directors Region 6, Seat A; authorize President Shawn Dewane to be the District’s voting delegate, and direct staff to cast the mail-in ballot.
10. Approve support of the Independent Special Districts of Orange County Proposed Amended and Restated Bylaws.
PRESENTATION AND DISCUSSION ITEMS:

11. ORANGE COUNTY WATER DISTRICT’S GREEN ACRES PROJECT UPDATE:

   Recommendation: Receive the presentation.

ACTION ITEMS:

12. CLOSED SESSION:

   CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:
   Pursuant to Government Codes Sections 54956.9 (d) (1) and 54954.5 (c)
   Case: Synetcom Digital, Inc. vs. Mesa Water District, KDC, Inc., etc., et al

REPORTS:

13. REPORT OF THE GENERAL MANAGER
   • June Key Indicators Report
   • Other (no enclosure)

14. DIRECTORS’ REPORTS AND COMMENTS

INFORMATION ITEMS:

15. DIRECTORS’ REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)

16. OTHER (NO ENCLOSURE)

In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water’s website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

ADJOURN TO A REGULAR BOARD MEETING SCHEDULED FOR THURSDAY, AUGUST 13, 2015 AT 6:00 P.M.
CALL TO ORDER
The meeting of the Board of Directors was called to order on June 11, 2015 at 6:00 p.m. by President Dewane at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

PLEDGE OF ALLEGIANCE
Director Bockmiller led the Pledge of Allegiance.

Directors Present
Shawn Dewane, President
James F. Atkinson, Director
Fred R. Bockmiller, Director
James R. Fisler, Director

Directors Absent
Ethan Temianka, Vice President

Staff Present
Paul E. Shoenberger, P.E., General Manager
Phil Lauri, P.E., Engineering & Operations Manager
Andrew Hamilton, Chief Financial Officer
Stacy Taylor, Public & Government Affairs Manager
Stacie Sheek, Customer Service Manager
Denise Garcia, Executive Assistant to the General Manager
Rob Anslow, Attorney, Bowie, Arneson, Wiles & Giannone

Others Present
Sophie Rafle, Water Awareness Slogan winner, and family
Mark Arblaster, President, Newport-Mesa Soccer Club

PRESENTATION TO POSTER/SLOGAN CONTEST WINNERS
Public and Government Affairs Manager Taylor introduced the topic and then turned over to President Dewane the presentation of the awards ceremony.

President Dewane noted that Mesa Water®, along with the Municipal Water District of Orange County, is dedicated to educating students on wise water use. There were 545 Orange County students in grades kindergarten through 12th who submitted original posters and slogans reflecting the 2015 theme “Every Drop Counts” for the Water Awareness Poster and Slogan Contest. Out of 30 countywide winners, there was one winner in the Mesa Water® service area-Sophie Rafle from the Davis Magnet School in the Newport-Mesa Unified School District.

President Dewane presented Ms. Rafle with the award and a Mesa Water® gift basket.

Photographs were taken.
PUBLIC COMMENTS

Mark Arblaster, President of the Newport Mesa Soccer Club asked for relief for the local athletic fields that are deteriorating due to the water conservation efforts.

General Manager Shoenberger noted that the Newport-Mesa Unified School District is one of Mesa Water’s highest water users. This fact is primarily due to its large number of athletic fields. Mr. Shoenberger offered that Mesa Water® will consider any exception requests on a case-by-case basis, as long as Mesa Water® can meet its 20 percent district wide water use reduction goal. He offered that District staff would assist Newport-Mesa Unified School District to meet their water reduction goals.

ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA

General Manager Shoenberger noted there were no items to be added, withdrawn or reordered on the agenda.

CONSENT CALENDAR ITEMS:

1. Approve minutes of regular Board meeting of May 14, 2015.
2. Approve minutes of special Board meeting of May 18, 2015.
3. Approve minutes of special Board meeting of May 19, 2015.
4. Approve minutes of special Board meeting of May 28, 2015.
5. Approve attendance considerations (additions, changes, deletions).
6. Board Schedule:
   • Conferences, Seminars, and Meetings
   • Board Calendar
   • Upcoming Community Outreach Events
7. Approve a contract between Mesa Water District and Sophos Solutions for Microsoft Great Plains/Cogsdale support services for a combined amount not to exceed $187,700.
8. Approve a contract change order to Foley & Mansfield for special legal services in the amount not to exceed $50,000.
9. Award a contract to Dudek for professional engineering services for an amount not to exceed $74,510 and authorize the General Manager to execute the contract.

President Dewane asked for public comments. There were no comments.

MOTION

Motion by Director Bockmiller, seconded by Director Atkinson, to approve the Consent Calendar. Motion passed 4-0-1 with Director Temianka absent.

PRESENTATION AND DISCUSSION ITEMS:

None

ACTION ITEMS:

10. RESOLUTION NO. 1461 – ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 10 BOARD OF DIRECTORS NOMINATION:
MOTION

Motion by Director Bockmiller, seconded by Director Fisler, to adopt Resolution No. 1461 – Nominating Jim Atkinson to the Association of California Water Agencies Region 10 Board of Directors. Motion passed 4-0-1 with the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fisler, Dewane
NOES: DIRECTORS None
ABSENT: DIRECTORS Temianka
ABSTAIN: DIRECTORS None

11. RESOLUTION NO. 1462 – RETIREMENT HEALTH SAVINGS PLAN AMENDMENT:

MOTION

Motion by Director Atkinson, seconded by Director Fisler, to adopt Resolution No. 1462 – Retirement Health Savings Plan to reflect the federal recognition of marriage between same-sex spouses. Motion passed 4-0-1 with the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fisler, Dewane
NOES: DIRECTORS None
ABSENT: DIRECTORS Temianka
ABSTAIN: DIRECTORS None

REPORTS:

12. REPORT OF THE GENERAL MANAGER:

- May Key Indicators Report
- Other (No enclosure)
  - General Manager Shoenberger discussed various topics pertaining to Mesa Water’s efforts in the water industry.

13. DIRECTORS’ REPORTS AND COMMENTS:

INFORMATION ITEMS:

14. DIRECTORS’ REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)

15. OTHER (NO ENCLOSURE)
President Dewane adjourned the meeting at 8:32 p.m. to a Regular Board Meeting scheduled for Thursday, July 9, 2015, 6:00 p.m.

Approved:

________________________________________
Shawn Dewane, President

________________________________________
Coleen L. Monteleone, District Secretary

Recording Secretary: Sharon D. Brimer
MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Monday, June 15, 2015
1965 Placentia Avenue, Costa Mesa, CA 92627
3:30 p.m. Special Board Meeting

FINANCE COMMITTEE MEETING

CALL TO ORDER

The meeting of the Board of Directors was called to order on
June 15, 2015 at 3:30 p.m. by Chairman Temianka at the
District Office Boardroom, located at 1965 Placentia Avenue,
Costa Mesa, California.

PLEDGE OF ALLEGIANCE

Director Fisler led the Pledge of Allegiance.

Directors Present
Jim Atkinson, Director
Fred R. Bockmiller, Director
James R. Fisler, Director
Ethan Temianka, Vice President, Chairman

Directors Absent
Shawn Dewane, President

Staff Present
Paul E. Shoenberger, P.E., General Manager
Andrew Hamilton, Chief Financial Officer/District Treasurer
Denise Garcia, Executive Assistant to the General Manager/
Assistant District Secretary
Cherlynn Hurdle, Financial Services Assistant

Others Present
None

PUBLIC COMMENTS

There was no public present.

PRESENTATION AND DISCUSSION ITEMS:

No items.

ACTION

No items.

REPORTS:

1. Accounts Paid Listing

2. Monthly Financial Reports
3. Major Staff Projects
4. Report of the General Manager
5. Directors’ Reports and Comments

INFORMATION ITEMS:

6. Response to Accounts Paid Listing Questions

The Board meeting was adjourned at 4:18 p.m.

Approved:

______________________________
Shawn Dewane, President

______________________________
Coleen L. Monteleone, District Secretary
Dedicated to
Satisfying our Community’s
Water Needs

MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Tuesday, June 16, 2015
1350 Gisler Avenue, Costa Mesa, CA 92626
3:30 p.m. Special Board Meeting

ENGINEERING AND OPERATIONS COMMITTEE MEETING

CALL TO ORDER
The meeting of the Board of Directors was called to order on June 16, 2015 at 3:51 p.m. by Chairman Bockmiller at the Mesa Water Reliability Facility, located at 1350 Gisler Avenue, Costa Mesa, CA 92626.

PLEDGE OF ALLEGIANCE
Engineering and Operations Manager Lauri led the Pledge of Allegiance.

Directors Present
Jim Atkinson, Director
Fred R. Bockmiller, Director, Chairman
James R. Fisler, Director

Directors Absent
Ethan Temianka, Vice President
Shawn Dewane, President

Staff Present
Paul E. Shoenberger, P.E., General Manager
Phil Lauri, Engineering and Operations Manager
Stacie Sheek, Customer Services Manager
Justin Finch, Resource Efficiency Specialist
Denise Garcia, Executive Assistant to the General Manager/Assistant District Secretary

Others Present
Greg Woodside, Executive Director of Planning & Natural Resources, Orange County Water District

PUBLIC COMMENTS
There were no public comments.

PRESENTATION AND DISCUSSION ITEMS:

1. Orange County Water District Santa Ana River Water Master Annual Report

General Manager Shoenberger introduced Mr. Greg Woodside, from Orange County Water District, who proceeded with the presentation.

The following topics were highlighted:
• Santa Ana River Watershed Wastewater Treatment Plants
• Santa Ana River Watermaster Findings at Prado
• Annual Santa Ana River Flows At Prado Dam Starting in 1934
• Base Flow of the Santa Ana River at Prado Dam
• Discharge to SAR from RIX Facility

Mr. Woodside responded to questions from the Board, and the Board thanked Mr. Woodside for the presentation.

2. Mesa Water® Reliability Facility Demonstration Garden

General Manager Shoenberger introduced the item and offered a tour of the demonstration garden.

ACTION ITEMS:

3. Environmental Health and Safety Support Services

MOTION

Motion by Director Fisler, second by Director Bockmiller, to add to the next regular Board meeting agenda the environmental health and safety support services contract renewal with EORM for two years at $170,000 per year. Motion passed 3-0-2 with Vice President Temianka and President Dewane absent.

REPORTS:

4. Developer Project Status Report
5. Mesa Water® and Other Agency Projects Status Report
6. Water Quality Call Report
7. Committee Policy & Resolution Review or Development
8. Operations Department Status Report
9. Municipal Water District of Orange County Activities Update
10. Orange County Water District Activities Update
11. Ocean Desalination Projects (no enclosure)
12. Report of the General Manager
13. Directors’ Reports and Comments
INFORMATION ITEMS:

14. On-Call Design and Construction Management Services

The Board meeting was adjourned at 5:45 p.m.

Approved:

______________________________
Shawn Dewane, President

______________________________
Coleen L. Monteleone, District Secretary
MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Thursday, June 25, 2015
1965 Placentia Avenue, Costa Mesa, CA 92627
3:30 p.m. Special Board Meeting

LEGISLATIVE & PUBLIC AFFAIRS COMMITTEE MEETING

CALL TO ORDER
The meeting of the Board of Directors was called to order on June 25, 2015 at 3:34 p.m. by Chairman Fisler at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

PLEDGE OF ALLEGIANCE
Director Bockmiller led the Pledge of Allegiance.

Directors Present
Jim Atkinson, Director
Fred R. Bockmiller, Director
James R. Fisler, Director, Chairman

Directors Absent
Shawn Dewane, President
Ethan Temianka, Vice President

Staff Present
Paul E. Shoenberger, General Manager
Stacy Taylor, Public and Government Affairs Manager
Noelle Collins, Public Affairs Coordinator
Denise Garcia, Executive Assistant to the General Manager/Assistant District Secretary

Others Present
Heather Stratman, Vice President, Townsend Public Affairs (TPA)
Cori Williams, Senior Associate, TPA
Eric O’Donnell, Intern, TPA

PUBLIC COMMENTS
There were no public comments.

PRESENTATION AND DISCUSSION ITEMS:

1. Legislative Consulting Services Update

Public and Government Affairs Manager Taylor introduced Ms. Cori Williams from TPA, who proceeded with the presentation.

The following topics were highlighted:
• 2015 Legislative Calendar
• Priority Legislation
• Governor’s May Revised Expenditure of Funding
Ms. Williams responded to questions from the Board, and the Board thanked Ms. Williams for the presentation.

**ACTION ITEMS:**

2. Social Media Metrics

   Public and Government Affairs Manager Taylor introduced Public Affairs Coordinator Collins, who proceeded with the presentation.

   The following topics were highlighted:
   - Social Media Metrics
   - Expectations & Topics
   - Facebook Tracks

   Ms. Collins responded to questions from the Board, and the Board thanked Ms. Collins for the presentation.

3. Association of California Water Region 10 Vice Chair Nomination Support

   Motion by Director Bockmiller, second by Director Atkinson, to approve a support letter nominating Cathy Green as Vice Chair for the Association of California Water Agencies Region 10 Board of Directors. Motion passed 3-0-2 with Vice President Temianka and President Dewane absent.

**REPORTS:**

4. Advocacy Consulting Services Report

5. Legislative Consulting Services Report


7. Directors' Reports and Comments
INFORMATION ITEMS:

8. Drought-Reach 2.0 Update

9. Outreach Update

The Board meeting was adjourned at 5:15 p.m.

Approved:

______________________________
Shawn Dewane, President

______________________________
Coleen L. Monteleone, District Secretary
CALL TO ORDER
The meeting of the Board of Directors was called to order on June 27, 2015 at 11:15 a.m. by President Dewane at the Mesa Water Reliability Facility, located at 1350 Gisler Avenue, Costa Mesa, California.

PLEDGE OF ALLEGIANCE
Director Atkinson led the pledge of allegiance.

Directors Present
Shawn Dewane, President
Jim Atkinson, Director
Fred R. Bockmiller, Director

Directors Absent
James R. Fisler, Director
Ethan Temianka, Vice President

Staff Present
Phil Lauri, P.E., Engineering and Operations Manager
Stacy Taylor, Public and Government Affairs Manager
Noelle Collins, Public Affairs Coordinator
Lauryn Dickinson, Department Assistant
Bryan Tyson, Water Maintenance Worker II
Richard Guzman, Water Maintenance Worker I
Gina Terraneo, Public Affairs Intern

Others Present
63 alumni participants

PRESENTATION AND DISCUSSION ITEMS:

1. WATER ISSUES STUDY GROUP MEETING:

President Dewane welcomed the Water Issues Study Group alumni participants and introduced the Board. Each of the Board members addressed the audience noting the Division in which they served.

President Dewane introduced Engineering and Operations Manager Lauri, who provided an update on the statewide drought and conservation regulations, then, responded to questions from the alumni participants.

President Dewane introduced guest speaker Environmental Attorney and Co-founder of American Oceans Campaign Robert Sulnick. Mr. Sulnick provided a brief overview of local and drought proof source of drinking water for Orange County from the seawater desalination project at Huntington Beach then responded to questions from the alumni participants.
Mr. Lauri conducted a tour of the Mesa Water® Reliability Facility.

Public and Government Affairs Manager Taylor facilitated a question and answer discussion followed by a conducted bucket drawing. President Dewane provided closing remarks.

INFORMATION ITEMS:

2. OTHER (No enclosure):

ADJOURNMENT

President Dewane adjourned the meeting at 1:15 p.m.

Approved:

__________________________
Shawn Dewane, President

__________________________
Coleen L. Monteleone, District Secretary
### 2015 CONFERENCES, SEMINARS, AND MEETINGS:

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<tr>
<th>Date Range</th>
<th>Event Description</th>
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<td>August 26 - 28, 2015</td>
<td>Urban Water Institute Fall Conference</td>
<td>San Diego, CA</td>
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<td>September 21 - 23, 2015</td>
<td>CSDA Conference</td>
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<td>October 26 - 29, 2015</td>
<td>AWWA AFC15 (CA-NV) Fall Conference</td>
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<td>December 1 - 4, 2015</td>
<td>ACWA/JPIA Fall Conference</td>
<td>Indian Wells, CA</td>
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<td>December 16 - 18, 2015</td>
<td>Colorado River Water Users Association Conference</td>
<td>Las Vegas, CA</td>
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### July 2015

#### Monday

- **8:30 AM**: J.L. MWDOC/OCWD Workshop (MWDOC/OCWD Boardroom)
- **12:00 PM**: Mesa Water District/IRWD - Dewane, Temianka
- **5:30 PM**: OCWD Board Meeting - Atkinson, Temianka (MWDOC/OCWD Boardroom)

#### Tuesday

- **7:30 AM**: ISDOC Executive Committee Meeting - Atkinson (MWDOC Conference Room 101)
- **12:00 PM**: Executive Committee Meeting - Dewane, Temianka (Panian Conf Room)
- **5:45 PM**: Costa Mesa City Council Mtg.

#### Wednesday

- **Pay Day**
  - **8:00 AM**: ISDOC Board Meeting (MWDOC Boardroom)
  - **5:30 PM**: OCWD Board Meeting - Atkinson (OCWD Boardroom)

#### Thursday

- **6:00 PM**: Mesa Water Board Meeting - Atkinson, Dewane, Fisler, Temianka (MWDOC/OCWD Boardroom)

#### Friday

- **7:30 AM**: RESCHEDULED WACO Meeting (Atkinson, Bockmiller, Dewane, Fisler, Temianka) (MWDOC/OCWD Boardroom)

### August 2015

#### Saturday

- **Independence Day**

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- **7:30AM - 8:30AM** ISDOC Executive Committee Meeting - Atkinson (MWDOC Conference Room 101)
- **12:00PM - 1:30PM** Executive Committee Meeting - Dewane, Temianka (Panian Conf Room)
- **5:45PM - 6:45PM** Costa Mesa City Council Mtg.

- **8:30AM - 11:00AM** ISDOC Workshop (MWDOC/COCM Boardroom)
- **5:30PM - 7:00PM** OCWD Board Meeting - Atkinson, Temianka (MWDOC/COCM Boardroom)

- **8:00AM** LAFCO Meeting (OCTA Boardroom; 600 South Main Street Orange, CA)
- **8:00AM** OCWD Water Issues Committee Meeting (OCWD Boardroom)
- **9:30AM** OCWD Producers Meeting (OCWD Boardroom)

- **7:30AM - 8:00AM** WACO Planning Committee Meeting - Temianka (MWDOC)
- **3:30PM - 5:00PM** Engineering and Operations Committee Meeting - Bockmiller, Fisler (Boardroom)
- **5:45PM - 6:45PM** Costa Mesa City Council Mtg.

- **8:30AM - 11:00AM** MWDOC Board Meeting (MWDOC Boardroom)
- **5:30PM - 7:00PM** OCWD Board Meeting - Atkinson (COCM Boardroom)

- **7:30AM - 8:00AM** ISDOC-OCWCOA Meeting (Atkinson, Bockmiller, Dewane, Fisler, Temianka (MWDOC/COCM Boardroom)

- **8:00AM - 9:00AM** City/Districts Liaison Committee Meeting - Dewane, Temianka (Mesa Water District)

- **8:00AM** LAFCO Meeting (OCTA Boardroom; 600 South Main Street Orange, CA)
- **8:00AM** OCWD Water Issues Committee Meeting (OCWD Boardroom)
- **9:30AM** OCWD Producers Meeting (OCWD Boardroom)

- **7:30AM - 8:30AM** CM Chamber of Commerce Breakfast (1701 Golf Course Drive, Costa Mesa, CA 92626)
- **5:30PM - 7:00PM** Mesa Water Town Hall Meeting (MWRF)

- **7:30AM - 8:00AM** WACO Planning Committee Meeting - Temianka (MWDOC)
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- **9:30AM** OCWD Producers Meeting (OCWD Boardroom)

- **7:30AM - 8:00AM** ISDOC-OCWCOA Meeting (Atkinson, Bockmiller, Dewane, Fisler, Temianka (MWDOC/COCM Boardroom)

- **8:00AM - 9:00AM** City/Districts Liaison Committee Meeting - Dewane, Temianka (Mesa Water District)
<table>
<thead>
<tr>
<th>Event:</th>
<th>Date &amp; Time:</th>
<th>Location:</th>
</tr>
</thead>
</table>
| **Concerts in the Park** | Every Tuesday in July (July 14, 21, 28) 6:15 p.m. – 7:45 p.m. | **Fairview Park**  
                     2525 Placentia Ave.  
                     Costa Mesa, CA 92628 |
| **Mesa Water® Town Hall** | Thursday  
                        August 20, 2015  
                        5:30 p.m. – 7:00 p.m. | **MWRF**  
                        1350 Gisler Ave.  
                        Costa Mesa, CA 92626 |
| **Mesa Water® Town Hall** | Thursday  
                        September 17, 2015  
                        5:30 p.m. – 7:00 p.m. | **MWRF**  
                        1350 Gisler Ave.  
                        Costa Mesa, CA 92626 |
RECOMMENDATION

Approve the environmental health and safety support services contract renewal with EORM for two years at $170,000 per year and authorize the General Manager to execute the contract.

The Engineering and Operations Committee reviewed this item at its June 16, 2015 meeting and recommends Board approval.

STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.
Goal #3: Be financially responsible and transparent.
Goal #5: Attract and retain skilled employees.

PRIOR BOARD ACTION/DISCUSSION

For the FY 2016 budget, the Board approved $170,000 for environmental health and safety support services.

DISCUSSION

Mesa Water’s Safety Coordinator left his position in June, 2012. Since that time, the environmental health and safety (EHS) function has been filled on a part-time basis by an on-site representative of a professional EHS company. Utilizing a professional EHS company provides Mesa Water staff with a team of professionals with expertise on all areas of environmental health and safety as well as emergency preparedness. Mesa Water® maintains a robust safety program and has developed and implemented new training on emergency operations. The scope of work provided under the EHS Support Services contract is summarized as follows:

1. **Training**: Training has been developed and provided for 24 core EHS programs and emergency operations. New-hire and annual refresher trainings are provided as required. Weekly tailgate meetings are provided to field staff.

2. **Evaluation**: Monthly on-site inspections are conducted to ensure staff are following training and guidelines and are using proper techniques and personal protective equipment. Quarterly site inspections are conducted to identify and mitigate potential safety issues and ensure compliance with site-specific environmental regulations. Investigations are performed for accidents and close-calls and reviewed with the Safety Ambassador Committee.

3. **Regulatory Review**: New and changing safety and environmental regulations are identified early to ensure Mesa Water® maintains compliance. Safety procedures and policies are created or updated when needed.
4. **Testing:** Periodic table-top exercises are conducted in the Mesa Water Emergency Operations Center to ensure staff is prepared to provide continuous service to Mesa Water customers in the event of an emergency and are able to restore the water system to normal operations as quickly as possible.

Mesa Water® selected EORM through a competitive bidding process to provide professional services in support of EHS activities. EORM has provided excellent support and tremendous value to Mesa Water®, including the development of the annual Safety Scorecard. Mesa Water’s objectives are to ensure a cost competitive and transparent bidding process while balancing prudent use of internal resources to conduct competitive solicitation processes. In consideration of the outstanding value recognized by Mesa Water® from the existing support service contract provider (EORM) versus the costs to competitively rebid this work, it is recommended that the Engineering & Operations Committee consider extending this contract through June 30, 2017 for the combined amount of $340,000. Alternatively, the Engineering & Operations Committee may desire to direct staff to competitively solicit proposals for this contract.

**FINANCIAL IMPACT**

A budget request of $170,000 has been made for environmental health and safety support in the FY16 Budget.

**ATTACHMENTS**

Attachment A: EORM Proposal Letter
March 6, 2015

Ms. Tracy Manning
Mesa Water District
Assistant Operations Manager
1965 Placentia Ave.
Costa Mesa, CA 92627

Re: EORM® Environmental, Health and Safety Support and Emergency Operations Support

Dear Ms. Manning;

Since 2012 Environmental and Occupational Risk Management, Inc. (EORM®) has been providing support to Mesa Water District (Mesa Water) to manage their Environmental, Health and Safety (EHS) and Emergency Operations functions. EORM staff has knowledge of all Mesa Water facilities including the district offices, well and reservoir sites and the Mesa Water Reliability Facility (MWRF). Not only is EORM intimately familiar with the facilities, we have established trusted relationships with Mesa Water staff required to effectively manage these program areas. In addition to providing weekly onsite support, EORM has provided as needed support from technical experts and conducts annual audits of the required programs.

Ms. Jessica Smith, CAC and EORM Consultant, manages the day-to-day EHS functions and Mesa Water EHS Programs.

Scope of Services for EHS Support

Tasks include, but are not limited to:

- Creating weekly tailgate talks
- Performing required EHS training and develop new training if necessary
- Maintaining accurate records of training including scheduling or coordinating all outside EHS training for staff
- Maintaining Personal Protective Equipment (PPE) and supplies
- Conducting accident and incident investigations and root cause analysis and tracking
- Leading monthly safety committee meetings including summarizing meeting minutes and developing agendas
- Preparation and submittal of annual hazardous materials business plans as required by Orange County Health Care Agency and Costa Mesa Fire Department
- Managing hazardous materials and hazardous wastes, including coordination of disposal and all required state reporting
- Conducting monthly job site inspections and quarterly facility inspections
- Coordinating fire/life safety inspections and recordkeeping requirements
- Review and revise EHS programs and policies as needed
- Creation and management of equipment specific lockout/tagout procedures
- Creation and management of confined space entry procedures and inventory
- Maintain and review and records for crane and sling inspections, respiratory protection program and Hearing conservation program including coordinating required vendors for audiometric testing, medical clearances, and fit tests

Ms. Smith is present as the onsite resource 2 days per week to complete the above functions as well as respond to as needed EHS questions or concerns, and acts as the liaison for other technical EORM staff needs such as ergonomics experts, electrical safety experts, and risk management plan experts.

Over the last year, EORM Associate Consultant Ms. Nisha Parikh has taken the lead for the Emergency Operations efforts at Mesa Water.

**Scope of Services for EOP Support**

Tasks include, but are not limited to:
- Training staff
- Acting as WEROC liaison for Mesa Water
- Updating and revising Emergency Operations Plan as required
- Maintaining emergency operations supplies and equipment
- Creating and leading emergency operations functional drills
- Conducting WEROC radio and WebEOC checks
- Managing staff AlertOC database for emergency use

Annually, EORM subject matter experts, who are not otherwise involved in the day-to-day management or operations at Mesa Water, conduct an EHS audit of required programs to determine the level of compliance and how well the required programs have been implemented throughout the organization and effect they are operationally. The annual audit will include an executive summary of findings and the annual EHS scorecard to be presented to the board.

**Cost Estimate**

The cost estimates for the above listed tasks are shown in the table below. The rates offered to Mesa Water represent a continuation of the discounted rates extended to Mesa Water for the written programs development phase.

**Cost Estimate for EHS and EOP Support**

<table>
<thead>
<tr>
<th>Role</th>
<th>Team Member</th>
<th>Anticipated hours per week</th>
<th>Total Anticipated Contract Hours per year</th>
<th>Billing Rate ($/hr)</th>
<th>Budget</th>
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</thead>
<tbody>
<tr>
<td>EHS Staff Support</td>
<td>Jessica Smith</td>
<td>16</td>
<td>768</td>
<td>$167</td>
<td>$128,256</td>
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<tr>
<td>EOC Support</td>
<td>Nisha Parikh</td>
<td>8</td>
<td>88</td>
<td>$144</td>
<td>$12,672</td>
</tr>
<tr>
<td>Principal or Senior</td>
<td>Lindsay Polic, CSP</td>
<td>1</td>
<td>40</td>
<td>$221 -</td>
<td>$8,840</td>
</tr>
</tbody>
</table>
Support

<table>
<thead>
<tr>
<th>Role</th>
<th>Team Member</th>
<th>Anticipated hours</th>
<th>Billing Rate ($/hr)</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environmental Auditor</td>
<td>Principal or Senior Consultant TBD</td>
<td>40</td>
<td>$221 - $189</td>
<td>$8,840</td>
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<tr>
<td>Health and Safety Auditor</td>
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<tr>
<td>Document Production</td>
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<td>8</td>
<td>$77</td>
<td>$616</td>
</tr>
</tbody>
</table>

Total Budget $19,996

The estimated cost per year for the annual audit is $20,000.

EORM looks forward to continuing our relationship and providing support to Mesa Water District so they can achieve their strategic goal to provide a safe, abundant and reliable water supply.

Regards,

Jessica Smith, CAC
Consultant

Lindsay Polic, CSP, REHS
Principal Consultant
MEMORANDUM

TO: Board of Directors
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: July 9, 2015
SUBJECT: Attendance at Conferences, Seminars, Meetings, and Events

RECOMMENDATION

Approve the Fiscal Year 2016 (FY 2016) attendance at Conferences, Seminars, Meetings, and Events.

The Executive Committee reviewed this item at its July 7, 2015 meeting and recommends Board approval.

STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.
Goal #2: Practice perpetual infrastructure renewal and improvement.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #5: Attract and retain skilled employees.
Goal #6: Provide outstanding customer service.
Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

For the Committee’s review and consideration, the following Proposed List of attendance considerations is based on the Director’s attendance throughout the past four years.

Proposed List (In accordance with Ordinance No. 25, adopted April 9, 2015):
1. Mesa Water® Outreach Events (for Directors’ fees approval; event is at no cost):
   a. Children’s Water Education Festival
   b. Director meetings with General Manager
   c. Mesa Water® Director meetings with other Mesa Water® Directors
   d. Facility tours
   e. OC Fair garden presentations
   f. Various employee recognition events
   g. Water Issues Study Group meetings
2. Annual Conferences/Seminars:
   a. ACWA/JPIA conferences, seminars, symposiums, tours, and functions
   b. AMTA conferences, seminars, tours, and functions
   c. AWWA conferences, seminars, tours, and functions
   d. CALAFCO conferences, seminars, and functions
   e. Green Technology seminars, tours, and functions
f. California Water Policy conferences, seminars, and functions

g. CA-NV AWWA conferences, seminars, tours, and functions

h. Chapman University Economics & Business Forecast and Update

i. CRWUA conferences, seminars, tours, and functions

j. CSDA conferences, seminars, tours, and functions

k. Ethics training for local officials

l. National Water Quality Monitoring Council conferences, seminars, and functions

m. Public Utility Elected Officials conference

n. Senior Executive in State/Local Government program

o. Sexual harassment prevention training

p. Southwest Membrane Operator Association conference, seminars, and functions

q. State Water Resources Control Board meetings, seminars, and functions

r. Urban Water Institute conferences, seminars, tours, and functions

3. Other Agencies/Organizations Meetings and Events:

a. 19th Street Bridge Community Group meetings and functions

b. Activist Groups (Newport-Mesa Tea Party) meetings and functions

c. Association of California Water Agencies Joint Powers Insurance Authority meetings, events, tours, forums, and functions

d. Association of California Water Agencies meetings, events, tours, forums, and functions

e. Bond Buyer's California Public Finance Conference

f. CalDesal meetings, events, tours, forums, and functions

g. California Municipal Treasurers Association meetings and functions

h. City Council meetings, events, tours, forums, and functions

i. Colorado River Water Users Association meetings, events, tours, forums, and functions

j. Costa Mesa Chamber meetings and functions

k. Independent Special Districts of Orange County meetings, events, tours, forums, and functions

l. Law Seminars International Seminars

m. Local Federal Senator/Assembly Member and Elected Official meetings and functions

n. Local Homeowners Association meetings

o. Local OC Supervisors, State Senator/Assembly Member and Elected Officials meetings and functions

p. MWD meetings, events, tours, forums, and functions

q. MWDOC meetings, events, tours, forums, and functions

r. Neighborhood Community Associations meetings and functions

s. Newport-Mesa Unified School District meetings and functions

t. OCWD meetings, events, tours, forums, and functions

u. Orange County Business Council meetings, events, tours, forums, and functions

v. Orange County Forum meetings, events, tours, forums, and functions

w. Orange County Local Agency meetings, events, tours, forums, and functions

x. Orange County Water Association meetings and functions

y. Presentation of resolutions and proclamations to various officials and/or agencies

z. Regional Water Resources Control Board meetings and functions

aa. Residents For Responsible Desalination meetings and functions
bb. Residents for Responsible Government meetings and functions  
cc. Southern California Water Committee events, tours, forums, and functions  
dd. Taxpayers Groups (Costa Mesa Taxpayers Association) meetings and functions  
e. Water Advisory Committee of Orange County events, tours, forums, and functions

FINANCIAL IMPACT

The costs associated with the Directors’ attendance at the events listed above are budgeted in the Board Conference and Seminars account where an allocation of $63,000 was budgeted. To date no funds have been expended.

ATTACHMENTS

None.
MEMORANDUM

TO: Board of Directors
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: July 9, 2015
SUBJECT: California Special Districts Association 2015 Board Elections

RECOMMENDATION

Approve support of Vista Irrigation District Director Jo MacKenzie for the California Special Districts Association Board of Directors Region 6, Seat A; authorize President Shawn Dewane to be the District’s voting delegate, and direct staff to cast the mail-in ballot.

The Executive Committee reviewed this item at its July 7, 2015 meeting and recommends Board approval.

STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.
Goal #2: Practice perpetual infrastructure renewal and improvement.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #5: Attract and retain skilled employees.
Goal #6: Provide outstanding customer service.
Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Each of California Special Districts Association’s (CSDA) six regional divisions has three seats on the Board. This year Seat A is open for election. Director Jo McKenzie from the Vista Irrigation District is the incumbent.

CSDA is conducting its Board election via a mail-in ballot. The candidates for Region 6 are as follows:

- Jo Mackenzie, Vista Irrigation District
- Gloria Dizmang, Palmdale Water District

Ballots must be received by CSDA by 5:00 p.m. on Friday, August 7, 2015.

FINANCIAL IMPACT

$6,000 is budgeted in FY 2016 for the CSDA membership in the District Memberships account.

ATTACHMENTS

Attachment A: CSDA Election Correspondence and Ballot
CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

2015 BOARD ELECTIONS

MAIL BALLOT INFORMATION

Dear Member:

A mail ballot has been enclosed for your district’s use in voting to elect a representative to the CSDA Board of Directors in your Network for Seat A. Each of CSDA’s six (6) networks has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in your network. Each Regular Member (district) in good standing shall be entitled to vote for one (1) director to represent its network.

We have enclosed the candidate information for each candidate who submitted one. Please vote for only one candidate to represent your network in Seat A and be sure to sign, date and fill in your member district information. If any part of the ballot is not complete, the ballot will not be valid and will not be counted.

Please utilize the enclosed return envelope to return the completed ballot. Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, CA 95814 by 5:00pm on Friday, August 7, 2015.

If you do not use the enclosed envelope, please mail in your ballot to:
California Special Districts Association
Attn: 2015 Board Elections
1112 I Street, Suite 200
Sacramento, CA 95814

Please contact Charlotte Lowe toll-free at 877.924.CSDA or charlottel@csda.net with any questions.
Candidate statement
Southern network
Seat A

Jo MacKenzie

PROVEN EXPERIENCE LEADING SPECIAL DISTRICTS

It would be an honor to continue serving special districts on the CSDA Board of Directors.

I am committed to building on the present foundation of CSDA’s educational programs and legislative and public outreach, so that CSDA continues to be recognized as the voice of all special districts. My enthusiasm, commitment, and comprehensive knowledge of special districts and LAFCO, along with my years of experience, will help me to be of service to your district as a member of the CSDA Board of Directors.

Representing the Southern Network, I will bring to the organization years of experience in local government and a strong understanding of how the California Special Districts Association can best serve its members.

I have served as CSDA President, Treasurer and the Chair of Legislative Committee. I know the commitment and time it takes to be an effective board member. A flexible schedule is paramount to being a successful Director. I have attended all board of director and assigned committee meetings, read through a myriad of legislation in order to relate to the Advocacy and Public Affairs Department what impact I think such legislation may have on districts’ ability to provide local services.

I have completed CSDA’s Special District Leadership Academy which is a requirement to serve on the CSDA Board. Under my leadership, my district, Vista Irrigation District, has obtained the Special District Leadership Foundation District of Distinction Designation and the District Transparency Certificate of Excellence.

I believe it is important to the continued success and growth of CSDA that the Board of Directors remain committed to its mission: to provide legislative advocacy education and member services for all special districts.

Your District’s vote will be greatly appreciated!
CANDIDATE STATEMENT FOR GLORIA A. DIZMANG

In December of 2011, I was sworn in as a Director of the Palmdale Water District Board. I knew little about water but I had agreed to serve an agency that was fairly beaten up—legally, economically, and in the area of morale. PWD was engaged in three lawsuits with the City of Palmdale. We had dropped in our credit rating and could no longer receive loans/grants. The employees were split into two warring camps.

Today, we are on our way to a stable and professional future, due to the actions of the new Board, on which I serve. This is what we have achieved:

- Low and consistent rate increases improved our credit to the point that we issued an $8.5 million revenue bond for infrastructure.
- Provided a legal water rate assistance program for seniors.
- Settled all lawsuits with the City of Palmdale.
- Developed a Customer Care program to assist our rate-payers.
- Replaced 80% of our infrastructure from the 1950s.
- Reordered the organizational chart, without lay-offs, for more efficiency.
- Developed and implemented educational programs for our rate-payers. (top contender in ACWA’s Best in Blue)
- Developed and continue to offer an intern program to train young people in the basic facets of the water industry.

As part of our Board, I was a leading member to move in these directions. I believe my background in education can be of assistance in the CSDA. My experience in the area looks small in comparison to others who have served on many boards and in many organizations. Nevertheless, I can see things with a different perspective and am not afraid to speak up and to actively support change.

I would be honored to receive your vote. Thank you.
CSDA BOARD OF DIRECTORS
2015 ELECTION

SOUTHERN NETWORK

Jo MacKenzie*
Vista Irrigation District

Gloria Dizmang
Palmdale Water District

SEAT A
term ends 2018

Please vote for only one.

All fields must be completed for ballot to be counted.

SIGNATURE: ___________________________ DATE: ____________

MEMBER DISTRICT: ___________________________

Must be received by 5pm, August 7, 2015. CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814
MEMORANDUM

TO: Board of Directors  
FROM: Paul E. Shoenberger, P.E., General Manager  
DATE: July 9, 2015  
SUBJECT: Independent Special Districts of Orange County Proposed Amended and Restated Bylaws

RECOMMENDATION

Approve support of the Independent Special Districts of Orange County Proposed Amended and Restated Bylaws.

The Executive Committee reviewed this item at its July 7, 2015 meeting and recommends Board meeting.

STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.  
Goal #2: Practice perpetual infrastructure renewal and improvement.  
Goal #3: Be financially responsible and transparent.  
Goal #4: Increase public awareness about Mesa Water® and about water.  
Goal #5: Attract and retain skilled employees.  
Goal #6: Provide outstanding customer service.  
Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

In 2013, the Independent Special District of Orange County concluded a multiyear review and modification process of its bylaws. The revised bylaws were approved by a majority of their members on December 10, 2013. In November 2014, an officer of the Executive Committee was not re-elected by his respective District and a mid-term vacancy was created. The revised bylaws were silent on this situation.

Early this year, the ISDOC Executive Committee formed an ad hoc committee that was tasked with reviewing the bylaws and suggesting modifications for previously unforeseen situations. At its April meeting, the ad hoc committee presented its recommendations to the ISDOC Executive Committee. The Executive Committee has since discussed the proposed changes and endorsed submittal of the revised bylaws to the general membership for comment. No comments were received. At the June meeting, the Executive Committee approved the amended and restated bylaws and authorized their submission to special district members for a vote.

Highlights of the recommended amendments include:

1. Official Document Storage (Page 1, Article I, Section III, language added):  
   All official documents (agendas, minutes, voted ballots, voting authorization and financial records) of the Organization shall be maintained and stored at the administrative office.
2. Election of Single Candidates for Office by Ratification (Page 5, Article III, Section II, Subsection D added):

   D. The Executive Committee shall be elected following a notice of position availability and solicitation for nominations. At the end of the nominating period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed selected. If two or more candidates are nominated, the Secretary shall prepare and deliver a ballot and voting instructions to each eligible district. The ballot shall include the names of all nominees and the office for which each was nominated. Each presiding officer, or is or her alternate as designated by the governing body, shall return the ballot to the Secretary by the date specified in the voting instructions.

3. Process for Filling Midterm Vacancies in Officer Position (Page 5, Article III, Section II, Subsection E and F added):

   E. With the exception of the immediate past president, if a vacancy occurs on the Executive Committee, the Committee shall, within 60 days from the commencement of the vacancy, either fill the vacancy by appointment or call a special election to fill the vacancy. A person appointed or elected to fill a vacancy shall hold office for the unexpired term of the former incumbent.

   F. If the vacancy is in the offices of President or Vice President, the Executive Committee may, prior to an election to fill the vacancy, move current officers into vacant positions, and proceed then to fill the resulting vacant position in accordance with Section E above.

4. Removal of Officers for Excessive Absences (Page 7, Article III, Section III, Subsection D added):

   D. The Executive Committee may consider removing Officers who miss three consecutive meetings. Prior to removing an Officer, the Committee shall consider the reasons for absence and the potential for continued absence. A unanimous vote of the Executive Committee shall be required to remove an officer.

Attached are the official ballot and a copy of the proposed amended and restated bylaws. Ballots must be received by 5:00 p.m. on July 24, 2015, and the results will be announced at the July 30, 2015, ISDOC Quarterly meeting.

FINANCIAL IMPACT

$200 was budgeted in FY 2015 for the ISDOC membership under the District Memberships account.

ATTACHMENTS

Attachment A: ISDOC Proposed Amended and Restated Bylaws Correspondence and Ballot
DATE: June 10, 2015

TO: ISDOC Members

FROM: Mike Scheafer, President, ISDOC Executive Committee

SUBJECT: Proposed Amended and Restated Bylaws

In 2013, ISDOC concluded a multiyear review and modification process of its bylaws. Revised bylaws were approved by a majority of members on December 10, 2013. In November 2014, an officer of the Executive Committee was not re-elected by his District and a mid-term vacancy was created. The revised bylaws were silent on this situation.

Last February, the Executive Committee formed an ad hoc committee, which was tasked with reviewing the bylaws and suggesting modifications for previously unforeseen situations. At its April meeting, the ad hoc committee presented its recommendations to the ISDOC Executive Committee. The Executive Committee discussed the proposed charges and endorsed submittal of the revised bylaws to the general membership for comment. No comments were received. At its recent June meeting, the Executive Committee approved the amended and restated bylaws and authorized their submission to special district members for a vote.

A ballot has been included with this memo, as well as a copy of the proposed amended and restated bylaws. Each regular member in good standing is entitled to one vote. The ballot must be signed by the presiding officer of the special district or an alternate designated by official action of the district. Ballots must be received by 5:00 p.m. on July 24th; the results will be announced at the July 30th quarterly meeting.

The proposed amended bylaws contain a number of revisions to the current ISDOC bylaws. Although the majority of the modifications are simply cleaning-up and/or consolidating language and subsequent section renumbering, there are four substantial changes proposed; those proposals are identified below.

Significant modifications proposed by the Executive Committee:

1. Official Document Storage (Page 1, Article I, Section III, language added):
All official documents (agendas, minutes, voted ballots, voting authorization and financial records) of the Organization shall be maintained and stored at the administrative office.

2. Election of Single Candidates for Office by Ratification (Page 5, Article III, Section II, Subsection D added):

D. The Executive Committee shall be elected following a notice of position availability and solicitation for nominations. At the end of the nominating period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed selected. If two or more candidates are nominated, the Secretary shall prepare and deliver one ballot and voting instructions to each eligible district. The ballot shall include the names of all nominees and the office for which each was nominated. Each presiding officer, or his or her alternate as designated by the governing body, shall return the ballot to the Secretary by the date specified in the voting instructions.

3. Process for Filling Midterm Vacancies in Officer Positions (Page 5, Article III, Section II, Subsection E and F added):

E. With the exception of the immediate past president, if a vacancy occurs on the Executive Committee, the Committee shall, within 60 days from the commencement of the vacancy, either fill the vacancy by appointment or call a special election to fill the vacancy. A person appointed or elected to fill a vacancy shall hold office for the unexpired term of the former incumbent.

F. If the vacancy is in the offices of President or Vice President, the Executive Committee may, prior to an election to fill the vacancy, move current officers into vacant positions, and proceed then to fill the resulting vacant position in accordance with Section E above.

3. Removal of Officers for Excessive Absences (page 7, Article III, Section III, Subsection D added):

D. The Executive Committee may consider removing Officers who miss three consecutive meetings. Prior to removing an Officer, the Committee shall consider the reasons for absence and the potential for continued absence. A unanimous vote of the Executive Committee shall be required to remove an officer.

Thank you in advance for your consideration of this matter.

Sincerely,

Mike Scheafer
President, ISDOC Executive Committee
INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY

Amended and Restated Bylaws

The Question

Does your special district, as member in good standing, approve or disapprove of the amended and restated bylaws recommended by the Executive Committee on June 2, 2015.

CAST YOUR VOTE

Please cast your vote by checking the box, or printing the name, of the nominee for who you wish to vote.

_____ Yes, we approve the amended and restate ISDOC bylaws, as recommended by the Executive Committee

_____ No, we do not approve the proposed amended and restated bylaws

DISTRICT NAME

NAME AND TITLE OF VOTING DELEGATE*

SIGNATURE OF VOTING REPRESENTATIVE

* If not the presiding officer, please provide written authorization documenting your ability to vote on behalf of your district.

Please send you completed and executed ballot to Heather Baez at either:
- HBaez@mwdoc.com
- MWDOC, P.O. Box 20895, Fountain Valley, CA 92728

All ballots must be received no later than by 5 p.m., Friday, July 24, 2015.
INDEPENDENT SPECIAL DISTRICTS
OF
ORANGE COUNTY

AMENDED AND RESTATING BYLAWS

Proposed June 2, 2015
INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY

BYLAWS

ARTICLE I  GENERAL

SECTION I.  NAME

The name of the organization shall be INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY, herein referred to as the Organization.

SECTION II.  PURPOSE

The purpose of the Organization is to advance the interests of Orange County special districts through its advocacy of sound public policy, its facilitation of educational opportunities to enhance special district governance and the services provided, and its collaboration with others to elevate awareness of the role special districts play as the form of government closest and most directly accountable to the people. The purpose of the Organization shall not include any duties or responsibilities held by the Orange County Special Districts Selection Committee, which is a separate and unrelated entity from the Organization. Furthermore, these Bylaws shall have no effect on, and are independent and distinct from, the Bylaws of the Orange County Special District Selection Committee.

SECTION III.  ADMINISTRATIVE OFFICE

The administrative office for the transaction of the business of the Organization is located at the Municipal Water District of Orange County. All official documents (agendas, minutes, voted ballots, voting authorization and financial records) of the Organization shall be maintained and stored at the administrative office. The Board of Directors is granted full power and authority to change the administrative office from one location to any place within the County of Orange, State of California, and such change shall not be considered an amendment of these bylaws.
ARTICLE II  MEMBERSHIP

SECTION I.  QUALIFICATION FOR MEMBERSHIP

A. There shall be two categories of membership in the Organization:

1. REGULAR MEMBERS: Shall be INDEPENDENT SPECIAL DISTRICTS that are public agencies within the County of Orange, State of California, for the local performance of governmental proprietary functions within limited boundaries, governed by a publicly elected Board of Directors or those officials appointed, in whole or in part, by another governmental body. Independent Special Districts do not include the State, the county, cities, or school districts.

Independent Special Districts shall be further defined in accordance with California Government Code Section 56044: “Independent district” or “independent special district” includes any special district having a legislative body all of whose members are elected by registered voters or landowners within the district, or whose members are appointed to fixed terms, and excludes any special district having a legislative body consisting, in whole or in part, of ex officio members who are officers of a county or another local agency or who are appointees of those officers other than those who are appointed to fixed terms. “Independent special district” does not include any district excluded from the definition of district contained in Sections 56036 and 56036.6.

2. ASSOCIATE MEMBERS: Shall be those persons, organizations, or governmental entities that have evidenced interest in the purposes and goals of the Organization, but are not Independent Special Districts. Officers or members of an Independent Special District are ineligible to be an Associate Member.

B. APPROVAL OF MEMBERSHIP: The Executive Committee shall review and approve all applications for membership, provided that the applicant meets the established membership criteria.
SECTION II.  VOTING RIGHTS

A. Each Regular Member district, in good standing, shall be entitled to one vote on all matters brought before the membership for a vote. The presiding officer of the governing body of each Regular Member district shall be recognized by the Organization as the voting representative for his/her district. Each district shall designate in writing and submit to the Organization's Secretary one alternate governing board member who shall have the right to vote in the absence of the presiding officer.

B. The Executive Committee may, at its discretion, authorize the voting upon any issue by written ballot which shall be sent via U.S. mail and email to each Regular Member district or by electronic distribution/email. Such authorization shall specify the time, date and method by which the completed written ballots must be received by the Organization.

C. A majority vote of all members present at a meeting or of all written ballots received by the submission deadline shall be necessary to carry any matter voted upon.

D. Associate Members shall not have the right to vote on any matter before the Organization.

SECTION III.  ANNUAL DUES

A. Annual dues shall be due and payable on or before the first day of January of each year. New members shall pay their annual dues at the time they are approved for membership in the Organization. New member dues for the initial year shall not be pro-rated.

B. The dues of the Organization shall be reviewed and set by the Executive Committee for Regular Members and Associate Members. Associate Member dues need not be the same as dues for Regular Members. A minimum of two months' notice of changes in dues will be provided to the membership.

C. No assessments, other than annual dues, shall be levied on the members of the association without an affirmative majority vote of the membership.
SECTION IV. TERMINATION OF MEMBERSHIP

A. Any member in arrears in the payment of dues for a period of thirty (30) days after said dues are due and payable shall be notified in writing by the Treasurer of such arrearage, and, if such dues shall continue unpaid for a period of another thirty (30) days, such member shall automatically cease to be a member of the Organization.

B. Any member that voluntarily terminates membership in the Organization shall not be eligible for a refund of membership dues or other assessment already paid to the Organization.

SECTION V. REINSTATEMENT OF MEMBERSHIP

Regular and Associate memberships that were previously terminated may be reinstated after the Executive Committee receives a written petition for reinstatement and payment of the petitioners annual membership dues and other assessments for the current calendar year have been received by the Organization.

ARTICLE III BOARD OF DIRECTORS

SECTION I. NUMBER AND TERM OF OFFICE

A. The Board of Directors shall consist of the presiding officer from each Regular Member district, in good standing. If the presiding officer is not present, then that district's alternate representative shall act in his/her stead.

B. The members of the Board of Directors shall serve until replaced by another governing board member as the presiding officer of his/her district. Any vacancy on the Board of Directors shall be filled by the new presiding officer of the District from which the vacancy occurred.

SECTION II. DUTIES OF THE BOARD OF DIRECTORS

A. The Board of Directors shall set policy for the Organization.

B. The Board of Directors shall elect, at or before its final meeting in even years, a President, a First Vice President, a Second Vice President,
a Third Vice President, a Secretary, and a Treasurer, who shall serve for two-year terms.

C. These officers, along with the Immediate Past President, shall be designated as the Executive Committee.

D. The Executive Committee shall be elected following a notice of position availability and solicitation for nominations. At the end of the nominating period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed selected. If two or more candidates are nominated, the Secretary shall prepare and deliver one ballot and voting instructions to each eligible district. The ballot shall include the names of all nominees and the office for which each was nominated. Each presiding officer, or his or her alternate as designated by the governing body, shall return the ballot to the Secretary by the date specified in the voting instructions.

E. With the exception of the immediate past president, if a vacancy occurs on the Executive Committee, the Committee shall, within 60 days from the commencement of the vacancy, either fill the vacancy by appointment or call a special election to fill the vacancy. A person appointed or elected to fill a vacancy shall hold office for the unexpired term of the former incumbent.

F. If the vacancy is in the offices of President or Vice President, the Executive Committee may, prior to an election to fill the vacancy, move current officers into vacant positions, and proceed then to fill the resulting vacant position in accordance with Section E above.

Section III OFFICERS AND DUTIES

A. The Executive Committee shall assist the Board of Directors in setting and implementing policy, and conducting the business of the Organization, as noted in the bylaws or approved at a General Membership Meeting or a Special Meeting of the membership. The members of the Executive Committee shall consist of:

1. PRESIDENT: The President shall be the chief executive officer of the Organization. The President shall preside at all
meetings of the Board of Directors, the Executive Committee and the general membership.

The President shall appoint all committees.

The President shall represent the Organization as its official spokesperson and he/she shall also have the authority to delegate such responsibility, with approval of the Executive Committee.

The President shall be an ex-officio member of all Committees.

2. FIRST VICE PRESIDENT: The First Vice President, in the absence or disability of the President, shall perform all the duties of the President, and when so acting, he/she shall have the powers of and be subject to all the restrictions upon the President.

The First Vice President shall be the Chair of the Program Committee.

3. SECOND VICE PRESIDENT: The Second Vice President, in the absence or disability of the President and First Vice President, shall perform all the duties of the President and when so acting, shall have all the powers of and be subject to all the restrictions upon the President.

The Second Vice President shall be Chair of the Membership Committee.

4. THIRD VICE PRESIDENT: The Third Vice President, in the absence or disability of the President, First Vice President, and Second Vice President, shall perform all the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President.

The Third Vice President shall be Chair of the Legislative Committee.
5.  SECRETARY: The Secretary or his/her designee shall be responsible for all correspondence and the dissemination of information to members.

6.  TREASURER: The Treasurer shall maintain the complete financial records and, establish and maintain bank accounts in the name of the Organization, and pay all bills duly approved by the Executive Committee in accordance with the yearly budget.

There shall be an annual audit of the books of the Treasurer by a competent accountant or accounting agency, designated by the Executive Committee, with a report to be presented to the membership at the Organization's next membership meeting.

7.  IMMEDIATE PAST PRESIDENT: The Immediate Past President shall serve as a voting, ex-officio member of the Executive Committee.

B.  All officers of the Organization shall be elected or appointed officials of a Regular Member district.

C.  Officials who wish to seek election or appointment as an officer of the Organization shall first secure from his/her district an official endorsement of his/her candidacy in the form of a board resolution.

D.  The Executive Committee may consider removing Officers who miss three consecutive meetings. Prior to removing an Officer, the Committee shall consider the reasons for absence and the potential for continued absence. A unanimous vote of the Executive Committee shall be required to remove an officer.

ARTICLE IV MEETINGS

SECTION I BOARD OF DIRECTORS

A.  The Board of Directors shall meet quarterly or no less than three times per calendar year. The last meeting of the calendar year shall be designated as the ANNUAL MEETING of the Organization.
B. The Organization shall disseminate notices of Board Meetings at least thirty (30) days prior to the Meeting. Said notices shall be disseminated via email to all Regular and Associate Members. The Notice shall give the date, time, location and any action items for the meeting.

C. Special Meetings of the Board of Directors may be called at any time by the President, any ten (10) Members of the Board of Directors or by a majority of the Executive Committee. The Organization shall disseminate notices of the Special Meeting at least five (5) business days prior to the meeting. Said notice shall give the date, time, location, and the subject matter of the Special Meeting. Action may only be taken on matters listed on the Special Meeting notice.

D. All meetings of the Board of Directors shall be held in Orange County.

E. No action shall be taken unless a quorum has first been established. A quorum shall be established when the designated representatives of fifty percent (50%) of the Regular Members are present at a duly noticed Regular or Special Meeting of the Organization, or, if a vote has been authorized by written ballot, a quorum shall be established only when the designated representatives of fifty percent (50%) of the Regular Members have submitted a ballot in the manner and by the deadline authorized by the Executive Committee.

SECTION II. EXECUTIVE COMMITTEE

A. The Executive Committee shall meet monthly at the Municipal Water District of Orange County, at a time specified by the President and announced in the meeting notice. The monthly meeting may be cancelled by the President if he/she determines that there is not sufficient business to justify a meeting.

B. A Special Meeting of the Executive Committee may be called by the President or a majority of the Executive Committee, with five (5) business days advance notice given in writing via email by the Organization. Such notice shall state the date, time, location and agenda for the Special Meeting.
C. All meetings of the Executive Committee shall take place in Orange County.

D. A quorum shall be established by 50% of the then-filled Executive Committee.

ARTICLE V  AMENDMENTS

These Bylaws may be amended by a majority of the Board of Directors present at a duly noticed membership meeting or, if a vote has been authorized by written ballot, by the combined majority vote of the designated representatives present and submitting a written ballot. All proposed amendments shall be disseminated via U.S. Mail and email to each Regular Member district no less than thirty (30) days prior to the membership meeting.

ARTICLE VI  ENACTMENT OF AMENDMENTS

These Amended and Restated Bylaws are to take effect immediately upon approval of the Board of Directors.

ARTICLE VII  PARLIAMENTARY AUTHORITY

All matters not covered under these Bylaws shall be governed by Roberts’ Rules of Order.
MEMORANDUM

TO: Board of Directors
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: July 9, 2015
SUBJECT: Orange County Water District’s Green Acres Project Update

RECOMMENDATION

Receive the presentation.

STRATEGIC PLAN

Goal #1: Provide a safe and reliable water supply.
Goal #3: Be financially responsible and maintain competitive rates.
Goal #4: Increase public awareness about Mesa Water® and about water.

DISCUSSION

At the request of the Board of Directors, the Orange County Water District (OCWD) will provide an update on the Green Acres Project (GAP).

Background
OCWD’s GAP is a water recycling effort that provides reclaimed water for landscape irrigation at parks, schools and golf courses as well as for industrial uses, such as carpet dying. A recently completed reservoir allows the GAP to provide an additional 1,100 acre-feet per year (AFY) or 350 million gallons per year of recycled water for use in Orange County.

The reservoir provides the GAP with the additional storage required to operate the project around the clock and store excess water for peak demands during the night. Because most of the water is used at night for landscape irrigation, demands are low during the day.

Prior to the restoration of this reservoir, OCWD only had the capacity to store 1.3 million gallons of excess GAP water in an onsite underground reservoir at its headquarters in Fountain Valley. The total annual demand for GAP water is about 8,800 acre-feet per year (1 AF = 325,900 gallons). Since 1991, the Green Acres Project has provided an alternate source of water to the cities of Costa Mesa, Fountain Valley, Huntington Beach, Newport Beach and Santa Ana. Current water users include Mile Square Park in Fountain Valley, Costa Mesa Golf Course and Home Ranch bean field. Due to a growing demand of water use in Orange County, it is sensible that wherever possible, recycled water be used for irrigation and industrial uses to free up higher quality potable water for household use.

OCWD purchased the reservoir from the City of Santa Ana. The Green Acres Project has the capacity to purify 7.5 million gallons per day of reclaimed water from the Orange County Sanitation
District. The use of reclaimed water allows an equivalent amount of groundwater to be saved for household uses.

FINANCIAL IMPACT

There is no financial impact.

ATTACHMENTS

None.
ACTION ITEMS:

12. CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:
Pursuant to Government Codes Sections 54956.9 (d) (1) and 54954.5 (c)
Case: Synetcom Digital, Inc. vs. Mesa Water District, KDC, Inc., etc., et al
REPORTS AND INFORMATION ITEMS:

13. REPORT OF THE GENERAL MANAGER:
   • June Key Indicators Report
   • Other (no enclosure)
Goal #1: Provide a safe, abundant, and reliable water supply

FY 15 Potable Production (Acre Feet)

<table>
<thead>
<tr>
<th>Water Supply Source</th>
<th>FY2015 YTD Actual (AF)</th>
<th>FY2015 YTD Budget (AF)</th>
<th>FY2015 Annual Budget (AF)</th>
<th>YTD Actual BPP</th>
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<tbody>
<tr>
<td>Clear Water</td>
<td>10,631</td>
<td>11,292</td>
<td>11,292</td>
<td></td>
</tr>
<tr>
<td>Amber Water (MWRF)</td>
<td>5,027</td>
<td>5,170</td>
<td>5,170</td>
<td></td>
</tr>
<tr>
<td>CPTP</td>
<td>1,997</td>
<td>2,000</td>
<td>2,000</td>
<td></td>
</tr>
<tr>
<td>Import</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Total Production</td>
<td>17,655</td>
<td>18,462</td>
<td>18,462</td>
<td>71.5%</td>
</tr>
</tbody>
</table>

YTD actual water production (AF) through June 30, 2015
**Goal #1: Provide a safe, abundant, and reliable water supply**

FY15 System Water Quality – This data reflects samples taken in May

<table>
<thead>
<tr>
<th>Distribution System:</th>
<th>Average</th>
<th>Range</th>
<th>MCL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chlorine Residual (mg/L)</td>
<td>1.98</td>
<td>0.69 – 2.63</td>
<td>4</td>
</tr>
<tr>
<td>Compliance</td>
<td></td>
<td>Current RAA = 2.14</td>
<td>RAA</td>
</tr>
<tr>
<td>Coliform Positive %</td>
<td>0</td>
<td>0</td>
<td>5</td>
</tr>
<tr>
<td>Compliance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Temperature (° F)</td>
<td>75.9</td>
<td>71 – 80</td>
<td>None</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Reservoir I &amp; II:</th>
<th>Average</th>
<th>Range</th>
<th>MCL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chlorine Residual (mg/L)</td>
<td>1.66</td>
<td>1.17 - 2.06</td>
<td>None</td>
</tr>
<tr>
<td>Monochloramine (mg/L)</td>
<td>1.64</td>
<td>1.17 - 2.07</td>
<td>None</td>
</tr>
<tr>
<td>Ammonia (mg/L)</td>
<td>0.40</td>
<td>0.26 - 0.47</td>
<td>None</td>
</tr>
<tr>
<td>Temperature (° F)</td>
<td>75.7</td>
<td>73 – 79</td>
<td>None</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Wells (Treated):</th>
<th>Average</th>
<th>Range</th>
<th>MCL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chlorine Residual (mg/L)</td>
<td>2.48</td>
<td>2.08 - 2.94</td>
<td>None</td>
</tr>
<tr>
<td>Monochloramine (mg/L)</td>
<td>2.48</td>
<td>2.09 - 2.94</td>
<td>None</td>
</tr>
<tr>
<td>Ammonia (mg/L)</td>
<td>0.56</td>
<td>0.48 - 0.62</td>
<td>None</td>
</tr>
<tr>
<td>Temperature (° F)</td>
<td>74.9</td>
<td>70 – 81</td>
<td>None</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MWRF:</th>
<th>Average</th>
<th>Range</th>
<th>MCL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chlorine Residual (mg/L)</td>
<td>2.49</td>
<td>2.06 – 3.15</td>
<td>None</td>
</tr>
<tr>
<td>Monochloramine (mg/L)</td>
<td>2.46</td>
<td>2.09 – 3.06</td>
<td>None</td>
</tr>
<tr>
<td>Ammonia (mg/L)</td>
<td>0.55</td>
<td>0.47 – 0.60</td>
<td>None</td>
</tr>
<tr>
<td>Temperature (° F)</td>
<td>82.5</td>
<td>80 – 84</td>
<td>None</td>
</tr>
<tr>
<td>Color (CU) Compliance</td>
<td>ND</td>
<td>ND</td>
<td>15</td>
</tr>
<tr>
<td>Odor (TON) Compliance</td>
<td>2</td>
<td>2</td>
<td>3</td>
</tr>
</tbody>
</table>

**Water Quality Calls/Investigations:**

| Total Calls                     | 8 |
| Total Investigations (from calls) | 3 |
Goal #2: Practice perpetual infrastructure renewal and improvement

**Revenues of Potable Water**

(in thousands)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Jul</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aug</td>
<td></td>
<td></td>
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<tr>
<td>Sep</td>
<td></td>
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<tr>
<td>Oct</td>
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<td>Nov</td>
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<td>Dec</td>
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<td>Jan</td>
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<td>Mar</td>
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<tr>
<td>Apr</td>
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<td>May</td>
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<tr>
<td>Jun</td>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Total YTD $</th>
<th>Actual</th>
<th>Budget</th>
<th>Difference</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>24,371</td>
<td>25,492</td>
<td>(1,121)</td>
<td>(4.4%)</td>
</tr>
</tbody>
</table>
Goal #3: Be financially responsible and transparent

Actual vs. Budget Capital Spending
(current month actual figures are estimated)
### Goal #4: Increase public awareness about Mesa Water® and about water

#### Web Site Information

<table>
<thead>
<tr>
<th>Web Site Information</th>
<th>May 2015</th>
<th>June 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visits to the web site</td>
<td>8,515</td>
<td>8,163</td>
</tr>
<tr>
<td>Unique visitors (First time to the site)</td>
<td>4,910</td>
<td>4,777</td>
</tr>
<tr>
<td>Average per day</td>
<td>274</td>
<td>272</td>
</tr>
<tr>
<td>Average visit length</td>
<td>2 minutes, 45 seconds</td>
<td>2 minutes, 35 seconds</td>
</tr>
<tr>
<td>Page visited most</td>
<td></td>
<td>Rebates</td>
</tr>
<tr>
<td>Second most visited page</td>
<td></td>
<td>Water Conservation Ordinance</td>
</tr>
<tr>
<td>Third most visited page</td>
<td></td>
<td>Rebates</td>
</tr>
<tr>
<td>Fourth most visited page</td>
<td></td>
<td>Contact</td>
</tr>
<tr>
<td>Fifth most visited page</td>
<td></td>
<td>Payment Options</td>
</tr>
<tr>
<td>Second most downloaded file</td>
<td>05-14-15 Water Conservation Program_Attach A - Ordinance No 26.pdf</td>
<td>NEW Shaded Division Map</td>
</tr>
<tr>
<td>Most active day of the week</td>
<td>Wednesday</td>
<td>Monday</td>
</tr>
<tr>
<td>Least active day of the week</td>
<td>Sunday</td>
<td>Sunday</td>
</tr>
</tbody>
</table>

**Total visits since June 1, 2002**: 1,041,442

#### Water Vending Machine Information

<table>
<thead>
<tr>
<th>Vending Machine Location</th>
<th>Vend Measurement</th>
<th>June 2015 Vends</th>
<th>Totals Vends</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mesa Water Office</td>
<td>1 gal</td>
<td>1460</td>
<td>182,250</td>
</tr>
<tr>
<td>Orange Coast College</td>
<td>8 oz</td>
<td>n/a</td>
<td>16,674</td>
</tr>
</tbody>
</table>
## Monthly Key Indicators Report
For the Month of June 2015

### Goal #5: Attract and retain skilled employees

<table>
<thead>
<tr>
<th>DEPARTMENT:</th>
<th>FY 2015</th>
<th></th>
<th></th>
<th>COMMENTS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>OFFICE OF THE GENERAL MANAGER:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Business Processes</td>
<td>1.00</td>
<td>1.00</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1.00</td>
<td>1.00</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>2.00</strong></td>
<td><strong>2.00</strong></td>
<td><strong>0.00</strong></td>
<td></td>
</tr>
<tr>
<td>ADMINISTRATIVE SERVICES:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Services</td>
<td>3.75</td>
<td>3.75</td>
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<tr>
<td>Human Resources</td>
<td>2.00</td>
<td>2.00</td>
<td>0.00</td>
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<tr>
<td>Records Management</td>
<td>1.00</td>
<td>1.00</td>
<td>0.00</td>
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<tr>
<td><strong>Subtotal</strong></td>
<td><strong>6.75</strong></td>
<td><strong>6.75</strong></td>
<td><strong>0.00</strong></td>
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<tr>
<td>CUSTOMER SERVICES:</td>
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<tr>
<td>Conservation</td>
<td>1.00</td>
<td>1.00</td>
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<tr>
<td>Customer Service</td>
<td>8.00</td>
<td>8.00</td>
<td>0.00</td>
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</tr>
<tr>
<td>Information Technology</td>
<td>2.00</td>
<td>1.00</td>
<td>1.00</td>
<td><strong>Information Technology Coordinator</strong> - vacant/using temporary assistance</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>11.00</strong></td>
<td><strong>10.00</strong></td>
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<tr>
<td>ENGINEERING:</td>
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<td>Engineering</td>
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<td><strong>Subtotal</strong></td>
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<td><strong>5.00</strong></td>
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</tr>
<tr>
<td>FINANCIAL SERVICES:</td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>Financial Reporting/ Cash Management/ Purchasing/ Risk Management</td>
<td>4.00</td>
<td>2.00</td>
<td>2.00</td>
<td><strong>Controller</strong> - vacant/using temporary assistance <strong>Senior Financial Analyst</strong> - vacant/using temporary assistance <strong>Senior Accounting Technician</strong> - vacant using temporary assistance</td>
</tr>
<tr>
<td>Accounting</td>
<td>3.00</td>
<td>2.00</td>
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<td>PUBLIC AND GOVERNMENT AFFAIRS:</td>
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<td></td>
<td></td>
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<tr>
<td>Community Outreach &amp; Education/ Marketing &amp; Communication</td>
<td>2.00</td>
<td>2.00</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>2.00</strong></td>
<td><strong>2.00</strong></td>
<td><strong>0.00</strong></td>
<td></td>
</tr>
<tr>
<td>WATER OPERATIONS:</td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>Management &amp; Operations Support</td>
<td>2.00</td>
<td>2.00</td>
<td>0.00</td>
<td><strong>Water Systems Operator</strong> - vacant/position under review</td>
</tr>
<tr>
<td>Distribution</td>
<td>12.00</td>
<td>11.00</td>
<td>1.00</td>
<td><strong>Water Maintenance Crewleader</strong> - recruitment in process</td>
</tr>
<tr>
<td>Production</td>
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<td>3.00</td>
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<tr>
<td>Water Quality</td>
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<td><strong>TOTAL BUDGETED POSITIONS:</strong></td>
<td><strong>54.75</strong></td>
<td><strong>48.75</strong></td>
<td><strong>6.00</strong></td>
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<tr>
<td><strong>INTERNS: (0.5 FTE = 1 Intern)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.50</td>
<td>1.50</td>
<td>1.00</td>
<td></td>
<td><strong>Admin and Engineering</strong> - vacant</td>
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<tr>
<td><strong>Subtotal</strong></td>
<td><strong>2.50</strong></td>
<td><strong>1.50</strong></td>
<td><strong>1.00</strong></td>
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</tr>
<tr>
<td><strong>TOTAL:</strong></td>
<td><strong>57.25</strong></td>
<td><strong>50.25</strong></td>
<td><strong>7.00</strong></td>
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</table>
### Goal #6: Provide outstanding customer service

#### Customer Calls

<table>
<thead>
<tr>
<th>Call Type</th>
<th>FY15 YTD</th>
<th>June 2015</th>
<th>YTD Weekly Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Billing Question</td>
<td>3422</td>
<td>243</td>
<td>66</td>
</tr>
<tr>
<td>Service Requests</td>
<td>3102</td>
<td>261</td>
<td>60</td>
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<tr>
<td>High Bill</td>
<td>710</td>
<td>109</td>
<td>14</td>
</tr>
<tr>
<td>Payments</td>
<td>3899</td>
<td>322</td>
<td>75</td>
</tr>
<tr>
<td>Late Fee</td>
<td>1514</td>
<td>136</td>
<td>29</td>
</tr>
<tr>
<td>Account Maintenance</td>
<td>752</td>
<td>25</td>
<td>14</td>
</tr>
<tr>
<td>On-Line Bill Pay</td>
<td>736</td>
<td>63</td>
<td>14</td>
</tr>
<tr>
<td>Water Pressure</td>
<td>95</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>No Water</td>
<td>121</td>
<td>9</td>
<td>2</td>
</tr>
<tr>
<td>Conservation</td>
<td>1329</td>
<td>586</td>
<td>26</td>
</tr>
<tr>
<td>Water Waste</td>
<td>401</td>
<td>116</td>
<td>8</td>
</tr>
<tr>
<td>Other (District info. other utility info. etc.)</td>
<td>3877</td>
<td>451</td>
<td>75</td>
</tr>
<tr>
<td>Rate Increase</td>
<td>40</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>Fluoridation</td>
<td>9</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>TOTAL CUSTOMER CALLS</td>
<td>20007</td>
<td>2327</td>
<td>385</td>
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<tr>
<td>AVERAGE ANSWER TIME (Seconds)</td>
<td>8</td>
<td>8</td>
<td>8</td>
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#### Online Bill Pay Customers

<table>
<thead>
<tr>
<th>Current Customers Enrolled</th>
<th>FY15 YTD</th>
<th>June 2015</th>
<th>YTD Weekly Average</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>*does not include all of June 2015</td>
<td></td>
</tr>
<tr>
<td>9754</td>
<td>1638</td>
<td>124</td>
<td>32</td>
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REPORTS AND INFORMATION ITEMS:

14. DIRECTORS’ REPORTS AND COMMENTS:
In accordance with CA Government Code 53232.3 (d), the following report identifies the meetings for which Mesa Water Directors received expense reimbursement.

### James F. Atkinson

<table>
<thead>
<tr>
<th>Reimbursement Date:</th>
<th>Description, Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/11/15</td>
<td>ACWA Spring Conference, 5/4-5/7/15</td>
</tr>
<tr>
<td>06/08/15</td>
<td>Meeting w/OCWD President Green, 4/20</td>
</tr>
<tr>
<td>06/08/15</td>
<td>WACO Planning Committee Meeting, 4/21</td>
</tr>
<tr>
<td>06/08/15</td>
<td>MWDOC/OCWD Jt. Meeting, 4/22</td>
</tr>
<tr>
<td>06/08/15</td>
<td>Meeting w/Director Vasquez, 4/23</td>
</tr>
<tr>
<td>06/08/15</td>
<td>OCWD Board Meeting, 4/24</td>
</tr>
<tr>
<td>06/08/15</td>
<td>Chamber Meeting, 4/29</td>
</tr>
<tr>
<td>06/08/15</td>
<td>ISDOC Quarterly Meeting, 4/30</td>
</tr>
<tr>
<td>06/08/15</td>
<td>WACO Meeting, 5/1</td>
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### Fred R. Bockmiller, Jr., P.E.

<table>
<thead>
<tr>
<th>Reimbursement Date:</th>
<th>Description, Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/08/15</td>
<td>WACO Meeting, 5/1</td>
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### Shawn Dewane

<table>
<thead>
<tr>
<th>Reimbursement Date:</th>
<th>Description, Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/08/15</td>
<td>Constituent Meeting re: Angels Car Wash, 5/13</td>
</tr>
<tr>
<td>06/08/15</td>
<td>Meeting w/Yorba Linda Water District, 5/18</td>
</tr>
<tr>
<td>06/08/15</td>
<td>Costa Mesa Republican Assembly Meeting, 5/26</td>
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### James Fisler

<table>
<thead>
<tr>
<th>Reimbursement Date:</th>
<th>Description, Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/08/15</td>
<td>ISDOC Quarterly Meeting, 4/30</td>
</tr>
<tr>
<td>06/08/15</td>
<td>WACO Meeting, 5/1</td>
</tr>
<tr>
<td>06/08/15</td>
<td>Special Meeting with LAFCO Chairman McGregor, 4/22</td>
</tr>
<tr>
<td>06/08/15</td>
<td>OC Water Summit, 5/15</td>
</tr>
<tr>
<td>06/08/15</td>
<td>ISDOC Meeting, 5/12</td>
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</tbody>
</table>

### Ethan Temianka

<table>
<thead>
<tr>
<th>Reimbursement Date:</th>
<th>Description, Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/01/15</td>
<td>ACWA Spring Conference, 5/5-5/7/15</td>
</tr>
<tr>
<td>06/08/15</td>
<td>WACO Planning Committee Meeting, 5/19</td>
</tr>
<tr>
<td>06/08/15</td>
<td>Carlsbad Desalination Tour, 5/21</td>
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</tbody>
</table>
There are no support materials for this item.