



Dedicated to
Satisfying our Community's
Water Needs

AGENDA
EXECUTIVE COMMITTEE MEETING
MONDAY, JULY 7, 2014 AT 1:00 P.M.
PANIAN CONFERENCE ROOM

Committee Members: President James R. Fidler, Chair
Vice President Shawn Dewane
Paul E. Shoenberger, P.E., General Manager
Coleen L. Monteleone, Administrative Services Manager
Denise Garcia, Executive Assistant to the General Manager

PUBLIC COMMENTS

Non-Agendized Matters: Members of the public are invited to address the Board on matters which are not on the Agenda. Each speaker is limited to three (3) minutes. The Board will set aside thirty (30) minutes for public comments.

Agendized Matters: Members of the public may comment on Agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to five (5) minutes.

PRESENTATION AND DISCUSSION ITEMS:

Items recommended for approval at this meeting will be agendized for approval at a future Board meeting.

None

ACTION ITEMS:

1. Attendance at Conferences, Seminars, Meetings, and Events
2. California Special Districts Association Board of Directors Election Seat C

REPORTS:

3. Future Agenda Topics and Conference Schedule
4. Report of the General Manager
5. Directors' Reports and Comments

INFORMATION ITEMS:

6. Other (no enclosure)

In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

ADJOURNMENT



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MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: July 7, 2014
SUBJECT: Attendance at Conferences, Seminars, Meetings, and Events

RECOMMENDATION

Recommend the Board of Directors (Board) approve the Fiscal Year 2015 (FY 2015) attendance at Conferences, Seminars, Meetings, and Events.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

For the Committee's review and consideration, the following Proposed List of attendance considerations is based on the Director's attendance throughout the past four years.

Proposed List (In accordance with Ordinance No. 23, adopted February 12, 2013):

1. Mesa Water Outreach Events (for Directors' fees approval; event is at no cost):
 - a. Children's Water Education Festival
 - b. Director meetings with General Manager
 - c. Facility tours
 - d. OC Fair garden presentations
 - e. Various employee recognition events
 - f. Water Issues Study Group meetings

2. Annual Conferences/Seminars:
 - a. ACWA/JPIA conferences, seminars, symposiums, tours, and functions
 - b. AMTA conferences, seminars, tours, and functions
 - c. AWWA conferences, seminars, tours, and functions
 - d. CALAFCO conferences, seminars, and functions
 - e. Green Technology seminars, tours, and functions
 - f. California Water Policy conferences, seminars, and functions
 - g. CA-NV AWWA conferences, seminars, tours, and functions
 - h. Chapman University Economics & Business Forecast and Update
 - i. CRWUA conferences, seminars, tours, and functions



- j. CSDA conferences, seminars, tours, and functions
 - k. Ethics training for local officials
 - l. National Water Quality Monitoring Council conferences, seminars, and functions
 - m. Public Utility Elected Officials conference
 - n. Senior Executive in State/Local Government program
 - o. Sexual harassment prevention training
 - p. Southwest Membrane Operator Association conference, seminars, and functions
 - q. State Water Resources Control Board meetings, seminars, and functions
 - r. Urban Water Institute conferences, seminars, tours, and functions
3. Other Agencies/Organizations Meetings and Events:
- a. California Municipal Treasurers Association meetings and functions
 - b. Costa Mesa Chamber meetings and functions
 - c. Local Federal Senator/Assembly Member and Elected Official meetings and functions
 - d. Local Homeowners Association meetings
 - e. Local OC Supervisors, State Senator/Assembly Member and Elected Officials
 - f. MWD events, tours, forums, and functions
 - g. MWDOC events, tours, forums, and functions
 - h. OCWD events, tours, forums, and functions
 - i. Orange County Forum meetings and functions
 - j. Orange County Water Association meetings and functions
 - k. Presentation of resolutions and proclamations to various officials and/or agencies
 - l. City Council meetings and functions
 - m. Neighborhood Community Associations meetings and functions
 - n. Taxpayers Groups (Costa Mesa Taxpayers Association) meetings and functions
 - o. Activist Groups (Newport-Mesa Tea Party) meetings and functions
 - p. Newport-Mesa Unified School District meetings and functions
 - q. Regional Water Resources Control Board meetings and functions
 - r. Residents For Responsible Desalination meetings and functions
 - s. 19th Street Bridge Community Group meetings and functions
 - t. Residents for Responsible Government meetings and functions

FINANCIAL IMPACT

The costs associated with the Directors' attendance at the events listed above are budgeted in the FY 2015 budget.

ATTACHMENTS

None.



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MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: July 7, 2014
SUBJECT: California Special Districts Association Board of Directors
Election Seat C

RECOMMENDATION

Recommend the Board of Directors (Board) support the nomination of Director Arlene Schafer of the Costa Mesa Sanitary District for the California Special Districts Association Board, Region 6, Seat C and designate President Fisler to be the authorized voting delegate.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Each of California Special Districts Association's (CSDA) six regional divisions has three seats on the Board. This year Seat C is open for election. Director Elaine Sullivan from the Leucadia Wastewater District is the incumbent on Seat C.

CSDA is conducting its Board election with a mail-in ballot. The candidates for Region 6 are as follows:

- Elaine Sullivan, Leucadia Wastewater District
- Arlene Schafer, Costa Mesa Sanitary District
- Judy Corl-Lorono, Bighorn-Desert View Water Agency
- Sheryl Landrum, Resource Conservation District of Greater San Diego
- Dan Kirby, San Gabriel Valley Mosquito & Vector Control District

Ballots must be received by CSDA by 5:00 p.m. on Friday, August 1, 2014.

FINANCIAL IMPACT

There is no financial impact for this discussion. The annual membership dues to CSDA are projected at \$5,300.



ATTACHMENTS

- Attachment A: CSDA Election Notice
- Attachment B: Region 6 Ballot
- Attachment C: Candidate Statements



**California Special
Districts Association**
Districts Stronger Together

RECEIVED
JUN 17 2014
DISTRICT MANAGEMENT

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

2014 BOARD ELECTIONS

MAIL BALLOT INFORMATION

Dear Member:

A mail ballot has been enclosed for your district's use in voting to elect a representative to the CSDA Board of Directors in your Region for Seat C. Each of CSDA's six (6) regional divisions has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in your geographic region. Each Regular Member (district) in good standing shall be entitled to vote for one (1) director to represent its region.

We have enclosed the candidate information for each candidate who submitted one. Please vote for **only one** candidate to represent your region in Seat C and be sure to sign, date and fill in your member district information (*in some regions, there may only be one candidate*). If any part of the ballot is not complete, the ballot will not be valid and will not be counted.

Please utilize the enclosed return envelope to return the completed ballot. Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, CA 95814 by **5:00pm on Friday, August 1, 2014**.

If you do not use the enclosed envelope, please mail in your ballot to:

California Special Districts Association
Attn: 2014 Board Elections
1112 I Street, Suite 200
Sacramento, CA 95814

Please contact Charlotte Lowe toll-free at 877.924.CSDA or charlottel@csga.net with any questions.

CSDA BOARD OF DIRECTORS 2014 ELECTION



**SOUTHERN
NETWORK**
REGION 6

SEAT C
term ends 2018

Please vote for only one.

- Elaine Sullivan***
Leucadia Wastewater District
- Arlene Schafer**
Costa Mesa Sanitary District
- Judy Corl-Lorono**
Bighorn-Desert View Water Agency
- Sheryl Landrum**
Resource Conservation District of Greater San Diego
- Dan Kirby**
San Gabriel Valley Mosquito & Vector Control District

All fields must be completed for ballot to be counted.

**incumbent running for re-election*

SIGNATURE:	DATE:
MEMBER DISTRICT:	

Must be received by **5pm, August 1, 2014**. CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814



CSDA Region 6 Candidate Statement

Elaine Sullivan

**Leucadia Wastewater District (LWD) Board Member
Carlsbad, CA 92009**

I am seeking CSDA member's votes to re-elect me to represent Region 6 because I have a passion for special districts and I believe that I can use that passion to continue serving CSDA members. I have been on the CSDA Board of Directors since 2013 and serve on their Membership and Education Committees.

I believe that I bring a unique and proven set of skills from my 26 years of experience as past President, and a member of various committees with the LWD Board of Directors and the Encina Wastewater Authority's (EWA) Board. I have held these positions, with over 98% attendance.

During my tenure, both agencies have been recognized for numerous recognitions and awards, such as:

- LWD is a Special District Leadership Foundation (SDLF) District of Distinction (since 2008),
- LWD received SDLF District Transparency Certificate of Excellence,
- LWD received California Water Environment Association's (CWEA) 2012 Small Collection System of the Year Award,
- LWD received the California Society of Municipal Finance Officers 2013 Outstanding Financial Reporting Award (since 2010),
- EWA Outstanding Compliance with EPA regulations,
- EWA received CWEA's 2013 Treatment Plant of the Year Award.

LWD is currently debt-free and maintains one of the lowest rates in San Diego County.

Other public service experience includes:

- Serving 12 years as a member of the California Water Reuse Finance Authority Board,
- Serving 16 years with CSDA San Diego Chapter's Scholarship Committee and;
- Serving the Carlsbad Chamber of Commerce Ambassador Committee,

I have enjoyed committing my time and energy to CSDA's various continuing goals and engaging in new projects being launched. I would appreciate the opportunity to continue to contribute and serve the Special District Region 6; therefore, I ask for your ongoing support and vote.

ELECT ARLENE SCHAFER

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

REGION 6, SEAT C

Arlene Schafer—Director Costa Mesa Sanitary District



PREVIOUS CSDA EXPERIENCE

- ◆ Board President (2009)
 - ◆ Board Vice President
 - ◆ Board Secretary
 - ◆ Finance Corporation
 - ◆ Task Force Committee
 - ◆ Legislation Committee
 - ◆ Fiscal Committee
 - ◆ Membership Committee
 - ◆ Recruitment & Planning Committee
-

I would be honored to serve as your representative on the California Special Districts Association (CSDA) Board of Directors Region 6, Seat C. I believe my 24 years of experience as a local government leader that includes 15 years serving on CSDA in a variety of different capacities makes me the best candidate. In recent years, special districts have been scrutinized by the State legislature, grand juries and the press, which is why I believe it's important for CSDA to continue serving as an advocate for special districts by informing the legislature and the public the important and essential services we provide to our communities. Furthermore, I believe it's important for special districts to demonstrate good governance that will help earn the public's trust. If elected, I will work with the Board and staff to ensure cost efficient programs, education and training seminars are still available to you.

Currently, I am serving on the Board of Directors for the Costa Mesa Sanitary District (CMSD) where I have been a Board member for 16 years. CMSD provides solid waste and wastewater collection services to over 116,000 residents residing in the City of Costa Mesa and portions of Newport Beach and the unincorporated Orange County. I am proud to be part of an organization that has been a District of Distinction since 2009, earned the Transparency Certificate of Excellence and most recently, CMSD received Gold Recognition in Special District Governance.

If elected, I will continue to promote CSDA benefits to special districts and I will work collaboratively with CSDA Board of Directors on finding partnership opportunities for different services to help avoid membership dues from increasing. I believe my experience, knowledge and commitment to special districts will enable me to represent you well. Please vote for Arlene Schafer by **August 1, 2014**.

April 17, 2014

Candidate Statement

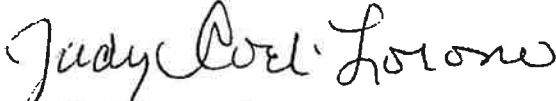
When I was first elected in 2007, I realized I knew nothing about being an elected official.

California Special Districts offered the Governance Academy. I graduated your classes and feel the opportunity allowed me to be a better citizen as well as a better Director for my water agency and my community. I have since taken your numerous online classes to keep up to date.

It would be my Honor to be the Candidate for our region and be able to contribute to the CSDA and therefore my constituents.

Thank you for this opportunity.

Sincerely,


Judy Corl-Lorono

President of Board of Directors

Bighorn Desert View Water Agency



Resource Conservation District of Greater San Diego County
11769 Waterhill Rd., Lakeside, CA 92040
Phone: (619) 562-0096 ✪ Fax: (619) 562-4799
Website: www.rcdsandiego.org

ELECT SHERYL LANDRUM
CALIFORNIA SPECIAL DISTRICTS ASSOCIATION
REGION 6, SEAT C



Sheryl Landrum
District Manager

CSDA member since 2009
CARCD member since 2009
RCD Employee since 2009
Small business owner 2004-2009
Controller/Accountant/Office Manager 1986-2012

My name is Sheryl Landrum and I am the District Manager of the Resource Conservation District of Greater San Diego and an Executive Director of the Fire Safe Council of San Diego County. It would be a privilege to serve as your representative on the CSDA Board of Directors for Region 6 and I promise to work hard to fulfill the CSDA's vision and goals.

As the District Manager of the RCD, our programs provide San Diego communities with educational and technical assistance in conservation/resource management. The RCD also manages the programs and funds of the Fire Safe Council of SD County which strives to keep San Diego fire safe.

For the past eighteen months, I have been working with the California Association of Resource Conservation Districts to develop a strong vision, standards of excellence, and messaging for RCDs to deliver to our communities and our legislators. I would like to aid the CSDA in its quest for respected acknowledgment as well.

This May I gave testimony before the Assembly and Senate Budget Committees for the release of 10 million dollars in State Responsibility Area fees. I also met with numerous other legislators to promote funding for Special District work as well. I am honored to advocate for Special Districts and to ask for funding for our much needed programs and services.

I am hard working and dedicated to excellence. My RCD's management of USFS grant funds is held as the standard of excellence by the USFS grant clearing house and my work with the SD County Fire Authority led them to ask for a long term MOU between our two agencies. I will bring the same level of excellence to the Board of the CSDA and respectively ask for your vote.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Sheryl Landrum".

Sheryl Landrum, District Manager and Executive Director

Dan Kirby

President, San Gabriel Valley Mosquito and Vector Control District

Dan Kirby is a life-long Southern Californian and was appointed to the Monrovia City Council in March of 2003. After serving for two years, he was elected outright by a margin of three to one in 2005. He was appointed to the San Gabriel Valley Mosquito and Vector Control District (SGVMVCD) in 2004 and now serves as its Board President. During his time in public office, Dan has built solid relationships with lawmakers locally and in Sacramento.



In addition to serving as President of the board, Dan serves as the Chair of the Personnel and Legislative Committees at the District. He participates regularly at the MVCAC Legislative days in Sacramento and represents SGVMVCD at state conferences.

Dan often refers to himself a life-long learner and demonstrates that with his passion is youth and education. He has worked with children at Kare Youth League in Southern California for over 35 years and has taught in the classroom at Rio Hondo Preparatory School in Arcadia since 1985.

As a youth counselor, Dan has travelled with students on educational tours, visiting no less than 48 states, six Canadian Provinces, and Baja California, Mexico.

Dan also has business experience. In 1985 Dan opened a graphic design, commercial printing and sign company, which he still manages today.

Members of the Independent Special Districts of Orange County (ISDOC)

Hello. My name is Dan Kirby. I am currently the President of the Board of Trustees for the San Gabriel Valley Mosquito and Vector Control District, and privileged to be nominated as a candidate for the CSDA's Board of Directors for 2015.

I represent a combination of newness and experience. If I am fortunate enough to be elected, this will be my first experience with the CSDA. However I am no stranger to local government. I served as a Councilmember for the City of Monrovia for six years beginning in 2003, and have been active with the Southern California Association of Governments (SCAG) and San Gabriel Valley Council of Governments, and a Governing Board Member and Executive Board Alternate at Foothill Transit.

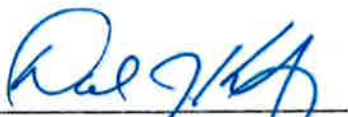
I was appointed by the City of Monrovia in 2006 and currently serve as its Trustee on the Board of the San Gabriel Valley Mosquito and Vector Control District. During this time I have enjoyed representing our District at the Mosquito and Vector Control Association of California's Legislative Day in Sacramento and Annual meeting. The District's Trustees and staff endure our share of jokes about what we do, but the residents of California would definitely know if vector control districts did not exist.

I was born and raised in California. I've visited 47 other states but can think of nowhere else on Earth I'd rather live than California. For as long as I can recall my family has considered community service our duty. I can truthfully say that I am passionate about my attempts to give back at least some of what I've been fortunate enough to receive. I consider this nomination as an opportunity to serve others.

I have a passion for youth and our future. I have been a coach and a counselor for years at Kare Youth League, and a teacher at Rio Hondo Preparatory School. The responsibility of a teacher is such that my character and behavior must serve as a good example for my students and children to follow. I take that responsibility very seriously.

A fresh perspective, a passion for service, and integrity. These are some of the qualities I will bring to the CSDA's Board of Directors if I am elected.

Thank you very much for your time and attention.



Dan Kirby, Candidate for CSDA Board, Region 6



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MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: July 7, 2014
SUBJECT: Future Agenda Topics and Conference Schedule

RECOMMENDATION

Review future agenda topics and conference schedule.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
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- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Staff will provide an updated future agenda topics and conference schedule at the Executive Committee meeting.

FINANCIAL IMPACT

There is no financial impact.

ATTACHMENTS

None.

REPORTS AND INFORMATION ITEMS:

4. REPORT OF THE GENERAL MANAGER:

REPORTS AND INFORMATION ITEMS:

5. DIRECTORS' REPORTS AND COMMENTS:

There are no support materials for this item.