



*Dedicated to  
Satisfying our Community's  
Water Needs*

**AGENDA  
MESA WATER DISTRICT  
EXECUTIVE COMMITTEE MEETING  
TUESDAY, JULY 5, 2016 AT 12:00 PM  
PANIAN CONFERENCE ROOM**

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Committee Members: President Shawn Dewane, President  
Ethan Temianka, Vice President  
Paul E. Shoenberger, P.E., General Manager  
Coleen L. Monteleone, Assistant General Manager  
Denise Garcia, Executive Assistant to the General Manager

**PUBLIC COMMENTS**

**Non-Agendized Matters:** Members of the public are invited to address the Board on matters which are not on the Agenda. Each speaker is limited to three (3) minutes. The Board will set aside thirty (30) minutes for public comments.

**Agendized Matters:** Members of the public may comment on Agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to five (5) minutes.

**PRESENTATION AND DISCUSSION ITEMS:**

*Items recommended for approval at this meeting may be agendized for approval at a future Board meeting.*

1. Special Districts Shared Efficiencies Project Update

**ACTION ITEMS:**

2. Special Legal Services
3. California Special Districts Association 2016 Board Elections
4. CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:  
Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(c),  
(1 or more potential cases).

5. Board of Directors Protocols (no enclosure)

**REPORTS:**

6. Future Agenda Topics and Conference Schedule
7. Report of the General Manager
8. Directors' Reports and Comments



## INFORMATION ITEMS:

### 9. Other (no enclosure)

*8/In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.*

*Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at [www.MesaWater.org](http://www.MesaWater.org). If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.*

## ADJOURNMENT



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## MEMORANDUM

TO: Executive Committee  
FROM: Paul E. Shoenberger, P.E., General Manager  
DATE: July 5, 2016  
SUBJECT: Special Districts Shared Efficiencies Project Update

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### RECOMMENDATION

This item is provided for discussion only.

### STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

### PRIOR BOARD ACTION/DISCUSSION

None.

### DISCUSSION

The General Manager will update the Executive Committee on the Special Districts Shared Efficiencies Project.

### FINANCIAL IMPACT

None.

### ATTACHMENTS

None.



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## MEMORANDUM

TO: Executive Committee  
FROM: Paul E. Shoenberger, P.E., General Manager  
DATE: July 5, 2016  
SUBJECT: Special Legal Services

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### RECOMMENDATION

Recommend the Board of Directors approve a contract change order to Foley & Mansfield for special legal services for an amount not to exceed \$100,000.

### STRATEGIC PLAN

Goal #4: Increase public awareness about Mesa Water® and about water.  
Goal #7: Actively participate in regional water issues.

### PRIOR BOARD ACTION/DISCUSSION

At the November 14, 2013 Board meeting, the Board authorized the General Manager to employ legal counsel to write an amicus brief in favor of the position held by the Capistrano Taxpayers Association.

At the December 11, 2014 Board meeting, the Board approved a contract with Foley & Mansfield for special legal services for an amount not to exceed \$50,000. This contract amount comprised the expenditures authorized in November 2013.

At the April 9, 2015 Board meeting, the Board approved an adjustment to the special legal services contract with Foley & Mansfield in the amount of \$5,100. Funds in the amount of \$5,100 were required to disburse the final Foley & Mansfield invoice for a contract total of \$55,100.

At the June 11, 2015 Board meeting, the Board approved a contract change order to Foley & Mansfield for special legal services for an amount not to exceed \$50,000.

### DISCUSSION

Foley & Mansfield has provided special legal services to Mesa Water® in connection with the Capistrano Taxpayers Association case and other inquiries related to Article XIII D of the California Constitution (Proposition 218).

Staff recommends that the Board consider authorizing a change order to Foley & Mansfield for special legal services for an amount not to exceed \$100,000.



FINANCIAL IMPACT

In Fiscal Year 2017, \$100,000 is budgeted in the Office of the General Manager's Support Services budget account.

	<u>Project Estimate Amounts</u>	<u>Project Cost Amounts</u>
Initial Services Estimate (FY 2013)	\$ 15,000	
Original Contracts		\$ 15,000
Change orders #1-3		90,100
Requested funding (Change Order #4)		<u>100,000</u>
Revised Contracts		<u>\$ 205,100</u>
Actual spent to date		\$ 98,000
Revised Project Estimate	\$ 205,100	

ATTACHMENTS

None.



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## MEMORANDUM

TO: Executive Committee  
FROM: Paul E. Shoenberger, P.E., General Manager  
DATE: July 5, 2016  
SUBJECT: California Special Districts Association 2016 Board Elections

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### RECOMMENDATION

Recommend that the Board of Directors approve support of a candidate for the California Special Districts Association Board of Directors Southern Network Seat B, authorize President Shawn Dewane to be the District's voting delegate, and direct staff to cast the mail-in ballot.

### STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

### PRIOR BOARD ACTION/DISCUSSION

None.

### DISCUSSION

Each of California Special Districts Association's (CSDA) six networks has three seats on the Board. This year Seat B in the Southern Network is open for election. Director Bill Nelson from the Orange County Cemetery District is the incumbent.

CSDA is conducting its Board election via a mail-in ballot. The candidates for Seat B in the Southern Network are as follows:

- Bill Nelson, Orange County Cemetery District
- John DeMonaco, Chino Valley Independent Fire District
- Ronald Coats, East Valley Water District

On June 28, 2016, Mesa Water District received correspondence from Candidate John DeMonaco seeking support for his election to Seat B of the Southern Network (Attachment B).

Ballots must be received by CSDA by 5:00 p.m. on Friday, August 5, 2016.

### FINANCIAL IMPACT

In Fiscal Year 2017, \$6,000 is budgeted for the CSDA membership in the Office of the General Manager's Dues & Subscriptions budget account.



## ATTACHMENTS

Attachment A: CSDA Election Correspondence and Ballot  
Attachment B: John DeMonaco Letter Requesting Support



**California Special  
Districts Association**  
*Districts Stronger Together*

RECEIVED

JUN 07 2016

DISTRICT MANAGEMENT

## CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

### 2016 BOARD ELECTIONS

#### MAIL BALLOT INFORMATION

Dear Member:

A mail ballot has been enclosed for your district's use in voting to elect a representative to the CSDA Board of Directors in your Network for Seat B.

Each of CSDA's six (6) networks has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in your network. Each Regular Member (district) in good standing shall be entitled to vote for one (1) director to represent its network.

We have enclosed the candidate information for each candidate who submitted one. Please vote for **only one** candidate to represent your network in Seat B and be sure to sign, date and fill in your member district information. If any part of the ballot is not complete, the ballot will not be valid and will not be counted.

Please utilize the enclosed return envelope to return the completed ballot. Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, CA 95814 by **5:00pm on Friday, August 5, 2016**.

If you do not use the enclosed envelope, please mail in your ballot to:

**California Special Districts Association**

**Attn: 2016 Board Elections**

**1112 I Street, Suite 200**

**Sacramento, CA 95814**

Please contact Charlotte Lowe toll-free at 877.924.CSDA or [charlottel@csga.net](mailto:charlottel@csga.net) with any questions.

# Re-Elect CSDA President Bill Nelson To CSDA Board of Directors



## PROVEN EXPERIENCE LEADING SPECIAL DISTRICTS

I am committed to building on CSDA's present foundation of educational programs and legislative advocacy. My enthusiasm, commitment and comprehensive knowledge of special districts bring years of experience to the CSDA Board. It would be an honor to continue serving special districts in the Southern Network.

- ✓ **EXPERIENCED LEADER**
- ✓ **COMMITTED TO SPECIAL DISTRICTS**
- ✓ **FISCALLY RESPONSIBLE**
- ✓ **DEDICATED**

### CSDA EXPERIENCE

- ❖ CSDA President 2016
- ❖ Served on the Board for five years
- ❖ Chair of Fiscal Committee 2014
- ❖ Membership Committee 2013-16

### DISTRICT EXPERIENCE

- ❖ Appointed to Board of Trustees Orange County Cemetery District in 2003
- ❖ Chair of the Board 2006, 2010 & 2014. Currently Vice Chair
- ❖ Chair of Finance Committee 2004 to present

### OTHER LEADERSHIP EXPERIENCE

- ❖ Board of Directors - California Association of Public Cemeteries 2008 to 2016
- ❖ Board of Directors - Institute for Local Government - 2016 to present
- ❖ Board of Directors - California Association of Realtors - 2004-2012
- ❖ Board of Trustees Orange County Mosquito & Vector Control - 2016 to present

### ❖ COMMUNITY INVOLVEMENT-

- ❖ Orange County Grand Jury 2002-2003
- ❖ Board of Directors - Orange County Grand Jurors Association 2005 to 2011
- ❖ City of Villa Park Investment Advisory Committee- 2008 to 2014 - Chair last two years
- ❖ Villa Park Community Services Foundation - Treasurer - 2010 to 2014
- ❖ Villa Park City Council Member - 2014 to present

### BUSINESS EXPERIENCE

- ❖ Financial Executive for 25 years with Atlantic Richfield Company (ARCO) & Southern Calif. Gas Co.

### EDUCATION

- ❖ MBA Finance University of Southern California
- ❖ BA Economics California State University Dominguez Hills



California Special  
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## 2016 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Bill Nelson

District/Company: Orange County Cemetery District

Title: Trustee & Vice Chair of the Board

Elected/Appointed/Staff: Appointed

Length of Service with District: 13 Years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

CSDA 2016 President. Chair of Fiscal Committee - 2014, Served on the Board for five years, Served on all of CSDA Committees, attended at least 10 CSDA Legislative Days and Annual Conferences, Received Special District Leadership Foundation Recognition in Special District Governance.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Board of Directors - California Association of Public Cemeteries 2008 to 2016

Board of Directors - Institute For Local Government - 2016 to present

Board of Directors - California Association of Realtors - 2004 to 2012

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

City Council Member - City of Villa Park - 2014 to present

Trustee - Orange County Mosquito and Vector Control District - 2016 to present

4. List civic organization involvement:

Orange County Grand Jury 2002-2003

Board of Directors - Orange County Grand Jurors Association 2005-2011

City of Villa Park Investment Advisory Committee - 2008 to 2014 - Chair last two years

Villa Park Community Services Foundation - Treasurer - 2010 to 2014

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after June 2, 2016 will not be included with the ballot.**

I am seeking election to a seat on the Board of Directors of the California Special Districts Association.

I have served on the Board of Directors of the Chino Valley Independent Fire District for ten years, elected in 2006. I am very proud to state that the Fire District is the **first** fire district to receive the District of Distinction Accreditation from the Special Districts Leadership Foundation (SDLF). We have been a District of Distinction since 2008. We also hold a District of Transparency Certificate of Excellence. I have completed the SDLF Recognition of Special District Governance.

I serve on the CSDA Legislative and the Fiscal Committees. I have previously served on the CSDA Education and Membership committees.

I am a retired Fire Chief with 33 years of Fire Service experience. I have been involved in city, county, JPAs and special districts in various capacities. I am currently on the Board of Directors of the Fire Districts Association of California and also serve on the Conference Committee. I am a Past President of the Chino Rotary Club and the current Chairman of the Chino Rotary Foundation.

I understand, and I am committed to legislative advocacy for special districts. Special Districts provide one of the most effective, efficient, and accountable forms of local service. It is vital that we continue to work together to influence and monitor policy decisions affecting California special districts.

My commitment and extensive experience, education in public service and as a special district board member & policy-maker, provides me with the ability to effectively serve as a CSDA Board Member representing all California Special Districts. I look forward to your support!

If you would like to speak with me, I can be reached at (909) 816-8396 or at [jdemonaco@chofire.org](mailto:jdemonaco@chofire.org)

John DeMonaco



**California Special  
Districts Association**  
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## 2016 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: John DeMonaco

District/Company: Chino Valley Independent Fire District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 10 Years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I am on the Legislative and Fiscal Committees.

I have also served on the Education and Membership Committees.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

I am on the Board of Directors for the Fire Districts Association of California.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

N/A

4. List civic organization involvement:

I am a member and past president of the Rotary Club of Chino.

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after June 2, 2016 will not be included with the ballot.**

## MY FELLOW CSDA MEMBER:

As Chairman of East Valley Water District I take great pride in the opportunity to serve my community. Prior to joining the Governing Board, I was an active public participant, and felt honored when elected in 2014. I firmly believe in the importance of transparent government and public service. With these foundational principles, I look forward to representing this region in a professional manner, as the Southern Network, Seat B, Board of Directors representative for CSDA.

I have had the opportunity to work with a number of organizations through CSDA and believe that we all benefit from interacting and sharing experiences. I am a proud lifetime member of the CSDA Leadership Foundation and have participated in a number of trainings opportunities.

At East Valley Water District, we have made a commitment to good governance and accountability. This is clearly demonstrated through the numerous awards we have received from the Government Finance Officers Association, CAPIO, CalPERS, and even CSDA. But I am proud to be a part of EVWD for more than the awards, they are an organization that delivers. As a performance based agency, we continue to achieve the impossible. Whether it is constructing a headquarters facility ahead of an already tight schedule, implementing budget based rates to provide customers with rate stability during the drought emergency, or developing a succession plan to prepare for the change in our workforce; we set our sights high to enhance the quality of life of this community.

As a CSDA Director, I will bring that passion for good governance and public service. Thank you for your consideration and for allowing me the opportunity to share my experience and perspective. I look forward to serving as a representative on the CSDA Board of Directors.

Sincerely,



Ronald Coats  
EVWD Chairman



**California Special  
Districts Association**  
*Districts Stranger Together*

## **2016 CSDA BOARD CANDIDATE INFORMATION SHEET**

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Ronald L. Coats

District/Company: East Valley Water District

Title: Chairman of the Board

Elected/Appointed/Staff: Elected

Length of Service with District: 2 Years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I am proud to be a lifetime member of the CSDA Leadership Foundation. Additionally, I have completed numerous CSDA webinars, including the CIDAC series on local agency finances and investments. Additionally, I have attended annual CSDA conferences.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

I am currently affiliated with ACWA, WaterReuse, and AWWA. I have attended every ACWA conference since my election.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

I am a member of the Association of San Bernardino County Special District's, serve on both the Citizen's Oversight Committee for the San Bernardino Community College District (3 years) and the Citizens Oversight Committee for the San Bernardino Unified School District (7 years).

4. List civic organization involvement:

Arrowhead United Way Planning and Allocations and Community Cabinet (15 years), as a member and ambassador of the San Bernardino Chamber of Commerce (17 years), Toastmasters International (10 years), American Legion (34 years), and California Sheriff's Association (27 years).

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after June 2, 2016 will not be included with the ballot.**

# CSDA BOARD OF DIRECTORS 2016 ELECTION



**SOUTHERN  
NETWORK**

**SEAT B**  
term ends 2019

*Please vote for only one.*

**Bill Nelson\***  
*Orange County Cemetery District*

**John DeMonaco**  
*Chino Valley Independent Fire District*

**Ronald Coats**  
*East Valley Water District*

*All fields must be completed for ballot to be counted.*

*\* incumbent running for re-election*

SIGNATURE:	DATE:
MEMBER DISTRICT:	

Must be received by **5pm, August 5, 2016**. CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814

**JOHN DeMONACO**  
**CANDIDATE**  
**CSDA BOARD OF DIRECTORS**

RECEIVED

JUN 28 2016

DISTRICT MANAGEMENT

My name is John DeMonaco and I am asking for your district's vote so that I may represent you on the CSDA Board of Directors. The ballots will go out to the districts the first week of June and need to be in the CSDA office by the first week of August.

I have served on the Board of Directors of the Chino Valley Independent Fire District for ten years. As a new board member, I recognized the importance of the educational programs offered by CSDA and the Special Districts Leadership Foundation (SDLF) which CSDA Staff manages. I was one of the first board members to complete and receive the Special District Leadership Foundation Recognition of Special District Governance which is a requirement to serve on the Board. I urged my fellow board members to attend the training sessions. I am very proud that in 2008, the Chino Valley Fire District was the **first** fire district in the state to receive the District of Distinction Accreditation from SDLF. My district also has the District of Transparency Certificate of Excellence.

I presently serve on the CSDA Legislative Committee and the on the Fiscal Committee. I have previously served on the CSDA Education Committee and Membership Committee. Serving on these main CSDA committees over these last eight years has given me the insight and understanding into the "workings" of the association. I understand CSDA'S budget and finances, the educational programs, and what CSDA needs to offer its member districts. With this experience, I will be an effective board member from the start.

Serving on the Legislative Committee, I understand, and I am committed to legislative advocacy for special districts. I recognize the importance of working together to represent the common interest of all California Special Districts and the residents we serve. Special Districts provide one of the most effective, efficient, and accountable forms of local service. The California Special District Association monitors ALL legislation so that special districts can continue to deliver core services and can continue to be efficient. It is vital that the CSDA Legislative Staff with the direction of the Board of Directors continues to work to influence and monitor policy decisions affecting California special districts.

My commitment and extensive experience, education in public service and a fire district board member and policy-maker, provides me with the ability to effectively serve as a CSDA Board Member representing all California Special Districts.

I am a retired Fire Chief with 33 years of Fire Service experience. I have been involved in city, county, JPAs and special districts in various capacities. My commitment to public service and local government is demonstrated by my extensive experience in the public sector.

I am a Past President of the Chino Rotary Club and the current Chairman of the Chino Rotary Foundation. I am an At Large Director on the Fire Districts Association of California and serve on their Conference Committee.

Your district's **VOTE** will be greatly appreciated!

I can be reached at (909) 816-8396 or by email at [jdemonaco@chofire.org](mailto:jdemonaco@chofire.org)

Thanks for your vote!

John

**ACTION ITEMS:**

4. CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(c),  
(1 or more potential cases).

There are no support materials for this item.



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## MEMORANDUM

TO: Executive Committee  
FROM: Paul E. Shoenberger, P.E., General Manager  
DATE: July 5, 2016  
SUBJECT: Future Agenda Topics and Conference Schedule

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### RECOMMENDATION

Review future agenda topics and conference schedule.

### STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

### PRIOR BOARD ACTION/DISCUSSION

None.

### DISCUSSION

Staff will provide an updated future agenda topics and conference schedule at the Executive Committee meeting.

### FINANCIAL IMPACT

None.

### ATTACHMENTS

None.

**REPORTS AND INFORMATION ITEMS:**

7. REPORT OF THE GENERAL MANAGER:

**REPORTS AND INFORMATION ITEMS:**

8. DIRECTORS' REPORTS AND COMMENTS:

There are no support materials for this item.