CALL TO ORDER

PLEDGE OF ALLEGIANCE

SPECIAL DISTRICT LEADERSHIP FOUNDATION PRESENTATION OF MESA WATER DISTRICT’S REACCREDITATION AS A DISTRICT OF DISTINCTION

RECOGNITION OF OC REGISTER’S “OC’S 100 MOST INFLUENTIAL PEOPLE”

PUBLIC COMMENTS

Non-Agendized Matters: Members of the public are invited to address the Board on matters which are not on the Agenda. Each speaker is limited to three (3) minutes. The Board will set aside thirty (30) minutes for public comments.

Agendized Matters: Members of the public may comment on Agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to five (5) minutes.

ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA
At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed as an Action Item, may be deliberated and may be subject to action by the Board.

CONSENT CALENDAR ITEMS:
Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

1. Approve minutes of regular Board meeting of December 10, 2015.
2. Approve minutes of special Board meeting of December 15, 2015.
3. Approve minutes of special Board meeting of December 21, 2015.
4. Approve attendance considerations (additions, changes, deletions).
5. Board Schedule:
   • Conferences, Seminars, and Meetings
   • Board Calendar
   • Upcoming Community Outreach Events
6. Approve an update to the District’s Employee Rules and Regulations to reflect the CalPERS Special Compensation.
7. Ratify the 2016 Board Committee & Other Agency Liaison Assignments.
PRESENTATION AND DISCUSSION ITEMS:

8. BOARD WORKSHOP PLANNING:

   Recommendation: Discuss agenda topics for the Board of Directors workshop scheduled for March 18 – 19, 2016.

ACTION ITEMS:

9. MONEY PURCHASE RETIREMENT PLAN:

   Recommendation: Adopt Resolution No. 1469 – Amending the Money Purchase Retirement Plan documents to ensure plan is updated in accordance with current IRS regulations.

REPORTS:

10. REPORT OF THE GENERAL MANAGER
    • December Key Indicators Report
    • Other (no enclosure)

11. DIRECTORS’ REPORTS AND COMMENTS

INFORMATION ITEMS:

12. DIRECTORS’ REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)

13. OTHER (NO ENCLOSURE)

In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water’s website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

ADJOURN TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR THURSDAY, FEBRUARY 11, 2016 AT 6:00 P.M.
MINUTES OF THE BOARD OF DIRECTORS  
MESA WATER DISTRICT  
Thursday, December 10, 2015  
1965 Placentia Avenue, Costa Mesa, CA 92627  
6:00 p.m. Regular Board Meeting

### CALL TO ORDER

The meeting of the Board of Directors was called to order on December 10, 2015 at 6:00 p.m. by President Dewane at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

### PLEDGE OF ALLEGIANCE

Boy Scout Ben Alexander led the Pledge of Allegiance. Director Bockmiller asked for a moment of silence for the San Bernardino shooting victims and read their names into the record:

- Robert Adams
- Isaac Amanios
- Bennetta Bet-Badal
- Harry Bowman
- Sierra Clayborn
- Juan Espinoza
- Aurora Godoy
- Shannon Johnson
- Larry Kaufman
- Damian Meins
- Tin Nguyen
- Nicholas Thalasinos
- Yvette Velasco
- Michael Wetzel

### Directors Present

- Shawn Dewane, President
- Ethan Temianka, Vice President
- Jim Atkinson, Director
- Fred R. Bockmiller, Director
- James R. Fisler, Director

### Directors Absent

None

### Staff Present

- Paul E. Shoenberger, P.E., General Manager
- Coleen L. Monteleone, Assistant General Manager/ District Secretary
- Phil Lauri, Assistant General Manager
- Andrew Hamilton, Chief Financial Officer
- Stacy Taylor, Public & Government Affairs Manager
- Stacie Sheek, Customer Services Manager
- Noelle Collins, Public Affairs Coordinator
- Justin Finch, Resource Efficiency Specialist
- Rob Anslow, Attorney, Bowie, Arneson, Wiles & Giannone

### Others Present

Boy Scout Ben Alexander
PUBLIC COMMENTS

President Dewane asked for public comments on non-agendized items. There were no comments and President Dewane proceeded with the meeting.

ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA

General Manager Shoenberger noted there were no items to be added, withdrawn or reordered on the agenda.

CONSENT CALENDAR ITEMS:

1. Approve minutes of regular Board meeting of November 12, 2015.
2. Approve minutes of special Board meeting of November 16, 2015.
3. Approve minutes of special Board meeting of November 17, 2015.
4. Approve minutes of special Board meeting of November 19, 2015.
5. Approve attendance considerations (additions, changes, deletions).
6. Board Schedule:
   • Conferences, Seminars, and Meetings
   • Board Calendar
   • Upcoming Community Outreach Events
7. Approve staff to conduct a Request for Proposals process for Social Media consulting services.
8. Authorize an agreement with Zuno Studios for website design and maintenance services for an amount not to exceed $100,000.

President Dewane asked for comments. There were no comments.

MOTION

Motion by Director Atkinson, second by Director Fisler, to approve Items 1 – 8 of the Consent Calendar. Motion passed 5-0.

PRESENTATION AND DISCUSSION ITEMS:

None.

ACTION ITEMS:

9. WATER CONSERVATION AND WATER SUPPLY EMERGENCY PROGRAM UPDATE:

   General Manager Shoenberger introduced the topic noting that on January 17, 2014, Governor Brown declared California was in a drought state of emergency. On March 17, 2015, the State Water Resources Control Board (SWRCB) adopted and expanded emergency regulations to safeguard the State’s remaining water supplies. Mesa Water® is required to conserve 20% - predicated on a baseline established as of 2013. In the beginning months of the conservation efforts, Mesa Water® achieved a goal of 25% conservation. However, as of November 30 2015, the cumulative percent saved is approximately 18.8%, based on the District’s weekly production data. At the previous Board meeting, further watering restrictions were implemented by reducing the number of
days to water lawns from two to one per week. This recommended restriction has not produced the savings anticipated.

GM Shoenberger noted that staff is requesting a special Board meeting to consider additional steps that will lead the District to achieve its water reduction goal of 20% conservation.

Resource Efficiency Specialist Justin Finch was introduced. Mr. Finch proceeded with a presentation focusing on Mesa Water’s conservation efforts and further ideas to improve water savings for the District.

It was noted that the actual acre feet reduction for the month of November was 5.5% and 5.9% in December to date.

Mr. Finch then reviewed the emergency conservation ordinance:

- Watering is limited to Saturdays only, before 8 a.m. and after 5 p.m.
- No watering during, or until 48 hours after, a measurable rain event
- No water runoff to sidewalk or street
- Immediately fix leaky or broken sprinklers, valves and pipes

Suggested changes to achieve the District’s 20% goals are as follows and which will be discussed at a special Board meeting:

- Increase Public Awareness
- Supplement Level 2
- Implement Level 3
- Zero Watering Days
- Reduce the number of hardship waivers granted
- Dismiss fewer conservation fees

Mr. Finch and Mr. Shoenberger responded to questions from the Board.

A discussion ensued regarding the classifications of information about water users that the Board can receive. Attorney Anslow reiterated that information about specific users (customer names) is prohibited, but generalized information by type of ratepayer (industrial, government, public school, etc.), meter size, or usage class may be employed to evaluate statistical information.

The Board agreed to add the topic to the Engineering and Operations Committee agenda, for which a meeting is scheduled for Tuesday, December 15, 2015, at 3:30 p.m.

The agenda was re-ordered to address items 11 and 12. There were no objections.

ITEM 11 – REPORT OF THE GENERAL MANAGER

- November Key Indicators Report
- Other (No enclosure)

ITEM 12 – DIRECTORS’ REPORTS AND COMMENTS
10. CLOSED SESSION:

President Dewane announced the Board was going into Closed Session at 7:11 p.m.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:
Pursuant to California Government Code Sections 54956.9 (d) (1) and 54954.5 (c)
Case: Synetcom Digital, Inc. vs. Mesa Water® District, KDC, Inc., etc. et al

CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION:
Pursuant to California Government Code Sections 54956.9 (d) (4) and 54954.5 (c) -
based on existing facts and circumstances, the Board is meeting with General Legal
Counsel to determine whether to initiate litigation.
Number of Cases: 1

The Board returned to Open Session at 7:16 p.m.

Attorney Anslow announced the Board met in Closed Session with the General Manager,
Assistant General Managers, and Legal Counsel.  The first item of the Closed Session
was conducted pursuant to Government Code Sections 54956.9 (d) (1) and 54954.5 (c).
The Board received information and there is no other announcement.

The second item of the Closed Session was conducted pursuant to Government Code
Sections 54956.9 (d) (4) and 54954.5 (c). The Board voted in Closed Session subject to
conditions predetermined by general legal counsel in order to commence litigation on an
indemnity basis against KDC, Inc. The vote was unanimous with all Directors voting.

REPORTS:

11. REPORT OF THE GENERAL MANAGER

Item taken before the Closed Session.

12. DIRECTORS’ REPORTS AND COMMENTS

Item taken before the Closed Session.

INFORMATION ITEMS:

13. DIRECTORS’ REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)

14. OTHER (NO ENCLOSURE)
President Dewane adjourned the meeting at 7:18 p.m. to a Regular Board Meeting scheduled for Thursday, January 14, 2016, at 6:00 p.m.

Approved:

______________________________
Shawn Dewane, President

______________________________
Coleen L. Monteleone, District Secretary

Recording Secretary: Sharon D. Brimer
CALL TO ORDER
The meeting of the Board of Directors was called to order on December 15, 2015 at 3:30 p.m. by President Dewane at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

PLEDGE OF ALLEGIANCE
Director Atkinson led the Pledge of Allegiance.

Directors Present
Shawn Dewane, President
Ethan Temianka, Vice President
Jim Atkinson, Director
Fred R. Bockmiller, Director
James R. Fisler, Director

Directors Absent
None

Staff Present
Paul E. Shoenberger, P.E., General Manager
Coleen L. Monteleone, Assistant General Manager/District Secretary
Phil Lauri, P.E., Assistant General Manager
Stacy Taylor, Public & Government Affairs Manager
Stacie Sheek, Customer Services Manager
Noelle Collins, Public Affairs Coordinator
Justin Finch, Resource Efficiency Specialist
Rob Anslow, Attorney, Bowie, Arneson, Wiles & Giannone

Others Present
Graham Juby, Carollo Engineers, Inc.
John Robinson, Principal, John Robinson Consulting, Inc.
Jim Thurber, Hydrogeologist, Geotechnical Consultants, Inc.

PUBLIC COMMENTS
There were no comments on non-agendized topics.

ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA
General Manager Shoenberger noted there were no items to be added, withdrawn, or reordered on the agenda.
PRESENTATION AND DISCUSSION ITEMS:

1. MESA WATER® PROPERTY LEASE EVALUATION:

   General Manager Shoenberger introduced Assistant General Manager Phil Lauri who provided information on the future potential to lease Mesa Water® property to cellular and telecommunications companies and/or to originate solar agreements as revenue generating opportunities.

   Assistant General Manager Lauri introduced John Robinson, Principal of John Robinson Consulting, Inc., who proceeded with the presentation.

   The following topics were highlighted:
   - Site Evaluation/Potential
   - Cell Phone & Telecommunications Assessment
   - Solar Assessment
   - Property Lease Recommendations

   In summary, of the 18 companies that were queried regarding cellular towers, none were interested in pursuing additional towers in this service area as their coverage is adequate at this time. Additionally, the solar concept is not currently viable due to both the limited space available for the solar array systems and the return on investment being longer than the industry practice five years.

   Mr. Robinson responded to questions from the Board and staff.

   President Dewane asked for comments; there were none.

   MOTION

   Motion by Director Fisler, second by Director Temianka, to adopt the recommended actions: 1) Mesa Water® to discontinue efforts to host 3rd party telecommunications systems; and, 2) Mesa Water® to consider solar array systems at Mesa Water® facilities once cost advantages yield a maximum payback period of five years. Motion passed 5-0.

2. WELL 9 UPDATE:

   General Manager Shoenberger introduced Assistant General Manager Lauri, who introduced Graham Juby of Carollo Engineers, Inc. and Jim Thurber, Hydrogeologist at Geotechnical Consultants, Inc., who were present to discuss Well 9 performance and operational issues.

   Mr. Juby reviewed the following topics:
   - Mario Durante Well No. 9 Update
   - Video Investigation
   - Repair Needs/Estimated Costs
   - Risks/Recommendations to Repairing
MOTION

Motion by Director Bockmiller, second by Vice President Temianka, to authorize amendments to the Well Automation and Rehabilitation Contract to Carollo Engineers, Inc. and authorize execution of the amendments to perform the following additional services: 1) Revise the Well Automation and Rehabilitation bid package for an amount of $15,280 to update the site civil, mechanical and electrical drawings for the new Mario Durante Well No. 9 location; and, 2) Develop a design bid package for an amount of $190,117 for the new Mario Durante Well No. 9 site and abandonment of existing Well 9; and, 3) direct staff to ensure that the new Well No. 9 be uniform in size from top to bottom with not less than 2” of clearance on an 18” casing with no maximum, subject to engineering design. Motion passed 5-0.

Mr. Juby responded to questions.

ACTION ITEMS:

3. WATER CONSERVATION PROGRAM UPDATE:

   1. Adopt Resolution No. 1468 – Supplementing Resolution No. 1466, the Water Conservation and Water Supply Emergency Program Level 2 Water Supply Shortage, with the following restrictions:

      • No Outdoor watering with potable water (excluding single-family residential customers)

General Manager Shoenberger reviewed various options available to achieve the 20% mandated water use reduction. Reports were provided that showed the following:

- Dedicated Irrigation Meters by Meter Size and Location Class
- Top 50 Water Users by Consumption
- Top 50 Water Users by Meter Size
- Water Districts and their Water Use Goal Achievements
- Average Monthly Water Savings for Orange County
- Orange County’s Total Water Savings Compared to CY 2013
- October Water Conservation Report

Resource Efficiency Specialist Justin Finch was introduced and preceded with the Water Conservation Program update. Mr. Finch reviewed the following topics:

- Updated Rules
- Conservation Per Week
- Monthly Conservation
- Projected Conservation Per Week
- Recommended Changes to Achieve the Water Reduction Mandate:
  - Increase Public Awareness
  - Adjust Level 2
  - “0” Watering Days for Commercial, Industrial, Institutional, Multi-Family Dwellings
  - Approve Fewer Hardship Waivers
  - Dismiss Fewer Conservation Fees
A discussion ensued on the feasibility of providing recycled water free of charge to water users through the remaining mandated water use reduction period.

General Manager Shoenberger noted that recycled water users are excluded from the water restrictions. He noted that the mandated reduction in potable urban usage ends February 29, 2016, unless the Governor issues another Executive Order.

President Dewane asked for comments. The Board received one comment from the public.

MOTION

Motion by Director Atkinson, second by President Dewane, to adopt Resolution No. 1468 – Supplementing Resolution No. 1466, the Water Conservation and Water Supply Emergency Program Level 2 Water Supply Shortage (which automatically expires February 29, 2016, unless renewed) and to develop a way to provide recycled water to potable water users upon request, with the following restriction:
- No outdoor watering with potable water (excluding single-family residential customers)

Motion passed 5-0, with the following roll call vote:

AYES: DIRECTORS Atkinson, Fisler, Bockmiller, Temianka, Dewane
NOES: DIRECTORS None
ABSENT: DIRECTORS None
ABSTAIN: DIRECTORS None

2. Discuss and take action(s) on such other water conservation measures as the Board shall determine.

MOTION

Motion by Director Bockmiller, second by President Dewane, to direct staff to contact the largest water users (as listed in Board Packet Handout No. 3B), wherein consumption increased by 5% or more. Motion passed 5-0.

REPORTS:

MOTION

Motion by Director Temianka, second by President Dewane, to receive and file Items 4 - 11. Motion passed 5-0.

4. Developer Project Status Report
5. Mesa Water® and Other Agency Projects Status Report
6. Water Quality Call Report
7. Committee Policy & Resolution Review or Development

8. Operations Department Status Report

9. Municipal Water District of Orange County Activities Update

10. Orange County Water District Activities Update

11. Ocean Desalination Projects

12. Report of the General Manager

13. Directors’ Reports and Comments

INFORMATION ITEMS:
None.

The Board meeting was adjourned at 5:16 p.m.

Approved:

______________________________
Shawn Dewane, President

______________________________
Coleen L. Monteleone, District Secretary

Recording Secretary: Sharon D. Brimer
FINANCE COMMITTEE MEETING

CALL TO ORDER
The meeting of the Board of Directors was called to order on December 21, 2015 at 3:30 p.m. by Chairman Temianka at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

PLEDGE OF ALLEGIANCE
Director Fisler led the Pledge of Allegiance.

Directors Present
Shawn Dewane, President (arrived at 3:50 p.m.)
Ethan Temianka, Vice President, Chairman
Fred R. Bockmiller, Director
James R. Fisler, Director

Directors Absent
Jim Atkinson, Director

Staff Present
Paul E. Shoenberger, P.E., General Manager
Coleen L. Monteleone, Assistant General Manager/District Secretary
Andrew Hamilton, Chief Financial Officer/District Treasurer

Others Present
Andy Sells, CEO, ACWA/JPIA
David deBernardi, Director of Finance, ACWA/JPIA

PUBLIC COMMENTS
There were no comments on non-agendized topics.

PRESENTATION AND DISCUSSION ITEMS:

1. Financial Forecast

Chief Financial Officer Andrew Hamilton provided the presentation.

The following topics were highlighted:

- FY2016 Annual Forecast vs. Budget (Best and Worst Case Scenarios)
  - Revenues & Expenses
  - Developer Deposits & Capital
  - Net Change in Cash

Mr. Hamilton responded to questions from the Board.
2. Finance Department Staffing Plan

General Manager Shoenberger introduced the item and CFO Hamilton provided additional information. Discussion topics included the four open positions in the Finance Department, the BIPI processes as pertain to staffing, and a timeline for recruitment.

ACTION ITEMS:

3. South Coast Plaza Emergency Repair Update

General Manager Shoenberger provided an update on the South Coast Plaza repairs and followed up with an overview of the claims received.

The following actions were discussed:

a. Approve filing an insurance claim with the Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA) for the South Coast Plaza water main break on October 19, 2015 for the damage to other property and business interruption
b. Deny Claim Jumper Restaurant Claim #16-0255 and refer to ACWA/JPIA for handling
c. Deny Westin South Coast Plaza Claim #16-0255 and refer to ACWA/JPIA for handling
d. Deny Darden Season 52 Restaurant Claim #16-0255 and refer to ACWA/JPIA for handling

GM Shoenberger and CFO Hamilton responded to questions from the Board and ACWA/JPIA’s CEO, Andy Sells, answered additional Board questions.

MOTION

Motion by Vice President Temianka, second by President Dewane, to approve the four above actions, a – d, as they pertain to the South Coast Plaza Emergency Repair. Motion passed 4-0, with Director Atkinson absent.

REPORTS:

MOTION

Motion by President Dewane, second by Vice President Temianka, to receive and file Items 4-6. Motion passed 4-0, with Director Atkinson absent.

4. Accounts Paid Listing
5. Monthly Financial Reports
6. Major Staff Reports
7. Report of the General Manager
8. Directors’ Reports and Comments

INFORMATION ITEMS:

None.
The Board meeting was adjourned at 4:32 p.m.

Approved:

______________________________
Shawn Dewane, President

______________________________
Coleen L. Monteleone, District Secretary
MEMORANDUM

TO: Board of Directors
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: January 14, 2016
SUBJECT: Attendance at Conferences, Seminars, Meetings, and Events

RECOMMENDATION

In accordance with Ordinance No. 25, adopted April 9, 2015, authorize attendance at conferences, seminars, meetings, and events.

STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.
Goal #2: Practice perpetual infrastructure renewal and improvement.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #5: Attract and retain skilled employees.
Goal #6: Provide outstanding customer service.
Goal #7: Actively participate in regional water issues.

Proposed List:

None.

PRIOR BOARD ACTION

On July 9, 2015, the Board approved the Fiscal Year 2016 attendance at Conferences, Seminars, Meetings, and Events.

DISCUSSION

During the discussion of this item, if any, the Board may choose to delete any item from the list and/or may choose to add additional conferences, seminars, meetings, or events for approval, subject to available budget or additional appropriation.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.
### 2016 CONFERENCES, SEMINARS, AND MEETINGS:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>January 22, 2016</td>
<td>MWDOC Water Policy Forum</td>
<td>Costa Mesa, CA</td>
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<td>February 10-12, 2016</td>
<td>Urban Water Institute Spring Conference</td>
<td>Palm Springs, CA</td>
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<td>March 9, 2016</td>
<td>ACWA Legislative Symposium</td>
<td>Sacramento, CA</td>
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<td>March 21-24, 2016</td>
<td>Jt. CA-NV AWWA/AMTA Spring Conference</td>
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<td>May 2-6, 2016</td>
<td>ACWA/JPIA Spring Conference</td>
<td>Monterey, CA</td>
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<td>May 17-18, 2016</td>
<td>CSDA Legislative Days</td>
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<td>June 19-22, 2016</td>
<td>AWWA ACE16</td>
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### January 2016

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<th>Sunday</th>
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<td>7:30AM RESCHEDULED to 1/12 ISDOC Executive Committee Meeting (ISDOC Conference Room 101)</td>
<td>8:30AM MWDOC/MWD Workshop (MWDOC/OCWD Boardroom)</td>
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<td>12:00PM Executive Committee Meeting - Dewane, Temianka (Panian Conf Rooms Boardroom)</td>
<td>6:00PM OCWD Board Mtg - Atkinson, Temianka (MWDOC/OCWD Boardroom)</td>
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<td>5:45PM Costa Mesa City Council Mtg.</td>
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<td>7:30AM WACO Meeting (Atkinson, Bockmiller, Dewane, Fisler, Temianka) (MWDOC/OCWD Meeting)</td>
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<td>7:30AM ISDOC Executive Committee Meeting - Fisler (ISDOC Conference Room 101)</td>
<td>8:00AM CANCELLED LAFCO Meeting (CTCA Boardroom, 600 South Main Street Change, CA)</td>
<td>8:00AM OCWD Water Issues Committee Meeting (OCWD Boardroom)</td>
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<td>8:00AM OCWD Water Issues Committee Meeting (OCWD Boardroom)</td>
<td>9:30AM OCWD Producers Meeting (OCWD Boardroom)</td>
<td>8:00AM City Districts Liaison Meeting (Dewane, Temianka) (City Hall of Costa Mesa)</td>
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<td>7:30AM ISDOC Planning Committee - Temianka (MWDOC)</td>
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<td>3:30PM Engineering and Operations Committee Meeting - Bockmiller, Fisler (Boardroom)</td>
<td>6:30PM OCWD Board Mtg - Atkinson, Temianka (OCWD Boardroom)</td>
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<td>3:30PM Finance Committee Meeting - Temianka, Bockmiller (Boardroom)</td>
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<td>9:30AM OCWD/MWD Executive Committee Meeting - Fisler, Atkinson, Temianka (Boardroom)</td>
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**New Year's Day ♦ Holiday**
- 7:30AM RESCHEDULED to 1/12 WACO Meeting (Atkinson, Bockmiller, Dewane, Fisler, Temianka) (MWDOC/OCWD Meeting)

**Pay Period Ends**
- 12:00PM ISDOC Quarterly Luncheon (MWDOC, 14205 Meridian Parkway, Riverside, CA)
- 6:30PM MWDOC Water Policy Dinner - Atkinson, Fisler, Temianka (Westin, Costa Mesa)
## February 2016

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<td><strong>7:30AM - 8:30AM ISDOC Executive Committee Meeting - Fisler (ISDOC Conference Room 101)</strong></td>
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<td><strong>8:30AM - 11:00AM ISDOC Board Meeting (ISDOC/OCWD Boardroom)</strong></td>
<td><strong>3:30PM - 5:00PM Finance Committee Meeting - Temianka, Blockmiller (Boardroom)</strong></td>
<td><strong>3:30PM - 5:00PM ACWA D.C. Conference ✶ Washington, D.C.</strong></td>
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<td><strong>7:30AM - 9:00AM UCOP Meeting (Atkinson, Blockmiller, Devane, Fisler, Temianka) (ISDOC/OCWD Boardroom)</strong></td>
<td><strong>8:30AM - 11:00AM ISDOC Board Meeting (ISDOC/OCWD Boardroom)</strong></td>
<td><strong>3:30PM - 5:00PM UCOP Board Mtg. - Atkinson, Temianka (ISDOC/OCWD Boardroom)</strong></td>
<td><strong>3:30PM - 5:00PM UCOP Committee Meeting - Fisler, Atkinson (Boardroom)</strong></td>
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Water Education Foundation - Lower Colorado River Tour 2016 †Las Vegas, NV.

ACWA 2016 Legislative...
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| **WISG**  
*Water Issues Study Group* | Wednesday  
January 27, 2016  
6:30 p.m.-8:00 p.m. | **Mesa Water®**  
1965 Placentia Avenue,  
Costa Mesa, CA 92627 |
| **5th Grade Assembly**     | Monday  
February 1, 2016  
9:00 a.m.-11:45 a.m. | **Kaiser Elementary School**  
2130 Santa Ana Avenue,  
Costa Mesa, CA 92627 |
| **WISG**  
*Water Issues Study Group* | Wednesday  
February 10, 2016  
6:30 p.m.-8:00 p.m. | **Mesa Water®**  
1965 Placentia Avenue,  
Costa Mesa, CA 92627 |
| **WISG**  
*Water Issues Study Group* | Wednesday  
February 24, 2016  
6:30 p.m.-8:00 p.m. | **Mesa Water®**  
1350 Gisler Avenue,  
Costa Mesa, CA 92626 |
MEMORANDUM

TO: Board of Directors
FROM: Coleen L. Monteleone, Assistant General Manager
DATE: January 14, 2016
SUBJECT: CalPERS Special Compensation

RECOMMENDATION

Approve an update to the District's Employee Rules and Regulations to reflect the CalPERS Special Compensation.

The Executive Committee reviewed this item at its January 5, 2016 meeting and recommends Board approval.

STRATEGIC PLAN

Goal #5: Attract and retain skilled employees.

DISCUSSION

CalPERS adopted a new regulation which requires the Board to approve those items of compensation which will be included in a member’s “compensation earnable” for purposes of determining the member’s retirement allowance.

Mesa Water® has complied with the regulation since entering CalPERS in 2000 and there is no change to processes or employee pay. The request by staff is to have the Board formally approve the addition of Attachment A (CalPERS Reportable Compensation) to the Employee Rules and Regulations to conform with the CalPERS requirements.

Compensation earnings are made up of the employee’s pay rate and special compensation. The California Code of Regulations section 571(b) was amended to provide clarification of the existing requirement that special compensation must be “contained in a written labor policy agreement”, which for Mesa Water® is the Employee Rules and Regulations.

Staff reviewed the exclusive list of special compensation items to ensure conformance with CalPERS statutes and regulations, and developed the attached written policy identifying the items that are applicable to Mesa Water®. Liebert Cassidy Whitmore has reviewed and approved the policy for compliance.

FINANCIAL IMPACT

None.

ATTACHMENTS

Attachment A: CalPERS Reportable Compensation
CalPERS Reportable Compensation

COMPENSATION (G.C. Section 20630)
Compensation is broadly defined as payment to employees for services performed during normal working hours or for time during which the employee is excused from work because of holidays, sick leave, industrial disability, (payments under Labor Code Section 4800, 4850 or Education Code Section 44043, 87042) vacation, compensatory time off or leave of absence.

Compensation
- Regular Hours
- Vacation
- Sick
- Holiday
- Miscellaneous hours (jury duty, bereavement, military)

SPECIAL COMPENSATION Regulations (CCR) Section 571 (a) and (b)
Special compensation shall be limited to that which is received by a member pursuant to a labor policy or agreement to similarly situated members of a group or class of employment and is reported in addition to and separately from pay rate. Special compensation is also delineated specifically and exclusively in the Regulations adopted in the California Code of Regulations (CCR).

Special Compensation

Value of Employer-Paid Member Contributions (EPMC)
Mesa Water District (District) participates in the California Public Employees’ Retirement System.
Classic members, as defined by CalPERS, shall begin paying the Employee contributions to CalPERS with contributions as follows:
- One percent (1%) effective the first full pay period following adoption by Mesa Water’s Board of Directors (District pays 6% and is reported as Special Compensation).
- Three and one-half percent (3.5%) effective the first full pay period following January 1, 2015 (District pays 3.5% and is reported as Special Compensation).
- Six percent (6%) effective the first full pay period following January 1, 2016 (District pays 1% and is reported as Special Compensation).
- Seven percent (7%) effective the first full pay period following January 1, 2017 (District pays 0%).
Educational Pay
• Technical Certification Incentive Program – Supervisor/Confidential employees who hold one or more current and valid certification(s) above the minimum required for their job classification shall receive $100 for each certification to be paid annually. Where the employee’s job classification does not indicate a minimum certification level, the maximum annual payment will be $100 per certificate held.
• Professional Certification Incentive Program (PCIP) awards a $500 one-time payment to Management or Supervisory/Confidential employees who, while employed by Mesa Water®, complete an education course of study or program resulting in a college degree or relevant professional certification, which was approved in advance for the PCIP by Mesa Water’s General Manager.

Temporary Upgrade
Employees who are given an out-of-class temporary appointment to a higher classification will be compensated as follows: Their rate of pay will remain unchanged until after working in excess of one hundred sixty (160) hours in an out-of-class temporary appointment to a higher classification, the employee will be paid the minimum rate of the higher classification or at a rate five percent (5%) higher than their current rate, whichever is higher. In no case will employees be paid a rate in excess of the top step of the salary range for the position which they are temporarily assigned.

Shift Differential
Employees who are assigned on a regular basis to shift work will be compensated an additional five percent (5%) above their normal salary for scheduled hours between the hours of 6:00 p.m. and 5:00 a.m.

Uniform Allowance (APPLIES TO CLASSIC MEMBERS ONLY)
The District provides uniforms for certain classifications of employees. The monetary value of the rental and maintenance of the required uniforms shall be reported to CalPERS as Special Compensation. The District reports to CalPERS the uniform rental and maintenance costs (currently $405.60 for field representatives and $462.80 for supervisors) paid annually for those employees who are required to wear a uniform.
RECOMMENDATION

Ratify the 2016 Board Committee & Other Agency Liaison Assignments.

STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.
Goal #2: Practice perpetual infrastructure renewal and improvement.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #5: Attract and retain skilled employees.
Goal #6: Provide outstanding customer service.
Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

On January 19, 2013, the Board of Directors (Board) approved Resolution No. 1428, adopting Protocols of the Board of Directors. The new Committee format designates that all Committee meetings will be noticed as Board meetings and held as joint meetings of the Committee and entire Board. All members of the Board may attend and participate in the discussion. The Executive Committee is excluded from this Committee format.

On January 8, 2015, the Board ratified the Board Agency Liaison Assignments to complement the approved Committee format. The new Agency Liaison Assignments permit all members of the Board to attend other local agency meetings with the exception of ACWA/JPIA, City/Districts Liaison, and CalDesal for which designated Directors will be assigned.

DISCUSSION

President Dewane will provide the 2016 Board Committee & Other Agency Liaison Assignments at the Board meeting.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.
RECOMMENDATION

Discuss agenda topics for the Board of Directors workshop scheduled for March 18 – 19, 2016.

The Executive Committee reviewed this item at its January 5, 2016 meeting.

STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.
Goal #2: Practice perpetual infrastructure renewal and improvement.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #5: Attract and retain skilled employees.
Goal #6: Provide outstanding customer service.
Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

For the Board’s review, following is the list of proposed topics:

- Drought-Reach Campaign Presentation
- Employee Memorandum of Understanding Update
- MWRF Outreach Center and Headquarters Building Improvements
- MWRF Water Usage
- Recycled Water Review
- Regional Water Issues
- Strategic Plan Update

Staff recommends the Board workshop be scheduled for March 18 – 19, 2016. The workshop is planned to take place at the Mesa Water Reliability Facility; refreshments will be served.

FINANCIAL IMPACT

$3,200 was budgeted in the FY 2016 budget for Board workshop expenses and the available balance in this account is $2,600.

ATTACHMENTS

None.
RECOMMENDATION

Adopt Resolution No. 1469 – Amending the Money Purchase Retirement Plan documents to ensure plan is updated in accordance with current IRS regulations.

The Executive Committee reviewed this item at its January 5, 2016 meeting and recommend Board approval.

STRATEGIC PLAN

Goal #5: Attract and retain skilled employees.

PRIOR BOARD ACTION/DISCUSSION

The Board of Directors previously adopted Resolution No. 1346, which established and maintains a money purchase retirement plan effective June 12, 2007.

DISCUSSION

On June 12, 2007 the Board of Directors approved a money purchase retirement plan in the form of the ICMA Retirement Corporation Governmental Money Purchase Plan & Trust (401).

The documents incorporate amendments for legislative and regulatory changes enacted since 2012. Adopting the restated plan documents will ensure the plan is updated in accordance with current IRS regulations.

The resolution was modeled after ICMA’s sample.

FINANCIAL IMPACT

There is no financial impact.

ATTACHMENTS

Attachment A: Resolution No. 1469
Attachment B: Redline Resolution No. 1469
RESOLUTION NO. 1469

RESOLUTION OF THE
MESA WATER DISTRICT BOARD OF DIRECTORS
AMENDING AND RESTATING THE MONEY PURCHASE
RETIREMENT AND DEATH BENEFIT PLAN
SUPERSEDING RESOLUTION NO. 1346

WHEREAS, the Mesa Water District (Mesa Water®) is a County Water District organized and operating according to California law; and

WHEREAS, Mesa Water® has employees rendering valuable services; and

WHEREAS, Mesa Water® has established a qualified retirement plan for such employees that serves the interest of Mesa Water® by enabling it to provide reasonable retirement security for its employees, by providing increased flexibility in its personnel management system, and by assisting in the attraction and retention of competent personnel; and

WHEREAS, Mesa Water® has determined that the continuance of the qualified retirement plan will serve these objectives.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MESA WATER DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. That the Board of Directors of Mesa Water® hereby amends and restates the qualified retirement plan (the Plan) in the form of the ICMA Retirement Corporation Governmental Money Purchase Plan & Trust Agreement (executed copy attached hereto) Attachment A.

Section 2. That the assets of the Plan shall be held in trust, with Mesa Water® serving as trustee (Trustee), for the exclusive benefit of Plan participants and their beneficiaries, and the assets shall not be diverted to any other purpose. The Trustee’s beneficial ownership of Plan assets held in Vantage Trust shall be held for further exclusive benefit of the Plan participants and their beneficiaries.

Section 3. That the Board of Directors of Mesa Water® hereby agrees to serve as trustee under the Plan.

Section 4. That the Chief Financial Officer shall be the coordinator for the Plan; shall receive reports, notices, etc., from the ICMA Retirement Corporation or the Vantage Trust; shall cast, on behalf of Mesa Water®, any required votes under the Vantage Trust; may delegate any administrative duties relating to the Plan to appropriate departments.
Section 5. That the Board of Directors of Mesa Water® hereby authorizes the Chief Financial Officer to execute all necessary agreements with the ICMA Retirement Corporation incidental to the administration of the Plan.

ADOPTED, SIGNED, and APPROVED this 14th day of January, 2016 by a roll call vote.

AYES: DIRECTORS:
NOES: DIRECTORS:
ABSENT: DIRECTORS:
ABSTAIN: DIRECTORS:

____________________________________
Shawn Dewane
President, Board of Directors

Coleen L. Monteleone
District Secretary
RESOLUTION NO. 1469

ATTACHMENT A

RESOLUTION OF THE
MESA WATER DISTRICT BOARD OF DIRECTORS
AMENDING AND RESTATING THE MONEY PURCHASE
RETIREMENT AND DEATH BENEFIT PLAN
SUPERSEDING RESOLUTION NO. 1346

ICMA Retirement Corporation Governmental Money Purchase Plan & Trust Agreement

Dated: January 14, 2016
STATE OF CALIFORNIA )
COUNTY OF ORANGE ) ss.

I, Coleen L. Monteleone, District Secretary of the Mesa Water District, do hereby certify that the foregoing Resolution No. 1469, proposed by the Board of Directors (Board), was duly passed and adopted by the Board Mesa Water District at its regular Board meeting therof assembled this 14th day of January, 2016, by the following vote:

AYES: DIRECTORS:
NOES: DIRECTORS:
ABSENT: DIRECTORS:
ABSTAIN: DIRECTORS:

DATED: ________________

______________________________________
Coleen L. Monteleone
District Secretary
ICMA RETIREMENT CORPORATION

GOVERNMENTAL MONEY PURCHASE PLAN & TRUST
ADOPTION AGREEMENT
ICMA RETIREMENT CORPORATION
GOVERNMENTAL MONEY PURCHASE PLAN & TRUST
ADOPTION AGREEMENT

Plan Number 10- 6423

The Employer hereby establishes a Money Purchase Plan and Trust to be known as MCWD Executive Management Money Purchase Plan (the "Plan") in the form of the ICMA Retirement Corporation Governmental Money Purchase Plan and Trust.

This Plan is an amendment and restatement of an existing defined contribution money purchase plan.

☐ Yes  ☐ No

If yes, please specify the name of the defined contribution money purchase plan which this Plan hereby amends and restates:

MCWD Executive Management Money Purchase Plan

I. Employer: Mesa Water District

II. Effective Dates

☐ 1. Effective Date of Restatement. If this document is a restatement of an existing plan, the effective date of the Plan shall be January 1, 2007 unless an alternate effective date is hereby specified: July 1, 2007

(Note: An alternate effective date can be no earlier than January 1, 2007.)

☐ 2. Effective Date of New Plan. If this is a new Plan, the effective date of the Plan shall be the first day of the Plan Year during which the Employer adopts the Plan, unless an alternate Effective Date is hereby specified:

3. Special Effective Dates. Please note here any elections in the Adoption Agreement with an effective date that is different from that noted in 1. or 2. above.

(Note provision and effective date.)

III. Plan Year will mean:

☐ The twelve (12) consecutive month period which coincides with the limitation year. (See Section 5.03(f) of the Plan.)

☐ The twelve (12) consecutive month period commencing on July 1, 2007 and each anniversary thereof.

IV. Normal Retirement Age shall be age 55 (not to exceed age 65).

Important Note to Employers: Normal Retirement Age is significant for determining the earliest date at which the Plan may allow for in-service distributions. Normal Retirement Age also defines the latest date at which a Participant must have a fully vested right to his/her Account. There are IRS rules that limit the age that may be specified as the Plan's Normal Retirement Age. The Normal Retirement Age cannot be earlier than what is reasonably representative of the typical retirement age for the industry in which the covered workforce is employed. An age under 55 is presumed not to satisfy this requirement, unless the Commissioner of Internal Revenue determines that the facts and circumstances show otherwise.
Whether an age between 55 and 62 satisfies this requirement depends on the facts and circumstances, but an Employer’s good
faith, reasonable determination will generally be given deference. A special rule, however, applies in the case of a plan where
substantially all of the participants in the plan are qualified public safety employees within the meaning of section 72(t)(10)(B)
of the Code, in which case an age of 50 or later is deemed not to be earlier than the earliest age that is reasonably representative
of the typical retirement age for the industry in which the covered workforce is employed.

V. ELIGIBILITY REQUIREMENTS

1. The following group or groups of Employees are eligible to participate in the Plan:

   — All Employees
   — All Full Time Employees
   — Salaried Employees
   — Non union Employees
   — Management Employees
   — Public Safety Employees
   — General Employees
   ✓ Other Employees (Specify the group(s) of eligible employees below. Do not specify employees by name. Specific positions are
     acceptable.) Executive Management

The group specified must correspond to a group of the same designation that is defined in the statutes, ordinances,
rules, regulations, personnel manuals or other material in effect in the state or locality of the Employer. The eligibility
requirements cannot be such that an Employee becomes eligible only in the Plan Year in which the Employee terminates
employment. Note: As stated in Sections 4.07 and 4.08, the Plan may, however, provide that Final Pay Contributions or
Accrued Leave Contributions are the only contributions made under the Plan.

2. The Employer hereby waives or reduces the requirement of a twelve (12) month Period of Service for participation.
The required Period of Service shall be (write N/A if an Employee is eligible to participate upon
employment) N/A

If this waiver or reduction is elected, it shall apply to all Employees within the Covered Employment Classification.

3. A minimum age requirement is hereby specified for eligibility to participate. The minimum age requirement is N/A (not
to exceed age 21. Write N/A if no minimum age is declared.)

VI. CONTRIBUTION PROVISIONS

1. The Employer shall contribute as follows: (Choose all that apply, but at least one of Options A or B. If Option A is not
   selected, Employer must pick up Participant Contributions under Option B.)

Fixed Employer Contributions With or Without Mandatory Participant Contributions. (If Option B is chosen, please
complete section C.)

✓ A. Employer Contributions. The Employer shall contribute on behalf of each Participant 0% of Earnings or
$ 15,000 for the Plan Year (subject to the limitations of Article V of the Plan).
Mandatory Participant Contributions
☐ are required ✓ are not required
to be eligible for this Employer Contribution.

☐ B. Mandatory Participant Contributions for Plan Participation.
Required Mandatory Contributions. A Participant is required to contribute (subject to the limitations of Article V
of the Plan) the specified amounts designated in items (i) through (iii) of the Contribution Schedule below:

☐ Yes ☐ No
Employee Opt-In Mandatory Contributions. Each Employee eligible to participate in the Plan shall be given the opportunity to irrevocably elect to participate in the Mandatory Participant Contribution portion of the Plan by electing to contribute the specified amounts designated in items (i) through (iii) of the Contribution Schedule below for each Plan Year (subject to the limitations of Article V of the Plan):

☐ Yes     ☐ No

Contribution Schedule.

(i) _____% of Earnings,
(ii) $ ________, or
(iii) a whole percentage of Earnings between the range of _________ (insert range of percentages between 1% and 20% inclusive (e.g., 3%, 6%, or 20%; 5% to 7%)), as designated by the Employee in accordance with guidelines and procedures established by the Employer for the Plan Year as a condition of participation in the Plan. A Participant must pick a single percentage and shall not have the right to discontinue or vary the rate of such contributions after becoming a Plan Participant.

Employer "Pick up". The Employer hereby elects to "pick up" the Mandatory Participant Contributions (pick up is required if Option A is not selected).

☐ Yes     ☐ No ("Yes" is the default provision under the Plan if no selection is made.)

☐ C. Election Window (Complete if Option B is selected):

Newly eligible Employees shall be provided an election window of _____ days (no more than 60 calendar days) from the date of initial eligibility during which they may make the election to participate in the Mandatory Participant Contribution portion of the Plan. Participation in the Mandatory Participant Contribution portion of the Plan shall begin the first of the month following the end of the election window.

An Employee's election is irrevocable and shall remain in force until the Employee terminates employment or ceases to be eligible to participate in the Plan. In the event of re-employment to an eligible position, the Employee's original election will resume. In no event does the Employee have the option of receiving the pick-up contribution amount directly.

2. The Employer may also elect to contribute as follows:

☐ A. Fixed Employer Match of Voluntary After-Tax Participant Contributions. The Employer shall contribute on behalf of each Participant _____% of Earnings for the Plan Year (subject to the limitations of Article V of the Plan) for each Plan Year that such Participant has contributed _____% of Earnings or $ ________. Under this option, there is a single, fixed rate of Employer contributions, but a Participant may decline to make the required Participant contributions in any Plan Year, in which case no Employer contribution will be made on the Participant's behalf in that Plan Year.

☐ B. Variable Employer Match of Voluntary After-Tax Participant Contributions. The Employer shall contribute on behalf of each Participant an amount determined as follows (subject to the limitations of Article V of the Plan):

_____% of the Voluntary Participant Contributions made by the Participant for the Plan Year (not including Participant contributions exceeding _____% of Earnings or $ ________).

1 Neither an IRS advisory letter nor a determination letter issued to an adopting Employer is a ruling by the Internal Revenue Service that Participant contributions that are "picked up" by the Employer are not includable in the Participant's gross income for federal income tax purposes. Pick-up contributions are not mandated to receive private letter rulings; however, if an adopting employer wishes to receive a ruling on pick-up contributions they may request one in accordance with Revenue Procedure 2012-4 (or subsequent guidance).
PLUS _____% of the contributions made by the Participant for the Plan Year in excess of those included in the above paragraph (but not including Voluntary Participant Contributions exceeding in the aggregate _____% of Earnings or $________).

Employer Matching Contributions on behalf of a Participant for a Plan Year shall not exceed $________ or _____% of Earnings, whichever is ___ more or ___ less.

3. Each Participant may make a voluntary (unmatched), after tax contribution, subject to the limitations of Section 4.05 and Article V of the Plan:

☐ Yes    ☑ No ("No" is the default provision under the Plan if no selection is made.)

4. Employer contributions for a Plan Year shall be contributed to the Trust in accordance with the following payment schedule (no later than the 15th day of the tenth calendar month following the end of the calendar year or fiscal year (as applicable depending on the basis on which the Employer keeps its books) with or within which the particular Limitation year ends, or in accordance with applicable law):

5. Participant contributions for a Plan Year shall be contributed to the Trust in accordance with the following payment schedule (no later than the 15th day of the tenth calendar month following the end of the calendar year or fiscal year (as applicable depending on the basis on which the Employer keeps its books) with or within which the particular Limitation year ends, or in accordance with applicable law):

6. In the case of a Participant performing qualified military service (as defined in Code section 414(u)) with respect to the Employer:

   A. Plan contributions will be made based on differential wage payments:

      ☑ Yes    ☐ No ("Yes" is the default provision under the Plan if no selection is made.)

      If yes is selected, this is effective beginning January 1, 2009 unless another later effective date is filled in here:

   B. Participants who die or become disabled will receive Plan contributions with respect to such service:

      ☐ Yes    ☑ No ("No" is the default provision under the Plan if no selection is made.)

      If yes is selected, this is effective for participants who died or became disabled while performing qualified military service on or after January 1, 2007, unless another later effective date is filled in here:
VII. EARNINGS

Earnings, as defined under Section 2.09 of the Plan, shall include:

1. Overtime
   ☐ Yes ☐ No

2. Bonuses
   ☐ Yes ☐ No

3. Other Pay (specifically describe any other types of pay to be included below)

VIII. ROLLOVER PROVISIONS

1. The Employer will permit rollover contributions in accordance with Section 4.12 of the Plan:
   ☐ Yes ☐ No ("Yes" is the default provision under the Plan if no selection is made.)

2. Direct rollovers by non-spouse beneficiaries are effective for distributions after 2006 unless the Plan delayed making them available. If the Plan delayed making such rollovers available, check the box below and indicate the later effective date in the space provided.
   ☐ Effective Date is ____________________________.
   (Note: Plans must offer direct rollovers by non-spouse beneficiaries no later than plan years beginning after December 31, 2009.)

IX. LIMITATION ON ALLOCATIONS

If the Employer maintains or ever maintained another qualified plan in which any Participant in this Plan is (or was) a participant or could possibly become a participant, the Employer hereby agrees to limit contributions to all such plans as provided herein, if necessary in order to avoid excess contributions (as described in Section 5.02 of the Plan).

1. If the Participant is covered under another qualified defined contribution plan maintained by the Employer, the provisions of Section 5.02(a) through (c) of the Plan will apply unless another method has been indicated below.

   ☐ Other Method. (Provide the method under which the plans will limit total Annual Additions to the Maximum Permissible Amount, and will properly reduce any excess amounts, in a manner that precludes Employer discretion.)

2. The Limitation Year is the following 12 consecutive month period: July 1 through June 30th

3. Unless the Employer elects a delayed effective date below, Article 5 of the Plan will apply to limitations years beginning on or after July 1, 2007. ____________________________
   (The effective date listed cannot be later than 90 days after the close of the first regular legislative session of the legislative body with authority to amend the plan that begins on or after July 1, 2007.)
X. VESTING PROVISIONS

The Employer hereby specifies the following vesting schedule, subject to (1) the minimum vesting requirements and (2) the concurrence of the Plan Administrator. (For the blanks below, enter the applicable percent – from 0 to 100 (with no entry after the year in which 100% is entered), in ascending order.)

<table>
<thead>
<tr>
<th>Period of Service Completed</th>
<th>Percent Vested</th>
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<tbody>
<tr>
<td>Zero</td>
<td>100 %</td>
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<td>One</td>
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<td>Nine</td>
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<tr>
<td>Ten</td>
<td>%</td>
</tr>
</tbody>
</table>

XI. WITHDRAWALS AND LOANS

1. In-service distributions are permitted under the Plan after a participant attains (select one of the below options):
   - [☐] Normal Retirement Age
   - [☐] Age 70½ (“70½” is the default provision under the Plan if no selection is made.)
   - [☐] Alternate age (after Normal Retirement Age): ______________________
   - [☐] Not permitted at any age

2. A Participant shall be deemed to have a severance from employment solely for purposes of eligibility to receive distributions from the Plan during any period the individual is performing service in the uniformed services for more than 30 days.
   - [☐] Yes  [☐] No (“Yes” is the default provision under the Plan if no selection is made.)

3. Tax-free distributions of up to $3,000 for the direct payment of qualifying insurance premiums for eligible retired public safety officers are available under the Plan.
   - [☐] Yes  [☐] No (“No” is the default provision under the Plan if no selection is made.)

4. In-service distributions of the Rollover Account are permitted under the Plan, as provided in Section 9.07.
   - [☐] Yes  [☐] No (“No” is the default provision under the Plan if no selection is made.)

5. Loans are permitted under the Plan, as provided in Article XIII of the Plan:
   - [☐] Yes  [☐] No (“No” is the default provision under the Plan if no selection is made.)
XII. SPOUSAL PROTECTION

The Plan will provide the following level of spousal protection (select one):

☐ 1. Participant Directed Election. The normal form of payment of benefits under the Plan is a lump sum. The Participant can name any person(s) as the Beneficiary of the Plan, with no spousal consent required.

☒ 2. Beneficiary Spousal Consent Election (Article XII). The normal form of payment of benefits under the Plan is a lump sum. Upon death, the surviving spouse is the Beneficiary, unless he or she consents to the Participant’s naming another Beneficiary. (“Beneficiary Spousal Consent Election” is the default provision under the Plan if no selection is made.)

☐ 3. QISA Election (Article XVII). The normal form of payment of benefits under the Plan is a 50% qualified joint and survivor annuity with the spouse (or life annuity, if single). In the event of the Participant’s death prior to commencing payments, the spouse will receive an annuity for his or her lifetime. (If C is selected, the spousal consent requirements in Article XII also will apply.)

XIII. FINAL PAY CONTRIBUTIONS

The Plan will provide for Final Pay Contributions if either 1 or 2 below is selected.

The following group of Employees shall be eligible for Final Pay Contributions:

☐ All Eligible Employees
☐ Other: ____________________________

Final Pay shall be defined as (select one):

☐ A. Accrued unpaid vacation
☐ B. Accrued unpaid sick leave
☐ C. Accrued unpaid vacation and sick leave
☐ D. Other (insert definition of Final Pay – must be leave that Employee would have been able to use if employment had continued and must be bona fide vacation and/or sick leave):

☐ 1. Employer Final Pay Contribution. The Employer shall contribute on behalf of each Participant _______ % of Final Pay to the Plan (subject to the limitations of Article V of the Plan).

☐ 2. Employee Designated Final Pay Contribution. Each Employee eligible to participate in the Plan shall be given the opportunity at enrollment to irrevocably elect to contribute _____ % (insert fixed percentage of final pay to be contributed) or up to ______% (insert maximum percentage of final pay to be contributed) of Final Pay to the Plan (subject to the limitations of Article V of the Plan).

Once elected, an Employee’s election shall remain in force and may not be revised or revoked.
XIV. ACCRUED LEAVE CONTRIBUTIONS

The Plan will provide for accrued unpaid leave contributions annually if either 1 or 2 is selected below.

The following group of Employees shall be eligible for Accrued Leave Contributions:

☐ All Eligible Employees
☐ Other: ________________________________

Accrued Leave shall be defined as (select one):

☐ A. Accrued unpaid vacation
☐ B. Accrued unpaid sick leave
☐ C. Accrued unpaid vacation and sick leave
☐ D. Other (insert definition of accrued leave that is bona fide vacation and/or sick leave):

☐ 1. Employer Accrued Leave Contribution. The Employer shall contribute as follows (choose one of the following options):

☐ For each Plan Year, the Employer shall contribute on behalf of each Eligible Participant the unused Accrued Leave in excess of ______________ (insert number of hours/days/weeks (circle one)) to the Plan (subject to the limitations of Article V of the Plan).

☐ For each Plan Year, the Employer shall contribute on behalf of each Eligible Participant ______% of unused Accrued Leave to the Plan (subject to the limitations of Article V of the Plan).

☐ 2. Employee Designated Accrued Leave Contribution.

Each eligible Participant shall be given the opportunity at enrollment to irrevocably elect to contribute _____% (insert fixed percentage of accrued unpaid leave to be contributed) or up to _____% (insert maximum percentage of accrued unpaid leave to be contributed) of Accrued Leave to the Plan (subject to the limitations of Article V of the Plan). Once elected, an Employee's election shall remain in force and may not be revised or revoked.

XV. The Employer hereby attests that it is a unit of state or local government or an agency or instrumentality of one or more units of state or local government.

XVI. The Employer understands that this Adoption Agreement is to be used with only the ICMA Retirement Corporation Governmental Money Purchase Plan and Trust. This ICMA Retirement Corporation Governmental Money Purchase Plan and Trust is a restatement of a previous plan, which was submitted to the Internal Revenue Service for approval on April 2, 2012, and received approval on March 31, 2014.

The Plan Administrator hereby agrees to inform the Employer of any amendments to the Plan made pursuant to Section 14.05 of the Plan or of the discontinuance or abandonment of the Plan. The Employer understands that an amendment(s) made pursuant to Section 14.05 of the Plan will become effective within 30 days of notice of the amendment(s) unless the Employer notifies the Plan Administrator, in writing, that it disapproves the amendment(s). If the Employer so disapproves, the Plan Administrator will be under no obligation to act as Administrator under the Plan.

XVII. The Employer hereby appoints the ICMA Retirement Corporation as the Plan Administrator pursuant to the terms and conditions of the ICMA RETIREMENT CORPORATION GOVERNMENTAL MONEY PURCHASE PLAN & TRUST.

The Employer hereby agrees to the provisions of the Plan and Trust.
XVIII. The Employer hereby acknowledges it understands that failure to properly fill out this Adoption Agreement may result in disqualification of the Plan.

XIX. An adopting Employer may rely on an advisory letter issued by the Internal Revenue Service as evidence that the Plan is qualified under section 401 of the Internal Revenue Code to the extent provided in applicable IRS revenue procedures and other official guidance.

In Witness Whereof, the Employer hereby causes this Agreement to be executed on this _____ day of __________, 20____.

EMPLOYER

By: ________________________________
Print Name: __________________________
Title: ________________________________
Attest: ______________________________

ICMA RETIREMENT CORPORATION
777 North Capitol St., NE Suite 600
Washington, DC 20002
800-326-7272

By: ________________________________
Print Name: __________________________
Title: ________________________________
Attest: ______________________________
RESOLUTION NO. 13461469

RESOLUTION OF THE
MESA CONSOLIDATED WATER DISTRICT BOARD OF DIRECTORS
ESTABLISHING AMENDING AND RESTATING ATHE MONEY PURCHASE RETIREMENT AND DEATH BENEFIT PLAN
SUPERSEADING RESOLUTION NO. 1346

WHEREAS, the Mesa Consolidated Water District (Mesa Water®) is a County Water District organized and operating according to California law pursuant to Water Code Section 33200 and following, and operating pursuant to Water Code Section 30000 and following; and

WHEREAS, Mesa Water® has employees rendering valuable services; and

WHEREAS, Mesa Water® has established a qualified retirement plan for such employees that serves the interest of Mesa Water® by enabling it to provide reasonable retirement security for its employees, by providing increased flexibility in its personnel management system, and by assisting in the attraction and retention of competent personnel; the establishment of a money purchase retirement plan benefits employees by providing funds for retirement and funds for their beneficiaries in the event of death; and

WHEREAS, Mesa Water® has determined that the continuance of the qualified retirement plan will serve these objectives; the continuance of the qualified retirement plan will serve these objectives desires that its money purchase retirement plan be administered by the ICMA Retirement Corporation and that the funds held under such plan be invested in the Vantage Trust, a trust established by public employers for the collective investment of funds held under their retirement and deferred compensation plans:

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MESA CONSOLIDATED WATER DISTRICT DOES HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

Section 1. That the Board of Directors of MesaWater® hereby establishes amends and restates the a money purchase qualified retirement plan (the Plan) in the form of the ICMA Retirement Corporation Governmental Money Purchase Plan & Trust, pursuant to the specific provisions of the Declaration of Trust of the Vantage Trust, and attached hereto as Appendix B, intending

Section 2. That the Board of Directors of MesaWater® hereby executes the Declaration of Trust of the Vantage Trust, and attached hereto as Appendix B, intending

Section 3. That the Board of Directors of MesaWater® hereby executes the Declaration of Trust of the Vantage Trust, and attached hereto as Appendix B, intending
this execution to be operative with respect to any retirement or deferred compensation plan subsequently established by Mesa, if the assets of the plan are to be invested in the Vantage Trust shall be held in trust, with Mesa Water® serving as trustee (Trustee), for the exclusive benefit of Plan participants and their beneficiaries, and the assets shall not be diverted to any other purpose. The Trustee's beneficial ownership of Plan assets held in Vantage Trust shall be held for further exclusive benefit of the Plan participants and their beneficiaries.

Section 43. That the Board of Directors of Mesa Water® hereby agrees to serve as trustee under the Plan and to invest funds held under the Plan in the Vantage Trust; and.

Section 54. That the Financial Services Manager Chief Financial Officer shall be the coordinator for the Plan; shall receive reports, notices, etc., from the ICMA Retirement Corporation or the Vantage Trust; shall cast, on behalf of Mesa Water®, any required votes under the Vantage Trust; may delegate any administrative duties relating to the Plan to appropriate departments; and.

Section 65. That the Board of Directors of Mesa Water® hereby authorizes the Financial Services Manager Chief Financial Officer to execute all necessary agreements with the ICMA Retirement Corporation incidental to the administration of the Plan.

ADOPTED, SIGNED, and APPROVED this 14th 22nd day of January, 2016 2008 by a roll call vote.

AYES: DIRECTORS: Ohlig-Hall, Bockmiller, Dewane, Atkinson, Shoenberger
NOES: DIRECTORS:
ABSENT: DIRECTORS:
ABSTAIN: DIRECTORS:

________________________________
James A. Atkinson Shawn Dewane
President, Board of Directors

Coleen L. Monteleone
District Secretary
RESOLUTION NO. 1469

ATTACHMENT A

RESOLUTION OF THE
MESA WATER DISTRICT BOARD OF DIRECTORS
AMENDING AND RESTATING THE MONEY PURCHASE
RETIREMENT AND DEATH BENEFIT PLAN
SUPERSEDING RESOLUTION NO. 1346

ICMA Retirement Corporation Governmental Money Purchase Plan & Trust Agreement

Dated: January 14, 2016
STATE OF CALIFORNIA )
COUNTY OF ORANGE ) ss.

I, Coleen L. Monteleone, District Secretary of the Mesa Water District, do hereby certify that the foregoing Resolution No. 1469, proposed by the Board of Directors (Board), was duly passed and adopted by the Board Mesa Water District at its regular Board meeting therof assembled this 14th day of January, 2016, by the following vote:

AYES: DIRECTORS:
NOES: DIRECTORS:
ABSENT: DIRECTORS:
ABSTAIN: DIRECTORS:

DATED: ________________

____________________________________
Coleen L. Monteleone
District Secretary
ICMA RETIREMENT CORPORATION
GOVERNMENTAL MONEY PURCHASE PLAN & TRUST
ADOPTION AGREEMENT

Plan Number 10- 6423

The Employer hereby establishes a Money Purchase Plan and Trust to be known as MCWD Executive Management Money Purchase (the "Plan") in the form of the ICMA Retirement Corporation Governmental Money Purchase Plan and Trust.

This Plan is an amendment and restatement of an existing defined contribution money purchase plan.

☑ Yes ☐ No

If yes, please specify the name of the defined contribution money purchase plan which this Plan hereby amends and restates:

MCWD Executive Management Money Purchase Plan

I. Employer: Mesa Water District

II. Effective Dates

☑ 1. Effective Date of Restatement. If this document is a restatement of an existing plan, the effective date of the Plan shall be January 1, 2007 unless an alternate effective date is hereby specified: July 1, 2007

(Note: An alternate effective date can be no earlier than January 1, 2007.)

☐ 2. Effective Date of New Plan. If this is a new Plan, the effective date of the Plan shall be the first day of the Plan Year during which the Employer adopts the Plan, unless an alternate Effective Date is hereby specified:

3. Special Effective Dates. Please note here any elections in the Adoption Agreement with an effective date that is different from that noted in 1. or 2. above.

(Note provision and effective date.)

III. Plan Year will mean:

☐ The twelve (12) consecutive month period which coincides with the limitation year. (See Section 5.03(f) of the Plan.)

☑ The twelve (12) consecutive month period commencing on July 1, 2007 and each anniversary thereof.

IV. Normal Retirement Age shall be age 55 (not to exceed age 65).

Important Note to Employers: Normal Retirement Age is significant for determining the earliest date at which the Plan may allow for in-service distributions. Normal Retirement Age also defines the latest date at which a Participant must have a fully vested right to his/her Account. There are IRS rules that limit the age that may be specified as the Plan's Normal Retirement Age. The Normal Retirement Age cannot be earlier than what is reasonably representative of the typical retirement age for the industry in which the covered workforce is employed. An age under 55 is presumed not to satisfy this requirement, unless the Commissioner of Internal Revenue determines that the facts and circumstances show otherwise.
Whether an age between 55 and 62 satisfies this requirement depends on the facts and circumstances, but an Employer's good faith, reasonable determination will generally be given deference. A special rule, however, applies in the case of a plan where substantially all of the participants in the plan are qualified public safety employees within the meaning of section 72(t)(10)(B) of the Code, in which case an age of 50 or later is deemed not to be earlier than the earliest age that is reasonably representative of the typical retirement age for the industry in which the covered workforce is employed.

V. ELIGIBILITY REQUIREMENTS

1. The following group or groups of Employees are eligible to participate in the Plan:
   - All Employees
   - All Full Time Employees
   - Salaried Employees
   - Non union Employees
   - Management Employees
   - Public Safety Employees
   - General Employees
   - Other Employees (Specify the group(s) of eligible employees below. Do not specify employees by name. Specific positions are acceptable.)

The group specified must correspond to a group of the same designation that is defined in the statutes, ordinances, rules, regulations, personnel manuals or other material in effect in the state or locality of the Employer. The eligibility requirements cannot be such that an Employee becomes eligible only in the Plan Year in which the Employee terminates employment. Note: As stated in Sections 4.07 and 4.08, the Plan may, however, provide that Final Pay Contributions or Accrued Leave Contributions are the only contributions made under the Plan.

2. The Employer hereby waives or reduces the requirement of a twelve (12) month Period of Service for participation. The required Period of Service shall be (write N/A if an Employee is eligible to participate upon employment) N/A

If this waiver or reduction is elected, it shall apply to all Employees within the Covered Employment Classification.

3. A minimum age requirement is hereby specified for eligibility to participate. The minimum age requirement is N/A (not to exceed age 21. Write N/A if no minimum age is declared.)

VI. CONTRIBUTION PROVISIONS

1. The Employer shall contribute as follows: (Choose all that apply, but at least one of Options A or B. If Option A is not selected, Employer must pick up Participant Contributions under Option B.)

   Fixed Employer Contributions With or Without Mandatory Participant Contributions. (If Option B is chosen, please complete section C.)

   ☑ A. Employer Contributions. The Employer shall contribute on behalf of each Participant 0% of Earnings or $18,000 for the Plan Year (subject to the limitations of Article V of the Plan).

   Mandatory Participant Contributions
   - ☐ are required
   - ☑ are not required

   to be eligible for this Employer Contribution.

   ☐ B. Mandatory Participant Contributions for Plan Participation.

   Required Mandatory Contributions. A Participant is required to contribute (subject to the limitations of Article V of the Plan) the specified amounts designated in items (i) through (iii) of the Contribution Schedule below:

   ☐ Yes   ☐ No
Employee Opt-In Mandatory Contributions. Each Employee eligible to participate in the Plan shall be given the opportunity to irrevocably elect to participate in the Mandatory Participant Contribution portion of the Plan by electing to contribute the specified amounts designated in items (i) through (iii) of the Contribution Schedule below for each Plan Year (subject to the limitations of Article V of the Plan):

☐ Yes       ☐ No

Contribution Schedule.

(i) ______% of Earnings,
(ii) $ ________, or
(iii) a whole percentage of Earnings between the range of _______ _______ (insert range of percentages between 1% and 20% inclusive (e.g., 3%, 6%, or 20%; 5% to 7%), as designated by the Employee in accordance with guidelines and procedures established by the Employer for the Plan Year as a condition of participation in the Plan. A Participant must pick a single percentage and shall not have the right to discontinue or vary the rate of such contributions after becoming a Plan Participant.

Employer “Pick up”. The Employer hereby elects to “pick up” the Mandatory Participant Contributions' (pick up is required if Option A is not selected).

☐ Yes       ☐ No ("Yes" is the default provision under the Plan if no selection is made.)

☐ C. Election Window (Complete if Option B is selected):
Newly eligible Employees shall be provided an election window of _______ days (no more than 60 calendar days) from the date of initial eligibility during which they may make the election to participate in the Mandatory Participant Contribution portion of the Plan. Participation in the Mandatory Participant Contribution portion of the Plan shall begin the first of the month following the end of the election window.

An Employee's election is irrevocable and shall remain in force until the Employee terminates employment or ceases to be eligible to participate in the Plan. In the event of re-employment to an eligible position, the Employee's original election will resume. In no event does the Employee have the option of receiving the pick-up contribution amount directly.

2. The Employer may also elect to contribute as follows:

☐ A. Fixed Employer Match of Voluntary After-Tax Participant Contributions. The Employer shall contribute on behalf of each Participant ______% of Earnings for the Plan Year (subject to the limitations of Article V of the Plan) for each Plan Year that such Participant has contributed ______% of Earnings or $ ________. Under this option, there is a single, fixed rate of Employer contributions, but a Participant may decline to make the required Participant contributions in any Plan Year, in which case no Employer contribution will be made on the Participant’s behalf in that Plan Year.

☐ B. Variable Employer Match of Voluntary After-Tax Participant Contributions. The Employer shall contribute on behalf of each Participant an amount determined as follows (subject to the limitations of Article V of the Plan):

_______% of the Voluntary Participant Contributions made by the Participant for the Plan Year (not including Participant contributions exceeding ______% of Earnings or $ ________);

1 Neither an IRS advisory letter nor a determination letter issued to an adopting Employer is a ruling by the Internal Revenue Service that Participant contributions that are "picked up" by the Employer are not includable in the Participant's gross income for federal income tax purposes. Pick-up contributions are not mandated to receive private letter rulings; however, if an adopting employer wishes to receive a ruling on pick-up contributions they may request one in accordance with Revenue Procedure 2012-4 (or subsequent guidance).
PLUS ____% of the contributions made by the Participant for the Plan Year in excess of those included in the above paragraph (but not including Voluntary Participant Contributions exceeding in the aggregate ____% of Earnings or $______).

Employer Matching Contributions on behalf of a Participant for a Plan Year shall not exceed $______ or ____% of Earnings, whichever is ____ more or ____ less.

3. Each Participant may make a voluntary (unmatched), after tax contribution, subject to the limitations of Section 4.05 and Article V of the Plan:

☐ Yes   ✔️ No (“No” is the default provision under the Plan if no selection is made.)

4. Employer contributions for a Plan Year shall be contributed to the Trust in accordance with the following payment schedule (no later than the 15th day of the tenth calendar month following the end of the calendar year or fiscal year (as applicable depending on the basis on which the Employer keeps its books) with or within which the particular Limitation year ends, or in accordance with applicable law):


5. Participant contributions for a Plan Year shall be contributed to the Trust in accordance with the following payment schedule (no later than the 15th day of the tenth calendar month following the end of the calendar year or fiscal year (as applicable depending on the basis on which the Employer keeps its books) with or within which the particular Limitation year ends, or in accordance with applicable law):


6. In the case of a Participant performing qualified military service (as defined in Code section 414(u)) with respect to the Employer:

A. Plan contributions will be made based on differential wage payments:

☐ Yes   ☐ No (“Yes” is the default provision under the Plan if no selection is made.)

If yes is selected, this is effective beginning January 1, 2009 unless another later effective date is filled in here:


B. Participants who die or become disabled will receive Plan contributions with respect to such service:

☐ Yes   ✔️ No (“No” is the default provision under the Plan if no selection is made.)

If yes is selected, this is effective for participants who died or became disabled while performing qualified military service on or after January 1, 2007, unless another later effective date is filled in here:


Money Purchase Plan Adoption Agreement 4
VII. EARNINGS

Earnings, as defined under Section 2.09 of the Plan, shall include:

1. Overtime
   ☐ Yes  ☑ No

2. Bonuses
   ☐ Yes  ☑ No

3. Other Pay (specifically describe any other types of pay to be included below)

VIII. ROLLOVER PROVISIONS

1. The Employer will permit rollover contributions in accordance with Section 4.12 of the Plan:
   ☐ Yes  ☐ No ("Yes" is the default provision under the Plan if no selection is made.)

2. Direct rollovers by non-spouse beneficiaries are effective for distributions after 2006 unless the Plan delayed making them available. If the Plan delayed making such rollovers available, check the box below and indicate the later effective date in the space provided.
   ☐ Effective Date is ____________________________.
   (Note: Plans must offer direct rollovers by non-spouse beneficiaries no later than plan years beginning after December 31, 2009.)

IX. LIMITATION ON ALLOCATIONS

If the Employer maintains or ever maintained another qualified plan in which any Participant in this Plan is (or was) a participant or could possibly become a participant, the Employer hereby agrees to limit contributions to all such plans as provided herein, if necessary in order to avoid excess contributions (as described in Section 5.02 of the Plan).

1. If the Participant is covered under another qualified defined contribution plan maintained by the Employer, the provisions of Section 5.02(a) through (e) of the Plan will apply unless another method has been indicated below.

   ☐ Other Method. (Provide the method under which the plans will limit total Annual Additions to the Maximum Permissible Amount, and will properly reduce any excess amounts, in a manner that precludes Employer discretion.)

   2. The Limitation Year is the following 12 consecutive month period: **July 1 through June 30th**

   3. Unless the Employer elects a delayed effective date below, Article 5 of the Plan will apply to limitations years beginning on or after July 1, 2007. ____________________________________________

   (The effective date listed cannot be later than 90 days after the close of the first regular legislative session of the legislative body with authority to amend the plan that begins on or after July 1, 2007.)
X. VESTING PROVISIONS

The Employer hereby specifies the following vesting schedule, subject to (1) the minimum vesting requirements and (2) the concurrence of the Plan Administrator. (For the blanks below, enter the applicable percent – from 0 to 100 (with no entry after the year in which 100% is entered), in ascending order.)

<table>
<thead>
<tr>
<th>Period of Service Completed</th>
<th>Percent Vested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zero</td>
<td>100%</td>
</tr>
<tr>
<td>One</td>
<td>%</td>
</tr>
<tr>
<td>Two</td>
<td>%</td>
</tr>
<tr>
<td>Three</td>
<td>%</td>
</tr>
<tr>
<td>Four</td>
<td>%</td>
</tr>
<tr>
<td>Five</td>
<td>%</td>
</tr>
<tr>
<td>Six</td>
<td>%</td>
</tr>
<tr>
<td>Seven</td>
<td>%</td>
</tr>
<tr>
<td>Eight</td>
<td>%</td>
</tr>
<tr>
<td>Nine</td>
<td>%</td>
</tr>
<tr>
<td>Ten</td>
<td>%</td>
</tr>
</tbody>
</table>

XI. WITHDRAWALS AND LOANS

1. In-service distributions are permitted under the Plan after a participant attains (select one of the below options):
   - [ ] Normal Retirement Age
   - [ ] Age 70½ ("70½ is the default provision under the Plan if no selection is made.")
   - [ ] Alternate age (after Normal Retirement Age): ______________________
   - [ ] Not permitted at any age

2. A Participant shall be deemed to have a severance from employment solely for purposes of eligibility to receive distributions from the Plan during any period the individual is performing service in the uniformed services for more than 30 days.
   - [ ] Yes
   - [ ] No ("Yes is the default provision under the plan if no selection is made.")

3. Tax-free distributions of up to $3,000 for the direct payment of qualifying insurance premiums for eligible retired public safety officers are available under the Plan.
   - [ ] Yes
   - [ ] No ("No is the default provision under the Plan if no selection is made.")

4. In-service distributions of the Rollover Account are permitted under the Plan, as provided in Section 9.07.
   - [ ] Yes
   - [ ] No ("No is the default provision under the Plan if no selection is made.")

5. Loans are permitted under the Plan, as provided in Article XIII of the Plan:
   - [ ] Yes
   - [ ] No ("No is the default provision under the Plan if no selection is made.")
XII. SPOUSAL PROTECTION

The Plan will provide the following level of spousal protection (select one):

☐ 1. Participant Directed Election. The normal form of payment of benefits under the Plan is a lump sum. The Participant can name any person(s) as the Beneficiary of the Plan, with no spousal consent required.

✓ 2. Beneficiary Spousal Consent Election (Article XII). The normal form of payment of benefits under the Plan is a lump sum. Upon death, the surviving spouse is the Beneficiary, unless he or she consents to the Participant’s naming another Beneficiary. ("Beneficiary Spousal Consent Election" is the default provision under the Plan if no selection is made.)

☐ 3. QISA Election (Article XVII). The normal form of payment of benefits under the Plan is a 50% qualified joint and survivor annuity with the spouse (or life annuity, if single). In the event of the Participant’s death prior to commencing payments, the spouse will receive an annuity for his or her lifetime. (If C is selected, the spousal consent requirements in Article XII also will apply.)

XIII. FINAL PAY CONTRIBUTIONS

The Plan will provide for Final Pay Contributions if either 1 or 2 below is selected.

The following group of Employees shall be eligible for Final Pay Contributions:

☐ All Eligible Employees

☐ Other: ____________________________________________

Final Pay shall be defined as (select one):

☐ A. Accrued unpaid vacation

☐ B. Accrued unpaid sick leave

☐ C. Accrued unpaid vacation and sick leave

☐ D. Other (insert definition of Final Pay – must be leave that Employee would have been able to use if employment had continued and must be bona fide vacation and/or sick leave):

----------------------------------------------------------------------------------

☐ 1. Employer Final Pay Contribution. The Employer shall contribute on behalf of each Participant _________% of Final Pay to the Plan (subject to the limitations of Article V of the Plan).

☐ 2. Employee Designated Final Pay Contribution. Each Employee eligible to participate in the Plan shall be given the opportunity at enrollment to irrevocably elect to contribute _____% (insert fixed percentage of final pay to be contributed) or up to _______% (insert maximum percentage of final pay to be contributed) of Final Pay to the Plan (subject to the limitations of Article V of the Plan).

Once elected, an Employee’s election shall remain in force and may not be revised or revoked.
XIV. ACCRUED LEAVE CONTRIBUTIONS

The Plan will provide for accrued unpaid leave contributions annually if either 1 or 2 is selected below.

The following group of Employees shall be eligible for Accrued Leave Contributions:

☐ All Eligible Employees
☐ Other: ____________________________

Accrued Leave shall be defined as (select one):

☐ A. Accrued unpaid vacation
☐ B. Accrued unpaid sick leave
☐ C. Accrued unpaid vacation and sick leave
☐ D. Other (insert definition of accrued leave that is bona fide vacation and/or sick leave):

☐ 1. Employer Accrued Leave Contribution. The Employer shall contribute as follows (choose one of the following options):

☐ For each Plan Year, the Employer shall contribute on behalf of each Eligible Participant the unused Accrued Leave in excess of ______________ (insert number of hours/days/weeks (circle one)) to the Plan (subject to the limitations of Article V of the Plan).

☐ For each Plan Year, the Employer shall contribute on behalf of each Eligible Participant _____% of unused Accrued Leave to the Plan (subject to the limitations of Article V of the Plan).

☐ 2. Employee Designated Accrued Leave Contribution.

Each eligible Participant shall be given the opportunity at enrollment to irrevocably elect to contribute _____% (insert fixed percentage of accrued unpaid leave to be contributed) or up to ____% (insert maximum percentage of accrued unpaid leave to be contributed) of Accrued Leave to the Plan (subject to the limitations of Article V of the Plan). Once elected, an Employee’s election shall remain in force and may not be revised or revoked.

XV. The Employer hereby attests that it is a unit of state or local government or an agency or instrumentality of one or more units of state or local government.

XVI. The Employer understands that this Adoption Agreement is to be used with only the ICMA Retirement Corporation Governmental Money Purchase Plan and Trust. This ICMA Retirement Corporation Governmental Money Purchase Plan and Trust is a restatement of a previous plan, which was submitted to the Internal Revenue Service for approval on April 2, 2012, and received approval on March 31, 2014.

The Plan Administrator hereby agrees to inform the Employer of any amendments to the Plan made pursuant to Section 14.05 of the Plan or of the discontinuance or abandonment of the Plan. The Employer understands that an amendment(s) made pursuant to Section 14.05 of the Plan will become effective within 30 days of notice of the amendment(s) unless the Employer notifies the Plan Administrator, in writing, that it disapproves of the amendment(s). If the Employer so disapproves, the Plan Administrator will be under no obligation to act as Administrator under the Plan.

XVII. The Employer hereby appoints the ICMA Retirement Corporation as the Plan Administrator pursuant to the terms and conditions of the ICMA RETIREMENT CORPORATION GOVERNMENTAL MONEY PURCHASE PLAN & TRUST.

The Employer hereby agrees to the provisions of the Plan and Trust.
XVIII. The Employer hereby acknowledges it understands that failure to properly fill out this Adoption Agreement may result in disqualification of the Plan.

XIX. An adopting Employer may rely on an advisory letter issued by the Internal Revenue Service as evidence that the Plan is qualified under section 401 of the Internal Revenue Code to the extent provided in applicable IRS revenue procedures and other official guidance.

In Witness Whereof, the Employer hereby causes this Agreement to be executed on this ______ day of ____________, 20____.

EMPLOYER

By: __________________________________________
Print Name:______________________________
Title: ______________________________________________________________________________
Attest: ______________________________________________________________________________

By: __________________________________________
Print Name:______________________________
Title: ______________________________________________________________________________
Attest: ______________________________________________________________________________
REPORTS AND INFORMATION ITEMS:

10. REPORT OF THE GENERAL MANAGER:
   - December Key Indicators Report
   - Other (no enclosure)
**Goal #1: Provide a safe, abundant, and reliable water supply**

**FY16 Potable Production (Acre Feet)**

<table>
<thead>
<tr>
<th>Water Supply Source</th>
<th>FY2016 YTD Actual (AF)</th>
<th>FY2016 YTD Budget (AF)</th>
<th>FY2016 Annual Budget (AF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clear Water</td>
<td>5,566</td>
<td>5,704</td>
<td>11,982</td>
</tr>
<tr>
<td>Amber Water (MWRF)</td>
<td>2,245</td>
<td>1,857</td>
<td>3,378</td>
</tr>
<tr>
<td>Import</td>
<td>22</td>
<td>0</td>
<td>1,000</td>
</tr>
<tr>
<td>CPTP</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Production</strong></td>
<td>7,834</td>
<td>7,561</td>
<td>16,360</td>
</tr>
</tbody>
</table>

YTD actual water production (AF) through December 31, 2015

---

**Water Production by Source - 12 Month Trailing Percent of Acre Feet Produced**

![Water Production Chart](chart.png)
### Monthly Key Indicators Report
For The Month of December 2015

**Goal #1: Provide a safe, abundant, and reliable water supply**

FY16 System Water Quality – This data reflects samples taken in November

<table>
<thead>
<tr>
<th>Distribution System:</th>
<th>Average</th>
<th>Range</th>
<th>MCL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chlorine Residual (mg/L)</td>
<td>1.91</td>
<td>0.52 – 2.70</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Current RAA = 2.07</td>
<td>RAA</td>
</tr>
<tr>
<td>Coliform Positive % Compliance</td>
<td>0</td>
<td>0</td>
<td>5</td>
</tr>
<tr>
<td>Temperature (°F)</td>
<td>71.8</td>
<td>64 – 78</td>
<td>None</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Reservoir I &amp; II:</th>
<th>Average</th>
<th>Range</th>
<th>MCL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chlorine Residual (mg/L)</td>
<td>1.29</td>
<td>0.22 – 2.80</td>
<td>None</td>
</tr>
<tr>
<td>Monochloramine (mg/L)</td>
<td>1.29</td>
<td>0.21 – 2.71</td>
<td>None</td>
</tr>
<tr>
<td>Ammonia (mg/L)</td>
<td>0.31</td>
<td>0.07 – 0.58</td>
<td>None</td>
</tr>
<tr>
<td>Temperature (°F)</td>
<td>71.8</td>
<td>66 – 78</td>
<td>None</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Wells (Treated):</th>
<th>Average</th>
<th>Range</th>
<th>MCL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chlorine Residual (mg/L)</td>
<td>2.50</td>
<td>1.78 – 3.01</td>
<td>None</td>
</tr>
<tr>
<td>Monochloramine (mg/L)</td>
<td>2.49</td>
<td>2.05 – 2.86</td>
<td>None</td>
</tr>
<tr>
<td>Ammonia (mg/L)</td>
<td>0.56</td>
<td>0.42 – 0.70</td>
<td>None</td>
</tr>
<tr>
<td>Temperature (°F)</td>
<td>72.7</td>
<td>67 – 83</td>
<td>None</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MWRF:</th>
<th>Average</th>
<th>Range</th>
<th>MCL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chlorine Residual (mg/L)</td>
<td>2.43</td>
<td>1.93 – 2.83</td>
<td>None</td>
</tr>
<tr>
<td>Monochloramine (mg/L)</td>
<td>2.45</td>
<td>2.13 – 2.84</td>
<td>None</td>
</tr>
<tr>
<td>Ammonia (mg/L)</td>
<td>0.57</td>
<td>0.43 – 0.69</td>
<td>None</td>
</tr>
<tr>
<td>Temperature (°F)</td>
<td>79.1</td>
<td>71 – 83</td>
<td>None</td>
</tr>
<tr>
<td>Color (CU) Compliance</td>
<td>ND</td>
<td>ND</td>
<td>15</td>
</tr>
<tr>
<td>Odor (TON) Compliance</td>
<td>2</td>
<td>2</td>
<td>3</td>
</tr>
</tbody>
</table>

**Water Quality Calls/Investigations:**

<table>
<thead>
<tr>
<th>Total Calls</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Investigations (from calls)</td>
<td>1</td>
</tr>
</tbody>
</table>
Goal #2: Practice perpetual infrastructure renewal and improvement

### Revenues of Potable Water
(in thousands)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Jul</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aug</td>
<td></td>
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<tr>
<td>Sep</td>
<td></td>
<td></td>
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<tr>
<td>Oct</td>
<td></td>
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<td></td>
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<tr>
<td>Nov</td>
<td></td>
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<td></td>
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<tr>
<td>Dec</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Jan</td>
<td></td>
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<tr>
<td>Feb</td>
<td></td>
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<td>Mar</td>
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<tr>
<td>Apr</td>
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</tr>
<tr>
<td>May</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jun</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Actual</th>
<th>Budget</th>
<th>Difference</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total YTD $</td>
<td>10,923</td>
<td>10,543</td>
<td>380</td>
<td>3.6%</td>
</tr>
</tbody>
</table>
Goal #3: Be financially responsible and transparent

Actual vs. Budget Capital Spending
(current month actual figures are estimated)
Goal #4: Increase public awareness about Mesa Water® and about water

Web Site Information

<table>
<thead>
<tr>
<th>Web Site Information</th>
<th>November 2015</th>
<th>December 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visits to the web site</td>
<td>6,037</td>
<td>6,552</td>
</tr>
<tr>
<td>Unique visitors</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(First time to the site)</td>
<td>3,274</td>
<td>3,813</td>
</tr>
<tr>
<td>Average per day</td>
<td>201</td>
<td>211</td>
</tr>
<tr>
<td>Average visit length</td>
<td>2 minutes, 28 seconds</td>
<td>2 minutes, 22 seconds</td>
</tr>
<tr>
<td>Page visited most</td>
<td>Payment Options</td>
<td>MesaWaterSaver</td>
</tr>
<tr>
<td></td>
<td>Contact</td>
<td></td>
</tr>
<tr>
<td>Second most visited page</td>
<td>Water Conservation</td>
<td>Ordinance</td>
</tr>
<tr>
<td>Third most visited page</td>
<td>Rebates</td>
<td>Contact</td>
</tr>
<tr>
<td>Fourth most visited page</td>
<td>Rates &amp; Fees</td>
<td>Payment Options</td>
</tr>
<tr>
<td>Fifth most visited page</td>
<td>General Information</td>
<td>Rates &amp; Fees</td>
</tr>
<tr>
<td>Most downloaded file</td>
<td>Suggested Irrigation</td>
<td>Suggested Irrigation</td>
</tr>
<tr>
<td></td>
<td>Schedule</td>
<td>Schedule</td>
</tr>
<tr>
<td>Second most downloaded file</td>
<td>job-class-and-salary-ranges-2-2015.pdf</td>
<td>Shaded Division Map</td>
</tr>
<tr>
<td>Most active day of the week</td>
<td>Monday</td>
<td>Monday</td>
</tr>
<tr>
<td>Least active day of the week</td>
<td>Sunday</td>
<td>Saturday</td>
</tr>
</tbody>
</table>

Total visits since June 1, 2002 1,077,022

Water Vending Machine Information

<table>
<thead>
<tr>
<th>Vending Machine Location</th>
<th>Vend Measurement</th>
<th>December 2015 Vends</th>
<th>Totals Vends</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mesa Water Office</td>
<td>1 gal</td>
<td>2,387</td>
<td>199,360</td>
</tr>
</tbody>
</table>
# Monthly Key Indicators Report
## For the Month of December 2015

### Goal #5: Attract and retain skilled employees

<table>
<thead>
<tr>
<th>DEPARTMENT:</th>
<th>FY 2016</th>
<th>COMMENTS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>OFFICE OF THE GENERAL MANAGER:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Business Processes</td>
<td>1.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1.00</td>
<td></td>
</tr>
<tr>
<td>Subtotal</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>ADMINISTRATIVE SERVICES:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Services</td>
<td>4.75</td>
<td></td>
</tr>
<tr>
<td>Human Resources</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Subtotal</td>
<td>6.75</td>
<td></td>
</tr>
<tr>
<td>CUSTOMER SERVICES:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conservation</td>
<td>1.00</td>
<td></td>
</tr>
<tr>
<td>Customer Service</td>
<td>8.00</td>
<td>Information Technology Coordinator - vacant/using temporary assistance</td>
</tr>
<tr>
<td>Information Technology</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Subtotal</td>
<td>11.00</td>
<td></td>
</tr>
<tr>
<td>ENGINEERING:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Engineering</td>
<td>5.00</td>
<td></td>
</tr>
<tr>
<td>Subtotal</td>
<td>5.00</td>
<td></td>
</tr>
<tr>
<td>FINANCIAL SERVICES:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Reporting/ Cash Management/ Purchasing/ Risk Management</td>
<td>4.00</td>
<td>Controller - vacant using temporary assistance</td>
</tr>
<tr>
<td></td>
<td>3.00</td>
<td>Senior Financial Analyst - vacant using temporary assistance</td>
</tr>
<tr>
<td>Accounting</td>
<td>3.00</td>
<td>Senior Accounting Technician - vacant using temporary assistance</td>
</tr>
<tr>
<td></td>
<td>0.00</td>
<td>Accounting Technician I/II - vacant using temporary assistance</td>
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<tr>
<td>Subtotal</td>
<td>7.00</td>
<td></td>
</tr>
<tr>
<td>PUBLIC AND GOVERNMENT AFFAIRS:</td>
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<td></td>
</tr>
<tr>
<td>Outreach, Education &amp; Communications</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Subtotal</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>WATER OPERATIONS:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supervision/Support</td>
<td>5.00</td>
<td>Water Systems Operator - vacant/position under review</td>
</tr>
<tr>
<td>Distribution</td>
<td>10.00</td>
<td></td>
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<tr>
<td>Production</td>
<td>4.00</td>
<td>Senior Water Systems Operator-recruitment in progress</td>
</tr>
<tr>
<td>Water Quality</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Subtotal</td>
<td>21.00</td>
<td></td>
</tr>
<tr>
<td>TOTAL BUDGETED POSITIONS:</td>
<td>54.75</td>
<td></td>
</tr>
<tr>
<td></td>
<td>47.75</td>
<td></td>
</tr>
<tr>
<td></td>
<td>7.00</td>
<td></td>
</tr>
<tr>
<td>INTERNS: (0.5 FTE = 1 Intern)</td>
<td>1.50</td>
<td></td>
</tr>
<tr>
<td>Subtotal</td>
<td>1.50</td>
<td></td>
</tr>
<tr>
<td>TOTAL:</td>
<td>56.25</td>
<td></td>
</tr>
<tr>
<td></td>
<td>49.25</td>
<td></td>
</tr>
<tr>
<td></td>
<td>7.00</td>
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</tr>
</tbody>
</table>
Goal #6: Provide outstanding customer service

Customer Calls

<table>
<thead>
<tr>
<th>Call Type</th>
<th>FY16 YTD</th>
<th>December 2015</th>
<th>YTD Weekly Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Billing Question</td>
<td>1344</td>
<td>245</td>
<td>52</td>
</tr>
<tr>
<td>Service Requests</td>
<td>1385</td>
<td>190</td>
<td>53</td>
</tr>
<tr>
<td>High Bill</td>
<td>624</td>
<td>58</td>
<td>24</td>
</tr>
<tr>
<td>Payments</td>
<td>1365</td>
<td>234</td>
<td>53</td>
</tr>
<tr>
<td>Late Fee</td>
<td>753</td>
<td>132</td>
<td>29</td>
</tr>
<tr>
<td>Account Maintenance</td>
<td>244</td>
<td>62</td>
<td>9</td>
</tr>
<tr>
<td>On-Line Bill Pay</td>
<td>713</td>
<td>123</td>
<td>27</td>
</tr>
<tr>
<td>Water Pressure</td>
<td>22</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>No Water</td>
<td>169</td>
<td>52</td>
<td>7</td>
</tr>
<tr>
<td>Conservation</td>
<td>2685</td>
<td>682</td>
<td>103</td>
</tr>
<tr>
<td>Water Waste</td>
<td>447</td>
<td>52</td>
<td>17</td>
</tr>
<tr>
<td>Other (District info. other utility info. etc.)</td>
<td>2048</td>
<td>498</td>
<td>79</td>
</tr>
<tr>
<td>Rate Increase</td>
<td>13</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>Fluoridation</td>
<td>12</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>TOTAL CUSTOMER CALLS</td>
<td>11824</td>
<td>2333</td>
<td>455</td>
</tr>
<tr>
<td>AVERAGE ANSWER TIME (Seconds)</td>
<td>8</td>
<td>8</td>
<td>8</td>
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</tbody>
</table>

Online Bill Pay Customers

<table>
<thead>
<tr>
<th>Current Customers Enrolled</th>
<th>FY 2016 YTD</th>
<th>December 2015</th>
<th>YTD Weekly Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>10228</td>
<td>889</td>
<td>116</td>
<td>34</td>
</tr>
</tbody>
</table>
REPORTS AND INFORMATION ITEMS:

11. DIRECTORS' REPORTS AND COMMENTS:
In accordance with CA Government Code 53232.3 (d), the following report identifies the meetings for which Mesa Water Directors received expense reimbursement.

<table>
<thead>
<tr>
<th>James F. Atkinson</th>
<th>Meetings Attended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reimbursement Date:</td>
<td>Description, Date</td>
</tr>
<tr>
<td>12/09/15</td>
<td>ACWA Fall Conference, 11/30-12/4/15</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fred R. Bockmiller, Jr., P.E.</th>
<th>Meetings Attended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reimbursement Date:</td>
<td>Description, Date</td>
</tr>
<tr>
<td>12/15/15</td>
<td>ACWA/JPIA Fall Conference, 11/28-12/4/15</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Shawn Dewane</th>
<th>Meetings Attended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reimbursement Date:</td>
<td>Description, Date</td>
</tr>
<tr>
<td>N/A</td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>James Fisler</th>
<th>Meetings Attended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reimbursement Date:</td>
<td>Description, Date</td>
</tr>
<tr>
<td>12/15/15</td>
<td>ACWA Fall Conference, 12/1-12/3/15</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ethan Temianka</th>
<th>Meetings Attended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reimbursement Date:</td>
<td>Description, Date</td>
</tr>
<tr>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>
There are no support materials for this item.