



*Dedicated to
Satisfying our Community's
Water Needs*

**AGENDA
MESA WATER DISTRICT
SPECIAL EXECUTIVE COMMITTEE MEETING
TUESDAY, FEBRUARY 2, 2016 AT 12:00 PM
PANIAN CONFERENCE ROOM**

Committee Members: President Shawn Dewane, President
Ethan Temianka, Vice President
Paul E. Shoenberger, P.E., General Manager
Coleen L. Monteleone, Assistant General Manager
Denise Garcia, Executive Assistant to the General Manager

PUBLIC COMMENTS

Non-Agendized Matters: Members of the public are invited to address the Board on matters which are not on the Agenda. Each speaker is limited to three (3) minutes. The Board will set aside thirty (30) minutes for public comments.

Agendized Matters: Members of the public may comment on Agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to five (5) minutes.

PRESENTATION AND DISCUSSION ITEMS:

Items recommended for approval at this meeting may be agendized for approval at a future Board meeting.

1. Board Workshop Agenda
2. Water Industry Update

ACTION ITEMS:

3. Costa Mesa Chamber Board Appointment
4. Sacramento Legislative Relations

REPORTS:

5. Future Agenda Topics and Conference Schedule
6. Report of the General Manager
7. Directors' Reports and Comments

INFORMATION ITEMS:

8. Mesa Water Support Services Update
9. Other (no enclosure)

In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

ADJOURNMENT



*Dedicated to
Satisfying our Community's
Water Needs*

MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: February 2, 2016
SUBJECT: Board Workshop Agenda

RECOMMENDATION

Discuss the Board workshop agenda.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

The Board workshop is planned for 8:00 a.m., Saturday, March 19, 2016, at the Mesa Water® Reliability Facility. Staff will provide a draft agenda at the Executive Committee meeting.

FINANCIAL IMPACT

The Board workshop expenses will be charged to the FY 2016 budget Account No. 61100-100 (Board Meeting Expenses), where an allocation of \$4,000 was budgeted. \$2000 has been expended from the Board workshop allocation.

ATTACHMENTS

None.



*Dedicated to
Satisfying our Community's
Water Needs*

MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: February 2, 2016
SUBJECT: Water Industry Update

RECOMMENDATION

This item is provided for discussion only.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

The General Manager will update the Executive Committee on various Water Industry matters.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.



*Dedicated to
Satisfying our Community's
Water Needs*

MEMORANDUM

TO: Executive Committee
FROM: Stacy Taylor, Public & Government Affairs Manager
DATE: February 2, 2016
SUBJECT: Costa Mesa Chamber Board Appointment

RECOMMENDATION

Appoint a Mesa Water District (Mesa Water®) representative to serve on the Costa Mesa Chamber of Commerce Board of Directors.

STRATEGIC PLAN

Goal #4: Increase public awareness about Mesa Water® and about water.

DISCUSSION

The Costa Mesa Chamber of Commerce (Chamber) has offered Mesa Water® the opportunity for one of the District's representative to serve on the Chamber's Board of Directors. Mesa Water® staff recommends that a Director consider serving in this role. The benefits of this opportunity to Mesa Water® include:

- Serving in a business and community leadership role by being actively involved in Chamber programs that provide added value and benefits to the community;
- Supporting local businesses, civic and nonprofit organizations, and the community's economy;
- Networking with other Chamber members who are business and community leaders;
- Increasing the District's visibility among local business, civic, and nonprofit organizations, and in the community overall;
- Sharing information about Mesa Water® and water in general among District constituents who are also Chamber members and/or participants in Chamber activities, including information promoting the District's:
 - infrastructure improvements and technological innovations;
 - water quality and testing;
 - water rates, reserves, financial prudence and transparency;
 - water awareness, education and outreach activities and events that benefit Mesa Water® customers and the community;
 - excellent customer service and water conservation programs for businesses, residents and the community;
 - employment opportunities and operational efficiencies; and,
 - policy positions and advocacy on legislative/regulatory issues that can impact Mesa Water®, its customers and the community at large.

Attached is more information from the Chamber regarding its Board member responsibilities. Key commitments include attendance at Chamber Board meetings (approximately six per year) and at



the Chamber's Annual Planning Conference. Additionally, participation in at least one of the Chamber Committees is required (see page three of attachment) and staff recommends participation with the Government Affairs Committee.

There is no added cost for a Mesa Water® representative to serve on the Chamber Board as it would be included in the District's annual Chamber sponsorship.

FINANCIAL IMPACT

None.

ATTACHMENTS

Attachment A: Costa Mesa Chamber Board of Directors Information

Position Description

The Board of Directors is elected by the membership of the Costa Mesa Chamber of Commerce to govern and set policy, control its property, be responsible for its finances and direct its affairs.

Responsibilities

- Attend monthly Board meetings (typically 6 per year)
- Attend Annual Planning Conference
- Willingness to spend time and effort needed to give proper attention to responsibilities
- Set policy
- Approve budget
- Approve procedures
- Hire Chief Executive Officer (CEO)
- Amend By-Laws
- Maintain close contact with Board members and general membership
- Bring attention to the Board any critical and constructive suggestions received from membership or general community
- Represent the Chamber at appropriate functions and community committees when requested by CEO
- Be ready to defend the Chamber at all times
- Maintain confidentiality

Skills

- Ability to have objective opinions and willingness to face community problems, even when they are controversial
- Policy making leadership
- Willingness to support the decisions of the Board
- Ability to work constructively and harmoniously with other members of the Board and staff

What Board Members Do

- Show up (Actively participate)
- Set policy
- Approve the budget
- Plan
- Appraise results
- Hire the CEO
- Approve procedures
- Access resources
- Motivate

What Board Members Do Not Do

- Get involved in day-to-day management
- Interpret policy in self-interest
- Set policy as an individual
- Speak out on behalf of the Chamber
- Legally and/or financially obligate the Chamber
- Use the position for personal gain
- Usurp the authority of the CEO

General Information

Confidentiality

Each Board member is encouraged to take part in discussion and express his/her opinions on all action items. However, once the vote has been taken on an issue, each Board member has the responsibility to support the final board action.

Conflict of Interest

Directors who have a personal or business interest in the outcome of a matter before the Board should disclose that interest and disqualify themselves from Board action on the subject.

Public Statement

Only the CEO, chair or designee is authorized to discuss Chamber activities or make public statements to any member of the press.

Board Guests

Care will be exercised in scheduling the number of and time allotted for guests to ensure maximum time for proper conduct of Chamber business. Arrangements for any guest to be invited to a Board meeting should be made in advance with the CEO.

Action Items

Action items will be indicated on meeting agendas, which are distributed prior to the meeting.

Date, Time & Location

Board meetings are generally held on the second Thursday of the month from 11:45 AM to 1:00 PM at a location to be announced.

Meeting Attendance

Board attendance is expected unless the director contacts the Chamber in advance of the meeting. A quorum must be present to conduct business.



2016 Chamber Commitment

The success of the Chamber is dependent on businesses who want to get involved in their community.

Items highlighted in yellow below are already included as part of Mesa Water's 2016 Chamber sponsorship.

Financial Commitment: (includes 90 Minute Breakfasts and Directors Lunches) **\$300 (Required)**

President's Circle (See Back for Breakdown) _____

Individual Event Sponsorship (one is required)

February Meet the Charities _____

March Largest Mixer Expo Table _____

May Student Awards Breakfast (Levels Available) _____

May Art of Leadership (Levels Available) _____

July Golf Tournament (Levels Available) _____

October Public Safety BBQ (Levels Available) _____

November Tri-City Business Expo Table _____

Total: _____

Committees (one is required)

Education Apprenticeship Government Affairs Welcome/Retention Committee

Economic Development Golf Public Safety

Signature: _____ Date: _____



*Dedicated to
Satisfying our Community's
Water Needs*

MEMORANDUM

TO: Executive Committee
FROM: Stacy Taylor, Public & Government Affairs Manager
DATE: February 2, 2016
SUBJECT: Legislative Relations

RECOMMENDATION

Determine which Mesa Water District (Mesa Water®) Director(s) will represent the District for legislative relations events and meetings locally in the District's service area on February 12 and March 11, 2016, and in Sacramento on March 9 and May 17-18, 2016.

STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply
Goal #3: Be financially responsible and transparent
Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #7: Actively participate in regional water issues.

DISCUSSION

Staff has arranged for Mesa Water Directors and staff to meet with City representatives on February 12, and with State representatives on March 11, at their local offices in the District's service area.

Also during the first half of calendar year 2016, there are two opportunities for Mesa Water's Board to participate along with District staff in legislative relations events and meetings in Sacramento as further explained below.

The first opportunity is the Association of California Water Agencies (ACWA) [Legislative Symposium](#) (Symposium) which takes place at the Sacramento Convention Center on Wednesday, March 9, from 9:00 a.m. to 4:30 p.m. (attached is the 2015 agenda for reference and the 2016 event registration and pricing information). The Symposium is focused on legislative priorities for water-related issues.

- Built into the agenda is a timeframe between 1:30 p.m. and 4:30 p.m. to meet with Mesa Water's Sacramento representatives -- Senator Moorlach and Assemblyman Harper -- as well as any other State legislators in the Orange County delegation of interest to the District.
- Working with the District's lobbyist, staff can arrange these meetings for Mesa Water®, in addition to a possible dinner meeting the evening of March 9.
- ACWA has arranged for a special hotel rate for March 9 at the Hyatt Regency Sacramento, with a room reservation cut-off date of February 16 (space available on a first-come-first-serve basis); the cut-off date for receiving the advance event registration discount pricing is February 26. Space is quickly filling up.

The second opportunity is the California Special Districts Association (CSDA) [Special Districts Legislative Days](#) which takes place at the Sacramento Convention Center on Tuesday, May 17, 9:00 a.m. to 6:30 p.m., and Wednesday, May 18, 7:45 a.m. to 1:30 p.m. (attached is the 2015 agenda for reference). This event is focused on legislative priorities for local government issues.



- Built into the agenda is a timeframe between 2:00 p.m. and 5:00 p.m. on May 17 to meet with Mesa Water’s Sacramento representatives -- Senator Moorlach and Assemblyman Harper -- as well as any other State legislators in the Orange County delegation of interest to the District, followed by a legislative reception from 5:00 p.m. to 6:00 p.m.
- Working with the District’s lobbyist, staff can arrange these meetings for Mesa Water®, in addition to a possible dinner meeting the evening of May 17.
- CSDA will arrange for a special hotel rate at the Sheraton Grand Sacramento, with a room reservation cut-off date of April 15 (space available on a first-come-first-serve basis); the cut-off date for receiving the advance event registration discount pricing is also April 15 (information [here](#)). Space will quickly fill up.

Mesa Water® staff recommends that one or more District Directors consider participating in one or both of these activities. The benefits of these opportunities to Mesa Water® include:

- Serving in a legislative relations role, with District staff and lobbyists, to create and continue good relationships with State representatives;
- Sharing information about Mesa Water’s policy positions among State representatives and among ACWA leadership, executives and staff overall; and,
- Networking and collaborating with State representatives, ACWA, CSDA, and their members, in order to build coalitions and consensus around Mesa Water’s policy positions on legislative and regulatory issues that can impact Mesa Water®, its customers and the community at large;
- Being actively involved with and supporting ACWA’s and CSDA’s member legislative activities that provide added value and benefits to the District, its constituents, and the industry; and,
- Increasing the District’s visibility in Sacramento among State representatives and among ACWA leadership, executives and staff overall.

Below is a table of all opportunities to date in chronological order:

Date	Time	Meeting/Event	Location	# of Directors
Fri., February 12	2:00 p.m. – 2:30 p.m.	Mayor Steve Mensinger & CEO Tom Hatch	Costa Mesa City Hall	2-5
Wed., March 9	9:30 a.m. – 4:30 p.m.	ACWA Legislative Symposium	Sacramento Convention Ctr	2-3
Fri., March 11	12:30 – 1:00 p.m.	Senator John Moorlach	940 S. Coast Dr., Suite 185 Costa Mesa	2-5
Fri, March 11	2:00 – 2:30 p.m.	Assemblyman Matthew Harper	1503 S. Coast Dr., Suite 205 Costa Mesa	2-5
Tue., May 17 Wed., May 18	9:00 a.m. – 6:30 p.m. 7:45 a.m. – 1:30 p.m.	CSDA Special Districts Legislative Days	Sacramento Convention Ctr	2-3



FINANCIAL IMPACT

None.

ATTACHMENTS

Attachment A: ACWA Legislative Symposium information

Attachment B: CSDA Special Districts Legislative Days information

2015 LEGISLATIVE SYMPOSIUM

March 4, 2015 • Sacramento Convention Center

AGENDA

9:00–9:30 AM

Registration and Continental Breakfast

Room 307/Ballroom Level, Sacramento Convention Center

9:30–9:40 AM

Welcome Remarks

Kathleen Tiegs, ACWA Vice President

9:40–9:45 AM

Outreach Task Force

Jo Lynne Russo-Pereyra, Chair of ACWA Outreach Task Force

9:45–10:45 AM

To Adjudicate or Not to Adjudicate? That is the Question!

Governor Brown's signing message for the Sustainable Groundwater Management Act (SGMA) indicated a desire to enact legislation that would streamline the adjudication process during this legislative session. Within the Legislature, Senator Pavley promised to explore streamlined adjudication and has held one legislative hearing already to learn from stakeholders about the pros and cons of expediting adjudications. This panel will explore the issues and challenges of adjudicating groundwater basins in the context of the Act and why anyone might, or might not, want to go the adjudication route.

Moderator: Eric Garner, Attorney, Best, Best, and Krieger

Panelists: Gordon Burns, Undersecretary for CalEPA

Dennis O'Connor, Principal Consultant, Senate Natural Resources & Water

Jack Rice, Associate Counsel, California Farm Bureau Federation

10:45–11:00 AM

Break

11:00 AM–NOON

Proposition 218: Stormwater and Disadvantaged Community Changes Headed Our Way?

A coalition is moving forward to introduce legislation to amend Proposition 218 this year to allow fees and charges for stormwater to work in the same manner as water and wastewater currently operate in California. There is similar interest by the environmental justice community to amend Prop. 218 to allow subsidization of low-income, disadvantaged community customer water rates which is now prohibited. What are the chances that one, or both, of these changes will materialize and why are these changes so important for proponents this legislative session?

Moderator: Kathy Cole, Legislative Representative, Metropolitan Water District of Southern California

Panelists: Omar Carrillo, Community Water Center

Justin Malan, EcoConsult

Jason Rhine, Legislative Representative, League of California Cities

NOON–1:30 PM

Lunch Panel: What to Expect in 2015

Room 306/Ballroom Level, Sacramento Convention Center

Hear a lively, bipartisan discussion with the Chair and Vice-Chair of the Assembly Water, Parks, and Wildlife Committee on their perspective of what the State Legislature will attempt, and what they will accomplish, on the issue of water in 2015.

Assemblymember Marc Levine (D-San Rafael), Chair, Assembly Water, Parks, and Wildlife Committee

Assemblymember Frank Bigelow (R-O'Neals), Vice Chair, Assembly Water, Parks, and Wildlife Committee

1:30–4:30 PM

Outreach Opportunity

Here's your chance to participate in grassroots outreach by scheduling a meeting with your own local State Senator and/or State Assembly member in their Sacramento offices in advance across the street in the Capitol, after the Symposium concludes that afternoon. ACWA will provide brief etiquette talking points for this purpose. The start of a new two-year legislative session is the perfect time to meet your local legislators, introduce yourselves, and provide them some basic information about your water agency operations.

2016 LEGISLATIVE SYMPOSIUM

March 9, 2016 • Sacramento Convention Center

Register Online at www.acwa.com

REGISTRATION & CANCELLATION DEADLINE IS FEBRUARY 26, 2016

PRICING REFERENCE SHEET

REGISTRATION FEES

	REGULAR (ends 2/26/16)	ONSITE
Advantage (For ACWA public agency members, affiliates & associates ONLY)	\$225	\$245
Standard (Applies to non-members of ACWA)	\$335	\$355

Your registration fee includes: continental breakfast, lunch and materials.

HOTEL INFORMATION

You must be registered for the ACWA Legislative Symposium in order to make hotel reservations at the special room rate.

Hyatt Regency Sacramento

1209 L Street, Sacramento, CA
800-223-1234

Special Hotel Rate: \$189 per night + taxes & fees (The cut-off date to receive this special rate is February 16, 2016)

Reservations can be made by one of the following ways:

ONLINE: <https://resweb.passkey.com/go/2016ACW6>

PHONE: Call 888-421-1442 (Please identify yourself as part of the Association of California Water Agencies)

Any reservation made after February 16, 2016 is subject to the hotel's regular room rate and based on availability.

Hotel Questions, Cancellation or Changes: Contact hotel directly at 888-421-1442

PAYMENT INFORMATION

- Check payable to ACWA – 910 K Street, Ste. 100 • Sacramento, CA 95814
- Charge credit card: MasterCard or Visa

Questions? Contact us at 916.441.4545, toll free 888.666.2292 (Event terms and conditions available at acwa.com in the event section.)

Register online @ acwa.com

Regular registration and cancellation deadline is February 26, 2016 • 4:30 p.m. (PST)

WHO IS ELIGIBLE FOR "ACWA ADVANTAGE" PRICING?

ACWA Advantage pricing is available to the following registrants:

- An officer or director of an ACWA member agency.
- A person directly employed by an ACWA public agency member, affiliate or associate organization. This does not include independent contractors, service providers, or third-party vendors.
- Any ACWA board member whose fee is paid for by member agency.
- Any state or federal administrative or legislative personnel in elected, appointed or staff positions.
- Staff of ACWA/JPIA and Water Education Foundation.
- Any individual or honorary life member of ACWA.

MEMBERSHIP INFORMATION – *Become a Member & Save on ACWA Events*

If you are interested in learning more about becoming an Associate Friend of ACWA, contact Jacob Rowe at jacobr@acwa.com. For public agency membership, please contact Tiffany Giammona at tiffanyg@acwa.com.

CANCELLATIONS & CHANGES

All registration changes and cancellations must be made in writing by the event registration deadline. Valid cancellation requests will receive a refund of any registration fees paid minus a \$50 processing charge. For payments originally made by credit card, refunds can be issued back onto the credit card within 60 days. Otherwise, a refund will be issued by check. No refunds or registration changes will be granted after the registration deadline. Submit request in writing to Teresa Taylor at TeresaT@acwa.com.

SUBSTITUTIONS

Event registrations are transferable from one participant to another within the same organization. Please submit your request in writing before the event registration deadline to Teresa Taylor at TeresaT@acwa.com. Include the original registrant's name, the new person's name, title and email address with your request. After the registration deadline, substitutions will be handled on-site. Only one substitution is permitted per original registrant. The individual submitting the substitution request is responsible for all financial obligations (including any balance due) associated with the original registration. There is no fee to transfer an eligible registration.

SPECIAL REQUESTS & ACCOMMODATIONS

Special requests must be submitted in writing to Teresa Taylor at TeresaT@acwa.com. Participants are encouraged to submit changes and special requests as soon as possible.

If you have a disability that requires an accommodation, please contact Teresa Taylor at TeresaT@acwa.com or call toll free at (888) 666-2292 to discuss your needs.

REFUNDS

Except as otherwise provided in this document, all payments and fees are nonrefundable after the registration deadline.

NONATTENDANCE

Registrants who fail to attend the event, in part or in whole, are not eligible for a refund or credit and will be billed for any balance due.



SPECIAL DISTRICTS LEGISLATIVE DAYS

Agenda

Tuesday, May 19

9:00 – 10:00 a.m.

Registration at The Grand

1215 J Street, Sacramento, CA 95814

LIGHT REFRESHMENTS AND NETWORKING OPPORTUNITIES

10:00 – 10:15 a.m.

Welcome Remarks: CSDA CEO Neil McCormick

Opening Remarks: CSDA Board President Steve A. Perez

10:15 – 10:45 a.m.

Local Government Panel

- The Honorable Ken Cooley, Assembly Member
- The Honorable Richard S. Gordon, Assembly Member
- The Honorable Marie Waldron, Assembly Member

10:45 – 11:00 a.m.

Break

11:00 a.m. – 12:00 p.m.

Capitol Insights

12:00 – 2:00 p.m.

Lunch: Legislative Briefing

- Dillon Gibbons, Legislative Representative
- Jimmy MacDonald, Associate Legislative Representative

2:00 – 5:00 p.m.

Legislative Visits

Capitol Room 115 available as a resting and staging area

5:00 – 6:30 p.m.

Legislative Reception at Chops

1117 11th Street, Sacramento, CA 95814

SPONSORED BY SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA)

Wednesday, May 20

7:45 – 8:30 a.m.

District NetWorks Café

ENJOY BREAKFAST WITH YOUR LOCAL NETWORK DELEGATES.

8:30 – 8:40 a.m.

Welcome: Official program begins

8:40 – 8:50 a.m.

Legislator of the Year

The Honorable Katcho Achadjian, Assembly Member

8:50 – 9:35 a.m.

Keynote Speaker

The Honorable Betty Yee, California State Controller

9:35 – 10:20 a.m.

State Budget Update

Director of Finance Michael Cohen, Department of Finance

10:35 a.m. – 12:00 p.m.

Roundtable Discussions

Choose two roundtable topics for an informative 30-minute session at each table.

- Association of California Healthcare Districts (ACHD)
- Association of California Water Agencies (ACWA)
- California Association of Public Cemeteries (CAPC)
- California Association of Recreation and Park Districts (CARPD)
- California Association of Resource Conservation Districts (CARCD)
- Mosquito and Vector Control Association of California (MVCAC)
- California Board of Forestry and Fire Protection (Cal Fire)
- California Public Employees' Retirement System (CalPERS)
- California Association of Local Agency Formation Commissions (CALAFCO)
- Contractor Compliance & Monitoring, Inc. (CCMI) and Atkinson, Andelson, Loyola, Ruud & Romo (AALRR)

12:00 – 1:15 p.m.

Lunch

Ongoing Legislative Priorities and Special District Leadership Foundation Awards

1:15 – 1:30 p.m.

Closing Remarks



SPECIAL DISTRICTS LEGISLATIVE DAYS

All events held at The Grand - 1215 J Street unless otherwise noted.



*Dedicated to
Satisfying our Community's
Water Needs*

MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: February 2, 2016
SUBJECT: Future Agenda Topics and Conference Schedule

RECOMMENDATION

Review future agenda topics and conference schedule.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Staff will provide an updated future agenda topics and conference schedule at the Executive Committee meeting.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.

REPORTS AND INFORMATION ITEMS:

6. REPORT OF THE GENERAL MANAGER:

REPORTS AND INFORMATION ITEMS:

7. DIRECTORS' REPORTS AND COMMENTS:



Dedicated to
Satisfying our Community's
Water Needs

MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: February 2, 2016
SUBJECT: Mesa Water Support Services Update

RECOMMENDATION

This item is provided for information only.

STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.

- Objective D: Encompass Financial Responsibility and Transparency.
 - Prohibit evergreen contracts.

PRIOR BOARD ACTION

First included in the 2013 Strategic Plan, one of the five components of Objective D states, "Prohibit evergreen contracts." Upon further discussion, at the March 21, 2015 Board Workshop, the Board delved more deeply into the review of Mesa Water's support services contracts. The Board directed staff to administer a competitive selection process for services provided in the following areas: Legal Services, Water Industry Advocates, Reproduction Services, Electrical Maintenance/Repair, and Electrical Maintenance.

DISCUSSION

Mesa Water® is highly effective in managing its business functions and practices. The approach that allows Mesa Water® to be effective is the use of a robust business model that focuses on internal management of the core processes of the District with internal staff and the use of supplemental support services for activities that are not performed on a routine basis or that require expertise that internal staff cannot provide.

Stemming from discussion at that March 21, 2015 Board Workshop, and, upon staff's further analysis, it was noted that a few of the District's vendors may have been originally competitively selected, but not within the last five years. As the Board gave direction to both periodically and competitively procure ongoing contracts, staff has comprised the following list of vendors who provided the District specialized support services over \$25,000 for Fiscal Year 2014:

Service	Vendor	RFP Status
HR/Labor Attorney Legal Services	Liebert Cassidy Whitmore	Pending
General Counsel Legal Services	Bowie, Arneson, Wiles & Giannone	Pending
Water Industry Advocates	Townsend Public Affairs	Pending
Reproduction Services	Orange County Printing	Pending
Electrical Maintenance/Repair	Stout & Burg Electrical	In Progress
Electrical Maintenance	Brithinee Electric	In Progress

For the Board's information, the above mentioned services will be competitively selected in 2016.



FINANCIAL IMPACT

None.

ATTACHMENTS

None.

There are no support materials for this item.