



*Dedicated to
Satisfying our Community's
Water Needs*

**AGENDA
MESA WATER DISTRICT
SPECIAL EXECUTIVE COMMITTEE MEETING
TUESDAY, AUGUST 2, 2016 AT 1:00 PM
PANIAN CONFERENCE ROOM**

Committee Members: President Shawn Dewane, President
Ethan Temianka, Vice President
Paul E. Shoenberger, P.E., General Manager
Coleen L. Monteleone, Assistant General Manager
Denise Garcia, Executive Assistant to the General Manager

PUBLIC COMMENTS

Non-Agendized Matters: Members of the public are invited to address the Board on matters which are not on the Agenda. Each speaker is limited to three (3) minutes. The Board will set aside thirty (30) minutes for public comments.

Agendized Matters: Members of the public may comment on Agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to five (5) minutes.

CONSENT CALENDAR ITEMS:

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

None

PRESENTATION AND DISCUSSION ITEMS:

Items recommended for approval at this meeting may be agendized for approval at a future Board meeting.

None

ACTION ITEMS:

1. Independent Special Districts of Orange County Executive Committee Election
2. CLOSED SESSION:
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:
Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(c),
(1 or more potential cases).

REPORTS:

3. Future Agenda Topics and Conference Schedule
4. Report of the General Manager
5. Directors' Reports and Comments



INFORMATION ITEMS:

6. Other (no enclosure)

8/In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

ADJOURNMENT



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MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: August 2, 2016
SUBJECT: Independent Special Districts of Orange County Executive Committee Election

RECOMMENDATION

Recommend the Board of Directors adopt Resolution No. XXXX - Endorsing the Candidacy of James R. Fisler to the Position of President of the Independent Special Districts of Orange County.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

On August 14, 2014, the Board adopted Resolution No. 1448 - Endorsing the Candidacy of James R. Fisler to the Position of 2nd Vice President of the Independent Special Districts of Orange County.

DISCUSSION

The Independent Special Districts of Orange County (ISDOC) will elect the members of their Executive Committee by mail ballot during the month of September; new officers will be announced at the general membership meeting on September 29, 2016. The elected Executive Committee members will serve a two-year term that begins January 1, 2017 and ends December 31, 2018. Meetings of the Executive Committee occur on the first Tuesday of every month at 7:30 a.m. at the offices of the Municipal Water District of Orange County (MWDOC) in Fountain Valley, CA.

In order to be considered, the candidates must be endorsed by his/her district in the form of a Board resolution. All Board resolutions must be sent to Heather Baez at HBaez@mwdoc.com or Leslie Keane at L.Keane@occd.com and be received by Friday, August 19, 2016. All candidates nominated by their respective Boards will be placed on the ballot for the full membership to vote. The ballots will be placed in the mail by August 24, with a deadline to be returned by September 27. The votes will be announced at the general membership meeting on September 29.



The role of each Executive Committee positions is as follows:

President – Shall be chief executive officer of ISDOC; preside at all ISDOC meetings; appoint all committees; serve as an ex-officio member of all committees; serve as official spokesperson for ISDOC.

1st Vice President – Shall, in the absence or disability of the President, perform all the duties of the President; serve as Chair of the Program Committee.

2nd Vice President – Shall, in the absence or disability of the President and First Vice President, perform all the duties of the President; serve as Chair of the Membership Committee.

3rd Vice President – Shall, in the absence or disability of the President, First Vice President, and Second Vice President, perform all the duties of the President; serve as Chair of the Legislative Committee.

Secretary – Shall maintain a written record of all meetings of the Board of Directors and the Executive Committee; be responsible for all correspondence and mailing of information to members.

Treasurer – Shall maintain the complete financial records of ISDOC; establish and maintain bank accounts in the name of ISDOC; pay all bills duly approved by the Executive Committee in accordance with the yearly budget.

All positions may be held by elected or appointed officials of a regular member district. The slate of candidates will be announced via email and accompanied by a formal notice of the quarterly meeting.

The current Executive Committee members are as follows:

President – Mike Scheafer, Costa Mesa Sanitary District

1st Vice President – Jim Fisler, Mesa Water District

2nd Vice President – Sandra Jacobs, Santa Margarita Water District

3rd Vice President – Joel Rattner, Rossmoor/Los Alamitos Area Sewer District

Secretary – Leslie Keane, Orange County Cemetery District

Treasurer – Joan C. Finnegan, Municipal Water District of Orange County

As a member of the ISDOC Executive Committee, Director Fisler has represented Mesa Water® effectively and has expressed interest in running for the President seat on the ISDOC Executive Committee. For the Committee's consideration, attached is a draft resolution endorsing the candidacy of James R. Fisler for the position of President of the Executive Committee of ISDOC.

FINANCIAL IMPACT

None.

The annual membership dues to ISDOC are estimated at \$500.



ATTACHMENTS

Attachment A: Draft Resolution

Attachment B: ISDOC Election Notice Correspondence

RESOLUTION NO. XXXX

**RESOLUTION OF THE
MESA WATER DISTRICT BOARD OF DIRECTORS
ENDORING THE CANDIDACY OF JAMES R. FISLER
TO THE POSITION OF PRESIDENT
OF THE EXECUTIVE COMMITTEE OF THE
INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY**

WHEREAS, the Mesa Water District (Mesa Water®) is a county water district organized and operating according to California law; and

WHEREAS, Mesa Water® is a member district of the Independent Special Districts of Orange County (ISDOC); and

WHEREAS, ISDOC will formally elect the members of its Executive Committee to serve a two-year term (January 1, 2017 to December 31, 2018) by mail in ballot during the month of September, and new officers will be announced at the general membership meeting on September 29, 2016; and

WHEREAS, per the ISDOC Bylaws, officials who wish to seek election/appointment as an officer of ISDOC must first secure from his/her district an official endorsement of candidacy in the form of a board resolution.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MESA WATER DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. The Board of Directors of Mesa Water District endorses the candidacy of James R. Fisler to the position of President of the Executive Committee of the Independent Special Districts of Orange County.

Section 2. The District Secretary is hereby directed to transmit a certified copy of this resolution to ISDOC at 18700 Ward Street, Fountain Valley, California 92708, forthwith.

ADOPTED, SIGNED, and APPROVED this 11th day of August 2016 by a roll call vote.

AYES: DIRECTORS:
NOES: DIRECTORS:
ABSENT: DIRECTORS:
ABSTAIN: DIRECTORS:

Shawn Dewane
President, Board of Directors

Coleen L. Monteleone
District Secretary

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE) ss.

I, Coleen L. Monteleone, District Secretary of the Board of Directors of the Mesa Water District, do hereby certify that the foregoing Resolution No. XXXX was duly passed and adopted by the Board of Directors of the Mesa Water District at its Board meeting held on August 11, 2016 by the following vote:

AYES: DIRECTORS:
NOES: DIRECTORS:
ABSENT: DIRECTORS:
ABSTAIN: DIRECTORS:

Coleen L. Monteleone
District Secretary

Draft

Paul E. Shoenberger

From: l.keane@orccd.com
Sent: Wednesday, July 06, 2016 3:43 PM
To: **Distribution List**
Call For Nomination to ISDOC Executive Committee
Cc: HBaez@mwdoc.com

Subject: Call For Nomination to ISDOC Executive Committee

PLEASE DISSEMINATE TO ALL BOARD MEMBERS

This email shall serve as official notice and call for candidates for the positions of President, First Vice-President, Second Vice-President, Third Vice-President, Secretary and Treasurer on the Executive Committee of the Independent Special Districts of Orange County (ISDOC).

Terms of office are for two years, commencing on January 1, 2017.

The election will be by mail ballot during the month of September, and new officers will be announced at the September 29, 2016 general membership meeting.

Nominations will close on August 19, 2016. Any Board Member/Trustee of a regular ISDOC member agency is eligible for nomination to any of the open positions. Individuals who wish to be considered for a position should submit a letter of interest for that position, together with a resolution from their Board authorizing their candidacy.

Responsibilities of the positions are as follows:

PRESIDENT: The President is the chief executive officer of ISDOC. He or she presides at all meetings of the Board of Directors and the Executive Committee; appoint all committees; and represents ISDOC as its official spokesperson.

FIRST VICE PRESIDENT: The First Vice-President chairs the Program Committee, and in the absence of the President, serves as the President.

SECOND VICE PRESIDENT: The Second Vice-President chairs the Membership Committee, and in the absence of the President and First Vice-President, serves as the President.

THIRD VICE PRESIDENT: The Third Vice-President chairs the Legislative Committee, and in the absence of the President, First Vice-President, and Second Vice-President, serves as the President.

SECRETARY: The Secretary is responsible for all correspondence and the dissemination of information to members. The Secretary prepares and distributes agendas and minutes for the Executive Committee meeting and edits and publishes the quarterly newsletter.

TREASURER: The Treasurer maintains ISDOC financial records and bank accounts; collects dues and other receipts; and pays all bills duly approved by the Executive Committee.

Meetings of the Executive Committee typically occur on the first Tuesday of each month at 7:30 a.m. in the offices of the Municipal Water District of Orange County (MWDOC) in Fountain Valley.

If you are seeking nomination to a position on the Executive Committee, please send your letter/email of interest and a copy of your Board's authorizing resolution to Heather Baez at HBaez@mwdoc.com. All nomination requests must be received by August 19.

If you have any questions about the any of the positions or the election process, please contact either Heather Baez (HBaez@mwdoc.com) or Leslie Keane (l.keane@occd.com).

Leslie Keane
Secretary, ISDOC
Vice Chair, Orange County Cemetery District

ACTION ITEMS:

2. CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(c),
(1 or more potential cases).



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MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: August 2, 2016
SUBJECT: Future Agenda Topics and Conference Schedule

RECOMMENDATION

Review future agenda topics and conference schedule.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Staff will provide an updated future agenda topics and conference schedule at the Executive Committee meeting.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.

REPORTS AND INFORMATION ITEMS:

4. REPORT OF THE GENERAL MANAGER:

REPORTS AND INFORMATION ITEMS:

5. DIRECTORS' REPORTS AND COMMENTS:

There are no support materials for this item.