



*Dedicated to  
Satisfying our Community's  
Water Needs*

**AGENDA  
MESA WATER DISTRICT  
BOARD OF DIRECTORS  
Thursday, July 19, 2018  
1965 Placentia Avenue, Costa Mesa, CA 92627  
3:30 p.m. Special Board Meeting**

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**FINANCE COMMITTEE MEETING  
Thursday, July 19, 2018 at 3:30 p.m.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

**Items Not on the Agenda:** Members of the public are invited to address the Board on matters which are not on the Agenda. Each speaker is limited to three minutes. The Board will set aside 30 minutes for public comments.

**Items on the Agenda:** Members of the public may comment on agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to three minutes. The Board will set aside 60 minutes for public comments.

**CONSENT CALENDAR ITEMS:**

*Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.*

1. Accounts Paid Listing
2. Monthly Financial Reports
3. Major Staff Projects
4. Committee Policy & Resolution Review

**ACTION ITEMS:**

None

**PRESENTATION AND DISCUSSION ITEMS:**

*Items recommended for approval at this meeting may be agendized for approval at a future Board meeting.*

None

**REPORTS:**

5. Report of the General Manager
6. Directors' Reports and Comments



## **INFORMATION ITEMS:**

### **7. Claim of Christopher Tan**

*In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.*

*Members of the public desiring to make verbal comments utilizing a translator to present their comments into English shall be provided reasonable time accommodations that are consistent with California law.*

*Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at [www.MesaWater.org](http://www.MesaWater.org). If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.*

## **ADJOURNMENT**

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
<b>CAPITAL</b>				
BUSH & ASSOCIATES				
000027053	061518	SURVEYING SERVICES- 405 CONDMN		1,968.00
	6/20/2018		1	<u>1,968.00</u>
MICHAEL BAKER INTERNATIONAL				
000027029	101259	HYDRAULIC MODELING SERVICES		2,457.00
000027029	1014860	PP 37 WELL AUTOMATION		42,238.00
000027142	1014590	PP 59 GIS SUPPORT SERVICES		6,125.00
	6/27/2018		2	<u>50,820.00</u>
TETRA TECH, INC				
000027095	51316072	CRODDY & CHANDLER WELL DESIGN		32,071.92
000027095	51320174	CRODDY & CHANDLER WELL DESIGN		4,845.00
	6/20/2018		1	<u>36,916.92</u>
<b>TOTAL CAPITAL</b>			<b>4</b>	<b><u>89,704.92</u></b>

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
<b>DEPARTMENT EXPENSE</b>				
ACWA JOINT POWERS INSURANCE AUTHORITY				
000027046	JULY2018EAP	JULY 2018 EAP		117.50
	6/20/2018		1	117.50
APPLE ONE EMPLOYMENT				
000026960	01-4874220	TEMP LABOR, ADMIN, WE 05/19		1,045.59
000026960	01-4870846	TEMP LABOR, FINANCE, WE 05/19		1,585.28
000026960	01-4879163	TEMP LABOR, ADMIN, WE 05/26		1,157.98
000026960	01-4879164	TEMP LABOR, FINANCE, WE 5/26		1,981.60
000026960	01-4890782	TEMP LABOR, ADMIN, WE 06/02		916.20
000027049	01-4890783	TEMP LABOR, FINANCE, WE 06/02		1,585.28
000027049	01-4896406	TEMP LABOR, FINANCE, WE 06/09		1,981.60
000027049	01-4896405	TEMP LABOR, ADMIN, WE 06/09/18		1,221.60
000027119	01-4904895	TEMP LABOR, FINANCE, WE 06/16		1,981.60
	6/27/2018		3	13,456.73
AQUA STAR INTERNATIONAL				
000027120	21877A	FREIGHT - WTR VENDING MACHINE		325.90
	6/27/2018		1	325.90
CA DEPT OF JUSTICE				
000026964	306798	PRE-EMPLOYMENT FINGERPRINTS		32.00
	6/13/2018		1	32.00
CALPERS BENEFIT PAYMENTS				
0142979	05112018	PPE 5/11/18		4,852.18
0142980	05112018	PPE 5/11/18		24,277.78
0142981	15299041	JUNE HEALTH CARE		41,914.66
0142982	15299050	JUNE PA HEALTH CARE		5,590.71
0143395	052518	PPE 5/25/2018		28,937.53
0143518	060818	PPE 6/8/18		28,753.29
	6/29/2018		6	134,326.15
COLONIAL LIFE & ACCIDENT INS				
000026968	8892333-0614276	INSURANCE PPE 05/25/18		224.92
000027057	8892333-0628647	INSURANCE PPE 06/08/18		224.92
	6/20/2018		2	449.84

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
DEPARTMENT OF CONSUMER AFFAIRS				
000026972	917265	PE & LS LIST		235.00
000027162	105796-2018	CPA LICENSE RENEWAL-MK		120.00
	6/27/2018		2	355.00
FIRST BANKCARD				
0143604	0518FB	MAY 2018 CHARGES		16,976.06
	6/13/2018		1	16,976.06
GUARDIAN				
000027133	00430941JUL118	JULY 2018 DENTAL INSURANCE		5,162.90
	6/27/2018		1	5,162.90
HOOVER PRINTING				
000026984	91381	PRINTING - WQ BROCHURES		1,535.44
	6/13/2018		1	1,535.44
ICMA-RC RETIREMENT				
0143226	060820181	PPE 6/8/2018		1,023.04
0143227	06082018	PPE 6/8/18		5,853.03
0143514	62218	PPE 6/22/18		1,023.04
0143515	0622181	PPE 6/22/18		5,563.10
	6/28/2018		4	13,462.21
IDVILLE				
000027137	3378905	EMPLOYEE BADGE SUPPLIES		256.81
	6/27/2018		1	256.81
IND HEARING & PULMONARY MGMT				
000027068	14318	EE SAFETY TESTING		1,105.00
	6/20/2018		1	1,105.00
INTERNATIONAL PUBLIC MANAGEMENT ASSOCIATION				
000027071	INV-37728-Y5Z8X4	IPMA-HR MEMERSHIP 9/18-9/19		397.00
	6/20/2018		1	397.00

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
<b>LEDGENT</b>				
000027076	13601802	TEMP LABOR-FINANCE-WE 06/10/18		2,424.32
	6/20/2018		1	2,424.32
<b>NATIONWIDE RETIREMENT SOLUTIONS</b>				
0143228	060818	PPE 6/8/2018		5,911.75
0143516	062218	PPE 6/22/18		5,911.75
	6/28/2018		2	11,823.50
<b>ORANGE COAST CONSULTANCY</b>				
000026934	10278	FINANCE SUPPORT, WE 06/02/18		4,400.00
000026997	10279	FINANCE SUPPORT, WE 06/09/18		4,400.00
000027082	10280	FINANCE SUPPORT, WE 06/16/18		4,400.00
000027144	10281	FINANCE SUPPORT, WE 06/23/18		4,400.00
	6/27/2018		4	17,600.00
<b>ORANGE COUNTY EMPLOYEES ASSN</b>				
000026998	OCEA PPE060818	MEMBERSHIP DUES 06/08/18		272.64
000027145	OCEA PPE062218	MEMBERSHIP DUES 06/22/18		272.64
	6/27/2018		2	545.28
<b>RED WING BUSINESS ADVANTAGE ACCT</b>				
000027092	407-1-19173	SAFETY SHOES		116.36
000027151	407-1-19591	SAFETY SHOES		200.00
	6/27/2018		2	316.36
<b>TASC</b>				
000027016	IN1285475	FSA ADMIN FEES - MAY 2018		119.40
	6/13/2018		1	119.40
<b>ULTIMATE STAFFING SERVICES</b>				
000026944	13592387	TEMP LABOR-CUST SERV WE 05/20		1,146.71
000027022	13596635	TEMP LABOR-CUST SERV WE 05/27		1,215.81
000027099	13597940	TEMP LABOR-CUST SERV-WE 06/03		738.72
000027157	13603407	TEMP LABOR-CUST SERV-WE 06/17		1,235.05
	6/27/2018		4	4,336.29

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
VISTA DEL VERDE LANDSCAPE				
000026949	30754	LANDSCAPE MAINT FEES - JUNE 18		2,612.00
000027105	30825	MWRF - RE-LANDSCAPE SRVCS		9,998.83
	6/20/2018		2	<u>12,610.83</u>
<b>TOTAL DEPARTMENT EXPENSE</b>			<b>44</b>	<b>237,734.52</b>

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
<b>DIRECTOR CHECKS</b>				
FRED BOCKMILLER				
000026979	EXP060818	DIRECTOR-MILEAGE REIMBURSEMENT		10.90
000027060	916935	FAX/INTERNET REIMBURSEMENT		113.62
6/20/2018			2	124.52
JAMES ATKINSON				
000026987	EXP051118	DIRECTOR-MILEAGE REIMBURSEMENT		37.06
000026987	EXP060818	DIRECTOR-MILEAGE REIMBURSEMENT		36.62
6/13/2018			1	73.68
JAMES FISLER				
000026988	EXP051118	DIRECTOR-MILEAGE REIMBURSEMENT		85.02
000026988	EXP060818	DIRECTOR-MILEAGE REIMBURSEMENT		49.05
000027073	916945	EXPENSE REIMBURSEMENTS		109.25
6/20/2018			2	243.32
MARICE DEPASQUALE				
000026994	EXP051118	DIRECTOR-MILEAGE REIMBURSEMENT		21.80
000026994	EXP060818	DIRECTOR-MILEAGE REIMBURSEMENT		13.08
000027077	916940	FAX/INTERNET REIMBURSEMENT		44.99
6/20/2018			2	79.87
SHAWN DEWANE				
000027012	EXP060818	DIRECTOR-MILEAGE REIMBURSEMENT		1.85
000027012	917264	EXPENSE REIMBURSEMENT		5.00
6/13/2018			1	6.85
<b>TOTAL DIRECTOR CHECKS</b>			<b>8</b>	<b>528.24</b>



# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
<b>EMPLOYEE CHECKS</b>				
BRETT RINELLA				
000027121	EXP062118	EXPENSE REIMBURSEMENT		71.94
	6/27/2018		1	<u>71.94</u>
CATHERYNE DUCKWORTH				
000026966	916341	SAFETY SHOES		43.39
	6/13/2018		1	<u>43.39</u>
DETLEF GORIS				
000026973	EXP061118	CERT REIMBRSMNT-AWWA CCCS		80.00
	6/13/2018		1	<u>80.00</u>
JUSTIN FINCH				
000026927	916593	CONF REIMBURSEMENT-CALWEP		1,007.81
	6/6/2018		1	<u>1,007.81</u>
KARYN IGAR				
000026989	EXP061318	EXPENSE REIMBURSEMENT		31.30
	6/13/2018		1	<u>31.30</u>
PAUL SHOENBERGER				
000027000	916937	REIMBURSEMENT-ACWA BRD MTNG		523.96
	6/13/2018		1	<u>523.96</u>
TIM BEAMAN				
000027097	EXP061918	CONFERENCE REIMBURSEMENT-ACE		336.26
	6/20/2018		1	<u>336.26</u>
<b>TOTAL EMPLOYEE CHECKS</b>			<b>7</b>	<b><u>2,094.66</u></b>

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
<b>GENERAL AND ADMINISTRATIVE</b>				
NEIL HARRINGTON				
000026953	CHEQ00099006692	08212900 Overpayment		116.76
6/6/2018			1	<u>116.76</u>
LYNN MCCLELLAN				
000027031	CHEQ00099006705	01404600 Cheque Deposits 01404		15.56
6/20/2018			1	<u>15.56</u>
DONALD HOYT				
000026954	CHEQ00099006580	09812000 Cheque Deposits 09812		89.63
6/6/2018			1	<u>89.63</u>
WALTER CLEVENGER				
000027032	CHEQ00099006706	03423700 Cheque Deposits 03423		136.21
6/20/2018			1	<u>136.21</u>
JJS, INC.				
000027111	CHEQ00099006728	20070900 Deposit Refund/Overpa		880.00
6/27/2018			1	<u>880.00</u>
JAIME CANBLISH				
000026886	CHEQ00099006703	10401900 Cheque Deposits 10401		102.91
6/6/2018			1	<u>102.91</u>
JEFF MONTGOMERY				
000026887	CHEQ00099006691	01331600 Cheque Deposits 01331		137.86
6/6/2018			1	<u>137.86</u>
LEANNE SWANSON				
000027033	CHEQ00099006719	00702600 Cheque Deposits 00702		53.71
6/20/2018			1	<u>53.71</u>
MARY HOBSON				
000027034	CHEQ00099006711	01111000 Cheque Deposits 01111		251.36
6/20/2018			1	<u>251.36</u>

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
JENNIFER SKIVER				
000026888	CHEQ00099006701	02713500 Overpayment		75.00
	6/6/2018		1	75.00
LAURA DEPERISIS				
000027035	CHEQ00099006712	07708401 Cheque Deposits 07708		125.99
	6/20/2018		1	125.99
NEWPORT COAST AUTO				
000027036	CHEQ00099006714	04909600 Cheque Deposits 04909		80.83
	6/20/2018		1	80.83
KAM R KENNEDY				
000027037	CHEQ00099006715	05922000 Overpayment		86.45
	6/20/2018		1	86.45
THIEN NGUYEN				
000026889	CHEQ00099006697	05413600 Cheque Deposits 05413		248.36
	6/6/2018		1	248.36
COURTNEY MARTINEZ				
000027112	CHEQ00099006724	03216500 Cheque Deposits 03216		102.29
	6/27/2018		1	102.29
CHRISTOPHER CINO				
000026890	CHEQ00099006695	04017400 Cheque Deposits 04017		86.61
	6/6/2018		1	86.61
BALBOA HORIZONS RECOVERY SERVICES CORP				
000026891	CHEQ00099006694	03102300 Cheque Deposits 03102		1.74
	6/6/2018		1	1.74
ARASH AIINEHSAZIAN				
000027038	CHEQ00099006707	04608203 Cheque Deposits 04608		14.43
	6/20/2018		1	14.43

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
SHELLY DAVIS				
000027039	CHEQ00099006709	06350212 Cheque Deposits 06350		58.78
	6/20/2018		1	58.78
STEVE MILLER				
000026892	CHEQ00099006698	05312813 Cheque Deposits 05312		184.31
	6/6/2018		1	184.31
STEVE CAINE				
000027040	CHEQ00099006718	00821100 Cheque Deposits 00821		78.49
	6/20/2018		1	78.49
ROBERT BEEMAN				
000027041	CHEQ00099006710	03015100 Overpayment		45.64
	6/20/2018		1	45.64
CHERESE HALEY				
000027113	CHEQ00099006723	02015100 Cheque Deposits 02015		83.17
	6/27/2018		1	83.17
SHANNON DILDAY				
000027042	CHEQ00099006717	09022900 Cheque Deposits 09022		61.18
000027114	CHEQ00099006726	09022900 Overpayment		67.15
	6/27/2018		2	128.33
APADANA MANAGEMENT, LLC				
000027043	CHEQ00099006713	30000376 Cheque Deposits 30000		127.45
	6/20/2018		1	127.45
MARTYN DAVIS				
000026893	CHEQ00099006699	06714100 Cheque Deposits 06714		159.72
	6/6/2018		1	159.72
COBALT CONSTRUCTION COMPANY				
000026894	CHEQ00099006700	20077700 Cheque Deposits 20077		216.03
	6/6/2018		1	216.03

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
CMBOATM 2015, LLC				
000027115	CHEQ00099006721	20076800 Cheque Deposits 20076		257.19
	6/27/2018		1	<u>257.19</u>
CM22M2015, LLC				
000027116	CHEQ00099006720	20072200 Cheque Deposits 20072		261.46
	6/27/2018		1	<u>261.46</u>
OSSIE CRENSHAW				
000027117	CHEQ00099006722	05150002 Cheque Deposits 05150		118.42
	6/27/2018		1	<u>118.42</u>
ALEXANDER GORTON				
000026895	CHEQ00099006702	09510400 Overpayment		6.33
	6/6/2018		1	<u>6.33</u>
KRISTIN HENNO				
000026896	CHEQ00099006696	06350203 Cheque Deposits 06350		38.03
	6/6/2018		1	<u>38.03</u>
ERIN CHRISTIANSEN				
000027044	CHEQ00099006708	06305000 Cheque Deposits 06305		81.41
	6/20/2018		1	<u>81.41</u>
SAMIR BOTROS				
000027045	CHEQ00099006716	04711201 Overpayment		58.50
	6/20/2018		1	<u>58.50</u>
ERIC SCHMITZ				
000026897	CHEQ00099006693	00550204 Cheque Deposits 00550		32.42
	6/6/2018		1	<u>32.42</u>
APOLLO PRINTING & GRAPHICS				
000027047	238804	PRINTING - LETTERHEAD		720.59
	6/20/2018		1	<u>720.59</u>

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
APPLIED BEST PRACTICES, LLC				
000026899	23634	PROFESSIONAL SERVICES		822.00
000027048	23952	PROFESSIONAL SERVICES		<u>2,000.00</u>
	6/20/2018		2	2,822.00
AQUENT				
000026900	190-50265	MARKETING CONSULTANT		175.00
	6/6/2018		1	<u>175.00</u>
AT&T MOBILITY				
000026963	87023041770X05282 018	WIRELESS COMM 04/21-05/20		1,135.16
	6/13/2018		1	<u>1,135.16</u>
BAKER RESCUE SERVICES, INC				
000027051	957	TRAINING - CONFINED SPACE		2,090.00
	6/20/2018		1	<u>2,090.00</u>
BLUE COSMO SATELLITE COMMUNICATIONS				
000026904	BU01051351	SATELLITE PHN SRVC-05/21-06/20		85.44
	6/6/2018		1	<u>85.44</u>
BSI EHS SERVICES AND SOLUTIONS				
000026906	46326	PP 76 SAFETY/ENVIRON OUTSOURCE		13,363.50
	6/6/2018		1	<u>13,363.50</u>
CALIFORNIA ADVOCATES INC.				
000027122	061832	PROFESSIONAL SERVICES-JUNE 2018		7,000.00
	6/27/2018		1	<u>7,000.00</u>
CANON FINANCIAL SERVICES, INC.				
000026907	18617273	PRINTER EQP LEASE/USAGE-05/18		4,687.91
000027054	18726766	PRINTER EQP LEASE/USAGE-06/18		<u>4,527.99</u>
	6/20/2018		2	9,215.90
COGSDALE SOFTWARE CORPORATION				
000026955	MN0002813	FY19 ANNUAL MAINTENANCE		48,197.43
000027056	CT0004187	REDESIGN-DEPOSIT RECEIVABLES		<u>3,937.50</u>
	6/20/2018		2	52,134.93

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
CCS ORANGE COUNTY JANITORIAL INC.				
000026909	395315	JANITORIAL SERVCIES-JUNE 2018		3,038.04
000026969	77482596	JANITORIAL SUPPLIES - MAY 2018		387.25
	6/13/2018		2	<u>3,425.29</u>
DAVID KAWASHIMA				
000026971	18249	PHOTOGRAPHY SERVICES-BRD BRK		215.50
000027126	18257	PHOTOGRAPHY SERVICES-SOLAR CUP		215.50
	6/27/2018		2	<u>431.00</u>
EAN SERVICES LLC				
000026974	17436593	CAR RENTAL		333.08
	6/13/2018		1	<u>333.08</u>
EMPLOYEE RELATIONS INC				
000026975	82217	PRE-EMPLOYMENT VEHICLE REPORT		20.85
	6/13/2018		1	<u>20.85</u>
ENTERPRISE FM EXCHANGE				
000026976	FBN3493829	JUNE 2018 AUTO LEASE		520.61
	6/13/2018		1	<u>520.61</u>
F M THOMAS AIR CONDITIONING INC				
000026978	38487	QUARTERLY PLANNED MAINTENANCE		153.00
000026978	38488	QUARTERLY PLANNED MAINTENANCE		470.00
000027129	38576	HVAC REPAIRS		814.79
000027129	38575	HVAC REPAIRS		2,528.31
	6/27/2018		2	<u>3,966.10</u>
FRASER COMMUNICATIONS				
000026916	18171	GRAPHIC DESIGN SERVICES		990.00
000026916	18172	MEDIA PLACEMENT		1,417.00
	6/6/2018		1	<u>2,407.00</u>

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
FRONTIER COMMUNICATIONS				
000027130	17945JUN18	DDS LINE 06/13-07/12		109.38
	6/27/2018		1	109.38
FULL CIRCLE RECYCLING				
000026980	20630	PAPER RECYCLING - MAY 2018		89.00
	6/13/2018		1	89.00
GEIGER				
000027132	3614073	PA PROMO ITEMS -HAND SANITIZER		640.90
	6/27/2018		1	640.90
GEMPLER'S				
000026917	SI04195037	PERSONAL PROTECTIVE GEAR		405.72
	6/6/2018		1	405.72
GERARD SIGNS & GRAPHICS INC				
000026918	22532	FABRICATE/ INSTALL SIGN @ MWRP		1,899.24
	6/6/2018		1	1,899.24
HARBOR MESA LIONS CLUB				
000026982	031518	QUARTERLY DUES - Q4 FY18		45.00
	6/13/2018		1	45.00
HAZEN AND SAWYER				
000027064	20035-003-2	RESERVOIR CHEMICAL MANAGEMENT		38,725.61
	6/20/2018		1	38,725.61
ILAND INTERNET SOLUTIONS CORP				
000026924	430880	ILAND SECURE BACKUP W/CLOUD		2,961.17
	6/6/2018		1	2,961.17
INFOSEND INC				
000026926	135780	CUSTOMER BILLING SERVICE		2,137.61
000026986	136478	CUSTOMER BILLING SERVICE		1,782.04
000026986	136661	CUSTOMER BILLING SERVICE		1,913.70
000027070	137906	MONTHLY MAINTENANCE FEE		2,924.12



# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000027138	135183	CUSTOMER BILLING SERVICE		1,265.29
000027138	136896	CUSTOMER BILLING SERVICE		2,108.41
000027138	137110	CUSTOMER BILLING SERVICE		1,203.44
6/27/2018			4	13,334.61
JOHN ROBINSON CONSULTING, INC.				
000027074	MW201502-32	PP 32 WATER RESOURCES		3,100.00
6/20/2018			1	3,100.00
KLEEN KRAFT SERVICES				
000026928	0966545	UNIFORMS, MATS & TOWELS		220.65
000026990	0967206	UNIFORMS, MATS & TOWELS		249.60
000027075	0967873	UNIFORMS, MATS & TOWELS		225.90
000027139	0968545	UNIFORMS, MATS & TOWELS		222.51
6/27/2018			4	918.66
LA CONSULTING INC				
000026991	0014519	PP 43 BUS PROCESS IMPLEMENTN		7,607.25
6/13/2018			1	7,607.25
LANDS' END BUSINESS OUTFITTERS				
000026992	SIN6329072	MWD EMBROIDERED SWEATER		324.35
6/13/2018			1	324.35
MAILFINANCE				
000026993	N7161683	MAIL EQUIPMNT-QTRLY LEASE		603.59
6/13/2018			1	603.59
MORAN CONSULTING, INC.				
000026930	3321	CS CONSULTANT-QTRLY FOLLOWUP		7,000.00
000027143	3328	CS CONSULTANT-TRAVEL EXPENSES		1,625.91
6/27/2018			2	8,625.91
MOUSE GRAPHICS				
000026931	419892	PRINTING - CADD PLOTTER		56.37
000027079	419590	PRINTING - TABLE RUNNER		171.86
6/20/2018			2	228.23

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
MUNICIPAL WATER DISTRICT OF OC				
000026932	2151	SMART TIMERS - APRIL 2018		70.00
	6/6/2018		1	<u>70.00</u>
NEXTDAY DELIVERY SERVICE, LLC				
000026995	735071	MAIL DELIVERY SERVICE-JUN 2018		542.00
	6/13/2018		1	<u>542.00</u>
NOACK AWARDS & ENGRAVING INC				
000027081	24232	PICTURE PLAQUE		70.04
	6/20/2018		1	<u>70.04</u>
NOVATIME TECHNOLOGY INC				
000026996	PSI086815	MONTHLY FEE - TIME CARD NT		172.25
	6/13/2018		1	<u>172.25</u>
ORANGE COUNTY PRINTING				
000027083	150260	PRINTING-WQ BILL INSERT		2,074.19
000027147	150178	PRINTING- OC FAIR INSERT		2,294.00
	6/27/2018		2	<u>4,368.19</u>
ORANGE COUNTY TREASURER - TAX COLLECTOR				
000027084	SC10995	BACKBONE COST SHRNG/800MHZ RD		4,960.00
	6/20/2018		1	<u>4,960.00</u>
O'NEIL STORAGE #0481				
000026999	1805063	FILE STORAGE - MAY 2018		236.82
	6/13/2018		1	<u>236.82</u>
U.S. BANK PARS ACCOUNT #6746019200				
0143230	061418	CONTRIBUTION 12 OF 12		1,000,000.00
	6/14/2018		1	<u>1,000,000.00</u>
PETE'S ROAD SERVICE				
000027087	237069-00	TIRE REPAIR - #37		538.29
000027148	236867-00	TIRE REPAIR/SERVICE- #70		638.84
	6/27/2018		2	<u>1,177.13</u>

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
PROCARE WORK INJURY CENTER (DBA)				
000027089	240238	EE - AUDITORY EXAM		25.00
	6/20/2018		1	<u>25.00</u>
PROFESSIONAL FIRE PROTECTION CO				
000027090	35015	5 YR FIRE SPRINKLER TEST-MWRF		395.00
	6/20/2018		1	<u>395.00</u>
PROJECT PARTNERS				
000027004	8388	TEMP LABOR-WTR OPS DEPT ASSIST		6,840.00
	6/13/2018		1	<u>6,840.00</u>
RAFTELIS FINANCIAL CONSULTANTS				
000027091	10202	CONSULTING-WTR COST COMPARISON		5,490.49
	6/20/2018		1	<u>5,490.49</u>
RAYNE WATER SYSTEMS				
000027005	30486JUN18	SOFT WATER SERVICE - JUNE 2018		39.45
	6/13/2018		1	<u>39.45</u>
RINECO CHEMICAL INDUSTRIES LLC				
000026938	H121669	HAZARDOUS WASTE DISPOSAL		220.00
	6/6/2018		1	<u>220.00</u>
SCHOOL OUTFITTERS				
000027010	INV12826818	OFFICE SUPPLIES		616.32
	6/13/2018		1	<u>616.32</u>
SECTRAN SECURITY INC				
000027093	18060873	WEEKLY BANK DEPOSITS- JUNE 18		189.55
	6/20/2018		1	<u>189.55</u>
SENTRIC INC				
000027108	548638	PAYROLL PROCESSING FEE- 06/13		352.55
0143605	550044	PAYROLL PROCESSING FEE - 06/27		386.40
	6/27/2018		2	<u>738.95</u>

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
SOPHOS SOLUTIONS, LLC				
000027014	942	PP 34 BPE/MGP COGSDALE SUPPORT		170.00
000027014	943	PP 34 BPE/MGP COGSDALE SUPPORT		255.00
000027014	944	PP 34 BPE/MGP COGSDALE SUPPORT		1,785.00
000027014	945	PP 34 BPE/MGP COGSDALE SUPPORT		1,955.00
	6/13/2018		1	<u>4,165.00</u>
STEVE GIRAUD PHOTOGRAPHY INC				
000026941	1968	PHOTOGRAPHY SERVICES		225.00
	6/6/2018		1	<u>225.00</u>
T2 TECHNOLOGY GROUP, LLC				
000026957	3422	RFP CONSULTING		4,200.00
000026957	3421	FY18 IT MASTER PLAN UPGRADE		83,185.00
000026957	3419	IS OPERATIONS SUPPORT - 04/18		46,945.00
	6/13/2018		1	<u>134,330.00</u>
THEODORE ROBINS FORD				
000026958	JB40971	AUTO PURCHASE - 2018 FORD F250		48,239.63
000027028	C05764	AUTO REPAIRS & MAINTENANCE-#12		2,792.92
000027028	C02066	AUTO REPAIRS & MAINTENANCE-#73		201.87
000027028	C05866	AUTO REPAIRS & MAINTENANCE-#53		339.17
000027096	C01008	AUTO REPAIRS & MAINTENANCE-#24		164.83
000027096	C01171	BIT INSPECTIONS		1,050.00
000027096	C01823	BIT INSPECTIONS		225.00
000027096	C05974	AUTO REPAIRS & MAINTENANCE-#31		4,293.76
000027096	C06189	AUTO REPAIRS & MAINTENANCE-#30		429.79
	6/20/2018		3	<u>57,736.97</u>
THYSSENKRUPP ELEVATOR				
000027017	3003924520	ELEVATOR MAINTENANCE-6/01-8/31		2,237.26
	6/13/2018		1	<u>2,237.26</u>
TIM HOGAN GRAPHIC DESIGNS				
000027018	5686	GRAPHICS DESIGN - WQ REPORT		2,472.86
	6/13/2018		1	<u>2,472.86</u>

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
TIME WARNER CABLE				
000026942	1524356051618	MWRF INTERNET 05/15-06/14		283.17
000027019	0012934052418	BOARD RM NET/CABLE 05/25-06/24		349.37
000027098	1048224060918	DISTRICT INTERNET 06/19-07/18		2,789.57
000027154	1524356060518	MWRF INTERNET 06/18-07/17		184.98
000027154	0679649060818	MWRF INTERNET 06/18-07/17		324.98
	6/27/2018		4	<u>3,932.07</u>
TOTAL FUNDS BY HASLER				
000027020	5780MAY18	POSTAGE - MAY 2018		500.00
	6/13/2018		1	<u>500.00</u>
UNIVERSAL WASTE SYSTEMS, INC				
000026946	31914	WASTE REMOVAL - JUNE 2018		87.00
	6/6/2018		1	<u>87.00</u>
UNUM				
000027102	042056000106JUL18	LIFE INSURANCE - JULY 2018		2,436.47
	6/20/2018		1	<u>2,436.47</u>
USC FOUNDATION FOR CROSS CONNECTION				
000027103	15614	FY19 MEMBERSHIP		1,000.00
	6/20/2018		1	<u>1,000.00</u>
VERIZON WIRELESS				
000026948	9807371967	MOBILE INTERNET 04/17-05/16		2,154.67
000027104	9000140281	IPAD-MK		857.06
000027104	9000140280	2-IPHONES		920.94
000027104	9000140320	7-JET PACKS		108.50
000027104	9000141868	4-JET PACK BATTERIES		129.26
	6/20/2018		2	<u>4,170.43</u>
VORTEX INDUSTRIES, INC				
000027161	`09-1250046-1	GATE REPAIR		296.00
	6/27/2018		1	<u>296.00</u>
WASTE MANAGEMENT OF OC				
000026950	0366948-2515-3	TR CONTAINER RENTA - JUNE 2018		790.18

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000027025	7937571-0149-8	AC CONTAINER RENTAL - MAY 2018		372.00
	6/13/2018		2	1,162.18
 WE SAVE BEES				
000026951	3810	BEE REMOVAL SERVICES		350.00
000026951	3873	BEE REMOVAL SERVICES		175.00
000026951	3872	BEE REMOVAL SERVICES		175.00
000027026	3897	BEE REMOVAL SERVICES		175.00
	6/13/2018		2	875.00
 WESTERN EXTERMINATOR COMPANY				
000027107	6133187	PEST CONTROL - MWRF 05/18		92.50
000027107	6103943	PEST CONTROL - DISTRICT 05/18		92.50
	6/20/2018		1	185.00
 YORKE ENGINEERING, LLC				
000026952	16098	PP 11 AQ & ES COMPLIANCE ASSIS		1,495.50
	6/6/2018		1	1,495.50
 ZUNO ENTERPRISES, INC				
000027027	1896	WEBSITE MAINTENANCE - MAY 2018		2,160.00
	6/13/2018		1	2,160.00
<b>TOTAL GENERAL AND ADMINISTRATIVE</b>			<b>130</b>	<b>1,429,624.38</b>

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
<b>RETIREE CHECKS</b>				
ALAN COOK				
000026898	9168160618	JUNE 2018 INSURANCE SUBSIDY		106.46
	6/6/2018		1	106.46
BRIAN HUNT				
000026905	9168150618	JUNE 2018 INSURANCE SUBSIDY		6.00
	6/6/2018		1	6.00
COLEEN L MONTELEONE				
000026908	9168120618	JUNE 2018 INSURANCE SUBSIDY		235.96
	6/6/2018		1	235.96
DIANA LEACH				
000026912	9168130618	JUNE 2018 INSURANCE SUBSIDY		271.63
	6/6/2018		1	271.63
PATTI REYNOLDS				
000026935	9168090618	JUNE 2018 INSURANCE SUBSIDY		7.63
	6/6/2018		1	7.63
SCOTT PECA				
000026940	9168100618	JUNE 2018 INSURANCE SUBSIDY		122.68
	6/6/2018		1	122.68
<b>TOTAL RETIREE CHECKS</b>			<b>6</b>	<b>750.36</b>

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
<b>CHECK SIGNATURE EXEMPT</b>				
SOUTHERN CALIFORNIA EDISON CO				
000026956	2236281499MAR18C	ELECTRICITY - MAR 2018		5.46
000026956	2236281499APR18	ELECTRICITY - APR 2018		14,046.80
000026956	2236281499MAY18A	ELECTRICITY - MAY 2018		57,846.92
6/13/2018			1	71,899.18
<b>TOTAL CHECK SIGNATURE EXEMPT</b>			<b>1</b>	<b>71,899.18</b>



# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
<b>WATER SUPPLY</b>				
AIRGAS USA LLC				
000026959	9954011188	CYLINDER RENTAL		106.95
	6/13/2018		1	<u>106.95</u>
AUTOMOBILE CLUB OF SOUTHERN CALIFORNIA				
000026903	JUN18LEASE	WELL 8 LAND LEASE-JUNE 2018		6,541.61
	6/6/2018		1	<u>6,541.61</u>
EUROFINS EATON ANALYTICAL				
000026977	C0001816	WATER QUALITY LAB SRVCS-MAY 18		3,336.00
	6/13/2018		1	<u>3,336.00</u>
HILL BROTHERS CHEMICAL CO.				
000027066	07038574	AMMONIA		794.00
	6/20/2018		1	<u>794.00</u>
OCWD				
000027085	18904	MARCH GAP WTR		17,025.66
0143396	18911	GAP - APRIL 2018		36,228.42
	6/20/2018		2	<u>53,254.08</u>
PACIFIC HYDROTECH CORPORATION				
000026885	20	WELL AUTOMATION & REHAB		381,734.63
000027030	21	WELL AUTOMATION & REHAB		155,460.67
0143229	20RET	WELL AUTOMATION & REHAB		20,091.28
0143517	21RET	WELL AUTOMATION & REHAB		8,182.14
	6/28/2018		4	<u>565,468.72</u>
SEPARATION PROCESSES, INC				
000027011	9057	MWRF SUPPORT SERVICES		2,199.58
	6/13/2018		1	<u>2,199.58</u>
UNIVAR USA, INC.				
000026945	LA641587	CAUSTIC SODA		1,716.00
000026945	LA641959	SOD HYPO		2,603.38
000026945	LA641958	SOD HYPO		2,176.08
000027100	LA643336	SOD HYPO		1,042.19

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000027100	LA643871	SOD BISULFITE		2,866.20
000027100	LA644989	SOD HYPO		4,345.91
000027100	LA644988	CAUSTIC SODA		1,365.00
000027100	LA645377	SOD HYPO		2,034.35
000027158	LA647243	SOD HYPO		3,960.30
	6/27/2018		3	22,109.41
UNITED WATERWORKS INC.				
000026947	S100064385.002	BALL VALVES		1,327.75
000026947	S100066102.001	WATER OPS PARTS		431.27
000027024	S100064385.001	WATER OPS PARTS		2,921.05
000027101	S100066285.001	BALL VALVES		1,678.64
000027101	S100066102.002	REPAIR CLAMPS		1,176.04
000027101	S100066433.001	METER PARTS		2,777.80
000027159	S100066285.002	METER PARTS		1,119.09
	6/27/2018		4	11,431.64
<b>TOTAL WATER SUPPLY</b>			<b>18</b>	<b>665,241.99</b>

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
<b>WATER SYSTEM</b>				
BATTERY MART INC				
000027052	30012	BATTERY FOR UNIT 34		87.15
	6/20/2018		1	87.15
CLA-VAL				
000026967	746723	WELL REPAIR KIT		543.06
	6/13/2018		1	543.06
C. WELLS PIPELINE MATERIALS				
000026970	INV000059680	PIPE SUPPLIES		975.15
	6/13/2018		1	975.15
EISEL ENTERPRISES, INC.				
000027127	110725	METER COVERS		1,558.50
	6/27/2018		1	1,558.50
EWLES MATERIALS INC				
000027058	336401	BOBTAIL DUMP FEES		320.00
	6/20/2018		1	320.00
EXPRESS PIPE & SUPPLY CO. INC				
000026915	S104218518.001	PIPE SUPPLIES		320.14
	6/6/2018		1	320.14
IDEXX LABORATORIES INC				
000027136	3032672080	WATER QUALITY SUPPLIES		185.18
	6/27/2018		1	185.18
IRVINE PIPE & SUPPLY				
000027072	882628	PIPE FITTINGS & SUPPLIES		64.82
000027072	880615-1	PIPE FITTINGS & SUPPLIES		55.79
000027072	883534	PIPE FITTINGS & SUPPLIES		46.38
	6/20/2018		1	166.99
NATIONAL METER & AUTOMATION INC.				
000026933	S1099157.003	MOUNTING BRACKET KITS		983.44
000027080	S1099117.001	300-5/8 METERS		22,837.93

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000027080	S1097971.001	METER READER HAND STRAPS		89.23
000027080	S1097971.003	METER READER HAND STRAPS		89.24
	6/20/2018		2	<u>23,999.84</u>
OMAR & SON'S TRUCKING				
000027086	4434	DIRT HAULING		955.50
	6/20/2018		1	<u>955.50</u>
PRAXAIR DISTRIBUTION, INC.				
000027149	83602809	CYLINDER RENTA - IND ACETYLENE		29.60
	6/27/2018		1	<u>29.60</u>
PRAXAIR				
000026936	83014957	CARBON DIOXIDE		3,103.60
000027001	83338487	CARBOD DIOXIDE TANK RENTAL		2,164.70
000027088	83028773	CARBON DIOXIDE		3,046.61
000027088	83231379	CARBON DIOXIDE		3,079.76
000027088	83434451	CARBON DIOXIDE		3,135.63
000027150	83481311	CARBON DIOXIDE		3,103.25
	6/27/2018		4	<u>17,633.55</u>
RELIABLE MONITORING SERVICES				
000027007	2018-15748	GAS DECTN-SYSTEM CALIBRATION		355.00
000027007	2018-15747	GAS DECTN-SYSTEM CALIBRATION		355.00
	6/13/2018		1	<u>710.00</u>
SOUTH COAST A.Q.M.D.				
000027009	3298159	CO SUBMITTED PROTOCOL REPORTS		798.69
	6/13/2018		1	<u>798.69</u>
SOLARBEE PUMP SYSTEMS INC				
000027094	79597	BATTERY - LG		1,071.29
	6/20/2018		1	<u>1,071.29</u>
TAMORI DESIGNS				
000027015	1214	PRINTING - BLUE HANG TAGS		525.72
	6/13/2018		1	<u>525.72</u>

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
TRUESDAIL LABORATORIES INC				
000026943	1802716	WQ LAB-COLOR/VISUAL TEST		11.00
000027156	1803053	WQ LAB-COLOR/VISUAL TEST		11.00
000027156	1803152	WQ LAB-COLOR/VISUAL TEST		44.00
000027156	1803106	WQ LAB-COLOR/VISUAL TEST		22.00
	6/27/2018		2	88.00
UNDERGROUND SERVICE ALERT/SC				
000027023	520180434	DIGALERT 269		453.85
	6/13/2018		1	453.85
VULCAN MATERIALS				
000027106	71833112	PAVING SUPPLIES		159.77
000027106	71842314	PAVING SUPPLIES		120.98
	6/20/2018		1	280.75
<b>TOTAL WATER SYSTEM</b>			<b>24</b>	<b>50,702.96</b>

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
<b>VARIOUS</b>				
ALISON COTTER, COPYWRITER				
000027118	101	JULY/AUGUST NEWSLETTER DESIGN		887.50
	6/27/2018		1	887.50
ASTRO PAK CORPORATION				
000026901	WC0016088	MWRF SERVICES		900.00
	6/6/2018		1	900.00
AT&T				
000026961	000011426106	ACCT#9391061444 - MAY 2018		55.75
000026961	000011425248	DISTRICT INTERNET - MAY 2018		1,671.74
	6/13/2018		1	1,727.49
AT&T				
000026902	9337MAY18	714-435-9337 05/20-06/19		1,166.23
000026962	8883JUN18	949-631-8883 JUNE 2018		226.48
000026962	3066JUN18	DIST FAX 960-350-3066-06/18		3,206.96
000026962	0926JUN18	949-650-0926 JUNE 2018		943.25
000026962	0779JUN18	339-263-0779 JUNE 2018		1,598.93
000026962	3044JUN18	949-574-3044 JUNE 2018		1,636.63
000026962	8315JUN18	714-241-8315 JUNE 2018		438.49
000026962	4054001JUN18	ACCT# 0302034054001- JUNE 2018		88.14
000027050	8274JUN18	949-722-8274 06/08-07/07		114.16
	6/20/2018		3	9,419.27
CAROUSEL INDUSTRIES NORTH AMERICA				
000027055	2245947H0518	MAY 2018 LOCATION PHN SERVICE		4,420.80
	6/20/2018		1	4,420.80
CASE COMMUNICATIONS				
000026965	060418	SPONSORSHIP-KOCI'S POTS & PANS		400.00
000027123	061318	SPONSORSHIPO-KOCI'S POTS & PAN		2,800.00
	6/27/2018		2	3,200.00
CROWN ACE HARDWARE				
000026910	046532	SUPPLIES		111.93
000027124	046573	SUPPLIES		7.48

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
	6/27/2018		2	119.41
CV STRATEGIES				
000026911	4525	STRATEGIC COMMUNICATION SRVCS		6,143.75
000027125	4577	STRATEGIC COMMUNICATIONS SRVS		15,978.96
	6/27/2018		2	22,122.71
DION & SONS, INC				
000026913	703604	GASOLINE FUEL		15,551.82
	6/6/2018		1	15,551.82
EMISSION COMPLIANT CONTROLS CORP				
000027128	PS04263	ENGINE REPAIR - RES 1,ENGINE 2		6,249.16
	6/27/2018		1	6,249.16
E REQUESTOR- PAPERLESS BUSINESS SYSTEMS				
000026914	PF3-0001020	EREQUESTER-REMOTE IMPLEMENT		9,900.00
	6/6/2018		1	9,900.00
FEDERAL EXPRESS CORPORATION				
000027059	6-207-14424	MISC SHIPPING		36.38
	6/20/2018		1	36.38
FOUR WIND INTERACTIVE				
000027131	SIN163484	LICENSE RENEWAL		825.25
	6/27/2018		1	825.25
GRAINGER				
000026919	9797820140	SAFETY TOOLS & EQUIPMENT		36.37
000027061	9804458546	SAFETY TOOLS & EQUIPMENT		930.32
	6/20/2018		2	966.69
GRANBERY STUDIOS				
000026981	2694	PHOTOGRAPHY SERVICES		4,500.00
	6/13/2018		1	4,500.00
HACH COMPANY				
000026920	10948937	ANNUAL RENEWAL/SERVICE CALL		3,164.00
000026920	10962831	WATER QUALITY SUPPLIES		722.34

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000027062	10984928	WATER QUALITY SUPPLIES		1,125.54
000027134	11000998	WATER QUALITY SUPPLIES		1,782.19
	6/27/2018		3	<u>6,794.07</u>
HANKS ELECTRICAL SUPPLIES				
000027063	505366297	ELECTRICAL SUPPLIES		46.53
	6/20/2018		1	<u>46.53</u>
HASHTAG PINPOINT				
000026983	1154	SOCIAL ADVOCACY SERVICES		5,000.00
	6/13/2018		1	<u>5,000.00</u>
HELPMATES STAFFING SERVICES				
000027065	874529	TEMP LABOR, CUST SERV,WE 06/03		674.25
000027135	874657	TEMP LABOR, CUST SERV,WE 06/08		1,798.00
000027135	874785	TEMP LABOR, CUST SERV,WE 06/15		1,865.43
	6/27/2018		2	<u>4,337.68</u>
THE HOME DEPOT COMMERCIAL ACCT				
000026921	7013654	SUPPLIES		8.72
000026921	6070748	SUPPLIES		212.45
000026921	4053242	SUPPLIES		9.65
	6/6/2018		1	<u>230.82</u>
HRCHITECT				
000026922	2018-0516	HRIS SYSTEM IMPLEMENTATION/SUP		7,000.00
000026922	2018-0517	HRIS SYSTEM IMPLEMENTATION/SUP		7,000.00
000026985	2018-0555	HRIS CONSULTANT TRAVEL EXPS		3,700.78
000026985	2018-0591	HRIS SYSTEM IMPLEMENTATION		7,700.00
	6/13/2018		2	<u>25,400.78</u>
HUB AUTO SUPPLY				
000026923	8700	AUTO/MOTOR SUPPLIES		82.49
000026923	9084	AUTO/MOTOR SUPPLIES		14.06
	6/6/2018		1	<u>96.55</u>
HUNTINGTON HARDWARE CO. INC.				
000027067	1474654-01	FACILITIES PARTS & SUPPLIES		1,217.56



# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000027067	1474654-02	FACILITIES PARTS & SUPPLIES		636.14
	6/20/2018		1	<u>1,853.70</u>
INDEPENDENT STATIONERS				
000026925	SI00287394	OFFICE SUPPLIES		2,985.52
000027069	SI00281212	OFFICE SUPPLIES		277.39
000027069	SI00286931	OFFICE SUPPLIES		6.83
000027069	SI00286883	OFFICE SUPPLIES		352.51
000027069	SI00290029	OFFICE SUPPLIES		217.65
000027069	SI00290764	OFFICE SUPPLIES		398.73
000027069	SI00291528	OFFICE SUPPLIES		132.99
	6/20/2018		2	<u>4,371.62</u>
LEED ELECTRIC				
000027140	180408	ON CALL ELECTRICAL REPAIRS		4,543.00
000027140	180409	ON CALL ELECTRICAL REPAIRS		1,393.00
	6/27/2018		1	<u>5,936.00</u>
LEWIS CONSULTING GROUP				
000026929	2018-129	GOV'T RELATIONS SERVICES		4,000.00
000027141	2018-139	GOV'T RELATIONS SERVICES		4,000.00
	6/27/2018		2	<u>8,000.00</u>
CASH/ OFFICE PETTY CASH				
0143393	062018	PETTY CASH ADMIN 06/20/18		1,382.08
	6/21/2018		1	<u>1,382.08</u>
MEYERS NAVE				
000027110	2018040251	MATTER 1893.003 LEGAL SERVICES		2,677.19
000027110	2018040242	MATTER 1893.003 LEGAL SERVICES		48,668.07
	6/27/2018		1	<u>51,345.26</u>
MOTOROLA SOLUTIONS				
000027078	50109365	EOC RADIOS AND EQUIPMENT		8,290.34
	6/20/2018		1	<u>8,290.34</u>

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
ORANGE COUNTY HOSE CO				
000027146	153897	WATER HOSES & FITTINGS		168.31
	6/27/2018		1	<u>168.31</u>
PRIME SYSTEMS INDUSTRIAL AUTOMATION				
000027002	825-04	SCADA SYSTEMS SUPPORT		7,974.76
	6/13/2018		1	<u>7,974.76</u>
PROCRETE RESOURCES INC				
000026937	36915	MIKASA RAMMER REPAIR		592.41
000026937	36914	POWER WASHER REPAIR		290.11
000027003	36916	MIKASA RAMMER REPAIR		307.89
000027003	36937	MIKASA RAMMER REPAIR		248.41
	6/13/2018		2	<u>1,438.82</u>
REMX				
000027006	8403504788	HR TEMPORARY LABOR-WE 04/15		1,180.95
000027006	8403595165	HR TEMPORARY LABOR-WE 05/20		1,126.02
000027006	8403619974	HR TEMPORARY LABOR-WE 05/27		1,318.27
000027006	8403631507	HR TEMPORARY LABOR-WE 06/03		1,373.20
000027152	8403649803	HR TEMPORARY LABOR-WE 06/10		1,263.34
	6/27/2018		2	<u>6,261.78</u>
RUTAN & TUCKER, LLP				
000027153	808318	SPECIAL LEGAL COUNSEL		240.00
000027153	808322	SPECIAL LEGAL COUNSEL		12,984.20
000027153	808327	SPECIAL LEGAL COUNSEL		2,078.18
	6/27/2018		1	<u>15,302.38</u>
SOUTHERN CALIFORNIA GAS CO				
000026939	08940813002MAY18	RES 1 , MAY 2018, 04/20-05/21		659.02
000026939	08520813000MAY18	DISTRICT, MAY 2018,04/20-05/21		92.00
000027008	05060829008MAY18	NATURAL GAS- WELL 5, MAY 2018		3,889.10
	6/13/2018		2	<u>4,640.12</u>

# ACCOUNTS PAID LISTING

FROM 6/1/2018 TO 6/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
SIGN DEPOT				
000027013	8340	EMP NAME PLATE		37.71
	6/13/2018		1	37.71
TRIPLE CROWN PRODUCTS INC				
000027155	192917	SAFETY CLOTHES		761.94
	6/27/2018		1	761.94
TRUSSELL TECHNOLOGIES INC				
000027021	5108	DISINFECTION CONVERSION STUDY		17,078.93
	6/13/2018		1	17,078.93
VALLEY POWER				
000027160	B40023	WAUKESHA ENGINE MAINT-WELL 5		3,989.45
	6/27/2018		1	3,989.45
<b>TOTAL VARIOUS</b>			<b>54</b>	<b>261,566.11</b>
<b>GRAND TOTAL</b>			<b>296</b>	<b>2,809,847.32</b>



*Dedicated to  
Satisfying our Community's  
Water Needs*

## MEMORANDUM

TO: Finance Committee  
FROM: Marwan Khalifa, CPA, MBA, Chief Financial Officer  
DATE: July 19, 2018  
SUBJECT: Monthly Financial Reports

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### RECOMMENDATION

This item is provided for information only.

### STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.

### PRIOR BOARD ACTION/DISCUSSION

None.

### DISCUSSION

Staff will provide updated monthly financial reports at the Finance Committee meeting.

### FINANCIAL IMPACT

None.

### ATTACHMENTS

None.



## FINANCE COMMITTEE

### Major Staff Projects

Title	Comments	Status
2018 Audit	Year End Audit Preparation	In Process
Human Resource Information System/Payroll System	Human Resource Information System/Payroll System Selection Schedule	In Process
Procurement Software	Procurement System	In Process



## COMMITTEE POLICY & RESOLUTION REVIEW

### FINANCE COMMITTEE

#### Policy Assignments for FY 2019

Policy Name	Resolution No.	Date Adopted	Revision Schedule	Last Reviewed
Miscellaneous Water Services, Fees, and Charges	1423	10/23/12	Review at least annually  * Scheduled for the 08/16/18 meeting	10/23/12
Designated Funds - Financial Policies and Guidelines in Establishing Rates	1443	03/15/14	Review at least once every 5 years  * Scheduled for the 09/20/18 meeting	03/15/14
Travel and Business Expense Reimbursement	1467	11/16/15	Review and update as needed  * Scheduled for the 01/17/19 meeting	11/16/15
Auditors, Policy to Solicit Proposals for Outside Services	1501	06/08/17	Review and update as needed	06/08/17
Capacity Charges	1449	08/14/14	Review and update as needed	08/14/14
Disposal of Surplus Property	1513	06/21/18	Review and update as needed	06/21/18
Identity Theft Prevention Program	1372	03/24/09	Review and update as needed	03/24/09
Investment Policy and Delegation of Authority	1506	12/14/17	Review annually as required by law	12/14/17
Procurement Guidelines/ Disbursement Guidelines	1508	01/18/18	Review and update as needed	01/18/18

**REPORTS:**

5. REPORT OF THE GENERAL MANAGER:

**REPORTS:**

6. DIRECTORS' REPORTS AND COMMENTS:





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Water Needs*

## MEMORANDUM

TO: Finance Committee  
FROM: Marwan Khalifa, CPA, MBA, Chief Financial Officer  
DATE: July 19, 2018  
SUBJECT: Claim of Christopher Tan

---

### RECOMMENDATION

This item is provided for information only.

### STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.  
Goal #6: Provide outstanding customer service.

### PRIOR BOARD ACTION/DISCUSSION

None.

### DISCUSSION

On June 12, 2018, Mesa Water District (Mesa Water®) received a claim from ratepayer Christopher Tan. Mr. Tan is claiming that there was a leak in the one-inch pipe feeding into his house causing lost water. Mr. Tan is requesting Mesa Water reimburse him the cost of the leaked water in the full amount of \$497.37.

On May 3, 2018, Mr. Tan's landscapers noticed the leak from the pipe feeding into the home. The landscapers contacted Mr. Tan's Homeowner's Association (HOA). The HOA authorized same day repairs. These repairs were paid for in full by the HOA.

Mr. Tan states that he sent a letter of dispute to Mesa Water prior to filing the Claim Form with the District. In that letter, he states that the broken pipe is the responsibility of the Homeowner's Association. He also states that the leaked water is also the HOA's responsibility since they have already demonstrated that they are responsible for the leak. However, Mr. Tan is still requesting Mesa Water reimburse him for the difference between his regular usage and the usage in the period when he had the leak. Staff determined that the water did pass through the Mesa Water meter and is therefore the responsibility of the ratepayer.

Staff consulted ACWA/JPIA regarding the claim and was advised that, since the claim was related to a billing issue, the District would handle the claim in house.

Staff also consulted with Legal Counsel, Atkinson, Andelson, Loya, Ruud & Romo, who supported Mesa Water staff's recommendation to deny the claim and recommended that a denial letter be mailed out as soon as possible. Legal Counsel also advised staff that all records regarding the meter test, the meter replacement and the customer's water usage be retained.

After consultation with ACWA/JPIA and Legal Counsel, Mesa Water staff decided to deny the claim in question within forty-five days of presentation. The claim was denied in writing on July 10, 2018. The claimant now has six months in which to file suit.



### FINANCIAL IMPACT

There is no financial impact for the discussion of this matter.

If a suit is filed, Mesa Water could expend funds, the amount of which is unknown at this time.

### ATTACHMENTS

Attachment A: Claim Form

Attachment B: Denial Letter

# Claim Form

(A claim shall be presented by the claimant or by a person acting on his behalf.)

**NAME OF DISTRICT:** Mesa Water District

**1** Claimant name, address (**mailing** address if different), phone number, social security number, e-mail address, and date of birth.  
*Effective January 1, 2010, the Medicare Secondary Payer Act (Federal Law) requires the District/Agency to report all claims involving payments for bodily injury and/or medical treatments to Medicare. As such, if you are seeking medical damages we must have both your Social Security Number and your date of birth.*

Name: Christopher David Tan

Phone Number: ( 909 ) [REDACTED]

Address(es): [REDACTED]

Social Security No.: [REDACTED]

Costa Mesa, CA 92626

Date of Birth: [REDACTED]

E-mail: [REDACTED]

**2** List name, address, and phone number of any witnesses.

Name: Kevin Tran; Loit Kaskla

Address: [REDACTED]

Phone Number: ( [REDACTED] ) [REDACTED]

**3** List the **date, time, place,** and **other circumstances** of the occurrence or transaction, which gave rise to the claim asserted.

Date: 03 May 2018

Time: 2:00 PM

Place: [REDACTED]

Tell What Happened (give complete information):

Underground 1 inch PVC water main feeding housing unit broke and began leaking water. Leak was noticed by landscapers on the morning of 03 May, 2018. Landscapers subsequently notified Village Creek Association, Inc. of the leak. Loit Kaskla from Accell Property Management authorized Scott English Plumbing to perform same-day repairs on broken pipe and paid for said repair in full (see attached invoice). I (the tenant) was charged \$557.37 by Mesa Water District for leaked water even though it occurred in an area falling under the responsibility of Village Creek Association, Inc. I initiated a dispute via phone on 31 May, 2018; customer service representative instructed me to send a letter of dispute to Mesa Water District and make an interim payment of \$64 (paid on 07 June, 2018). The letter of dispute contained photos & argued that responsibility of broken pipe lay with Village Creek Association, Inc. Copies of the letter, photos, and invoice have been attached.

**NOTE: Attach any photographs you may have regarding this claim.**

**4** Give a general description of the indebtedness, obligation, injury, damage, or loss incurred so far as it may be known at the time of presentation of the claim.

At the time of writing, the requested interim payment of \$64 has been paid, but the remainder of the \$557.37 is still in dispute. Physical damages associated w/ leakage have been repaired by Scott English Plumbing and paid in full by Village Creek Association, Inc / Accell Property Management.

**5** Give the name or names of the public employee or employees causing the injury, damage, or loss, if known.

N/A

**6** The amount claimed if it totals less than ten thousand dollars (\$10,000) as of the date of presentation of the claim, including the estimated amount of any prospective injury, damage or loss, insofar as it may be known at the time of the presentation of the claim, together with the basis of computation of the amount claimed. If the amount claimed exceeds ten thousand dollars (\$10,000), no dollar amount shall be included in the claim. However, it shall indicate whether the claim would be a limited civil case.

I am claiming the difference between the initial charge (\$557.37) and the nominal bill price based on historical usage (which was estimated at \$64). So \$493.37.

Date: 07 June 2018

Time: 4:50 PM

Signature: Christopher D. Tan

**ANSWER ALL QUESTIONS. OMITTING INFORMATION COULD MAKE YOUR CLAIM LEGALLY INSUFFICIENT!**



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Satisfying our Community's  
Water Needs*

**BOARD OF DIRECTORS**

**Jim Atkinson**  
*President  
Division IV*

**Fred R. Bockmiller, P.E.**  
*Vice President  
Division I*

**Marice H. DePasquale**  
*Director  
Division III*

**Shawn Dewane**  
*Director  
Division V*

**James R. Fisler**  
*Director  
Division II*

**Paul E. Shoenberger, P.E.**  
*General Manager*

**Denise Garcia**  
*District Secretary*

**Marwan Khalifa, CPA, MBA**  
*District Treasurer*

**Atkinson, Andelson,  
Loya, Ruud & Romo**  
*Legal Counsel*

1965 Placentia Avenue  
Costa Mesa, CA 92627  
tel 949.631.1200  
fax 949.574.1036  
info@MesaWater.org  
**MesaWater.org**

July 10, 2018

VIA CERTIFIED MAIL  
RETURN RECEIPT REQUESTED

Mr. Christopher Tan  


Re: Claim Filed for Mr. Christopher Tan

Notice is hereby given that the claim which you presented to the Mesa Water® Board of Directors or Officer on June 12, 2018 was rejected on July 10, 2018.

WARNING

Subject to certain exceptions, you have only six (6) months from the date this notice was personally delivered or deposited in the mail to file a State Court Action on this claim. See California Government Code §945.6. Your time for filing an action in federal court may be less than this six (6) months.

You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

In providing this notice, or by any other action it has taken on this claim, Mesa Water District (Mesa Water) does not intend to relinquish or waive any of its legal claims requirements or any rights or defenses potentially available to Mesa Water or its officers, directors, employees or agents.

Should you file a lawsuit in this matter which is determined to be in bad faith and without reasonable cause, please be advised that Mesa Water will attempt to recover all of its defense costs from you as allowed by California Code of Civil Procedure §128.7 and §1038.

If you have any questions about your claim, or this letter, please call the undersigned or our claims administrator at 800.231.5742.

Sincerely,



Denise Garcia  
Administrative Services Manager/District Secretary

c: Claim File