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Water Needs

**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Thursday, July 11, 2019
1965 Placentia Avenue, Costa Mesa, CA 92627
6:00 p.m. Regular Board Meeting**

CALL TO ORDER

The meeting of the Board of Directors was called to order on July 11, 2019, at 6:00 p.m. by President Dewane in the Upstairs Conference Room, located at 1965 Placentia Avenue, Costa Mesa, California.

PLEDGE OF ALLEGIANCE

Vice President DePasquale led the Pledge of Allegiance.

Directors Present

Shawn Dewane, President
Marice H. DePasquale, Vice President
Fred R. Bockmiller, P.E., Director
Jim Atkinson, Director *(arrived at 6:27 p.m.)*

Directors Absent

James R. Fisler, Director

Staff Present

Paul E. Shoenberger, P.E., General Manager
Phil Lauri, P.E., Assistant General Manager
Denise Garcia, Administrative Services Manager/
District Secretary
Wendy Duncan, Records Management Specialist/
Assistant District Secretary
Marwan Khalifa, CPA, MBA, Chief Financial Officer/
District Treasurer
Stacie Sheek, Customer Services Manager
Tracy Manning, Water Operations Manager
Kaying Lee, Water Quality and Compliance Supervisor
Rob Anslow, Partner, Atkinson, Andelson, Loya, Ruud &
Romo

Others Present

Greg Mills, Vice President, Serrano Water District

PUBLIC COMMENTS

President Dewane asked for public comments on items not on the agenda.

There were no comments and President Dewane proceeded with the meeting.

ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA

General Manager Shoenberger announced that there were no items to be added, removed, or reordered on the agenda.

CONSENT CALENDAR ITEMS:

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

Director Bockmiller pulled Item 15 for discussion. There were no objections.

1. Approve minutes of adjourned regular Board meeting of May 2, 2019.
2. Approve minutes of special Board meeting of May 21, 2019.
3. Approve minutes of special Board meeting of May 23, 2019.
4. Approve minutes of special Board meeting of May 23, 2019.
5. Approve minutes of adjourned regular Board meeting of May 28, 2019.
6. Approve minutes of special Board meeting of June 18, 2019.
7. Approve minutes of special Board meeting of June 24, 2019.
8. Approve minutes of special Board meeting of June 24, 2019.
9. Board Schedule:
 - Conferences, Seminars, and Meetings
 - Board Calendar
 - Upcoming Community Outreach Events
10. Amend the professional services contract with Moran Consulting, Inc. for \$92,348 for a total amount not to exceed \$431,341 to perform customer service quarterly audits and to provide supporting elite customer service training; and authorize execution of the contract.
11. Declare the 2001 Ford F-450 (VIN –1FDXF46S51EB67855) as surplus and authorize the General Manager to dispose of the item for no consideration within the established rules and regulations set forth by Resolution No. 1513 Disposal of Surplus Property.
12. Approve the Fiscal Year 2020 attendance at Conferences, Seminars, Meetings, and Events.
13. Amend the General Legal Services contract with Atkinson, Andelson, Loya, Ruud & Romo to revise the fee schedule, effective July 1, 2019.
14. Approve a change order with Snyder Langston Construction Company for \$287,888 and a 10% project contingency for a not to exceed contract amount of \$3,791,982 for Administration Building Improvements & HVAC Replacement Project and authorize execution of the change order; approve a contract amendment with Jett Construction Management Services, LLC for \$21,057 and a 10% contract contingency for a not to exceed contract amount of \$248,038 to perform construction management services for the Administration Building Improvements & HVAC Replacement Project and authorize execution of the contract amendment; approve a contract amendment with IBI Group for \$12,525 and a 10% contract contingency for a not-to-exceed contract amount of \$101,120 to perform design services for the Boardroom refurbishment and authorize execution of the contract amendment; and award a contract with Sound Image Company for \$9,945 for design of the Boardroom sound system and authorize execution of the contract.
15. Authorize President Shawn Dewane to vote his conscience in the California Special Districts Association 2019 Board of Directors Election, Seat B and direct staff to cast Mesa Water District's electronic ballot.
16. Approve a proclamation honoring Bob Hill for his 45 years of devoted service and commitment to El Toro Water District.

President Dewane asked for public comments. There were no comments.

MOTION

Motion by Director Bockmiller, second by Vice President DePasquale, to approve Items 1 – 14 and 16 of the Consent Calendar. Motion passed 3-0-2 with Director Atkinson and Director Fisler absent.

Item 15 – Authorize President Shawn Dewane to vote his conscience in the California Special Districts Association (CSDA) 2019 Board of Directors Election, Seat B and direct staff to cast Mesa Water District’s electronic ballot.

GM Shoenberger introduced Serrano Water District Vice President Greg Mills.

Mr. Mills reviewed his qualifications for CSDA’s Seat B and asked for Mesa Water’s support of his candidacy.

Mr. Mills responded to questions from the Board and they thanked him for attending the meeting.

MOTION

Motion by Director Bockmiller, second by Vice President DePasquale, to approve Item 15 of the Consent Calendar. Motion passed 3-0-2 with Director Atkinson and Director Fisler absent.

ACTION ITEMS:

17. PUBLIC HEARING – 2019 PUBLIC HEALTH GOALS REPORT:

President Dewane announced that the Public Hearing was now opened for the purpose of receiving comments regarding Mesa Water’s 2019 Public Health Goals Report.

District Secretary Garcia reported that public notices were posted at Mesa Water District’s office kiosk and website, at Costa Mesa City Hall, and at the Adams Street Post Office in Costa Mesa. Additionally, legal notices were published in the *Daily Pilot* on June 27, 2019 and July 4, 2019.

President Dewane introduced Water Operations Manager Manning. Ms. Manning proceeded to introduce Water Quality and Compliance Supervisor Lee who provided a brief overview of the topic and presentation that highlighted the following:

- Report Requirements
- Public Health Goals
- Detections
- Risk Category and Data
- Treatment Costs and Estimates
- Conclusions

Ms. Lee responded to questions from the Board and they thanked her for the presentation.

President Dewane opened the floor to the Board.

Comments were offered.

President Dewane opened the floor for public comments.

Ms. Garcia reported that the District received no written or verbal comments regarding the 2019 Public Health Goals Report.

There were no comments from the public.

President Dewane declared the public comments segment closed.

President Dewane opened the floor for discussion by the Board.

Discussion ensued amongst the Board.

President Dewane declared the Public Hearing was closed.

MOTION

Motion by Director Atkinson, second by Vice President DePasquale, to receive and file Mesa Water District's 2019 Public Health Goals Report. Motion passed 4-0-1 with Director Fisler absent.

PRESENTATION AND DISCUSSION ITEMS:

18. BOARD WORKSHOP PLANNING:

President Dewane introduced GM Shoenberger who proceeded to review the proposed agenda topics for the November 8, 2019 Board of Directors' workshop.

GM Shoenberger responded to questions from the Board and they thanked him for the information.

REPORTS:

19. REPORT OF THE GENERAL MANAGER:

- June Key Indicators Report
- Other (no enclosure)

20. DIRECTORS' REPORTS AND COMMENTS

INFORMATION ITEMS:

21. DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)

22. OTHER (NO ENCLOSURE)

RECESS:

President Dewane declared a recess at 7:21 p.m.

The Board meeting reconvened at 7:25 p.m.

CLOSED SESSION:

President Dewane announced that the Board was going into Closed Session at 7:26 p.m.

23. CONFERENCE WITH REAL PROPERTY NEGOTIATOR:
Pursuant to Government Code Section 54956.8:
Property: 1310 South Coast Drive, Costa Mesa (APN: 140-041-49)
District Negotiator: General Manager
Negotiating Parties: AAA Automobile Club of Southern California
Under Negotiation: Price and/or terms concerning property rights

The Board returned to Open Session at 7:50 p.m.

Attorney Anslow reported that the Board conducted one Closed Session with the General Manager, Assistant General Manager, District Secretary, Chief Financial Officer and Legal Counsel pursuant to Government Code Section 54956.8. The Board received information and gave direction to staff. There was no further information.

INFORMATION ITEMS:

24. DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)
25. OTHER (NO ENCLOSURE)

President Dewane adjourned the meeting at 7:55 p.m. to a Regular Board Meeting scheduled for Thursday, August 8, 2019 at 6:00 p.m.

Approved:



Shawn Dewane, President



Denise Garcia, District Secretary

Sharon D. Brimer, Recording Secretary