AGENDA  
MESA WATER DISTRICT  
EXECUTIVE COMMITTEE MEETING  
TUESDAY, NOVEMBER 5, 2019 AT 12:00 PM  
1965 Placentia Avenue, Costa Mesa, CA 92627  

Committee Members:  Shawn Dewane, President  
                    Marice H. DePasquale, Vice President  
                    Paul E. Shoenberger, P.E., General Manager  
                    Denise Garcia, Administrative Services Manager

PUBLIC COMMENTS

Non-Agendized Matters: Members of the public are invited to address the Board on matters which are not on the Agenda. Each speaker is limited to three minutes. The Board will set aside thirty (30) minutes for public comments.

Agendized Matters: Members of the public may comment on Agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to three minutes.

CONSENT CALENDAR ITEMS:
Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

1. Committee Policy & Resolution Review

ACTION ITEMS:
Items recommended for approval at this meeting may be agendized for approval at a future Board meeting.

None

PRESENTATION AND DISCUSSION ITEMS:

2. Board Workshop Planning

REPORTS:

3. Future Agenda Topics and Conference Schedule  
4. Report of the General Manager  
5. Directors’ Reports and Comments

INFORMATION ITEMS:

6. Other (no enclosure)
In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.

Members of the public desiring to make verbal comments utilizing a translator to present their comments into English shall be provided reasonable time accommodations that are consistent with California law.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water’s website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

ADJOURNMENT
## COMMITTEE POLICY & RESOLUTION REVIEW

**EXECUTIVE COMMITTEE**

### Policy Assignments for 2019

<table>
<thead>
<tr>
<th>Policy Name</th>
<th>Resolution No.</th>
<th>Date Adopted</th>
<th>Revision Schedule</th>
<th>Last Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board Meeting Procedures</td>
<td>1509</td>
<td>02/08/18</td>
<td>Review and update as needed</td>
<td>02/08/18</td>
</tr>
<tr>
<td>Compensation and Expense Reimbursement</td>
<td>Ordinance No. 29</td>
<td>02/14/19</td>
<td>Review and update as needed</td>
<td>02/14/19</td>
</tr>
<tr>
<td>Conflict of Interest Reporting</td>
<td>1516</td>
<td>12/13/18</td>
<td>Biennial review and as needed to reflect changes in law and current staff positions</td>
<td>12/13/18</td>
</tr>
<tr>
<td>Delegation of Authority to General Manager</td>
<td>1507</td>
<td>01/18/18</td>
<td>Review and update as needed</td>
<td>01/18/18</td>
</tr>
<tr>
<td>Division Boundaries Revisions</td>
<td>1445</td>
<td>11/14/13</td>
<td>Reviewed every 10 years after census</td>
<td>11/14/13</td>
</tr>
<tr>
<td>Health Insurance Benefits for Directors</td>
<td>1342</td>
<td>03/27/07</td>
<td>Review and update as needed</td>
<td>03/27/07</td>
</tr>
<tr>
<td>Policy for Public Records</td>
<td>1521</td>
<td>03/14/19</td>
<td>Review and update as needed</td>
<td>03/14/19</td>
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<tr>
<td>Protocols of the Board</td>
<td>1479</td>
<td>07/14/16</td>
<td>Review and update as needed</td>
<td>07/14/16</td>
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<tr>
<td>Records Retention Policy</td>
<td>1515</td>
<td>09/13/18</td>
<td>Review and update as needed</td>
<td>09/13/18</td>
</tr>
<tr>
<td>Retirement Events</td>
<td>1400</td>
<td>08/24/10</td>
<td>Review and update as needed</td>
<td>08/24/10</td>
</tr>
<tr>
<td>Rules and Regulations for Employees</td>
<td>1473</td>
<td>05/19/16</td>
<td>Review and update as needed</td>
<td>05/19/16</td>
</tr>
</tbody>
</table>
RECOMMENDATION

This item is provided for discussion.

STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.
Goal #2: Practice perpetual infrastructure renewal and improvement.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #5: Attract and retain skilled employees.
Goal #6: Provide outstanding customer service
Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

The Board of Directors is scheduled to meet for the Fall Board Workshop on Friday, November 15, 2019.

FINANCIAL IMPACT

In Fiscal Year 2020, $3,000 is budgeted for Board Workshops; no funds have been spent to date.

ATTACHMENTS

None.
MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: November 5, 2019
SUBJECT: Future Agenda Topics and Conference Schedule

RECOMMENDATION

Review future agenda topics and conference schedule.

STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.
Goal #2: Practice perpetual infrastructure renewal and improvement.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #5: Attract and retain skilled employees.
Goal #6: Provide outstanding customer service.
Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Staff will provide an updated future agenda topics and conference schedule at the Executive Committee meeting.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.
REPORTS:

4 REPORT OF THE GENERAL MANAGER
REPORTS:

5. DIRECTORS' REPORTS AND COMMENTS
There are no support materials for this item.