



*Dedicated to
Satisfying our Community's
Water Needs*

**AGENDA
MESA WATER DISTRICT
BOARD OF DIRECTORS
Thursday, October 18, 2018
1965 Placentia Avenue, Costa Mesa, CA 92627
3:30 p.m. Special Board Meeting**

**FINANCE COMMITTEE MEETING
Thursday, October 18, 2018 at 3:30 p.m.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Items Not on the Agenda: Members of the public are invited to address the Board on matters which are not on the Agenda. Each speaker is limited to three minutes. The Board will set aside 30 minutes for public comments.

Items on the Agenda: Members of the public may comment on agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to three minutes. The Board will set aside 60 minutes for public comments.

CONSENT CALENDAR ITEMS:

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

1. Accounts Paid Listing
2. Monthly Financial Reports
3. Major Staff Projects
4. Committee Policy & Resolution Review

ACTION ITEMS:

5. Surplus Property
6. General Legal Services

PRESENTATION AND DISCUSSION ITEMS:

Items recommended for approval at this meeting may be agendized for approval at a future Board meeting.

None

REPORTS:

7. Report of the General Manager



8. Directors' Reports and Comments

INFORMATION ITEMS:

None

In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.

Members of the public desiring to make verbal comments utilizing a translator to present their comments into English shall be provided reasonable time accommodations that are consistent with California law.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

ADJOURNMENT

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
CAPITAL				
CIVIL SOURCE				
000027881	98596	PP 3 DESIGN SERVICES M17-002A		10,844.00
	9/20/2018		1	<u>10,844.00</u>
DITCH WITCH SOUTHERN CALIFORNIA				
000027771	261154	DITCH WITCH PARTS		156.96
	9/7/2018		1	<u>156.96</u>
MICHAEL BAKER INTERNATIONAL				
000027929	1023931	M17-100 PP 40 WELL AUTOMATION		39,499.50
000028000	1020848	HYDRAULIC MODELING - MONROVIA		10,725.82
	9/28/2018		2	<u>50,225.32</u>
TETRA TECH, INC				
000027794	51336821	CHANDLER & CRODDY WELL DESIGN		30,003.63
000027907	51346004	CHANDLER & CRODDY WELL DESIGN		13,805.00
	9/20/2018		2	<u>43,808.63</u>
VERSATILE SYSTEMS, INC				
000027801	4138	SAFETY NET INSTALLATION		1,609.73
	9/7/2018		1	<u>1,609.73</u>
TOTAL CAPITAL			7	<u>106,644.64</u>

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
DEPARTMENT EXPENSE				
ACWA JOINT POWERS INSURANCE AUTHORITY				
000027872	OCT2018EAP	EAP - OCT 2018		117.50
	9/20/2018		1	117.50
APPLE ONE EMPLOYMENT				
000027763	01-4965459	TEMP LABOR, PA, WE 08/18		1,037.12
000027763	01-4972604	TEMP LABOR, FINANCE, WE 08/25		1,919.68
000027763	01-4972603	TEMP LABOR, PA, WE 08/25		1,296.40
000027876	01-4965461	TEMP LABOR, ADMIN, WE 08/18		1,221.60
000027876	01-4972605	TEMP LABOR, ADMIN, WE 08/25		1,221.60
000027876	01-4977763	TEMP LABOR, PA, WE 09/01		777.84
000027876	01-4977764	TEMP LABOR, FINANCE, WE 09/01		1,998.02
000027876	01-4977765	TEMP LABOR, ADMIN, WE 09/05		1,213.97
000027944	01-4987264	TEMP LABOR, FINANCE, WE 09/08		1,585.28
000027944	01-4992433	TEMP LABOR, FINANCE, WE 09/15		1,981.60
	9/28/2018		3	14,253.11
AWWA CAL/NEV SECTION				
000027765	914568	CERT RENEWAL - AWWA TM		55.00
	9/7/2018		1	55.00
CALPERS BENEFIT PAYMENTS				
0144560	153994788	SEPT HEALTH		42,140.22
0144561	15399500	PA HEALTH INS SEPT		5,585.14
0144562	081718	PPE 8/17/18		29,754.80
0144563	08302018	PPE 8/30/18		29,629.31
	9/20/2018		4	107,109.47
COLONIAL LIFE & ACCIDENT INS				
000027768	8892333-0907547	INSURANCE PPE 08/17/18		224.92
000027882	8892333-0921494	INSURANCE, PPE 08/30/18		224.92
000027951	8892333-1005082	INSURANCE, PPE 09/14/18		224.92
	9/28/2018		3	674.76

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
FIRST BANKCARD				
0144648	0818FB	AUG 2018 CHARGES		19,136.98
	9/14/2018		1	19,136.98
GOVERNMENT FINANCE OFFICERS ASSOC.				
000027964	915683	SEMINAR FEE-GAAP, BUDGET		270.00
	9/28/2018		1	270.00
GUARDIAN				
000027966	00430941OCT18	OCT 2018 DENTAL INSURANCE		4,927.01
	9/28/2018		1	4,927.01
HOOVER PRINTING				
000027819	91710	PRINTING - NEWSLETTER		2,386.66
	9/13/2018		1	2,386.66
ICMA-RC RETIREMENT				
0144556	08312018	PPE 8/31/18		1,023.04
0144557	091418	PPE 9/14/18		1,023.04
0144558	083120181	PPE 8/31/18		5,363.10
0144559	0914181	PPE 9/14/18		5,363.10
	9/20/2018		4	12,772.28
NATIONWIDE RETIREMENT SOLUTIONS				
0144554	08302018	PPE 8/31/18		5,911.75
0144555	091418	PPE 9/14/18		6,046.10
	9/20/2018		2	11,957.85
ORANGE COUNTY EMPLOYEES ASSN				
000027787	OCEA PPE083118	MEMBERSHIP DUES 08/31/18		275.52
000027893	OCEA PPE091418	MEMBERSHIP DUES 09/14/18		275.52
	9/20/2018		2	551.04
PUMP CHECK				
000027835	7364	WATER METER TESTING		2,400.00
	9/13/2018		1	2,400.00

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
RED WING BUSINESS ADVANTAGE ACCT				
000027836	407-1-22268	SAFETY SHOES		193.94
000027982	407-1-22622	SAFETY SHOES		172.39
	9/28/2018		2	366.33
TASC				
000027906	IN1337520	FSA ADMIN FEES - AUG 2018		125.37
	9/20/2018		1	125.37
ULTIMATE STAFFING SERVICES				
000027845	13631145	TEMP LABOR, HR, WE 08/26		2,236.16
000027845	13635472	TEMP LABOR, HR, WE 09/02		2,795.20
000027991	13639657	TEMP LABOR, HR, WE 09/16		2,795.20
	9/28/2018		2	7,826.56
VISTA DEL VERDE LANDSCAPE				
000027851	31185	LANDSCAPE MAINT FEES - SEPT 18		3,006.00
000027914	31258	MWRF - INSTALL NEW FOGGER		4,600.00
000027993	31132	LANDSCAPE REPAIRS		89.92
000027993	31131	LANDSCAPE REPAIRS		495.16
	9/28/2018		3	8,191.08
VISION SERVICE PLAN - (CA)				
000027994	001016760002OCT1 8	OCT 2018 VISION INSURANCE		15.04
000027994	001016760001OCT1 8	OCT 2018 VISION INSURANCE		1,001.01
	9/28/2018		1	1,016.05
TOTAL DEPARTMENT EXPENSE			34	194,137.05

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
DIRECTOR CHECKS				
FRED BOCKMILLER				
000027930	915606	FAX/INTERNET REIMBURSEMENT		64.74
	9/20/2018		1	64.74
TOTAL DIRECTOR CHECKS			1	64.74

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
EMPLOYEE CHECKS				
BRETT RINELLA				
000027948	EXP092118	EXPENSE REIMBURSEMENT		35.97
	9/28/2018		1	<u>35.97</u>
CATHERYNE DUCKWORTH				
000027810	EXP090618	EXPENSE REIMBURSEMENT		21.25
	9/13/2018		1	<u>21.25</u>
DUSTIN BURNSIDE				
000027884	EXP091818	CERT REIMBURSEMENT- D5		105.00
	9/20/2018		1	<u>105.00</u>
SCOTT SULLIVAN				
000027902	EXP091118	CERT REIMBURSEMENT - D5		105.00
	9/20/2018		1	<u>105.00</u>
TOTAL EMPLOYEE CHECKS			4	<u>267.22</u>

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
FINANCIAL OBLIGATIONS				
US BANK				
0144568	1187088	2017 COPS DEBT SVC		711,670.19
	9/10/2018		1	711,670.19
TOTAL FINANCIAL OBLIGATIONS			1	711,670.19

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
GENERAL AND ADMINISTRATIVE				
SHUN-WEN PAI				
000027756	CHEQ00099006837	01610400 Cheque Deposits 01610		66.78
	9/7/2018		1	<u>66.78</u>
THOMAS HUANG				
000027854	CHEQ00099006844	06412802 Cheque Deposits 06412		70.47
	9/20/2018		1	<u>70.47</u>
BRUCE M BENDER				
000027757	CHEQ00099006838	00711000 Cheque Deposits 00711		93.33
	9/7/2018		1	<u>93.33</u>
COURTLAND DASTYCK				
000027855	CHEQ00099006845	06350218 Cheque Deposits 06350		54.79
	9/20/2018		1	<u>54.79</u>
RONALD OR DIANE OWENS				
000027935	915685	REFUND-INCORRECT METER READ		245.00
	9/28/2018		1	<u>245.00</u>
BARBARA AL-BAYATI				
000027936	CHEQ00099006865	08906600 Cheque Deposits 08906		94.57
	9/28/2018		1	<u>94.57</u>
COUNTY OF ORANGE				
000027937	CHEQ00099006863	19901101 Corrected Invoice Ref		20,440.87
	9/28/2018		1	<u>20,440.87</u>
COUNTY OF ORANGE				
000027856	CHEQ00099006841	12031413 Refund		7,151.46
	9/20/2018		1	<u>7,151.46</u>
COUNTY OF ORANGE				
000027857	CHEQ00099006840	12031412 Refund		4,397.46
	9/20/2018		1	<u>4,397.46</u>

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
VOLCOM, INC.				
000027858	CHEQ00099006854	20078500 Cheque Deposits 20078		832.46
9/20/2018			1	<u>832.46</u>
LOUIS VUITTON, INC.				
000027938	CHEQ00099006861	06809000 Cheque Deposits 06809		6.72
9/28/2018			1	<u>6.72</u>
MIKE CARNEY				
000027758	CHEQ00099006835	01109500 Cheque Deposits 01109		58.71
9/7/2018			1	<u>58.71</u>
SHARON HEARD				
000027759	CHEQ00099006834	03320301 Overpayment		249.00
9/7/2018			1	<u>249.00</u>
JON TILTON				
000027939	CHEQ00099006866	00616312 Cheque Deposits 00616		133.56
9/28/2018			1	<u>133.56</u>
KELLY H VUONG				
000027760	CHEQ00099006836	05409400 Cheque Deposits 05409		166.04
9/7/2018			1	<u>166.04</u>
ROSA CHAVARRIA				
000027859	CHEQ00099006846	09904013 Cheque Deposits 09904		11.49
9/20/2018			1	<u>11.49</u>
KAREN BUTERA, INC.				
000027860	CHEQ00099006847	04920039 Cheque Deposits 04920		41.16
9/20/2018			1	<u>41.16</u>
CANDICE WEAVER				
000027861	CHEQ00099006842	06350213 Cheque Deposits 06350		120.55
9/20/2018			1	<u>120.55</u>

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
MATT WHITE CUSTOM HOMES, INC.				
000027940	CHEQ00099006862	20076800 Cheque Deposits 20076		413.71
9/28/2018			1	413.71
ELIZABETH RUSSELL				
000027862	916600	POOL COVER REBATE		50.00
9/20/2018			1	50.00
BLACK ROCK CONSTRUCTION				
000027863	CHEQ00099006855	20074400 Cheque Deposits 20074		521.92
9/20/2018			1	521.92
BEANS AND BLINTZES, LLC				
000027761	CHEQ00099006839	07313400 Cheque Deposits 07313		239.47
9/7/2018			1	239.47
ERICA THOMAS				
000027864	CHEQ00099006852	01310101 Cheque Deposits 01310		304.89
9/20/2018			1	304.89
SIMON ALCALA				
000027865	CHEQ00099006850	09903301 Cheque Deposits 09903		57.23
9/20/2018			1	57.23
MV PARTNERS				
000027866	CHEQ00099006856	12062200 Refund of Basic Charg		1,539.12
000027866	CHEQ00099006857	12062300 Refund of Basic Charg		1,539.12
000027866	CHEQ00099006858	12062400 Refund of Basic Charg		2,711.62
000027866	CHEQ00099006859	12062500 Refund of Basic Charg		2,711.62
9/20/2018			1	8,501.48
ANN MARIE ASTYK				
000027867	CHEQ00099006843	01112711 Cheque Deposits 01112		27.13
9/20/2018			1	27.13

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
VALERIE KELLEY				
000027868	CHEQ00099006851	02805500 Cheque Deposits 02805		8.23
	9/20/2018		1	8.23
PLANET HOME HOUSING POOL 1, LLC				
000027869	CHEQ00099006848	06505800 Cheque Deposits 06505		240.87
	9/20/2018		1	240.87
DEBRA BLACKMON				
000027941	CHEQ00099006864	04112900 Overpayment		90.31
	9/28/2018		1	90.31
ALEX HILL				
000027870	CHEQ00099006849	30001437 Cheque Deposits 30001		131.01
	9/20/2018		1	131.01
JULIE MCKINNON				
000027871	CHEQ00099006853	05815200 Cheque Deposits 05815		49.52
	9/20/2018		1	49.52
SHARON KNIGHT				
000027942	CHEQ00099006860	00810500 Cheque Deposits 00810		33.26
	9/28/2018		1	33.26
APOLLO PRINTING & GRAPHICS				
000027875	241368	PRINTING		36.64
	9/20/2018		1	36.64
ATKINSON, ANDELSON, LOYA, RUUD & ROMO				
000027805	547799	LEGAL SERVICES - JUNE 2018		7,734.00
000027805	549162	LEGAL SERVICES - MAY 2018		35,324.30
000027853	549914	LEGAL SERVICES - JULY 2018		40,569.24
000027946	551257	LEGAL SERVICES - AUGUST 2018		12,644.20
	9/28/2018		3	96,271.74

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
BAKER PARTY RENTALS				
000027947	59143	CALWEP EVENT AT THE MWRF		1,597.10
	9/28/2018		1	<u>1,597.10</u>
BLUECOSMO SATELLITE COMMUNICATIONS				
000027877	BU01074576	SATELLITE PHONE SERVICE		85.28
	9/20/2018		1	<u>85.28</u>
BSI EHS SERVICES AND SOLUTIONS				
000027949	47071	EHS SUPPORT SERVICES		16,610.00
000027949	48013	EHS SUPPORT SERVICES		22,200.00
	9/28/2018		1	<u>38,810.00</u>
BURKE, WILLIAMS & SORENSEN, LLP				
000027809	230890	LEGAL SERVICES - JULY 2018		1,770.00
	9/13/2018		1	<u>1,770.00</u>
CALIFORNIA ADVOCATES INC.				
000027878	091837	PROFESSIONAL SERVICES		7,000.00
	9/20/2018		1	<u>7,000.00</u>
CANON FINANCIAL SERVICES, INC.				
000027879	19080880	PRINTER EQUIPMENT LEASE/USAGE		4,467.38
	9/20/2018		1	<u>4,467.38</u>
CCS ORANGE COUNTY JANITORIAL INC.				
000027811	404288	JANITORIAL SERVICES- SEPT 2018		2,900.00
	9/13/2018		1	<u>2,900.00</u>
CUMMINS-ALLISON CORP.				
000027954	5563658	DBM SOFTWARE		1,610.86
	9/28/2018		1	<u>1,610.86</u>
F M THOMAS AIR CONDITIONING INC				
000027885	38907	CRODDY - HVAC REPAIRS		295.00
000027959	38968	CRODDY - HVAC REPAIRS		3,563.00
	9/28/2018		2	<u>3,858.00</u>

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
FOLEY & MANSFIELD, P.L.L.P.				
000027815	2358184	LEGAL FEES - JULY 2018		4,342.50
000027960	2366510	LEGAL FEES - AUG 2018		922.50
	9/28/2018		2	5,265.00
FRONTIER COMMUNICATIONS				
000027961	17945SEP18	DDS LINE 09/13-10/12		108.36
	9/28/2018		1	108.36
FULL CIRCLE RECYCLING				
000027816	21247	PAPER RECYCLING - AUG 2018		89.00
	9/13/2018		1	89.00
GARZA INDUSTRIES				
000027962	1837258	OFFICE SUPPLIES		3,609.63
	9/28/2018		1	3,609.63
GEIGER				
000027963	3624985	PROMO ITEMS		473.71
000027963	3649434	PROMO ITEMS		1,344.83
000027963	3675629	PROMO ITEMS		1,352.00
	9/28/2018		1	3,170.54
GRAFIX SYSTEMS				
000027773	26147	FLEET - LOGO DECALS		201.74
	9/7/2018		1	201.74
HAZEN AND SAWYER				
000027777	20035-003-5	RESERVOIR CHEMICAL MANAGEMENT		18,875.84
	9/7/2018		1	18,875.84
HDR ENGINEERING INC				
000027886	1200134670	PP 8 PIPELINE INTEGRITY TEST		29,178.22
	9/20/2018		1	29,178.22
INFOSEND INC				
000027888	139711	CUSTOMER BILLING SERVICE		1,685.86
000027888	139898	CUSTOMER BILLING SERVICE		2,135.23

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000027888	140580	CUSTOMER BILLING SERVICE		392.59
000027888	140752	CUSTOMER BILLING SERVICE		2,129.82
000027972	140959	CUSTOMER BILLING SERVICE		1,313.27
000027972	141135	CUSTOMER BILLING SERVICE		2,023.21
000027972	141863	MONTHLY MAINTENANCE FEE		2,716.56
	9/28/2018		2	<u>12,396.54</u>
JOHN ROBINSON CONSULTING, INC.				
000027975	MW201502-35	PP 35 WATER RESOURCES		2,500.00
	9/28/2018		1	<u>2,500.00</u>
KLEEN KRAFT SERVICES				
000027824	0974623	UNIFORMS, MATS & TOWELS		272.23
000027824	0975980	UNIFORMS, MATS & TOWELS		251.41
000027889	0976665	UNIFORMS, MATS & TOWELS		252.16
	9/20/2018		2	<u>775.80</u>
LIEBERT CASSIDY WHITMORE				
000027890	1465309	PROFESSIONAL SERVICES-AUG 2018		4,411.00
	9/20/2018		1	<u>4,411.00</u>
MAILFINANCE				
000027785	N7300872	MAIL EQUIPMENT - LEASE		603.59
000027976	P7332448	MAIL EQUIPMENT - PROPERTY TAX		113.82
	9/28/2018		2	<u>717.41</u>
MAVERICK TECHNOLOGIES, LLC				
000027891	915679	CRODDY- SECURITY DEPOSIT REFUND		12,457.00
	9/20/2018		1	<u>12,457.00</u>
MORAN CONSULTING, INC.				
000027786	3360	CS ON-GOING SUPPORT		13,000.00
	9/7/2018		1	<u>13,000.00</u>
MUNICIPAL WATER DISTRICT OF OC				
000027829	2187	SMART TIMERS - JULY 2018		170.00
	9/13/2018		1	<u>170.00</u>

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
NEXTDAY DELIVERY SERVICE, LLC				
000027977	739312	MAIL DELIVERY SERVICE-SEP 2017		540.17
	9/28/2018		1	540.17
NEW PIG				
000027979	4822316-00	SAFETY - DRAIN COVER		854.09
	9/28/2018		1	854.09
NOACK AWARDS & ENGRAVING INC				
000027892	24526	PICTURE PLAQUE		70.04
000027892	24539	ENGRAVED MUG		30.17
	9/20/2018		1	100.21
NOVATIME TECHNOLOGY INC				
000027831	PSI090549	MONTHLY FEE - TIME CARD NT		172.25
	9/13/2018		1	172.25
ORANGE COUNTY TREASURER - TAX COLLECTOR				
000027980	PW190171	ENCROACHMENT PERMITS		4,120.00
	9/28/2018		1	4,120.00
O'NEIL STORAGE #0481				
000027832	1808061	FILE STORAGE - AUG 2018		511.65
	9/13/2018		1	511.65
OPERATION CLEAN SLATE				
000027788	1230	PAINTING/DESIGN SERVICES		500.00
	9/7/2018		1	500.00
ORANGE COAST PLUMBING				
000027894	243933S	CRODDY - PLUMBING REPAIRS		573.03
000027894	244040S	DISTRICT - PLUMBING REPAIRS		422.91
	9/20/2018		1	995.94

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
OSTS INC				
000027895	49076	FORKLIFT TRAINING		239.50
	9/20/2018		1	<u>239.50</u>
RAYNE WATER SYSTEMS				
000027900	30486SEP18	SOFT WATER SERVICE - SEPT 2018		39.45
	9/20/2018		1	<u>39.45</u>
RINECO CHEMICAL INDUSTRIES LLC				
000027838	1891413	HAZARDOUS WASTE DISPOSAL		291.12
	9/13/2018		1	<u>291.12</u>
SECTRAN SECURITY INC				
000027903	18090889	WEEKLY BANK DEPOSITS,SEPT 2018		192.10
	9/20/2018		1	<u>192.10</u>
SENTRIC INC				
000027986	915687	HRIS SYSTEM SETUP DEPOSIT		3,850.00
0144466	556974	PAYROLL PROCESSING FEE		343.15
0144552	558486	PAYROLL PROCESSING FEE		410.60
	9/28/2018		3	<u>4,603.75</u>
SOPHOS SOLUTIONS, LLC				
000027793	960	PP 36 BPE/MGP COGSDALE SUPPORT		1,274.44
000027793	959	PP 36 BPE/MGP COGSDALE SUPPORT		1,190.00
000027793	961	PP 36 BPE/MGP COGSDALE SUPPORT		1,785.00
	9/7/2018		1	<u>4,249.44</u>
T2 TECHNOLOGY GROUP, LLC				
000027905	3472	IS OPERATIONAL SUPPORT - 08/18		38,932.50
000027934	3435	FY18 IT MASTER PLAN UPGRADES		43,347.50
000027934	3454	IS UPGRADE SUPPORT -MS OFFICE		9,000.00
	9/28/2018		2	<u>91,280.00</u>
THEODORE ROBINS FORD				
000027795	C09369	AUTO REPAIRS & MAINTENANCE #24		2,125.12
000027795	C09821	AUTO REPAIRS & MAINTENANCE #23		72.81

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000027795	C09851	AUTO REPAIRS & MAINTENANCE #14		72.81
000027841	C08119	AUTO PARTS #22, #45		951.58
000027841	C09849	AUTO REPAIRS & MAINTENANCE #25		1,152.87
000027841	C10072	AUTO REPAIRS & MAINTENANCE #50		260.49
000027841	C10253	AUTO REPAIRS & MAINTENANCE #26		156.06
000027908	C10341	AUTO REPAIRS & MAINTENANCE #28		2,531.79
000027988	C10695	AUTO REPAIRS & MAINTENANCE #53		363.66
	9/28/2018		4	<u>7,687.19</u>
 THYSSENKRUPP ELEVATOR				
000027842	3004115635	ELEVATOR MAINTENANCE SEP-NOV		2,237.26
	9/13/2018		1	<u>2,237.26</u>
 TIME WARNER CABLE				
000027843	1524356090518	INTERNET - MWRF SUBLEASE		184.98
000027909	1048224080918	INTERNET - DISTRICT		2,144.00
000027909	0012934082318	CABLE-DISTRICT, INTERNET-RES 2		349.37
000027909	0679649090818	INTERNET - MWRF		324.98
000027909	1048224090918	INTERNET - DISTRICT		2,114.00
	9/20/2018		2	<u>5,117.33</u>
 TOTAL FUNDS BY HASLER				
000027796	5780AUG18	POSTAGE - AUG 2018		500.00
	9/7/2018		1	<u>500.00</u>
 UNIVERSAL WASTE SYSTEMS, INC				
000027848	33026	WASTE REMOVAL - SEPT 2018		87.00
	9/13/2018		1	<u>87.00</u>
 UNUM				
000027849	04205600016OCT18	LIFE INSURANCE - OCT 2018		2,408.71
	9/13/2018		1	<u>2,408.71</u>
 VERIZON WIRELESS				
000027912	9812930318	MOBILE INTERNET - 07/17-08/16		2,583.49
	9/20/2018		1	<u>2,583.49</u>

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
VILLAGE NURSERY				
000027913	88086324	GARDEN SUPPLIES		108.98
	9/20/2018		1	<u>108.98</u>
WASTE MANAGEMENT OF OC				
000027803	0369073-2515-7	TRASH CONTAINER RENTAL - SEP 2018		786.88
	9/7/2018		1	<u>786.88</u>
WE SAVE BEES				
000027996	4254	BEE REMOVAL SERVICES		175.00
000027996	4255	BEE REMOVAL SERVICES		175.00
	9/28/2018		1	<u>350.00</u>
WESTERN EXTERMINATOR COMPANY				
000027997	6391083	PEST CONTROL - DISTRICT		92.50
000027997	6388137	PEST CONTROL - MWRF		92.50
	9/28/2018		1	<u>185.00</u>
YORKE ENGINEERING, LLC				
000027998	16886	AQ & ES COMPLIANCE ASSISTANCE		3,821.50
	9/28/2018		1	<u>3,821.50</u>
ZONES INC				
000027999	K10779080101	IT INFO SYS PARTS		1,714.19
000027999	K10785030101	IT INFO SYS PARTS		121.80
000027999	K10785030102	IT INFO SYS PARTS		656.17
	9/28/2018		1	<u>2,492.16</u>
ZUNO ENTERPRISES, INC				
000027916	1927	WEBSITE MAINTENANCE- AUG 2018		1,500.00
	9/20/2018		1	<u>1,500.00</u>
TOTAL GENERAL AND ADMINISTRATIVE			102	<u>448,791.70</u>

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
RETIREE CHECKS				
ALAN COOK				
000027762	9155060918	SEPT 2018 INSURANCE SUBSIDY		106.46
	9/7/2018		1	106.46
BRIAN HUNT				
000027766	9155080918	SEPT 2018 INSURANCE SUBSIDY		6.00
	9/7/2018		1	6.00
COLEEN L MONTELEONE				
000027769	9155090918	SEPT 2018 INSURANCE SUBSIDY		235.96
	9/7/2018		1	235.96
DIANA LEACH				
000027770	9155070918	SEPT 2018 INSURANCE SUBSIDY		271.63
	9/7/2018		1	271.63
LORI MULLER				
000027784	9155100918	SEPT 2018 INSURANCE SUBSIDY		106.46
	9/7/2018		1	106.46
PATTI REYNOLDS				
000027789	9155120918	SEPT 2018 INSURANCE SUBSIDY		7.63
	9/7/2018		1	7.63
SCOTT PECA				
000027792	9155110918	SEPT 2018 INSURANCE SUBSIDY		122.68
	9/7/2018		1	122.68
TOTAL RETIREE CHECKS			7	856.82

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
CHECK SIGNATURE EXEMPT				
SOUTHERN CALIFORNIA EDISON CO				
000027807	2236281499JUL18B	ELECTRICITY - JULY 2018		53,174.55
000027807	2236281499AUG18A	ELECTRICITY - AUG 2018		104,847.83
	9/13/2018		1	158,022.38
TOTAL CHECK SIGNATURE EXEMPT			1	158,022.38

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
WATER SUPPLY				
AIRGAS USA LLC				
000027873	9956073124	CYLINDER RENTAL		106.95
	9/20/2018		1	106.95
AMERICAN WATER CHEMICALS				
000027874	05-18685/01	WATER TREATMENT CHEMICALS		4,800.00
	9/20/2018		1	4,800.00
AUTOMOBILE CLUB OF SOUTHERN CALIFORNIA				
000027764	SEP18LEASE	WELL 8 LAND LEASE - SEPT 2018		6,541.61
	9/7/2018		1	6,541.61
CULLIGAN OF SANTA ANA				
000027953	1107636	WATER SOFTENER - SALT		1,105.09
	9/28/2018		1	1,105.09
HARRINGTON INDUSTRIAL PLASTICS				
000027776	002M0508	PVC PIPES & SUPPLIES		1,361.68
	9/7/2018		1	1,361.68
HILL BROTHERS CHEMICAL CO.				
000027968	07043021	AMMONIA		3,359.50
	9/28/2018		1	3,359.50
JCI JONES CHEMICAL CO.				
000027782	767007	CAUSTIC SODA		2,206.60
000027823	767630	CAUSTIC SODA		2,105.40
000027823	768632	CAUSTIC SODA		1,762.20
000027974	769265	CAUSTIC SODA		2,449.70
	9/28/2018		3	8,523.90
MUNICIPAL WATER DISTRICT OF OC				
000027828	15959	WATER SYSTEMS OPTIMIZATION		2,270.00
0144564	16099	FY 2018-2019 CHOICE PROGRAM		40,701.83
	9/20/2018		2	42,971.83

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
NALCO WATER PRETREATMENT SOLUTIONS				
000027830	2261610	MWRF GARDEN SUPPLIES		506.85
	9/13/2018		1	506.85
OCWD				
0144565	19339	JULY 18 GAP WATER		123,135.72
	9/20/2018		1	123,135.72
PACIFIC HYDROTECH CORPORATION				
000027806	23	WELL AUTOMATION & REHAB		239,678.42
000027806	24	WELL AUTOMATION & REHAB		275,194.83
0144566	23RET	WELL AUTOMATION & REHAB		12,614.65
0144567	24RET	WELL AUTOMATION & REHAB		14,483.94
	9/20/2018		3	541,971.84
SEPARATION PROCESSES, INC				
000027904	9151	MWRF SUPPORT SERVICES		23,263.74
	9/20/2018		1	23,263.74
UNIVAR USA, INC.				
000027799	LA665591	SOD HYPO		2,669.50
000027799	LA665590	SOD HYPO		3,701.16
000027847	LA667117	SOD HYPO		5,044.69
000027847	LA667555	SOD HYPO		2,271.91
000027847	LA669015	SOD HYPO		4,318.73
000027992	LA669497	SOD BISULFITE		2,248.00
000027992	LA670761	SOD HYPO		4,331.69
000027992	LA671161	SOD BISULFITE		1,826.50
000027992	LA671005	SOD HYPO		1,969.34
000027992	LA671006	SOD HYPO		1,373.35
000027992	LA671008	SOD HYPO		169.51
000027992	LA672538	SOD HYPO		264.52
000027992	LA672536	SOD HYPO		2,715.40
	9/28/2018		3	32,904.30

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
UNITED WATERWORKS INC.				
000027800	S100068485.003	WATER OPS PARTS		436.39
000027800	S100068481.004	WATER OPS PARTS		2,591.39
000027800	S100069210.001	WATER OPS PARTS		6,254.89
	9/7/2018		1	<u>9,282.67</u>
TOTAL WATER SUPPLY			21	799,835.68

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
WATER SYSTEM				
ACCESSORIE AIR COMPRESSOR SYSTEMS				
000027808	190017	REPAIR - AIR COMPRESSOR		3,590.55
	9/13/2018		1	<u>3,590.55</u>
EWLES MATERIALS INC				
000027957	344326	BOBTAIL DUMP FEES		160.00
	9/28/2018		1	<u>160.00</u>
EXPRESS PIPE & SUPPLY CO. INC				
000027814	S104799276.001	PIPE SUPPLIES		90.69
	9/13/2018		1	<u>90.69</u>
FERGUSON WATERWORKS				
000027958	0648102	WATER OPS SUPPLIES		5,313.17
	9/28/2018		1	<u>5,313.17</u>
IRVINE PIPE & SUPPLY				
000027822	889715	PIPE FITTINGS & SUPPLIES		68.92
000027973	891031	PIPE FITTINGS & SUPPLIES		87.50
000027973	891602	PIPE FITTINGS & SUPPLIES		16.85
	9/28/2018		2	<u>173.27</u>
LARRY'S BUILDING MATERIALS				
000027825	CM-113653	BUILDING MATERIALS		30.98
	9/13/2018		1	<u>30.98</u>
NATIONAL METER & AUTOMATION INC.				
000027755	S1103526.004	METERS		47,032.88
	9/7/2018		1	<u>47,032.88</u>
PRAXAIR DISTRIBUTION, INC.				
000027897	84639547	CYLINDER RENTAL - ACETYLENE		29.60
	9/20/2018		1	<u>29.60</u>
PRAXAIR				
000027790	84713214	CARBON DIOXIDE		3,138.12
000027833	84759034	CARBON DIOXIDE		3,025.90

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000027833	84816922	CARBON DIOXIDE		3,043.34
000027833	84977287	CARBON DIOXIDE		3,095.70
000027898	84868991	CARBON DIOXIDE TANK RENTAL		2,164.70
000027981	85007372	CARBON DIOXIDE		3,103.04
000027981	85024282	CARBON DIOXIDE		3,074.36
000027981	85082862	CARBON DIOXIDE		3,182.81
000027981	85111789	CARBON DIOXIDE		3,111.72
	9/28/2018		4	<u>26,939.69</u>
RELIABLE MONITORING SERVICES				
000027901	2018-16254	GAS DECTN SYS- CALIBRATE/TEST		355.00
000027901	2018-16255	GAS DECTN SYS- CALIBRATE/TEST		355.00
000027983	2018-16106	DIAGNOSE- GAS DETECTION SYSTEM		365.86
000027983	2018-16280	REPAIR - GAS DETECTION SYSTEM		1,202.00
	9/28/2018		2	<u>2,277.86</u>
ALS TRUESDAIL LABORATORIES INC				
000027798	1804095	WATER QUALITY ANALYSIS		11.00
000027798	1804162	WATER QUALITY ANALYSIS		11.00
000027798	521800291	WATER QUALITY ANALYSIS		16.50
000027798	521800192	WATER QUALITY ANALYSIS		11.00
000027798	521800137	WATER QUALITY ANALYSIS		55.00
000027844	521800044	WATER QUALITY ANALYSIS		765.00
000027844	521800367	WATER QUALITY ANALYSIS		11.00
000027910	521800484	WATER QUALITY ANALYSIS		11.00
000027990	521800522	WATER QUALITY ANALYSIS		44.00
	9/28/2018		4	<u>935.50</u>
UNDERGROUND SERVICE ALERT/SC				
000027846	820180427	UNDERGROUND SERVICE ALERT		536.35
	9/13/2018		1	<u>536.35</u>
VULCAN MATERIALS				
000027802	71923060	PAVING SUPPLIES		162.70
000027802	71936232	PAVING SUPPLIES		162.70
000027852	71915065	PAVING SUPPLIES		87.98
000027852	71942846	PAVING SUPPLIES		242.93
000027995	71933154	PAVING SUPPLIES		242.93

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000027995	71953022	PAVING SUPPLIES		239.79
000027995	71958108	PAVING SUPPLIES		86.40
	9/28/2018		3	<u>1,225.43</u>
WEST COAST SAND & GRAVEL				
000027804	51405	FILL SAND		809.88
	9/7/2018		1	<u>809.88</u>
TOTAL WATER SYSTEM			24	89,145.85

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
VARIOUS				
ADAMS CM, LLC				
000027943	1-L-7-31	CONSULTING - HVAC PROJECT		1,800.00
	9/28/2018		1	1,800.00
ARIN				
000027945	SI308767	ANNUAL MAINTENANCE-ASN,INR		200.00
	9/28/2018		1	200.00
AT&T				
000027917	000011851038	INTERNET - DISTRICT		1,671.74
000027918	000011851896	ACCT#939106144 - AUG 2018		55.75
	9/20/2018		2	1,727.49
AT&T				
000027919	8274AUG18	949-722-8274 SEPT 2018		114.91
000027920	8315SEP18	714-241-8315 SEPT 2018		537.04
000027921	9337SEP18	714-435-9337 SEPT 2018		1,426.65
000027922	0926SEP18	949-650-0926 SEPT 2018		962.87
000027923	3066SEP18	DIST FAX 960-350-3066 SEP 2018		3,428.09
000027924	8883SEP18	949-631-8883 SEPT 2018		226.61
000027925	3044SEP18	949-574-3044 SEPT 2018		1,668.85
000027926	9024SEP18	339-264-9024 SEPT 2018		351.40
000027927	0779SEPT18	339-263-0779 SEPT 2018		1,594.48
000027928	4054001SEP18	ACCT#0302034054001 SEP 2018		85.14
	9/20/2018		10	10,396.04
CAROLLO ENGINEERS				
000027767	0168755	WSDOM UPDATE AND TRAINING		16,506.00
	9/7/2018		1	16,506.00
CAROUSEL INDUSTRIES NORTH AMERICA				
000027880	2282424H0818	FUZE SIMPLICITY VOICE CLOUD		4,452.53
	9/20/2018		1	4,452.53

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
CITADEL ENVIRONMENTAL SERVICES INC				
000027950	0022857	EHS AUDIT		3,776.00
	9/28/2018		1	<u>3,776.00</u>
CROWN ACE HARDWARE				
000027812	46896	SUPPLIES		45.23
000027883	046931	SUPPLIES		48.46
000027952	046961	SUPPLIES		64.74
	9/28/2018		3	<u>158.43</u>
CROWD CONTROL WAREHOUSE				
000027813	06724	CROWD BARRIER		772.33
	9/13/2018		1	<u>772.33</u>
CV STRATEGIES				
000027955	4697	STRATEGIC COMMUNICATIONS SERVICES		1,481.61
	9/28/2018		1	<u>1,481.61</u>
EONE				
000027956	INV126627	SMARTLIST BUILDER RENEWAL		341.25
	9/28/2018		1	<u>341.25</u>
GRAINGER				
000027772	9884010670	SAFETY TOOLS & EQUIPMENT		12.52
000027772	9886141507	SAFETY TOOLS & EQUIPMENT		623.82
000027965	9911768878	SAFETY TOOLS & EQUIPMENT		422.83
	9/28/2018		2	<u>1,059.17</u>
GRANBERY STUDIOS				
000027817	2725	PHOTOGRAPHY SERVICES		4,000.00
	9/13/2018		1	<u>4,000.00</u>
HACH COMPANY				
000027774	11108674	WATER QUALITY SUPPLIES		3,780.63
	9/7/2018		1	<u>3,780.63</u>

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
HANKS ELECTRICAL SUPPLIES				
000027775	505371483	ELECTRICAL SUPPLIES		18.17
000027775	505372070	ELECTRICAL SUPPLIES		77.28
	9/7/2018		1	<u>95.45</u>
HASHTAG PINPOINT				
000027818	1165	SOCIAL ADVOCACY SERVICES		4,000.00
	9/13/2018		1	<u>4,000.00</u>
HELPMATES STAFFING SERVICES				
000027887	875859	TEMP LABOR, CUST SERV,WE 08/19		1,798.00
000027887	875980	TEMP LABOR, CUST SERV,WE 08/26		1,078.80
000027887	876088	TEMP LABOR, CUST SERV,WE 08/31		1,438.40
000027967	876215	TEMP LABOR, CUST SERV,WE 09/09		1,798.00
000027967	876337	TEMP LABOR, CUST SERV,WE 09/16		1,831.72
	9/28/2018		2	<u>7,944.92</u>
THE HOME DEPOT COMMERCIAL ACCT				
000027778	1915AUG18	SUPPLIES		763.92
	9/7/2018		1	<u>763.92</u>
HRCHITECT				
000027779	2018-0804	HRIS SYSTEM DEMOS		1,893.64
	9/7/2018		1	<u>1,893.64</u>
HUB AUTO SUPPLY				
000027780	27285	AUTO SUPPLIES		102.66
000027780	30643	AUTO SUPPLIES		131.38
000027820	32621	AUTO SUPPLIES		161.63
000027969	36462	AUTO SUPPLIES		14.79
	9/28/2018		3	<u>410.46</u>
IMPERIAL SPRINKLER SUPPLY INC				
000027970	3459724-00	WEATHERTRAK IRRIGATION CONTROLLER		2,992.00
	9/28/2018		1	<u>2,992.00</u>
INDEPENDENT STATIONERS				
000027781	SI00304400	OFFICE SUPPLIES		86.74

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000027781	SI00304935	OFFICE SUPPLIES		276.06
000027821	SI00306400	OFFICE SUPPLIES		57.70
000027971	SI00306677	OFFICE SUPPLIES		145.59
	9/28/2018		3	<u>566.09</u>
 LA VOZ MARKETING				
000027826	1024	PROFESSIONAL SERVICES		4,375.00
000027826	1035	PROFESSIONAL SERVICES		2,275.00
	9/13/2018		1	<u>6,650.00</u>
 LEWIS CONSULTING GROUP				
000027783	2018-157	GOV'T RELATIONS SERVICES		4,000.00
	9/7/2018		1	<u>4,000.00</u>
 MK DIAMOND PRODUCTS, INC				
000027827	1090167	FRONT LOAD MIXER		12,616.45
	9/13/2018		1	<u>12,616.45</u>
 NEWPORT MESA SCHOOLS FOUNDATION				
000027978	092818	SPONSORSHIP - STATE OF SCHOOLS		1,000.00
	9/28/2018		1	<u>1,000.00</u>
 PAULUS ENGINEERING INC				
000027896	110102ARET	VALVE REPLACEMENT PROJECT		3,916.85
000027896	11010318RET	VALVE REPLACEMENT PROJECT		9,549.45
000027896	1101418RET	VALVE REPLACEMENT PROJECT		7,483.91
	9/20/2018		1	<u>20,950.21</u>
 PROCRETE RESOURCES INC				
000027834	39048	INSPECT/REPAIR - SAW		93.75
000027834	39047	INSPECT/REPAIR - SAW		93.75
000027834	39049	INSPECT/REPAIR - SAW		93.75
000027834	39050	INSPECT/REPAIR - SAW		93.75
000027899	39512	INSPECT/REPAIR - SAW		326.93
	9/20/2018		2	<u>701.93</u>

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
REMX				
000027837	8403836857	TEMP LABOR, HR, WE 08/19		1,222.15
	9/13/2018		1	1,222.15
RUTAN & TUCKER, LLP				
000027839	815364	SPECIAL LEGAL COUNSEL		287.50
000027984	817372	SPECIAL LEGAL COUNSEL		360.00
	9/28/2018		2	647.50
SOUTHERN CALIFORNIA GAS CO				
000027791	05200799004AUG18	NATURAL GAS, RES 2, AUG 2018		2,332.45
000027791	08940813002AUG18	NATURAL GAS, RES 1, AUG 2018		1,358.92
000027791	08520813000AUG18	NATURAL GAS, DISTRICT,AUG 2018		70.18
000027840	05060829008JUL18	NATURAL GAS, WELL 5, JULY 2018		12,557.46
000027840	05060829008AUG18	NATURAL GAS, WELL 5, AUG 2018		16,808.42
000027985	05200799004SEP18	NATURAL GAS, RES 2, SEPT 2018		1,835.59
000027985	08940813002SEP18	NATURAL GAS, RES 1, SEPT 2018		1,025.62
000027985	08520813000SEP18	NATURAL GAS,DISTRICT,SEPT 2018		61.46
	9/28/2018		3	36,050.10
STIVERS & ASSOCIATES INC.				
000027987	12-562	MWRF GARDEN CONSULTING		1,500.00
	9/28/2018		1	1,500.00
TJC & ASSOCIATES INCORPORATED				
000027989	32903	MWRF PLC REPLACEMENT STUDY		8,724.19
	9/28/2018		1	8,724.19
TRUST FOR CONSERVATION INNOVATION				
000027797	750	SPONSORSHIP-CAL WATER LIBRARY		1,000.00
	9/7/2018		1	1,000.00
TRUSSELL TECHNOLOGIES INC				
000027911	5268	DISINFECTION CONVERSION STUDY		9,446.14
	9/20/2018		1	9,446.14

ACCOUNTS PAID LISTING

FROM 9/1/2018 TO 9/30/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
VALLEY POWER				
000027850	B40218	WELL 5, ENGINE REPAIR		2,466.38
	9/13/2018		1	2,466.38
WECK ANALYTICAL ENVIRONMENTAL SERVICES INC.				
000027915	70253	WATER QUALITY ANALYSIS		6,031.00
	9/20/2018		1	6,031.00
TOTAL VARIOUS			59	182,124.01
GRAND TOTAL			261	2,691,560.28



*Dedicated to
Satisfying our Community's
Water Needs*

MEMORANDUM

TO: Finance Committee
FROM: Marwan Khalifa, CPA, MBA, Chief Financial Officer
DATE: October 20, 2018
SUBJECT: Monthly Financial Reports

RECOMMENDATION

This item is provided for information only.

STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Staff will provide updated monthly financial reports at the Finance Committee meeting.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.



FINANCE COMMITTEE

Major Staff Projects

Title	Comments	Status
Fiscal Year 2018 Audit	Year End Audit Preparation	In Process
Human Resource Information System/Payroll System	Human Resource Information System/Payroll System	In Process
Procurement Software	Procurement System	In Process



COMMITTEE POLICY & RESOLUTION REVIEW

FINANCE COMMITTEE

Policy Assignments for 2018

Policy Name	Resolution No.	Date Adopted	Revision Schedule	Last Reviewed
Investment Policy and Delegation of Authority	1506	12/14/17	Review annually as required by law *Scheduled for 11/15/18 meeting	12/14/17
Miscellaneous Water Services, Fees, and Charges	1423	10/23/12	Review at least annually * Scheduled for the 01/17/2019 meeting	10/23/12
Travel and Business Expense Reimbursement	1467	11/16/15	Review and update as needed * Scheduled for the 01/17/19 meeting	3/20/2017
Designated Funds - Financial Policies and Guidelines in Establishing Rates	1443	03/15/14	Review at least once every 5 years * Scheduled for the 03/21/19 meeting	03/15/14
Auditors, Policy to Solicit Proposals for Outside Services	1501	06/08/17	Review and update as needed	06/08/17
Capacity Charges	1449	08/14/14	Review and update as needed	08/14/14
Procurement Guidelines/ Disbursement Guidelines	1508	01/18/18	Review and update as needed	01/18/18
Disposal of Surplus Property	1513	06/21/18	Review and update as needed	06/21/18
Identity Theft Prevention Program	1372	03/24/09	Review and update as needed	03/24/09



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MEMORANDUM

TO: Finance Committee
FROM: Marwan Khalifa, CPA, MBA, Chief Financial Officer
DATE: October 18, 2018
SUBJECT: Surplus Property

RECOMMENDATION

Recommend that the Board of Directors declare the 2008 Dodge Avenger as surplus and authorize the General Manager to dispose of the items within the established rules and regulations set forth by Resolution No. 1513 Disposal of Surplus Property.

STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.

PRIOR BOARD ACTION/DISCUSSION

At its June 21, 2018 meeting, the Finance Committee adopted Resolution No. 1513 Updating the Rules and Regulations for Disposal of Surplus Property of Mesa Water District Superseding Resolution No. 1463.

This resolution updates the rules and regulations for the disposal of property that Mesa Water determines as no longer necessary to carry out the powers and the purposes of the District to meet present or future needs. Further, Resolution No. 1513 requires all surplus personal property, regardless of the amount, to be approved by the Board prior to disposition. The resolution also specifies that the General Manager, acting in the best interest of the District, may use any of the prescribed methods approved by the Board for disposal of the assets.

DISCUSSION

This document serves as the written report of the disposal of Surplus Personal Property, including the manner of disposal utilized, which is provided to the Board prior to disposition.

All proposed surplus items were either expensed at the time of purchase or have no undepreciated book value.

Unit 2 – 2008 Dodge Avenger

Unit 2 is ten (10) years old and is assigned as a District pool car. The car is used infrequently and the cost of maintaining it exceeds the benefit gained from continued ownership. The unit currently has 22,000 miles. The original acquisition cost was \$17,079.

“Disposal by Remarketing Service Provider” has been chosen as the method of disposal.

FINANCIAL IMPACT

None.



ATTACHMENTS

None.



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MEMORANDUM

TO: Finance Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: October 18, 2018
SUBJECT: General Legal Services

RECOMMENDATION

Recommend that the Board of Directors amend the General Legal Services contract with Atkinson, Andelson, Loya, Ruud & Romo to revise the fee schedule.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

At its June 23, 2009 meeting, the Board of Directors (Board) approved an approximate 7.5% increase in hourly rates for legal services to the firm of Bowie, Arneson, Wiles & Giannone.

At its August 14, 2014 meeting, the Board approved a request from Bowie, Arneson, Wiles & Giannone for adjustment of general legal services rates.

At its October 21, 2016 meeting, after an extensive selection process, the Board retained the firm of Bowie, Arneson, Wiles & Giannone as Mesa Water District's (Mesa Water®) General Legal Counsel Services and authorized the General Manager to sign a five-year contract, which included key staff provisions for the firm to follow.

At its December 19, 2017 meeting, the Engineering and Operations (E&O) Committee approved a general legal services contract agreement with Atkinson, Andelson, Loya, Ruud & Romo, effective January 1, 2018, on the same terms entered into with Bowie, Arneson, Wiles & Giannone in 2016.

DISCUSSION

Since January 1, 2018, Atkinson, Andelson, Loya, Ruud & Romo (AALRR) has represented Mesa Water as general legal counsel and in various legal roles. On September 13, 2018, staff received correspondence from AALRR requesting the Board's consideration of a revised legal services fee schedule. The justification for the adjustment is the firm's increased costs of doing business. A comparison between AALRR's existing hourly rates and proposed hourly rates for legal services is shown in Table 1:



Table 1

	AALRR's Existing Hourly Rates	AALRR's Proposed Hourly Rates
Partners	\$220	\$255
Senior Associates	\$185	\$235
Associates	\$175	\$225
Law Clerks	\$125	\$135
Paralegals	\$85	\$135

Table 2 is a comparison of month-to-date fees paid for Legal Services in 2017 to Bowie, Arneson, Wiles & Giannone and in 2018 to Atkinson, Andleson, Loya, Ruud & Romo:

Table 2

2017	Bowie, Arneson, Wiles & Giannone	2018	Atkinson, Andelson, Loya, Ruud & Romo
JAN	\$16,779.73	JAN	\$41,293.97
FEB	\$18,607.97	FEB	\$35,629.99
MAR	\$27,505.08	MAR	\$18,397.06
APR	\$22,956.27	APR	\$45,696.75
MAY	\$6,014.50	MAY	\$35,324.30
JUN	\$17,826.35	JUN	\$7,734.00
JUL	\$23,435.25	JUL	\$40,569.24
AUG	\$13,167.50	AUG	\$12,644.20
TOTAL	\$133,125.15	TOTAL	\$224,645.31

FINANCIAL IMPACT

In Fiscal Year 2019, \$425,000 is budgeted for Legal Services; \$53,213.44 has been spent to date with Atkinson, Andelson, Loya, Ruud & Romo.

ATTACHMENTS

Attachment A: Atkinson, Andelson, Loya, Ruud & Romo Correspondence

ATKINSON, ANDELSON, LOYA, RUUD & ROMO

A PROFESSIONAL LAW CORPORATION

ATTORNEYS AT LAW

20 PACIFICA, SUITE 1100
IRVINE, CALIFORNIA 92618-3371
(949) 453-4260

FAX (949) 453-4262
WWW.AALRR.COM

CERRITOS
(562) 653-3200

FRESNO
(559) 225-6700

MARIN
(628) 234-6200

PASADENA
(626) 583-8600

PLEASANTON
(925) 227-9200

RIVERSIDE
(951) 683-1122

SACRAMENTO
(916) 923-1200

SAN DIEGO
(858) 485-9526

OUR FILE NUMBER:
006315.00810
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RECEIVED
SEP 13 2018
ADMINISTRATIVE SERVICES

September 11, 2018

VIA U.S. MAIL

Board of Directors and
Mr. Paul Shoenberger, General Manager
Mesa Water District
1965 Placentia Ave.
Costa Mesa, CA 92627

Re: Mesa Water District - Request for Consideration Legal Services Revised Fee
Schedule

Dear Members of the Board and Paul:

As you are hopefully aware, we are most appreciative of our long-standing opportunity, originally through the firm of Bowie, Arneson, Wiles & Giannone, and now with Atkinson, Andelson, Loya, Ruud & Romo, to provide legal services to Mesa Water District ("Mesa Water"). It has been our pleasure serving Mesa Water for so many years, and we look forward, at your pleasure, to continuing to do so well into the future.

As Mesa Water is likely aware, we have all experienced increased costs of doing business. Additionally, the rates for our provision of legal services have not substantially increased in some time. In such light, we respectfully request that Mesa Water review and consider an adjustment to our current rate structure for legal services under our existing Agreement. We are respectfully requesting that the Board consider the following revised rates for legal services:

	<u>Existing Rates</u>	<u>Proposed Rates</u>
Partners	\$220.00 per hour	\$255.00 per hour
Senior Associates	\$185.00 per hour	\$235.00 per hour
Associates	\$175.00 per hour	\$225.00 per hour
Law Clerks	\$125.00 per hour	\$135.00 per hour
Paralegals	\$85.00 per hour	\$135.00 per hour

ATKINSON, ANDELSON, LOYA, RUUD & ROMO

Mr. Paul Shoenberger, General Manager
Mesa Water District
September 11, 2018
Page 2

We are proposing that, if approved by the Board, that the new rates would be effective for services rendered on or after November 1, 2018.

We believe a comparison of these rates for general counsel services, as compared to those of similarly situated local water agencies, will show that our proposed rates remain competitive. For Mesa Water's information, this revised rate structure has been considered and approved by our other Orange County water district clients. We believe that our continued competitive rate structure, coupled with our prompt, personal, and quality responsiveness, provides Mesa Water with a solid value.

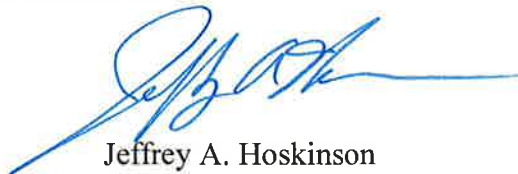
On behalf of the Firm, as well as personally, we would like to express to you our appreciation for the privilege of providing legal services to Mesa Water. If you have any questions, please do not hesitate to call us.

Sincerely,

ATKINSON, ANDELSON, LOYA, RUUD & ROMO



Robert E. Anslow



Jeffrey A. Hoskinson

REA:JAH:ad

REPORTS:

7. REPORT OF THE GENERAL MANAGER:

REPORTS:

8. DIRECTORS' REPORTS AND COMMENTS: