



*Dedicated to
Satisfying our Community's
Water Needs*

**AGENDA
MESA WATER DISTRICT
BOARD OF DIRECTORS
Thursday, November 15, 2018
1965 Placentia Avenue, Costa Mesa, CA 92627
3:30 p.m. Special Board Meeting**

**FINANCE COMMITTEE MEETING
Thursday, November 15, 2018 at 3:30 p.m.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Items Not on the Agenda: Members of the public are invited to address the Board on matters which are not on the Agenda. Each speaker is limited to three minutes. The Board will set aside 30 minutes for public comments.

Items on the Agenda: Members of the public may comment on agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to three minutes. The Board will set aside 60 minutes for public comments.

CONSENT CALENDAR ITEMS:

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

1. Accounts Paid Listing
2. Monthly Financial Reports
3. Major Staff Projects
4. Committee Policy & Resolution Review
5. Fiscal Year 2019 First Quarter Financial Update

ACTION ITEMS:

None

PRESENTATION AND DISCUSSION ITEMS:

Items recommended for approval at this meeting may be agendized for approval at a future Board meeting.

6. Fiscal Year Annual Reimbursement Report



REPORTS:

7. Report of the General Manager
8. Directors' Reports and Comments

INFORMATION ITEMS:

None

In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.

Members of the public desiring to make verbal comments utilizing a translator to present their comments into English shall be provided reasonable time accommodations that are consistent with California law.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

ADJOURNMENT

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
CAPITAL				
CIVIL SOURCE				
000028161	100271	M17-002A DESIGN SERVICES		4,895.50
	10/11/2018		1	<u>4,895.50</u>
DITCH WITCH SOUTHERN CALIFORNIA				
000028292	660459	DITCH WITCH VACUUM REPAIR		2,315.29
	10/24/2018		1	<u>2,315.29</u>
MICHAEL BAKER INTERNATIONAL				
000028270	1018353	M19-003 DESIGN SERVICES		5,481.19
000028270	1026865	M19-003 DESIGN SERVICES		4,766.58
000028270	1026623	PP 62 GIS SUPPORT SERVICES		5,367.50
000028272	1026277	M17-100 WELL AUTOMATION		56,127.50
	10/24/2018		2	<u>71,742.77</u>
TETRA TECH, INC				
000028134	51352986	OCTA 2246INSP - 405 WIDENING		420.00
	10/4/2018		1	<u>420.00</u>
VOIT REAL ESTATE SERVICES, LP				
000028143	AH-4013535	CHANDLER - REAL ESTATE COMMISS		9,000.00
	10/4/2018		1	<u>9,000.00</u>
TOTAL CAPITAL			6	<u>88,373.56</u>

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
DEPARTMENT EXPENSE				
ACWA				
000028205	INV006299	RECRUITMENT ADVERTISEMENT		475.00
	10/18/2018		1	475.00
ACWA JOINT POWERS INSURANCE AUTHORITY				
000028206	NOV2018EAP	NOVEMBER 2018 EAP		122.20
000028281	093018WORKCOMP	WORKERS COMP 07/01/18-09/30/18		16,861.34
0145093	101218	DEPOSIT PREMIUM FY19		190,902.00
	10/24/2018		3	207,885.54
APPLE ONE EMPLOYMENT				
000028089	01-4987263	TEMP LABOR, PA, WE 09/08/18		1,037.12
000028089	01-4987265	TEMP LABOR, ADMIN, WE 09/08/18		977.28
000028089	01-4992432	TEMP LABOR, PA, WE 09/15/18		1,247.79
000028089	01-4992434	TEMP LABOR, ADMIN, WE 09/15/18		1,221.60
000028209	01-5000828	TEMP LABOR, FINANCE, WE 09/22		1,981.60
000028209	01-5000827	TEMP LABOR, PA, WE 09/22		1,296.40
000028209	01-5007387	TEMP LABOR, FINANCE, WE 09/30		2,102.92
000028209	01-5007386	TEMP LABOR, PA, WE 09/30		1,296.40
000028284	01-5013578	TEMP LABOR, FINANCE, WE 10/06		1,981.60
000028284	01-5013577	TEMP LABOR, PA, WE 10/06		1,037.12
000028284	01-5021281	TEMP LABOR, FINANCE, WE 10/13		1,783.44
000028284	01-5021280	TEMP LABOR, PA, WE 10/13		1,296.40
	10/24/2018		3	17,259.67
AMERICAN SOCIETY OF CIVIL ENGINEERS				
000028211	916698	2019 MEMBERSHIP DUES-MP		300.00
	10/18/2018		1	300.00
AMERICAN WATER WORKS ASSOCIATION				
000028094	916700	ANNUAL MEMBERSHIP DUES - MP		269.00
	10/4/2018		1	269.00
AWWA CAL/NEV SECTION				
000028342	CERT1676-2019	CERT RENEWAL-AWWA JF		50.00
000028343	CERT10425-2019	CERT RENEWAL-AWWA TM		80.00
	10/24/2018		2	130.00

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
CA DEPT OF JUSTICE				
000028214	330973	PRE-EMPLOYMENT FINGERPRINTS		64.00
	10/18/2018		1	<u>64.00</u>
CALPERS BENEFIT PAYMENTS				
0144649	9142018	PPE 9/14/2018		30,248.88
0144650	15433690	OCTOBER HEALTH		38,270.92
0144651	15433700	PA OCTOBER HEALTH		5,585.14
0145096	92818	PPE 9/28/18		29,304.02
	10/18/2018		4	<u>103,408.96</u>
COLONIAL LIFE & ACCIDENT INS				
000028216	8892333-1019419	INSURANCE, PPE 09/28/18		224.92
	10/18/2018		1	<u>224.92</u>
CALIFORNIA SPECIAL DISTRICTS ASSN				
000028219	915571	2019 MEMBERSHIP RENEWAL		6,740.00
	10/18/2018		1	<u>6,740.00</u>
FIRST BANKCARD				
0145097	0918FB	SEPT 2018 CHARGES		18,048.41
	10/12/2018		1	<u>18,048.41</u>
GOSS ENGINEERING INC				
000028297	6767	M18-101- ADMIN/OPS HVAC SYSTEM		11,527.15
	10/24/2018		1	<u>11,527.15</u>
ICMA-RC RETIREMENT				
0144654	928181	PPE 9/28/18		5,363.10
0144655	92818	PPE 9/28/18		1,028.96
0145094	101218	PPE 10/12/18		5,363.10
0145095	1012181	PPE 10/12/18		1,028.96
	10/18/2018		4	<u>12,784.12</u>
NATIONWIDE RETIREMENT SOLUTIONS				
0144653	092818	PPE 9/28/18		5,678.87
0145092	101228	PPE 10/12/18		5,678.87
	10/18/2018		2	<u>11,357.74</u>

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
ORANGE COUNTY EMPLOYEES ASSN				
000028124	OCEA PPE092818	MEMBERSHIP DUES 09/28/18		275.52
000028248	OCEA PPE101218	MEMBERSHIP DUES 10/12/18		265.68
	10/18/2018		2	541.20
RED WING BUSINESS ADVANTAGE ACCT				
000028320	407-1-23254	SAFETY SHOES		27.61
000028320	407-1-23470	SAFETY SHOES		198.25
	10/24/2018		1	225.86
SHARON D BRIMER				
000028129	JUL2018	BOARD MINUTES- JUNE/JULY 2018		380.00
000028129	SEP2018	BOARD MINUTES- SEPT 2018		200.00
	10/4/2018		1	580.00
TASC				
000028327	IN1357303	FSA ADMIN FEES - SEPT 2018		125.37
	10/24/2018		1	125.37
ULTIMATE STAFFING SERVICES				
000028139	13619848	TEMP LABOR, CUST SERV,WE 07/29		783.04
000028139	13622671	TEMP LABOR, CUST SERV,WE 08/05		1,362.33
000028260	13644154	TEMP LABOR, HR, WE 09/23		2,795.20
000028260	13645370	TEMP LABOR, HR, WE 09/30		2,795.20
000028334	13638463	TEMP LABOR, HR, WE 09/09/18		2,236.16
000028334	13648240	TEMP LABOR, HR, WE 10/07/18		2,900.02
000028334	13652805	TEMP LABOR, HR, WE 10/14/18		2,236.16
	10/24/2018		3	15,108.11
VISTA DEL VERDE LANDSCAPE				
000028267	31279	LANDSCAPE REPAIRS		126.00
000028267	31321	LANDSCAPE MAIN FEES - OCT 18		3,006.00
	10/18/2018		1	3,132.00
VISION SERVICE PLAN - (CA)				
000028338	001016760002NOV1 8	NOV 2018 VISION INSURANCE		15.04

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000028338	001016760001NOV1 8	NOV 2018 VISION INSURANCE		1,143.62
	10/24/2018		1	1,158.66
TOTAL DEPARTMENT EXPENSE			36	411,345.71

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
DIRECTOR CHECKS				
FRED BOCKMILLER				
000028226	EXP083118	DIRECTOR-MILAGE REIMBURSEMENT		6.00
000028226	EXP101218	DIRECTOR-MILAGE REIMBURSEMENT		31.07
000028226	915574	EXPENSE REIMBURSEMENTS		<u>57.00</u>
10/18/2018			1	94.07
JAMES ATKINSON				
000028173	915559	CONFERENCE REIMBURSEMENT		98.64
000028234	EXP083118	DIRECTOR-MILEAGE REIMBURSEMENT		16.35
000028234	EXP101218	DIRECTOR-MILEAGE REIMBURSEMENT		<u>68.67</u>
10/18/2018			2	183.66
JAMES FISLER				
000028235	EXP083118	DIRECTOR-MILEAGE REIMBURSEMENT		6.54
000028235	915562	FAX/INTERNET REIMBURSEMENT		120.00
000028235	EXP101218	DIRECTOR-MILEAGE REIMBURSEMENT		<u>19.62</u>
10/18/2018			1	146.16
MARICE DEPASQUALE				
000028177	915558	EXPENSE REIMBURSEMENTS		289.98
000028242	EXP083118	DIRECTOR-MILEAGE REIMBURSEMENT		6.54
000028242	EXP101218	DIRECTOR-MILEAGE REIMBURSEMENT		<u>30.52</u>
10/18/2018			2	327.04
SHAWN DEWANE				
000028186	915561	EXPENSE REIMBURSEMENTS		35.00
000028253	EXP101218	DIRECTOR-MILEAGE REIMBURSEMENT		7.96
000028253	915573	EXPENSE REIMBURSEMENT		<u>5.00</u>
10/18/2018			2	47.96
TOTAL DIRECTOR CHECKS			8	798.89

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
EMPLOYEE CHECKS				
ALISON WADE				
000028208	915528	EXPENSE REIMBURSEMENT		275.12
	10/18/2018		1	<u>275.12</u>
BOB MITCHELL				
000028096	EXP092718	EXPENSE REIMBURSEMENT		789.11
	10/4/2018		1	<u>789.11</u>
JUSTIN FINCH				
000028117	916601	REIMBURSEMENT- SAFETY SHOES		200.00
000028236	EXP100518	CONFERENCE REIMBURSEMENT		950.48
000028236	EXP101118	EXPENSE REIMBURSEMENT		84.31
	10/18/2018		2	<u>1,234.79</u>
KARYN IGAR				
000028306	EXP101818	CONFERENCE REIMBURSEMENT		181.50
	10/24/2018		1	<u>181.50</u>
MARWAN KHALIFA				
000028122	915688	EXPENSE REIMBURSEMENT		52.83
000028178	915610	CONFERENCE REIMBURSEMENT		574.03
	10/11/2018		2	<u>626.86</u>
PAUL SHOENBERGER				
000028180	915560	EXPENSE REIMBURSEMENT		569.66
	10/11/2018		1	<u>569.66</u>
TOTAL EMPLOYEE CHECKS			8	<u>3,677.04</u>

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
GENERAL AND ADMINISTRATIVE				
CITY OF COSTA MESA				
000028076	CHEQ00099006873	08417100 Cheque Deposits 08417		8.30
10/4/2018			1	8.30
ALVA GRANT BURRIS				
000028150	CHEQ00099006878	08001500 Cheque Deposits 08001		19.11
10/11/2018			1	19.11
EDGARDO BOLANOS				
000028077	CHEQ00099006867	07306700 Cheque Deposits 07306		58.99
10/4/2018			1	58.99
FRANK GRATTON				
000028273	CHEQ00099006887	07024300 OVERPAYMENT		329.34
10/24/2018			1	329.34
CHRISTIAN J KARLEN				
000028151	CHEQ00099006881	07309000 Cheque Deposits 07309		112.26
10/11/2018			1	112.26
ROBERT LAWRENCE				
000028152	CHEQ00099006882	03127100 Cheque Deposits 03127		12.13
10/11/2018			1	12.13
SULLY- MILLER CONTRACTING CO				
000028202	CHEQ00099006883	20076100 Cheque Deposits 20076		890.00
10/18/2018			1	890.00
CHRISTOPHER RAUCH				
000028078	CHEQ00099006872	00918800 Cheque Deposits 00918		19.12
10/4/2018			1	19.12
WILLIAM MEISTER				
000028079	CHEQ00099006868	08111400 Cheque Deposits 08111		160.95
10/4/2018			1	160.95

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
SOUTH COAST PLAZA				
000028274	CHEQ00099006889	30000825 Overpayment		22.31
	10/24/2018		1	22.31
WILLIAM SKESSFINGTON				
000028275	CHEQ00099006886	08223100 Overpayment		109.35
	10/24/2018		1	109.35
KAREN COWICK				
000028080	CHEQ00099006876	05150004 Cheque Deposits 05150		117.63
	10/4/2018		1	117.63
RYAN UPTON				
000028276	CHEQ00099006891	08506600 Cheque Deposits 08506		34.32
	10/24/2018		1	34.32
JULIE MATTINGLY				
000028081	CHEQ00099006870	09600101 Cheque Deposits 09600		29.12
	10/4/2018		1	29.12
HORIZON CONSTRUCTION, INC.				
000028082	CHEQ00099006875	20073900 Cheque Deposits 20073		430.46
	10/4/2018		1	430.46
COPP CONTRACTING, INC.				
000028277	CHEQ00099006888	20078600 Cheque Deposits 20078		727.41
	10/24/2018		1	727.41
MICHAEL CRAWFORD				
000028278	CHEQ00099006890	30000948 Cheque Deposits 30000		5.25
	10/24/2018		1	5.25
NICKI HARLOW				
000028279	CHEQ00099006885	30000979 Cheque Deposits 30000		54.95
	10/24/2018		1	54.95

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
CUONG NGUYEN				
000028203	CHEQ00099006884	07614000 Cheque Deposits 07614		247.93
	10/18/2018		1	<u>247.93</u>
PINNACLE RESIDENTIAL, INC.				
000028083	CHEQ00099006871	20072100 Cheque Deposits 20072		459.00
	10/4/2018		1	<u>459.00</u>
COBALT CONSTRUCTION COMPANY				
000028084	CHEQ00099006869	20078700 Cheque Deposits 20078		422.41
	10/4/2018		1	<u>422.41</u>
LUCIA SANDOVAL				
000028153	CHEQ00099006880	01707700 Cheque Deposits 01707		127.54
	10/11/2018		1	<u>127.54</u>
SAMUEL GONZALES RIVERIA				
000028085	CHEQ00099006874	30000170 Overpayment		151.79
	10/4/2018		1	<u>151.79</u>
ALAN MERCADO				
000028154	CHEQ00099006877	07700700 Cheque Deposits 07700		72.36
	10/11/2018		1	<u>72.36</u>
24 CARROTS CATERING				
000028086	56967	CSDA EVENT		255.14
000028086	56968	CSDA EVENT		443.39
000028155	56945	CALWEP EVENT		1,743.66
000028155	56949	CALWEP EVENT		537.66
000028204	59867	BOARD WORKSHOP		371.56
000028204	59866	BOARD WORKSHOP		263.75
000028280	60446	CUSTOMER SERVICE TRAINING		396.55
	10/24/2018		4	<u>4,011.71</u>

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
ALAN'S LAWNMOWER & GARDEN CENTER				
000028088	826465	HUSQVARNA FUEL		223.86
	10/4/2018		1	<u>223.86</u>
AMERICAN RED CROSS				
000028156	22117875	FIRST AID TRAINING		970.00
	10/11/2018		1	<u>970.00</u>
AQUENT				
000028090	190-51178	MARKETING CONSULTANT		52.50
000028157	190-51235	MARKETING CONSULTANT		52.50
000028210	190-51137	MARKETING CONSULTANT		122.50
	10/18/2018		3	<u>227.50</u>
AT&T MOBILITY				
000028092	87023041770X08282 018	WIRELESS COMM 07/21-08/20		3,007.88
000028092	87023041770X09282 018	WIRELESS COMM 08/21 - 09/20		1,293.48
	10/4/2018		1	<u>4,301.36</u>
ATKINSON, ANDELSON, LOYA, RUUD & ROMO				
000028285	553509	LEGAL SERVICES - SEPT 2018		10,868.00
	10/24/2018		1	<u>10,868.00</u>
BAKER PARTY RENTALS				
000028286	58585	CSDA EVENT AT THE MWRF		768.25
	10/24/2018		1	<u>768.25</u>
BARTEL & ASSOCIATES LLC				
000028212	18-829	CONSULTING - OPEB VALUATION		4,605.50
	10/18/2018		1	<u>4,605.50</u>
BLUECOSMO SATELLITE COMMUNICATIONS				
000028095	BU01081558	SATELLITE PHONE SERVICE		85.28
	10/4/2018		1	<u>85.28</u>

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
BSI EHS SERVICES AND SOLUTIONS				
000028159	48225	EHS SUPPORT SERVICES		6,240.00
	10/11/2018		1	<u>6,240.00</u>
BURKE, WILLIAMS & SORENSEN, LLP				
000028213	232171	LEGAL SERVICES - AUG 2018		118.59
	10/18/2018		1	<u>118.59</u>
CALIFORNIA ADVOCATES INC.				
000028160	101838	PROFESSIONAL SERVICES		7,000.00
	10/11/2018		1	<u>7,000.00</u>
CANON FINANCIAL SERVICES, INC.				
000028098	19189802	PRINTER EQUIPMENT LEASE/USAGE		4,653.92
	10/4/2018		1	<u>4,653.92</u>
CARPETLAND				
000028148	39975.	CARPET		791.77
	10/4/2018		1	<u>791.77</u>
COSTA MESA HIGH SCHOOL BOOSTERS				
000028100	100118	SPONSORSHIP - THEATER BOOSTERS		30.00
	10/4/2018		1	<u>30.00</u>
COSTA MESA HIGH SCHOOL FOUNDATION				
000028287	072718	SPONSORSHIP - OKTOBERFEST		500.00
	10/24/2018		1	<u>500.00</u>
COGSDALE SOFTWARE CORPORATION				
000028288	CT0004314	REDESIGN - DEPOSIT RECEIVABLES		3,937.50
	10/24/2018		1	<u>3,937.50</u>
CCS ORANGE COUNTY JANITORIAL INC.				
000028162	407380	JANITORIAL SERVICES - OCT 2018		2,900.00
000028217	77760171	JANITORIAL SUPPLIES - SEP 2018		285.03
000028217	409465	JANITORIAL SERVICES - SEPT 2018		94.50
000028289	77765990	JANITORIAL SUPPLIES - OCT 2018		339.99

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
	10/24/2018		3	<u>3,619.52</u>
COMPONETICS				
000028102	1602	STEEL METER COVERS		721.92
	10/4/2018		1	<u>721.92</u>
DAVID KAWASHIMA				
000028220	18286	PHOTOGRAPHY SERVICES		215.50
	10/18/2018		1	<u>215.50</u>
DENNIS D ROCK CONSTRUCTION (1ST ALERT)				
000028163	18196	REPAIR - GAS OVERFLOW ALARM		337.16
	10/11/2018		1	<u>337.16</u>
EAGLE RECOGNITION				
000028221	0767565-IN	BLUE RIBBON BROCHURE		13.80
	10/18/2018		1	<u>13.80</u>
EMPLOYEE RELATIONS INC				
000028293	83130	PRE-EMPLOYMENT VEHICLE REPORTS		15.70
	10/24/2018		1	<u>15.70</u>
ENTERPRISE FM TRUST				
000028107	FBN3552258	GM AUTO LEASE - SEPT 2018		520.61
000028222	FBN3571718	GM AUTO LEASE - OCT 2018		520.61
	10/18/2018		2	<u>1,041.22</u>
F M THOMAS AIR CONDITIONING INC				
000028166	39008	REPAIRS - EXHAUST FANS		1,540.63
000028166	39009	REPAIRS - HVAC		424.32
000028223	39011	REPAIRS - HVAC		545.00
	10/18/2018		2	<u>2,509.95</u>
FOGCO SYSTEMS INC				
000028224	0054236-IN	FOGGER SYSTEM PARTS		22.00
	10/18/2018		1	<u>22.00</u>
FOLEY & MANSFIELD, P.L.L.P.				
000028295	2374802	LEGAL FEES - SEPT 2018		90.00

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000028295	2374801	LEGAL FEES - SEPT 2018		405.00
	10/24/2018		1	495.00
FRASER COMMUNICATIONS				
000028225	018477	CREATIVE DEVELOPMENT SERVICES		270.00
	10/18/2018		1	270.00
FRONTIER COMMUNICATIONS				
000028296	17945OCT18	DDS LINE 10/13-11/12		108.36
	10/24/2018		1	108.36
FULL CIRCLE RECYCLING				
000028167	21440	PAPER RECYCLING - SEPT 2018		89.00
	10/11/2018		1	89.00
GLOBAL ENVIRONMENTAL NETWORK INC.				
000028110	964936	SAFETY TRAINING -AC PIPE		560.00
000028110	964935	SAFETY TRAINING -AC PIPE		690.00
	10/4/2018		1	1,250.00
INFOSEND INC				
000028301	141271	CUSTOMER BILLING SERVICE		795.97
000028301	141962	CUSTOMER BILLING SERVICE		1,279.74
	10/24/2018		1	2,075.71
IRRIGATION ASSOCIATION				
000028302	105037-2019	CERT RENEWAL - JF		100.00
	10/24/2018		1	100.00
JOHN ROBINSON CONSULTING, INC.				
000028175	MW201502-36	PP 36 WATER RESOURCES		2,500.00
	10/11/2018		1	2,500.00
KLEEN KRAFT SERVICES				
000028118	0977347	UNIFORMS MATS & TOWELS		236.41
000028118	0978035	UNIFORMS MATS & TOWELS		305.81
000028176	0978711	UNIFORMS, MATS & TOWELS		287.34

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000028237	0975300	UNIFORMS, MATS & TOWELS		220.39
000028237	0979396	UNIFORMS, MATS & TOWELS		245.79
000028307	0980069	UNIFORMS, MATS & TOWELS		240.59
10/24/2018			4	<u>1,536.33</u>
LA CONSULTING INC				
000028238	0014596	PP 44 BUS PROCESS IMPLEMENT		5,306.70
10/18/2018			1	<u>5,306.70</u>
LANDS' END BUSINESS OUTFITTERS				
000028239	SIN6710209	3-MWD EMBROIDERED TOPS		168.58
000028239	SIN6711481	19-MWD EMBROIDERED TOPS		786.41
10/18/2018			1	<u>954.99</u>
LOS ANGELES TIMES				
000028240	71466-100218	LAT SUBSCRIPTION 11/10 - 02/05		161.62
10/18/2018			1	<u>161.62</u>
LIFECOM, INC.				
000028241	2083642-IN	SERVICE & CALIBRATE -RKI EAGLE		65.00
000028241	2083649-IN	REPAIR & CALIBRATE -RKI EAGLE		445.74
000028309	2083641-IN	SERVICE/CALIBRATE-RKI EAGLE		65.00
000028309	2083807-IN	SERVICE/CALIBRATE-RKI EAGLE		65.00
000028309	2083813-IN	REPAIR/CALIBRATE-RKI EAGLE		112.61
10/24/2018			2	<u>753.35</u>
MEANS CONSULTING LLC				
000028310	MW-6201	CONSULTING - WATER RESOURCES		957.54
10/24/2018			1	<u>957.54</u>
MORAN CONSULTING, INC.				
000028123	3359	CS CONSULTANT		2,537.66
000028312	3388	CS CONSULTANT-TRAVEL EXPENSES		93.49
10/24/2018			2	<u>2,631.15</u>
MUNICIPAL WATER DISTRICT OF OC				
000028245	2197	SMART TIMERS - AUG 2018		140.00
10/18/2018			1	<u>140.00</u>

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
MYERS & SONS HI-WAY SAFETY INC				
000028314	79886	SAFETY SUPPLIES		1,552.68
	10/24/2018		1	1,552.68
NEXTDAY DELIVERY SERVICE, LLC				
000028179	740716	MAIL DELIVERY SERVICE-OCT 2018		552.30
	10/11/2018		1	552.30
NOVATIME TECHNOLOGY INC				
000028247	PSI091864	MONTHLY FEE - TIME CARD NT		174.50
	10/18/2018		1	174.50
ORANGE COUNTY REGISTER				
000028315	170003331-101518	OCR SUBSCRIPTION THRU 5/12/19		379.35
REMIT000000				
000000943				
	10/24/2018		2	379.35
ORANGE COUNTY TREASURER - TAX COLLECTOR				
000028316	SC11227	RADIO SYSTEM COST SHARING		4,960.00
	10/24/2018		1	4,960.00
O'NEIL STORAGE #0481				
000028249	1809061	FILE STORAGE - SEPT 2018		216.60
	10/18/2018		1	216.60
PROCARE WORK INJURY CENTER (DBA)				
000028251	249028	PRE-EMPLOYMENT SCREENING		502.63
	10/18/2018		1	502.63
RAFTELIS FINANCIAL CONSULTANTS				
000028127	10698	CONSULTING - MW MISC FEES		1,380.00
	10/4/2018		1	1,380.00

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
RAYNE WATER SYSTEMS				
000028252	30486OCT18	SOFT WATER SERVICE - OCT 2018		39.45
	10/18/2018		1	39.45
SECTRAN SECURITY INC				
000028322	18100889	WEEKLY BANK DEPOSITS, OCT 2018		192.10
	10/24/2018		1	192.10
SENTRIC INC				
0144861	559955	PAYROLL PROCESSING FEE		366.85
	10/3/2018		1	366.85
SHAUN FERRELL				
000028344	916711	SAFETY SHOES REIMBURSEMENT		65.71
	10/24/2018		1	65.71
SONSRAY MACHINERY				
000028131	W06244-03	FLEET REPAIR - UNIT 67		868.42
000028131	W06246-03	FLEET REPAIR - UNIT 110		820.87
000028131	W06213-03	FLEET REPAIR - UNIT 65		843.03
000028131	W06239-03	FLEET REPAIR - UNIT 68		800.82
000028131	W06242-03	FLEET REPAIR - UNIT 66		839.55
000028324	W06171-03	FLEET REPAIR - UNIT 60		1,046.95
	10/24/2018		2	5,219.64
SOPHOS SOLUTIONS, LLC				
000028254	968	PP 37 BPE/MGP COGSDALE SUPPORT		1,330.00
000028254	964	PP 37 BPE/MGP COGSDALE SUPPORT		760.00
000028254	965	PP 37 BPE/MGP COGSDALE SUPPORT		190.00
000028254	969	PP 37 BPE/MGP COGSDALE SUPPORT		2,945.00
	10/18/2018		1	5,225.00
STAFFING SOLUTIONS				
000028325	26393	TEMP LABOR, CUST SERV,WE 09/16		1,026.60
000028325	26448	TEMP LABOR, CUST SERV,WE 09/23		1,287.60
000028325	26498	TEMP LABOR, CUST SERV,WE 09/30		1,417.38

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
	10/24/2018		1	3,731.58
STAPLES BUSINESS CREDIT				
000028133	167740017-0-3	OFFICE SUPPLIES		322.17
000028133	167740017-1-1	OFFICE SUPPLIES		623.68
000028133	167740017-0-4	OFFICE SUPPLIES		1,892.61
000028255	169038822-0-5	OFFICE SUPPLIES		15.59
000028255	169038822-0-6	OFFICE SUPPLIES		24.73
000028255	169038822-0-4	OFFICE SUPPLIES		396.11
	10/18/2018		2	3,274.89
STEVE GIRAUD PHOTOGRAPHY INC				
000028187	1992	PHOTOGRAPHY SERVICES - SF PORT		195.00
000028326	1983	3- COLOR PRINTS		80.81
	10/24/2018		2	275.81
SUPERIOR RESTORATION				
000028201	2797	M19-006 RESTORATION DEPOSIT		7,500.00
	10/15/2018		1	7,500.00
THEODORE ROBINS FORD				
000028135	C09157	BIT INSPECTIONS		1,350.00
000028135	C10992	AUTO REPAIRS & MAINTENANCE #4		1,700.65
000028188	C11391	AUTO REPAIRS & MAINTENANCE #79		287.67
000028256	C10696	AUTO REPAIRS & MAINTENANCE #70		3,262.99
000028256	C11322	AUTO REPAIRS & MAINTENANCE #50		1,784.64
000028256	C11608	AUTO REPAIRS & MAINTENANCE #37		479.17
000028328	C11697	AUTO REPAIRS & MAINTENANCE #50		687.50
000028328	C11692	AUTO REPAIRS & MAINTENANCE #22		955.16
000028328	C12096	AUTO REPAIRS & MAINTENANCE #53		3,549.12
	10/24/2018		4	14,056.90
TIME WARNER CABLE				
000028136	0012934092318	CABLE-DISTRICT,INTERNET- RES 2		349.35
000028257	1524356100518	INTERNET - MWRF SUBLEASE		184.98
000028329	0679649100918	INTERNET - MWRF		324.98
	10/24/2018		3	859.31

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
TONERTOWN				
000028330	6034	OFFICE SUPPLIES		425.61
	10/24/2018		1	425.61
TOTAL FUNDS BY HASLER				
000028137	5780SEP18	POSTAGE - SEPT 2018		500.00
	10/4/2018		1	500.00
UNIVERSAL WASTE SYSTEMS, INC				
000028262	0000101985	WASTE REMOVAL - OCT 2018		87.00
	10/18/2018		1	87.00
UNUM				
000028264	04205600016NOV18	LIFE INSURANCE - NOV 2018		2,568.91
	10/18/2018		1	2,568.91
VANGUARD UNIVERSITY				
000028266	CF2018.02	SPONSORSHIP - FANTASIA EVENT		2,500.00
	10/18/2018		1	2,500.00
VERIZON WIRELESS				
000028141	9814784197	MOBILE INTERNET - 08/17-09/16		2,913.72
	10/4/2018		1	2,913.72
WASTE MANAGEMENT OF OC				
000028144	0369781-2515-5	TR CONTAINER RENTAL - OCT 2018		789.71
000028194	7939866-0149-0	AC WASTE CONTAINER-AUG/SEP 18		816.00
	10/11/2018		2	1,605.71
WATEREUSE FOUNDATION				
000028268	915572	2019 MEMBERSHIP DUES		3,129.75
	10/18/2018		1	3,129.75
WESTERN EXTERMINATOR COMPANY				
000028269	6465333	PEST CONTROL - MWRF		92.50
000028269	6470134	PEST CONTROL - DISTRICT		92.50
	10/18/2018		1	185.00

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
WHITE NELSON DIEHL EVANS LLP				
000028195	185344	FY18 INTERIM AUDIT		7,700.00
	10/11/2018		1	<u>7,700.00</u>
YORKE ENGINEERING, LLC				
000028341	17121	AQ & ES COMPLIANCE ASSISTANCE		656.50
	10/24/2018		1	<u>656.50</u>
ZONES INC				
000028145	K10785070101	VMWARE SUPPORT RENEWAL		9,854.06
000028196	K11044360101	IT INFO SYS PARTS		2,948.04
000028196	K11214600101	IT INFO SYS PARTS		343.58
	10/11/2018		2	<u>13,145.68</u>
ZUNO ENTERPRISES, INC				
000028197	1932	WEBSITE MAINTENANCE - SEP 2018		1,680.00
	10/11/2018		1	<u>1,680.00</u>
TOTAL GENERAL AND ADMINISTRATIVE			124	<u>169,404.97</u>

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
RETIREE CHECKS				
ALAN COOK				
000028087	9155061018	OCT 2018 INSURANCE SUBSIDY		106.46
10/4/2018			1	<u>106.46</u>
BRIAN HUNT				
000028097	9155081018	OCT 2018 INSURANCE SUBSIDY		6.00
10/4/2018			1	<u>6.00</u>
COLEEN L MONTELEONE				
000028101	9155091018	OCT 2018 INSURANCE SUBSIDY		235.96
10/4/2018			1	<u>235.96</u>
DIANA LEACH				
000028106	9155071018	OCT 2018 INSURANCE SUBSIDY		271.63
10/4/2018			1	<u>271.63</u>
LORI MULLER				
000028121	9155101018	OCT 2018 INSURANCE SUBSIDY		106.46
10/4/2018			1	<u>106.46</u>
PATTI REYNOLDS				
000028125	9155121018	OCT 2018 INSURANCE SUBSIDY		7.63
10/4/2018			1	<u>7.63</u>
SCOTT PECA				
000028128	9155111018	OCT 2018 INSURANCE SUBSIDY		122.68
10/4/2018			1	<u>122.68</u>
			7	856.82

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
CHECK SIGNATURE EXEMPT				
SOUTHERN CALIFORNIA EDISON CO				
000028149	2236281499JUL18C	ELECTRICITY- JULY 2018		6,813.07
000028149	2236281499AUG18B	ELECTRICITY- AUG 2018		36,069.52
000028149	2236281499SEP18A	ELECTRICITY- SEPT 2018		98,925.25
10/11/2018			1	141,807.84
TOTAL CHECK SIGNATURE EXEMPT			1	141,807.84

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
WATER SUPPLY				
AIRGAS USA LLC				
000028207	9956773505	CYLINDER RENTAL		107.75
	10/18/2018		1	<u>107.75</u>
AMERICAN WATER CHEMICALS				
000028283	05-18846/01	WATER TREATMENT CHEMICALS		4,800.00
	10/24/2018		1	<u>4,800.00</u>
AUTOMOBILE CLUB OF SOUTHERN CALIFORNIA				
000028093	OCT18LEASE	WELL 8 LAND LEASE - OCT 2018		6,541.61
	10/4/2018		1	<u>6,541.61</u>
BLUE EARTH LABS				
000028158	18-1748	FOAM BREAK		1,030.08
	10/11/2018		1	<u>1,030.08</u>
HARRINGTON INDUSTRIAL PLASTICS				
000028229	002M1458	PVC PIPES & SUPPLIES		106.94
	10/18/2018		1	<u>106.94</u>
HILL BROTHERS CHEMICAL CO.				
000028170	07043227	AMMONIA		6,752.36
	10/11/2018		1	<u>6,752.36</u>
JCI JONES CHEMICAL CO.				
000028116	770112	CAUSTIC SODA		2,451.90
000028174	770856	CAUSTIC SODA		1,964.60
000028174	771446	CAUSTIC SODA		2,117.50
000028304	772113	CAUSTIC SODA		2,016.30
	10/24/2018		3	<u>8,550.30</u>
NALCO WATER PRETREATMENT SOLUTIONS				
000028246	2262712	MWRF GARDEN SUPPLIES		477.31
000028246	2281910	MWRF GARDEN SUPPLIES		477.31
	10/18/2018		1	<u>954.62</u>

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
OCWD				
0144652	19428	AUGUST 18 GAP WTR		133,778.32
	10/4/2018		1	133,778.32
PACIFIC HYDROTECH CORPORATION				
000028271	25	M17-100 WELL AUTOMATION/REHAB		177,011.23
	10/24/2018		1	177,011.23
SEPARATION PROCESSES, INC				
000028323	9180	MWRF SUPPORT SERVICES		15,683.44
	10/24/2018		1	15,683.44
UNIVAR USA, INC.				
000028191	LA672873	SOD HYPO		4,415.90
000028191	LA674027	SOD HYPO		3,131.08
000028191	LA674449	SOD BISULFITE		2,529.00
000028191	LA674713	SOD HYPO		2,159.37
000028191	LA676389	SOD HYPO		4,195.76
000028261	LA671007	SOD HYPO		1,403.59
000028335	LA677994	SOD HYPO		4,318.73
000028335	LA677993	SOD HYPO		194.35
000028335	LA677992	SOD HYPO		2,529.00
000028335	LA679602	SOD HYPO		3,606.14
	10/24/2018		3	28,482.92
UNITED WATERWORKS INC.				
000028263	S100070122.001	WATER OPS PARTS		6,477.93
000028263	S100070593.001	WATER OPS PARTS		2,869.81
000028336	S100068481.005	WATER OPS PARTS		554.91
	10/24/2018		2	9,902.65
TOTAL WATER SUPPLY			18	393,702.22

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
WATER SYSTEM				
ASSOCIATED READY MIX				
000028091	1366582	CONCRETE		386.02
	10/4/2018		1	<u>386.02</u>
CRANEVEYOR CORP				
000028103	48404	ANNUAL CRANE INSPECTIONS		1,100.00
	10/4/2018		1	<u>1,100.00</u>
DTSC				
000028164	VQ# 20187165	EPA HAZ WASTE MANIFEST FEE		7.50
	10/11/2018		1	<u>7.50</u>
EXPRESS PIPE & SUPPLY CO. INC				
000028165	S104993177.001	PIPE SUPPLIES		29.85
	10/11/2018		1	<u>29.85</u>
FERGUSON WATERWORKS				
000028108	0648990	WATER OPS SUPPLIES		242.01
	10/4/2018		1	<u>242.01</u>
HOPKINS TECHNICAL PRODUCTS				
000028300	3618301099	WATER OPS SUPPLIES		1,855.03
	10/24/2018		1	<u>1,855.03</u>
IRVINE PIPE & SUPPLY				
000028115	892356	PIPE FITTINGS & SUPPLIES		155.38
000028115	892466	PIPE FITTINGS & SUPPLIES		110.87
000028172	893614	PIPE FITTINGS & SUPPLIES		57.45
000028172	893760	PIPE FITTINGS & SUPPLIES		52.95
000028303	894619	PIPE FITTINGS & SUPPLIES		417.55
000028303	894772	PIPE FITTINGS & SUPPLIES		37.94
	10/24/2018		3	<u>832.14</u>
LARRY'S BUILDING MATERIALS				
000028119	CM-114196	BUILDING MATERIALS		61.96
000028308	CM-114592	BUILDING MATERIALS		30.98
	10/24/2018		2	<u>92.94</u>

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
NATIONAL METER & AUTOMATION INC.				
000028075	S1103526.002	METERS		56,606.47
	10/4/2018		1	<u>56,606.47</u>
OMAR & SON'S TRUCKING				
000028317	4501	DIRT HAULING		682.50
	10/24/2018		1	<u>682.50</u>
PRAXAIR DISTRIBUTION, INC.				
000028181	85173573	CYLINDER RENTAL- ACETYLENE		29.60
000028250	85479300	WELDING SUPPLIES		71.49
	10/18/2018		2	<u>101.09</u>
PRAXAIR				
000028126	85250272	CARBON DIOXIDE		3,116.63
000028182	85329756	TANK RENTAL-ANNUAL PROP TAX		619.15
000028182	85423602	CARBON DIOXIDE		3,058.78
000028182	85424116	CARBON DIOXIDE TANK RENTAL		2,164.70
000028182	85453532	CARBON DIOXIDE		3,103.10
000028318	85513830	CARBON DIOXIDE		2,867.76
000028318	85553708	CARBON DIOXIDE		3,041.69
000028318	85583614	CARBON DIOXIDE		2,990.52
	10/24/2018		3	<u>20,962.33</u>
SOUTH COAST A.Q.M.D.				
000028198	3344193	WELL 7 RENEWAL FEES		813.58
000028199	3348348	WELL 7 EMISSION FEES		131.79
000028200	4670	RES 1 - PERMIT APP FEE		1,395.30
	10/11/2018		3	<u>2,340.67</u>
SOUTHERN COUNTIES LUBRICANTS, LLC				
000028132	379403	CHEVRON HDAX 5200 DRUMS		1,047.93
000028132	379406	CHEVRON HDAX 5200 DRUMS		2,971.86
000028132	379427	CHEVRON HDAX 5200 DRUMS		3,833.69
	10/4/2018		1	<u>7,853.48</u>

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
ALS TRUESDAIL LABORATORIES INC				
000028189	521800779	WATER QUALITY ANALYSIS		11.00
000028189	521800847	WATER QUALITY ANALYSIS		11.00
000028189	521800889	WATER QUALITY ANALYSIS		11.00
000028332	521800954	WATER QUALITY ANALYSIS		11.00
000028332	521800953	WATER QUALITY ANALYSIS		55.00
	10/24/2018		2	99.00
UNDERGROUND SERVICE ALERT/SC				
000028140	920180423	UNDERGROUND SERVICE ALERT		457.15
	10/4/2018		1	457.15
VINCENT PIRES -DBA VINNIE'S PORTABLE WELDING				
000028142	6618	WELDING SERVICES		500.00
000028142	82218	WELDING SERVICES		2,427.00
	10/4/2018		1	2,927.00
VULCAN MATERIALS				
000028193	71960630	PAVING SUPPLIES		123.37
000028193	71966516	PAVING SUPPLIES		162.70
000028193	71971900	PAVING SUPPLIES		125.73
000028339	71989487	M19-001FH PAVING SUPPLIES		88.76
	10/24/2018		2	500.56
WEST COAST SAND & GRAVEL				
000028340	66390	FILL SAND		350.19
000028340	67107	FILL SAND		469.25
	10/24/2018		1	819.44
TOTAL WATER SYSTEM			29	97,895.18

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
VARIOUS				
ALL FILTERS LLC				
000028282	181015382	REFRIGERATOR WATER FILTERS		408.30
	10/24/2018		1	408.30
AT&T				
000028146	8274SEP18	949-722-8274 09/08-1/07		124.22
000028147	9337OCT18	714-435-9337 OCT 2018		1,342.10
	10/4/2018		2	1,466.32
CAROLLO ENGINEERS				
000028099	0169757	M17-100 WELL AUTO & REHAB		9,314.51
000028099	0170102	M17-100 WELL AUTO & REHAB		10,680.88
	10/4/2018		1	19,995.39
CITADEL ENVIRONMENTAL SERVICES INC				
000028215	0022969	EHS AUDIT		6,410.85
	10/18/2018		1	6,410.85
CROWN ACE HARDWARE				
000028104	046966	SUPPLIES		17.22
000028218	046994	SUPPLIES		9.69
000028290	047016	SUPPLIES		205.69
	10/24/2018		3	232.60
CV STRATEGIES				
000028105	4699	STRATEGIC COMMUNICATIONS SRVS		5,868.75
	10/4/2018		1	5,868.75
DION & SONS, INC				
000028291	712185	DIESEL FUEL		1,735.34
000028291	712186	GASOLINE FUEL		14,068.73
	10/24/2018		1	15,804.07
FEDERAL EXPRESS CORPORATION				
000028294	6-335-23854	MISC SHIPPING		139.23
	10/24/2018		1	139.23

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
FLW, INC				
000028109	1188295	WATER OPS PARTS		1,839.37
	10/4/2018		1	1,839.37
GLADWELL GOVERNMENTAL SERVICES				
000028227	3981	CONSULTING - RECORDS RETENTION		600.00
	10/18/2018		1	600.00
GRAINGER				
000028111	9904985539	SAFETY TOOLS & EQUIPMENT		190.12
000028168	9904969244	SAFETY TOOLS & EQUIPMENT		162.31
000028168	9918265753	SAFETY TOOLS & EQUIPMENT		252.18
000028228	9925485295	SAFETY TOOLS & EQUIPMENT		101.39
000028228	9926983348	SAFETY TOOLS & EQUIPMENT		773.99
000028298	9935103805	SAFETY TOOLS & EQUIPMENT		426.69
000028298	9935288937	SAFETY TOOLS & EQUIPMENT		79.22
	10/24/2018		4	1,985.90
HACH COMPANY				
000028112	11145615	WQ EQUIPMENT-ADD ITEMS/MAINT		4,364.00
000028169	11146637	WATER QUALITY SUPPLIES		2,784.55
000028169	11148988	WATER QUALITY SUPPLIES		328.85
000028169	11149691	A19-001 AMMONIA ANALYZER WATER		22,163.52
000028169	11155621	QUALITY SUPPLIES		237.58
000028169	11158456	WATER QUALITY SUPPLIES		248.69
	10/11/2018		2	30,127.19
HASHTAG PINPOINT				
000028113	1167	SOCIAL ADVOCACY SERVICES		4,000.00
	10/4/2018		1	4,000.00
HELPMATES STAFFING SERVICES				
000028299	876463	TEMP LABOR, CUST SERV,WE 09/23		1,798.00
000028299	876557	TEMP LABOR, CUST SERV,WE 09/30		1,932.86
000028299	876682	TEMP LABOR, CUST SERV,WE 10/07		2,101.44
	10/24/2018		1	5,832.30

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
THE HOME DEPOT COMMERCIAL ACCT				
000028230	1915SEP18	SUPPLIES		1,024.31
	10/18/2018		1	<u>1,024.31</u>
HRCHITECT				
000028231	2018-0941	M18-110 HRIS SYSTEM CONSULTING		175.00
	10/18/2018		1	<u>175.00</u>
HUB AUTO SUPPLY				
000028232	41081	AUTO SUPPLIES		138.04
	10/18/2018		1	<u>138.04</u>
INDEPENDENT STATIONERS				
000028171	SI00309137	OFFICE SUPPLIES		28.06
000028171	SI00310216	OFFICE SUPPLIES		28.06
000028233	SI00310244	OFFICE SUPPLIES		139.65
	10/18/2018		2	<u>195.77</u>
INTEGRA CHEMICAL COMPANY				
000028114	0128690-IN	WATER QUALITY SUPPLIES		2,517.00
	10/4/2018		1	<u>2,517.00</u>
JETT CONSTRUCTION MANAGEMENT LLC				
000028305	18-001-01	M18-101 HVAC CONSTRUCTION MGMT		7,962.50
	10/24/2018		1	<u>7,962.50</u>
LEWIS CONSULTING GROUP				
000028120	2018-166	GOV'T RELATIONS SERVICES		4,000.00
	10/4/2018		1	<u>4,000.00</u>
MEYERS NAVE				
000028243	2018070311	MATTER 1893.002 LEGAL SERVICES		432.00
000028243	2018070312	E200-0001 MATTER 1893.003		13,515.06
000028243	2018080545	E200-0001 MATTER 1893.003		10,239.32
000028311	2018090485	E200-0001 MATTER 1893.004		3,316.68
000028311	2018090480	E200-0001 MATTER 1893.004		5,109.48
000028311	2018090483	E200-0001 MATTER 1893.004		11,558.16
000028311	2018090484	E200-0001 MATTER 1893.004		2,934.46

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
	10/24/2018		2	47,105.16
MSC INDUSTRIAL SUPPLY COMPANY				
000028244	98499409	TOOLS & EQUIPMENT		728.77
	10/18/2018		1	728.77
MARVAC ELECTRONICS INC				
000028313	5057391	ELECTRICAL PARTS & SUPPLIES		21.87
	10/24/2018		1	21.87
PRIME SYSTEMS INDUSTRIAL AUTOMATION				
000028183	825-06	SCADA SYSTEMS SUPPORT		10,713.81
	10/11/2018		1	10,713.81
PROCRETE RESOURCES INC				
000028319	40095	REPAIR - HOTSYS STEAM CLEANER		306.29
	10/24/2018		1	306.29
SOUTHERN CALIFORNIA GAS CO				
000028184	05060829008SEP18	NATURAL GAS, WELL 5, SEPT 2018		12,241.60
000028321	05200799004OCT18	NATURAL GAS, RES 2, OCT 2018		1,866.94
	10/24/2018		2	14,108.54
SCANDOC IMAGING INC.				
000028185	MW-081618	DOCUMENT CONVERSION & ARCHIVE		4,181.40
	10/11/2018		1	4,181.40
SIGN DEPOT				
000028130	22907	EMP NAME PLATE		96.97
	10/4/2018		1	96.97
TRU-ECO ENVIRONMENTAL CONSULTING LLC				
000028331	4897	M19-006 ASBESTOS SURVEY TEST		1,530.00
	10/24/2018		1	1,530.00
TRUSSELL TECHNOLOGIES INC				
000028333	5309	M18-116 DISINFECTION CONV STUDY		29,853.33
	10/24/2018		1	29,853.33

ACCOUNTS PAID LISTING

FROM 10/1/2018 TO 10/31/2018

Vendor Check Number	Invoice Number	Description	Check Count	Amount
DANCEY COMPANY LTD				
000028258	18-2014	M18-105 PAINTING SERVICES		750.00
	10/18/2018		1	750.00
TYCO FIRE & SECURITY/ JOHNSON CONTROLS				
000028138	10428453	QUARTERLY SECURITY SERVICE		7,462.03
000028259	31225956	INSTALL NEW CARD READER		3,078.22
	10/18/2018		2	10,540.25
UNITED INTERIORS				
000028190	1064617	M18-105 BUILDING IMPROVEMENTS		5,607.61
	10/11/2018		1	5,607.61
VALLEY POWER				
000028192	B38101	RES II - SPARE STARTER REBUILD		394.63
000028265	B38794	PARTS & MATERIALS		3,154.70
000028337	B40580	WELL 5 ENGINE REPAIR		2,406.16
	10/24/2018		3	5,955.49
TOTAL VARIOUS			48	242,222.38
GRAND TOTAL			285	1,550,084.61



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MEMORANDUM

TO: Finance Committee
FROM: Marwan Khalifa, CPA, MBA, Chief Financial Officer
DATE: November 15, 2018
SUBJECT: Monthly Financial Reports

RECOMMENDATION

This item is provided for information only.

STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Staff will provide updated monthly financial reports at the Finance Committee meeting.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.



FINANCE COMMITTEE

Major Staff Projects

Title	Comments	Status
Fiscal Year 2018 Audit	Year End Audit Preparation	In Process
Human Resource Information System/Payroll System	Human Resource Information System/Payroll System	In Process
Procurement Software	Procurement System	In Process



COMMITTEE POLICY & RESOLUTION REVIEW

FINANCE COMMITTEE

Policy Assignments for 2018

Policy Name	Resolution No.	Date Adopted	Revision Schedule	Last Reviewed
Investment Policy and Delegation of Authority	1506	12/14/17	Review annually as required by law *Scheduled for 12/20/18 meeting	12/14/17
Designated Funds - Financial Policies and Guidelines in Establishing Rates	1443	03/15/14	Review at least once every 5 years * Scheduled for the 03/21/19 meeting	03/15/14
Miscellaneous Water Services, Fees, and Charges	1423	10/23/12	Review at least annually * Scheduled for the 03/21/19 meeting	10/23/12
Travel and Business Expense Reimbursement	1467	11/16/15	Review and update as needed * Scheduled for the 04/18/19 meeting	3/20/17
Auditors, Policy to Solicit Proposals for Outside Services	1501	06/08/17	Review and update as needed	06/08/17
Capacity Charges	1449	08/14/14	Review and update as needed	08/14/14
Disposal of Surplus Property	1513	06/21/18	Review and update as needed	06/21/18
Identity Theft Prevention Program	1372	03/24/09	Review and update as needed	03/24/09
Procurement Guidelines/ Disbursement Guidelines	1508	01/18/18	Review and update as needed	01/18/18



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MEMORANDUM

TO: Finance Committee
FROM: Marwan Khalifa, CPA, MBA, Chief Financial Officer
DATE: November 15, 2018
SUBJECT: Fiscal Year 2019 First Quarter Financial Update

RECOMMENDATION

This item is provided for information only.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.

PRIOR BOARD ACTION/DISCUSSION

At its May 3, 2018 meeting, the Board of Directors (Board) approved the Fiscal Year (FY) 2019 Budget.

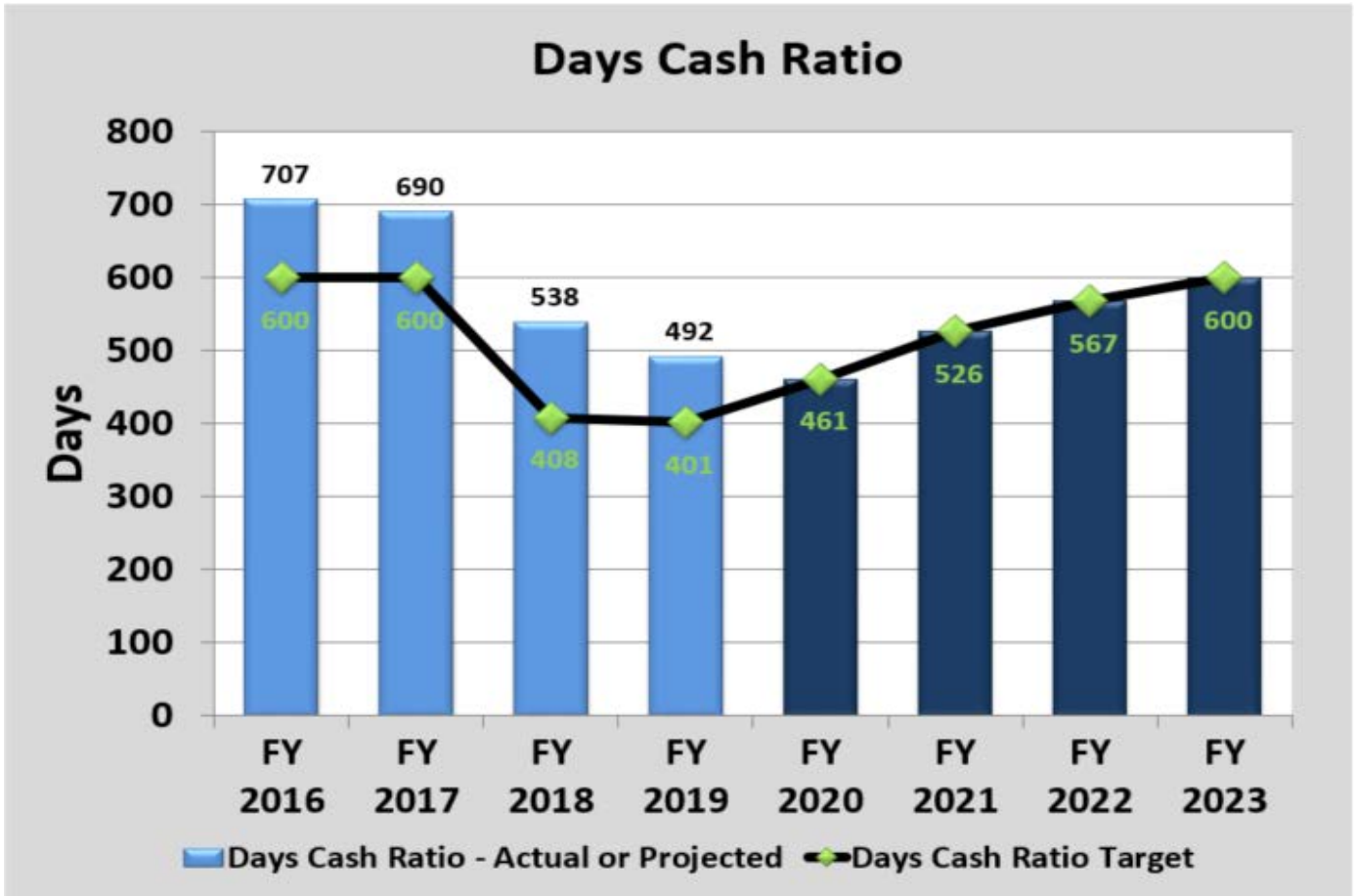
DISCUSSION

Through the first quarter of FY 2019, Cash on Hand totaled \$34,644,000. As a result, Cash on Hand of \$34,644,000 exceeds the budgeted year-end cash balance of \$28,242,000.





Additionally, 492 Days Cash exceeds the budgeted Days Cash estimate of 401 days at year end by 91 days.



The Current Debt Coverage ratio is projected to be 340%, which exceeds both the requirement for the 2017 Revenue Certificates of Participation (COPs) and the Designated Funds Policy. The Debt Coverage ratio goal of the Board is 130% and was established in the Designated Funds Policy.

Total water production is virtually at budget year-to-date.

The variances between the mix of production between clear and basin managed Coastal Pumping Transfer Program (CPTP) water substantially offset each other. This mix is shown in the table below:



	Acre Feet		Variance
	Budgeted	Actual	
Clear Water	2,161	2,636	(475)
Amber Water	2,200	2,183	17
Basin Managed (CPTP) Water	600	236	364
In-Lieu Water	-	-	-
Total	4,961	5,055	(94)

Clear and amber water costs have a combined unfavorable variance of \$163,000 due to production pumping more than budgeted. The total cost of potable water (including CPTP offset) is \$640,000 favorable to budget.

Total Operating revenues year-to-date have an unfavorable balance of \$57,000 or approximately 0.5%. This is a result of water consumption being slightly lower than expected. Additionally, operating expenses through the first quarter have a favorable balance of \$639,000 or 9%. This is predominately a result of lower than budgeted general and administrative expenses year-to-date. As a result, operating income through September 30, 2018 has a favorable balance of \$570,000 or 28%.

In addition, non-operating expenses through the first quarter of FY 2019 have an unfavorable balance of \$6,000 mostly due to investment earnings underperforming.

Overall, the Change in Net Position has a favorable balance of \$577,000 or 30% through September 30, 2018.

ATTACHMENTS

Attachment A: Statement of Revenues, Expenses, and Changes in Net Position for the Three Months Ended 09/30/2018



Statement of Revenues, Expenses, and Changes in Net Position For the Three Months Ended 09/30/2018

	FY2019 YTD BUDGET	FY2019 YTD ACTUAL	Variance
OPERATING REVENUES:			
Water consumption sales	\$ 7,899,520	\$ 8,021,649	\$ 122,129
Monthly meter service charge	1,904,257	1,800,350	(103,907)
Recycled water sales	337,806	365,092	27,286
Concession from governmental agencies (CPTP)	257,700	224,220	(33,480)
Other charges and services	126,752	57,847	(68,905)
TOTAL OPERATING REVENUES	10,526,035	10,469,158	(56,877)
OPERATING EXPENSES:			
Imported sources of supply	99,858	96,005	3,853
Basin managed water	609,000	318,000	291,001
Clear water cost	1,338,501	1,374,963	(36,462)
Amber water cost	1,414,191	1,540,764	(126,573)
In-lieu water	-	-	-
Recycled water	251,400	352,538	(101,138)
Transmission and distribution	1,227,261	1,062,465	164,796
General and administrative	2,198,128	1,754,217	443,911
TOTAL OPERATING EXPENSES	7,138,339	6,498,952	639,387
OPERATING INCOME BEFORE DEPRECIATION AND AMORTIZATION:	3,387,696	3,970,205	582,509
Depreciation and amortization	(1,337,499)	(1,350,000)	(12,501)
OPERATING INCOME (LOSS)	2,050,197	2,620,205	570,008
NONOPERATING REVENUES / (EXPENSES):			
Investment earnings	106,230	100,914	(5,316)
Interest expense - long term debt	(199,642)	(213,528)	(13,886)
Loss on sale/disposition of capital assets, net	(9,000)	-	9,000
Impairment of capital assets & termination of lease	-	-	-
Other non-operating, net	(12,497)	4,493	16,990
NONOPERATING REVENUES / (EXPENSES)	(114,909)	(108,120)	6,789
INCOME BEFORE CAPITAL CONTRIBUTIONS	1,935,288	2,512,085	576,797
CAPITAL CONTRIBUTIONS:			
Capacity and installation charges	-	-	-
Capital Grant (includes LRP)	-	-	-
Developers and others	-	-	-
TOTAL CAPITAL CONTRIBUTIONS	-	-	-
CHANGE IN NET POSITION	\$ 1,935,288	\$ 2,512,085	\$ 576,797



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MEMORANDUM

TO: Finance Committee
FROM: Marwan Khalifa, CPA, MBA, Chief Financial Officer
DATE: November 15, 2018
SUBJECT: Fiscal Year Annual Reimbursement Report

RECOMMENDATION

Receive and file the Fiscal Year 2018 Annual Reimbursement Report (CA Government Code 53065.5) for the period of July 1, 2017 through June 30, 2018.

STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

California Government Code Section 53065.5 requires all Special Districts to disclose any reimbursements of one hundred dollars (\$100) or more for each individual charge for services or products received paid to Board members and staff within the preceding fiscal year. The individual charge can include, but is not limited to: tuition, certification or license reimbursement; meals, lodging, and transportation reimbursement; or registration fees reimbursement. The disclosure requirement is fulfilled by including the reimbursement information in a document published or printed at least annually and shall be made available for public inspection.

Staff has reviewed all Director and employee reimbursements for the time period of July 1, 2017 through June 30, 2018 (Fiscal Year 2018) and has identified those reimbursements where a single item met or exceeded the \$100 threshold. The annual reimbursement report is attached.

FINANCIAL IMPACT

None.

ATTACHMENTS

Attachment A: Fiscal Year 2018 Annual Reimbursement Report

FISCAL YEAR 2018 ANNUAL REIMBURSEMENT REPORT PER CA GOVERNMENT CODE SECION 53065.5

In accordance with CA Government Code 53065.5, the following report identifies reimbursements for \$100 or more for each individual charge paid to Board members and staff for services or products received within the preceding fiscal year.

NAME	DATE	BUSINESS PURPOSE	AMOUNT
Detlef Goris	07/10/17	Certificate Reimbursement	\$105.00
Jim Atkinson	07/11/17	Conference Reimbursement	\$282.83
Karyn Igar	07/12/17	Employee Expense Reimbursement	\$304.58
Ethan Temianka	07/21/17	Director Expense Reimbursement	\$349.95
Paul E. Shoenberger	08/01/17	Employee Expense Reimbursement	\$555.96
Bob Mitchell	08/07/17	Education Reimbursement	\$757.66
Brett Rinella	08/08/17	Certificate Reimbursement	\$135.00
Brett Rinella	08/09/17	Education Reimbursement	\$176.55
Ryan Graff	08/10/17	Education Reimbursement	\$1,447.76
Justin Finch	08/21/17	Safety Shoes	\$200.00
Dustin Burnside	08/24/17	Safety Shoes	\$200.00
James Fisler	09/19/17	Director Expense Reimbursement	\$120.00
Ryan Graff	09/20/17	Education Reimbursement	\$1,345.05
Justin Finch	09/25/17	Employee Expense Reimbursement	\$201.56
Marice H. DePasquale	09/28/17	Conference Reimbursement	\$727.84
Paul E. Shoenberger	10/03/17	Employee Expense Reimbursement	\$658.20
Jim Atkinson	10/03/17	Director Expense Reimbursement	\$126.22
Lauryn Dickinson	10/05/17	Safety Shoes	\$150.85
Tyler Jernigan	10/10/17	Certificate Reimbursement	\$155.00
Justin Finch	10/11/17	Conference Reimbursement	\$319.55
Stacie Sheek	10/11/17	Education Reimbursement	\$942.67
Stacie Sheek	10/11/17	Education Reimbursement	\$870.00
Tyler Jernigan	10/11/17	Certificate Reimbursement	\$105.00
Darryl Hopkins	10/11/17	Conference Reimbursement	\$132.13
Dustin Burnside	10/17/17	Conference Reimbursement	\$134.63
Fanni Acosta	10/18/17	Conference Reimbursement	\$323.33

NAME	DATE	BUSINESS PURPOSE	AMOUNT
Kaying Lee	10/19/17	Certificate Reimbursement	\$235.00
Jim Atkinson	10/20/17	Conference Reimbursement	\$577.48
Ryan Graff	10/26/17	Education Reimbursement	\$1,303.32
Justin Finch	11/06/17	Conference Reimbursement	\$102.15
Stacie Sheek	11/06/17	Education Reimbursement	\$960.74
Karyn Igar	11/07/17	Conference Reimbursement	\$252.89
Jim Atkinson	11/07/17	Conference Reimbursement	\$386.51
Marwan Khalifa	11/08/17	Conference Reimbursement	\$694.66
Dustin Burnside	11/15/17	Certificate Reimbursement	\$200.00
Kaying Lee	11/15/17	Certificate Reimbursement	\$500.00
Shawn Dewane	11/16/17	Director Expense Reimbursement	\$226.13
Jim Atkinson	11/20/17	Conference Reimbursement	\$427.30
Tracy Manning	11/27/17	Conference Reimbursement	\$370.90
Fred R. Bockmiller	12/01/17	Director Expense Reimbursement	\$143.39
Carrie Fesili	12/04/17	Education Reimbursement	\$194.87
Stryder Huff	12/05/17	Education Reimbursement	\$117.55
Jim Atkinson	12/15/17	Conference Reimbursement	\$125.55
James Fisler	12/15/17	Director Expense Reimbursement	\$260.81
Ryan Graff	12/18/17	Education Reimbursement	\$1,314.02
Stacie Sheek	12/20/17	Education Reimbursement	\$916.49
Stacie Sheek	12/21/17	Conference Reimbursement	\$121.74
Ross Aragon	01/11/18	Education Reimbursement	\$496.00
Ross Aragon	01/19/18	Certificate Reimbursement	\$190.00
Shawn Dewane	02/01/18	Director Expense Reimbursement	\$3,123.51
Ryan Graff	02/06/18	Education Reimbursement	\$1,384.94
Ryan Graff	02/06/18	Certificate Reimbursement	\$500.00
Detlef Goris	02/07/18	Certificate Reimbursement	\$280.00
Fred R. Bockmiller	02/07/18	Conference Reimbursement	\$317.87
Dustin Burnside	02/08/18	Certificate Reimbursement	\$280.00
Paul E. Shoenberger	02/13/18	Employee Expense Reimbursement	\$519.96
Stephen Hershey	02/27/18	Certificate Reimbursement	\$105.00

NAME	DATE	BUSINESS PURPOSE	AMOUNT
Marwan Khalifa	03/06/18	Employee Expense Reimbursement	\$128.00
Marwan Khalifa	03/07/18	Employee Expense Reimbursement	\$281.01
Ross Aragon	03/07/18	Certificate Reimbursement	\$200.00
Jim Atkinson	03/07/18	Conference Reimbursement	\$477.55
Justin Finch	03/08/18	Employee Expense Reimbursement	\$264.03
James Fisler	03/09/18	Director Expense Reimbursement	\$120.00
Paul E. Shoenberger	03/12/18	Employee Expense Reimbursement	\$527.96
Tyler Jernigan	03/14/18	Education Reimbursement	\$1,517.90
Stacie Sheek	03/20/18	Education Reimbursement	\$957.28
Jamar Ogan	03/22/18	Certificate Reimbursement	\$110.00
Bryan Tyson	03/28/18	Certificate Reimbursement	\$200.00
Paul E. Shoenberger	04/06/18	Employee Expense Reimbursement	\$519.96
Jim Atkinson	04/06/18	Conference Reimbursement	\$230.49
James Fisler	04/13/18	Director Expense Reimbursement	\$289.94
Marwan Khalifa	04/18/18	Employee Expense Reimbursement	\$130.00
Fred R. Bockmiller	04/23/18	Director Expense Reimbursement	\$109.30
Tyler Jernigan	05/01/18	Education Reimbursement	\$1,172.75
James Fisler	05/07/18	Director Expense Reimbursement	\$187.10
Marwan Khalifa	05/10/18	Employee Expense Reimbursement	\$410.00
Fred R. Bockmiller	05/15/18	Conference Reimbursement	\$290.75
Jim Atkinson	05/24/18	Conference Reimbursement	\$105.20
Paul E. Shoenberger	05/25/18	Conference Reimbursement	\$519.96
Karyn Igar	05/29/18	Employee Expense Reimbursement	\$403.35
Justin Finch	06/04/18	Conference Reimbursement	\$1,007.81
Paul E. Shoenberger	06/11/18	Employee Expense Reimbursement	\$523.96
James Fisler	06/15/18	Director Expense Reimbursement	\$109.25
Fred R. Bockmiller	06/18/18	Director Expense Reimbursement	\$113.62
Tim Beaman	06/19/18	Conference Reimbursement	\$336.26
Kevin Hanson	06/25/18	Safety Shoes	\$200.00
Stryder Huff	06/27/18	Certificate Reimbursement	\$145.00
Brett Rinella	06/28/18	Certificate Reimbursement	\$280.00

NAME	DATE	BUSINESS PURPOSE	AMOUNT
Dustin Burnside	06/29/18	Conference Reimbursement	\$432.35
			<u>\$39,756.88</u>

REPORTS:

7. REPORT OF THE GENERAL MANAGER:

REPORTS:

8. DIRECTORS' REPORTS AND COMMENTS: