



*Dedicated to
Satisfying our Community's
Water Needs*

**AGENDA
MESA WATER DISTRICT
EXECUTIVE COMMITTEE MEETING
TUESDAY, JANUARY 3, 2017 AT 12:00 PM
PANIAN CONFERENCE ROOM**

Committee Members: Ethan Temianka, President
Jim Atkinson, Vice President
Paul E. Shoenberger, P.E., General Manager
Coleen L. Monteleone, Assistant General Manager
Denise Garcia, Executive Assistant to the General Manager

PUBLIC COMMENTS

Non-Agendized Matters: Members of the public are invited to address the Board on matters which are not on the Agenda. Each speaker is limited to three (3) minutes. The Board will set aside thirty (30) minutes for public comments.

Agendized Matters: Members of the public may comment on Agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to five (5) minutes.

CONSENT CALENDAR ITEMS:

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

None

PRESENTATION AND DISCUSSION ITEMS:

Items recommended for approval at this meeting may be agendized for approval at a future Board meeting.

1. Board Committees & Liaison Assignments
2. Board Workshop Planning
3. City/Districts Liaison Committee Meeting
4. Executive Committee Meeting Schedule

ACTION ITEMS:

None

REPORTS:

5. Future Agenda Topics and Conference Schedule
6. Report of the General Manager
7. Directors' Reports and Comments



INFORMATION ITEMS:

8. Other (no enclosure)

8/In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

ADJOURNMENT



*Dedicated to
Satisfying our Community's
Water Needs*

MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: January 3, 2017
SUBJECT: Board Committee & Liaison Assignments

RECOMMENDATION

This item is provided for discussion only.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

For the Committee's use in discussion of this item, staff is providing a list of the current and previous Board Committee and liaison assignments.

FINANCIAL IMPACT

None.

ATTACHMENTS

Attachment A: 2014 – 2016 Board Committee & Liaison Assignments



2016 BOARD COMMITTEE ASSIGNMENTS

Committee	Director Assignments	* Meeting Schedule & Location
Executive Committee	Dewane, President Temianka, Vice President	1st Tuesday at 12:00 p.m. Panian Conference Room
Finance Committee	Temianka Bockmiller	3rd Monday at 3:30 p.m. – Boardroom <i>(January 25 & February 22 moved due to conflicts)</i>
Engineering & Operations Committee	Bockmiller Fisler	3rd Tuesday at 3:30 p.m. – Boardroom
Legislative & Public Affairs Committee	Fisler Atkinson	4th Thursday at 3:30 p.m. – Boardroom <i>(November 17 & December 15 moved due to conflicts)</i>
Audit Ad Hoc Committee <i>(Executive Chair and Finance Chair)</i>	Dewane TBD	(Dates and times to be determined)

2016 BOARD LIAISON ASSIGNMENTS

Other Agency	Director Assignment	* Meeting Schedule & Location
ACWA/JPIA Director	Bockmiller	Meets at the ACWA/JPIA Spring & Fall Conferences
Costa Mesa City/Districts Liaison	Dewane Temianka	Quarterly with the City of Costa Mesa & Costa Mesa Sanitary District
Newport Beach City/Districts Liaison	Dewane Temianka	Quarterly with the City of Costa Mesa & Costa Mesa Sanitary District
CalDesal	Dewane	<i>(Dates and times to be determined)</i>

Other local agency meetings are available for attendance to all Directors including MWDOC, OCWD, LAFCO, WACO, ISDOC, SCWC, OCBC, CRWUA, and Orange County Taxpayers Association.



2016 BOARD COMMITTEE ALTERNATES

<p><u>Executive</u> Dewane, President Temianka, Vice President</p> <p><u>Alternate:</u> None</p>
<p><u>Engineering and Operations</u> Bockmiller Fisler</p> <p><u>Alternate:</u> Atkinson</p>
<p><u>Finance</u> Temianka Bockmiller</p> <p><u>Alternate:</u> Fisler</p>
<p><u>Legislative & Public Affairs Committee</u> Fisler Atkinson</p> <p><u>Alternate:</u> Bockmiller</p>
<p><u>Audit Ad Hoc</u> Dewane, President TBD, Finance Committee Chair</p> <p><u>Alternate:</u> None</p>



2015 BOARD COMMITTEE ASSIGNMENTS

Committee	Director Assignments	Meeting Schedule & Location *
Executive Committee	Dewane (Chair) Temianka	1st Tuesday at 12:00 p.m. Panian Conference Room
Finance Committee	Temianka (Temianka) Bockmiller	3rd Monday at 3:30 p.m. – Boardroom (January 23 & February 23 moved due to conflicts)
Engineering & Operations Committee	Bockmiller (Chair) Fisler	3rd Tuesday at 3:30 p.m. – Boardroom
Legislative & Public Affairs Committee	Fisler (Chair) Atkinson	4th Thursday at 3:30 p.m. – Boardroom (January 29, November 19 & December 17 moved due to conflicts)
Audit Ad Hoc Committee <i>(Executive Chair and Finance Chair)</i>	Dewane Temianka	<i>(Dates and times to be determined)</i>

2015 BOARD LIAISON ASSIGNMENTS

Other Agency	Director Assignment	Meeting Schedule & Location
ACWA/JPIA Director	Bockmiller	Meets at the ACWA/JPIA Spring & Fall Conferences
Costa Mesa City/Districts Liaison	Dewane Temianka	Quarterly with the City of Costa Mesa & Costa Mesa Sanitary District
Newport Beach City/Districts Liaison	Dewane Temianka	Quarterly with the City of Costa Mesa & Costa Mesa Sanitary District
CalDesal	Dewane	<i>(Dates and times to be determined)</i>

Other local agency meetings are available for attendance to all Directors including MWDOC, OCWD, LAFCO, WACO, ISDOC, SCWC, OCBC, CRWUA, and Orange County Taxpayers Association.



2015 BOARD COMMITTEE ALTERNATES

<p><u>Executive</u> Dewane, Chair Temianka, Vice Chair</p> <p><u>Alternates:</u> None</p>
<p><u>Engineering and Operations</u> Bockmiller, Chair Fisler, Vice Chair</p> <p><u>Alternates:</u> Atkinson Alternate</p>
<p><u>Finance</u> Temianka, Chair Bockmiller, Vice Chair</p> <p><u>Alternates:</u> Fisler Alternate</p>
<p><u>Legislative & Public Affairs Committee</u> Fisler, Chair Atkinson</p> <p><u>Alternates:</u> Bockmiller Alternate</p>
<p><u>Audit Ad Hoc</u> Dewane, President Temianka, Finance Committee Chair</p> <p><u>Alternates:</u> None</p>



2014 BOARD COMMITTEE ASSIGNMENTS

Committee	Director Assignments	Meeting Schedule & Location *
Executive Committee	Fisler (Chair) Dewane	1st Monday at 1:00 p.m. Panian Conference Room (September 8 moved due to Holiday)
Finance Committee	Bockmiller (Chair) Temianka	3rd Monday at 3:30 p.m. – Boardroom (January 27 & February 24 moved due to Holidays)
Engineering & Operations Committee	Atkinson (Chair) Bockmiller	3rd Tuesday at 3:30 p.m. – Boardroom
Legislative & Public Affairs Committee	Temianka (Chair) Dewane	Last Thursday at 3:30 p.m. – Boardroom (November 20 & December 18 moved due to Holidays)
Audit Ad Hoc Committee <i>(Executive Chair and Finance Chair)</i>	Fisler Bockmiller	(Dates and times to be determined)
IT Ad Hoc Committee	Atkinson Dewane	(Dates and times to be determined)

2014 BOARD LIAISON ASSIGNMENTS

Other Agency	Director Assignment	Meeting Schedule & Location
MWDOC Jt. MWDOC	All Directors	1 st Wednesday & 3 rd Wednesday at 8:30 a.m. MWDOC/OCWD Boardroom
OCWD	All Directors	1 st & 3 rd Wednesdays at 5:30 p.m. MWDOC/OCWD Boardroom
LAFCO	All Directors	2 nd Wednesday at 8:30 a.m. County Hall of Administration
WACO	All Directors	1 st Friday at 7:30 a.m. MWDOC/OCWD Boardroom
ACWA/JPIA Director	Bockmiller	Meets at the ACWA/JPIA Spring & Fall Conferences
Costa Mesa City/Districts Liaison	Fisler Dewane	Quarterly with the City of Costa Mesa & Costa Mesa Sanitary District
Newport Beach City/Districts Liaison	Dewane Temianka	Quarterly with the City of Costa Mesa & Costa Mesa Sanitary District
ISDOC	All Directors	1 st Tuesday at 7:30 a.m. MWDOC/OCWD Boardroom
Southern California Water Committee	All Directors	(Dates and times to be determined)
Costa Mesa City Council	All Directors	1 st & 3 rd Tuesday at 6 p.m. Council Chambers
Orange County Business Council	All Directors	(Dates and times to be determined)
Colorado River Water Users Association Public Affairs Comm.	All Directors	(Dates and times to be determined)
CalDesal	Dewane	(Dates and times to be determined)

* Meeting dates and times are subject to change.

Effective: December 16, 2013
Revised: January 27, 2014



*Dedicated to
Satisfying our Community's
Water Needs*

MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: January 3, 2017
SUBJECT: Board Workshop Planning

RECOMMENDATION

Discuss agenda topics and schedule the Board of Directors' workshop for Friday, March 24, 2017.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

At the January 12, 2017 Board of Directors' (Board) meeting, the Board is scheduled to discuss agenda topics for the Board workshop.

For the Committee's review, following is the list of proposed topics:

- Designated Funds Policy
- Financial Advisory Services
- Regional Water Issues Update
- Strategic Plan Update

Staff recommends the Board workshop be scheduled for Friday, March 24, 2017.

FINANCIAL IMPACT

In Fiscal Year 2017, \$3,500 was budgeted for Board workshop expenses; the available balance in this account is currently \$3,000.

ATTACHMENTS

None.



*Dedicated to
Satisfying our Community's
Water Needs*

MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: January 3, 2017
SUBJECT: City/Districts Liaison Committee Meeting Topics

RECOMMENDATION

Provide guidance to staff on topics for the Friday, January 27, 2017 City/Districts Liaison Committee meeting agenda.

STRATEGIC PLAN

Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #7: Actively participate in regional water issues.

DISCUSSION

The next City/Districts Liaison Committee meeting is scheduled for Friday, January 27, 2017, at 8:00 a.m. and is being hosted by the City of Costa Mesa.

At the December 6, 2016 Mesa Water District Executive Committee meeting, three agenda topics were proposed for the City/Districts Liaison Committee meeting originally scheduled for December 16, 2016:

- Measure TT
- Recycled Water
- The Drought

Staff is requesting confirmation on the three above-mentioned items as agenda topics for the January 27, 2017 meeting and seeks guidance on any additional topics the Committee would like to propose.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.

MEMORANDUM



*Dedicated to
Satisfying our Community's
Water Needs*

TO: Executive Committee
FROM: Coleen L. Monteleone, Assistant General Manager
DATE: January 3, 2017
SUBJECT: Executive Committee Meeting Schedule

RECOMMENDATION

Confirm the 2017 Executive Committee meeting schedule with meetings to be held the first Tuesday of the month at 2:00 p.m.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Following the reorganization of the Board of Directors' Officers, the Executive Committee reviews the calendars to set the date and time for the meetings to be held the upcoming year.

Following are the proposed 2017 Executive Committee meeting dates; in the case that the date has a conflict or is scheduled on a holiday, the meeting will move to the week after (as noted with an asterisk below):

- February 7
- March 7
- April 4
- May 2* - *reschedule to Tuesday, May 9*
- June 6
- July 4* - *reschedule to Tuesday, July 11*
- August 1
- September 5
- October 3
- November 7
- December 5



FINANCIAL IMPACT

None.

ATTACHMENTS

None.



*Dedicated to
Satisfying our Community's
Water Needs*

MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: January 3, 2017
SUBJECT: Future Agenda Topics and Conference Schedule

RECOMMENDATION

Review future agenda topics and conference schedule.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Staff will provide an updated future agenda topics and conference schedule at the Executive Committee meeting.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.

REPORTS:

6. REPORT OF THE GENERAL MANAGER:

REPORTS:

7. DIRECTORS' REPORTS AND COMMENTS:

There are no support materials for this item.