AGENDA
MESA WATER DISTRICT
BOARD OF DIRECTORS
Thursday, September 10, 2020
1965 Placentia Avenue, Costa Mesa, CA 92627
6:00 p.m. Regular Board Meeting

IN AN EFFORT TO MITIGATE THE SPREAD OF COVID-19 (CORONAVIRUS), AND IN ACCORDANCE WITH THE GOVERNOR’S EXECUTIVE ORDER N-29-20, THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING THIS BOARD MEETING IN PERSON. MEMBERS OF THE PUBLIC MAY LISTEN AND PROVIDE PUBLIC COMMENT TELEPHONICALLY BY CALLING THE FOLLOWING NUMBER:
DIAL: (949) 207-5455
CONFERENCE ID: 130371#

CALL TO ORDER
PLEDGE OF ALLEGIANCE
PUBLIC COMMENTS

Items Not on the Agenda: Members of the public are invited to address the Board regarding items which are not on the agenda. Each speaker is limited to three minutes. The Board will set aside 30 minutes for public comments.

Items on the Agenda: Members of the public may comment on agenda items before action is taken or after the Board has discussed the item. Each speaker is limited to three minutes. The Board will set aside 60 minutes for public comments.

ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA
At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed as an Action Item, may be deliberated and may be subject to action by the Board.

CONSENT CALENDAR ITEMS:
Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

3. Approve attendance considerations (additions, changes, deletions).
4. Board Schedule:
   - Conferences, Seminars, and Meetings
   - Board Calendar
   - Upcoming Community Outreach Events

ACTION ITEMS:
None
PRESENTATION AND DISCUSSION ITEMS:
None

REPORTS:

5. REPORT OF THE GENERAL MANAGER:
   • August Key Indicators Report
   • Other (no enclosure)

6. DIRECTORS’ REPORTS AND COMMENTS

INFORMATION ITEMS:

7. DIRECTORS’ REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)

8. OTHER (NO ENCLOSURE)

CLOSED SESSION:

9. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE 54957.6:
   District Negotiator: General Manager
   Employee Organization: District Employees

In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.

Members of the public desiring to make verbal comments utilizing a translator to present their comments into English shall be provided reasonable time accommodations that are consistent with California law.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water’s website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

ADJOURN TO AN ADJOURNED REGULAR BOARD MEETING SCHEDULED FOR TUESDAY, SEPTEMBER 22, 2020 AT 3:30 P.M.
CALL TO ORDER

The meeting of the Board of Directors was called to order at 6:00 p.m. by President Dewane.

PLEDGE OF ALLEGIANCE

Director Bockmiller led the Pledge of Allegiance.

Directors Present

Shawn Dewane, President (teleconference)
Marice H. DePasquale, Vice President (teleconference)
Jim Atkinson, Director (teleconference)
Fred R. Bockmiller, P.E., Director (teleconference)
James R. Fisler, Director (teleconference)

Directors Absent

None

Staff Present

Paul E. Shoenberger, P.E., General Manager (teleconference)
Phil Lauri, P.E., Assistant General Manager (teleconference)
Denise Garcia, Administrative Services Manager/
  District Secretary
Wendy Duncan, Records Management Specialist/
  Assistant District Secretary
Marwan Khalifa, CPA, MBA, Chief Financial Officer/
  District Treasurer (teleconference)
Stacy Taylor, Water Policy Manager (teleconference)
Andrew D. Wiesner, P.E., Principal Engineer (teleconference)
Rob Anslow, Partner, Atkinson, Andelson, Loya, Ruud & Romo
  (teleconference)

Others Present

Jonathan Aparicio, IT Support Engineer, T2 Technology

President Dewane stated that the Board of Directors was attending the meeting via
teleconference per Governor Newsom’s Executive Order N-29-20 which suspended certain
provisions of the Ralph M. Brown Act.

President Dewane stated that for each action, a roll call vote was taken in accordance with
California Government Code Section 54953(b) (2), which states, “all votes taken during a
teleconferenced meeting shall be by roll call.”

President Dewane proceeded with the meeting.

PUBLIC COMMENTS

President Dewane asked for public comments on items not on the agenda.
There were no public comments, and President Dewane proceeded with the meeting.

General Manager Shoenberger introduced Assistant General Manager Lauri who presented Andrew Wiesner as Mesa Water’s new Principal Engineer, citing his extensive experience in the water industry.

Mr. Wiesner thanked the Board for the opportunity and offered he looked forward to his employment with the District.

ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA

General Manager Shoenberger reported there were no items to be added, removed, or reordered on the agenda.

CONSENT CALENDAR ITEMS:
Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

1. Approve minutes of regular Board meeting of July 9, 2020.
3. Approve attendance considerations (additions, changes, deletions).
4. Board Schedule:
   • Conferences, Seminars, and Meetings
   • Board Calendar
5. Receive the Quarterly Training Report for April 1, 2020 to June 30, 2020

President Dewane asked for comments from the Board. There were no comments.

President Dewane asked for comments from the public. There were no comments.

MOTION

Motion by Vice President DePasquale, second by Director Bockmiller, to approve Items 1 – 5 of the Consent Calendar. Motion passed 5-0, by the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES: DIRECTORS None
ABSENT: DIRECTORS None
ABSTAIN: DIRECTORS None

ACTION ITEMS:

6. CHANDLER & CRODDY WELLS AND PIPELINE PROJECT WELL DRILLING:

   GM Shoenberger introduced AGM Lauri who provided a brief overview of the topic.

   President Dewane asked for comments from the Board.

   AGM Lauri responded to questions from the Board.

   President Dewane asked for comments from the public. There were no comments.
MOTION

Motion by Vice President DePasquale, second by President Dewane, to award a contract to Zim Industries dba Bakersfield Well and Pump for $2,955,632 and a 10% contingency of $295,563 for a total contract amount not to exceed $3,251,195 for the drilling of Chandler Well No. 12 and Croddy Well No. 14. Motion passed 5-0, by the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES: DIRECTORS None
ABSENT: DIRECTORS None
ABSTAIN: DIRECTORS None

7. CAPITAL IMPROVEMENT PROGRAM RENEWAL ON-CALL CONSTRUCTION MANAGEMENT SERVICES:

President Dewane asked for comments from the Board. There were no comments.

President Dewane asked for comments from the public. There were no comments.

MOTION

Motion by Director Bockmiller, second by Vice President DePasquale, to approve on-call professional construction management and inspection services contracts for the Capital Improvement Program Renewal in the amounts of $1.1MM for Fiscal Year 2021, $1.6MM for Fiscal Year 2022, and $1.1MM for Fiscal Year 2023, with the option for two annual renewals of $500,000 per year, for a total contract authorization amount not to exceed $4.8MM to be distributed to the following five firms: Black and Veatch, Butier Engineering, Inc., CDM Smith, Inc., Michael Baker International, and MWH Constructors. Motion passed 5-0, by the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES: DIRECTORS None
ABSENT: DIRECTORS None
ABSTAIN: DIRECTORS None

PRESENTATION AND DISCUSSION ITEMS:

8. INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY EXECUTIVE COMMITTEE ELECTION.

GM Shoenberger introduced Water Policy Manager Taylor who provided a review of the election information and inquired as to potential candidacy interest.

Discussion ensued amongst the Board.

The Board directed staff to agendize this topic at the next Committee meeting.

REPORTS:

9. REPORT OF THE GENERAL MANAGER:
• July Key Indicators Report
• Other (no enclosure)

10. DIRECTORS' REPORTS AND COMMENTS

INFORMATION ITEMS:

11. DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)

12. OTHER (NO ENCLOSURE)

President Dewane adjourned the meeting at 6:36 p.m. to an Adjourned Regular Board Meeting scheduled for Tuesday, August 25, 2020 at 3:30 p.m.

Approved:

___________________________  
Shawn Dewane, President

___________________________  
Denise Garcia, District Secretary
MINUTES OF THE BOARD OF DIRECTORS
MESAS WATER DISTRICT
Tuesday, August 25, 2020
1965 Placentia Avenue, Costa Mesa, CA 92627
3:30 p.m. Adjourned Regular Board Meeting

BOARD OF DIRECTORS COMMITTEE MEETING

CALL TO ORDER
The meeting of the Board of Directors was called to order at 3:35 p.m. by President Dewane.

PLEDGE OF ALLEGIANCE
Vice President DePasquale led the Pledge of Allegiance.

Directors Present
Shawn Dewane, President (teleconference)
Marice H. DePasquale, Vice President (teleconference)
Jim Atkinson, Director (teleconference)
Fred R. Bockmiller, P.E., Director (teleconference)
James R. Fisler, Director (teleconference)

Directors Absent
None

Staff Present
Paul E. Shoenberger, P.E., General Manager (teleconference)
Phil Lauri, P.E., Assistant General Manager (teleconference)
Denise Garcia, Administrative Services Manager/District Secretary
Wendy Duncan, Records Management Specialist/Assistant District Secretary
Marwan Khalifa, CPA, MBA, Chief Financial Officer/District Treasurer (teleconference)
Stacy Taylor, Water Policy Manager (teleconference)
Andrew D. Wiesner, P.E., Principal Engineer (teleconference)
Celeste Carrillo, Public Affairs Coordinator (teleconference)
Rob Anslow, Partner, Atkinson, Andelson, Loya, Ruud & Romo (teleconference)

Others Present
Jonathan Aparicio, IT Support Engineer, T2 Technology Group
Dr. Graham Juby, Partner, Carollo Engineers (teleconference)
Angela Ball, Associate Architect, IBI Group (teleconference)
Salvatore Birritteri, Principal, IBI Group (teleconference)
Yancey Clayton, Associate Principal, IBI Group (teleconference)
Captain Fred Bockmiller, Member of the Public (teleconference)

President Dewane stated that the Board of Directors was attending the meeting via teleconference per Governor Newsom’s Executive Order N-29-20 which suspended certain provisions of the Ralph M. Brown Act.
President Dewane stated that for each action, a roll call vote was taken in accordance with California Government Code Section 54953(b) (2), which states, “all votes taken during a teleconferenced meeting shall be by roll call.”

President Dewane proceeded with the meeting.

PUBLIC COMMENTS

President Dewane asked for public comments on items not on the agenda.

There were no public comments and President Dewane proceeded with the meeting.

ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA

General Manager Shoenberger reported there were no items to be added, removed, or reordered on the agenda.

CONSENT CALENDAR ITEMS:
Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

Director Bockmiller pulled Item 5 for discussion. Director Fisler pulled Items 8 and 9 for discussion. There were no objections.

1. Receive and file the Developer Project Status Report.
2. Receive and file the Mesa Water and Other Agency Projects Status Report.
3. Receive and file the Water Quality Call Report.
5. Receive and file the Accounts Paid Listing.
6. Receive and file the Monthly Financial Reports.
7. Receive and file the Major Staff Projects.
8. Receive and file the State Advocacy Update.
9. Receive and file the Orange County Update.
10. Receive and file the Outreach Update.

President Dewane asked for comments from the public. There were no comments.

MOTION

Motion by Director Atkinson, second by Vice President DePasquale, to approve Items 1 – 4, 6, 7, and 10 - 11 of the Consent Calendar. Motion passed 5 0, by the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES: DIRECTORS None
ABSENT: DIRECTORS None
ABSTAIN: DIRECTORS None
ITEM 5 - Receive and file the Accounts Paid Listing.

Staff responded to questions from the Board.

President Dewane asked for comments from the public. There were no comments.

MOTION

Motion by Director Bockmiller, second by Director Atkinson, to approve Item 5 of the Consent Calendar. Motion passed 5-0, by the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES: DIRECTORS None
ABSENT: DIRECTORS None
ABSTAIN: DIRECTORS None

ITEM 8 - Receive and file the State Advocacy Update.

ITEM 9 - Receive and file the Orange County Update.

GM Shoenberger introduced Water Policy Manager Taylor who responded to questions from the Board.

President Dewane asked for comments from the public. There were no comments.

MOTION

Motion by Director Fisler, second by Vice President DePasquale, to approve Items 8 and 9 of the Consent Calendar. Motion passed 5-0, by the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES: DIRECTORS None
ABSENT: DIRECTORS None
ABSTAIN: DIRECTORS None

ACTION ITEMS:

12. MAINLINE VALVE SPACING POLICY:

Assistant General Manager Lauri introduced Principal Engineer Wiesner who provided a brief overview of the topic and then introduced Carollo Engineers Partner Dr. Graham Juby who proceeded with a presentation that highlighted the following:

- Background
- Valve Spacing Policy Criteria
- GIS Tools Used to Evaluate the Mainline Valves
- Low-Density Residential (LDR) Example
- High-Density Residential (HDR) Example
- Commercial Example
- Financial Impact
- Recommendation
Discussion ensued amongst the Board.

Messrs. Lauri and Juby responded to questions from the Board.

The Board directed staff to bring back to the next Board meeting a resolution with revised language. Director Bockmiller offered to work with staff to craft revised language.

The Board thanked the presenters for the presentation.

13. SURPLUS PROPERTY:

GM Shoenberger provided a brief overview of the topic.

Discussion ensued amongst the Board.

Staff responded to questions from the Board.

President Dewane asked for comments from the public. There were no comments.

MOTION

Motion by Director Bockmiller, second by Vice President DePasquale, to declare the Ford F-450 and the Ford F800 Boom Truck as surplus and authorize the General Manager to dispose of the items for consideration within the established rules and regulations set forth by Resolution No. 1513 Disposal of Surplus Property. Motion passed 5-0, by the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES: DIRECTORS None
ABSENT: DIRECTORS None
ABSTAIN: DIRECTORS None

14. CAPITAL IMPROVEMENT PROGRAM RENEWAL UPDATE:

GM Shoenberger introduced AGM Lauri who provided an overview of the topic and then introduced IBI Group Associate Principal Yancey Clayton who proceeded with a presentation that highlighted the following:

- Overview
- CIPR Fiscal Year 2021 Program Status
- Renderings
- Mesa Water Education Center Costs
- Recommendation

Messrs. Lauri and Clayton responded to questions from the Board who thanked them for the information.

President Dewane asked for comments from the public. There were no comments.
MOTION

Motion by Director Bockmiller, second by Vice President DePasquale, to approve the Mesa Water Education Center Design Concept with changes to the air conditioning and reflective roof, and to authorize staff to proceed with design development activities. Motion passed 5-0, by the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES: DIRECTORS None
ABSENT: DIRECTORS None
ABSTAIN: DIRECTORS None

15. MESA WATER EDUCATION CENTER PROGRAM:

GM Shoenberger introduced Public Affairs Coordinator Carrillo who provided an overview of the topic.

Discussion ensued amongst the Board.

Vice President DePasquale made a suggestion to separate the recommendation into two motions. There were no objections.

MOTION

Motion by Vice President DePasquale, second by Director Atkinson, to award a contract to Mad Systems for $499,800 for the Mesa Water Education Program, exhibit design and installation. Motion passed 5-0, by the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES: DIRECTORS None
ABSENT: DIRECTORS None
ABSTAIN: DIRECTORS None

Motion by Director Atkinson to award a contract to Orange County Department of Education for $26,000 for the development, implementation, and facilitation of the first year of the education program. The motion failed due to the lack of a second.

SUBSTITUTE MOTION

Motion by President Dewane, second by Vice President DePasquale, to direct staff to bring this topic back to the Board at a future meeting. Motion passed 5-0, by the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES: DIRECTORS None
ABSENT: DIRECTORS None
ABSTAIN: DIRECTORS None
PRESENTATION AND DISCUSSION ITEMS:

16. INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY EXECUTIVE COMMITTEE ELECTION:

GM Shoenberger introduced Water Policy Manager Taylor who provided a brief overview of the topic.

Discussion ensued amongst the Board.

No Board members were interested in serving on the Independent Special Districts of Orange County Executive Committee.

17. TAX ON COMMERCIAL AND INDUSTRIAL PROPERTIES FOR EDUCATION AND LOCAL GOVERNMENT FUNDING INITIATIVE:

GM Shoenberger provided a brief overview of the topic and introduced Attorney Anslow who provided additional information.

Attorney Anslow responded to questions from the Board and they thanked him for the information.

REPORTS:

18. REPORT OF THE GENERAL MANAGER

19. DIRECTORS’ REPORTS AND COMMENTS

INFORMATION ITEMS:

20. FISCAL YEAR 2020 ANNUAL SOLE SOURCE REPORT

21. OTHER (NO ENCLOSURE)

President Dewane adjourned the meeting at 5:41 p.m. to a Regular Board Meeting scheduled for Thursday, September 10, 2020 at 6:00 p.m.

Approved:

__________________________
Shawn Dewane, President

__________________________
Denise Garcia, District Secretary
MEMORANDUM

TO: Board of Directors  
FROM: Paul E. Shoenberger, P.E., General Manager  
DATE: September 10, 2020  
SUBJECT: Attendance at Conferences, Seminars, Meetings, and Events

RECOMMENDATION

In accordance with Ordinance No. 29, adopted February 14, 2019, authorize attendance at conferences, seminars, meetings, and events.

STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.
Goal #2: Practice perpetual infrastructure renewal and improvement.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #5: Attract and retain skilled employees.
Goal #6: Provide outstanding customer service.
Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION

At its June 11, 2020 meeting, the Board of Directors (Board) approved Fiscal Year 2021 attendance at Conferences, Seminars, Meetings, and Events.

DISCUSSION

During the discussion of this item, if any, the Board may choose to delete any item from the list and/or may choose to add additional conferences, seminars, meetings, or events for approval, subject to available budget or additional appropriation.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.
## 2020 Conferences, Seminars, and Meetings:

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<thead>
<tr>
<th>Date Range</th>
<th>Event Description</th>
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<tr>
<td>October 3 - 7, 2020</td>
<td>WEFTEC 2020 Conference</td>
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<td>October 14 - 15, 2020</td>
<td>CAJPA Conference - &quot;Pooling Today&quot;</td>
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<td>October 14 - 15, 2020</td>
<td>WaterNow Alliance 5th Annual Summit</td>
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<td>Rescheduled to April 2021</td>
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<td>October 26 - 29, 2020</td>
<td>AWWA CA-NV Annual Fall Conference</td>
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<td>October 29 - 30, 2020</td>
<td>California H2O Women Conference</td>
<td>Santa Barbara, CA</td>
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<td>November 30 - December 4, 2020</td>
<td>ACWA/JPIA Fall Conference</td>
<td>Indian Wells, CA</td>
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<td>December 14 - 16, 2020</td>
<td>Colorado River Water Users Association Conference</td>
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- **28th**
  - WEFTEC 2020 Conference (VIRTUAL)
  - 8:30am MWDOC Planning & Operations Committee Meeting (Conference Room 101)
  - 7:30am ESDOC Executive Committee Meeting (Conference Room 101)
  - 12:00pm Executive Committee Meeting (Vinson Conference Room)
  - 5:30pm Costa Mesa City Council Meeting (Council Chambers)

- **29th**
  - MWDOC Board Meeting (1660 Sand Canyon Avenue in Irvine)
  - CANCELLED OCBC Infrastructure Committee Meeting (Park Plaza, Suite 125 Irvine, 92614 OCBC Conference Room)
  - 8:30am WACO Meeting (Kiva of Administration 10 Civic Center Plaza, Santa Ana, CA 92701)

- **30th**
  - MWDOC Board Meeting (MWDOC/OCWD Boardroom)
  - MWDOC Board Meeting (OCWD Boardroom)

- **1st**
  - MWDOC/OCWD Conference (VIRTUAL)
  - Pay Period ends

- **2nd**
  - 8:30am MWDOC Executive Committee Meeting (Conference Room 101)
  - 8:30am MWDOC Public Affairs & Legislation (Conference Room 101)

- **8:30am MWDOC Board Meeting (MWDOC/OCWD Boardroom)
  - MWDOC Board Meeting (OCWD Boardroom)

- **9th**
  - MWDOC/OCWD Conference (VIRTUAL)
  - Pay Period ends

- **10th**
  - MWDOC/OCWD Conference (VIRTUAL)
  - Pay Period ends

- **25th**
  - MWDOC Board Meeting (1660 Sand Canyon Avenue in Irvine)
  - 8:30am MWDOC/OCWD Meeting (MWDOC/OCWD Boardroom)

- **26th**
  - MWDOC/OCWD Conference (VIRTUAL)
  - MWDOC/OCWD Quarterly

- **27th**
  - MWDOC/OCWD Conference (VIRTUAL)
  - MWDOC/OCWD Quarterly

- **28th**
  - MWDOC/OCWD Conference (VIRTUAL)
  - MWDOC/OCWD Quarterly

- **29th**
  - MWDOC/OCWD Conference (VIRTUAL)
  - MWDOC/OCWD Quarterly

- **30th**
  - MWDOC/OCWD Conference (VIRTUAL)
  - MWDOC/OCWD Quarterly

- **31st**
  - MWDOC/OCWD Conference (VIRTUAL)
  - MWDOC/OCWD Quarterly

Colleen Grace

9/2/2020 1:42 PM
# November 2020

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**Events:**
- **Nov 2:** 8:30am MWWDC Planning & Operations Committee Meeting (Conference Room 101)
- **Nov 3:** 7:30am MWWDC Executive Committee Meeting (Conference Room 101)
- **Nov 4:** 8:30am MWWDC/AGWC Workshop (MWWDC/O2WDC Boardroom)
- **Nov 5:** 5:00pm OCWD Board Meeting (OCWD Boardroom)
- **Nov 6:** Pay Period Ends
- **Nov 7:** 7:30am WACO Meeting (MWWDC/O2WDC Boardroom)
- **Nov 8:** 5:00pm OCWD Board Meeting (OCWD Boardroom)
- **Nov 9:** District Holiday
- **Nov 10:** 6:00am WACO Meeting (Hall of Administration 10 Civic Center Plaza)
- **Nov 11:** Pay Period Ends
- **Nov 12:** 5:30pm OCWD Board Meeting (OCWD Boardroom)
- **Nov 13:** 8:30am MWWDC Advisory Committee Meeting (Conference Room 101)
- **Nov 14:** 5:00pm Mesa Water Board Meeting (Boardroom)
- **Nov 15:** 8:30am MWWDC Public Affairs & Legislation (Conference Room 101)
- **Nov 16:** 7:30am MWWDC Planning Committee Meeting (Conference Room 101)
- **Nov 17:** 5:30pm OCWD Board Meeting (OCWD Boardroom)
- **Nov 18:** 8:30am MWWDC Executive Committee Meeting (Conference Room 101)
- **Nov 19:** 5:15pm OCWD Board Meeting (OCWD Boardroom)
- **Nov 20:** 5:30pm WACO Board Meeting (OCWD Boardroom)
- **Nov 21:** 11:30am O2WDC Board Meeting (OCWD Boardroom)
- **Nov 22:** 5:00pm OCWD Board Meeting (OCWD Boardroom)
- **Nov 23:** 5:15pm OCWD Board Meeting (OCWD Boardroom)
- **Nov 24:** 5:30pm OCWD Board Meeting (OCWD Boardroom)
- **Nov 25:** 5:15pm OCWD Board Meeting (OCWD Boardroom)
- **Nov 26:** 5:30pm OCWD Board Meeting (OCWD Boardroom)
- **Nov 27:** 5:15pm OCWD Board Meeting (OCWD Boardroom)
- **Nov 28:** 5:30pm OCWD Board Meeting (OCWD Boardroom)
- **Nov 29:** 5:15pm OCWD Board Meeting (OCWD Boardroom)
- **Dec 1:** 5:30pm OCWD Board Meeting (OCWD Boardroom)
- **Dec 2:** 5:15pm OCWD Board Meeting (OCWD Boardroom)
- **Dec 3:** 5:30pm OCWD Board Meeting (OCWD Boardroom)
- **Dec 4:** 5:15pm OCWD Board Meeting (OCWD Boardroom)
- **Dec 5:** 5:30pm OCWD Board Meeting (OCWD Boardroom)

Colleen Grace
| Mesa Water Video Contest | Contest Starts Tuesday, September 1, 2020 And Contest Ends Saturday, October 31, 2020 at 5:00 p.m. | Online at MesaWater.org/VideoContest |
REPORTS:

5. REPORT OF THE GENERAL MANAGER:
   • August Key Indicators Report
   • Other (no enclosure)
Monthly Key Indicators Report
For The Month of August 2020

Goal #1: Provide a safe, abundant, and reliable water supply

FY 2021 Potable Production (Acre Feet)

<table>
<thead>
<tr>
<th>Water Supply Source</th>
<th>FY 2021 YTD Actual (AF)</th>
<th>FY 2021 YTD Budget (AF)</th>
<th>FY 2021 Annual Budget (AF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clear Water</td>
<td>2,176</td>
<td>2,287</td>
<td>12,160</td>
</tr>
<tr>
<td>Amber Water (MWRF)</td>
<td>1,115</td>
<td>870</td>
<td>3,636</td>
</tr>
<tr>
<td>Imported</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Basin Management Water</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total Production</td>
<td>3,291</td>
<td>3,157</td>
<td>15,796</td>
</tr>
</tbody>
</table>

YTD actual water production (AF) through August 31, 2020
Goal #1: Provide a safe, abundant, and reliable water supply

FY21 System Water Quality – This data reflects samples taken in July

<table>
<thead>
<tr>
<th>Distribution System:</th>
<th>Average</th>
<th>Range</th>
<th>MCL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chlorine Residual (mg/L)</td>
<td>1.60</td>
<td>0.17 – 2.46</td>
<td>4 RAA</td>
</tr>
<tr>
<td>Compliance</td>
<td></td>
<td>Current RAA = 1.75</td>
<td></td>
</tr>
<tr>
<td>Coliform Positive % Compliance</td>
<td>0</td>
<td>0</td>
<td>5</td>
</tr>
<tr>
<td>Temperature (°F)</td>
<td>79</td>
<td>72 – 86</td>
<td>None</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Reservoir I &amp; II:</th>
<th>Average</th>
<th>Range</th>
<th>MCL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chlorine Residual (mg/L)</td>
<td>0.88</td>
<td>0.46 – 1.54</td>
<td>None</td>
</tr>
<tr>
<td>Monochloramine (mg/L)</td>
<td>0.88</td>
<td>0.46 – 1.51</td>
<td>None</td>
</tr>
<tr>
<td>Ammonia (mg/L)</td>
<td>0.22</td>
<td>0.05 - 0.39</td>
<td>None</td>
</tr>
<tr>
<td>Temperature (°F)</td>
<td>77</td>
<td>73 – 81</td>
<td>None</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Wells (Treated):</th>
<th>Average</th>
<th>Range</th>
<th>MCL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chlorine Residual (mg/L)</td>
<td>2.30</td>
<td>2.01 – 2.86</td>
<td>None</td>
</tr>
<tr>
<td>Monochloramine (mg/L)</td>
<td>2.29</td>
<td>0.67 – 2.99</td>
<td>None</td>
</tr>
<tr>
<td>Ammonia (mg/L)</td>
<td>0.54</td>
<td>0.43 – 1.15</td>
<td>None</td>
</tr>
<tr>
<td>Temperature (°F)</td>
<td>78</td>
<td>71 – 84</td>
<td>None</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MWRF:</th>
<th>Average</th>
<th>Range</th>
<th>MCL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chlorine Residual (mg/L)</td>
<td>2.25</td>
<td>2.03 – 2.50</td>
<td>None</td>
</tr>
<tr>
<td>Monochloramine (mg/L)</td>
<td>2.27</td>
<td>2.04 – 2.49</td>
<td>None</td>
</tr>
<tr>
<td>Ammonia (mg/L)</td>
<td>0.52</td>
<td>0.34 – 0.61</td>
<td>None</td>
</tr>
<tr>
<td>Temperature (°F)</td>
<td>83</td>
<td>80 – 85</td>
<td>None</td>
</tr>
<tr>
<td>Color (CU) Compliance</td>
<td>ND</td>
<td>ND</td>
<td>15</td>
</tr>
<tr>
<td>Odor (TON) Compliance</td>
<td>ND</td>
<td>ND – 2</td>
<td>3</td>
</tr>
</tbody>
</table>

**Water Quality Calls/Investigations:**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Calls</td>
<td>5</td>
</tr>
<tr>
<td>Total Investigations (from calls)</td>
<td>4</td>
</tr>
</tbody>
</table>
Goal #2: Practice perpetual infrastructure renewal and improvement

Revenues of Potable Water
(in thousands)

<table>
<thead>
<tr>
<th></th>
<th>2021 - Actual Rev</th>
<th>2021 - Budget Rev</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jul</td>
<td>$3,000,000</td>
<td>$2,750,000</td>
</tr>
<tr>
<td>Aug</td>
<td>$2,500,000</td>
<td>$2,250,000</td>
</tr>
<tr>
<td>Sep</td>
<td>$2,000,000</td>
<td>$1,800,000</td>
</tr>
<tr>
<td>Oct</td>
<td>$1,500,000</td>
<td>$1,500,000</td>
</tr>
<tr>
<td>Nov</td>
<td>$1,000,000</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Dec</td>
<td>$500,000</td>
<td>$500,000</td>
</tr>
<tr>
<td>Jan</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Feb</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Mar</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Apr</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>May</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Jun</td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>

Cumulative 2021 - Actual Rev
Cumulative 2021 - Actual Cost
Cumulative 2021 - Budget Rev
Cumulative 2021 - Budget Cost

<table>
<thead>
<tr>
<th></th>
<th>Actual</th>
<th>Budget</th>
<th>Difference</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total YTD Revenue $</td>
<td>5,978,964</td>
<td>5,775,059</td>
<td>203,905</td>
<td>3.53%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Actual</th>
<th>Budget</th>
<th>Difference</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total YTD Cost $</td>
<td>1,116,822</td>
<td>1,062,736</td>
<td>54,086</td>
<td>5.09%</td>
</tr>
</tbody>
</table>

* YTD Cost is trailing YTD Revenue by one month due to the timing of when costs are available.
Goal #3: Be financially responsible and transparent

Actual vs. Budget Capital Spending
(current month actual figures are estimated)

Cumulative Actual
Cumulative Budget
Goal #4: Increase public awareness about Mesa Water® and about water

### Web Site Information

<table>
<thead>
<tr>
<th>Web Site Information</th>
<th>July 2020</th>
<th>August 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visits to the web site</td>
<td>7663</td>
<td>7411</td>
</tr>
<tr>
<td>Unique visitors (First time to the site)</td>
<td>4994</td>
<td>4931</td>
</tr>
<tr>
<td>Average per day</td>
<td>247</td>
<td>239</td>
</tr>
<tr>
<td>Average visit length</td>
<td>1 minute, 27 seconds</td>
<td>1 minute, 32 seconds</td>
</tr>
<tr>
<td>Page visited most</td>
<td>Home</td>
<td>Home</td>
</tr>
<tr>
<td>Second most visited page</td>
<td>Online Bill Pay</td>
<td>Online Bill Pay</td>
</tr>
<tr>
<td>Third most visited page</td>
<td>Rates &amp; Fees</td>
<td>Human Resources</td>
</tr>
<tr>
<td>Fourth most visited page</td>
<td>Human Resources</td>
<td>Start or Stop Service</td>
</tr>
<tr>
<td>Fifth most visited page</td>
<td>Board</td>
<td>Water Quality Report</td>
</tr>
<tr>
<td>Most downloaded file</td>
<td>2020 Water Quality Report</td>
<td>2020 Water Quality Report</td>
</tr>
<tr>
<td>Most active day of the week</td>
<td>Wednesday</td>
<td>Monday</td>
</tr>
<tr>
<td>Least active day of the week</td>
<td>Saturday</td>
<td>Sunday</td>
</tr>
</tbody>
</table>

Total visits since July 1, 2002 1,444,473

### Water Vending Machine Information

<table>
<thead>
<tr>
<th>Vending Machine Location</th>
<th>Vend Measurement</th>
<th>August 2020 Vends</th>
<th>Totals Vends</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mesa Water Office</td>
<td>1 gal</td>
<td>7,477</td>
<td>443,504</td>
</tr>
</tbody>
</table>
## Monthly Key Indicators Report
For the Month of August 2020
### Goal #5: Attract and retain skilled employees

<table>
<thead>
<tr>
<th>DEPARTMENT:</th>
<th>FY 2020</th>
<th></th>
<th></th>
<th></th>
<th>COMMENTS:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OFFICE OF THE GENERAL MANAGER:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Manager</td>
<td>1.00</td>
<td>1.00</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Business Administrator</td>
<td>1.00</td>
<td>1.00</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>2.00</td>
<td>2.00</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>ADMINISTRATIVE SERVICES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Services</td>
<td>5.00</td>
<td>5.00</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>5.00</td>
<td>5.00</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CUSTOMER SERVICES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conservation</td>
<td>1.00</td>
<td>1.00</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Customer Service</td>
<td>4.00</td>
<td>4.00</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>5.00</td>
<td>5.00</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>ENGINEERING:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Engineering</td>
<td>5.00</td>
<td>5.00</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>5.00</td>
<td>5.00</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>WATER POLICY:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Legislative &amp; Governmental Affairs</td>
<td>1.50</td>
<td>1.50</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>1.50</td>
<td>1.50</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>FINANCIAL SERVICES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Reporting/ Purchasing</td>
<td>4.00</td>
<td>4.00</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounting</td>
<td>1.00</td>
<td>1.00</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>5.00</td>
<td>5.00</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>HUMAN RESOURCES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Human Resources</td>
<td>3.00</td>
<td>3.00</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>3.00</td>
<td>3.00</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>PUBLIC AFFAIRS:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outreach, Education &amp; Communications</td>
<td>1.50</td>
<td>1.50</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>1.50</td>
<td>1.50</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>WATER OPERATIONS:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supervision/Support</td>
<td>7.00</td>
<td>7.00</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Distribution</td>
<td>10.00</td>
<td>9.00</td>
<td>1.00</td>
<td></td>
<td>Sr. Operator - vacant; recruitment in process</td>
</tr>
<tr>
<td>Field Customer Service</td>
<td>4.00</td>
<td>4.00</td>
<td>0.00</td>
<td></td>
<td>Sr. Operator - vacant; recruitment in process</td>
</tr>
<tr>
<td>Production</td>
<td>3.00</td>
<td>2.00</td>
<td>1.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water Quality</td>
<td>2.00</td>
<td>2.00</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>26.00</td>
<td>24.00</td>
<td>2.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* **TOTAL BUDGETED POSITIONS:** 54.00 52.00 2.00
Goal #6: Provide outstanding customer service

### Customer Calls

<table>
<thead>
<tr>
<th>Call Type</th>
<th>FY21 YTD</th>
<th>August 2020</th>
<th>YTD Weekly Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Billing Question</td>
<td>217</td>
<td>103</td>
<td>24</td>
</tr>
<tr>
<td>Service Requests</td>
<td>288</td>
<td>132</td>
<td>32</td>
</tr>
<tr>
<td>High Bill</td>
<td>288</td>
<td>141</td>
<td>32</td>
</tr>
<tr>
<td>Payments</td>
<td>553</td>
<td>245</td>
<td>61</td>
</tr>
<tr>
<td>Late Fee</td>
<td>42</td>
<td>12</td>
<td>5</td>
</tr>
<tr>
<td>Account Maintenance</td>
<td>181</td>
<td>100</td>
<td>20</td>
</tr>
<tr>
<td>On-Line Bill Pay</td>
<td>421</td>
<td>206</td>
<td>47</td>
</tr>
<tr>
<td>Water Pressure</td>
<td>8</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>No Water</td>
<td>42</td>
<td>20</td>
<td>5</td>
</tr>
<tr>
<td>Conservation</td>
<td>29</td>
<td>17</td>
<td>3</td>
</tr>
<tr>
<td>Water Waste</td>
<td>6</td>
<td>4</td>
<td>1</td>
</tr>
<tr>
<td>Other (District info. other utility info. etc.)</td>
<td>664</td>
<td>347</td>
<td>74</td>
</tr>
<tr>
<td>Rate Increase</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Fluoridation</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL CUSTOMER CALLS</strong></td>
<td><strong>2740</strong></td>
<td><strong>1330</strong></td>
<td><strong>304</strong></td>
</tr>
</tbody>
</table>

**AVERAGE ANSWER TIME (Seconds)**

|          | 55 | 58 | 55 |

### Online Bill Pay Customers

<table>
<thead>
<tr>
<th>Current Customers Enrolled</th>
<th>FY 2021 YTD</th>
<th>August 2020</th>
<th>YTD Weekly Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>13639</td>
<td>552</td>
<td>321</td>
<td>61</td>
</tr>
</tbody>
</table>
REPORTS:

6. DIRECTORS' REPORTS AND COMMENTS
DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (d)

In accordance with CA Government Code 53232.3 (d), the following report identifies the meetings for which Mesa Water Directors received expense reimbursement.

<table>
<thead>
<tr>
<th>Name</th>
<th>Meetings Attended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jim Atkinson</td>
<td>Reimbursement Date: N/A</td>
</tr>
<tr>
<td>Fred R. Bockmiller, P.E.</td>
<td>Reimbursement Date: N/A</td>
</tr>
<tr>
<td>Marice H. DePasquale</td>
<td>Reimbursement Date: N/A</td>
</tr>
<tr>
<td>Shawn Dewane</td>
<td>Reimbursement Date: N/A</td>
</tr>
<tr>
<td>James R. Fisler</td>
<td>Reimbursement Date: N/A</td>
</tr>
</tbody>
</table>
There are no support materials for this item.
CLOSED SESSION:

9. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE 54957.6:
   District Negotiator: General Manager
   Employee Organization: District Employees