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Satisfying our Community's
Water Needs*

**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Thursday, December 13, 2018
1965 Placentia Avenue, Costa Mesa, CA 92627
6:00 p.m. Regular Board Meeting**

CALL TO ORDER

The meeting of the Board of Directors was called to order on December 13, 2018, at 6:00 p.m. by President Atkinson at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

PLEDGE OF ALLEGIANCE

Orange County Water District Director Kelly Rowe led the Pledge of Allegiance.

Directors Present

Jim Atkinson, President
Fred R. Bockmiller, P.E., Vice President
Marice H. DePasquale, Director
Shawn Dewane, Director
James R. Fisler, Director

Directors Absent

None

Staff Present

Paul E. Shoenberger, P.E., General Manager
Denise Garcia, Administrative Services Manager/
District Secretary
Wendy Duncan, Records Management Specialist/
Assistant District Secretary
Marwan Khalifa, CPA, MBA, Chief Financial Officer/
District Treasurer
Stacie Sheek, Customer Services Manager
Stacy Taylor, External Affairs Manager
Sara J. Fahy, Public Affairs Manager
Tracy Manning, Water Operations Manager
Kurt Lind, Business Administrator
Jeff Hoskinson, Partner, Atkinson, Andelson, Loya, Ruud &
Romo

Others Present

The Honorable John M.W. Moorlach, California State Senator,
37th Senate District
Kelly Rowe, Director, Division 7, Orange County Water District
Christina Bockmiller, Member of the Public
Debbie Atkinson, Member of the Public

OATH OF OFFICE TO ELECTED AND RE-ELECTED DIRECTORS

President Atkinson introduced the Honorable California State Senator, John M.W. Moorlach who

asked for a moment of silence honoring long-serving Mesa Water Director Hank Panian who passed away in 2018.

Senator Moorlach administered the Oath of Office to Directors Atkinson, DePasquale and Dewane.

Photographs were taken.

PRESENTATION OF DIRECTOR SERVICE AWARD PINS

President Atkinson presented service award pins to Directors DePasquale and Dewane.

Photographs were taken.

Vice President Bockmiller presented President Atkinson with a service award pin.

Photographs were taken.

PUBLIC COMMENTS

President Atkinson asked for public comments on items not on the agenda.

There were no comments and President Atkinson proceeded with the meeting.

ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA

General Manager Shoenberger noted there were no items to be added, removed, or reordered on the agenda.

ACTION ITEMS:

1. ELECTION OF BOARD OFFICERS:

President Atkinson introduced District Secretary Garcia who proceeded to explain the election process, noting that the Election of Officers is conducted in accordance with Resolution No. 1479.

Office of President:

District Secretary Garcia noted that nominations were now opened for the position of President. Director Dewane was nominated. Ms. Garcia asked for additional nominations from the floor. There were none.

MOTION

Motion by Director Bockmiller, second by Director Fisler, to nominate Director Dewane for President of the Board of Directors. Motion passed 5-0, by the following roll call vote:

AYES: DIRECTORS DePasquale, Dewane, Fisler, Bockmiller, Atkinson
NOES: DIRECTORS None

ABSENT: DIRECTORS None

ABSTAIN: DIRECTORS None

Office of Vice President:

District Secretary Garcia announced that nominations were now opened for the position of Vice President. Director DePasquale was nominated. Ms. Garcia asked for additional nominations from the floor. There were none.

MOTION

Motion by President Dewane, second by Director Atkinson, to nominate Director DePasquale for Vice President of the Board of Directors. Motion passed 5-0, by the following roll call vote:

AYES: DIRECTORS Atkinson, DePasquale, Fisler, Bockmiller, Dewane

NOES: DIRECTORS None

ABSENT: DIRECTORS None

ABSTAIN: DIRECTORS None

District Secretary Garcia reviewed the length of term noting that officers are elected on even numbered years for a two year term and begin serving their term as soon as the officers are elected. Newly elected President Dewane asked Immediate Past President Atkinson to preside over the remainder of the meeting.

Photographs were taken.

CONSENT CALENDAR ITEMS:

2. Approve minutes of regular Board meeting of November 8, 2018.
3. Approve minutes of special Board meeting of November 15, 2018.
4. Approve minutes of special Board meeting of November 20, 2018.
5. Approve attendance considerations (additions, changes, deletions).
6. Board Schedule:
 - Conferences, Seminars, and Meetings
 - Board Calendar
 - Upcoming Community Outreach Events
7. Approve a full-scale pilot test of using free chlorine disinfection at the clear water well sites; and award a contract amendment to Trussell Technologies, Inc. in the amount of \$76,156 for a not to exceed amount of \$230,916 for the Disinfection Conversion Study to support the full-scale pilot test of the free chlorine conversion, and authorize execution of the amendment.
8. Approve a contract amendment to Michael Baker International's contract for Construction Management of the Well Automation and Rehabilitation Project for an amount of \$142,495 for a not to exceed amount of \$1,419,265 to continue to provide Construction Management Services to project completion, and authorize execution of the amendment.

Acting President Atkinson asked for public comments. There were no comments.

MOTION

Motion by Director Bockmiller, second by President Dewane, to approve Items 2 – 8 of the Consent Calendar. Motion passed 5-0.

ACTION ITEMS (CONT.):

9. RESOLUTION NO. 1516 – CONFLICT OF INTEREST CODE:

GM Shoenberger introduced Administrative Services Manager Garcia who reviewed the changes to the Conflict of Interest Code.

Acting President Atkinson asked for comments from the public. There were no comments.

MOTION

Motion by President Dewane, second by Vice President DePasquale, to adopt Resolution No. 1516 Amending its Conflict of Interest Code Superseding Resolution No. 1489. Motion passed 5-0, by the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES: DIRECTORS None
ABSENT: DIRECTORS None
ABSTAIN: DIRECTORS None

10. RESOLUTION NO. 1517 – POLICY FOR PUBLIC RECORDS:

GM Shoenberger introduced Administrative Services Manager Garcia who reviewed the changes to the Policy for Public Records.

Discussion ensued amongst the Board.

The Board directed staff to agendize the item, “Resolution No. 1517 – Policy for Public Records” with recommended modifications, at a future meeting.

11. DISTRICT OFFICERS:

Acting President Atkinson asked for comments from the public. There were no comments.

MOTION

Motion by Director Bockmiller, second by President Dewane, to:

- a. Confirm Denise Garcia as District Secretary
- b. Confirm Wendy Duncan as Assistant District Secretary
- c. Confirm Marwan Khalifa as District Treasurer
- d. Confirm Phil Lauri as Assistant District Treasurer
- e. Confirm the delegation of the same authority to the Assistant District Secretary and

Assistant Treasurer, as the District Secretary and District Treasurer respectively, as previously authorized and approved by the Board of Directors and as authorized by the California Water Code.

- f. Award the monthly stipends for the District Secretary and District Treasurer in the amount of \$380 and prorated stipends of \$190 per meeting for the Assistant District Secretary and Assistant District Treasurer.

Motion passed 5-0.

PRESENTATION AND DISCUSSION ITEMS:

None.

REPORTS:

12. REPORT OF THE GENERAL MANAGER:

- November Key Indicators Report
- Other (no enclosure)

13. DIRECTORS' REPORTS AND COMMENTS:

INFORMATION ITEMS:

14. CAMP FIRE WATER AGENCY ASSISTANCE OPPORTUNITIES:

Water Operations Manager Manning provided an update regarding the losses sustained by the Paradise Irrigation District.

15. DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)


16. OTHER (NO ENCLOSURE)

Acting President Atkinson adjourned the meeting at 7:00 p.m., in memory of Director Fisler's father, to a regular Board Meeting scheduled for Thursday, January 10, 2019 at 6:00 p.m.

Approved:



Shawn Dewane, President



Denise Garcia, District Secretary

Sharon D. Brimer, Recording Secretary