



*Dedicated to
Satisfying our Community's
Water Needs*

**AGENDA
MESA WATER DISTRICT
SPECIAL EXECUTIVE COMMITTEE MEETING
THURSDAY, SEPTEMBER 7, 2017 AT 3:30 P.M.
PANIAN CONFERENCE ROOM**

Committee Members: Jim Atkinson, President
Fred R. Bockmiller, P.E., Vice President
Paul E. Shoenberger, P.E., General Manager
Denise Garcia, Administrative Services Manager

PUBLIC COMMENTS

Non-Agendized Matters: Members of the public are invited to address the Board on matters which are not on the Agenda. Each speaker is limited to three (3) minutes. The Board will set aside thirty (30) minutes for public comments.

Agendized Matters: Members of the public may comment on Agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to five (5) minutes.

CONSENT CALENDAR ITEMS:

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

None

PRESENTATION AND DISCUSSION ITEMS:

Items recommended for approval at this meeting may be agendized for approval at a future Board meeting.

1. Executive Committee Meeting Schedule
2. City/Districts Liaison Committee Meeting

ACTION ITEMS:

3. ACWA Region 10 Board Election

REPORTS:

4. Future Agenda Topics and Conference Schedule
5. Report of the General Manager
6. Directors' Reports and Comments

INFORMATION ITEMS:

7. Other (no enclosure)



In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.

Members of the public desiring to make verbal comments utilizing a translator to present their comments into English shall be provided reasonable time accommodations that are consistent with California law.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

ADJOURNMENT

MEMORANDUM



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TO: Executive Committee
FROM: Denise Garcia, Administrative Services Manager
DATE: September 7, 2017
SUBJECT: Executive Committee Meeting Schedule

RECOMMENDATION

Set the time and dates for the remainder of the 2017 Executive Committee meetings.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Following the departure of former President Ethan Temianka, effective July 19, 2017, and the Election of Board Officers on August 10, 2017, the Executive Committee will review the calendar to set the time and dates for the remainder of the 2017-2018 Executive Committee meetings.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.



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MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: September 7, 2017
SUBJECT: City/Districts Liaison Committee Meeting Topics

RECOMMENDATION

Provide guidance to staff on topics for the Friday, September 15, 2017 City/Districts Liaison Committee meeting agenda.

STRATEGIC PLAN

Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #7: Actively participate in regional water issues.

DISCUSSION

The next City/Districts Liaison Committee meeting is scheduled for Friday, September 15, 2017, at 8:00 a.m. and is being hosted by the Costa Mesa Sanitary District. Staff is requesting guidance from the Committee for agenda topics.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.



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MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: September 7, 2017
SUBJECT: Association of California Water Agencies Region 10 Election

RECOMMENDATION

Recommend President Atkinson to be the authorized voting delegate for the Association of California Water Agencies Region 10 Board Election for the 2018-2019 Term and to cast the District's vote in favor of the slate of nominees as recommended by the Region 10 Nominating Committee.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water and about water.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

DISCUSSION

The Association of California Water Agencies (ACWA) is conducting its Region 10 election with an electronic ballot. The ballot provides the option of voting in concurrence with the Region 10 Nominating Committee's recommended slate or individually voting for the positions of Chair, Vice Chair, and up to five Board Members.

The Region 10 Chair and Vice Chair will serve on ACWA's Board of Directors and Finance Committee for the next two year term of office, beginning January 1, 2018. The Chair and Vice Chair will also make the Region 10 Committee appointment recommendations to the ACWA President for the 2018-2019 Term.

Following is the Region 10 Nominating Committee's recommended slate:

- *Chair:*
 - Orange County – Cathy Green, Orange County Water District
- *Vice Chair:*
 - San Diego County – DeAna Verbeke, Helix Water District
- *Board Members:*
 - Orange County – Jim Atkinson, Mesa Water District
 - Orange County – Charles T. Gibson, Santa Margarita Water District
 - San Diego County – James B. Murtland, Rincon del Diablo MWD
 - San Diego County – Richard L. Vasquez, Vista Irrigation District
 - San Diego County – Vacant

Staff has included the ballot for the Board's review. The ballot must be submitted electronically to ACWA by Friday, September 29, 2017.



FINANCIAL IMPACT

There is no financial impact for this item; the annual membership dues to ACWA are \$23,000.00.

ATTACHMENTS

Attachment A: ACWA Region 10 Election Notice, Ballot, and Rules and Regulations



TO: ACWA REGION 10 MEMBER AGENCY BOARD PRESIDENT
AND GENERAL MANAGER

Ballot for Region 10 Board Election for the 2018-2019 Term

It is time to elect the 2018-2019 ACWA Region 10 Chair, Vice Chair, and board members who will represent and serve the members of Region 10. Attached, you will find the official ballot which includes the Region 10 Nominating Committee's recommended slate as well as individual candidates running for the Region 10 Board.

Your agency is entitled to cast only one vote. Please review the attached ballot and have your agency's authorized representative cast its vote for the slate as recommended by the Region 10 Nominating Committee **or** cast its vote for an individual Region 10 chair, vice chair and three to five board members.

2018-2019 ACWA Region 10 Ballot is located [HERE](#).
Region 10 Rules and Regulations are located [HERE](#).

Submit the electronic ballot to ACWA by September 29, 2017.
*(Ballots received after September 29 will **not** be accepted.)*

REMEMBER, YOUR VOTE IS IMPORTANT. Region 10 Board members are elected to represent the issues, concerns and needs of your region. The Region 10 chair and vice chair will serve on ACWA's board of directors for the next two-year term beginning January 1, 2018. Additionally, the newly elected chair and vice chair will make the Region 10 committee appointment recommendations to the ACWA president for the 2018-2019 term. Also, either the chair or vice chair will hold a seat on the ACWA Finance Committee.

If you have questions, please contact your Regional Affairs Representative, Brandon Ida, at brandoni@acwa.com or call 916-441-4545.

Thank you for your careful consideration and participation in the Region 10 election process.

OFFICIAL

REGION 10 Board Ballot

2018-2019
TERM



**Please return completed ballot
by September 29, 2017**

E-mail: anaj@acwa.com
Mail: ACWA
910 K Street, Suite 100
Sacramento, CA 95814

General Voting Instructions:

- 1 You may either vote for the slate recommended by the Region 10 Nominating Committee or vote for individual region board members (please note rules & regulations for specific qualifications). Mark the appropriate box to indicate your decision.
- 2 Complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

Region 10 Rules & Regulations:

The chair and vice chair shall be from different counties. The 2018-2019 Term shall consist of a Chair and 2 Board Members from Orange County and a Vice Chair and 3 Board Members from San Diego County. At least one of the chair or vice chair positions must be an elected/appointed director from a member agency.

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Nominating Committee's Recommended Slate

I concur with the Region 10 Nominating Committee's recommended slate below.

CHAIR:

- **Cathy Green**, Director, Orange County Water District (Orange County)

VICE CHAIR:

- **DeAna Verbeke**, Board Member, Helix Water District (San Diego County)

BOARD MEMBERS:

- **Jim Atkinson**, Director, Mesa Water District (Orange County)
- **Charles T. Gibson**, Board President, Santa Margarita Water District (Orange County)
- **James B. Murtland**, President, Rincon del Diablo MWD (San Diego County)
- **Richard L. Vasquez**, Director, Vista Irrigation District (San Diego County)
- **Vacant** (San Diego County)

OR

Individual Board Candidate Nominations

(See Rules & Regulations before selecting)

I do not concur with the Region 10 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

CANDIDATES FOR CHAIR: (CHOOSE ONE)

- Cathy Green**, Director, Orange County Water District (Orange County)

CANDIDATES FOR VICE CHAIR: (CHOOSE ONE)

- DeAna Verbeke**, Board Member, Helix Water District (San Diego County)

CANDIDATES FOR BOARD MEMBERS: (MAX OF 5 CHOICES)

- Jim Atkinson**, Director, Mesa Water District (Orange County)
- Charles T. Gibson**, Board President, Santa Margarita Water District (Orange County)
- Cathy Green**, Director, Orange County Water District (Orange County)
- James B. Murtland**, President, Rincon del Diablo MWD (San Diego County)
- Richard L. Vasquez**, Director, Vista Irrigation District (San Diego County)
- DeAna Verbeke**, Board Member, Helix Water District (San Diego County)

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AGENCY NAME

AUTHORIZED REPRESENTATIVE

DATE

Region 10 Rules and Regulations

Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).

Officers

The chair and vice chair shall be from different counties.

At least one of the chair or vice chair positions must be an elected/appointed director from a member agency.

The region board members shall alternate every two years with three from one county and two from the other. The county from which the chair comes from shall have two region board members and the county from which the vice chair comes from shall have three region board members.

The chair will provide the region secretary.

Meetings

The region will hold at least quarterly meetings, including the ACWA spring and fall conferences.

The region chair will determine when and if nonmembers are invited to regional activities or events.

Attendance

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene

to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)

Elections

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of four persons, two from each county.

The nominating committee shall pursue qualified members within the region to run for the region board and consider geographic diversity, agency size and focus in selecting a slate.

A member of the nominating committee cannot be nominated by the committee for an elected position.

See current region election timeline for specific dates.

Endorsements

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)

Committee Recommendations & Representation

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left

open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

The chair and vice chair will recommend an official alternate for excused committee members.

Tours

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a “release and waiver” to attend any and all region tours. Attendees agree to follow environmental guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guideline P, 6.)

Finances

See “Financial Guidelines for ACWA Region Events” document.

Amending the Region Rules & Regulations

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The region 10 rules and regulations can be changed at any time with advanced written notice to member agencies.



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MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: September 7, 2017
SUBJECT: Future Agenda Topics and Conference Schedule

RECOMMENDATION

Review future agenda topics and conference schedule.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
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- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Staff will provide an updated future agenda topics and conference schedule at the Executive Committee meeting.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.

REPORTS:

5. REPORT OF THE GENERAL MANAGER:

REPORTS:

6. DIRECTORS' REPORTS AND COMMENTS:

There are no support materials for this item.