AGENDA
MESA WATER DISTRICT
EXECUTIVE COMMITTEE MEETING
TUESDAY, SEPTEMBER 3, 2019 AT 12:00 PM
1965 Placentia Avenue, Costa Mesa, CA 92627

Committee Members:  Shawn Dewane, President
                     Marice H. DePasquale, Vice President
                     Paul E. Shoenberger, P.E., General Manager
                     Denise Garcia, Administrative Services Manager

PUBLIC COMMENTS

Non-Agendized Matters: Members of the public are invited to address the Board on matters which are not on the Agenda. Each speaker is limited to three minutes. The Board will set aside thirty (30) minutes for public comments.

Agendized Matters: Members of the public may comment on Agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to three minutes.

CONSENT CALENDAR ITEMS:
Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

1. Committee Policy & Resolution Review

ACTION ITEMS:
Items recommended for approval at this meeting may be agendized for approval at a future Board meeting.

None

PRESENTATION AND DISCUSSION ITEMS:

None

REPORTS:

2. Future Agenda Topics and Conference Schedule
4. Directors’ Reports and Comments

INFORMATION ITEMS:

5. Other (no enclosure)
CLOSED SESSION:

6. CONFERENCE WITH REAL PROPERTY NEGOTIATOR:
Pursuant to Government Code Section 54956.8:
Property: 1310 South Coast Drive, Costa Mesa (APN: 140-041-49)
District Negotiator: General Manager
Negotiating Parties: AAA Automobile Club of Southern California
Under Negotiation: Price and/or terms concerning property rights

ADJOURNMENT
## EXECUTIVE COMMITTEE

### Policy Assignments for 2019

<table>
<thead>
<tr>
<th>Policy Name</th>
<th>Resolution No.</th>
<th>Date Adopted</th>
<th>Revision Schedule</th>
<th>Last Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board Meeting Procedures</td>
<td>1509</td>
<td>02/08/18</td>
<td>Review and update as needed</td>
<td>02/08/18</td>
</tr>
<tr>
<td>Compensation and Expense Reimbursement</td>
<td>Ordinance No. 29</td>
<td>02/14/19</td>
<td>Review and update as needed</td>
<td>02/14/19</td>
</tr>
<tr>
<td>Conflict of Interest Reporting</td>
<td>1516</td>
<td>12/13/18</td>
<td>Biennial review and as needed to reflect changes in law and current staff positions</td>
<td>12/13/18</td>
</tr>
<tr>
<td>Delegation of Authority to General Manager</td>
<td>1507</td>
<td>01/18/18</td>
<td>Review and update as needed</td>
<td>01/18/18</td>
</tr>
<tr>
<td>Division Boundaries Revisions</td>
<td>1445</td>
<td>11/14/13</td>
<td>Reviewed every 10 years after census</td>
<td>11/14/13</td>
</tr>
<tr>
<td>Health Insurance Benefits for Directors</td>
<td>1342</td>
<td>03/27/07</td>
<td>Review and update as needed</td>
<td>03/27/07</td>
</tr>
<tr>
<td>Policy for Public Records</td>
<td>1521</td>
<td>03/14/19</td>
<td>Review and update as needed</td>
<td>03/14/19</td>
</tr>
<tr>
<td>Protocols of the Board</td>
<td>1479</td>
<td>07/14/16</td>
<td>Review and update as needed</td>
<td>07/14/16</td>
</tr>
<tr>
<td>Records Retention Policy</td>
<td>1515</td>
<td>09/13/18</td>
<td>Review and update as needed</td>
<td>09/13/18</td>
</tr>
<tr>
<td>Retirement Events</td>
<td>1400</td>
<td>08/24/10</td>
<td>Review and update as needed</td>
<td>08/24/10</td>
</tr>
<tr>
<td>Rules and Regulations for Employees</td>
<td>1473</td>
<td>05/19/16</td>
<td>Review and update as needed</td>
<td>05/19/16</td>
</tr>
</tbody>
</table>
MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: September 3, 2019
SUBJECT: Future Agenda Topics and Conference Schedule

RECOMMENDATION

Review future agenda topics and conference schedule.

STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.
Goal #2: Practice perpetual infrastructure renewal and improvement.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #5: Attract and retain skilled employees.
Goal #6: Provide outstanding customer service.
Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Staff will provide an updated future agenda topics and conference schedule at the Executive Committee meeting.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.
REPORTS:

3. REPORT OF THE GENERAL MANAGER
REPORTS:

4. DIRECTORS' REPORTS AND COMMENTS
There are no support materials for this item.
CLOSED SESSION:

6. CONFERENCE WITH REAL PROPERTY NEGOTIATOR:
Pursuant to Government Code Section 54956.8:
Property: 1310 South Coast Drive, Costa Mesa (APN: 140-041-49)
District Negotiator: General Manager
Negotiating Parties: AAA Automobile Club of Southern California
Under Negotiation: Price and/or terms concerning property rights