Committee Members: President Shawn Dewane, President Ethan Temianka, Vice President Paul E. Shoenberger, P.E., General Manager Coleen L. Monteleone, Assistant General Manager Denise Garcia, Executive Assistant to the General Manager

PUBLIC COMMENTS

Non-Agendized Matters: Members of the public are invited to address the Board on matters which are not on the Agenda. Each speaker is limited to three (3) minutes. The Board will set aside thirty (30) minutes for public comments.

Agendized Matters: Members of the public may comment on Agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to five (5) minutes.

CONSENT CALENDAR ITEMS:
Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

None

PRESENTATION AND DISCUSSION ITEMS:
Items recommended for approval at this meeting may be agendized for approval at a future Board meeting.

1. Board Governance Training
2. City/Districts Liaison Committee Meeting
3. District Officers
4. Election of Officers
5. Orange County Water District Issues

ACTION ITEMS:
None

REPORTS:
6. Future Agenda Topics and Conference Schedule
7. Report of the General Manager
8. Directors’ Reports and Comments
INFORMATION ITEMS:

9. Other (no enclosure)

In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water’s website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

ADJOURNMENT
TO: Executive Committee  
FROM: Paul E. Shoenberger, P.E., General Manager  
DATE: December 6, 2016  
SUBJECT: Board Governance Training  

RECOMMENDATION

This item is provided for discussion only.

STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.  
Goal #2: Practice perpetual infrastructure renewal and improvement.  
Goal #3: Be financially responsible and transparent.  
Goal #4: Increase public awareness about Mesa Water® and about water.  
Goal #5: Attract and retain skilled employees.  
Goal #6: Provide outstanding customer service.  
Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

This item was agendized at the request of President Dewane.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.
MEMORANDUM

TO: Executive Committee  
FROM: Paul E. Shoenberger, P.E., General Manager  
DATE: December 6, 2016  
SUBJECT: City/Districts Liaison Committee Meeting Topics

RECOMMENDATION

Provide guidance to staff on topics for the December 16, 2016 City/Districts Liaison Committee meeting agenda.

STRATEGIC PLAN

Goal #4: Increase public awareness about Mesa Water® and about water.  
Goal #7: Actively participate in regional water issues.

DISCUSSION

The next City/Districts Liaison Committee meeting is scheduled for Friday, December 16, 2016, at 8:00 a.m. and is being hosted by the Costa Mesa Sanitary District. Staff is requesting guidance from the Committee for agenda topics.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.
TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: December 6, 2016
SUBJECT: District Officers

RECOMMENDATION

1. Confirm District officers as follows:
   a. Coleen L. Monteleone as District Secretary
   b. Denise Garcia as Assistant District Secretary
   c. Andrew N. Hamilton as Treasurer
   d. Paul E. Shoenberger as Assistant Treasurer

2. Confirm the delegation of the same authority to the Assistant District Secretary and Assistant Treasurer, as the District Secretary and Treasurer respectively, as previously authorized and approved by the Board of Directors (Board) and as authorized by the California Water Code.

3. Authorize the continuance of the monthly stipends for the offices of District Secretary and Treasurer in the amount of $285 and a prorated stipend of $155 per meeting for the Assistant Secretary and Assistant Treasurer. The prorated per meeting stipend would not apply if either position is held by the General Manager.

STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.

PRIOR BOARD ACTION/DISCUSSION

February 9, 2009 – the Board approved a stipend increase to the District Secretary and District Treasurer of $250 per month effective March 1, 2009.

December 11, 2012 – the Board approved an increase to the District Officer’s monthly stipend in the amount of $285 and a prorated stipend of $155 per meeting for the Assistant District Secretary and Assistant Treasurer.

DISCUSSION

For the past several years, it has been the Board’s practice to annually confirm the District Officer’s positions and authorize the continuance of the monthly stipends for the offices of District Secretary, District Treasurer, and Assistant District Secretary.
FINANCIAL IMPACT

The stipends in the amount of $5,600 for the Assistant District Secretary and $3,500 per year each for the District Secretary and Treasurer totaling $12,600 are included in the FY 2017 budget.

ATTACHMENTS

None.
MEMORANDUM

TO: Executive Committee
FROM: Coleen L. Monteleone, Administrative Services Manager
DATE: December 6, 2016
SUBJECT: Election of Officers

RECOMMENDATION

Continue with the practice, as stated in Resolution No. 1479 – Protocols of the Board of Directors, to have the District Secretary conduct the election of Board officers.

STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.
Goal #2: Practice perpetual infrastructure renewal and improvement.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #5: Attract and retain skilled employees.
Goal #6: Provide outstanding customer service.
Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

Resolution No. 1479 - Protocols of the Board of Directors, was approved by the Board on July 14, 2016.

DISCUSSION

As per Resolution No. 1479 – Protocols of the Board of Directors, the Board’s consensus is that within 30 days of taking office following each general election, the Directors shall elect one of its members as President of the Board and one of its members as Vice President of the Board. The process of conducting the election of Board officers shall be performed by the District Secretary.

The process has been briefly outlined as follows:
- The Board President turns the meeting over to the District Secretary to conduct the nomination/election process;
- The District Secretary describes the process to be followed;
- Asks for nominations and seconds for the office of President;
- Closes nominations;
- Calls the roll for a vote on the first nominee;
- Announces the result of the vote and, if a majority, announces that the nominee is elected to that office; and
- If the first nominee does not receive a majority, calls for a vote on the second nomination.

Continues until a nominee has received a majority vote.
The process as described above is for the offices of the President and Vice President. The term of office for each of the newly elected officers of the Board is on every even-numbered year for a two year term and begins as soon as the District Secretary declares the election complete. The newly elected President, or in the absence of the newly elected President the newly elected Vice President, may assume the function of the presiding officer at the conclusion of the election, or may ask the immediate past President to act as presiding officer for the remainder of the Board meeting.

If a new President is elected, photos will be taken of the passing of the gavel.

FINANCIAL IMPACT

None.

ATTACHMENTS

Attachment A: History of the Offices of President and Vice-President
### BOARD OF DIRECTORS
**Offices of President and Vice-President**

<table>
<thead>
<tr>
<th>YEAR OF OFFICE</th>
<th>PRESIDENT/DATE OF OATH</th>
<th>VICE-PRESIDENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1990</td>
<td>Henry S. Panian/December 14, 1989</td>
<td>Mario Durante</td>
</tr>
<tr>
<td>1993</td>
<td>Trudy Ohlig/December 8, 1992</td>
<td>Thomas Nelson</td>
</tr>
<tr>
<td>1994</td>
<td>Trudy Ohlig/</td>
<td>Thomas Nelson</td>
</tr>
<tr>
<td></td>
<td>Henry S. Panian/Acting President/August 10, 1995 – September 28, 1995</td>
<td></td>
</tr>
<tr>
<td>1999</td>
<td>Fred R. Bockmiller, Jr./December 10, 1998</td>
<td>Dana Haynes</td>
</tr>
<tr>
<td>2000</td>
<td>Fred R. Bockmiller, Jr./December 9, 1999</td>
<td>Dana Haynes</td>
</tr>
<tr>
<td>2001</td>
<td>Trudy Ohlig-Hall/December 7, 2000</td>
<td>James F. Atkinson</td>
</tr>
<tr>
<td>2002</td>
<td>James F. Atkinson/December 6, 2001</td>
<td>R. Michael Healey</td>
</tr>
<tr>
<td>2003</td>
<td>James F. Atkinson/December 5, 2002</td>
<td>R. Michael Healey</td>
</tr>
<tr>
<td>2004</td>
<td>Fred R. Bockmiller, Jr./December 9, 2003</td>
<td>Paul Shoenberger</td>
</tr>
<tr>
<td>2005</td>
<td>Paul Shoenberger/December 14, 2004</td>
<td>James F. Atkinson</td>
</tr>
<tr>
<td>2006</td>
<td>Paul Shoenberger/December 13, 2005</td>
<td>James F. Atkinson</td>
</tr>
<tr>
<td>2007</td>
<td>Paul Shoenberger/December 12, 2006</td>
<td>James F. Atkinson</td>
</tr>
<tr>
<td>2008</td>
<td>James F. Atkinson/December 10, 2007</td>
<td>Shawn Dewane</td>
</tr>
<tr>
<td>2009</td>
<td>Shawn Dewane/December 9, 2008</td>
<td>Fred R. Bockmiller</td>
</tr>
<tr>
<td>2010</td>
<td>Shawn Dewane/December 8, 2009</td>
<td>Fred R. Bockmiller</td>
</tr>
<tr>
<td>Year</td>
<td>Name and Date</td>
<td>Signature</td>
</tr>
<tr>
<td>-----------</td>
<td>-----------------------------------</td>
<td>-------------</td>
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<tr>
<td>2011</td>
<td>Fred R. Bockmiller/December 14, 2010</td>
<td>James F. Atkinson</td>
</tr>
<tr>
<td>2012</td>
<td>Fred R. Bockmiller/December 13, 2011</td>
<td>James R. Fisler</td>
</tr>
<tr>
<td>(2 year term)</td>
<td></td>
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</tr>
<tr>
<td>2015 – 2016</td>
<td>Shawn Dewane/December 11, 2014</td>
<td>Ethan Temianka</td>
</tr>
<tr>
<td>(2 year term)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
RECOMMENDATION

This item is provided for discussion only.

STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.
Goal #2: Practice perpetual infrastructure renewal and improvement.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #5: Attract and retain skilled employees.
Goal #6: Provide outstanding customer service.
Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

This item was agendized at the request of President Dewane.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.
MEMORANDUM

TO: Executive Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: December 6, 2016
SUBJECT: Future Agenda Topics and Conference Schedule

RECOMMENDATION

Review future agenda topics and conference schedule.

STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.
Goal #2: Practice perpetual infrastructure renewal and improvement.
Goal #3: Be financially responsible and transparent.
Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #5: Attract and retain skilled employees.
Goal #6: Provide outstanding customer service.
Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Staff will provide an updated future agenda topics and conference schedule at the Executive Committee meeting.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.
REPORTS AND INFORMATION ITEMS:

7. REPORT OF THE GENERAL MANAGER:
REPORTS AND INFORMATION ITEMS:

8. DIRECTORS’ REPORTS AND COMMENTS:
There are no support materials for this item.