



Dedicated to
Satisfying our Community's
Water Needs

**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Monday, March 25, 2019
1965 Placentia Avenue, Costa Mesa, CA 92627
3:30 p.m. Special Board Meeting**

FINANCE COMMITTEE MEETING

CALL TO ORDER

The meeting of the Board of Directors was called to order on March 25, 2019 at 3:30 p.m. by Chairman Fisler at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

PLEDGE OF ALLEGIANCE

Chief Financial Officer Khalifa led the Pledge of Allegiance.

Directors Present

Marice H. DePasquale, Vice President
Jim Atkinson, Director *(teleconference)*
Fred R. Bockmiller, P.E., Director
James R. Fisler, Director, Chair

Directors Absent

Shawn Dewane, President

Staff Present

Paul E. Shoenberger, P.E., General Manager
Denise Garcia, Administrative Services Manager/
District Secretary
Wendy Duncan, Records Management Specialist/
Assistant District Secretary
Marwan Khalifa, CPA, MBA, Chief Financial Officer
Stacy Taylor, External Affairs Manager
Kurt Lind, Business Administrator
Brittany Erdman, Department Assistant
Celeste Carrillo, Public Affairs Coordinator

Others Present

John Lewis, President, Lewis Consulting Group

PUBLIC COMMENTS

There were no comments on non-agendized topics.

There were no public members present at the teleconference site.

District Secretary Garcia stated that one Mesa Water Director was attending the meeting via teleconference.

For each action, a roll call vote was taken in accordance with The Brown Act Government Code Section 54953(b)(2) which states, "all votes taken during a teleconference meeting shall be by roll call."

CONSENT CALENDAR ITEMS:

Vice President DePasquale pulled Item 1 for discussion and Director Bockmiller pulled Item 2 for discussion. There were no objections.

1. Accounts Paid Listing
2. Monthly Financial Reports
3. Major Staff Projects
4. Committee Policy & Resolution Review

MOTION

Motion by Vice President DePasquale, second by Director Bockmiller, to approve Items 3 and 4 of the Consent Calendar. Motion passed 4-0-1, by the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fisler, DePasquale
NOES: DIRECTORS None
ABSENT: DIRECTORS Dewane
ABSTAIN: DIRECTORS None

Staff responded to questions from the Board regarding the Accounts Paid Listing and Monthly Financial Reports.

MOTION

Motion by Director Bockmiller, second by Vice President DePasquale, to approve Items 1 and 2 of the Consent Calendar. Motion passed 4-0-1, by the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fisler, DePasquale
NOES: DIRECTORS None
ABSENT: DIRECTORS Dewane
ABSTAIN: DIRECTORS None

ACTION ITEMS:

5. Financial Auditor Selection

MOTION

Motion by Director Atkinson, second by Director Fisler, to add to the next regular Board meeting Consent Calendar approval of a contract extension to White Nelson Diehl Evans LLP to perform annual financial audit services for fiscal years ending June 30, 2019 and June 30, 2020. Motion passed 4-0-1, by the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fisler, DePasquale
NOES: DIRECTORS None
ABSENT: DIRECTORS Dewane
ABSTAIN: DIRECTORS None

PRESENTATION AND DISCUSSION ITEMS:

6. Electronic Bill Presentation and Payment

General Manager Shoenberger introduced CFO Khalifa and Business Administrator Lind who proceeded with a presentation that highlighted the following:

- Utility Billing & Reconciliation Process
- The Options
- What's Next?
- The Benefits
- Implementation
- Communication
- Customer Service

Mr. Khalifa responded to questions from the Board and they thanked him and Mr. Lind for the presentation.

REPORTS:

7. Report of the General Manager
8. Directors' Reports and Comments

INFORMATION ITEMS:

None.

The Board meeting was adjourned at 4:01 p.m.

Approved:



Shawn Dewane, President



Denise Garcia, District Secretary