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Water Needs

**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Tuesday, March 20, 2018
1965 Placentia Avenue, Costa Mesa, CA 92627
3:30 p.m. Special Board Meeting**

ENGINEERING AND OPERATIONS COMMITTEE MEETING

CALL TO ORDER

The meeting of the Board of Directors was called to order on March 20, 2018 at 3:30 p.m. by Chairman Fisler at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

PLEDGE OF ALLEGIANCE

Director Dewane led the Pledge of Allegiance.

Directors Present

Fred R. Bockmiller, P.E., Vice President
Marice H. DePasquale, Director
Shawn Dewane, Director
James R. Fisler, Director, Chair *(left at 4:59 p.m.)*

Directors Absent

Jim Atkinson, President

Staff Present

Paul E. Shoenberger, P.E., General Manager
Phil Lauri, P.E., Assistant General Manager
Denise Garcia, Administrative Services Manager/
District Secretary
Tracy Manning, Water Operations Manager
Stacie Sheek, Customer Services Manager
Kurt Lind, Business Administrator
Mark Pelka, Senior Civil Engineer
Dustin Burnside, Water Operations Supervisor
Rob Anslow, Partner, Atkinson, Andelson, Loyd, Ruud, &
Romo

Others Present

Mark J. Austin, Partner, Rutan & Tucker, LLP *(via teleconference)*

PUBLIC COMMENTS

There was no public present.

CONSENT CALENDAR ITEMS:

1. Developer Project Status Report
2. Mesa Water and Other Agency Projects Status Report
3. Water Quality Call Report
4. Committee Policy & Resolution Review or Development
5. Water Operations Status Report

MOTION

Motion by Director Dewane, second by Director DePasquale, to approve Items 1 - 5 of the Consent Calendar. Motion passed 4-0-1, with President Atkinson absent.

Director Dewane recommended reordering the agenda to take Closed Session Item 12 prior to Item 6. There were no objections.

CLOSED SESSION:

Director Fislser announced the Board was going into Closed Session at 3:34 p.m.

Item 12 - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

Pursuant to California Government Code Sections 54956.9 (d) (1) and 54954.5 (c)
Case: *Costa Mesa Sanitary District v. Mesa Water District*
Case No. 30-2017-00923819-CU-PT-CJC

The Board returned to Open Session at 4:00 p.m.

District Secretary Garcia reported that the Board conducted one Closed Session with the General Manager, Assistant General Manager, District Secretary and Special Legal Counsel pursuant to Government Code 54956.9 (d) (1) and 54954.5 (c). Staff received direction and there was no further announcement.

ACTION ITEMS:

6. On-Call Design and Construction Management Services

MOTION

Motion by Director Dewane, second by Director DePasquale, to add to the next regular Board meeting Consent Calendar approval of an increase to the On-Call Design and Construction Management Services contracts by \$30,000 for a total not-to-exceed amount of \$280,000 for Fiscal Year 2018, and authorization to execute the contract change order. Motion passed 4-0-1, with President Atkinson absent.

7. Santa Ana Pressure Reducing Station Refurbishment

MOTION

Motion by Director Dewane, second by Director DePasquale, to add to the next regular Board meeting Consent Calendar award of a contract to J.R. Filanc Construction Company to provide constructions services for the Santa Ana Pressure Reducing Station Refurbishment in the amount of \$506,063 with a 10% contingency for a not-to-exceed amount of \$556,669, and authorization to execute the contract. Motion passed 4-0-1, with President Atkinson absent.

PRESENTATION AND DISCUSSION ITEMS:

8. Cogsdale CSM Account Restructure

GM Shoenberger introduced Customer Services Manager Sheek who provided a presentation entitled “Cogsdale CSM Account Restructure Project Update” that highlighted the following:

- Working with Sophos Solutions
- Findings
- Sophos Solutions Recommendations
- Key Accomplishments
- Discoveries
- Options
- Staff Recommendation
- Next Steps

Ms. Sheek responded to questions and the Board thanked her for the presentation.

MOTION

Motion by Director Dewane, second by Vice President Bockmiller, to add to the next regular Board meeting Consent Calendar approval of a designated credit to affected Mesa Water customers for a 48-month time period. Motion passed 4-0-1, with President Atkinson absent.

9. Public Records Act Overview

GM Shoenberger introduced Legal Counsel Anslow who provided a brief overview of the Public Records Act.

Discussion ensued amongst the Board.

Vice President Bockmiller requested to add the Communications Equipment and Service Policy to the agenda of the March 26, 2018 Board workshop.

REPORTS:

- 10. Report of the General Manager
- 11. Directors’ Reports and Comments

INFORMATION ITEMS:

None.

CLOSED SESSION:

12. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:
Pursuant to California Government Code Sections 54956.9 (d) (1) and 54954.5 (c)
Case: *Costa Mesa Sanitary District v. Mesa Water District*
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Item taken earlier on the agenda.

The Board meeting was adjourned at 5:06 p.m.

Approved:



Jim Atkinson, President



Denise Garcia, District Secretary