



*Dedicated to
Satisfying our Community's
Water Needs*

**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Wednesday, June 25, 2025
1965 Placentia Avenue, Costa Mesa, CA 92627
4:30 p.m. Regular Board Meeting**

CALL TO ORDER

The meeting of the Board of Directors was called to order at 4:30 p.m. by President DePasquale.

PLEDGE OF ALLEGIANCE

Director Atkinson led the Pledge of Allegiance.

Directors Present

Marice H. DePasquale, President
Shawn Dewane, Vice President
Fred R. Bockmiller, P.E., Director
Jim Atkinson, Director
James R. Fisler, Director

Directors Absent

None

Staff Present

Andrew D. Wiesner, P.E., District Engineer/
Acting General Manager
Denise Khalifa, Chief Administrative Officer/
District Secretary
Tyler Jernigan, Water Operations Manager/
Acting District Treasurer
Stacy Taylor, Water Policy Manager
Nadia Boutros, Civil Engineer
Andrew Phou, Controller
Andie Jacobsen, Executive Assistant to the General Manager
Kaitlyn Norris, Senior Public Affairs Specialist
Rob Anslow, General Legal Counsel

Others Present

Ernesto "Ernie" A. Avila, Board President, Contra Costa Water District *(teleconference)*
Carol Lee Gonzales-Brady, Board Vice President, Rancho California Water District *(teleconference)*

PUBLIC COMMENTS

President DePasquale asked for public comments on items not on the agenda.

There were no comments and President DePasquale proceeded with the meeting.

Mesa Water Regular Board Meeting of June 25, 2025

ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA

President DePasquale recommended reordering the agenda to take Items 15 and 16 after Item 7. There were no objections.

CONSENT CALENDAR ITEMS:

1. Receive and file the Developer Project Status Report.
2. Receive and file the Mesa Water and Other Agency Projects Status Report.
3. Receive and file the Water Quality Call Report.
4. Receive and file the Accounts Paid Listing.
5. Receive and file the Monthly Financial Reports.
6. Receive and file the Outreach Update.

MOTION

Motion by Director Bockmiller, second by Director Atkinson, to approve Items 1 - 6 of the Consent Calendar. Motion passed 5 – 0.

ACTION ITEMS:

7. ASSOCIATION OF CALIFORNIA WATER AGENCIES 2025 BOARD OFFICERS' ELECTION:

Water Policy Manager Taylor provided an overview of the item and introduced Contra Costa Water District Board President Ernesto A. Avila and Rancho California Water District Board Vice President Carol Lee Gonzales-Brady.

President Avila provided comments on his candidacy for ACWA President.

Vice President Carol Lee Gonzales-Brady provided comments on her candidacy for ACWA Vice President.

President DePasquale thanked them for their comments.

MOTION

Motion by Director Bockmiller, second by Vice President Dewane, to

- a. Adopt Resolution No. 1604 in Support of the Nomination of Ernesto A. Avila as a Candidate for the Position of Association of California Water Agencies President; and
- b. Adopt Resolution No. 1605 in Support of the Nomination of Carol Lee Gonzales-Brady as a Candidate for the Position of Association of California Water Agencies Vice President. Motion passed 5 – 0, by the following roll call vote:

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, Dewane, DePasquale
NOES:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None
ABSENT:	DIRECTORS	None

Mesa Water Regular Board Meeting of June 25, 2025

REPORTS:

ITEM 15 – REPORT OF THE GENERAL MANAGER:

- May Key Indicators Report

ITEM 16 – DIRECTORS' REPORTS AND COMMENTS

ACTION ITEMS:

8. PUBLIC HEARING REGARDING THE PROPOSED COLLECTION OF CAPITAL CHARGES BY WAY OF THE OFFICE OF THE ORANGE COUNTY TREASURER-TAX COLLECTOR:

President DePasquale announced the Public Hearing was now opened for the purpose of receiving comments regarding the proposed Collection of Capital Charges by Way of the Office of the Orange County Treasurer-Tax Collector.

District Secretary Khalifa reported that a Notice of Public Hearing was posted at Mesa Water District's office and website on June 7, 2025 and June 26, 2025 and at Costa Mesa City Hall. Legal advertisements were published in the *Daily Pilot* on June 7, 2025 and June 14, 2025.

President DePasquale introduced Controller Phou who provided an overview of the topic.

President DePasquale opened the floor for public comments. There were no comments.

District Secretary Khalifa reported that the District had not received any written or verbal comments or letters of protest regarding the proposed Collection of Capital Charges by Way of the Office of the Orange County Treasurer-Tax Collector.

President DePasquale declared the public comments section closed.

President DePasquale opened the floor for discussion by the Board. There were no comments.

President DePasquale declared the Public Hearing closed.

MOTION

Motion by Vice President Dewane, second by Director Bockmiller, to Adopt Resolution No. 1606 Determining Compliance with Procedural Requirements, Making Findings, Authorizing Collection of Mesa Water Fiscal Year 2025/26 Capital Charges by Way of the Office of the Orange County Treasurer-Tax Collector and County Property Tax Roll Process and Taking Related Actions. Motion passed 5 – 0, by the following roll call vote:

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, Dewane, DePasquale
NOES:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None
ABSENT:	DIRECTORS	None

Discussion ensued amongst the Board.

Mesa Water Regular Board Meeting of June 25, 2025

Motion by Vice President Dewane, second by Director Bockmiller, to accept Mesa Water District's Updated Secretary's Report Listing the Capital Charge Property Tax Roll for Fiscal Year 2025-2026. Motion passed 5 – 0, by the following roll call vote:

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, Dewane, DePasquale
NOES:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None
ABSENT:	DIRECTORS	None

9. RESERVOIRS 1 AND 2 PUMP STATION UPGRADES PROJECT:

Acting General Manager Wiesner provided an overview of the topic.

MOTION

Motion by Director Atkinson, second by Vice President Dewane, to approve a contract to Black & Veatch Corporation for an amount not to exceed \$552,359 to provide Construction Management and Inspection Services for the Reservoirs 1 and 2 Pump Station Upgrades Project, and authorize execution of the contract. Motion passed 5 – 0.

10. PLAN CHECK CONSULTING SERVICES

Acting GM Wiesner provided an overview of the topic.

Mr. Wiesner responded to questions from the Board and they thanked him for the information.

MOTION

Motion by Vice President Dewane, second by Director Atkinson, to award a contract to John Robinson Consulting, Inc. for an amount not to exceed \$180,000 per year for three years, with two 1-year renewable options, to provide Plan Check Consulting Services effective July 1, 2025, and authorize execution of the contract. Motion passed 5 – 0.

11. MESA WATER DISTRICT ANNUAL CUSTOMER SURVEY:

MOTION

Motion by Vice President Dewane, second by Director Bockmiller, to award a contract to FM3 Research for an amount not to exceed \$41,500 per year for three years, with two 1-year renewable options, to conduct the Mesa Water District Annual Customer Survey, and authorize execution of the contract. Motion passed 5 – 0.

12. LOCAL/REGIONAL WATER POLICY CONSULTING SERVICES:

Water Policy Manager Taylor provided an overview of the topic.

Ms. Taylor responded to questions from the Board and they thanked her for the information.

Mesa Water Regular Board Meeting of June 25, 2025

MOTION

Motion by Director Atkinson, second by Director Fisler, to approve a sole source contract to Ohlund Management & Technical Services to provide Local/Regional Water Policy Consulting Services for Fiscal Year 2026 through Fiscal Year 2030 for a total amount not to exceed \$200,000, and authorize execution of the contract. Motion passed 5 – 0.

13. REGULATORY CONSULTING SERVICES:

Water Policy Manager Taylor provided an overview of the topic.

Ms. Taylor responded to questions from the Board and they thanked her for the information.

MOTION

Motion by Vice President Dewane, second by Director Atkinson, to approve a sole source contract to Bolland & Associates to provide Regulatory Consulting Services for Fiscal Year 2026 through Fiscal Year 2030 for a total amount not to exceed \$75,000, and authorize execution of the contract. Motion passed 5 – 0.

14. GRANT WRITING AND ADMINISTRATION SUPPORT SERVICES:

Acting GM Wiesner provided an overview of the topic.

Acting GM Wiesner and Water Policy Manager Taylor responded to questions from the Board and they thanked them for the information.

MOTION

Motion by Vice President Dewane, second by Director Fisler, to approve a contract amendment to West Yost for an amount not to exceed \$80,000 per year for five years for a total contract amendment amount not to exceed \$400,000 to provide Grant Writing and Administration Support Services, and authorize execution of the contract amendment. Motion passed 4 – 1, with Director Atkinson voting no.

REPORTS:

15. REPORT OF THE GENERAL MANAGER:

- May Key Indicators Report

Item 15 taken after Item 7 on the agenda.

16. DIRECTORS' REPORTS AND COMMENTS

Item 16 taken after Item 7 on the agenda.

Mesa Water Regular Board Meeting of June 25, 2025

INFORMATION ITEMS:

- 17. FEDERAL ADVOCACY UPDATE
- 18. STATE ADVOCACY UPDATE
- 19. ORANGE COUNTY UPDATE

President DePasquale adjourned the meeting at 5:26 p.m. to a Regular Board Meeting scheduled for Wednesday, July 9, 2025 at 4:30 p.m.

Approved:

DocuSigned by:

Marice H. DePasquale

E5D8D720E68E4DA

Marice H. DePasquale, President

Signed by:

Denise Khalifa

E61DD5296C8E4B5

Denise Khalifa, District Secretary

Recording Secretary: Sharon D. Brimer

Certificate Of Completion

Envelope Id: 1446C488-FA93-4E85-A66D-7E745C2116DC

Subject: Complete with Docusign: 06-25-2025 MINUTES.docx

Source Envelope:

Document Pages: 6

Certificate Pages: 5

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Envelope Originator:

Katharine Thackrey

katharinet@mesawater.org

IP Address: 135.84.126.20

Record Tracking

Status: Original

7/24/2025 10:11:05 AM

Holder: Katharine Thackrey

katharinet@mesawater.org

Location: DocuSign

Signer Events

Marice H. DePasquale

Marice@mconsensus.com

Security Level: Email, Account Authentication
(None)

Signature

DocuSigned by:

Marice H. DePasquale

E5D8D720E68F4DA...

Timestamp

Sent: 7/24/2025 10:15:47 AM

Viewed: 7/24/2025 10:39:48 AM

Signed: 7/24/2025 10:39:55 AM

Signature Adoption: Pre-selected Style

Using IP Address: 76.166.164.233

Signed using mobile

Electronic Record and Signature Disclosure:

Accepted: 7/24/2025 10:39:48 AM

ID: 6afa0fa6-b6c7-476c-9880-f0c018c000c7

Denise Khalifa

denisek@mesawater.org

Chief Administrative Officer

Mesa Water District

Security Level: Email, Account Authentication
(None)

Signed by:

Denise Khalifa

F61DD5296C8E4B5...

Sent: 7/24/2025 10:39:57 AM

Viewed: 7/24/2025 11:01:26 AM

Signed: 7/24/2025 11:01:57 AM

Signature Adoption: Pre-selected Style

Using IP Address: 135.84.126.20

Electronic Record and Signature Disclosure:

Accepted: 7/24/2025 11:01:26 AM

ID: 475936ae-3775-42fa-89a6-6c0d9b7c939a

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

7/24/2025 10:15:48 AM

Certified Delivered

Security Checked

7/24/2025 11:01:26 AM

Signing Complete

Security Checked

7/24/2025 11:01:57 AM

Envelope Summary Events	Status	Timestamps
Completed	Security Checked	7/24/2025 11:01:57 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Mesa Water District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Mesa Water District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: marwank@mesawater.org

To advise Mesa Water District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at marwank@mesawater.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Mesa Water District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to marwank@mesawater.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Mesa Water District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to marwank@mesawater.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Mesa Water District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Mesa Water District during the course of your relationship with Mesa Water District.