



*Dedicated to
Satisfying our Community's
Water Needs*

**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Tuesday, June 22, 2021
1965 Placentia Avenue, Costa Mesa, CA 92627
3:30 p.m. Adjourned Regular Board Meeting**

BOARD OF DIRECTORS COMMITTEE MEETING

CALL TO ORDER The meeting of the Board of Directors was called to order at 3:30 p.m. by President DePasquale.

PLEDGE OF ALLEGIANCE Vice President Dewane led the Pledge of Allegiance.

Directors Present Marice H. DePasquale, President
Shawn Dewane, Vice President
Jim Atkinson, Director
Fred R. Bockmiller, P.E., Director
James R. Fidler, Director

Directors Absent None

Staff Present Denise Garcia, Acting General Manager/Administrative Services Manager/District Secretary
Wendy Duncan, Records Management Specialist/Assistant District Secretary
Marwan Khalifa, CPA, MBA, Chief Financial Officer/District Treasurer
Syndie Ly, Human Resources Manager
Tracy Manning, Water Operations Manager
Stacy Taylor, Water Policy Manager
Kurt Lind, Business Administrator
Celeste Carrillo, Public Affairs Coordinator

Others Present Karl Seckel, Director, Municipal Water District of Orange County (MWDOC)
John Lewis, President, Lewis Consulting Group
Sharon M. Browning, Principal, Sharon Browning & Associates

PUBLIC COMMENTS

President DePasquale asked for public comments on items not on the agenda.

President DePasquale welcomed MWDOC Director Karl Seckel who offered comments.

President DePasquale thanked Director Seckel for his comments and proceeded with the meeting.

ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed as an Action Item, may be deliberated and may be subject to action by the Board.

Acting General Manager Garcia recommended reordering the agenda to take Item 19 after the Consent Calendar. There were no objections.

Director Bockmiller pulled Item 9 and Director Fisler pulled Item 10 for discussion. There were no objections.

CONSENT CALENDAR ITEMS:

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

1. Approve the minutes of adjourned regular Board meeting of May 25, 2021.
2. Receive and file the Developer Project Status Report.
3. Receive and file the Mesa Water and Other Agency Projects Status Report.
4. Receive and file the Water Quality Call Report.
5. Receive and file the Water Operations Status Report.
6. Receive and file the Accounts Paid Listing.
7. Receive and file the Monthly Financial Reports.
8. Receive and file the Major Staff Projects.
9. Receive and file the State Advocacy Update.
10. Receive and file the Orange County Update.
11. Receive and file the Outreach Update.

President DePasquale asked for comments from the Board. There were no comments.

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Director Atkinson, second by Director Fisler, to approve Items 1 – 8 and 11 of the Consent Calendar. Motion passed 5 – 0.

ITEM 9 – Receive and file the State Advocacy Update.

Water Policy Manager Taylor provided an update on State Advocacy.

Ms. Taylor responded to questions from the Board and they thanked her for the update.

President DePasquale asked for comments from the Board. There were no comments.

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Director Bockmiller, second by Director Atkinson, to approve Item 9 of the Consent Calendar. Motion passed 5 – 0.

ITEM 10 – Receive and file the Orange County Update.

Lewis Consulting Group President John Lewis provided an Orange County Update.

Mr. Lewis responded to questions from the Board and they thanked him for the update.

President DePasquale asked for comments from the Board. There were no comments.

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Director Fisler, second by Director Atkinson, to approve Item 10 of the Consent Calendar. Motion passed 5 – 0.

ITEM 19 – BOARD WORKSHOP FACILITATOR:

Acting General Manager Garcia introduced Sharon Browning & Associates Principal Sharon M. Browning who provided a follow-up to the May 25, 2021 Committee meeting topic regarding Mesa Water’s Mission Statement and Core Values.

Discussion ensued amongst the Board.

President DePasquale opened the discussion to staff for their comments and, following the discussion, she thanked them for their input.

MOTION

Motion by Vice President Dewane, second by Director Atkinson, to approve Mesa Water’s new draft Mission Statement. Motion passed 4 – 1, with Director Bockmiller voting no.

Ms. Browning commented that, as part of creating a new mission statement for the District, it would be favorable if the full Board was in consensus of the proposed Mission Statement.

Discussion ensued amongst the Board.

MOTION

Motion by Director Fisler, second by Director Atkinson, to reconsider the previous vote approving Mesa Water’s new draft Mission Statement. Motion passed 5 – 0.

MOTION

Motion by Vice President Dewane, second by Director Atkinson, to approve Mesa Water’s new draft Mission Statement and Core Values that might replace a portion of the existing Mission Statement. Motion passed 5 – 0.

Discussion ensued amongst the Board.

MOTION

Motion by Director Bockmiller, second by Vice President Dewane, to approve the District's draft Core Values with the addition of the word philosophy:

- Health and Safety of the Public and Our Staff
- Excellence
- Philosophy of Abundance
- Perpetual Agency Philosophy

Motion passed 5 – 0.

Discussion ensued amongst the Board.

MOTION

Motion by Vice President Dewane, second by Director Fisler, to approve Mesa Water's new draft Mission Statement and Core Values replacing the existing Mission Statement; and direct staff to create an Implementation Plan and agendize the topic at a future meeting. Motion passed 5 – 0.

RECESS

President DePasquale declared a recess at 5:18 p.m.

The Board meeting reconvened at 5:24 p.m.

Discussion ensued amongst the Board.

MOTION

Motion by Director Bockmiller, second by Vice President Dewane, to develop a tag line. Motion passed 5 – 0.

MOTION

Motion by Director Bockmiller, second by Director Fisler, to use Mesa Water's current Mission Statement as the new tag line. Motion passed 5 – 0.

ACTION ITEMS:

12. PROCEDURES FOR MEETINGS OF THE BOARD OF DIRECTORS:

Acting General Manager Garcia provided an overview of the topic.

President DePasquale asked for comments from the Board. There were no comments.

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Vice President Dewane, second by Director Fidler, to agendaize Resolution No. 1509 Procedures for Meetings of the Board of Directors for discussion and possible action at the July 8, 2021 Board of Directors meeting. Motion passed 5 – 0.

13. CAPTIVE INSURANCE:

President DePasquale asked for comments from the Board.

Chief Financial Officer Khalifa responded to questions from the Board and they thanked him for the information.

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Director Bockmiller, second by Vice President Dewane, to award the following contracts to:

- a. Strategic Risk Solutions for \$7,500 to assist with formation of the captive and a three-year contract of \$55,000 per year for a total amount not to exceed \$172,500 for the formation of the captive and management of the captive insurance company;
- b. Kirton McConkie Law Firm to assist with the formation of the captive and a three-year contract of \$4,000 per year for a total amount not to exceed \$20,000 for legal documents for the formation of the captive and annual filing requirements for compliance with the state of Utah; and,
- c. Bickmore Actuarial for a three-year contract of \$5,000 per year for a total amount not to exceed \$15,000 for annual actuarial reports.

Motion passed 5 – 0.

14. SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT REGULATIONS – CRITICAL SERVICE FACILITIES' EMERGENCY BACKUP GENERATORS:

President DePasquale asked for comments from the Board. There were no comments.

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Director Bockmiller, second by Vice President Dewane, to approve the letter supporting the South Coast Air Quality Management District's proposed rules for Emergency Backup Generators at Critical Service Facilities. Motion passed 5 – 0.

15. PERIODIC CLOSE PROCESS TRAINING:

President DePasquale asked for comments from the Board. There were no comments.

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Vice President Dewane, second by Director Fisler, to add to the next regular Board meeting Consent Calendar approval of a contract to Venture Executive, Inc. for an amount not to exceed \$161,250 to provide Periodic Close Process Training services. Motion passed 5-0.

16. SOCIAL MEDIA CONSULTING SERVICES:

President DePasquale asked for comments from the Board.

Water Policy Manager Taylor responded to questions from the Board and they thanked her for the information.

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Vice President Dewane, second by Director Fisler, to add to the next regular Board meeting Consent Calendar approval of a one-year contract, with options for renewal, to Westbound Communications for \$105,000 to provide digital and social media strategy and content development services. Motion passed 5 – 0.

17. EMPLOYMENT AND LABOR LAW LEGAL COUNSEL SERVICES:

President DePasquale asked for comments from the Board.

Human Resources Manager Ly responded to questions from the Board and they thanked her for the information.

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Director Bockmiller, second by Vice President Dewane, to add to the next regular Board meeting Consent Calendar approval of a two-year contract renewal with Liebert Cassidy Whitmore to perform Employment and Labor Law Legal Counsel Services. Motion passed 5 – 0.

18. ORANGE COUNTY ADVOCACY CONSULTING SERVICES:

President DePasquale asked for comments from the Board. There were no comments.

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Director Fisler, second by Director Atkinson, to add to the next regular Board meeting Consent Calendar approval of a one-year contract renewal with Lewis Consulting Group from July 1, 2021 through June 30, 2022, for an amount not to exceed \$60,000 to provide Orange County Advocacy Consulting Services. Motion passed 5-0.

PRESENTATION AND DISCUSSION ITEMS:

19. BOARD WORKSHOP FACILITATOR:

Item taken earlier in the agenda.

REPORTS:

20. REPORT OF THE GENERAL MANAGER

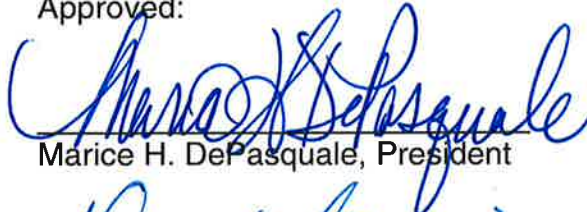
21. DIRECTORS' REPORTS AND COMMENTS

INFORMATION ITEMS:

22. OTHER (NO ENCLOSURE)

President DePasquale adjourned the meeting at 5:55 p.m. to an Adjourned Regular Board Meeting scheduled for July 6, 2021 at 9:00 a.m.

Approved:



Marice H. DePasquale, President



Denise Garcia, District Secretary

Sharon D. Brimer, Recording Secretary