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**AGENDA  
MESA WATER DISTRICT  
BOARD OF DIRECTORS  
WEDNESDAY, AUGUST 11, 2021  
1965 Placentia Avenue, Costa Mesa, CA 92627  
4:30 p.m. Regular Board Meeting**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

**Items Not on the Agenda:** Members of the public are invited to address the Board regarding items which are not appearing on the posted agenda. Each speaker shall be limited to three minutes. The Board will set aside 30 minutes for public comments for items not appearing on the posted agenda.

**Items on the Agenda:** Members of the public shall be permitted to comment on agenda items before action is taken, or after the Board has discussed the item. Each speaker shall be limited to three minutes. The Board will set aside 60 minutes for public comments for items appearing on the posted agenda.

**ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA**

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed as an Action Item, may be deliberated and may be subject to action by the Board.

**CONSENT CALENDAR ITEMS:**

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

1. Approve minutes of adjourned regular Board meeting of July 6, 2021.
2. Approve minutes of regular Board meeting of July 8, 2021.
3. Approve minutes of adjourned regular Board meeting of July 27, 2021.
4. Approve minutes of adjourned regular Board meeting of July 28, 2021.
5. Approve attendance considerations (additions, changes, deletions).
6. Board Schedule:
  - Conferences, Seminars, and Meetings
  - Board Calendar
7. Approve a contract with Brenda Deeley PR, LLC from July 1, 2021 to June 30, 2022 for an amount not to exceed \$115,200 to provide Public Affairs Consulting Services.
8. Receive the Quarterly Training Report for April 1, 2021 to June 30, 2021.
9. Authorize President DePasquale to be the voting delegate for the Association of California Water Agencies Region 10 Board Election for the 2022-2023 term and direct staff to cast Mesa Water District's ballot in favor of the slate of nominees as recommended by the Region 10 Nominating Committee.



**PRESENTATION AND DISCUSSION ITEMS:**

10. CHANDLER & CRODDY WELLS AND PIPELINE PROJECT – CHANDLER WELL WATER QUALITY AND YIELD:

**Recommendation: Receive the presentation.**

11. FISCAL YEAR 2022 PUBLIC AFFAIRS PLAN:

**Recommendation: Receive the presentation.**

**ACTION ITEMS:**

12. ASSOCIATION OF CALIFORNIA WATER AGENCIES COMMITTEE APPOINTMENT NOMINATIONS:

**Recommendation: Approve the appointment nominations for Mesa Water District representatives to serve on committees of the Association of California Water Agencies.**

13. APPOINTMENT OF INTERIM ASSISTANT DISTRICT TREASURER:

**Recommendation:**

- a. **Appoint Kurt Lind as Interim Assistant District Treasurer, effective August 12, 2021;**
- b. **Authorize a prorated stipend of \$190 per meeting for the Interim Assistant District Treasurer when acting in the role of the Assistant District Treasurer; and**
- c. **Authorize the General Manager to determine and direct when the Interim Assistant District Treasurer appointment shall terminate.**

**REPORTS:**

14. REPORT OF THE GENERAL MANAGER:

- July Key Indicators Report
- Other (no enclosure)

15. DIRECTORS' REPORTS AND COMMENTS:

**INFORMATION ITEMS:**

16. DELINQUENT PAYMENTS

17. DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)

18. OTHER (NO ENCLOSURE)



**CLOSED SESSION` :**

19. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:  
Pursuant to California Government Code Sections 54956.9 (d)(1) and 54954.5 (c)  
Case: Mesa Water District v. KDC, INC., dba KDC SYSTEMS, INC., dba DYNALECTRIC  
Orange County Superior Court Case No. 30-2016-00832860-CU-BC-CJC

*In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please call the District Secretary at (949) 631-1205. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water®) to make reasonable arrangements to accommodate your requests.*

*Members of the public desiring to make verbal comments using a translator to present their comments into English shall be provided reasonable time accommodations that are consistent with California law.*

*Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at [www.MesaWater.org](http://www.MesaWater.org). If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.*

**ADJOURN TO AN ADJOURNED REGULAR BOARD MEETING SCHEDULED FOR  
TUESDAY, AUGUST 24, 2021 AT 3:30 P.M.**



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**MINUTES OF THE BOARD OF DIRECTORS  
MESA WATER DISTRICT  
Tuesday, July 6, 2021  
1965 Placentia Avenue, Costa Mesa, CA 92627  
9:00 a.m. Adjourned Regular Board Meeting**

**CALL TO ORDER**

The meeting of the Board of Directors was called to order at 9:00 a.m. by President DePasquale.

**PLEDGE OF ALLEGIANCE**

Director Fisler led the Pledge of Allegiance.

**Directors Present**

Marice H. DePasquale, President  
Shawn Dewane, Vice President  
Jim Atkinson, Director  
Fred R. Bockmiller, P.E., Director  
James R. Fisler, Director

**Directors Absent**

None

**Staff Present**

Paul E. Shoenberger, P.E., General Manager  
Andie Jacobsen, Executive Assistant to the General Manager

**Others Present**

Mark J. Austin, Partner, Burke, Williams & Sorensen, LLP  
Eric S. Vail, Partner, Burke, Williams & Sorensen, LLP  
A. Patrick Munoz, Partner, Rutan & Tucker, LLP  
Jennifer Farrell, Partner, Rutan & Tucker, LLP  
Travis Van Ligten, Associate, Rutan & Tucker, LLP  
Robert E. Anslow, Partner, Atkinson, Andelson, Loya, Ruud & Romo (AALRR)  
Jeffrey A. Hoskinson, Partner, (AALRR)  
Wendy H. Wiles, Partner, (AALRR)

**PUBLIC COMMENTS**

President DePasquale asked for public comments on items not on the agenda.

There was no public present and President DePasquale proceeded with the meeting.

**ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA**

General Manager Shoenberger reported there were no items to be added, removed, or reordered on the agenda.

**ACTION ITEMS:**

1. GENERAL LEGAL COUNSEL SERVICES:

The Board conducted interviews with three firms. The final selection will be expected to provide a broad range of general legal services and will be essential to successfully performing the role of District Counsel.

Motion by Director Atkinson, second by Director Bockmiller, to continue with the firm Atkinson, Andelson, Loya, Ruud & Romo to provide General Legal Counsel Services for a five-year term.

Discussion ensued amongst the Board.

**MOTION**

Motion by Vice President Dewane, second by President DePasquale, to retain the firm Burke, Williams & Sorensen, LLP to provide General Legal Counsel Services for a five-year term. Motion failed 2 – 3, with Directors Atkinson, Bockmiller and Fisler voting no.

Discussion ensued amongst the Board.

**MOTION**

Motion by Director Atkinson, second by Director Bockmiller, to retain the firm Atkinson, Andelson, Loya, Ruud & Romo to provide General Legal Counsel Services for a five-year term. Motion passed 4 – 1, with President DePasquale voting no.

**REPORTS:**

2. REPORT OF THE GENERAL MANAGER
3. DIRECTORS' REPORTS AND COMMENTS

**INFORMATION ITEMS:**

4. OTHER (NO ENCLOSURE)

President DePasquale adjourned the meeting at 12:33 p.m. to a Regular Board Meeting scheduled for Thursday, July 8, 2021 at 6:00 p.m.

Approved:

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Marice H. DePasquale, President

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Denise Garcia, District Secretary

Sharon D. Brimer, Recording Secretary



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**MINUTES OF THE BOARD OF DIRECTORS  
MESA WATER DISTRICT  
Thursday, July 8, 2021  
1965 Placentia Avenue, Costa Mesa, CA 92627  
6:00 p.m. Regular Board Meeting**

**CALL TO ORDER** The meeting of the Board of Directors was called to order at 6:00 p.m. by President DePasquale.

**PLEDGE OF ALLEGIANCE** Director Atkinson led the Pledge of Allegiance.

Directors Present Marice H. DePasquale President  
Shawn Dewane, Vice President  
Jim Atkinson, Director  
Fred R. Bockmiller, P.E., Director  
James R. Fidler, Director

Directors Absent None

Staff Present Paul E. Shoenberger, P.E., General Manager  
Phil Lauri, P. E., Assistant General Manager  
Denise Garcia, Administrative Services Manager/  
District Secretary  
Marwan Khalifa, CPA, MBA, Chief Financial Officer/  
District Treasurer  
Sydnie Ly, Human Resources Manager  
Celeste Carrillo, Public Affairs Coordinator  
Rob Anslow, Partner, Atkinson, Andelson, Loya, Ruud & Romo

Others Present Brenda Deeley, CEO, Brenda Deeley PR, LLC  
Gregory J. Newmark, Principal, Meyers Nave *(teleconference)*

**PUBLIC AFFAIRS CONSULTING SERVICES**

General Manager Shoenberger introduced Brenda Deeley PR Chief Executive Officer Brenda Deeley who proceeded with a brief summary of her background and her firm.

The Board thanked her for the information.

**PUBLIC COMMENTS:**

President DePasquale asked for public comments on items not on the agenda.

There were no comments and President DePasquale proceeded with the meeting.

**ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA**

GM Shoenberger reported there were no items to be added, removed, or reordered on the agenda.

**CONSENT CALENDAR ITEMS:**

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

Director Bockmiller pulled Item 6 for discussion. There were no objections.

1. Approve minutes of regular Board meeting of June 10, 2021.
2. Approve attendance considerations (additions, changes, deletions).
3. Board Schedule:
  - Conferences, Seminars, and Meetings
  - Board Calendar
4. Approve a contract to Venture Executive, Inc. for an amount not to exceed \$161,250 to provide Periodic Close Process Training services.
5. Approve a one-year contract, with options for renewal, to Westbound Communications for \$105,000 to provide digital and social media strategy and content development services.
6. Approve a two-year contract renewal with Liebert Cassidy Whitmore to perform Employment and Labor Law Legal Counsel Services.
7. Approve a contract renewal with Lewis Consulting Group from July 1, 2021 through June 30, 2022 for an amount not to exceed \$60,000 to provide Orange County Advocacy Consulting Services.

President DePasquale asked for comments from the public. There were no comments.

**MOTION**

Motion by Director Bockmiller, second by Director Atkinson, to approve Items 1 – 5 and 7 of the Consent Calendar. Motion passed 5 – 0.

ITEM 6 – Approve a two-year contract renewal with Liebert Cassidy Whitmore to perform Employment and Labor Law Legal Counsel Services.

GM Shoenberger provided a brief overview of the topic.

Staff responded to questions from the Board.

President DePasquale asked for comments from the public. There were no comments.

**MOTION**

Motion by Director Bockmiller, second by Director Atkinson, to approve Item 6 of the Consent Calendar. Motion passed 5 – 0.

**PRESENTATION AND DISCUSSION ITEMS:**

8. PROCEDURES FOR MEETINGS OF THE BOARD OF DIRECTORS:

GM Shoenberger provided a brief overview of the topic.

Discussion ensued amongst the Board.

President DePasquale asked for comments from the public. There were no comments.

**MOTION**

Motion by Vice President Dewane, second by President DePasquale, to direct staff to:

- a. Draft the Procedures for Meetings of the Board of Directors Resolution to modify the Regular Board meetings to be held on the second Wednesday of each month at 4:30 p.m.; and
- b. Agendize the draft Resolution for the July 27, 2021 Board of Directors Committee meeting.

Motion passed 3-1-1, with Director Atkinson voting no and Director Bockmiller abstaining.

**ACTION ITEMS:**

9. CITY OF SANTA ANA MAINTENANCE AND INSPECTION AGREEMENT:

Assistant General Manager Lauri provided an overview of the topic and responded to questions from the Board.

President DePasquale asked for comments from the public. There were no comments.

**MOTION**

Motion by Director Atkinson, second by Director Bockmiller, to approve the Maintenance and Inspection Agreement Between the City of Santa Ana and Mesa Water District for the Croddy Well No. 14 Well Blowdown Water Conveyance Pipeline, and authorize execution of the agreement. Motion passed 5 – 0.

**REPORTS:**

10. REPORT OF THE GENERAL MANAGER:

- June Key Indicators Report
- Other (no enclosure)

11. DIRECTORS' REPORTS AND COMMENTS

**INFORMATION ITEMS:**

12. DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)

13. OTHER (NO ENCLOSURE)

**RECESS**

President DePasquale declared a recess at 7:03 p.m.



The Board meeting reconvened at 7:08 p.m.

**CLOSED SESSION:**

President DePasquale announced that the Board was going into Closed Session at 7:08 p.m.

14. CONFERENCE WITH SPECIAL LEGAL COUNSEL – EXISTING LITIGATION:  
Pursuant to California Government Code Section 54956.9 (d)(1)  
Case: *Irvine Ranch Water District v. Orange County Water District and related cross-actions*  
Los Angeles County Superior Court Case Nos. BS168278 and BS175192

The Board returned to open session at 7:37 p.m.

District Secretary Garcia announced that the Board conducted one Closed Session with the General Manager, District Secretary, Assistant General Manager, and Special Legal Counsel pursuant to California Government Code Section 54956.9 (d)(1) The Board gave direction to staff and Special Legal Counsel and there was no further announcement.

President DePasquale adjourned the meeting at 7:40 p.m. to an Adjourned Regular Board Meeting scheduled for Tuesday, July 27, 2021 at 3:30 p.m.

Approved:

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Marice H. DePasquale, President

\_\_\_\_\_  
Denise Garcia, District Secretary

Sharon D. Brimer, Recording Secretary



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**MINUTES OF THE BOARD OF DIRECTORS  
MESA WATER DISTRICT  
Tuesday, July 27, 2021  
1965 Placentia Avenue, Costa Mesa, CA 92627  
3:30 p.m. Adjourned Regular Board Meeting**

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**BOARD OF DIRECTORS COMMITTEE MEETING**

**CALL TO ORDER** The meeting of the Board of Directors was called to order at 3:30 p.m. by President DePasquale.

**PLEDGE OF ALLEGIANCE** Director Bockmiller led the Pledge of Allegiance.

Directors Present Marice H. DePasquale President  
Shawn Dewane, Vice President  
Jim Atkinson, Director  
Fred R. Bockmiller, P.E., Director  
James R. Fidler, Director

Directors Absent None

Staff Present Paul E. Shoenberger, P.E., General Manager  
Denise Garcia, Administrative Services Manager/  
District Secretary  
Marwan Khalifa, CPA, MBA, Chief Financial Officer/  
District Treasurer  
Stacie Sheek, Customer Services Manager  
Stacy Taylor, Water Policy Manager  
Celeste Carrillo, Public Affairs Coordinator

Others Present Dennis Albiani, Vice President, California Advocates, Inc.  
*(teleconference)*  
Anthony Molina, Legislative Advocate, California Advocates,  
Inc. *(teleconference)*

**PUBLIC COMMENTS:**

President DePasquale asked for public comments on items not on the agenda.

There were no comments and President DePasquale proceeded with the meeting.

**ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA**

Director Bockmiller pulled Item 9 for discussion. There were no objections.

**CONSENT CALENDAR ITEMS:**

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

*Mesa Water Adjourned Regular Board Meeting July 27, 2021*

1. Approve the minutes of adjourned regular Board meeting of June 22, 2021.
2. Receive and file the Developer Project Status Report.
3. Receive and file the Mesa Water and Other Agency Projects Status Report.
4. Receive and file the Water Quality Call Report.
5. Receive and file the Water Operations Status Report.
6. Receive and file the Accounts Paid Listing.
7. Receive and file the Monthly Financial Reports.
8. Receive and file the Major Staff Projects.
9. Receive and file the State Advocacy Update.
10. Receive and file the Orange County Update.
11. Receive and file the Outreach Update.
12. Reschedule the Tuesday, November 23, 2021 Board of Directors Committee meeting to Tuesday, November 16, 2021 and cancel the December 28, 2021 Committee meeting.

President DePasquale asked for comments from the public. There were no comments.

**MOTION**

Motion by Vice President Dewane, second by Director Atkinson, to approve Items 1 – 8 and 10 – 12 of the Consent Calendar. Motion passed 5 – 0.

**ITEM 9 – Receive and File the State Advocacy Update.**

Water Policy Manager Taylor introduced California Advocates, Inc. Vice President Dennis Albiani who provided the State Advocacy Update. Mr. Albiani introduced California Advocates, Inc. Legislative Advocate Anthony Molina who provided additional information.

Messrs. Albiani and Molina responded to questions from the Board and they thanked them for the information.

President DePasquale asked for comments from the public. There were no comments.

**MOTION**

Motion by Director Atkinson, second by Director Bockmiller, to approve Item 9 of the Consent Calendar. Motion passed 5 – 0.

**ACTION ITEMS:**

**13. PUBLIC AFFAIRS CONSULTING SERVICES:**

GM Shoenberger provided a brief overview of the topic.

President DePasquale asked for comments from the public. There were no comments.

**MOTION**

Motion by Director Atkinson, second by Vice President Dewane, to add to the next regular Board meeting Consent Calendar approval of a contract with Brenda Deeley PR, LLC from July 1, 2021 to June 30, 2022 for an amount not to exceed \$115,200 to provide Public Affairs Consulting Services. Motion passed 5 – 0.

14. PROCEDURES FOR MEETINGS OF THE BOARD OF DIRECTORS:

GM Shoenberger provided a brief overview of the topic.

Discussion ensued amongst the Board.

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Director Bockmiller second by Vice President Dewane, to adopt Resolution No. 1547 Adopting Amended Procedures for Meetings of the Board of Directors, Superseding Resolution No. 1509, with modifications. Motion passed 5 – 0, by the following roll call vote:

AYES:	DIRECTORS	Atkinson, Bockmiller, Fisler, Dewane, DePasquale
NOES:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None
ABSENT:	DIRECTORS	None

**PRESENTATION AND DISCUSSION ITEMS:**

None.

**REPORTS:**

15. REPORT OF THE GENERAL MANAGER

16. DIRECTORS' REPORTS AND COMMENTS

**INFORMATION ITEMS:**

17. ZERO USAGE ACCOUNTS

18. OTHER (NO ENCLOSURE)

**RECESS**

President DePasquale declared a recess at 4:25 p.m.

The Board meeting reconvened at 4:30 p.m.

**CLOSED SESSIONS:**

President DePasquale announced that the Board was going into Closed Session at 4:30 p.m.

19. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE 54957.6:

District Negotiator: General Manager

Employee Organization: District Employees

20. CONFERENCE WITH SPECIAL LEGAL COUNSEL – EXISTING LITIGATION:  
Pursuant to California Government Code Section 54956.9 (d)(1)  
Case: *Irvine Ranch Water District v. Orange County Water District and related cross-actions*  
Los Angeles County Superior Court Case Nos. BS168278 and BS175192

The Board returned to Open Session at 4:37 p.m.

District Secretary Garcia announced that the Board conducted two Closed Sessions:

The first Closed Session, Item 19, was held with the General Manager and District Secretary pursuant to California Government Code Section 54957.6. The Board gave direction to staff and there was no further announcement.

The second Closed Session, Item 20, was held with the General Manager and District Secretary pursuant to California Government Code Section 54956.9 (d)(1). The Board gave direction to staff and there was no further announcement.

President DePasquale adjourned the meeting at 4:45 p.m. to an Adjourned Regular Board Meeting scheduled for Wednesday, July 28, 2021 at 3:30 p.m.

Approved:

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Marice H. DePasquale, President

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Denise Garcia, District Secretary

Sharon D. Brimer, Recording Secretary



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**MINUTES OF THE BOARD OF DIRECTORS  
MESA WATER DISTRICT  
Wednesday, July 28, 2021  
1965 Placentia Avenue, Costa Mesa, CA 92627  
3:30 p.m. Adjourned Regular Board Meeting**

**CALL TO ORDER** The meeting of the Board of Directors was called to order at 3:30 p.m. by President DePasquale.

**PLEDGE OF ALLEGIANCE** President Depasquale led the Pledge of Allegiance.

Directors Present Marice H. DePasquale, President  
Shawn Dewane, Vice President  
Jim Atkinson, Director  
Fred R. Bockmiller, P.E., Director  
James R. Fidler, Director

Directors Absent None

Staff Present Paul E. Shoenberger, P.E., General Manager  
Denise Garcia, Administrative Services Manager/  
District Secretary

Others Present Sharon M. Browning, Principal, Sharon Browning &  
Associates

**PUBLIC COMMENTS**

President DePasquale asked for public comments on items not on the agenda.

There was no public present and President DePasquale proceeded with the meeting.

**ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA**

General Manager Shoenberger reported there were no items to be added, removed, or reordered on the agenda.

**PRESENTATION AND DISCUSSION ITEMS:**

1. BOARD WORKSHOP FACILITATOR:

GM Shoenberger introduced Sharon Browning & Associates Principal Sharon M. Browning who reviewed Mesa Water's new draft Mission Statement from the June 22, 2021 Committee meeting.

Discussion ensued amongst the Board.

**MOTION**

Motion by Vice President Dewane, second by Director Fisler, to modify the new draft Mission Statement. Motion passed 5 – 0.

Discussion ensued amongst the Board regarding the “Ethics, Liability & Best Practices for Elected Officials” document.

**ACTION ITEMS:**

None.

**REPORTS:**

3. REPORT OF THE GENERAL MANAGER
4. DIRECTORS' REPORTS AND COMMENTS

**INFORMATION ITEMS:**

5. OTHER (NO ENCLOSURE)

President DePasquale adjourned the meeting at 5:06 p.m. to a Regular Board Meeting scheduled for Wednesday, August 11, 2021 at 4:30 p.m.

Approved:

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Marice H. DePasquale, President

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Denise Garcia, District Secretary



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## MEMORANDUM

TO: Board of Directors  
FROM: Paul E. Shoenberger, P.E., General Manager  
DATE: August 11, 2021  
SUBJECT: Attendance at Conferences, Seminars, Meetings, and Events

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### RECOMMENDATION

In accordance with Ordinance No. 31, adopted April 27, 2021, authorize attendance at conferences, seminars, meetings, and events.

### STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional and statewide water issues.

### PRIOR BOARD ACTION

At its June 10, 2021 meeting, the Board of Directors (Board) approved Fiscal Year 2022 attendance at Conferences, Seminars, Meetings, and Events.

### DISCUSSION

During the discussion of this item, if any, the Board may choose to delete any item from the list and/or may choose to add additional conferences, seminars, meetings, or events for approval, subject to available budget or additional appropriation.

### FINANCIAL IMPACT

None.

### ATTACHMENTS

None.



**2021 CONFERENCES, SEMINARS, AND MEETINGS:**

<b>August 19, 2021</b>	
Sixth Annual Water Data Summit	
Virtual	
<b>August 30 - September 2, 2021</b>	
CSDA Annual Conference	<i>Atkinson, Bockmiller</i>
Monterey, CA	
<b>September 8 - 9, 2021</b>	
Urban Water Institute Annual Conference	<i>Atkinson</i>
Costa Mesa, CA	
<b>September 21 - 24, 2021</b>	
CAJPA Conference	<i>Bockmiller</i>
South Lake Tahoe, CA	
<b>September 30, 2021</b>	
MWDOC Water Policy Forum	
Costa Mesa, CA	
<b>October 15, 2021</b>	
OC Water Summit	
Anaheim, CA	
<b>October 18 - 21, 2021</b>	
AWWA CA-NV Annual Fall Conference	
Virtual	
<b>October 25 - 26, 2021</b>	
Public-Private Partnership Higher Education Summit	
San Diego, CA	
<b>November 2 - 4, 2021</b>	
SWMOA Annual Conference	
Pico Rivera, CA or Virtual	
<b>November 30 - December 3, 2021</b>	
ACWA/JPIA Fall Conference	<i>Atkinson</i>
Pasadena, CA	
<b>December 14 - 16, 2021</b>	
Colorado River Water Users Association Conference	
Las Vegas, NV	

# August 2021

August 2021							September 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 1	2 8:30am MWDOC Planning & Operations Committee Meeting (Virtual)	3 7:30am ISDOC Executive Committee Meeting (Virtual) 6:00pm Costa Mesa City Council Meeting (Virtual & In-Person)	4 Payday 8:30am Jt. MWDOC/MWD Workshop (Virtual & In-Person) 5:30pm OCWD Board Meeting (Virtual)	5	6 7:30am WACO Meeting (Virtual)	7
8	9 5:00pm IRWD Board Meeting (Virtual)	10 8:00am CANCELED - OCBC Infrastructure Committee (Virtual)	11 8:00am LAFCO Meeting (Virtual) 8:30am MWDOC Admin and Finance Committee 4:30pm Mesa Water Board Meeting	12	13 Pay Period Ends 8:30am MWDOC Special Board Meeting (VIRTUAL)	14
15	16 8:30am CANCELED MWDOC Public Affairs & Legislation (Virtual)	17 7:30am WACO Planning Committee (VIRTUAL) 9:30am ACC-OC EEW Committee Meeting 6:00pm Costa Mesa City Council Meeting (Virtual)	18 Payday 8:30am MWDOC Board Meeting (VIRTUAL) 5:30pm OCWD Board Meeting (Virtual)	19 8:30am MWDOC Executive Committee (Virtual)	20	21
22	23 5:00pm IRWD Board Meeting (Virtual)	24 3:30pm Mesa Water District Board of Directors Committee Meeting (In-Person, Boardroom)	25	26 3:30pm Mesa Water District Board of Directors Workshop (In-Person, Boardroom)	27 Pay Period Ends	28
29	30 CSDA Annual Conference - JA, FB (Monterey, CA)	31	Sep 1	2	3	4

# September 2021

September 2021							October 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 29	30	31	Sep 1 CSDA Annual Conference - JA, FB (Monterey, CA) Payday 8:30am Jt. MWDOC/MWD Workshop (Virtual) 5:30pm OCWD Board Meeting (Virtual)	2	3 7:30am WACO Meeting (Virtual)	4
5	6 District Holiday 8:30am MWDOC Planning & Operations Committee Meeting (Virtual)	7 7:30am ISDOC Executive Committee Meeting (Virtual) 6:00pm Costa Mesa City Council Meeting (Virtual)	8 Urban Water Institute Conference - JA (Costa Mesa, CA) 8:00am LAFCO Meeting (Virtual) 8:30am MWDOC Admin and Finance Committee 4:30pm Mesa Water Board	9	10 Pay Period Ends	11
12	13 5:00pm IRWD Board Meeting (Virtual)	14 8:00am OCBC Infrastructure Committee (Virtual)	15 Payday 8:30am MWDOC Board Meeting (VIRTUAL) 5:30pm OCWD Board Meeting (Virtual)	16 8:30am MWDOC Executive Committee (Virtual) 4:00pm Costa Mesa Chamber of Commerce Board Meeting (VIRTUAL)	17	18
19	20 8:30am CANCELED MWDOC Public Affairs & Legislation (Virtual)	21 CAJPA Conference - FB (South Lake Tahoe, CA) 7:30am WACO Planning Committee (VIRTUAL) 9:30am ACC-OC EEW Committee Meeting 6:00pm Costa Mesa City	22	23	24 Pay Period Ends	25
26	27 v 5:00pm IRWD Board Meeting (Virtual)	28 3:30pm Mesa Water District Board of Directors Committee Meeting (Mesa Water District Boardroom, 1965 Placentia Avenue, Costa	29 Payday	30 5:30pm MWDOC Water Policy Forum (TBD)	Oct 1	2

# October 2021

October 2021							November 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 26	27	28	29	30	Oct 1 7:30am WACO Meeting (Virtual)	2
3	4 8:30am MWDOC Planning & Operations Committee Meeting (Virtual)	5 7:30am ISDOC Executive Committee Meeting (Virtual) 6:00pm Costa Mesa City Council Meeting (Virtual)	6 8:30am Jt. MWDOC/MWD Workshop (Virtual) 5:30pm OCWD Board Meeting (Virtual)	7	8 Pay Period Ends	9
10	11 5:00pm IRWD Board Meeting (Virtual)	12 8:00am OCBC Infrastructure Committee (Virtual)	13 Payday 8:00am LAFCO Meeting (Virtual) 8:30am MWDOC Admin 4:30pm Mesa Water Board	14	15 8:00am OC Water Summit (Anaheim, CA)	16
17	18 8:30am CANCELED MWDOC Public Affairs & Legislation (Virtual)	19 AWWA CA-NV Annual Fall Conference (Virtual) 7:30am WACO Planning Committee (VIRTUAL) 9:30am ACC-OC EEW 6:00pm Costa Mesa City	20 8:30am MWDOC Board Meeting (VIRTUAL) 5:30pm OCWD Board Meeting (Virtual)	21 8:30am MWDOC Executive Committee (Virtual)	22 Pay Period Ends	23
24	25 Public-Private Partnership Higher Education Summit (San Diego) 5:00pm IRWD Board Meeting (Virtual)	26 3:30pm Mesa Water District Board of Directors Committee Meeting (Mesa Water District)	27 Payday 8:30am Jt. MWDOC/OCWD Meeting (MWDOC/OCWD Boardroom)	28 11:30am ISDOC Quarterly Event (VIRTUAL)	29	30
31	Nov 1	2	3	4	5	6



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## MEMORANDUM

TO: Board of Directors  
FROM: Celeste Carrillo, Public Affairs Coordinator  
DATE: August 11, 2021  
SUBJECT: Public Affairs Consulting Services

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### RECOMMENDATION

Approve a contract with Brenda Deeley PR, LLC from July 1, 2021 to June 30, 2022 for an amount not to exceed \$115,200 to provide Public Affairs Consulting Services.

The Board of Directors reviewed this item at its July 27, 2021 Committee meeting and recommends approval.

### STRATEGIC PLAN

Goal #4: Increase public awareness about Mesa Water and about water.  
Goal #6: Provide outstanding customer service.

### PRIOR BOARD ACTION/DISCUSSION

None.

### DISCUSSION

In 2021, after a competitive search, Mesa Water District (Mesa Water®) retained the public affairs firm Brenda Deeley PR, LLC (Brenda Deeley), a senior level public relations consultant, to provide public relations strategy to augment the District's Public Affairs team to ensure the public relations program ladders up to the District's business objectives – and to coach and mentor the public relations team.

Ms. Deeley brings more than 20 years of experience leading strategic public outreach programs for complex infrastructure projects – and she is one of Orange County's most award-winning public outreach strategists.

Ms. Deeley has provided consulting services for Mesa Water on several high-priority public affairs projects through project management, staff oversight, and public relations expertise.

Staff recommends that the Board approve a contract with Brenda Deeley PR, LLC from July 1, 2021 to June 30, 2022 for an amount not to exceed \$115,200 to provide Public Affairs Consulting Services.

### FINANCIAL IMPACT

In Fiscal Year 2022, \$590,920 is budgeted for Public Affairs Support Services; \$13,960 has been spent to date.



ATTACHMENTS

Attachment A: Brenda Deeley PR, LLC Scope of Work

## Proposal for Mesa Water District Strategic Public Relations Counsel & Coaching/Mentoring PR Staff

### Overview

Mesa Water District is seeking a senior level consultant to provide public relations strategy to augment the District's public relations team to ensure the public relations program ladders up to the District's business objectives – and to coach and mentor the public relations team to help elevate their work and advance their careers at the District.

### Proposed Scope of Work

- Ongoing background briefings and meetings with the General Manager to understand and stay apprised of the District's priorities, initiatives and goals
- Lead strategic PR plan development for FY 2021-2022 in collaboration with the PR team
- Evaluate existing PR initiatives to ensure they are achieving established objectives; make recommendations to retool, as appropriate
- Meet weekly with the PR team to plan the work for the week
- Meet with the PR team on specific projects, as needed
- Review and edit materials drafted by PR team
- Meet individually with PR employees for coaching/mentoring sessions every other week
- Provide CEO with insights on PR employees' professional development

### Timeframe

Brenda Deeley PR, LLC proposes an initial three-month engagement (April-June 2021) as a pilot project. After 90 days, we can evaluate whether the new structure is achieving the desired outcomes and meeting the District's expectations.

### Brenda Deeley, CEO

#### Brenda Deeley PR, LLC

Brenda Deeley brings more than 20 years of experience leading strategic public outreach programs for complex and potentially controversial infrastructure projects – and she is arguably one of Orange County's most award-winning public outreach strategists.

During Brenda's 15-year tenure with Porter Novelli, she was the senior PR consultant for the Orange County Water District and Orange County Sanitation District's Groundwater Replenishment System public outreach program (1998-2000 and 2001-2005). The program received top honors from the Public Relations Society of America, WaterReuse Association, American Water Works Association and Association of California Water Agencies.



Brenda currently leads public outreach for the Syphon Reservoir (recycled water) Improvement Project on behalf of Irvine Ranch Water District and is supporting South Coast Water District with communications for its rate study and potential rate adjustments. Brenda's other former water clients include Helix Water District, where she led public outreach for a proposed indirect potable reuse project known as the El Monte Valley Project, which was ultimately determined to be unfeasible. And the North San Diego Water Reuse Coalition where she produced collateral

materials and provided other communications support for its indirect potable reuse water system.

Brenda formed an independent consulting practice in 2017, after Porter Novelli closed its Orange County office. Prior to Porter Novelli, Brenda served as executive director for San Diego County Citizens Against Lawsuit Abuse, a grassroots nonprofit organization dedicated to civil justice reform.

Previously, Brenda was acting general manager/operations director and morning news host for KZAZ-FM, a National Public Radio affiliate in Bellingham, Wash.

Brenda earned her bachelor's degree in communications/broadcast journalism from the University of Washington and her master's degree in political science with specialization in public policy and administration from Western Washington University.

As the parent of a 20-year-old daughter with Down syndrome and autism, Brenda is a tireless advocate for people with intellectual/developmental disabilities. She serves on the Irvine Residents with Disabilities Advisory Board and Cal-Optima Whole-Child Model Family Advisory Committee. She is also a Board member of Reimagine, which offers an array of specialized therapies, enrichment services and independent living support throughout the lifespan of people with disabilities.

## References

James Dale  
Vice President, Foundation  
Pomona Valley Hospital Medical Center  
james.dale@pvhmc.org  
949-279-3572 (mobile)

Pomona Valley Hospital Medical Center has been a client since 2014 and Brenda Deeley currently provides a very similar scope of work – serving as their senior PR strategist and coaching/mentoring the public relations manager/PIO.





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## MEMORANDUM

TO: Board of Directors  
FROM: Syndie Ly, Human Resources Manager  
DATE: August 11, 2021  
SUBJECT: Quarterly Training Report

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### RECOMMENDATION

Receive the Quarterly Training Report for April 1, 2021 to June 30, 2021.

### STRATEGIC PLAN

Goal #5: Attract and retain skilled employees.

### DISCUSSION

As part of the Board of Directors' (Board) approved 2020 Strategic Plan Goal #5 – Attract and retain skilled employees, Objective B is to Build Employee Skills, specifically the following:

- Fully train a minimum of two employees in key processes to ensure accountability and sustainability
- Develop and implement an operational and institutional knowledge transfer plan

Outcome 3 calls for providing quarterly training reports to the Board.

Attached is the Quarterly Training Report for April 1, 2021 to June 30, 2021. In addition to the training listed on the report, staff also conducts safety training for all employees and Monday Morning Tailgate Talks for Water Operations, Engineering, and Customer Services field staff.

The Tailgate Talks for this quarter included the following topics:

- Message to Self: Distracted Driving is Dangerous
- Safety Tips for Employees Working Remotely or Alone
- CPR and AEDs Can Save Lives
- Understanding Distracted Driving
- Energized Electrical Equipment Can Be Deadly
- Trenching: Don't Dig in to Trouble
- Heat Illness Reminders
- Jackhammer Safety
- Lead Acid Battery Safety
- An Open and Shut Case for Gate Valve Safety
- Biohazards and Worker Safety
- You've Got the Power: Power Tools
- Facing Up to Stress

The Safety Training program included the following topics:

- First Aid/CPR/AED Practical
- COVID Update
- Confined Space Entry/Attendant
- AC Pipe Refresher



Below are the required continuing education hours needed, over a three-year period, for each Distribution and Treatment Certification Renewal held by staff:

<b>Distribution and Treatment Certification Renewals – Required Continuing Education Hours (within the last three years)</b>				
<b>Grade 1</b>	<b>Grade 2</b>	<b>Grade 3</b>	<b>Grade 4</b>	<b>Grade 5</b>
12 hours	16 hours	24 hours	36 Hours	36 hours

FINANCIAL IMPACT

The cost for the training is budgeted each fiscal year, per department or in the overall safety budget.

ATTACHMENTS

Attachment A: Quarterly Training Report for April 1, 2021 to June 30, 2021



# FY21 Quarterly Training Report

## 4th Quarter April 1, 2021 - June 30, 2021

Postion	Department	Date of Training	Type of Training	Organization
Human Resources Analysts	Human Resources	4/1/2021	Hosting Large Events: Meetings vs Webinars	Zoom
Office Assistant	Administrative Services	4/5/2021	Excel 2016: Configuring Options & Settings	Skills Path
Department Assistant	Administrative Services	4/7/2021	Water Industry Back Injury Prevention	Vector Solutions
Department Assistant	Administrative Services	4/8/2021	Water Industry General Office Ergonomics	Vector Solutions
Department Assistant	Administrative Services	4/9/2021	Water Industry Industrial Ergonomics	Vector Solutions
Department Assistant	Administrative Services	4/9/2021	Water Industry Slips Trips and Falls Prevention	Vector Solutions
Department Assistant	Administrative Services	4/12/2021	Water Industry Incident Investigation	Vector Solutions
Department Assistant	Administrative Services	4/14/2021	OSHA Fatal Accidents and Investigations	Vector Solutions
Department Assistant	Administrative Services	4/15/2021	Work Place Violence	Vector Solutions
Department Assistant	Administrative Services	4/20/2021	Lawful Hiring Practices	Vector Solutions
Human Resources Analysts Human Resources Manager Principal Engineer Water Operations Supervisor	Engineering Human Resources Operations	5/12/2021	Difficult Conversations	Liebert Cassidy Whitmore
Administrative Services Manager	Administrative Services	5/12 - 13/2021	ACWA Spring Conference	Association of California Water Agencies
Human Resources Analyst	Human Resources	6/2/2021	Maximizing Supervisory Skills for the First Line Supervisor	Liebert Cassidy Whitmore
Human Resources Analyst	Human Resources	6/9/2021	Hiring CalPERS Retirees – Do's & Don'ts – LCW	Liebert Cassidy Whitmore
Customer Services Manager Customer Service Representative II (s)	Customer Services	6/16/2021	Beacon Advanced Metering Analytics software	SpryPoint



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## MEMORANDUM

TO: Board of Directors  
FROM: Paul E. Shoenberger, P.E., General Manager  
DATE: August 11, 2021  
SUBJECT: Association of California Water Agencies Region 10 Board Election

---

### RECOMMENDATION

Authorize President DePasquale to be the voting delegate for the Association of California Water Agencies Region 10 Board Election for the 2022-2023 term and direct staff to cast Mesa Water District's ballot in favor of the slate of nominees as recommended by the Region 10 Nominating Committee.

### STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water and about water.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional and statewide water issues.

### PRIOR BOARD ACTION/DISCUSSION

None.

### DISCUSSION

The Association of California Water Agencies (ACWA) is conducting its Region 10 election with an electronic ballot. The ballot provides the option of voting in concurrence with the Region 10 Nominating Committee's recommended slate or individually voting for the positions of Chair, Vice Chair, and up to five Board Members.

The Region 10 Chair and Vice Chair will serve on ACWA's Board of Directors and Finance Committee for the next two-year term of office. The Chair and Vice Chair will also make the Region 10 Committee appointment recommendations to the ACWA President for the 2022-2023 term.

Following is the Region 10 Nominating Committee's recommended slate:

- *Chair:*
  - Orange County – Cathy Green, First Vice President, Orange County Water District
- *Vice Chair:*
  - San Diego – Dana Frieauf, Director, Santa Fe Irrigation District
- *Board Members:*
  - Orange County – Charles T. Gibson, Director, Santa Margarita Water District
  - Orange County – George Murdoch, Director, East Orange County Water District
  - San Diego County – Shauna Lorange, Public Utilities Director, City of San Diego
  - San Diego County – Richard L. Vasquez, Vice President, Vista Irrigation District
  - San Diego County – DeAna Verbeke, Board Member, Helix Water District



Staff has included the ballot for the Board of Directors to review. Only one ballot per agency will be accepted. The ballot must be submitted electronically to ACWA by September 30, 2021. The newly elected Region 10 Board Members will begin their two-year term of service on January 1, 2022.

#### FINANCIAL IMPACT

There is no financial impact for this item; the annual membership dues to ACWA are estimated at \$26,000.

#### ATTACHMENTS

- Attachment A: ACWA Region 10 Election Notice
- Attachment B: ACWA Region 10 Board Ballot
- Attachment C: ACWA Region 10 Rules and Regulations
- Attachment D: Candidate Correspondence



TO: ACWA REGION 10 MEMBER AGENCY BOARD PRESIDENT  
AND GENERAL MANAGER

***Ballot for Region 10 Board Election for the 2022-2023 Term***

It is time to elect the 2022-2023 ACWA Region 10 chair, vice chair and board members who will represent and serve the members of Region 10. Attached, you will find the official ballot which includes the Region 10 Nominating Committee's recommended slate as well as individual candidates running for the Region 10 Board.

**Your agency is entitled to cast only one vote.** Please review the attached ballot and have your agency's authorized representative cast its vote for the slate as recommended by the Region 10 Nominating Committee **or** cast its vote for an individual Region 10 chair, vice chair and three to five board members.

**2022-2023 ACWA Region 10 Ballot is located [HERE](#).**  
**Region 10 Rules and Regulations are located [HERE](#).**

**Submit the electronic ballot to ACWA by September 30, 2021.**  
(Ballots received after September 30 will **not** be accepted.)

**Remember, Your vote is important.** Region 10 Board members are elected to represent the issues, concerns and needs of your region. The Region 10 chair and vice chair will serve on ACWA's Board of Directors for the next two-year term beginning January 1, 2022. Additionally, the newly elected chair and vice chair will make the Region 10 committee appointment recommendations to the ACWA president for the 2022-2023 term. Also, either the chair or vice chair will hold a seat on the ACWA Finance Committee.

If you have questions, please contact your Regional Affairs Representative, [Augustine Han](#) or call 916-441-4545.

Thank you for your careful consideration and participation in the Region 10 election process.

# OFFICIAL REGION 10 Board Ballot

2022-2023 TERM



**Please return completed ballot by Sept. 30, 2021**

E-mail: [regionelections@acwa.com](mailto:regionelections@acwa.com)  
Mail: ACWA  
980 9th Street, Suite 1000  
Sacramento, CA 95814

## General Voting Instructions:

- 1 You may either vote for the slate recommended by the Region 10 Nominating Committee, or vote for individual candidates to serve as chair, vice chair, and board members for each county (please note rules & regulations for specific qualifications). Mark the appropriate box to indicate your decision.
- 2 Complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

## Region 10 Rules & Regulations:

The chair and vice chair shall be from different counties. The 2022-'23 term shall consist of a chair and 2 board members from Orange County and a vice chair and 3 board members from San Diego County.

1

### Nominating Committee's Recommended Slate

- I concur with the Region 10 Nominating Committee's recommended slate below.

#### CHAIR:

- **Cathy Green**, First Vice President, Orange County Water District (OC)

#### VICE CHAIR:

- **Dana Frieauf**, Director, Santa Fe Irrigation District (SD)

#### BOARD MEMBERS:

- **Charles T. Gibson**, Director, Santa Margarita Water District (OC)
- **Shauna Lorange**, Public Utilities Director, City of San Diego (SD)
- **George Murdoch**, Director, East Orange County Water District (OC)
- **Richard L. Vasquez**, Vice President, Vista Irrigation District (SD)
- **DeAna Verbeke**, Board Member, Helix Water District (SD)

OR

### Individual Board Candidate Nominations

(See Rules & Regulations before selecting)

- I do not concur with the Region 10 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

#### CANDIDATES FOR CHAIR: (CHOOSE ONE)

- Cathy Green**, First Vice President, Orange County Water District (OC)

#### CANDIDATES FOR VICE CHAIR: (CHOOSE ONE)

- Dana Frieauf**, Director, Santa Fe Irrigation District (SD)

#### SAN DIEGO COUNTY CANDIDATES FOR BOARD MEMBERS: (MAX OF 3 CHOICES)

- Dana Frieauf**, Director, Santa Fe Irrigation District (SD)
- Shauna Lorange**, Public Utilities Director, City of San Diego (SD)
- Richard L. Vasquez**, Vice President, Vista Irrigation District (SD)
- DeAna Verbeke**, Board Member, Helix Water District (SD)

#### ORANGE COUNTY CANDIDATES FOR BOARD MEMBERS: (MAX OF 2 CHOICES)

- Charles T. Gibson**, Director, Santa Margarita Water District (OC)
- Mark Lewis**, Chairman, Laguna Beach County Water District (OC)
- George Murdoch**, Director, East Orange County Water District (OC)

2

AGENCY NAME

AUTHORIZED REPRESENTATIVE

DATE

# REGION 10 RULES AND REGULATIONS

*Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).*

## OFFICERS

The chair and vice chair shall be from different counties.

At least one of the chair or vice chair positions must be an elected/appointed director from a member agency.

The region board members shall alternate every two years with three from one county and two from the other. The county from which the chair comes from shall have two region board members and the county from which the vice chair comes from shall have three region board members.

The chair will provide the region secretary.

## MEETINGS

The region will hold at least quarterly meetings, including the ACWA spring and fall conferences.

The region chair will determine when and if nonmembers are invited to regional activities or events.

## ATTENDANCE

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)

## ELECTIONS

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)



Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of four persons, two from each county.

The nominating committee shall pursue qualified members within the region to run for the region board and consider geographic diversity, agency size and focus in selecting a slate.

A member of the nominating committee cannot be nominated by the committee for an elected position.

*See current region election timeline for specific dates.*

## **ENDORSEMENTS**

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)

## **COMMITTEE RECOMMENDATIONS & REPRESENTATION**

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

The chair and vice chair will recommend an official alternate for excused committee members.

## **TOURS**

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a "release and waiver" to attend any and all region tours. Attendees agree to follow environmental guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guideline P, 6.)

## **FINANCES**

*See "Financial Guidelines for ACWA Region Events" document.*

## **AMENDING THE REGION RULES & REGULATIONS**

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The region 10 rules and regulations can be changed at any time with advanced written notice to member agencies.

**BOARD OF DIRECTORS**

PRESIDENT CHARLES T. GIBSON  
VICE PRESIDENT JUSTIN McCUSKER  
FRANK URY  
SAUNDRA F. JACOBS  
BETTY H. OLSON, PH.D

DANIEL R. FERONS  
GENERAL MANAGER



## Santa Margarita Water District

July 14, 2021

President Marice H. DePasquale  
Mesa Water District  
1965 Placentia Ave.  
Costa Mesa, CA 92627

ADMINISTRATIVE SERVICE  
JUL 16 2021  
RECEIVED

RE: ACWA Region 10 Board

Dear President DePasquale,

I am delighted to announce my candidacy for re-election to the ACWA Region 10 Board of Directors is endorsed by the Santa Margarita Water District Board of Directors. I would be honored to have your and your agency's support for this important seat. The Region 10 Nominating Committee has already been selected by ACWA. On August 2, 2021, the recommended slate and any additional candidates' names (one ballot) will be e-mailed to each member agency in Region 10 to vote. Only one ballot per agency will be counted. I respectfully request that you consider voting for me.

Since my election to the Santa Margarita Water District Board of Directors in 2012, I have actively participated in ACWA at both the Region 10 level and on the statewide Federal Affairs Committee. Over my last two terms on the Region 10, I have heard the unique water policy needs of our region and have contributed to helping address them. I have worked to develop the Region's work programs, policy initiatives and educational events. I have served occasionally as an alternate to the ACWA Board representing Region 10, and I participated in State-level meetings in that capacity. Currently, I am the designated Region 10 Director to report on federal matters in my capacity on ACWA's statewide Federal Affairs Committee.

I look forward to continuing my contributions to ACWA through my technical skills as a policymaker and manager--applying over 30 years of experience in both the public and private sectors. I have worked toward the mutual goals of water reliability and efficient water use. I also coordinate with leaders throughout ACWA's other regions, including those in allied industries, and nationally.

I have enclosed some background information on my experience as well as my platform for re-election to the Region 10 Board. I would be delighted to appear at one of your upcoming meetings to discuss my candidacy and answer any questions you may have. Please contact SMWD Board Secretary Kelly Radvansky if you would like me to appear, and I will do my best to be available at your convenience. It would be my honor serving on the Region 10 Board, and I humbly ask for your vote and support.

## **Charles T. “Chuck” Gibson**

Candidate for re-election, ACWA Region 10 Board of Directors

### Special District Organizations

- Santa Margarita Water District, Board President (Elected Board Member since 2012)
- Association of California Water Agencies (ACWA) Region 10, Alternate Board Member (Current; since 2016)
- ACWA Region 10 Federal Affairs Committee, Member (Current, since 2012)
- California Special Districts Association, Member
- Orange County Water Association, Member
- Santiago Aqueduct Commission, Alternate Board Member
- Santa Margarita Dana Point Authority, Board Member

### Platform

Since my election as Director of Santa Margarita Water District in 2012, I have actively participated in ACWA at both the Region 10 level and on the statewide Federal Affairs Committee based on the guiding principles of active listening and fostering collaboration among ACWA members and stakeholders. In my years on the Region 10 Board of Directors, I helped develop the Region’s work program and events, occasionally attended state board meetings as an alternate representing Region 10, and participated in a variety of ad hoc committees for infrastructure and environmental matters, while encouraging active participation by ACWA’s membership and stakeholders. Currently, I am also the designated Region 10 Director to report on federal matters, as well as serving on ACWA's statewide Federal Affairs Committee. I coordinate with other committee members, ACWA’s general membership and related agencies and stakeholders toward the mutual goals of water reliability and water quality throughout the region. I have contributed to strengthen public awareness of water use efficiency measures, by highlighting exemplary conservation programs, desalination, water storage, water transfers and recycled water projects that are operational or approaching implementation in our region. I continue to coordinate with other leaders throughout ACWA's regions, including those in allied industries, and with others in the west and nationally to provide cost effective, reliable water. I seek to continue to contribute to ACWA using my technical skills as a policymaker and manager, applying over 30 years of experience in the private sector and public sector combined.



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## MEMORANDUM

TO: Board of Directors  
FROM: Andrew Wiesner, P.E., Principal Engineer  
DATE: August 11, 2021  
SUBJECT: Chandler & Croddy Wells and Pipeline Project - Chandler Well Water Quality and Yield

---

### RECOMMENDATION

Receive the presentation.

### STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.

Goal #2: Practice perpetual infrastructure renewal and improvement.

### PRIOR BOARD ACTION/DISCUSSION

At its August 10, 2017 meeting, the Board of Directors (Board) awarded a contract to Tetra Tech, Inc. (Tetra Tech) for \$920,000 and a 10% contingency for an amount not to exceed \$1,012,000 to provide professional engineering design and permitting services for the West Chandler Avenue Well, the South Croddy Way Well, and the Pipeline Project.

At its September 19, 2017 meeting, the Engineering and Operations (E&O) Committee received information that a Request for Proposals for Construction Management Services was being solicited.

At its December 14, 2017 meeting, the Board authorized staff to proceed with Layout Scenario No. 3 Well Site design.

At its February 8, 2018 meeting, the Board awarded a contract with Butier Engineering, Inc. in the amount of \$972,480 and a 10% contingency for an amount not to exceed \$1,069,728 to provide professional Construction Management Services for the Chandler & Croddy Wells and Pipeline Project.

At its October 9, 2018 workshop, the Board received information regarding the design of the Chandler & Croddy Wells and Pipeline Project.

At its January 15, 2019 meeting, the E&O Committee received an update on the Chandler & Croddy Wells and Pipeline Project and information on the preparation of the Mitigated Negative Declaration (MND) in compliance with the California Environmental Quality Act (CEQA).

At its February 19, 2019 meeting, the E&O Committee received an update that the draft MND was prepared in accordance with CEQA guidelines and that the 30-day public review and comment period was to begin.

At its April 11, 2019 meeting, the Board conducted a public hearing and adopted Resolution No. 1522 Mitigated Negative Declaration for Well Nos. 12 and 14 and Pipeline Project.



At its May 27, 2020 Committee meeting, the Board received information on the plan to award four contracts for the construction of the Chandler & Croddy Wells and Pipeline Project, including Demolition, Well Drilling, Well Equipping, and Pipeline Construction.

At its July 9, 2020 meeting, the Board awarded a contract to Standard Demolition Inc. for \$290,532 and a 10% contingency of \$29,053 for a total contract amount not to exceed \$319,585 for the demolition of the existing buildings at the Chandler and Croddy well site properties.

At its August 13, 2020 meeting, the Board awarded a contract to Zim Industries dba Bakersfield Well and Pump for \$2,955,632 and a 10% contingency of \$295,583 for a total contract amount not to exceed \$3,251,195 for the drilling of Chandler Well No. 12 and Croddy Well No. 14.

At its January 26, 2021 Committee meeting, the Board approved the Contract Between Orange County Water District and Mesa Water District Regarding Construction of Wells for Santa Ana River Conservation and Conjunctive Use Program, and authorized execution of the contract.

At its February 11, 2021 meeting, the Board awarded a contract to Gateway Pacific Contractors, Inc. in the amount of \$12,975,000 and a 10% contingency of \$1,297,500 for a total contract amount not to exceed \$14,272,500 for the equipping of Chandler Well No. 12 and Croddy Well No. 14, and authorized execution of the contract.

At its February 23, 2021 Committee meeting, the Board received a presentation on the expected water quality and yield from Croddy Well No. 14.

At its April 27, 2021 Committee meeting, the Board awarded a contract to Ferreira Construction Co. Inc. dba Ferreira Coastal Construction for \$3,938,360 and a 10% contingency of \$393,836 for a contract amount not to exceed \$4,332,196 to provide Pipeline Construction to the Chandler & Croddy Wells and Pipeline Project, and authorized execution of the contract.

## BACKGROUND

As part of the 2014 Master Plan, the Board adopted a policy for Mesa Water District's (Mesa Water®) local water supply reliability to be at least 115% of water demand. This requirement will provide Mesa Water with the additional assurance to meet its demands with local groundwater supplies during peak demand periods and when water production facilities are undergoing routine maintenance.

In March 2017, Mesa Water purchased a 0.42-acre lot containing a 10,000 square-foot industrial/commercial building at 4011 West Chandler Avenue in the City of Santa Ana. The lot is located approximately 0.6 miles outside of Mesa Water's service area and is intended to house a new well that will provide additional water supply and reliability to the District. In August 2017, Mesa Water purchased an additional property at 3120 South Croddy Way in the City of Santa Ana. This property is 0.5 acres and contains a 6,700 square foot industrial/commercial building. This new well site is approximately 0.2 miles outside the District service area. In July 2020, a contract was awarded to demolish the industrial/commercial buildings located on each site. The demolition and site preparation was completed in October 2020, preparing each site for the well driller. The well drilling contractor mobilized in October 2020 and completed construction and test pumping of both wells in June 2021.



## DISCUSSION

During drilling of the Chandler pilot hole, samples of the formation were collected. These samples were analyzed to locate the water bearing depths of the aquifer. Water samples were also collected and analyzed. The formation and groundwater samples are used to prepare the final design of the well casing. Attachment A illustrates the well construction.

### **Chandler Well Design and Anticipated Yield**

The Chandler pilot hole was drilled to 1,025 feet below ground. Six aquifer zones were identified as potential production zones for the well. Water quality sampling and analysis of the lowest zone resulted in 65 units of color and 230 units of turbidity. This zone was not included in the final well design due to the color and turbidity. The final well casing design includes six screened intervals covering five of the identified water-bearing intervals from 340 feet below ground to 950 feet below ground. The pilot hole was reamed to 30" in diameter. The well casing made of 304 steel, 22 inches in diameter, was then installed in the reamed hole. A concrete sanitary seal was installed for the shallowest 310 feet. The Chandler well was pump tested at approximately 4,250 gallons per minute for 24 hours. The permanent pump for the Chandler Well was designed to operate at a best efficiency point of 4,000 gallons per minute.

### **Chandler Well Water Quality Analysis**

Water quality samples were collected in the six pilot hole zones. The pilot hole water quality data is tabulated in Attachment B. After construction and test pumping, a blended sample of the well water was also collected and analyzed. In the upper three zones and in the well blend sample, 1,4-Dioxane was detected below the Response Level of 35 parts per billion, but above the Notification Level of 1 part per billion. It is anticipated that the final well water quality will be above the Notification Level for 1,4-Dioxane. This is similar to existing nearby wells, and Mesa Water will continue to provide annual notification of 1,4-Dioxane in the Annual Report.

Perfluorooctanesulfonic acid (PFOS) was detected in one zone below the Notification level. Neither PFOS nor Perfluorooctanoic acid (PFOA) was detected in the well blend sample. It is uncertain if the final well water quality will have detectable PFOS levels once the well operating. If PFOS constituents are present, it is expected that the levels will be below the Notification Level. It should be noted that the PFOS and PFOA plume is migrating within the Orange County Groundwater Basin, and notification and/or treatment may be required during the anticipated 60 to 100-year useful life of both the Chandler and Croddy Wells as concentrations within the Basin continue to migrate towards Mesa Water's wells. There is space available at the Chandler and Croddy properties to build PFOS and PFOA treatment should it become required.

### **Summary**

Chandler Well No. 12 is expected to produce approximately 4,000 gallons per minute of groundwater requiring only disinfection to meet all primary and secondary drinking water standards.

The combined Chandler and Croddy Wells are expected to produce approximately 7,500 - 8,000 gallons per minute when operating together.



FINANCIAL IMPACT

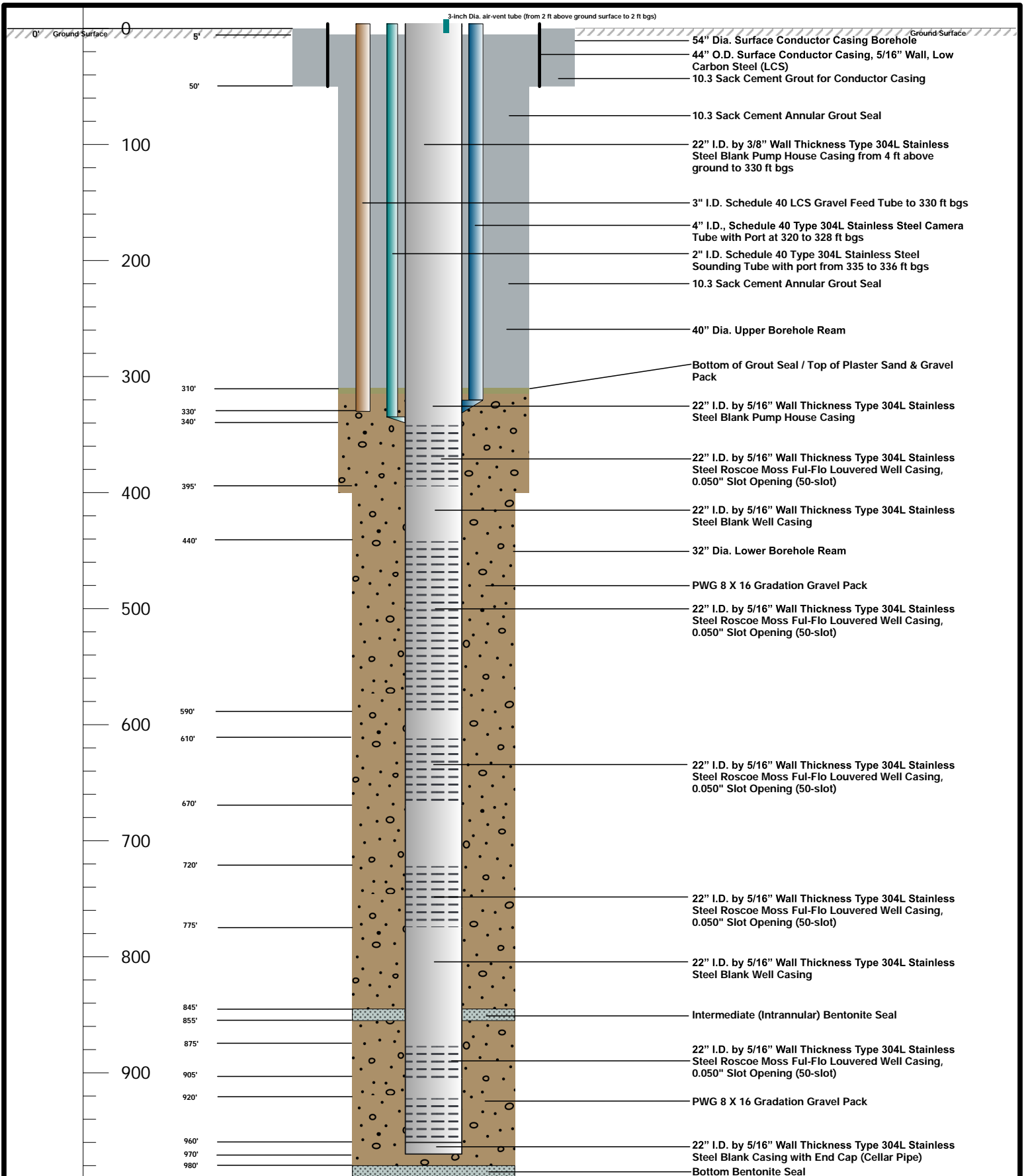
In Fiscal Year 2022, \$12,845,409 is budgeted for the Chandler & Croddy Wells and Pipeline Project; no funds have been spent to date.

	<u>Project Estimate Amounts</u>	<u>Project Cost Amounts</u>
Initial Project Estimate (2021)	\$ 17,200,000	
Original Contracts		\$ 22,052,004
Change/Task Orders		\$ 405,830
Requested Funding		<u>\$ 0</u>
Revised Contracts		<u>\$ 22,502,834</u>
Actual Spent to Date		\$ 5,039,988
Revised Project Estimate	\$ 22,502,834	


ATTACHMENTS

Attachment A: Chandler Well No. 12 Design Log

Attachment B: Chandler Well No. 12 Zone Water Quality Testing Results



**LEGEND**

- |  |   |   |
|--|---|---|
|  Camera Tube      |  Gravel Feed Tube    |  Plaster Sand  |
|  Casing           |  Gravel Pack         |  Sounding Tube |
|  Conductor Casing |  Cement Grout        |  Bentonite     |
|  End Cap (Welded) |  Louver Perforations |   |



**FIGURE 3  
FINAL WELL DESIGN SCHEMATIC  
MESA WELL NO. 12**



**TABLE 2**  
**SUMMARY OF LABORATORY ANALYSES OF**  
**ISOLATED AQUIFER ZONE TEST SAMPLES**  
**MESA WATER WELL NO. 12**

Constituent Analyzed	Concentration Units	Maximum Contaminant Level (MCL)	Zone No. 1	Zone No. 2	Zone No. 3	Zone No. 4	Zone No. 5	Zone No. 6
			1,005-1,025 ft bgs	930 - 950 ft bgs	730 - 750 ft bgs	630 - 650 ft bgs	500 - 520 ft bgs	370 - 390 ft bgs
			Mar-18-2021	Mar-24-2021	Mar-25-2021	Mar-26-2021	Mar-29-2021	Mar-30-2021
<b>General Physical Constituents</b>								
Electrical Conductance	µS/cm	900, 1,600, 2,200 <sup>(1)</sup>	360	380	370	460	570	580
pH	units	6.5 to 8.5	8.9	8.7	8.3	8.3	8.1	7.8
Color	CU	15	65	ND	ND	ND	ND	ND
Odor	units	3 (S)	2.0	1.0	ND	ND	ND	ND
Turbidity	NTU	5 (S)	230	0.35	9.7	0.27	4.4	1.2
<b>General Mineral Constituents</b>								
Total Dissolved Solids	mg/L	500, 1,000, 1,500 <sup>(1)</sup>	220	240	230	290	350	360
Hardness		None	11	23	84	110	160	190
Calcium		None	4.1	8.2	26	33	47	58
Magnesium		None	0.29	0.73	3.9	6.5	11	12
Potassium		None	ND	ND	1.7	1.7	1.9	1.6
Silica as SiO <sub>2</sub>		None	39	14	17	18	20	21
Sodium		None	76	72	46	52	53	46
Alkalinity as CaCO <sub>3</sub>		None	150	130	130	130	160	170
Bicarbonate (HCO <sub>3</sub> )		None	180	160	160	160	190	200
Sulfate		250, 500, 600 <sup>(1)</sup>	15	37	37	48	59	73
Chloride		250, 500, 600 <sup>(1)</sup>	13	14	13	36	46	39
Nitrate as NO <sub>3</sub> (calculated)		45 (P)	ND	ND	0.16	3.9	2.4	1.2
Fluoride		2 (P)	0.86	0.54	0.30	0.4	0.4	0.33
<b>Detected Inorganics</b>								
Aluminum	µg/L	1,000 (P)	160	25	20	ND	ND	ND
Arsenic		10 (P)	ND	ND	ND	1	1.6	ND
Barium		1,000 (P)	5.9	5.9	19	21	50	56
Chromium		50 (P)	ND	ND	ND	ND	ND	ND
Copper		1000 (AL)	ND	ND	ND	ND	ND	1
Hexavalent Chromium		50 (P)	0.045	0.026	0.51	ND	0.09	1.2
Iron		300 (S)	111	14	39	210	130	111
Manganese		50 (S)	5.5	3.9	26	30	55	24
Molybdenum		None	ND	ND	ND	7.4	ND	ND
Zinc		500 (S)	ND	ND	24	29	ND	24
<b>Detected Volatile Organic Compounds (VOCs)</b>								
1,4-Dioxane	µg/L	1 (NL)	ND	ND	ND	3.9	6.8	2.8
Toluene		150 (P)	0.50	ND	0.81	0.6	0.5	0.6
<b>Detected Semivolatile Organic Compounds (SVOCs)</b>								
N-Nitrosodimethylamine (NDMA)	ng/L	10 (NL), 300 (RL)	ND	ND	ND	ND	3.5	ND
<b>Other Detected Inorganics</b>								
Perfluorooctanesulfonic acid (PFOS)	ng/L	6.5 (NL), 40 (RL)	ND	ND	ND	ND	3.4	ND
Perfluorooctanoic acid (PFOA)		5.1 (NL), 10 (RL)	ND	ND	ND	ND	ND	ND

**Notes:**

(1) The three listed numbers represent the recommended, upper and short-term State Maximum Contaminant Levels for the constituent.

AL = State Action Level

CU = color units

RL = Response Level

ND = Not Detected

NL = Notification Level

NTU = Nephelometric Turbidity Units

mg/L = milligrams per liter

ng/L = nanograms per liter

µg/L = micrograms per liter

µS/cm = microSiemens per Centimeter

\* = U.S. Environmental Protection Agency Health Advisory Level

P = DDW Primary Maximum Contaminant Level (MCL) when noted. If not noted, then value represents Secondary MCL.

Results in **RED** text indicate constituent meets or exceeds its respective DDW MCL, NL, AL or RL.

No other VOCs were detected.



*Dedicated to  
Satisfying our Community's  
Water Needs*

## MEMORANDUM

TO: Board of Directors  
FROM: Celeste Carrillo, Public Affairs Coordinator  
DATE: August 11, 2021  
SUBJECT: Fiscal Year 2022 Public Affairs Plan

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### RECOMMENDATION

Receive the presentation.

### STRATEGIC PLAN

Goal #4: Increase public awareness about Mesa Water and about water.  
Goal #6: Provide outstanding customer service.

### PRIOR BOARD ACTION

None.

### DISCUSSION

Mesa Water District's (Mesa Water®) outreach program aims to connect Mesa Water with its constituents to achieve Goal #4 of the Board of Directors' (Board) Strategic Plan. Outreach activities include educating and informing the District's constituents about Mesa Water, water issues, and water in general.

In 2020, and most of 2021, message penetration has been impacted by distracted audiences, smaller news holes and absence of in-person events. In spite of these challenges, Mesa Water was able to leverage its Welcome Program and owned communications channels to sustain visibility with its customers and not lose ground in its annual customer survey.

Now that California has reopened, Mesa Water is well positioned to re-invigorate its Public Affairs program to raise awareness with customers about who their water provider is, as measured by the annual customer survey, as well as promote and leverage Mesa Water's brand promise of delivering a 100% safe, local and reliable water supply.

### FINANCIAL IMPACT

In Fiscal Year 2022, \$590,920 is budgeted for Public Affairs Support Services; \$13,960 has been spent to date.

### ATTACHMENTS

None.



*Dedicated to  
Satisfying our Community's  
Water Needs*

## MEMORANDUM

TO: Board of Directors  
FROM: Paul E. Shoenberger, P.E., General Manager  
DATE: August 11, 2021  
SUBJECT: Association of California Water Agencies Committee  
Appointment Nominations

---

### RECOMMENDATION

Approve the appointment nominations for Mesa Water District representatives to serve on committees of the Association of California Water Agencies.

### STRATEGIC PLAN

Goal #4: Increase public awareness about Mesa Water and about water.  
Goal #7: Actively participate in regional and statewide water issues.

### BACKGROUND

The Association of California Water Agencies (ACWA) is the nation's largest statewide coalition of public water agencies. Its nearly 430 public agency members, collectively, are responsible for 90 percent of the water delivered to California cities, farms, and businesses.

ACWA's mission is to assist its members in promoting the development, management, and use of good quality water at the lowest practical cost and in an environmentally responsible manner.

With its diverse membership and long track record, ACWA occupies a unique niche in California water policy as it engages on an array of legislative and regulatory issues to promote a more reliable and sustainable water system. ACWA serves the water industry and the public by promoting local agencies as the most efficient means of providing water service; sharing reliable scientific and technical information; tracking and shaping state and federal water policy; advocating for sound legislation and regulation; and facilitating cooperation and consensus among all interest groups. Additionally, ACWA undertakes focused policy initiatives aimed at protecting water rights, promoting local groundwater basin management, and supporting regulatory decisions that facilitate member interests.

### DISCUSSION

Mesa Water District (Mesa Water®) has been a member of ACWA since 1978. The ACWA Committees are an integral part of ACWA's activities and policy development. Structured to include representation from all ten ACWA regions (Mesa Water is in ACWA's Region 10), committees provide key technical and policy input to ACWA's Board of Directors and bring together expertise and perspectives from across the state.

Committee members are appointed for two-year terms that begin on January 1 of even-numbered years. ACWA members interested in serving on committees from 2022 to 2023 can submit a nomination form for appointment consideration by the deadline of September 30, 2021.

Below is an outline of recommended nominations for ACWA committee appointment consideration:



Name & Title	ACWA Committee	Rank
Marice H. DePasquale, Board President	Communications	1
Jim Atkinson, Director	Groundwater	1
	Water Quality	2
Fred R. Bockmiller, P.E., Director	Energy	1
James R. Fislser, Director	Local Government	1
Paul E. Shoenberger, P.E., General Manager	Water Management	1
Phil Lauri, P.E., Assistant General Manager	Groundwater	1
Denise Garcia, Administrative Services Manager	Membership	1
Marwan Khalifa, Chief Financial Officer	Finance	1
Tracy Manning, Water Operations Manager	Water Quality	1
Stacy Taylor, Water Policy Manager	State Legislative	1
	Business Development	2
Nicolle A. Falcis, Attorney Atkinson, Andelson, Loya, Ruud & Romo	Legal Affairs	1

The benefits of Mesa Water’s ongoing service on ACWA committees include:

- Receiving the most recent data about Southern California’s water supply conditions so that Mesa Water can continue informing its constituents about the importance of developing local, reliable, and cost-effective sources of safe water;
- Engaging in important water policy advocacy and initiatives -- including legislation and regulation -- regarding water resource development and management, water rights, water quality and testing to ensure clean and safe drinking water, water affordability (production, treatment and delivery costs), water reliability, storage and sustainability, and other water-related challenges, issues, and solutions that can impact Mesa Water and its service area;
- Remaining updated on innovative water use efficiency programs that allow Mesa Water to continue educating its constituents about the importance of water for sustaining Southern California, and to continue promoting water use efficiency to its ratepayers and community members to help them save water, money, and the environment;
- Being informed on energy efficiency opportunities that can save costs for Mesa Water and its ratepayers, and that can result in further reducing the District’s greenhouse gas emissions and carbon footprint;
- Staying current on best management practices in the areas of finance and governance for public water agencies, to ensure Mesa Water’s continued responsible and transparent stewardship of ratepayer funds in providing safe and reliable water to its service area;



- Empowering Mesa Water’s Board and staff with information to help them provide the best possible service to their customers and community members; and,
- Strengthening Mesa Water as an actively-engaged participant in water industry programs that can provide added value to the District’s service area.

### FINANCIAL IMPACT

The annual membership dues to ACWA are estimated at \$26,000. Funding for additional travel would come respectively from each of the following departments’ budgets – Board of Directors, Office of the General Manager, Engineering, Administrative Services, Finance, Water Operations, and Water Policy.

### ATTACHMENTS

- Attachment A: ACWA Committee Appointment Correspondence
- Attachment B: ACWA Committee Consideration Form



# JOIN A COMMITTEE AND GET INVOLVED

ACWA has 13 standing committees that members can join and get involved. This is a great way for members to engage in state and local issues and influence policy and legislation. Committees are structured to include representation from all 10 ACWA Regions, bringing together diverse voices on technical and policy matters. **Take action, join a committee!**

## COMMITTEE APPOINTMENT PROCESS TIMELINE

### 2022 - 2023 TERM

Committee consideration forms emailed to member agency general managers and board presidents.

**13**

JULY

Region Chair and Vice Chair recommendation deadline.

**18**

NOV

Incoming ACWA President appoints members of committees.

**13**

DEC

**30**

SEPT

All completed consideration forms due.  
*Any consideration submitted after deadline will be put on a waiting list.*

**2**

DEC

Region recommendations given to incoming ACWA President.

**31**

DEC

ACWA notifies committee members of appointments and rosters posted on [acwa.com](http://acwa.com).

# COMMITTEE COMPOSITION

Committee members are appointed for two-year terms that begin on Jan. 1 of even-numbered years. You can learn more about ACWA's 13 standing committees below. For more information and bylaws, visit [www.acwa.com](http://www.acwa.com). If you have any questions, please contact Region and Member Engagement Specialist Ana Javid at [anaj@acwa.com](mailto:anaj@acwa.com).

Committee	Description	Composition	Meetings Per Year	Liaison
Agriculture	<ul style="list-style-type: none"> <li>Makes recommendations to the Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees, as appropriate, regarding agricultural issues affecting the interests of ACWA and its members.</li> </ul>	Unlimited	4	<b>Chelsea Haines</b> Regulatory Relations Manager <a href="mailto:chelseah@acwa.com">chelseah@acwa.com</a>
Business Development	<ul style="list-style-type: none"> <li>Develops and recommends to the Board of Directors programs and activities to be provided or administered by the association that generate non-dues revenue and provide a service or benefit to association members.</li> </ul>	Unlimited	2	<b>Tiffany Giammona</b> Senior Director of Operations & Member Engagement <a href="mailto:tiffanyg@acwa.com">tiffanyg@acwa.com</a>
Communications	<ul style="list-style-type: none"> <li>Develops and recommends to the Board of Directors and ACWA staff regarding communications and public affairs programs.</li> <li>Promotes sound public information and education programs and practices among member agencies.</li> <li>Prepares and distributes materials for use by member agencies in their local outreach efforts.</li> <li>Provides input and guidance to ACWA's Communications Department.</li> </ul>	Limited to 40	4	<b>Heather Engel</b> Director of Communications <a href="mailto:heathere@acwa.com">heathere@acwa.com</a>
Energy	<ul style="list-style-type: none"> <li>Recommends policies and programs to the Board of Directors, the State Legislative Committee and the Federal Affairs Committee as appropriate.</li> </ul>	Unlimited	4	<b>Nick Blair</b> Regulatory Advocate <a href="mailto:nickn@acwa.com">nickn@acwa.com</a>
Federal Affairs	<ul style="list-style-type: none"> <li>Coordinates with other ACWA committees regarding input on federal issues before both Congress and the federal administrative branches.</li> </ul>	Limited to 5 per Region	2	<b>David Reynolds</b> Director of Federal Relations <a href="mailto:davidr@acwa.com">davidr@acwa.com</a>
Finance	<ul style="list-style-type: none"> <li>Makes recommendations to the Board of Directors regarding annual budgets, investment strategies, annual audits and auditor selection, dues formula and schedule, and other financial matters.</li> </ul>	Limited to 2 per Region (1 Region Chair/ Vice Chair and 1 with financial experience)	4 - 5	<b>Dan Gumpert</b> Controller <a href="mailto:dang@acwa.com">dang@acwa.com</a>
Groundwater	<ul style="list-style-type: none"> <li>Makes recommendations to the Board of Directors on groundwater policy issues.</li> <li>Monitors state and federal regulations and legislation affecting the quality and management of groundwater.</li> <li>Conducts studies and gathers data on groundwater issues.</li> <li>Develops policies regarding groundwater management.</li> <li>Coordinates with other committees on groundwater issues.</li> </ul>	Unlimited	4	<b>Soren Nelson</b> Regulatory Advocate <a href="mailto:sorenn@acwa.com">sorenn@acwa.com</a>

Committee	Description	Composition	Meetings Per Year	Liaison
Legal Affairs	<ul style="list-style-type: none"> <li>• Acts on requests for assistance on legal matters of significance to ACWA member agencies.</li> <li>• Reviews proposed ACWA bylaw revisions and works with staff to produce publications to assist member agencies in complying with state and federal laws.</li> <li>• Files amicus curiae filing on important cases, comments on proposed regulations and guidelines of state agencies such as the Fair Political Practices Commission and monitors and engages in water rights matters of interest to member agencies.</li> </ul>	Limited to 45	2 - 3	<b>Kris Anderson</b> Legislative Advocate II <a href="mailto:krisa@acwa.com">krisa@acwa.com</a>
Local Government	<ul style="list-style-type: none"> <li>• Makes recommendations to the Board of Directors and the State Legislative Committee on local government matters affecting water agencies, including planning issues, local government organization, and finance.</li> <li>• Gathers and disseminates information on the value of special districts, and shares information promoting excellence in local government service delivery.</li> </ul>	Limited to 3 per Region	2	<b>Julia Hall</b> Senior Legislative Advocate <a href="mailto:juliah@acwa.com">juliah@acwa.com</a>
Membership	<ul style="list-style-type: none"> <li>• Makes recommendations to the Board of Directors regarding membership policies, eligibility and applications for membership.</li> <li>• Assists staff in developing membership recruitment and retention programs and reviews and makes recommendations to the Finance Committee regarding an equitable dues structure.</li> </ul>	Unlimited	2	<b>Katie Dahl</b> Member Services Manager <a href="mailto:katied@acwa.com">katied@acwa.com</a>
State Legislative	<ul style="list-style-type: none"> <li>• Reviews relevant introduced and amended legislation, and develops positions and provides recommendations to the Board of Directors on ballot measures and other major statewide policy issues.</li> <li>• Works with staff amendments to bills and provides direction for staff on legislative matters.</li> </ul>	Limited to 4 per Region	10 - 12	<b>Adam Quiñonez</b> Director of State Legislative Relations <a href="mailto:adamq@acwa.com">adamq@acwa.com</a>
Water Management	<ul style="list-style-type: none"> <li>• Makes recommendations to the Board of Directors on policy and programs related to water management.</li> <li>• Reviews and recommends positions on legislation and regulations as requested by other committees.</li> <li>• Assists in gathering and disseminating information regarding agricultural and urban water management, water conservation and water use efficiency, development and use of water resources, wastewater treatment and water recycling and reuse.</li> </ul>	Limited to 4 per Region	4	<b>Chelsea Haines</b> Regulatory Relations Manager <a href="mailto:chelseah@acwa.com">chelseah@acwa.com</a>
Water Quality	<ul style="list-style-type: none"> <li>• Makes recommendations to the Board of Directors, the State Legislative Committee and the Federal Affairs Committee on policy and programs regarding water quality issues.</li> <li>• Promotes cost-effective state and federal water quality regulations and provides a forum for members to work together to develop and present unified comments on water quality regulations.</li> <li>• Develops and recommends positions and testimony on water quality regulatory issues.</li> </ul>	Unlimited	4	<b>Nick Blair</b> Regulatory Advocate <a href="mailto:nickn@acwa.com">nickn@acwa.com</a>

TO GET INVOLVED, SUBMIT YOUR CONSIDERATION FORM NOW!



# COMMITTEE CONSIDERATION FORM

PLEASE PRINT LEGIBLY

Agency Name (DO NOT use acronyms or abbreviations) Mesa Water District	Phone 949.631.1206
Agency Address 1965 Placentia Avenue	City, State & Zip Costa Mesa, CA 92627

**BELOW PLEASE LIST ALL THOSE INTERESTED IN BEING ON ACWA COMMITTEES FOR YOUR AGENCY. FOR ADDITIONAL RECOMMENDATIONS PLEASE FILL OUT ANOTHER FORM.**

*\*If an individual is not an agency employee or director, please indicate company affiliation.*

Name Ms. Marice H. DePasquale	Title/Company* Board President	Email Address MariceD@MesaWater.org
Committee 1st Choice Communications	Committee 2nd Choice	Committee 3rd Choice
Name Jim Atkinson	Title/Company* Director	Email Address JimA@MesaWater.org
Committee 1st Choice Groundwater	Committee 2nd Choice Water Quality	Committee 3rd Choice
Name Fred R. Bockmiller, P.E.	Title/Company* Director	Email Address FredB@MesaWater.org
Committee 1st Choice Energy	Committee 2nd Choice	Committee 3rd Choice
Name James R. Fisler	Title/Company* Director	Email Address JamesF@MesaWater.org
Committee 1st Choice Local Government	Committee 2nd Choice	Committee 3rd Choice
Name Paul E. Shoenberger, P.E.	Title/Company* General Manager	Email Address PaulS@MesaWater.org
Committee 1st Choice Water Management	Committee 2nd Choice	Committee 3rd Choice
Name Phil Lauri, P.E.	Title/Company* Assistant General Manager	Email Address PhilL@MesaWater.org
Committee 1st Choice Groundwater	Committee 2nd Choice	Committee 3rd Choice

Signature (Agency/District General Manager or Board President signature required)	General Manager Title	8/12/2021 Date
---	--------------------------	-------------------

**QUESTIONS?**

Contact Region and Member Engagement Specialist  
Petra Rice at [petrar@acwa.com](mailto:petrar@acwa.com) or (916) 441-4545

980 9th Street, Suite 1000  
Sacramento, CA 95814  
[www.acwa.com](http://www.acwa.com)

# COMMITTEE CONSIDERATION FORM

PLEASE PRINT LEGIBLY

Agency Name (DO NOT use acronyms or abbreviations)	Phone
Mesa Water District	949.631.1206
Agency Address	City, State & Zip
1965 Placentia Avenue	Costa Mesa, CA 92627

**BELOW PLEASE LIST ALL THOSE INTERESTED IN BEING ON ACWA COMMITTEES FOR YOUR AGENCY. FOR ADDITIONAL RECOMMENDATIONS PLEASE FILL OUT ANOTHER FORM.**

*\*If an individual is not an agency employee or director, please indicate company affiliation.*

Name	Title/Company*	Email Address
Denise Garcia	Admin Services Mgr, District Secy	DeniseG@MesaWater.org
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
Membership		
Name	Title/Company*	Email Address
Marwan Khalifa	CFO & District Treasurer	MarwanK@MesaWater.org
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
Finance		
Name	Title/Company*	Email Address
Tracy Manning	Water Operations Manager	TracyM@MesaWater.org
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
Water Quality		
Name	Title/Company*	Email Address
Stacy Taylor	Water Policy Manager	StacyT@MesaWater.org
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
State Legislative	Business Development	
Name	Title/Company*	Email Address
Nicolle A. Falcis	Mesa Water Legal Counsel/AALRR	Nicolle.Falcis@aalrr.org
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
Legal Affairs		
Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice

Signature (Agency/District General Manager or Board President signature required)	General Manager	8/12/2021
	Title	Date

**QUESTIONS?**

Contact Region and Member Engagement Specialist  
 Petra Rice at [petrar@acwa.com](mailto:petrar@acwa.com) or (916) 441-4545

980 9th Street, Suite 1000  
 Sacramento, CA 95814  
[www.acwa.com](http://www.acwa.com)



*Dedicated to  
Satisfying our Community's  
Water Needs*

## MEMORANDUM

TO: Board of Directors  
FROM: Paul E. Shoenberger, P.E., General Manager  
DATE: August 11, 2021  
SUBJECT: Appointment of Interim Assistant District Treasurer

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### RECOMMENDATION

- a. Appoint Kurt Lind as Interim Assistant District Treasurer, effective August 12, 2021;
- b. Authorize a prorated stipend of \$190 per meeting for the Interim Assistant District Treasurer when acting in the role of the Assistant District Treasurer; and
- c. Authorize the General Manager to determine and direct when the Interim Assistant District Treasurer appointment shall terminate.

### STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional and statewide water issues.

### PRIOR BOARD ACTION/DISCUSSION

At its December 8, 2016 meeting, the Board of Directors (Board) changed the review of the Appointment of District Officers to coincide with the Election of Board Officers which is conducted every two years per Resolution No. 1479 Protocols of the Board of Directors.

At its December 10, 2020 meeting, the Board of Directors re-appointed Phil Lauri as the Assistant District Treasurer, and authorized a prorated stipend of \$190 per meeting for the Assistant District Treasurer.

### DISCUSSION

Mesa Water District (Mesa Water®) Assistant General Manager and Assistant District Treasurer Phil Lauri is taking a leave of absence from the District. In order to continue the day-to-day operations of the organization on an uninterrupted basis, staff is requesting that the Board appoint an Interim Assistant District Treasurer.

Mesa Water Business Administrator Kurt Lind has been with the District for over 16 years. Mr. Lind has extensive knowledge of the District as a whole as well as its financial structure and operations.

Staff recommends that the Board appoint Mr. Lind as the District's Interim Assistant District Treasurer for an indefinite period, to end when so determined by the General Manager.



### FINANCIAL IMPACT

The Assistant District Secretary and Assistant District Treasurer stipend is estimated at a combined \$4600 in the Fiscal Year 2022 budget and funds will only be expended when warranted.

### ATTACHMENTS

None.

**REPORTS:**

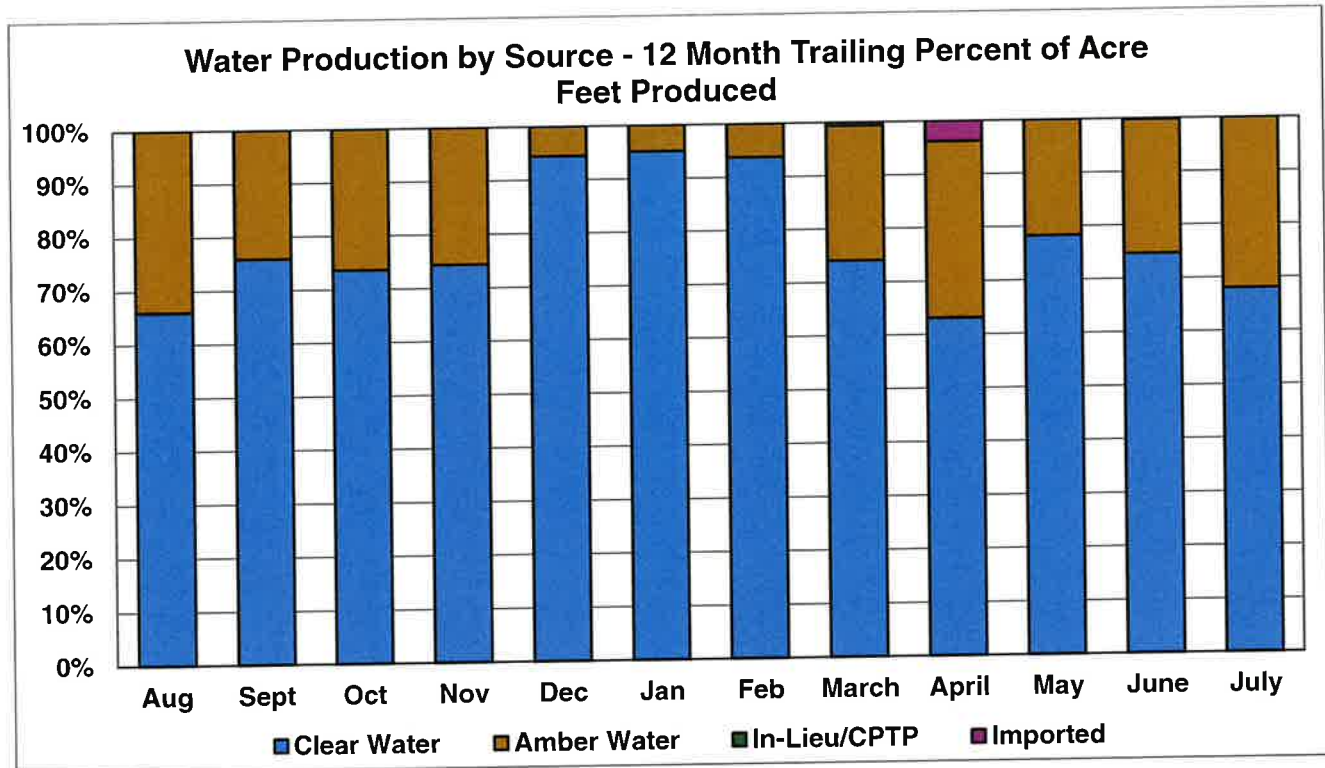
14. REPORT OF THE GENERAL MANAGER:
  - July Key Indicators Report
  - Other (no enclosure)

**Monthly Key Indicators Report  
For The Month of July 2021**

**Goal #1: Provide a safe, abundant, and reliable water supply  
FY 2022 Potable Production (Acre Feet)**

Water Supply Source	FY 2022 YTD Actual (AF)	FY 2022 YTD Budget (AF)	FY 2022 Annual Budget (AF)
Clear Water	1,121	1,241	12,523
Amber Water (MWRP)	527	371	3,741
Imported	0	0	0
Basin Management Water	0	0	0
<b>Total Production</b>	<b>1,648</b>	<b>1,612</b>	<b>16,264</b>

YTD actual water production (AF) through July 31, 2021



**Monthly Key Indicators Report  
For The Month of July 2021**

**Goal #1: Provide a safe, abundant, and reliable water supply**

**FY20 System Water Quality – This data reflects samples taken in June**

<b>Distribution System:</b>	<b>Average</b>	<b>Range</b>	<b>MCL</b>
Chlorine Residual (mg/L) <i>Compliance</i>	1.61	<b>0.24 – 2.74</b> <b>Current RAA = 1.75</b>	4 RAA
Coliform Positive % <i>Compliance</i>	0	0	5
Temperature (° F)	77	72 – 81	None

<b>Reservoir I &amp; II:</b>	<b>Average</b>	<b>Range</b>	<b>MCL</b>
Chlorine Residual (mg/L)	0.55	0.09 – 1.09	None
Monochloramine (mg/L)	0.52	0 – 1.09	None
Ammonia (mg/L)	0.17	0.03 - 0.45	None
Temperature (° F)	75	73 – 78	None

<b>Wells (Treated):</b>	<b>Average</b>	<b>Range</b>	<b>MCL</b>
Chlorine Residual (mg/L)	2.32	2.13 – 2.60	None
Monochloramine (mg/L)	2.38	2.12 – 2.69	None
Ammonia (mg/L)	0.54	0.45 - 0.66	None
Temperature (° F)	75	70 – 77	None

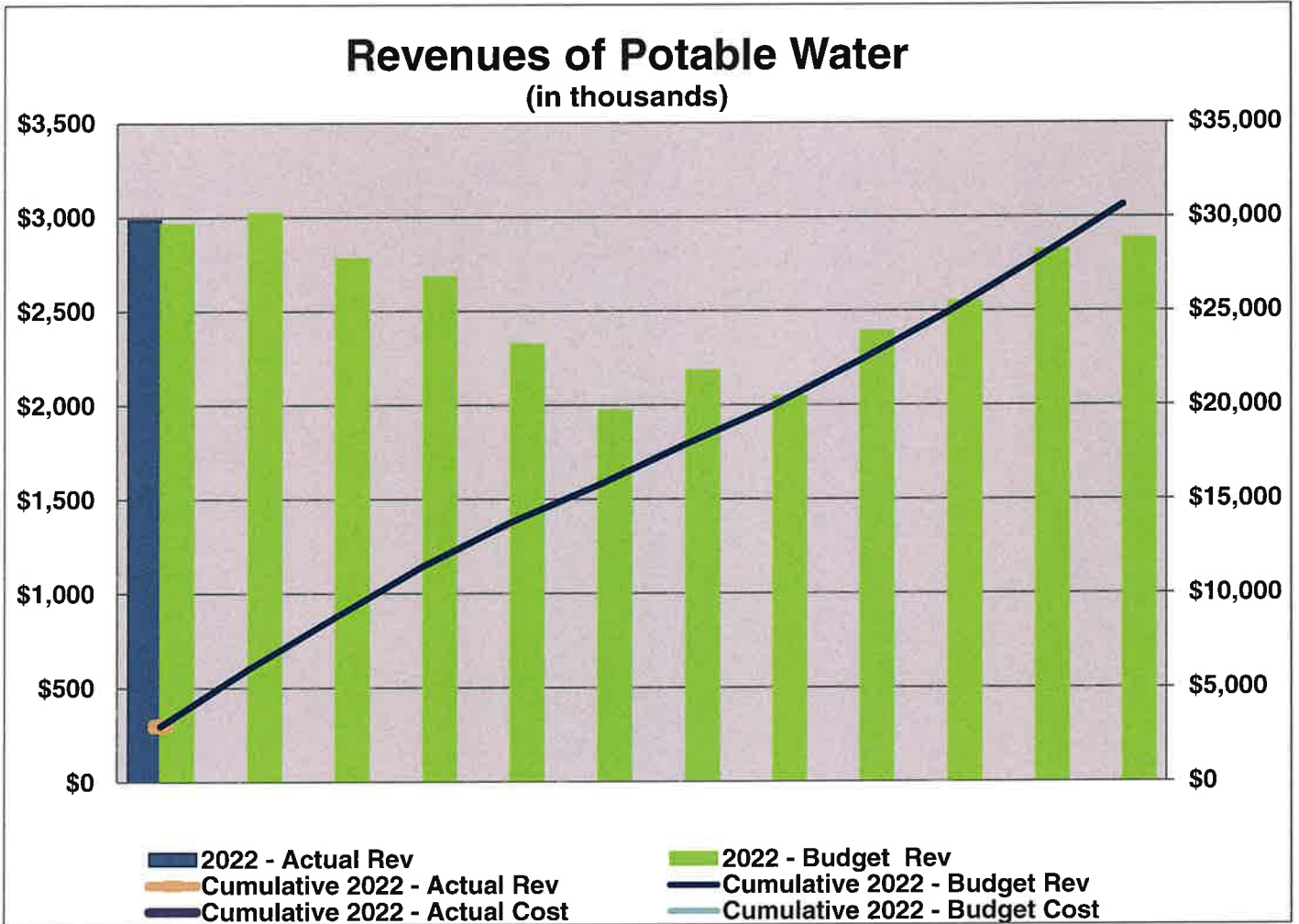
<b>MWRF:</b>	<b>Average</b>	<b>Range</b>	<b>MCL</b>
Chlorine Residual (mg/L)	2.51	2.21 – 3.02	None
Monochloramine (mg/L)	2.47	2.21 – 2.92	None
Ammonia (mg/L)	0.56	0.45 – 0.65	None
Temperature (° F)	81	80 – 83	None
Color (CU) <i>Compliance</i>	ND	ND	15
Odor (TON) <i>Compliance</i>	ND	ND	3

**Water Quality Calls/Investigations:**

Total Calls	4
Total Investigations (from calls)	3

**Monthly Key Indicators Report  
For The Month of July 2021**

**Goal #2: Practice perpetual infrastructure renewal and improvement**



	Actual	Budget	Favorable (Unfavorable)	
			Difference	%
Total YTD Revenue \$	2,985,812	2,963,651	22,161	0.75%

	Actual	Budget	UnFavorable (Favorable)	
			Difference	%
Total YTD Cost \$ *	-	-	-	-

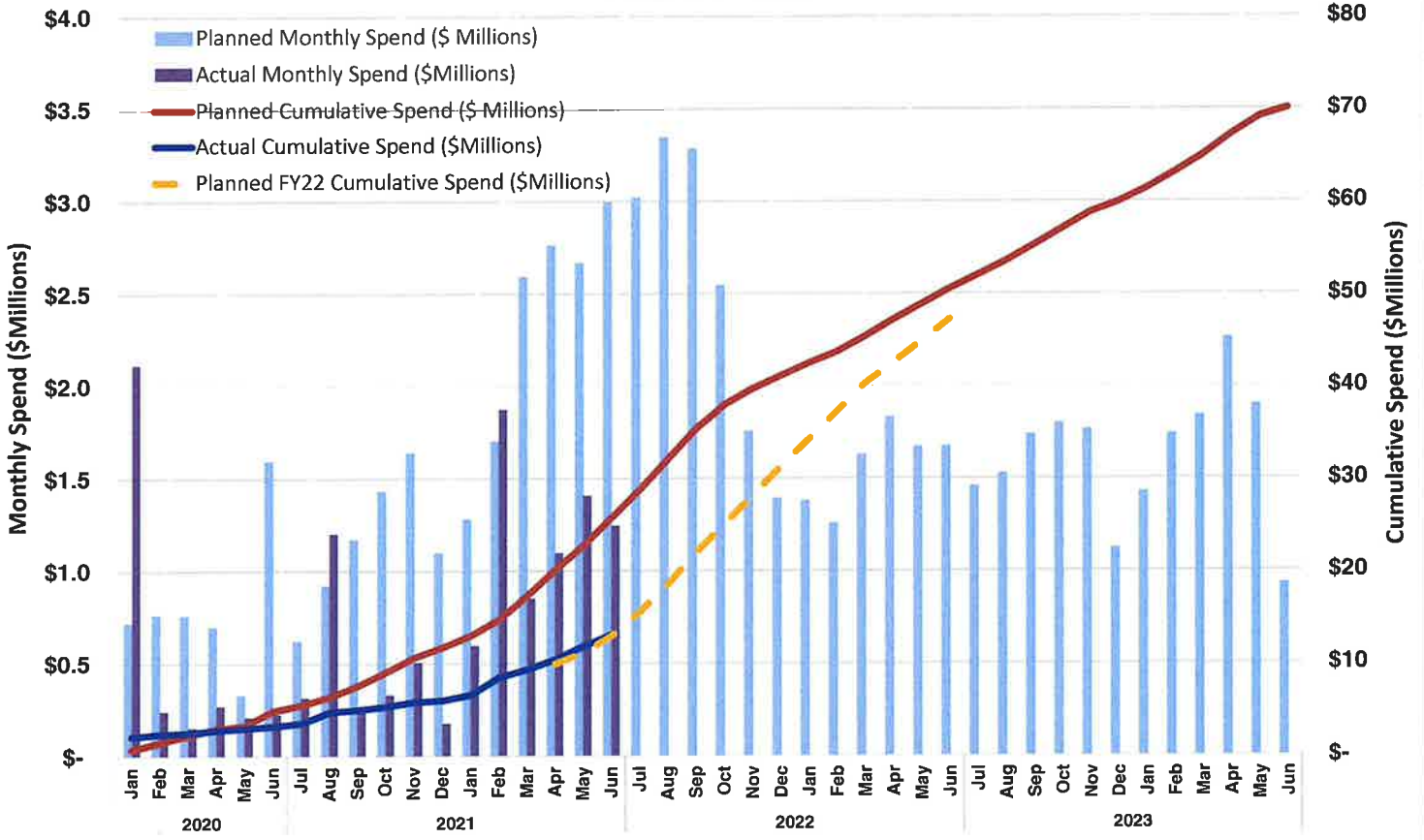
\* YTD Cost is trailing YTD Revenue by one month due to the timing of when costs are available.



**Monthly Key Indicators Report  
For The Month of July 2021**

***Goal #3: Be financially responsible and transparent***

**Mesa Water CIP Renewal  
FY2020 - FY2023**



**Monthly Key Indicators Report  
For The Month of July 2021**

***Goal #4: Increase public awareness about Mesa Water and about water***

**Web Site Information**

<b>Web Site Information</b>	<b>June 2021</b>	<b>July 2021</b>
Visits to the web site	12588	11462
Unique visitors (First time to the site)	10258	9366
Average per day	419	370
Average visit length	46 seconds	46 seconds
Page visited most	Press Releases	Press Releases
Second most visited page	Online Bill Pay	Online Pay Bill
Third most visited page	Bill Pay	Bill Pay
Fourth most visited page	Rates and Fees	Rates and Fees
Fifth most visited page	Human Resources	Human Resources
Most downloaded file	Salary Ranges by Job Classification & Level	Salary Ranges by Job Classification & Level
Second most downloaded file	Standard Specifications and Standard Drawings for the Construction of Water Facilities	Standard Specifications and Standard Drawings for the Construction of Water Facilities
Most active day of the week	Tuesday	Thursday
Least active day of the week	Sunday	Sunday

<b>Total visits since July 1, 2002</b>	<b><u>1,561,647</u></b>
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**Water Vending Machine Information**

<b>Vending Machine Location</b>	<b>Vend Measurement</b>	<b>July 2021 Vends</b>	<b>Totals Vends</b>
Mesa Water Office	1 gal	9,412	521,528

**Monthly Key Indicators Report**  
**For the Month of July 2021**  
***Goal #5: Attract and retain skilled employees***

DEPARTMENT:	FY 2022			COMMENTS:
	BUDGET	FILLED	VACANT	
<b>OFFICE OF THE GENERAL MANAGER:</b>				
General Manager	1.00	1.00	0.00	
Business Administrator	1.00	1.00	0.00	
<b>Subtotal</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>	
<b>ADMINISTRATIVE SERVICES:</b>				
Administrative Services	5.00	5.00	0.00	
<b>Subtotal</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	
<b>CUSTOMER SERVICES:</b>				
Conservation	1.00	0.00	1.00	Water Use Efficiency Analyst - <i>vacant; on hold.</i>
Customer Service	4.00	4.00	0.00	
<b>Subtotal</b>	<b>5.00</b>	<b>4.00</b>	<b>1.00</b>	
<b>ENGINEERING:</b>				
Engineering	5.00	5.00	0.00	
<b>Subtotal</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	
<b>WATER POLICY:</b>				
Legislative & Governmental Affairs	1.50	1.50	0.00	
<b>Subtotal</b>	<b>1.50</b>	<b>1.50</b>	<b>0.00</b>	
<b>FINANCIAL SERVICES:</b>				
Financial Reporting/ Purchasing	4.00	4.00	0.00	
Accounting	1.00	1.00	0.00	
<b>Subtotal</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	
<b>HUMAN RESOURCES:</b>				
Human Resources	3.00	3.00	0.00	
<b>Subtotal</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00</b>	
<b>PUBLIC AFFAIRS:</b>				
Outreach, Education & Communications	1.50	1.50	0.00	
<b>Subtotal</b>	<b>1.50</b>	<b>1.50</b>	<b>0.00</b>	
<b>WATER OPERATIONS:</b>				
Supervision/Support	7.00	7.00	0.00	
Distribution	10.00	10.00	0.00	
Field Customer Service	4.00	4.00	0.00	
Production	3.00	3.00	0.00	
Water Quality	2.00	2.00	0.00	
<b>Subtotal</b>	<b>26.00</b>	<b>26.00</b>	<b>0.00</b>	
<b>* TOTAL BUDGETED POSITIONS:</b>	<b>54.00</b>	<b>53.00</b>	<b>1.00</b>	

**Monthly Key Indicators Report  
For The Month of July 2021**

***Goal #6: Provide outstanding customer service***

**Customer Calls**

<b>Call Type</b>	<b>FY22 YTD</b>	<b>July 2021</b>	<b>YTD Weekly Average</b>
General Billing Question	106	106	27
Service Requests	162	162	41
High Bill	131	131	33
Payments	245	245	61
Late Fee	89	89	22
Account Maintenance	74	74	19
On-Line Bill Pay	143	143	36
Water Pressure	3	3	1
No Water	22	22	6
Conservation	15	15	4
Water Waste	6	6	2
Other (District info. other utility info. etc.)	205	205	51
Rate Increase	0	0	0
Fluoridation	0	0	0
<b>TOTAL CUSTOMER CALLS</b>	<b>1201</b>	<b>1201</b>	<b>300</b>
<b>AVERAGE ANSWER TIME (Seconds)</b>	<b>48</b>	<b>48</b>	<b>48</b>

**Online Bill Pay Customers**

<b>Current Customers Enrolled</b>	<b>FY 2022 YTD</b>	<b>July 2021</b>	<b>YTD Weekly Average</b>
16241	231	231	58

**REPORTS:**

15. DIRECTORS' REPORTS AND COMMENTS



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Water Needs*

## MEMORANDUM

TO: Board of Directors  
FROM: Stacie Sheek, Customer Services Manager  
DATE: August 11, 2021  
SUBJECT: Delinquent Payments

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### RECOMMENDATION

This item is provided for information.

### STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.  
Goal #6: Provide outstanding customer service.

### PRIOR BOARD ACTION/DISCUSSION

At its April 27, 2021 Committee meeting, the Board of Directors (Board) received a presentation regarding Mesa Water District's (Mesa Water®) customers with delinquent payments.

### BACKGROUND

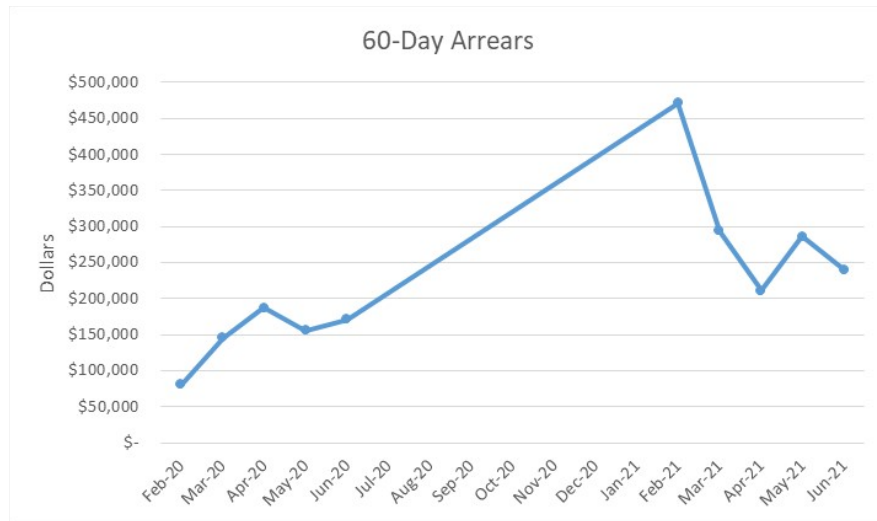
On April 2, 2020, California Governor Newsom issued Executive Order N-42-20 prohibiting water systems from discontinuing water service to residences and critical infrastructure sector small businesses due to nonpayment due to the COVID-19 pandemic. The Executive Order also required water systems to restore service to residences that had been shutoff for non-payment at the beginning of the state of emergency on March 4, 2020.

Mesa Water already had a temporary moratorium on shutoffs due to the SB 998 extended notification period that went into effect February 1, 2020. This policy protects residents experiencing financial distress from having their water shutoff.

### DISCUSSION

In February 2020, when the first moratorium went into effect, the 60-days total arrears was \$80,443.41. As the moratorium continued, the peak of Mesa Water's arrears hit in February 2021 for a total 60-day arrears amount of \$471,018.30.

In March 2021, due to the resumption of mailing out Delinquent Notices to customers with a past due amount over 30 days, there has been a significant reduction in the 60-day arrears. As of June 2021, the 60-day arrears amount is \$240,288.02:



To maintain this trend, Mesa Water will continue to mail delinquent notices - without a late fee or notice of pending disconnection of water service - as a reminder, until the Governor lifts the moratorium.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.

**DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT  
CODE SECTION 53232.3 (d)**

*In accordance with CA Government Code 53232.3 (d), the following report identifies the meetings for which Mesa Water Directors received expense reimbursement.*

**Jim Atkinson** **Meetings Attended**

Reimbursement Date:	Description, Date
N/A	

**Fred R. Bockmiller, P.E.** **Meetings Attended**

Reimbursement Date:	Description, Date
N/A	

**Marice H. DePasquale** **Meetings Attended**

Reimbursement Date:	Description, Date
07/26/21	State of the City Event, 7/15

**Shawn Dewane** **Meetings Attended**

Reimbursement Date:	Description, Date
N/A	

**James R. Fisler** **Meetings Attended**

Reimbursement Date:	Description, Date
N/A	



There are no support materials for this item.

**CLOSED SESSION:**

19. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:  
Pursuant to California Government Code Sections 54956.9 (d)(1) and 54954.5 (c)  
Case: *Mesa Water District v. KDC, INC., dba KDC SYSTEMS, INC., dba DYNALECTRIC*  
Orange County Superior Court Case No. 30-2016-00832860-CU-BC-CJC