



*Dedicated to  
Satisfying our Community's  
Water Needs*

**AGENDA  
MESA WATER DISTRICT  
EXECUTIVE COMMITTEE MEETING  
TUESDAY, AUGUST 6, 2019 AT 12:00 PM  
1965 Placentia Avenue, Costa Mesa, CA 92627**

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Committee Members: Shawn Dewane, President  
Marice H. DePasquale, Vice President  
Paul E. Shoenberger, P.E., General Manager  
Denise Garcia, Administrative Services Manager

**PUBLIC COMMENTS**

**Non-Agendized Matters:** Members of the public are invited to address the Board on matters which are not on the Agenda. Each speaker is limited to three minutes. The Board will set aside thirty (30) minutes for public comments.

**Agendized Matters:** Members of the public may comment on Agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to three minutes.

**CONSENT CALENDAR ITEMS:**

*Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.*

1. Committee Policy & Resolution Review

**ACTION ITEMS:**

*Items recommended for approval at this meeting may be agendized for approval at a future Board meeting.*

2. Association of California Water Agencies Region 10 Board Election
3. Association of California Water Agencies Committee Appointment Nominations

**PRESENTATION AND DISCUSSION ITEMS:**

None

**REPORTS:**

4. Future Agenda Topics and Conference Schedule
5. Report of the General Manager
6. Directors' Reports and Comments

**INFORMATION ITEMS:**

7. Other (no enclosure)



*In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.*

*Members of the public desiring to make verbal comments utilizing a translator to present their comments into English shall be provided reasonable time accommodations that are consistent with California law.*

*Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at [www.MesaWater.org](http://www.MesaWater.org). If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.*

## **ADJOURNMENT**



## COMMITTEE POLICY & RESOLUTION REVIEW

### EXECUTIVE COMMITTEE

#### Policy Assignments for 2019

Policy Name	Resolution No.	Date Adopted	Revision Schedule	Last Reviewed
Board Meeting Procedures	1509	02/08/18	Review and update as needed	02/08/18
Compensation and Expense Reimbursement	Ordinance No. 29	02/14/19	Review and update as needed	02/14/19
Conflict of Interest Reporting	1516	12/13/18	Biennial review and as needed to reflect changes in law and current staff positions	12/13/18
Delegation of Authority to General Manager	1507	01/18/18	Review and update as needed	01/18/18
Division Boundaries Revisions	1445	11/14/13	Reviewed every 10 years after census	11/14/13
Health Insurance Benefits for Directors	1342	03/27/07	Review and update as needed	03/27/07
Policy for Public Records	1521	03/14/19	Review and update as needed	03/14/19
Protocols of the Board	1479	07/14/16	Review and update as needed	07/14/16
Records Retention Policy	1515	09/13/18	Review and update as needed	09/13/18
Retirement Events	1400	08/24/10	Review and update as needed	08/24/10
Rules and Regulations for Employees	1473	05/19/16	Review and update as needed	05/19/16



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## MEMORANDUM

TO: Executive Committee  
FROM: Paul E. Shoenberger, P.E., General Manager  
DATE: August 6, 2019  
SUBJECT: Association of California Water Agencies Region 10 Board Election

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### RECOMMENDATION

Recommend that the Board of Directors authorize President Dewane to be the voting delegate for the Association of California Water Agencies Region 10 Board Election for the 2020-2021 term and direct staff to cast Mesa Water District's vote in favor of the slate of nominees as recommended by the Region 10 Nominating Committee.

### STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water and about water.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

### PRIOR BOARD ACTION/DISCUSSION

At its June 24, 2019 meeting, the Legislative and Public Affairs Committee adopted Resolution No. 1524 – Placing in Nomination Jim Atkinson as a Board Member of the Association of California Water Agencies Region 10.

### DISCUSSION

The Association of California Water Agencies (ACWA) is conducting its Region 10 election with an electronic ballot. The ballot provides the option of voting in concurrence with the Region 10 Nominating Committee's recommended slate or individually voting for the positions of Chair, Vice Chair, and up to five Board Members.

The Region 10 Chair and Vice Chair will serve on ACWA's Board of Directors and Finance Committee for the next two-year term of office. The Chair and Vice Chair will also make the Region 10 Committee appointment recommendations to the ACWA President for the 2020-2021 term.

Following is the Region 10 Nominating Committee's recommended slate:

- *Chair:*
  - San Diego County – DeAna Verbeke, Helix Water District
- *Vice Chair:*
  - Orange County – Cathy Green, Orange County Water District
- *Board Members:*
  - Orange County – Jim Atkinson, Mesa Water District
  - San Diego County – Betty Evans, Vallecitos Water District
  - Orange County – Charles T. Gibson, Santa Margarita Water District



- San Diego County – Shauna Lorance, City of San Diego Public Utilities
- Orange County – George Murdoch, East Orange County Water District

Staff has included the ballot for the Executive Committee’s review. Only one ballot per agency will be accepted. The ballot must be submitted electronically to ACWA by September 30, 2019; election results will be announced on October 4, 2019. The newly elected Region 10 Board Members will begin their two-year term of service on January 1, 2020.

#### FINANCIAL IMPACT

There is no financial impact for this item; the annual membership dues to ACWA are \$25,000.

#### ATTACHMENTS

Attachment A: ACWA Region 10 Election Notice, Ballot, and Rules and Regulations



*Sent via email August 1, 2019*

TO: ACWA REGION 10 MEMBER AGENCY BOARD PRESIDENT AND GENERAL MANAGER

***Ballot for Region 10 Board Election for the 2020-2021 Term***

It is time to elect the 2020-2021 ACWA Region 10 Chair, Vice Chair and board members who will represent and serve the members of Region 10. Attached, you will find the official ballot which includes the Region 10 Nominating Committee's recommended slate as well as individual candidates running for the Region 10 Board.

**Your agency is entitled to cast only one vote.** Please review the attached ballot and have your agency's authorized representative cast its vote for the slate as recommended by the Region 10 Nominating Committee or cast its vote for an individual Region 10 chair, vice chair and three to five board members.

**2020-2021 ACWA Region 10 Ballot is located [HERE](#).  
Region 10 Rules and Regulations are located [HERE](#).**

**Submit the electronic ballot to ACWA by September 30, 2019.**  
*(Ballots received after September 30 will **not** be accepted.)*

**REMEMBER, YOUR VOTE IS IMPORTANT.** Region 10 Board members are elected to represent the issues, concerns and needs of your region. The Region 10 chair and vice chair will serve on ACWA's board of directors for the next two-year term beginning January 1, 2020. Additionally, the newly elected chair and vice chair will make the Region 10 committee appointment recommendations to the ACWA president for the 2020-2021 term. Also, either the chair or vice chair will hold a seat on the ACWA Finance Committee.

If you have questions, please contact your Regional Affairs Representative, Brian Sanders, at [brians@acwa.com](mailto:brians@acwa.com) or call 916-441-4545.

Thank you for your careful consideration and participation in the Region 10 election process.

OFFICIAL

# REGION 10 Board Ballot

2020-2021  
TERM



**Please return completed ballot by September 30, 2019**

E-mail: [regionelections@acwa.com](mailto:regionelections@acwa.com)  
Mail: ACWA  
910 K Street, Suite 100  
Sacramento, CA 95814

## General Voting Instructions:

- 1 You may either vote for the slate recommended by the Region 10 Nominating Committee or vote for individual region board members (please note rules & regulations for specific qualifications). Mark the appropriate box to indicate your decision.
- 2 Complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

## Region 10 Rules & Regulations:

The chair and vice chair shall be from different counties. The 2020-2021 Term shall consist of a Chair and 2 Board Members from San Diego County and a Vice Chair and 3 Board Members from Orange County. At least one of the chair or vice chair positions must be an elected/appointed director from a member agency.

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### Nominating Committee's Recommended Slate

I concur with the Region 10 Nominating Committee's recommended slate below.

**CHAIR: DeAna Verbeke**, Board Member, Helix Water District (San Diego County)

**VICE CHAIR: Cathy Green**, Director, Orange County Water District (Orange County)

#### BOARD MEMBERS:

- **Jim Atkinson**, Director, Mesa Water District (Orange County)
- **Betty Evans**, Director/Vice President, Vallecitos Water District (San Diego County)
- **Charles T. Gibson**, Board Member, Santa Margarita Water District (Orange County)
- **Shauna Lorange**, Department Director, City of San Diego Public Utilities (San Diego County)
- **George Murdoch**, Director, East Orange County Water District (Orange County)

OR

### Individual Board Candidate Nominations

(See Rules & Regulations before selecting)

I do not concur with the Region 10 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

#### CANDIDATES FOR CHAIR: (CHOOSE ONE)

- Shauna Lorange**, Dept. Director, City of San Diego Public Utilities (San Diego County)
- DeAna Verbeke**, Board Member, Helix Water District (San Diego County)

#### CANDIDATES FOR VICE CHAIR: (CHOOSE ONE)

- Betty Evans**, Director/Vice President, Vallecitos Water District (San Diego County)
- Cathy Green**, Director, Orange County Water District (Orange County)
- Shauna Lorange**, Dept. Director, City of San Diego Public Utilities (San Diego County)

#### CANDIDATES FOR BOARD MEMBERS: (MAX OF 5 CHOICES)

- Jim Atkinson**, Director, Mesa Water District (Orange County)
- Betty Evans**, Director/Vice President, Vallecitos Water District (San Diego County)
- Charles T. Gibson**, Board Member, Santa Margarita Water District (Orange County)
- Cathy Green**, Director, Orange County Water District (Orange County)
- Hayden Hamilton**, Director, Rainbow Municipal Water District (San Diego County)
- Shauna Lorange**, Dept. Director, City of San Diego Public Utilities (San Diego County)
- Mark Monin**, Vice President, El Toro Water District (Orange County)
- George Murdoch**, Director, East Orange County Water District (Orange County)
- Peer Swan**, Board Director, Irvine Ranch Water District (Orange County)
- Richard L. Vasquez**, Vice President, Board of Directors, Division 2, Vista Irrigation District (San Diego County)
- DeAna Verbeke**, Board Member, Helix Water District (San Diego County)

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AGENCY NAME

AUTHORIZED REPRESENTATIVE

DATE

# Region 10 Rules and Regulations

*Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).*

## Officers

The chair and vice chair shall be from different counties.

At least one of the chair or vice chair positions must be an elected/appointed director from a member agency.

The region board members shall alternate every two years with three from one county and two from the other. The county from which the chair comes from shall have two region board members and the county from which the vice chair comes from shall have three region board members.

The chair will provide the region secretary.

## Meetings

The region will hold at least quarterly meetings, including the ACWA spring and fall conferences.

The region chair will determine when and if nonmembers are invited to regional activities or events.

## Attendance

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)

## **Elections**

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of four persons, two from each county.

The nominating committee shall pursue qualified members within the region to run for the region board and consider geographic diversity, agency size and focus in selecting a slate.

A member of the nominating committee cannot be nominated by the committee for an elected position.

*See current region election timeline for specific dates.*

## **Endorsements**

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)

## **Committee Recommendations & Representation**

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the

official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

The chair and vice chair will recommend an official alternate for excused committee members.

## **Tours**

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a “release and waiver” to attend any and all region tours. Attendees agree to follow environmental guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guideline P, 6.)

## **Finances**

*See “Financial Guidelines for ACWA Region Events” document.*

## **Amending the Region Rules & Regulations**

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The region 10 rules and regulations can be changed at any time with advanced written notice to member agencies.



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## MEMORANDUM

TO: Executive Committee  
FROM: Paul E. Shoenberger, P.E., General Manager  
DATE: August 6, 2019  
SUBJECT: Association of California Water Agencies Committee  
Appointment Nominations

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### RECOMMENDATION

Recommend that the Board of Directors approve the appointment nominations for Mesa Water District representatives to serve on committees of the Association of California Water Agencies.

### STRATEGIC PLAN

Goal #4: Increase public awareness about Mesa Water® and about water.  
Goal #7: Actively participate in regional water issues.

### BACKGROUND

The Association of California Water Agencies (ACWA) is the nation's largest statewide coalition of public water agencies. Its nearly 430 public agency members, collectively, are responsible for 90 percent of the water delivered to California cities, farms, and businesses.

ACWA's mission is to assist its members in promoting the development, management, and use of good quality water at the lowest practical cost and in an environmentally responsible manner.

With its diverse membership and long track record, ACWA occupies a unique niche in California water policy as it engages on an array of legislative and regulatory issues to promote a more reliable and sustainable water system. ACWA serves the water industry and the public by promoting local agencies as the most efficient means of providing water service; sharing reliable scientific and technical information; tracking and shaping state and federal water policy; advocating for sound legislation and regulation; and facilitating cooperation and consensus among all interest groups. Additionally, ACWA undertakes focused policy initiatives aimed at protecting water rights, promoting local groundwater basin management, and supporting regulatory decisions that facilitate member interests.

### DISCUSSION

Mesa Water District (Mesa Water®) has been a member of ACWA since 1978. The ACWA Committees are an integral part of ACWA's activities and policy development. Structured to include representation from all ten ACWA regions (Mesa Water is in ACWA's Region 10), committees provide key technical and policy input to ACWA's Board of Directors and bring together expertise and perspectives from across the state.

Committee members are appointed for two-year terms that begin on January 1 of even-numbered years. ACWA members interested in serving on committees from 2020 to 2021 can submit a nomination form for appointment consideration by the deadline of September 30, 2019.



Below is an outline of recommended nominations for ACWA committee appointment consideration:

<b>Name &amp; Title</b>	<b>ACWA Committee</b>	<b>Rank</b>
Jim Atkinson, Director	Water Quality	1
	Groundwater	2
Fred R. Bockmiller, P.E., Director	Energy	1
Shawn Dewane, President	Federal Affairs	1
	Finance	2
James R. Fidler, Director	Local Government	1
Paul E. Shoenberger, P.E., General Manager	Water Management	1
Phil Lauri, P.E., Assistant General Manager	Groundwater	1
Denise Garcia, Administrative Services Manager	Membership	1
	Local Government	2
Marwan Khalifa, Chief Financial Officer	Finance	1
Tracy Manning, Water Operations Manager	Water Quality	1
Stacy Taylor, External Affairs Manager	State Legislative	1
	Business Development	2
	Communications	3

The benefits of Mesa Water’s ongoing service on ACWA committees include:

- Receiving the most recent data about Southern California’s water supply conditions so that Mesa Water can continue informing its constituents about the importance of developing local, reliable, and cost-effective sources of safe water;
- Engaging in important water policy advocacy and initiatives -- including legislation and regulation -- regarding water resource development and management, water rights, water quality and testing to ensure clean and safe drinking water, water affordability (production, treatment and delivery costs), water reliability, storage and sustainability, and other water-related challenges, issues, and solutions that can impact Mesa Water and its service area;
- Remaining updated on innovative water use efficiency programs that allow Mesa Water to continue educating its constituents about the importance of water for sustaining Southern California, and to continue promoting water use efficiency to its ratepayers and community members to help them save water, money, and the environment;
- Being informed on energy efficiency opportunities that can save costs for Mesa Water and its ratepayers, and that can result in further reducing the District’s greenhouse gas emissions and carbon footprint;



- Staying current on best management practices in the areas of finance and governance for public water agencies, to ensure Mesa Water’s continued responsible and transparent stewardship of ratepayer funds in providing safe and reliable water to its service area;
- Empowering Mesa Water’s Board and staff with information to help them provide the best possible service to their customers and community members; and,
- Strengthening Mesa Water as an actively-engaged participant in water industry programs that can provide added value to the District’s service area.

### FINANCIAL IMPACT

ACWA membership is currently \$25,000 per year. Funding for additional travel would come respectively from each of the following departments’ budgets – Board of Directors, Office of the General Manager, Engineering, Administrative Services, Finance, Water Operations, and External Affairs.

### ATTACHMENTS

- Attachment A: ACWA Committee Consideration Form
- Attachment B: ACWA Committee Appointment Correspondence

PLEASE PRINT LEGIBLY

Agency Name (DO NOT use acronyms or abbreviations) Mesa Water District	Phone 949-631-1206
Agency Address 1965 Placentia Avenue	City, State & Zip Costa Mesa, CA 92627

**BELOW PLEASE LIST ALL THOSE INTERESTED IN BEING ON ACWA COMMITTEES FOR YOUR AGENCY. FOR ADDITIONAL RECOMMENDATIONS PLEASE FILL OUT ANOTHER FORM.**

*\*If an individual is not an agency employee or director, please indicate company affiliation.*

Name Jim Atkinson	Title/Company* Director	Email Address JimA@MesaWater.org
Committee 1st Choice Water Quality	Committee 2nd Choice Groundwater	Committee 3rd Choice
Name Fred R. Bockmiller, P.E.	Title/Company* Director	Email Address FredB@MesaWater.org
Committee 1st Choice Energy	Committee 2nd Choice	Committee 3rd Choice
Name Marice H. DePasquale	Title/Company* Vice President	Email Address MariceD@MesaWater.org
Committee 1st Choice Communications	Committee 2nd Choice	Committee 3rd Choice
Name Shawn Dewane	Title/Company* President	Email Address ShawnD@MesaWater.org
Committee 1st Choice Federal Affairs	Committee 2nd Choice Finance	Committee 3rd Choice
Name James R. Fislser	Title/Company* Director	Email Address JamesF@MesaWater.org
Committee 1st Choice Local Government	Committee 2nd Choice	Committee 3rd Choice
Name Paul E. Shoenberger, P.E.	Title/Company* General Manager	Email Address PaulS@MesaWater.org
Committee 1st Choice Water Management	Committee 2nd Choice	Committee 3rd Choice

Signature (Agency/District General Manager or Board President signature required)

Title

Date

**QUESTIONS?**

Contact Business Services Specialist Petra Rice  
at [petrar@acwa.com](mailto:petrar@acwa.com) or (916) 441-4545

910 K Street, Suite 100  
Sacramento, CA 95814  
[www.acwa.com](http://www.acwa.com)

PLEASE PRINT LEGIBLY

Agency Name (DO NOT use acronyms or abbreviations) Mesa Water District	Phone 949-631-1206
Agency Address 1965 Placentia Avenue	City, State & Zip Costa Mesa, CA 92627

**BELOW PLEASE LIST ALL THOSE INTERESTED IN BEING ON ACWA COMMITTEES FOR YOUR AGENCY.  
FOR ADDITIONAL RECOMMENDATIONS PLEASE FILL OUT ANOTHER FORM.**

*\*If an individual is not an agency employee or director, please indicate company affiliation.*

Name Denise Garcia	Title/Company* Administrative Services Manager	Email Address DeniseG@MesaWater.org
Committee 1st Choice Membership	Committee 2nd Choice Local Government	Committee 3rd Choice
Name Marwan Khalifa	Title/Company* Chief Financial Officer	Email Address MarwanK@MesaWater.org
Committee 1st Choice Finance	Committee 2nd Choice	Committee 3rd Choice
Name Phil Lauri, P.E.	Title/Company* Assistant General Manager	Email Address PhilL@MesaWater.org
Committee 1st Choice Groundwater	Committee 2nd Choice	Committee 3rd Choice
Name Tracy Manning	Title/Company* Water Operations Manager	Email Address TracyM@MesaWater.org
Committee 1st Choice Water Quality	Committee 2nd Choice	Committee 3rd Choice
Name Stacy Taylor	Title/Company* External Affairs Manager	Email Address StacyT@MesaWater.org
Committee 1st Choice State Legislative	Committee 2nd Choice Business Development	Committee 3rd Choice Communications
Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice

Signature (Agency/District General Manager or Board President signature required)

Title

Date

**QUESTIONS?**

Contact Business Services Specialist Petra Rice  
at [petrar@acwa.com](mailto:petrar@acwa.com) or (916) 441-4545

910 K Street, Suite 100  
Sacramento, CA 95814  
[www.acwa.com](http://www.acwa.com)

## Paul E. Shoenberger, PE

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**From:** Ana Javid <AnaJ@acwa.com>  
**Sent:** Tuesday, July 23, 2019 3:54 PM  
**Subject:** ACWA 2020-2021 Committee Consideration Process



## MEMORANDUM

July 23, 2019

TO: ACWA MEMBER AGENCY BOARD PRESIDENTS  
ACWA MEMBER AGENCY GENERAL MANAGERS

FROM: Brent Hasteley, ACWA PRESIDENT

SUBJECT: ACWA COMMITTEE APPOINTMENT CONSIDERATIONS FOR THE 2020-2021 TERM

**PLEASE RESPOND BY SEPTEMBER 30, 2019**

Thank you for your involvement with ACWA. As you know, Committees are an integral part of ACWA's activities and policy development. With the end of the current Committee term fast approaching, it is time again to request 2020-2021 Committee nominations from ACWA members. All Committees will be reconstituted following the election of new officers (ACWA's President / Vice-President) at the 2019 ACWA Fall Conference.

In submitting names for consideration, please do so with the understanding that Committees need active, involved individuals able to expend the time and provide their expertise, if appointed. Please keep in mind that the district is responsible for all costs associated with the participation of its representatives on Committees.

The following information is available at [ACWA's website](#) or by clicking on each link.

- [ACWA Policy Committee Composition](#)
- [ACWA Committee Consideration Form](#)

- ACWA Committee Consideration Process Timeline

If you would like to reference current Committee members serving on a ACWA Committee please click [here](#).

All correspondence and forms regarding Committee appointments must be submitted to the ACWA office no later than September 30, 2019 to be eligible for consideration. Committee appointments will be made by the incoming ACWA President in December. Please contact Interim Business Services Specialist, Petra Rice, at [petrar@acwa.com](mailto:petrar@acwa.com) or (916) 441-4545, if you have any questions concerning the Committee appointment process.

We appreciate your timely attention to this matter.

Thank you,

A handwritten signature in cursive script that reads "Brent Hastey".

Brent Hastey, ACWA President

- ACWA Committee Consideration Process Timeline

If you would like to reference current Committee members serving on a ACWA Committee please click [here](#).

All correspondence and forms regarding Committee appointments must be submitted to the ACWA office no later than September 30, 2019 to be eligible for consideration. Committee appointments will be made by the incoming ACWA President in December. Please contact Interim Business Services Specialist, Petra Rice, at [petrar@acwa.com](mailto:petrar@acwa.com) or (916) 441-4545, if you have any questions concerning the Committee appointment process.

We appreciate your timely attention to this matter.

Thank you,

A handwritten signature in cursive script that reads "Brent Hastey".

Brent Hastey, ACWA President

## ACWA COMMITTEE COMPOSITION

### COMMITTEE

### LIAISON

#### **Agriculture Committee – Standing/Unlimited**

Meetings: 2-3 times a year

The Agriculture Committee makes recommendations to the Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees, as appropriate, regarding agricultural issues affecting the interests of ACWA and its members. This newly-formed committee is currently being assembled.

**Adam Borchard**  
Regulatory Advocate  
[adamb@acwa.com](mailto:adamb@acwa.com)

#### **Business Development Committee – Standing/Unlimited**

Meetings: 2 times a year

The Business Development Committee develops and recommends to the Board of Directors programs and activities to be provided or administered by the association that generate non-dues revenue and provide a service or benefit to association members.

**Paula Currie**  
Director of Business  
Development & Events  
[paulac@acwa.com](mailto:paulac@acwa.com)

#### **Communications Committee – Standing/Limited (40 maximum)**

Meetings: 4 times a year

The Communications Committee develops and recommends to the Board of Directors and ACWA staff regarding communications and public affairs programs. The committee promotes sound public information and education programs and practices among member agencies. It prepares and distributes materials for use by member agencies in their local outreach efforts. It also provides input and guidance to ACWA's Communications Department.

**Heather Engel**  
Director of  
Communications  
[heathere@acwa.com](mailto:heathere@acwa.com)

#### **Energy Committee – Standing/Unlimited**

Meetings: 2 times a year

The Energy Committee recommends policies and program to the Board of Directors, the State Legislative Committee and the Federal Affairs Committee as appropriate.

**Chelsea Haines**  
Regulatory Advocate II  
[chelseah@acwa.com](mailto:chelseah@acwa.com)

#### **Federal Affairs Committee – Standing/Limited (5 Per Region)**

Meetings: 2 times a year

The Federal Affairs Committee coordinates with other ACWA committees regarding input on federal issues before both Congress and the federal administrative branches.

**David Reynolds**  
Director of Federal  
Affairs  
[direyns@sso.org](mailto:direyns@sso.org)

#### **Finance Committee – Standing/Limited (2 Per Region – 1 Region Chair or Vice Chair; 1 with financial experience)**

Meetings: 4-5 times a year

The Finance Committee makes recommendations to the Board of Directors regarding annual budgets, investment strategies, annual audits and auditor selection, dues formula and schedule, and other financial matters.

**Fili Gonzales**  
Director of Finance &  
Business Services  
[filig@acwa.com](mailto:filig@acwa.com)

#### **Groundwater Committee – Standing/Unlimited**

Meetings: 4 times a year

The Groundwater Committee makes recommendations to the Board of Directors on groundwater policy issues. The committee also monitors state and federal regulations and legislation affecting the quality and management of groundwater, conducts studies and gathers data on groundwater issues, develops policies regarding groundwater management and coordinates with other committees on groundwater issues.

**Dave Bolland**  
Director of State  
Regulatory Relations  
[daveb@acwa.com](mailto:daveb@acwa.com)

### **Legal Affairs Committee – Standing/Limited (45 Maximum)**

Meetings: 2-3 times a year

The Legal Affairs Committee acts on requests for assistance on legal matters of significance to ACWA member agencies. It also reviews proposed ACWA bylaw revisions and works with staff to produce publications to assist member agencies in complying with state and federal laws. The committee files amicus curiae filing on important cases, comments on proposed regulations and guidelines of state agencies such as the Fair Political Practices Commission and monitors and engages in water rights waters of interest to member agencies.

*\*The committee shall be composed of between 34 and 44 attorneys, each of whom shall be, or act as, counsel for a member of the Association.*

**Kris Anderson**  
Legislative Advocate I  
[krisa@acwa.com](mailto:krisa@acwa.com)

### **Local Government Committee – Standing/Limited (3 Per Region)**

Meetings: 4 times a year

The Local Government Committee makes recommendations to the Board of Directors and the State Legislative Committee on local government matters affecting water agencies, including planning issues, local government organization, and finance. The committee also gathers and disseminates information on the value of special districts, and shares information promoting excellence in local government service delivery.

**Adam Quiñonez**  
Director of State  
Legislative Relations  
[adamq@acwa.com](mailto:adamq@acwa.com)

### **Membership Committee – Standing/unlimited**

Meetings: 2 times a year

The Membership Committee makes recommendations to the Board of Directors regarding membership policies, eligibility and applications for membership. The committee assists staff in developing membership recruitment and retention programs and reviews and makes recommendations to the Finance Committee regarding an equitable dues structure.

**Tiffany Giammona**  
Director of Member  
Outreach &  
Engagement  
[tiffanyg@acwa.com](mailto:tiffanyg@acwa.com)

### **State Legislative Committee – Standing/Limited (4 Per Region)**

Meetings: 10-12 times a year

The State Legislative Committee reviews relevant introduced and amended legislation, and develop positions and provide recommendations to the Board of Directors on ballot measures and other major statewide policy issues. The committee also works with staff amendments to bills and provides director for staff on legislative matters.

**Adam Quiñonez**  
Director of State  
Legislative Relations  
[adamq@acwa.com](mailto:adamq@acwa.com)

### **Water Management Committee – Standing/Limited (4 Per Region)**

Meetings: 4 times a year

The Water Management Committee makes recommendations to the Board of Directors on policy and programs related to water management. The committee reviews and recommendation positions on legislation and regulations as requested by other committees. The committee also assists in gathering and disseminating information regarding agricultural and urban water management, water conservation and water use efficiency, development and use of water resources, wastewater treatment and water recycling and reuse.

**Dave Bolland**  
Director of State  
Regulatory Relations  
[daveb@acwa.com](mailto:daveb@acwa.com)

### **Water Quality Committee – Standing/Unlimited**

Meetings: 4 times a year

The Water Quality Committee makes recommendations to the Board of Directors, the State Legislative Committee and the Federal Affairs Committee on policy and program regarding water quality issues. The committee promotes cost-effective state and federal water quality regulations and provides a forum for members to work together to develop and present unified comments on water quality regulations. The committee also develops and recommends positions and testimony on water quality regulatory issues.

**Adam Borchard**  
Regulatory Advocate  
[adamb@acwa.com](mailto:adamb@acwa.com)

## 2019 ACWA Committee Appointment Process Timeline 2020-2021 Term

- July 17:** **COMMITTEE CONSIDERATION FORMS EMAILED**
- Email Agency General Managers and Board Presidents:
    - List of agency staff and directors who currently serve on an ACWA Committee
    - Committee Composition
    - Committee Consideration Form
    - 2020-2021 Committee Timeline
- July 24:** **EMAIL NOTIFICATION TO CURRENT COMMITTEE MEMBERS**
- Current committee members notified that committee process has begun
  - All current committee members **MUST** submit a Committee Consideration Form to be considered for reappointment
- September 30:** **COMPLETED CONSIDERATION FORM DEADLINE**
- All committee consideration forms **due by September 30**
  - Any consideration forms submitted after September 30 will be added to the waiting list and considered after ACWA President makes the initial committee appointments for the term
- October 25:** **ACWA REGION CHAIR AND VICE CHAIR CONFERENCE CALL**
- ACWA staff will hold a conference call with newly elected Region Chair and Vice Chairs to review 2020-2021 Committee recommendation process
  - Consideration forms compiled and submitted to incoming Region Chair and Vice Chair
- November 15:** **CHAIR AND VICE CHAIRS RECOMMENDATION DEADLINE**
- No Region recommendations will be accepted after November 15
- December 5:** **RECOMMENDATIONS GIVEN TO ACWA PRESIDENT**
- Incoming ACWA President will receive Region Chair and Vice Chairs recommendations along with all consideration forms at ACWA Fall Conference
- December 16:** **ACWA PRESIDENT APPOINTS MEMBERS OF COMMITTEES**
- Incoming ACWA President submits all appointments to ACWA Staff
- December 31:** **ACWA WILL NOTIFY COMMITTEE MEMBERS OF APPOINTMENTS**
- Letters emailed to members who have been appointed to serve on a committee for the 2020-2021 term
  - Letters emailed notifying those who were not appointed to a committee



*Dedicated to  
Satisfying our Community's  
Water Needs*

## MEMORANDUM

TO: Executive Committee  
FROM: Paul E. Shoenberger, P.E., General Manager  
DATE: August 6, 2019  
SUBJECT: Future Agenda Topics and Conference Schedule

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### RECOMMENDATION

Review future agenda topics and conference schedule.

### STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

### PRIOR BOARD ACTION/DISCUSSION

None.

### DISCUSSION

Staff will provide an updated future agenda topics and conference schedule at the Executive Committee meeting.

### FINANCIAL IMPACT

None.

### ATTACHMENTS

None.

**REPORTS:**

5. REPORT OF THE GENERAL MANAGER

**REPORTS:**

6. DIRECTORS' REPORTS AND COMMENTS

There are no support materials for this item.