

# Board Packet



**BOARD OF DIRECTORS  
MESA CONSOLIDATED WATER DISTRICT  
1965 Placentia Avenue, Costa Mesa, CA 92627  
Tuesday, May 24, 2011  
7:00 p.m. Regular Board Meeting**

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**AGENDA**

*Before the meeting is called to order please set all electronic devices to vibrate or off. If you need to take a phone call please do so outside the Boardroom. All presenters are asked to speak directly into the microphone for recording purposes. Thank you.*

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

**Non-Agendized Matters:** Members of the public are invited to address the Board on matters, which are not on the Agenda. Each speaker is limited to three (3) minutes. The Board will set aside thirty (30) minutes for public comments.

**Agendized Matters:** Members of the public may comment on Agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to five (5) minutes.

**ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA**

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed as an Action Item, may be deliberated and may be subject to action by the Board.

**CONSENT CALENDAR ITEMS:**

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or member of the public requests a separate action.

- A. Approve minutes of regular Board meeting of April 26, 2011.
- B. Approve minutes of adjourned regular Board meeting of May 3, 2011.
- C. Approve attendance considerations (additions, changes, deletions).
- D. Board Schedule:
  - 1. Tentative Meeting Topics
  - 2. Conferences, Seminars, and Meetings
  - 3. Board Calendar
- E. Receive the April 2011 Investment Transaction Report.
- F. Approve the July/August 2011 issue of the District newsletter.

**PRESENTATION AND DISCUSSION ITEMS:**

No items.

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**ACTION ITEMS:**

A. PUBLIC HEARING:

ADOPTING THE 2010 URBAN WATER MANAGEMENT PLAN:

**Recommendation:**

1. **Conduct public hearing.**
2. **Review and discuss Resolution No. 1407.**
3. **Adopt Resolution No. 1407.**

B. NOMINATION FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 10 BOARD OF DIRECTORS:

**Recommendation: Adopt Resolution No. 1408, nominating Director James F. Atkinson to the Association of California Water Agencies Region 10 Board.**

**REPORTS AND INFORMATION ITEMS:**

A. REPORT OF THE GENERAL MANAGER:

1. April Key Indicators Report
2. MWDOC Activities Update
3. OCWD Activities Update
4. Items of general interest:
  - ◆ Other

B. DIRECTORS' REPORTS AND COMMENTS:

1. Director Fisler:
  - a. Jt. MWDOC/MET Meeting, 5/4
  - b. LAFCO Meeting, 5/11
  - c. CM Chamber Student Awards, 5/13
  - d. MWDOC Meeting, 5/18
  - e. OC Water Summit, 5/20
  - f. Other
2. Director Ohlig-Hall:
  - a. ACWA Spring Conference, 5/10 – 5/13
  - b. WISG Meeting, 5/18
  - c. OC Water Summit, 5/20
  - d. Other
3. Director Dewane:
  - a. Public Information Committee Meeting, 5/9
  - b. ACWA Spring Conference, 5/10 – 5/13
  - c. OC Water Summit, 5/20
  - d. Other

4. Director Atkinson:
  - a. OCWD Meeting, 5/4
  - b. WACO Meeting, 5/6
  - c. CM Chamber Student Awards, 5/13
  - d. Finance Committee Meeting, 5/16
  - e. OCWD Meeting, 5/18
  - f. OC Water Summit, 5/20
  - g. Other
  
5. President Bockmiller:
  - a. ACWA/JPIA Spring Conference, 5/9 – 5/10
  - b. ACWA Spring Conference, 5/10 – 5/13
  - c. Executive Committee Meeting, 5/17
  - d. Engineering & Operations Committee Meeting, 5/19
  - e. OC Water Summit, 5/20
  - f. Other

**INFORMATION ITEMS:**

**A. ITEMS OF GENERAL INTEREST:**

1. General Manager's Weekly Reports
2. Project Management Training
3. Laboratory Services Request for Proposal
4. Groundwater Producers' Meeting Minutes for April 13 and May 11, 2011

*In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Consolidated Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.*

*Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at [www.mesawater.org](http://www.mesawater.org). If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.*

**ADJOURN TO AN ADJOURNED REGULAR BOARD MEETING SCHEDULED FOR FRIDAY, JUNE 3, 2011 AT 3:00 PM.**

**MINUTES OF THE BOARD OF DIRECTORS  
MESA CONSOLIDATED WATER DISTRICT  
1965 Placentia Avenue, Costa Mesa, CA  
Tuesday, April 26, 2011  
7:00 p.m. Regular Board Meeting**

**Unapproved**

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|                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CALL TO ORDER        | The meeting of the Board of Directors was called to order on April 26, 2011 at 7:00 p.m. by President Bockmiller at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.                                                                                                                                                                                                                                                                                                              |
| PLEDGE OF ALLEGIANCE | Director Ohlig-Hall led the Pledge of Allegiance.                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Directors Present    | Fred R. Bockmiller, President<br>James F. Atkinson, First Vice President<br>Shawn Dewane, Vice President<br>Jim Fisler, Vice President<br>Trudy Ohlig-Hall, Vice President                                                                                                                                                                                                                                                                                                                                                |
| Directors Absent     | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Staff Present        | Paul E. Shoenberger, P.E., General Manager<br>Coleen L. Monteleone, Administrative Services Manager<br>/District Secretary<br>Victoria L. Beatley, Chief Financial Officer/Treasurer<br>Robert R. McVicker, District Engineer<br>Stacy Taylor, Communications Manager<br>Barry Carlson, Customer Services Manager<br>Mark Pelka, Senior Civil Engineer<br>Saboohi Currin, Controller/Auditor<br>Denise Garcia, Executive Assistant<br>Kent Van Straalen, Intern<br>Rob Anslow, Attorney, Bowie, Arneson, Wiles & Giannone |
| Others Present       | Jaime Burrola, Construction Manager, MWH Constructors<br>Justin Pickard, P.E., Engineer, MWH Constructors<br>Matt Lenton, CPA, Mayer Hoffman McCann P.C.<br>Laer Pearce, President, Laer Pearce & Associates<br>Ethan Temianka, Mesa Customer                                                                                                                                                                                                                                                                             |

**PUBLIC COMMENTS**

President Bockmiller invited members of the public to address the Board of Directors (Board) on matters that were not on the agenda. There being none, President Bockmiller proceeded with the meeting.

President Bockmiller acknowledged Jaime Burrola, Justin Pickard, Matt Lenton and Laer Pearce.

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**ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA**

General Manager Shoenberger announced there were no items to be added, withdrawn, or reordered on the agenda.

**CONSENT CALENDAR ITEMS:**

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or member of the public requests a separate action.

- A. Approve minutes of regular Board meeting of April 12, 2011.
- B. Approve attendance considerations (additions, changes, deletions).
- C. Board Schedule:
  - 1. Tentative Meeting Topics
  - 2. Conferences, Seminars, and Meetings
  - 3. Board Calendar
- D. Approve selection audit firm of Mayer Hoffman McCann P.C. to provide professional auditing services for fiscal years ending June 30, 2011, 2012 & 2013 with an option to renew for an additional two years. The Finance Committee reviewed this item at its April 15th, 2011 meeting and concurred with this recommendation.
- E. Approve the established fee waiver authority and guidelines for waiving fees.
- F. Receive the March 2011 Investment Transaction Report.
- G. Receive and file the Warehouse Area's Controls and Inventory System's Controls Target Audit.
- H. Award a contract to Paulus Engineering, Inc. for the Operations Center Drainage Improvements, MC 1917 in the amount of \$94,706 and authorize the General Manager to execute the contract.
- I. Confirm the Board Workshop for Friday, June 3, 2011 from 3:00 – 5:00 p.m.

Director Ohlig-Hall pulled items D and E. There were no objections.

President Bockmiller asked for comments from the public on the remaining items. There were no comments.

**MOTION 2011-47**

Motion by Director Atkinson, seconded by Director Fisler, to approve Items A-C and F-I of the Consent Calendar. Motion passed 5-0.

Item D - Approve selection audit firm of Mayer Hoffman McCann P.C. to provide professional auditing services for fiscal years ending June 30, 2011, 2012 & 2013 with an option to renew for an additional two years. The Finance Committee reviewed this item at its April 15th, 2011 meeting and concurred with this recommendation.

Director Ohlig-Hall asked for clarification on the option to renew the contract for an additional two years.

General Manager Shoenberger responded that the Board's practice is to select an auditor for an initial three years with an option to add another one or two years. It is the Board's policy to change its auditor every five years.

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Director Fisler offered that Mayer Hoffman McCann P.C. had audited the City of Bell's financial records. He noted he would like to know what exactly is audited. He noted that there is an item in the news that an additional \$14,000 was found in a secret account and is it the auditor's responsibility to find variances of this nature.

Matt Lenton, CPA, Mayer Hoffman McCann P.C. answered questions from the Board.

Mr. Lenton noted the particular issue Director Fisler is referring to from the news is a transaction for a pension account that was properly approved by the council and acted on by management. The funds were put in a fund with a third party agent very similar to PERS. This account should not been on the City's record and for 2009 this transaction was disclosed in the financial statements. It is not an audit issue. This is clearly a management decision and should not be included in the scope of a financial audit. It could be considered in a forensic audit or a management audit, but not in a financial statement audit.

President Bockmiller commented that in his opinion the public believes that one of the primary responsibilities of the Board is to prevent stealing of District funds. He noted it has not occurred at Mesa, but has happened at the Newport-Mesa Unified School District and happened with other public agencies. Would an audit discover if someone was stealing?

Mr. Lenton noted that auditing standards are very clear when dealing with fraud. When fraud is conducted by an individual person, the auditor is required to evaluate the internal controls and determine if theft/fraud is possible. If it is determined that the internal controls are insufficient to prevent the theft/fraud, the auditor must expand its testing and test the process to see if fraud has occurred. The standard is very clear that auditors are not responsible to identify fraud when collusion is in play. The audit should be able to identify the weakness in the internal control and possibly the fraud itself. However, it is very difficult to find and uncover fraud when multiple individuals are involved. As in the City of Bell case, governance, management, and the Director of Finance were involved. There are limitations when doing a financial audit. The process is to do sampling, not track and identify the validity of every transaction. The purpose of an audit is to ensure the District's financial records are materially correct. The District is following the established accounting standards and to ensure if Federal funds are involved, that they are being spent appropriately.

Director Dewane asked what is the auditing firm auditing and what are they trying to validate/confirm.

Mr. Lenton responded that the purpose of an audit is to locate weaknesses in internal controls and where there are misstatements. They focus their attention on where can things go wrong.

Director Dewane asked how the Board would become aware, for instance, if someone that was dead was receiving a salary.

Mr. Lenton responded that there is certain testing that is performed with payroll transactions. If it is discovered that someone is being paid who is either dead or not employed, the transaction would be brought to the attention of management. If the auditor does not get clear resolution, the issue would be brought to the attention of the Board of Directors. Standards require that if material weaknesses or significant deficiencies are discovered the firm is required to report them to the Board of Directors.

President Bockmiller asked for comments from the public. There were no comments.

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MOTION 2011-48

Motion by Director Ohlig-Hall, seconded by Director Atkinson, to approve Item D of the Consent Calendar. Motion passed 5-0.

Item E - Approve the established fee waiver authority and guidelines for waiving fees

Director Ohlig-Hall noted she would not like to add this responsibility to the General Manager. She asked who makes the decision to waive water charges. It was noted that staff surveyed surrounding agencies to see how other agencies handle fee waivers. She noted she does not support waiving water charges; however, in the event a waiver is justified the waiver should be brought to the Board.

Director Fisler asked for clarification on what was being waived. He commented that it was his understanding that this applies to fee waivers but not water bills.

General Manager Shoenberger commented that the District does not waive costs associated with water use. This is restricted to late fees.

Director Fisler spoke in support of giving the General Manager the authority to waive selected fees.

Director Dewane read from the staff report that approximately \$20,000 in fees is waived annually. These fee waivers are offset by the collection of late fees in the amount of approximately \$260,000 annually. There is no negligible loss in the practice of waiving late fees in cases of hardship. He believes this is a function of the General Manager and supports the process as written.

General Manager Shoenberger commented that this is formalizing a past practice of the District.

President Bockmiller asked what the average fee waiver was.

Customer Services Manager Barry Carlson responded that the average late fee is \$2.00 to \$3.00. Other fees that may be waived are the \$15 final notice late fee and the \$6.00 fee for the courtesy call, etc.

President Bockmiller asked for comments from the public. There were no comments.

MOTION 2011-49

Motion by Director Dewane, seconded by Director Fisler, to approve Item C of the Consent Calendar. Motion passed 5-0.

**PRESENTATION AND DISCUSSION ITEMS:**

**A. COLORED WATER TREATMENT FACILITY IMPROVEMENTS – QUARTERLY CONSTRUCTION UPDATE:**

President Bockmiller introduced Jaime Burrola of MWH Constructors, who proceeded with the first in a series of quarterly construction updates for the Colored Water Treatment Facility Improvements project.

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President Bockmiller noted that the Engineering and Operations Committee receives a monthly update and the Board will receive a quarterly update.

Mr. Burrola reviewed the following:

- ◆ Construction Budget
  - Engineer’s estimate for the project was \$24,000,000
  - Contract was awarded for \$16,871,400
  - Approximately 25% savings from Engineer’s estimate
  - Revised contract amount due to change orders received to date - \$15,591,600
- ◆ Schedule
  - Contract awarded – December 10, 2010
  - Notice to Proceed – January 3, 2011
  - Substantial Completion – April 2, 2012
  - Contract Completion – July 15, 2012
- ◆ Specific Construction Conditions
  - Work hours – 7:30 a.m. to 5:00 p.m.
  - Clean streets, dust mitigation
  - Noise and vibration monitoring/mitigation
  - Saturday work – only by special request and approved
- ◆ Construction Progress Highlights
  - Storm Water Pollution Protection Plan – approved
  - Demolition of Ozone Bldg., LOX System, GAC Vessels and Chemical Building Interior
  - North Property Line Block Wall completed
- ◆ Construction Issues
  - Well 6 Rehabilitation – near completion
  - Southern California Edison Transformer Upgrade – critical future work
- ◆ Construction Schedule Review

The Board viewed the time lapse photography that will be used throughout the project for historical documentation.

Mr. Buccola responded to questions from the Board. It was noted that the District has not received any neighbor calls. Mr. Buccola also noted he has not received any comments from the neighbors.

Communication Manager Stacy Taylor updated the Board that the next step in the project’s outreach program is to publish a printed update that will be distributed to the citizens that were invited to the Hillcrest pre-construction event. This is the area bordering Baker and Gisler and Fairview and Harbor. The update will also be posted on the website.

**RECESS**

President Bockmiller declared a recess at 7:54 p.m. The meeting reconvened at 8:05 p.m.

**ACTION ITEMS:**

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A. BRANDING IMPLEMENTATION UPDATE:

General Manager Shoenberger reviewed Goal # 4 of the Board’s Strategic Plan, which is to increase public awareness about Mesa and about water. This goal initiated several actions. One was hiring a Communications Manager for the District, with the next step to increase community outreach. The Board conducted several workshops to address branding. He noted the purpose of the branding exercise is to maintain a separate image for Mesa Consolidated Water District and to ensure Mesa remains an independent special district.

To maintain Mesa’s independence, General Manager Shoenberger identified three goals, Mesa must achieve and maintain:

- ◆ Run an excellent District
- ◆ Be politically strong
- ◆ Sustain a strong connection with the community

Mr. Shoenberger reviewed why branding will support the following:

- ◆ Communicates value
- ◆ Builds trust
- ◆ Builds a reservoir of goodwill

Communications Manager Stacy Taylor proceeded with a presentation on branding. She noted a key element of communication is branding. She noted the logo and name should be simple and consistent. She reviewed the following:

- ◆ 10 current versions of the District’s name
- ◆ Several variations of the logo

The November 2008 District survey was reviewed, which contained questions about Mesa’s identification with its customers.

- ◆ 50% of Mesa’s customers didn’t know the name of their water provider
- ◆ Of the 50% who were familiar with their water provider, only 10% knew the full name of the District
- ◆ For those customers who know their water provider, 80% said Mesa was doing a good job

Director Ohlig-Hall commented on using the name Mesa as there is a Mesa Water District in Arizona and could possible create confusion in image.

Mr. Laer Pearce was introduced and proceeded with the portion of the presentation regarding the District’s name. He noted the purpose of a name is to identify what it does, what it is, and should not include historical references. For instance, Mesa’s consolidation occurred over 50 years ago and is irrelevant to the majority of Mesa’s customers.

His recommendation is to update to the name to MESA WATER DISTRICT for the following reasons.

- ◆ Short, current, accurate, memorable
- ◆ Geographically relevant
- ◆ Functionally relevant

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General Manager Shoenberger confirmed the name change was reviewed by staff and the Public Information Committee (PIC). The PIC recommends approval of the recommended name change.

Director Dewane noted that staff, Mesa’s consultant for strategic communications, Laer Pearce & Associates and the PIC has recommended approval.

A discussion ensued regarding the recommended name change.

President Bockmiller asked for comments from the public. Ethan Temianka, Mesa Customer, offered comments, including supporting the name change.

Director Ohlig-Hall asked if there would be any legal conflicts with the name change.

Attorney Anslow responded that in 1997 the District changed its name through legislation from Costa Mesa County Water District to Mesa Consolidated Water District. Council reviewed the water code and determined that the District can change its name by resolution and the name change is legally defensible.

**MOTION 2011-50**

Motion by Director Dewane, seconded by Director Fisler, to approve the name change from Mesa Consolidated Water District to Mesa Water District as recommended by Mesa’s staff, Laer Pearce & Associates and the Public Information Committee. Motion passed by the following roll call vote:

- AYES: DIRECTORS Ohlig-Hall, Dewane, Fisler, Atkinson, Bockmiller
- NOES: DIRECTORS None
- ABSENT: DIRECTORS None
- ABSTAIN: DIRECTORS None

**REPORTS AND INFORMATION ITEMS:**

**A. REPORT OF THE GENERAL MANAGER:**

1. March Key Indicator Report
2. MWDOC Activities Report
3. OCWD Activities Report
4. Items of general interest:
  - ◆ Other
    - On Thursday, April 28, 2011, at 7:00 p.m. the Municipal Water District of Orange County (MWDOC) is hosting its first Elected Officials Forum per their agreement with its member agencies.
    - Thursday, April 28 through Sunday May 1, Mesa will have a booth at the Spring Garden Show at the Macy’s Home Center.
    - Metropolitan Water District of Southern California has announced the restrictions have been lifted on water allocations.
    - MWDOC has also lifted its water allocations restrictions.

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- The Bureau Water Smart Application was not submitted as there were requirements that Mesa does not meet.
- District Engineer McVicker was highlighted in the Brown and Caldwell’s newsletter for his two recent accomplishments.
- GM met with Paul Jones, General Manager Irvine Ranch Water District to discuss general items of interest.
- Staff met with Joyce Crosthwaite, Executive Director of Orange County LAFCO to discuss annexation issues with Banning Ranch. Staff will develop a proposed plan for annexation.
- GM attended the Leadership Tomorrow Water Days and made a presentation.
- The Board’s next meeting is Tuesday, May 3, 2011 due to the ACWA Conference on May 10, 2011.

Director Ohlig-Hall offered comments on the CalDesal Executive Director’s Credit Card. She asked for an understanding of how this would work. CalDesal is an independent organization and she would like a formal agreement. The issue was referred to the Finance Committee for reevaluation of the use of Mesa’s credit by another agency.

**B. DIRECTORS’ REPORTS AND COMMENTS:**

1. Director Fislser reported on the following meetings:
  - a. LAFCO Meeting, 4/13
  - b. MWDOC Meeting, 4/20
  - c. Costa Mesa Chamber Presentation, 4/21
  - d. Other
  
2. Director Ohlig-Hall reported on the following meeting:
  - a. Costa Mesa Chamber Presentation, 4/21
  - b. Other
  
3. Director Dewane reported on the following:
  - a. Other
    - Director Dewane offered that regarding the CalDesal Credit Card Mesa is showing support for CalDesal while it establishes its own credit history.
    - Director Dewane reported on a CalDesal meeting he and the General Manager attended. He noted a working group has been formed to establish a mission statement and goals.
  
4. Director Atkinson reported on the following meetings:
  - a. Southern CA Water Committee Meeting, 4/14
  - b. Finance Committee Meeting, 4/15  
*The Committee reviewed disbursements to Directors and employees as reported on the Accounts Paid Listing per California Government Code Section 53065.5.*
  - c. OCWD Meeting, 4/20
  - d. WISG Meeting, 4/20
  - e. Costa Mesa Chamber Presentation, 4/21
  - f. Other

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- 5. President Bockmiller reported on the following meetings:
  - a. Engineering & Operations Committee Meeting, 4/14
  - b. Executive Committee Meeting, 4/19
  - c. Costa Mesa Chamber Presentation, 4/21
  - d. Other

**INFORMATION ITEMS:**

**A. ITEMS OF GENERAL INTEREST:**

- 1. General Manager's Weekly Reports
- 2. Annual Consumer Confidence Report
- 3. CalDesal Executive Director Credit Card
- 4. Letter from ACWA/JPIA for training conducted, letter dated April 12, 2011

President Bockmiller adjourned the meeting at 9:30 p.m. to an adjourned regular Board meeting scheduled for Tuesday, May 3, 2011 at 7:00 p.m.

Approved:

\_\_\_\_\_  
Fred R. Bockmiller, President

\_\_\_\_\_  
Coleen L. Monteleone, District Secretary

Recording Secretary: Sharon D. Brimer

**MINUTES OF THE BOARD OF DIRECTORS  
MESA CONSOLIDATED WATER DISTRICT  
1965 Placentia Avenue, Costa Mesa, CA  
Tuesday, May 3, 2011  
7:00 p.m. Adjourned Regular Board Meeting**

**Unapproved**

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|                      |                                                                                                                                                                                                                                                                                                                                                                                                            |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CALL TO ORDER        | The meeting of the Board of Directors was called to order on May 3, 2011 at 7:00 p.m. by President Bockmiller at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.                                                                                                                                                                                                  |
| PLEDGE OF ALLEGIANCE | Director Atkinson led the Pledge of Allegiance.                                                                                                                                                                                                                                                                                                                                                            |
| Directors Present    | Fred R. Bockmiller, President<br>James F. Atkinson, First Vice President<br>Jim Fisler, Vice President<br>Trudy Ohlig-Hall, Vice President (arrived at 7:02 p.m.)                                                                                                                                                                                                                                          |
| Directors Absent     | Shawn Dewane, Vice President                                                                                                                                                                                                                                                                                                                                                                               |
| Staff Present        | Paul E. Shoenberger, P.E., General Manager<br>Coleen L. Monteleone, Administrative Services Manager<br>/District Secretary<br>Victoria L. Beatley, Chief Financial Officer/Treasurer<br>Robert R. McVicker, District Engineer<br>Stacy Taylor, Communications Manager<br>Mark Pelka, Senior Civil Engineer<br>Denise Garcia, Executive Assistant<br>Rob Anslow, Attorney, Bowie, Arneson, Wiles & Giannone |
| Others Present       | Robin Leffler, Mesa Customer<br>John Manly, Mesa Customer                                                                                                                                                                                                                                                                                                                                                  |

**PUBLIC COMMENTS**

President Bockmiller invited members of the public to address the Board of Directors (Board) on matters that were not on the agenda. There being none, President Bockmiller proceeded with the meeting.

**ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA**

General Manager Shoenberger announced there were no items to be added, withdrawn, or reordered on the agenda.

**CONSENT CALENDAR ITEMS:**

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or member of the public requests a separate action.

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Director Fisler pulled item C. There were no objections.

- A. Approve attendance considerations (additions, changes, deletions).
  - 1. Women in Water Event; Wednesday, June 1, 2011.
- B. Board Schedule:
  - 1. Tentative Meeting Topics
  - 2. Conferences, Seminars, and Meetings
  - 3. Board Calendar
- C. Approve opposition to the ratification of the proposed Bylaws for the Orange County Special Districts Selection Committee and direct staff to cast the ballot.

**MOTION 2011-51**

Motion by Director Fisler, seconded by Director Atkinson, to approve Items A and B of the Consent Calendar. Motion passed 4-0-1 with Director Dewane absent.

Item C – Approve opposition to the ratification of the proposed Bylaws for the Orange County Special Districts Selection Committee and direct staff to cast the ballot.

Director Fisler thanked the Executive Committee for its recommendation opposing the ratification of the proposed Bylaws for the Orange County Special Districts Selection Committee.

Director Ohlig-Hall discussed the configuration of the committee and that it doesn't represent the spectrum of its members.

Attorney Anslow offered information regarding the Brown Act and the requirement for open ballots which are required of public agencies. It was noted that depending upon the status of entity within the governmental structure; a committee may not be required to vote by an open ballot. With the Orange County Special Districts Selection Committee, it appears that the secret ballot could be used for the LAFCO election process.

Director Ohlig-Hall suggested that the Board send a letter to the ISDOC chair, Rich Freschi indicating why Mesa was opposing the proposed Bylaws. The Board concurred.

President Bockmiller asked for comments from the public. There were no comments.

**MOTION 2011-52**

Motion by Director Ohlig-Hall, seconded by Director Fisler, to approve Item C of the Consent Calendar and to write a letter explaining why Mesa opposed the Bylaw change. Motion passed 4-0-1 with Director Dewane absent.

**PRESENTATION AND DISCUSSION ITEMS:**

- A. OC-44 PIPELINE UPDATE:

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General Manager Shoenberger provided a brief history noting that construction of the OC-44 Pipeline began in 1961 to supply imported water from the OC-44 turnout off of the East Orange County Feeder (EOCF) #2 to Mesa and the City of Huntington Beach. Mesa is working to include a reliability function rather than solely an imported water supply. A report compiled in 2008 estimated the pipeline to be worth approximately \$58 million.

District Engineer McVicker provided an update of the OC-44 Pipeline. He indicated the path of the pipeline.

Mr. McVicker reviewed the following highlights:

#### OC-44 Facts

- ◆ 51,300 foot pipeline constructed in 1964
- ◆ Various sections include 42, 36, 30, 24 and 16 inch sections
- ◆ Section replaced in 1994 for SR73 Highway
- ◆ Repairs were made in 2002 and 2006

#### OC-44 Benefits

- ◆ Water reliability
- ◆ Imported water to Mesa
- ◆ Imported water to Huntington Beach
- ◆ Imported water to seawater barrier
- ◆ In-lieu water

#### In-Lieu Water

- ◆ Use imported water in place of groundwater
- ◆ Replenishes the groundwater basin
- ◆ Moves pumping away from the coast
- ◆ Helps Orange County Water District manage the groundwater basin

#### OC-44 Ownership

- ◆ Ownership is 58.6% Mesa and 41.4% City of Huntington Beach
- ◆ Capacity is 52 cubic feet per second (cfs) to 6 cfs Mesa, 15 cfs Huntington Beach
- ◆ Mesa operates and maintains the pipeline, Huntington Beach pays 41.4% of operation and maintenance costs
- ◆ Huntington Beach owns 24" section in Costa Mesa from Swan/Placentia Avenue to western end of pipeline

#### OC-44 Repair/Replacement

- ◆ 2002 blowout repair - \$445,940
- ◆ 2006 faulty weld repair - \$318,480
- ◆ 2008 replacement cost - \$58 million
- ◆ Expected life – 75 years

Mr. McVicker responded to questions from the Board.

A brief discussion ensued regarding Coastal Commission requirements regarding OC-44 repairs. Mr. McVicker reviewed Coastal Commission requirements.

President Bockmiller reiterated that the District is in full compliance with Coastal Commission requirements for habitat restoration as a result of the District's activities in the San Juan Creek Watershed.

President Bockmiller asked for comments from the public. Robin Leffler, Mesa Customer thanked Director Fislser and the General Manager for advance notification of this meeting. The Board received comments and responded to Ms. Leffler questions.

**B. HUNTINGTON BEACH OCEAN DESALTER UPDATE:**

General Manager Shoenberger introduced the presentation noting the Poseidon Resources (PR) has proposed to construct and operate an ocean desalter in the City of Huntington Beach (HB). He commented PR began discussions with Mesa in 2002.

District Engineer McVicker proceeded with the presentation. He highlighted the following items:

**Huntington Beach Ocean Desalter Facts**

- ◆ 56,000 acre-feet/year (50 million gallons per day)
- ◆ Reverse osmosis membrane filtration
- ◆ Uses existing seawater intake and discharge piping infrastructure
- ◆ Project includes delivery pipelines and pump stations
- ◆ Proposes use of existing OC-44 Pipeline

**Project Benefits**

- ◆ New reliable regional water supply
- ◆ High quality drinking water
- ◆ Regional water supply during droughts/emergencies/shortages
- ◆ Mesa infrastructure replacement
- ◆ Revenue source for Mesa

**Project Issues**

- ◆ Cost-pricing mechanism
- ◆ Delivery/exchange arrangements
- ◆ Water quality
- ◆ MWD allocation
- ◆ Buy out provisions
- ◆ Introduction of water into MWD system
- ◆ Allocation of EOCF #2 ownership

**Project Steps**

- ◆ Permitting
- ◆ Water Purchase Agreements
- ◆ Pipeline use agreement
- ◆ Project financing

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- ◆ Design/Construction
- ◆ Water Deliveries

#### Permits

- ◆ California Environmental Quality Act (CEQA) - completed
- ◆ State Lands Commission approval - completed
- ◆ Regional Water Quality Control Board approval (NPDES) – 5-year permit, need re-approval
- ◆ CA Department of Public Health – tentative approval
- ◆ Coastal Commission approval – in process

There are 22 agency participants working with PR on the water purchase agreements

#### Ocean Desalter Economics – conceptual concepts

- ◆ Huntington Beach Cost - \$1,400/af
- ◆ South Orange County Ocean Desalter Cost ~ \$1,500/af - \$1,700/af
- ◆ Carlsbad Cost~ \$1,600/af
- ◆ MWD Treated Full Service Rate:
  - 2011- \$744/af
  - 2020 - \$1,214/af
- ◆ Potential MWD Subsidy - \$250/af
- ◆ Current funding gap~ \$400/af - \$900/af

#### Potential Concerns

- ◆ Financial (funding/viability, liabilities)
- ◆ Construction/Environmental
  - Route, easements, traffic
  - Soil subsidence, dust
  - Flora, fauna
- ◆ Water Quality (plants vs. potable)

#### Mesa Board Actions

- ◆ 2001-2002 received reports regarding staff discussions with Poseidon regarding use of the OC-44 pipeline
- ◆ 06/24/08 – Memorandum of Understanding approved
- ◆ 07/28/09 – Letter of Interest approved

#### Going Forward

- ◆ Monitor progress
- ◆ Participate with water purchase group
- ◆ Continue OC-44 negotiations
- ◆ Evaluate and report to the Board cost, benefits and impacts of pipeline proposal

Mr. McVicker responded to questions from the Board.

President Bockmiller asked for comments from the public.

Robin Leffler was recognized. Ms. Leffler inquired about the size of the pipe and trench needed during construction, as well as traffic closures.

Mr. McVicker responded to the questions.

Mr. John Manley, Mesa Customer, offered comments. He asked if the added water pressure would reduce the life of the OC-44 feeder. Mr. McVicker responded.

**RECESS**

President Bockmiller declared a recess at 8:49 p.m. The meeting reconvened at 9:01 p.m.

**ACTION ITEMS:**

**A. DELEGATION OF AUTHORITY TO THE ASSISTANT GENERAL MANAGER:**

President Bockmiller asked for comments from the public. There were no comments.

**MOTION 2011-53**

Motion by President Bockmiller, seconded by Director Fisler, to adopt Resolution No. 1406 relative to Delegation of Authority to the Assistant General Manager rescinding Resolution 1221. Motion passed by the following roll call vote:

|          |           |                                          |
|----------|-----------|------------------------------------------|
| AYES:    | DIRECTORS | Ohlig-Hall, Fisler, Atkinson, Bockmiller |
| NOES:    | DIRECTORS | None                                     |
| ABSENT:  | DIRECTORS | Dewane                                   |
| ABSTAIN: | DIRECTORS | None                                     |

**REPORTS AND INFORMATION ITEMS:**

**A. REPORT OF THE GENERAL MANAGER:**

**1. Items of general interest:**

● **Other**

- A public hearing will be held on May 24, 2011 regarding the draft Urban Water Management Plan
- The CWTF contractor asked for permission to work on Saturdays. Letters were sent to residents in the area advising them that the contractor was given permission to work on Saturdays during the month of May.
- Water Operations Manager Jerry Vilander organized a meeting for Orange County water operations managers. It was Mr. Vilander’s vision that brought this meeting together and the managers will be meeting on a regular basis. 25 OC participants are scheduled to attend.
- The District received five proposals for its Long Range Financial Plan.
- Safety Coordinator Eric Stiegler is now a licensed ham radio operator.

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- The Costa Mesa Chamber of Commerce will hold its Chamber Student Awards on May 13, 2011

**B. DIRECTORS' REPORTS AND COMMENTS:**

1. Director Fisler reported on the following meetings:
  - a. MWDOC/OCWD Jt. Planning Committee Meeting, 4/27 – did not attend
  - b. MWDOC Member Agency Forum, 4/28 – did not attend
  - c. Spring Garden Show, 5/1 – did not attend
  - d. ISDOC Meeting, 5/3
  - e. Other
  
2. Director Ohlig-Hall reported on the following meeting:
  - a. Spring Garden Show, 4/28
  - b. Other
  
3. Director Dewane:
  - a. Other
  
4. Director Atkinson reported on the following meeting:
  - a. MWDOC Member Agency Forum, 4/28
  - b. Other
  
5. President Bockmiller:
  - a. Spring Garden Show, 5/1 – did not attend
  - b. Other

**INFORMATION ITEMS:**

**A. ITEMS OF GENERAL INTEREST:**

1. General Manager's Weekly Reports
2. Phosphate-Free Detergent Update

President Bockmiller adjourned the meeting at 9:23 p.m. to a regular Board meeting scheduled for Tuesday, May 24, 2011 at 7:00 p.m.

Approved:

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Fred R. Bockmiller, President

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Coleen L. Monteleone, District Secretary

Recording Secretary: Sharon D. Brimer

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## MEMORANDUM

TO: Board of Directors

FROM: Paul E. Shoenberger, P. E.  
General Manager

DATE: May 24, 2011

SUBJECT: Attendance at Conferences, Seminars, Meetings, and Events

---

### RECOMMENDATION

In accordance with Ordinance No. 22, adopted November 8, 2010, authorize attendance at conferences, seminars, meetings, and events.

### STRATEGIC PLAN

Goal #4: Increase public awareness about Mesa and about water.

#### Proposed List:

None.

### DISCUSSION

During the discussion of this item, if any, the Board may choose to delete any item from the list and/or may choose to add additional conferences, seminars, meetings, or events for approval, subject to available budget or additional appropriation.

### FINANCIAL IMPACT

There is no financial impact as there are no events for attendance consideration.

**1. 2011 TENTATIVE MEETING TOPICS**

|                                                         |
|---------------------------------------------------------|
| June 3, 2011                                            |
| Board Dynamics Workshop                                 |
| June 6, 2011                                            |
| Water Issues Study Group Alumni                         |
| June 9, 2011                                            |
| Annual Board Breakfast                                  |
| June 14, 2011                                           |
| 3rd Quarter Financial Report                            |
| Corrosion Study                                         |
| Long Range Financial Plan Consultant Selection          |
| Supervisory Control and Data Acquisition System Upgrade |
| Lobbying Services Update                                |
| Laboratory Services Contract                            |
| June 15, 2011                                           |
| Water Issues Study Group Graduation                     |
| June 28, 2011                                           |
| Huntington Beach Desalter Customer Outreach             |
| Investment Transactions                                 |
| City-Districts Liaison Committee Meeting Agenda Topics  |
| Computerized Maintenance Management System Presentation |
| Regional Strategy                                       |
| Boardroom Improvements                                  |
| Business Hours                                          |
| Employee Rules and Regulations                          |
| Strategic Plan Approval                                 |
| Key Indicators Report                                   |

**2. 2011 CONFERENCES, SEMINARS, AND MEETINGS:**

|                                               |                                  |
|-----------------------------------------------|----------------------------------|
| June 1, 2011                                  | Board approved 05/03/11          |
| Women in Water                                | <i>Ohlig-Hall</i>                |
| Irvine, CA                                    |                                  |
| May 20, 2011                                  | Board approved 01/11/11          |
| OC Water Summit                               | <i>Atkinson, Dewane, Fisler,</i> |
| Anaheim, CA                                   | <i>Ohlig-Hall</i>                |
| June 6 – 24, 2011                             | Board approved 01/11/11          |
| Senior Executives in State & Local Government |                                  |
| Cambridge, MA                                 |                                  |
| June 12 – 16, 2011                            | Board approved 01/11/11          |
| AWWA National Conference                      | <i>Atkinson, Ohlig-Hall</i>      |
| Washington, D.C.                              |                                  |
| June 16, 2011                                 | Board approved 01/11/11          |
| Chapman University Economic Forecast Update   |                                  |
| Costa Mesa, CA                                |                                  |
| October 10 – 13, 2011                         | Board approved 01/11/11          |
| CSDA Annual Conference                        |                                  |
| Monterey, CA                                  |                                  |
| October 17 – 20, 2011                         | Board approved 01/11/11          |
| CA/NV-AWWA Fall Conference                    |                                  |
| Reno, NV                                      |                                  |
| November 28 – December 2, 2011                | Board approved 01/11/11          |
| ACWA/JPIA Fall Conference                     |                                  |
| Anaheim, CA                                   |                                  |
| December 2011                                 | Board approved 01/11/11          |
| Chapman University                            |                                  |
| Costa Mesa, CA                                |                                  |
| December 14 – 16, 2011                        | Board approved 01/11/11          |
| CRWUA Annual Conference                       |                                  |
| Las Vegas, CA                                 |                                  |

# May 2011

Updated: May 19, 2011

| Sunday                                               | Monday                                                                                                                            | Tuesday                                                                                                                                                                | Wednesday                                                                                                                                                              | Thursday                                                                                                                           | Friday                                                                                                   | Saturday |
|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|----------|
| 1<br><b>DEWANE<br/>OUT-OF-TOWN<br/>5/2—5/5</b>       | 2                                                                                                                                 | 3<br>ISDOC 7:30 AM<br>(Fisler)<br><b>CSDA SPECIAL DISTRICTS LEGISLATIVE DAYS;<br/>SACRAMENTO, CA; MAY 3—4, 2011</b><br>CITY COUNCIL 6 PM<br><b>MESA BOARD MTG 7 PM</b> | 4<br>Jt. MWDOC/MET<br>8:30 AM (Fisler)<br>OCWD 5:30 PM<br>(Atkinson)                                                                                                   | 5                                                                                                                                  | 6<br>WACO 7:30 AM<br>(Atkinson)<br><br>PAY PERIOD ENDS                                                   | 7        |
| 8                                                    | 9<br>PIC 11:30 AM<br>(Dewane & Fisler)<br><b>ACWA/JPIA SPRING CONFERENCE;<br/>SACRAMENTO, CA; MAY 9—10, 2011<br/>(Bockmiller)</b> | 10<br><b>CANCELLED—<br/>MESA BOARD MTG 7 PM</b>                                                                                                                        | 11<br>OCWD WATER<br>ISSUES COMM 8 AM<br>LAFCO 9 AM (Fisler)<br><b>ACWA SPRING CONFERENCE;<br/>SACRAMENTO, CA; MAY 10—13, 2011<br/>(Bockmiller, Dewane, Ohlig-Hall)</b> | 12                                                                                                                                 | 13<br>CM CHAMBER<br>STUDENT AWARDS<br>7:30 AM (Atkinson & Fisler)                                        | 14       |
| 15                                                   | 16<br>MWDOC<br>PUB AFFAIRS & LEGIS<br>COMM 8:30 AM<br><br>FIN COMM 3:30 PM<br>(Atkinson & Fisler)                                 | 17<br>EXEC COMM 3:30 PM<br>(Bockmiller & Atkinson)<br><br>CITY COUNCIL 6 PM                                                                                            | 18<br>MWDOC 8:30 AM<br>(Fisler)<br>OCWD 5:30 PM<br>(Atkinson)<br><br>WISG 7 PM<br>(Ohlig-Hall)                                                                         | 19<br><b>E &amp; O COMM 3:30 PM<br/>(Bockmiller &amp; Ohlig-Hall)</b><br><br><b>LEADERSHIP<br/>TOMORROW<br/>(GM—out of office)</b> | 20<br>OC WATER SUMMIT<br>7:30 AM—1:30 PM<br>(Atkinson, Bockmiller,<br>Fisler, Ohlig-Hall<br>Dewane—OCWD) | 21       |
| 22<br><b>OHLIG-HALL<br/>OUT-OF-TOWN<br/>5/20—6/1</b> | 23                                                                                                                                | 24<br><br><b>MESA BOARD MTG 7 PM</b>                                                                                                                                   | 25<br>MWDOC/OCWD<br>JT. PLANNING COMM<br>8:30 AM (Fisler)<br><br>PAY DAY                                                                                               | 26                                                                                                                                 | 27                                                                                                       | 28       |
| 29<br><b>OHLIG-HALL<br/>OUT-OF-TOWN<br/>5/20—6/1</b> | 30<br><b>MEMORIAL DAY<br/>DISTRICT HOLIDAY</b>                                                                                    | 31                                                                                                                                                                     |                                                                                                                                                                        |                                                                                                                                    |                                                                                                          |          |

# June 2011

Updated: May 19, 2011

| Sunday                                                                                               | Monday                                                                                                               | Tuesday                                                                                | Wednesday                                                                                                                                                                                    | Thursday                                            | Friday                                                                         | Saturday |
|------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|--------------------------------------------------------------------------------|----------|
| <p><b>OHLIG-HALL<br/>OUT-OF-TOWN<br/>5/20—6/1</b></p>                                                |                                                                                                                      |                                                                                        | <p>1 Jt. MWDOC/MET 8:30 AM<br/>(Fisler)<br/><b>SPECIAL—<br/>EXEC COMM 4 PM<br/>(Bockmiller &amp; Fisler)</b><br/>OCWD 5:30 PM<br/>(Atkinson)<br/>WOMEN IN WATER 5:30 PM<br/>(Ohlig-Hall)</p> | 2                                                   | <p>3 WACO 7:30 AM<br/>(Atkinson)<br/><br/><b>BOARD WORKSHOP<br/>3—5 PM</b></p> | 4        |
| <p>5 <b>GM<br/>OUT-OF-TOWN<br/>6/10</b></p>                                                          | <p>6 <b>SPECIAL—<br/>FIN COMM 3:30 PM<br/>(Atkinson &amp; Fisler)</b><br/><br/>WISG ALUMNI MTG<br/>5:30 PM (All)</p> | <p>7 ISDOC 7:30 AM<br/>(Fisler)<br/><br/>CITY COUNCIL 6 PM</p>                         | <p>8 OCWD WATER<br/>ISSUES COMM 8 AM<br/><br/>LAFCO 9 AM<br/>(Fisler)<br/><b>E &amp; O COMM 3:30 PM<br/>(Bockmiller &amp; Ohlig-Hall)</b><br/><br/>PAY DAY</p>                               | <p>9 <b>BOARD BREAKFAST<br/>7 AM</b></p>            | 10                                                                             | 11       |
| <p>12 <b>GM<br/>OUT-OF-TOWN<br/>6/16—7/1</b></p>                                                     | <p>13 PIC 11:30 AM<br/>(Dewane &amp; Fisler)</p>                                                                     | 14                                                                                     | <p>15 MWDOC 8:30 AM<br/>(Fisler)<br/>OCWD 5:30 PM<br/>(Atkinson)<br/>WISG 7 PM (All)</p>                                                                                                     | 16                                                  | 17                                                                             | 18       |
| <p><b>AWWA NATIONAL CONFERENCE; WASHINGTON D.C.;<br/>JUNE 12—16, 2011 (Atkinson, Ohlig-Hall)</b></p> |                                                                                                                      |                                                                                        |                                                                                                                                                                                              |                                                     |                                                                                |          |
|                                                                                                      |                                                                                                                      | <p>MESA BOARD MEETING 7 PM</p>                                                         |                                                                                                                                                                                              |                                                     | <p>PAY PERIOD ENDS</p>                                                         |          |
| <p>19 <b>GM<br/>OUT-OF-TOWN<br/>6/16—7/1</b></p>                                                     | <p>20 MWDOC<br/>PUB AFFAIRS &amp; LEGIS<br/>COMM 8:30 AM<br/><br/>FIN COMM 3:30 PM<br/>(Atkinson &amp; Fisler)</p>   | <p>21 EXEC COMM 3:30 PM<br/>(Bockmiller &amp; Atkinson)<br/><br/>CITY COUNCIL 6 PM</p> | <p>22 MWDOC/OCWD<br/>JT. PLANNING COMM<br/>8:30 AM (Fisler)<br/><br/>PAY DAY</p>                                                                                                             | 23                                                  | 24                                                                             | 25       |
| <p>26 <b>GM<br/>OUT-OF-TOWN<br/>6/16—7/1</b></p>                                                     | 27                                                                                                                   | 28                                                                                     | 29                                                                                                                                                                                           | <p>30 ISDOC QUARTERLY MTG<br/>11:30 AM (Fisler)</p> |                                                                                |          |
|                                                                                                      |                                                                                                                      | <p>MESA BOARD MEETING 7 PM</p>                                                         |                                                                                                                                                                                              |                                                     |                                                                                |          |

# July 2011

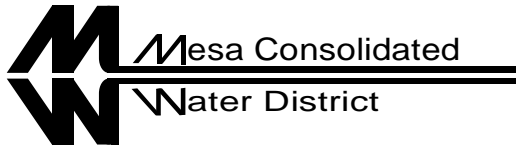
Updated: May 19, 2011

| Sunday                        | Monday                                                                                                | Tuesday                                                                         | Wednesday                                                                               | Thursday                                                  | Friday                                                                                                                      | Saturday |
|-------------------------------|-------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|----------|
| GM<br>OUT-OF-TOWN<br>6/16—7/1 |                                                                                                       |                                                                                 |                                                                                         |                                                           | 1<br><br>PAY PERIOD ENDS                                                                                                    | 2        |
| 3                             | 4<br><b>INDEPENDENCE DAY<br/>DISTRICT HOLIDAY</b>                                                     | 5<br><br>CITY COUNCIL 5 PM                                                      | 6<br>Jt. MWDOC/MET 8:30 AM<br>(Fisler)<br><br>OCWD 5:30 PM<br>(Atkinson)<br><br>PAY DAY | 7                                                         | 8<br><b>WACO 7:30 AM<br/>(Atkinson)</b><br><br>CITY/DISTRICTS<br>LIAISON COMM MTG;<br>MESA; 8 AM<br>(Bockmiller & Atkinson) | 9        |
| 10                            | 11<br><br>PIC 11:30 AM<br>(Dewane & Fisler)                                                           | 12<br><b>ISDOC 7:30 AM<br/>(Fisler)</b><br><br>MESA BOARD MTG 7 PM              | 13<br><br>OCWD WATER<br>ISSUES COMM 8 AM<br><br>LAFCO 9 AM<br>(Fisler)                  | 14<br><br>E & O COMM 3:30 PM<br>(Bockmiller & Ohlig-Hall) | 15<br><br>PAY PERIOD ENDS                                                                                                   | 16       |
| 17                            | 18<br><br>MWDOC<br>PUB AFFAIRS & LEGIS<br>COMM 8:30 AM<br><br>FIN COMM 3:30 PM<br>(Atkinson & Fisler) | 19<br><br>EXEC COMM 3:30 PM<br>(Bockmiller & Atkinson)<br><br>CITY COUNCIL 5 PM | 20<br><br>MWDOC 8:30 AM<br>(Fisler)<br><br>OCWD 5:30 PM<br>(Atkinson)<br><br>PAY DAY    | 21                                                        | 22                                                                                                                          | 23       |
| 24                            | 25                                                                                                    | 26<br><br>MESA BOARD MTG 7 PM                                                   | 27<br><br>MWDOC/OCWD<br>JT. PLANNING COMM<br>8:30 AM (Fisler)                           | 28                                                        | 29<br><br>PAY PERIOD ENDS                                                                                                   | 30       |
|                               | 31                                                                                                    |                                                                                 |                                                                                         |                                                           |                                                                                                                             |          |

# August 2011

Updated: May 19, 2011

| Sunday | Monday                                                                                     | Tuesday                                                                     | Wednesday                                                                               | Thursday                                              | Friday                          | Saturday |
|--------|--------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|-------------------------------------------------------|---------------------------------|----------|
|        | 1                                                                                          | 2<br>ISDOC 7:30 AM<br>(Fisler)<br><br>CITY COUNCIL 5 PM                     | 3<br>Jt. MWDOC/MET 8:30 AM<br>(Fisler)<br><br>OCWD 5:30 PM<br>(Atkinson)<br><br>PAY DAY | 4                                                     | 5<br>WACO 7:30 AM<br>(Atkinson) | 6        |
| 7      | 8<br>PIC 11:30 AM<br>(Dewane & Fisler)<br><br>MWDOC<br>PUB AFFAIRS & LEGIS<br>COMM 8:30 AM | 9<br><br><br>MESA BOARD MTG 7 PM                                            | 10<br>OCWD WATER<br>ISSUES COMM 8 AM<br><br>LAFCO 9 AM<br>(Fisler)                      | 11<br>E & O COMM 3:30 PM<br>(Bockmiller & Ohlig-Hall) | 12<br><br><br>PAY PERIOD ENDS   | 13       |
| 14     | 15<br>FIN COMM 3:30 PM<br>(Atkinson & Fisler)                                              | 16<br>EXEC COMM 3:30 PM<br>(Bockmiller & Atkinson)<br><br>CITY COUNCIL 5 PM | 17<br>MWDOC 8:30 AM<br>(Fisler)<br><br>OCWD 5:30 PM<br>(Atkinson)<br><br>PAY DAY        | 18                                                    | 19                              | 20       |
| 21     | 22                                                                                         | 23<br><br><br>MESA BOARD MTG 7 PM                                           | 24<br>MWDOC/OCWD<br>JT. PLANNING COMM<br>8:30 AM (Fisler)                               | 25                                                    | 26<br><br><br>PAY PERIOD ENDS   | 27       |
| 28     | 29                                                                                         | 30                                                                          | 31<br><br><br>PAY DAY                                                                   |                                                       |                                 |          |



## MEMORANDUM

TO: Board of Directors

FROM: Victoria L. Beatley  
Chief Financial Officer

DATE: May 24, 2011

SUBJECT: Review of Monthly Investment Transactions

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### RECOMMENDATION

Receive the April 2011 Investment Transaction Report.

### STRATEGIC PLAN

Goal #3: Be financially responsible and maintain competitive rates.

### DISCUSSION

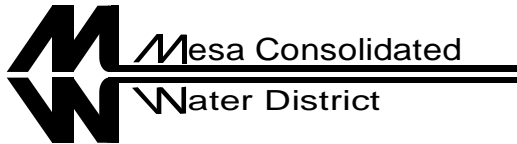
Government Code Section 53607 requires that the Treasurer make a monthly report of investment transactions to the legislative body. This report is in keeping with the compliance required by that Code.

### FINANCIAL IMPACT

There is no financial impact.

Tracker  
Mesa Consolidated Water District  
Transactions Summary  
Monthly Activity - by Action  
Group By: Action  
Portfolio / Report Group: All Portfolios  
From 3/31/2011 To 4/30/2011

| Description                | CUSIP/Ticker | YTM @ Cost | Settlement Date | Face Amount/Shares  | Principal           | Interest/Dividends | Total               | Custodian  | Portfolio Name                           |
|----------------------------|--------------|------------|-----------------|---------------------|---------------------|--------------------|---------------------|------------|------------------------------------------|
| <b>Buy</b>                 |              |            |                 |                     |                     |                    |                     |            |                                          |
| FNMA 1.5 2/25/2014-11      | 3135G0AS2    | 1.51801    | 4/8/2011        | 1,000,000.00        | 999,490.00          | 1,791.67           | 1,001,281.67        | Union Bank | Mesa Water District Investment Portfolio |
| <b>Sub Total / Average</b> |              |            |                 | <b>1,000,000.00</b> | <b>999,490.00</b>   | <b>1,791.67</b>    | <b>1,001,281.67</b> |            |                                          |
| <b>Called</b>              |              |            |                 |                     |                     |                    |                     |            |                                          |
| FHLMC 1 1/7/2013-11        | 3134G1P81    | 0          | 4/7/2011        | 1,000,000.00        | 1,000,000.00        | 2,500.00           | 1,002,500.00        | Union Bank | Mesa Water District Investment Portfolio |
| <b>Sub Total / Average</b> |              |            |                 | <b>1,000,000.00</b> | <b>1,000,000.00</b> | <b>2,500.00</b>    | <b>1,002,500.00</b> |            |                                          |
| <b>Deposit</b>             |              |            |                 |                     |                     |                    |                     |            |                                          |
| LAIF LGIP                  | LAIF         | 0          | 4/15/2011       | 7,880.65            | 7,880.65            | 0                  | 7,880.65            | None       | LAIF                                     |
| <b>Sub Total / Average</b> |              |            |                 | <b>7,880.65</b>     | <b>7,880.65</b>     | <b>0</b>           | <b>7,880.65</b>     |            |                                          |
| <b>Interest</b>            |              |            |                 |                     |                     |                    |                     |            |                                          |
| FHLB 0.55 10/25/2012-11    | 313371DY9    | 0          | 4/25/2011       | 0                   | 0                   | 2,750.00           | 2,750.00            | None       | Mesa Water District Investment Portfolio |
| FNMA 1.52 10/28/2015-11    | 31398A4X7    | 0          | 4/28/2011       | 0                   | 0                   | 7,600.00           | 7,600.00            | None       | Mesa Water District Investment Portfolio |
| FNMA 1.65 10/29/2015-11    | 31398A4W9    | 0          | 4/29/2011       | 0                   | 0                   | 8,250.00           | 8,250.00            | None       | Mesa Water District Investment Portfolio |
| LAIF LGIP                  | LAIF         | 0          | 4/15/2011       | 0                   | 0                   | 7,880.65           | 7,880.65            | None       | LAIF                                     |
| <b>Sub Total / Average</b> |              |            |                 | <b>0</b>            | <b>0</b>            | <b>26,480.65</b>   | <b>26,480.65</b>    |            |                                          |



## MEMORANDUM

TO: Board of Directors

FROM: Paul E. Shoenberger, P.E.  
General Manager

DATE: May 24, 2011

SUBJECT: District Newsletter – July/August 2011

---

### RECOMMENDATION

Approve the July/August 2011 issue of the District newsletter.

The Public Information Committee reviewed this item at its May 9, 2011 meeting and recommends Board approval.

### STRATEGIC PLAN

Goal #4: Increase public awareness about Mesa and about water.

### BACKGROUND

Presented for the Board's review and approval is the July/August 2011 Mesa Water newsletter. At its March 14, 2011 meeting, the Committee discussed and concurred with staff's recommendation of the list of topics for this newsletter.

### DISCUSSION

To advance Mesa Water's overall communications strategy, stories fit within one of the following broad categories (listed in no particular order):

- Promote water conservation and water education among Mesa Water customers;
- Inform Mesa Water customers about the water shortage;
- Promote Mesa Water's infrastructure improvements/new supply sources;
- Publicize Mesa Water's activities and events;
- Position Mesa Water as a responsible steward of public funds;
- Position Mesa Water as a good steward of the environment;
- Position Mesa Water as a supportive participant in the community; and,
- Position Mesa Water as a caring employer.

Also, the newsletter can be re-designed as part of Mesa Water's re-branding campaign.

## FINANCIAL IMPACT

Mesa Water's FY11 budget includes funds to print the newsletter under the Public Information Events and Programs account. The approximate expense per newsletter issue is \$2,500.

## Hot Water News

### Fire Hydrant Donation Program

Mesa Water's Fire Hydrant Donation Program is a new program that replaces the District's bottled water donation program. Mesa Water no longer provides the bottled water donation program due to environmental concerns about non-biodegradable plastic water bottles filling up our landfills.

Mesa Water's new program offers fire hydrants to nonprofit organizations within the District's service area for community fundraising events such as auctions. The Mesa Water Fire Hydrant Donation request form is posted at [www.MesaWater.org](http://www.MesaWater.org) under the public information tab, click community outreach.

## Fresh Water Facts

### Summertime Water-Wise Gardening Tips

With proper landscape planning and watering, your garden can survive the summer heat. Also, you can reduce your water bill by following these outdoor water-saving tips:

- 1) Make sure your sprinkler system is functioning properly, and adjust the sprinkler timer to match the weather;
- 2) Upgrade to drip irrigation in planter areas, and add an additional layer of mulch; and,
- 3) Reduce the amount of water-thirsty grass, and replace with less thirsty California Friendly plants.

For more water-saving tips, visit the conservation section at [www.MesaWater.org](http://www.MesaWater.org) or call (949) 631-1200.

## Treatment Facility Construction Underway

### *Sustainability on Display: Construction Rubble to be Reused, Recycled*

Mesa Consolidated Water District (Mesa Water) recently broke ground on its Colored Water Treatment Facility improvements project. Demolition of parts of the existing Facility took place between January and April, 2011 after Mesa Water closed the Facility for improvements on December 30, 2010.

Following the Colored Water Treatment Facility's closure, crews worked efficiently to demolish portions of the old plant to make way for expanded operations. More than 1,800 cubic yards of soil and 800 cubic yards of concrete rubble were removed from the site. For sustainability purposes, the concrete was sent to a local facility to be ground down for future use as base material for road construction. In fact, some of the concrete will be used to repave areas within Mesa Water's improved Facility.

When completed in mid-2012, Mesa Water's improved Colored Water Treatment Facility will provide the following benefits:

- High-quality soft water;
- 50 percent more water produced using less energy;
- Groundwater clean-up by keeping colored water from migrating into the clear water zone; and,
- 100 percent local water reliability.

### **About the Colored Water Treatment Facility**

Mesa Water sits above a portion of Orange County's groundwater basin that includes a supply of amber-colored water hundreds of feet below the clear-water reserves. The colored water is of very high quality and safe to drink, although it has a slight amber tint resulting from the buried ancient redwood forests that grew in the area.

Mesa Water's Colored Water Treatment Facility went online in 2000 to tap into this water source, using a revolutionary ozone filtration process to remove the color from the water. To date, the Facility has produced 15 billion gallons of water.

For more information on the Colored Water Treatment Facility improvements project, including a live webcam of Mesa Water's progress, go to the public information tab at [www.MesaWater.org](http://www.MesaWater.org) or call (949) 631-1201.

**Colored Water Treatment Facility  
improvements construction underway.**



*Dedicated to Satisfying our Community's Water Needs*

## Conservation Spotlight

### 2011 OC Fair Features Mesa Water's Conservationist, Water Wise Garden

Mesa Water proudly welcomes Justin Finch as the District's Conservation Specialist. At Mesa Water, Justin supports the organization's Water Use Efficiency programs and activities by identifying, evaluating, promoting, and implementing wise water use measures.

Justin will be showcasing Mesa Water's Water Wise Garden at the 2011 OC Fair, demonstrating beautiful water-efficient landscaping with California native plants. Join Justin at the 2011 OC Fair on the following afternoons to learn more about water-wise gardening and our Water Use Efficiency offerings (meet adjacent to the Centennial



Farm's Silo Building, in the shaded seating area):

- 1:30 p.m. on Wednesdays – July 20, July 27, August 3, and August 10;
- 3:30 p.m. on Friday, August 5; and,
- 1:30 p.m. on Sunday, August 7.

Attendees will receive conservation information and other items (while supplies last) at each presentation. For more information, visit [www.MesaWater.org](http://www.MesaWater.org) or call (949) 631-1200.

## Community Involvement

### 2011 OC Fair Showcases Mesa Water Talent!

At least two of Mesa Water's staff members will be performing or competing in the 2011 OC Fair. Steve Bancroft, a Water Production Supervisor, has been with Mesa Water since 1991. He will be performing with his band, Walter Clevenger and the Dairy Kings, on July 24th at the Plaza Arts Stage. Steve and his band mates began performing rock-n-roll music in 1996 and have recorded four CDs. Steve plays lead guitar and sings backup vocals for the

group. To learn more about his band, visit [www.WalterClevenger.com](http://www.WalterClevenger.com).



Alison Wade has been with Mesa Water since 2006 and serves as the Human Resources Assistant. For the past 12 years, Alison and her husband, Ron, have participated in the OC Fair's fruit and vegetable competitions. Be sure to be on the lookout this year for the Wade's blood oranges and lemons!

## Employee Recognition

### Mesa Water Engineer Earns Honors

Mesa Water's District Engineer, Robert (Bob) R. McVicker, P.E., has met the requirements for the Diplomate Water Resources Engineer (D.WRE) credential from the American Academy of Water Resources Engineer Board of Trustees. He has surpassed the professional project experience, educational background, and expertise required for this certification level.

Mr. McVicker has also been selected by the Orange County Board of Supervisors to serve a three-year term on the Wells Standards Advisory Board (WASB). The WASB is comprised of industry experts, and convenes as needed to counsel the county's

Health Officer concerning Orange County's principles for well construction and abandonment.

Mr. McVicker joined Mesa Water in 2001 as District Engineer, and has more than 27 years of experience in water resources engineering in the both public and private sectors. Mesa Water's Board and staff are proud of Bob McVicker and his many achievements as our District Engineer. This is yet another great example of Mesa Water's dedication to excellence in order to help better serve our customers.



## Board of Directors

Fred R. Bockmiller, Jr., P.E.  
President; Division I

James F. Atkinson  
1st Vice President; Division IV

Shawn Dewane  
Vice President; Division V

James Fidler  
Vice President; Division II

Trudy Ohlig-Hall  
Vice President; Division III

## General Manager

Paul E. Shoenberger, P.E.

## Board Meetings

Mesa Consolidated Water District's Board of Directors meets on the second Tuesday and the fourth Tuesday monthly. Regular meetings begin at 7 p.m. at 1965 Placentia Avenue, Costa Mesa, and are open to the public. For more information call (949) 631-1206.

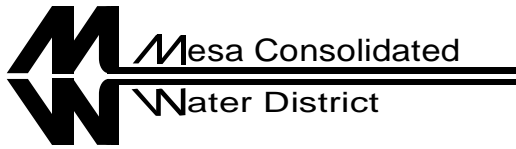
Produced by Mesa Water's Board of Directors, *Water District News* is a bi-monthly publication to inform Mesa Water's customers and community about water-related issues and events.

## We welcome your comments.

Send correspondence to:  
Mesa Consolidated  
Water District  
Communications Department  
1965 Placentia Avenue  
Costa Mesa, CA 92627  
call (949) 631-1201  
or visit  
[www.MesaWater.org](http://www.MesaWater.org)

After Hours  
Emergency Phone:  
(949) 631-1200

There are no support materials for this item.



## MEMORANDUM

TO: Board of Directors

FROM: Barry E. Carlson  
Customer Services Manager

DATE: May 24, 2011

SUBJECT: 2010 Urban Water Management Plan

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### RECOMMENDATION

1. Conduct public hearing
2. Review and discuss Resolution No. 1407
3. Adopt Resolution No. 1407

The Engineering and Operations Committee reviewed the draft 2010 Urban Water Management Plan (Plan) at its March 10 meeting and recommends Board approval of the Plan and Resolution No. 1407. The Board was provided a copy of the plan at its May 3, 2011 Board meeting.

### STRATEGIC PLAN

Goal #1: Provide a safe and reliable water supply.

### DISCUSSION

The Plan was prepared and updated in accordance with the Urban Water Management Planning Act of 1983 – Assembly Bill 797. In 1985, all urban water suppliers with more than 3,000 retail customers or supplying more than 3,000 acre-feet annually must prepare and adopt a Plan and update the Plan every five years. The Plan includes all information necessary to meet the requirements of California Water Code Division 6, Part 2.6 (Urban Water Management Planning). The Plan is an update to the document filed in 2005.

As a member agency of Municipal Water District of Orange County (MWDOC), many sections of Mesa's plan are intended to supplement MWDOC's regional plan. MWDOC's plan provides more detailed information on public awareness, education, and water conservation activities that have been implemented and/or which may be implemented on behalf of member agencies.

A copy of the Plan is provided under separate cover.

### FINANCIAL IMPACT

The cost of two advertisements that must appear in the newspaper noticing the public hearing is approximately \$200.00 and sufficient funds are available in the Public Agency Expense account.

**DRAFT**

**RESOLUTION NO. 1407**

**RESOLUTION OF THE  
MESA CONSOLIDATED WATER DISTRICT BOARD OF DIRECTORS  
ADOPTING THE 2010 URBAN WATER MANAGEMENT PLAN**

WHEREAS, the Mesa Consolidated Water District (Mesa Water) is a county water district organized and operating according to California Law; and

WHEREAS, the California Legislature enacted Assembly Bill 797 (Water Code Section 10610 et seq., known as the Urban Water Management Planning Act) during the 1983-1984 Regular Session, and as amended subsequently, which mandates that every supplier providing water for municipal purposes to more than 3,000 customers or supplying more than 3,000 acre feet of water annually, prepare an Urban Water Management Plan (Plan), the primary objective of which is to plan for the conservation and efficient use of water; and

WHEREAS, Mesa Water is an urban water supplier providing water to a population over 100,000; and

WHEREAS, the Plan shall be periodically reviewed at least once every five years and Mesa Water shall make amendments or changes to its Plan which are indicated by the review; and

WHEREAS, the Plan must be adopted by June 30, 2011, after public review and hearing, and filed with the California Department of Water Resources within thirty days of adoption; and

WHEREAS, Mesa Water prepared for public review a draft Urban Water Management Plan and held a properly noticed public hearing on May 24, 2011 regarding said Plan; and

WHEREAS, Mesa Water prepared and shall file said Plan with the California Department of Water Resources by June 23, 2011; and

**DRAFT**

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MESA CONSOLIDATED WATER DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

ADOPTED, SIGNED, and APPROVED this 24<sup>nd</sup> day of May 2011 by a roll call vote.

AYES: DIRECTORS:  
NOES: DIRECTORS:  
ABSENT: DIRECTORS:  
ABSTAIN: DIRECTORS:

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Fred R. Bockmiller Jr., P.E.  
President, Board of Directors

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Coleen L. Monteleone  
District Secretary



## MEMORANDUM

TO: Board of Directors

FROM: Paul E. Shoenberger, P.E.  
General Manager

DATE: May 24, 2011

SUBJECT: Nomination for Association of California Water Agencies Region 10 Board of Directors

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### RECOMMENDATION

Adopt Resolution No. 1408, nominating Director James F. Atkinson to the Association of California Water Agencies Region 10 Board.

The Executive Committee reviewed this item at its May 17, 2011 meeting and recommends Board approval.

### STRATEGIC PLAN

- Goal #1: Provide a safe and reliable water supply.
- Goal #2: Practice continuous infrastructure renewal and improvement.
- Goal #3: Be financially responsible and maintain competitive rates.
- Goal #4: Increase public awareness about Mesa and about water.

### DISCUSSION

On May 9, 2011, Mesa Consolidated Water District (Mesa Water) received notification from the Association of California Water Agencies (ACWA) seeking nominations for candidates for the Region 10 Board of Directors (Board). The Region 10 Board is comprised of the Chair, Vice Chair, and up to five Board Member positions. The two-year term (2012-2013) will begin on January 1, 2012.

Director Atkinson has expressed his desire to run for one of the ACWA Region 10 Board Member positions. According to ACWA's Region 10 Rules and Regulations, each candidate must submit a copy of a resolution of support approved by the candidate's agency. A copy of the resolution and the official Nomination Request Form must be submitted to ACWA by Thursday, June 30, 2011.

The Region 10 Nominating Committee will announce their recommended slate the week of August 1, 2011. The elections will be completed by September 30, 2011 with the election results to be announced on October 5, 2011.

Enclosed for the Board's review is a draft resolution in support of Director Atkinson's nomination and a copy of the ACWA Region 10 Rules and Regulations. Also enclosed, please find ACWA's memorandum.

FINANCIAL IMPACT

There is no financial impact.

**DRAFT**

**RESOLUTION NO. 1408**

**RESOLUTION OF THE  
MESA CONSOLIDATED WATER DISTRICT BOARD OF DIRECTORS  
PLACING IN NOMINATION JAMES ATKINSON  
AS CANDIDATE FOR THE REGION 10 BOARD VACANCY  
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES**

WHEREAS, the Mesa Consolidated Water District (Mesa Water) is a county water district organized and operating according to California Law; and

WHEREAS, the Board of Directors of Mesa Water encourage and support the participation of its members in the affairs of the Association of California Water Agencies (ACWA).

WHEREAS, James F. Atkinson has indicated as desire to serve as a member on the ACWA Region 10 Board.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MESA CONSOLIDATED WATER DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

**Section 1.** Does place its full and unreserved support in the nomination of James F. Atkinson as a member on the ACWA Region 10 Board.

**Section 2.** Does hereby determine that the expenses attendant with the service of James F. Atkinson for the ACWA Region 10 Board shall be borne by the Mesa Consolidated Water District.

ADOPTED, SIGNED, and APPROVED this 24 day of May 2011 by a roll call vote.

AYES: DIRECTORS:  
NOES: DIRECTORS:  
ABSENT: DIRECTORS:  
ABSTAIN: DIRECTORS:

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Fred R. Bockmiller, Jr., P.E.  
President, Board of Directors

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Coleen L. Monteleone  
District Secretary



# Rules and Regulations for Region 10

*Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).*

## **Officers**

The chair and vice chair shall be from different counties.

At least one of the chair or vice chair positions must be an elected/appointed director from a member agency.

The region board members shall alternate every two years with three from one county and two from the other. The county from which the chair comes from shall have two region board members and the county from which the vice chair comes from shall have three region board members.

The chair will provide the region secretary.

## **Meetings**

The region will hold at least quarterly meetings, including the ACWA spring and fall conferences.

The region chair will determine when and if nonmembers are invited to regional activities or events.

## **Attendance**

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)



## **Elections**

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of four persons, two from each county.

The nominating committee shall pursue qualified members within the region to run for the region board and consider geographic diversity, agency size and focus in selecting a slate.

A member of the nominating committee cannot be nominated by the committee for an elected position.

*See current region election timeline for specific dates.*

## **Endorsements**

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)

## **Committee Recommendations & Representation**

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

The chair and vice chair will recommend an official alternate for excused committee members.

## **Tours**

**From:** Katie Dahl [mailto:KatieD@acwa.com]  
**Sent:** Monday, May 09, 2011 11:48 AM  
**To:** Katie Dahl  
**Cc:** tiffanyg@acwa.cm  
**Subject:** CALL FOR CANDIDATES: ACWA Region Elections

## MEMORANDUM

Date: May 9, 2011

To: ACWA REGION 10 MEMBER AGENCY PRESIDENT AND GENERAL MANAGERS

From: ACWA REGION 10 NOMINATING COMMITTEE  
Phil Anthony, Orange County Water District, 714-899-8020  
Robert Hill, El Toro Water District, 949-837-7050  
Bud Pocklington, Sweetwater Authority, 619-422-6656  
Gary Arant, Valley Center Water District, 760-749-1603

The Region 10 Nominating Committee is looking for ACWA members who are interested in leading the direction of ACWA Region 10 for the 2012-2013 term. The Nominating Committee is currently seeking candidates for the Region 10 Board, which is comprised of Chair, Vice Chair and up to five Board Member positions.

The leadership of ACWA's ten geographical regions is integral to the leadership of the Association as a whole. The Chair and Vice Chair of Region 10 serve on ACWA's Statewide Board of Directors and recommend all committee appointments for Region 10. The members of the Region 10 Board determine the direction and focus of region issues and activities. Additionally, they support the fulfillment of ACWA's goals on behalf of members.

If you, or someone within your agency, are interested in serving in a leadership role within ACWA by becoming a Region 10 Board Member, please familiarize yourself with the Role of the Regions and Responsibilities; the Election Timeline; and the Region 10 Rules and Regulations (all located at <http://www.acwa.com/content/region-elections>) and complete the following steps:

- **Complete the attached Nomination Form**
- **Obtain a Resolution of support from your agency's Board of Directors**
- **Submit the requested information to ACWA as indicated by Thursday, June 30, 2011**

The Region 10 Nominating Committee will announce their recommended slate the week of August 1, 2011. The elections will be completed by September 30, 2011. On October 5, 2011, election results will be announced. The newly elected Region 10 Board will begin their two-year term of service on January 1, 2012.

If you have any questions, please contact ACWA Regional Affairs Representative Tiffany Giammona, at [tiffanyg@acwa.com](mailto:tiffanyg@acwa.com) (916) 441-4545 or ACWA Region Coordinator Katie Dahl, at [katied@acwa.com](mailto:katied@acwa.com).

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# REGION BOARD CANDIDATE NOMINATION FORM

Name of Candidate: \_\_\_\_\_

Agency: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ ACWA Region: \_\_\_\_\_ County: \_\_\_\_\_

**Region Board Position Preference:** (If you are interested in more than one position, please indicate priority – 1st, 2nd, and 3rd choice)

- Chair \_\_\_\_\_  Vice Chair \_\_\_\_\_  Board Member \_\_\_\_\_

**Agency Function(s):** (check all that apply)

- Wholesale  Sewage Treatment  Flood Control  
 Urban Water Supply  Retailer  Groundwater Management / Replenishment  
 Ag Water Supply  Wastewater Reclamation  Other: \_\_\_\_\_

**Describe your ACWA-related activities that help qualify you for this office:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**In the space provided, please write or attach a brief, half-page bio summarizing the experience and qualifications that make you a viable candidate for ACWA Region leadership. Please include the number of years you have served in your current agency position, the number of years you have been involved in water issues and in what capacity you have been involved in the water community.**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*I acknowledge that the role of a region board member is to attend the meetings of the Region Board during my term of office; including participating in ACWA's Outreach Program, region activities, regular and special meetings and conference calls, as well as other ACWA functions to set an example of commitment to the organization.*

*I hereby submit my name for consideration by the Nominating Committee. (Please attach a copy of your agency's resolution of support/sponsorship for your candidacy.)*

\_\_\_\_\_  
 Signature Title Date

**Completed form must be submitted by June 30, 2011**

Email completed form to:  
 Katie Dahl, ACWA Region Coordinator  
 kated@acwa.com • FAX 916-561-7124

**REPORTS AND INFORMATION ITEMS:**

**A. REPORT OF THE GENERAL MANAGER:**

1. April Key Indicators Report
2. MWDOC Activities Update
3. OCWD Activities Update
4. Items of general interest:
  - Other

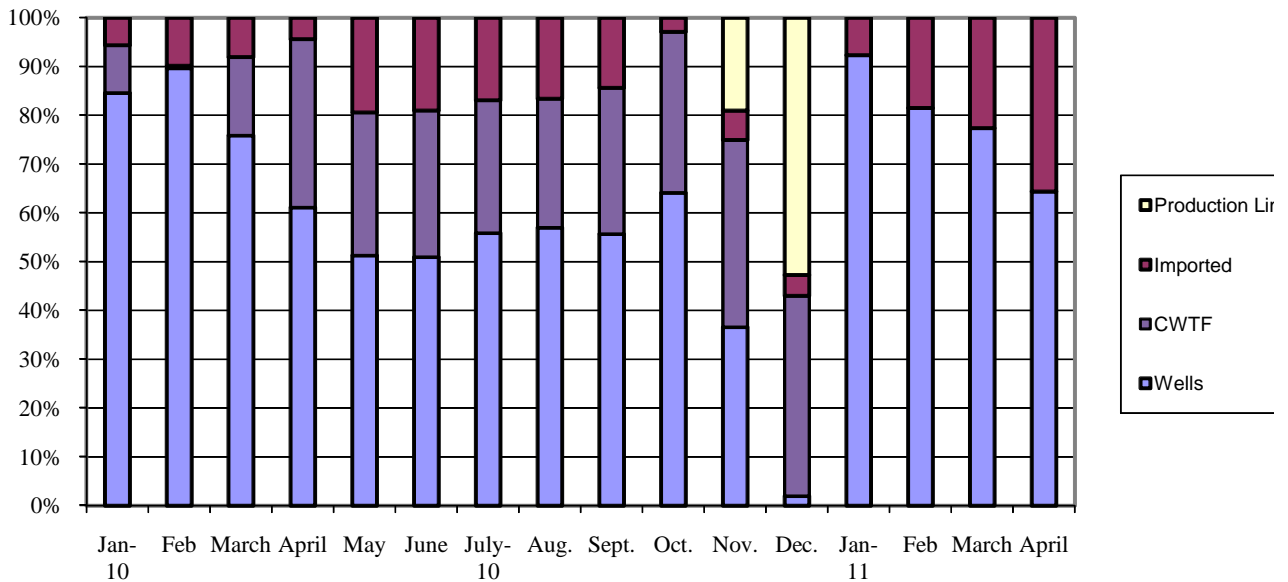
**Monthly Key Indicators Report  
For The Month of April 2011**

***Goal #1: Provide a Safe and Reliable Water Supply***

**FY11 Potable Production**

|                      | FY11<br>Budget | FY11<br>YTD<br>Actuals | FY11<br>YTD<br>Budget |
|----------------------|----------------|------------------------|-----------------------|
| Wells                | 11,540         | 8,216                  | 9,600                 |
| Pumping Transfer     | 0              | 825                    | 0                     |
| CWTF                 | 3,040          | 2,941                  | 3,040                 |
| Imported             | 3,920          | 2,089                  | 2,410                 |
| <b>Total Potable</b> | <b>18,500</b>  | <b>14,071</b>          | <b>15,050</b>         |

**Water Production by Type**



**Monthly Key Indicators Report  
For The Month of April 2011**

***Goal #1: Provide a Safe and Reliable Water Supply***

**FY11 System Water Quality**

| <b>Distribution System:</b> | <b>Average</b> | <b>Normal Range</b>                | <b>MCL</b>       |
|-----------------------------|----------------|------------------------------------|------------------|
| Chloramine Residual         | 2.11           | 0.2 - 3 mg/L<br>Current RAA = 2.10 | 4 mg/L<br>(RAA)* |
| Coliform Positive           | 0              | 0                                  | 5%               |
| Temperature                 | 69.8           | 58-78 <sup>o</sup>                 | None             |

| <b>Reservoir I &amp; II:</b> | <b>Average</b> | <b>Normal Range</b> | <b>MCL</b> |
|------------------------------|----------------|---------------------|------------|
| Chloramine Residual          | 1.64           | 0.2 - 3 mg/L        | None       |
| Monochloramine               | 1.68           | 0.2 - 3 mg/L        | None       |
| Ammonia                      | 0.39           | 0.4 - 0.7 mg/L      | None       |
| Temperature                  | 66.9           | 58-78 <sup>o</sup>  | None       |

| <b>Wells (Treated):</b> | <b>Average</b> | <b>Normal Range</b> | <b>MCL</b> |
|-------------------------|----------------|---------------------|------------|
| Chloramine Residual     | 2.25           | 2 - 3 mg/L          | None       |
| Monochloramine          | 2.19           | 2 - 3 mg/L          | None       |
| Ammonia                 | 0.555          | 0.4 - 0.7 mg/L      | None       |
| Temperature             | 72.1           | 68-78 <sup>o</sup>  | None       |

| <b>CWTF:</b>             | <b>Average</b>         | <b>Normal Range</b>                      | <b>MCL</b>        |
|--------------------------|------------------------|------------------------------------------|-------------------|
| Chloramine Residual      | NA                     | 2 - 4 mg/L                               | None              |
| Monochloramine           | NA                     | 2 - 3 mg/L                               | None              |
| Ammonia                  | NA                     | 0.4 - 0.8 mg/L                           | None              |
| Temperature              | NA                     | 75-85 F                                  | None              |
|                          | <b>Monthly Average</b> | <b>Annual Range (AR) or Current RAA*</b> | <b>MCL</b>        |
| Bromide (Source water)   | NA                     | 600-670 ug/L (AR 2010)                   | None              |
| Bromate (Finished water) | NA                     | 6.9 ug/L (RAA)*                          | 10 ug/L<br>(RAA)* |

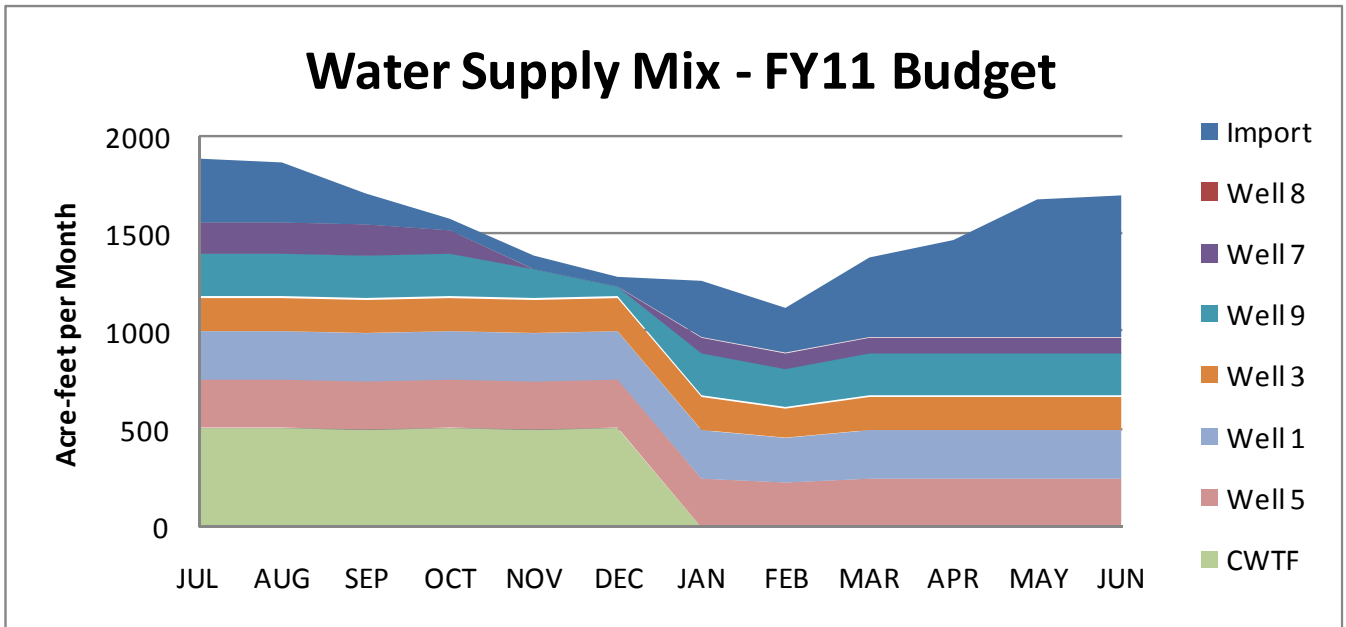
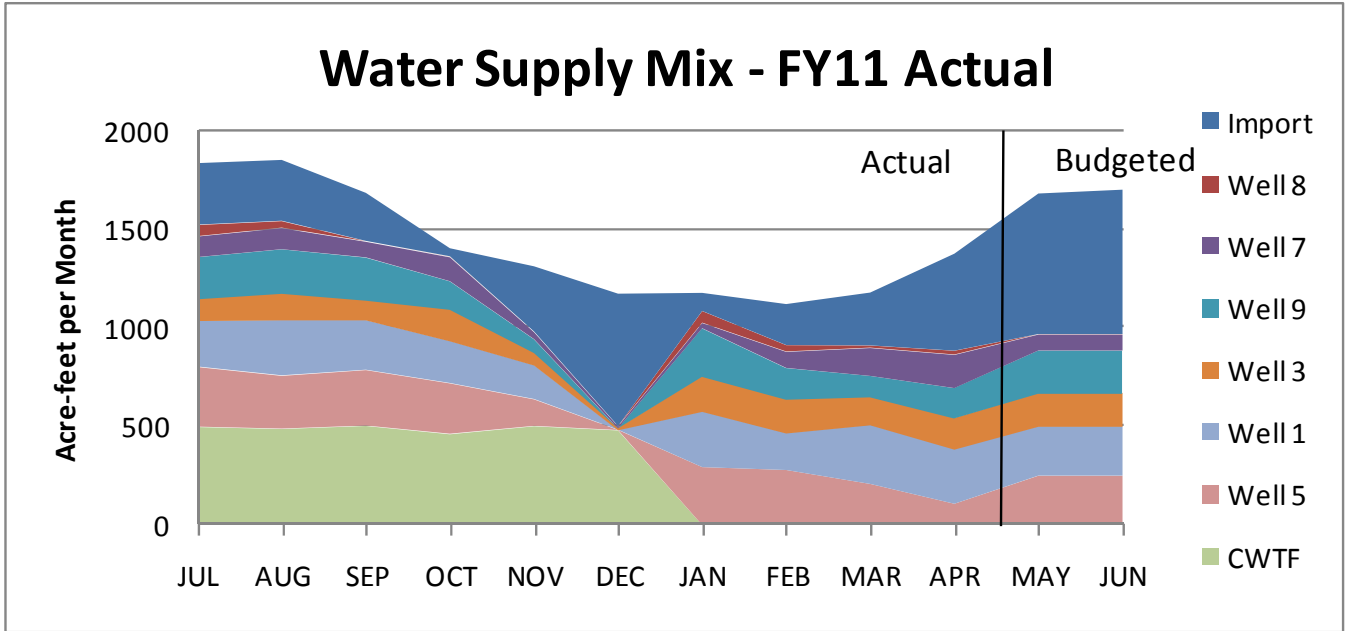
\*RAA = Running Annual Average, calculated quarterly

**Water Quality Calls/Investigations:**

|                                   |    |
|-----------------------------------|----|
| Total Calls                       | 15 |
| Total Investigations (from calls) | 3  |

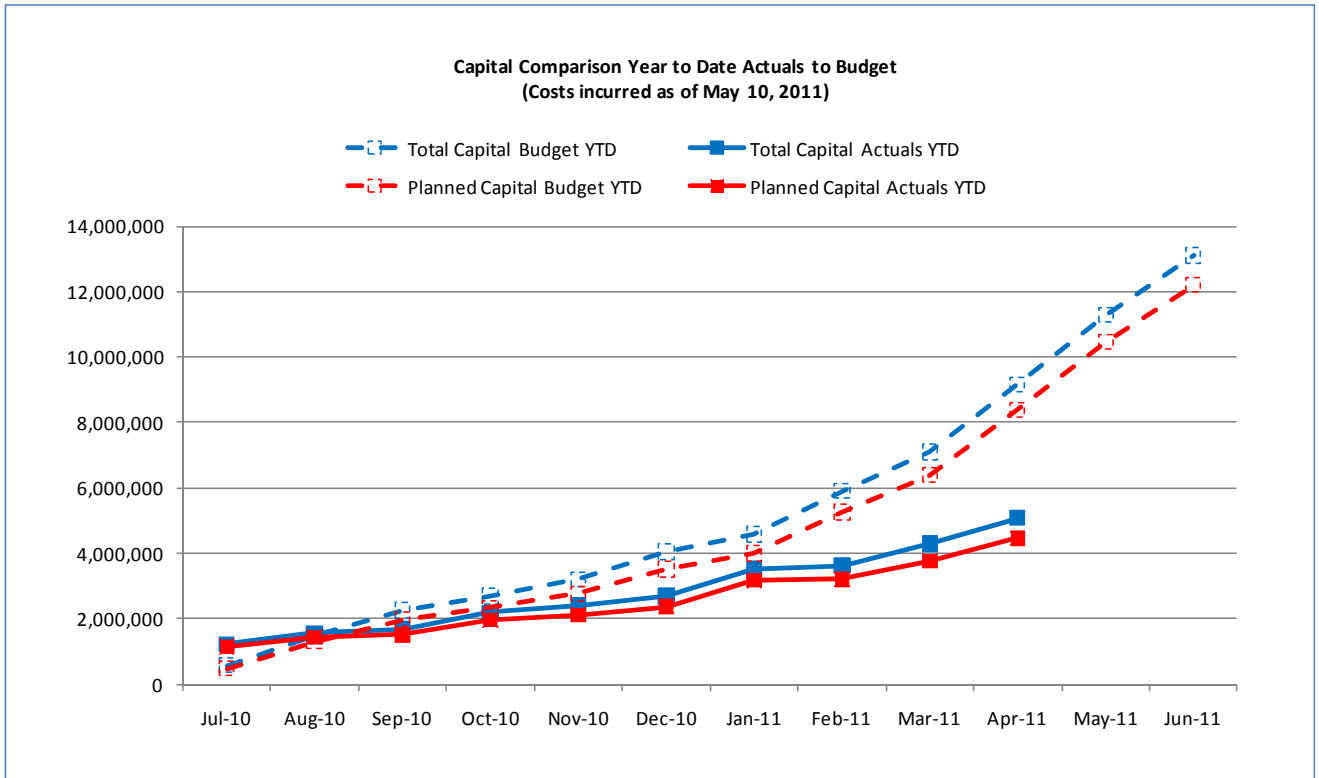
**Monthly Key Indicators Report  
For The Month of March 2011**

*Goal #2: Practice Continuous Infrastructure Renewal and Improvement*

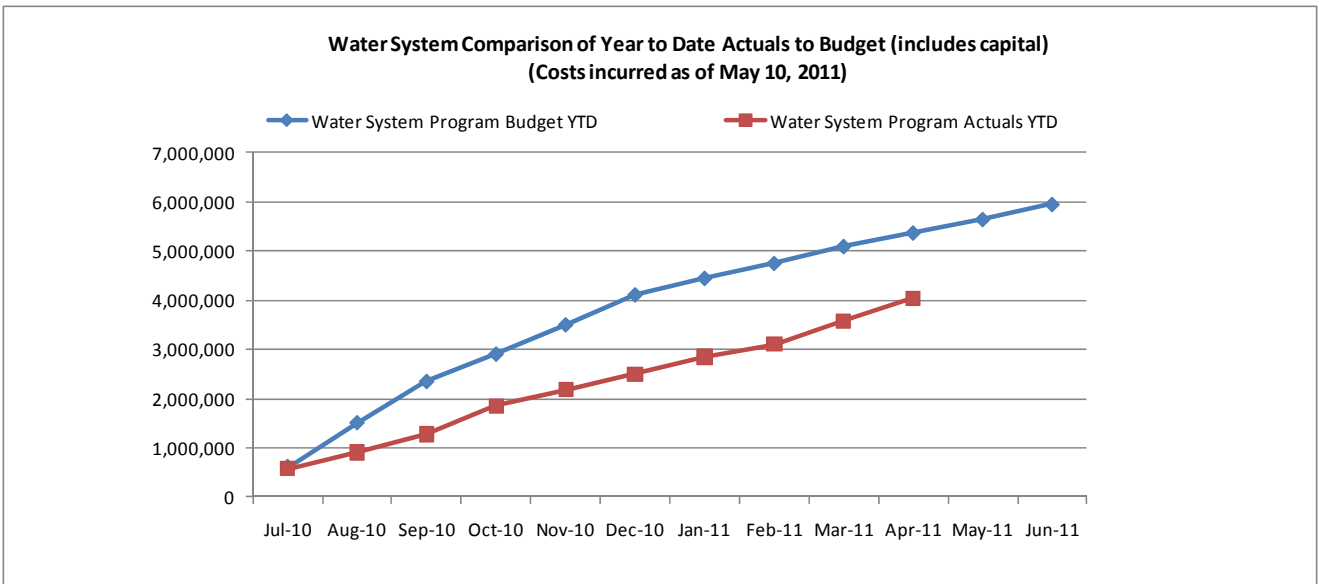


**Monthly Key Indicators Report  
For The Month of April 2011**

***Goal #3: Be Financially Responsible and Maintain Competitive Rates***



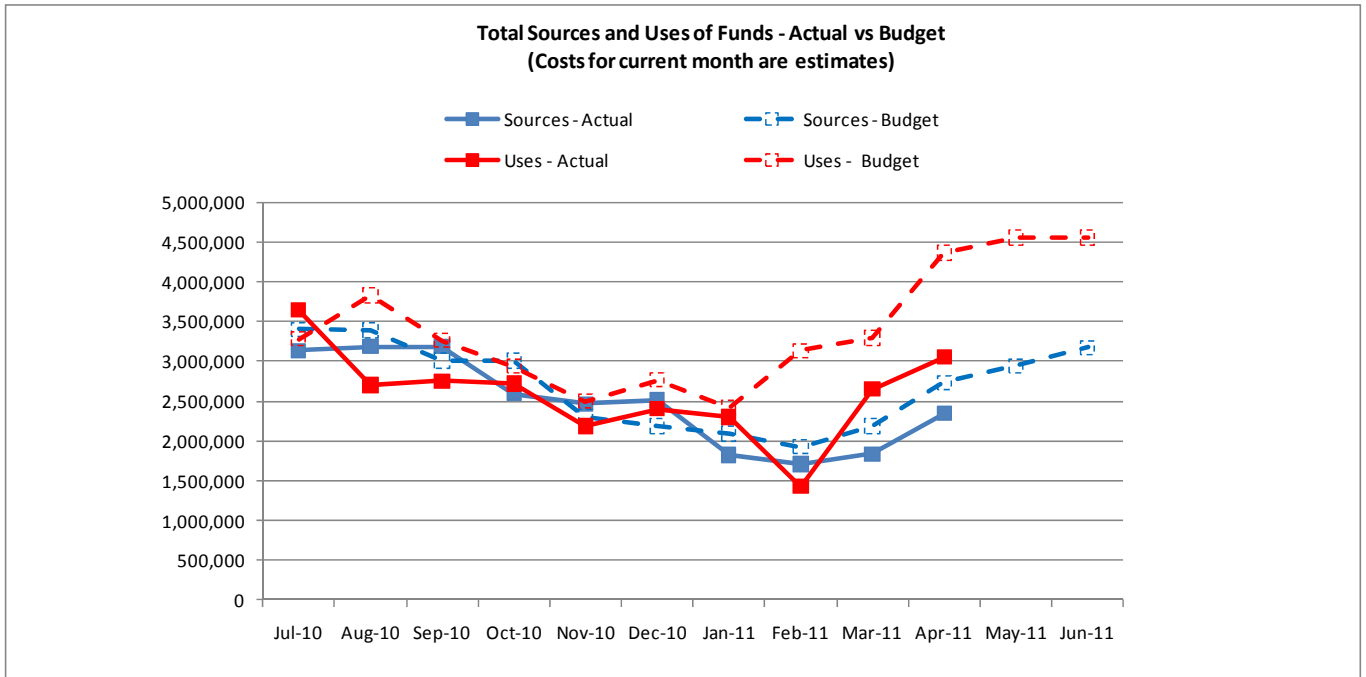
Planned capital expenditures for April were 35% of the budget for the month. Total capital expenditures were 39% of the monthly budget. However, year to date capital expenditures are currently 54% of the budget due to the timing of planned expenditures. The variance in the capital expenditures for the month is largely attributed to an actual to budget difference in spending for the CWTF expansion project.



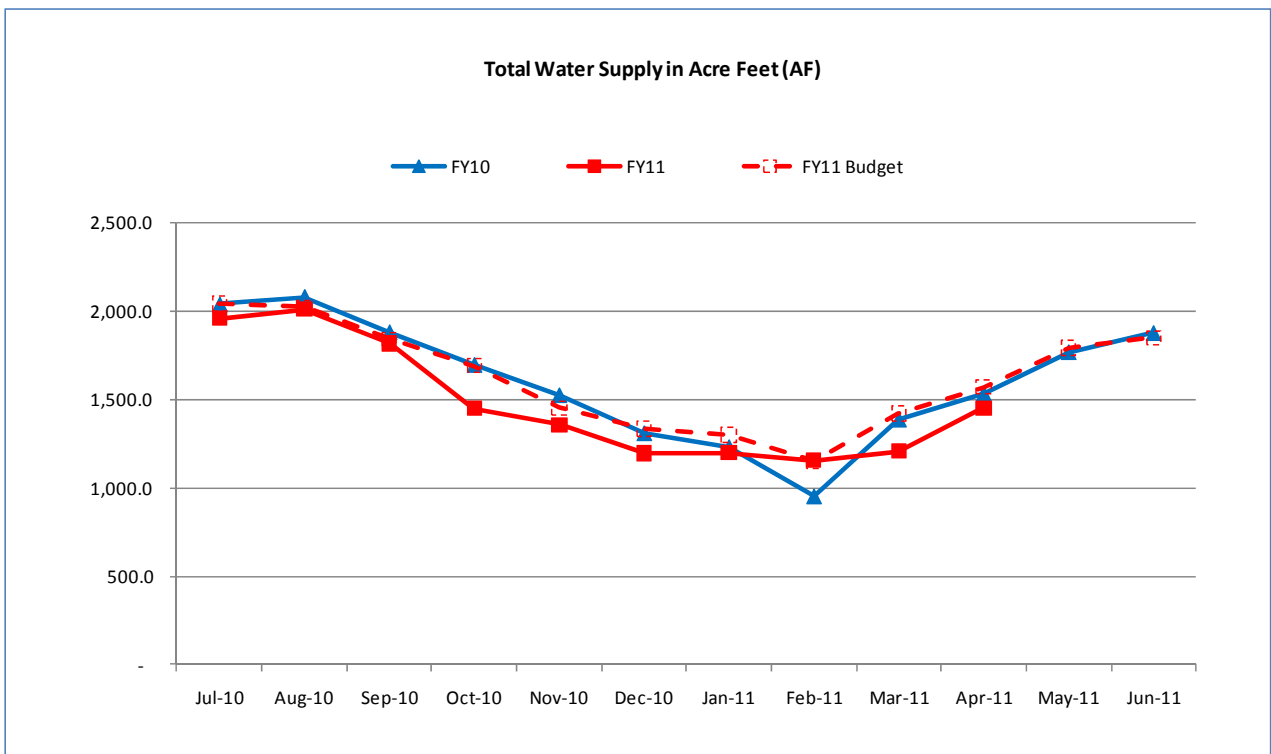
Water System costs for April were 170% of the budget, and the year to date costs were 75% of anticipated expenditures. This difference is due to the timing of the planned expenditures. The variance in water system expenditures for the month is largely attributed to the delay in implementing the SCADA project as well as several valve replacement projects that are currently in progress.

**Monthly Key Indicators Report  
For The Month of April 2011**

***Goal #3: Be Financially Responsible and Maintain Competitive Rates***



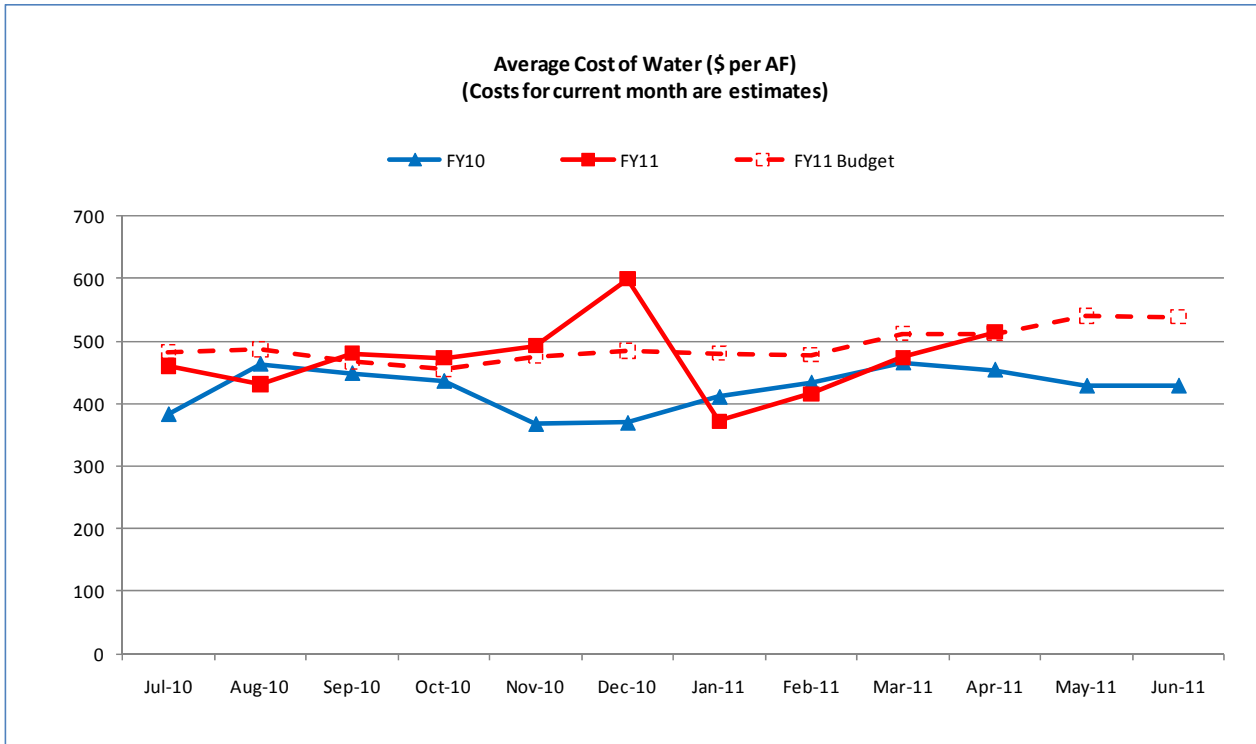
Sources of Funds in April were 86% of the budget for the month. Uses of Funds in April were estimated to be 70% of the budget for the month. The variance in the uses of funds for the month is largely attributed to the actual spending for the CWTF expansion.



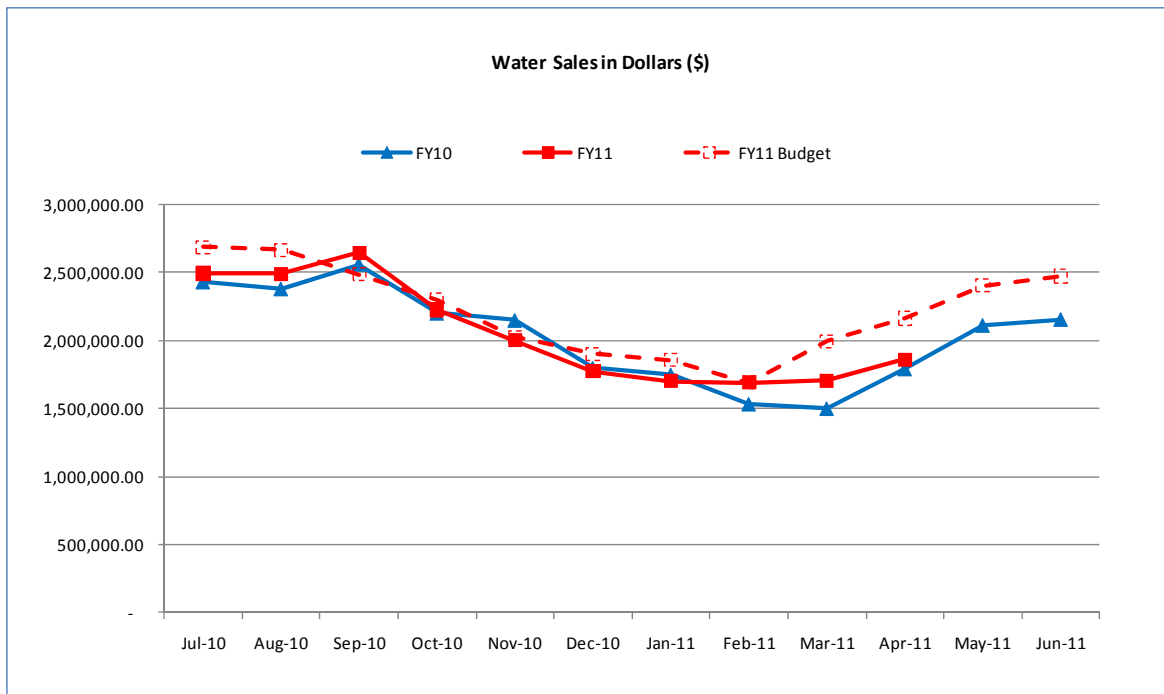
Water supply for April was 1,450 acre-feet, or 92% of the budget for the month.

**Monthly Key Indicators Report  
For The Month of April 2011**

***Goal #3: Be Financially Responsible and Maintain Competitive Rates***



In April, the average cost of water per acre-foot was \$514.73 or 100% of the budgeted cost per acre-foot. Imported water was 34% of potable production in April compared to a budget of 32%. Well water production was 61% compared to the April budget of 62%. CWTF production has stopped due to planned facilities improvements.



Water sales of \$1.85 million were 81% of the April budget. The variance in water sales is attributable to water conservation measures and the poor economy.

**Monthly Key Indicators Report  
For The Month of April 2011**

***Goal #4: Increase Public Awareness about Mesa and about Water***

**Web Site Information**

| <b>Web Site Information</b>                 | <b>March 2011</b>      | <b>April 2011</b>      |
|---------------------------------------------|------------------------|------------------------|
| Visits to the web site                      | 12,143                 | 12,014                 |
| Unique visitors<br>(First time to the site) | 4,139                  | 4077                   |
| Average per day                             | 391                    | 402                    |
| Average visit length                        | 47 minutes, 53 seconds | 50 minutes, 34 seconds |
| Median visit length                         | 1 minute, 12 seconds   | 1 minute, 41 seconds   |
| Page visited most                           | Home                   | Home                   |
| Second most visited page                    | Program Registration   | Education              |
| Third most visited page                     | Education              | Program Registration   |
| Fourth most visited page                    | CWTF Webcam            | CWTF Webcam            |
| Fifth most visited page                     | Press Releases         | Press Releases         |
| Most downloaded file                        | Mesa Colored Water     | Water Quality Report   |
| Second most downloaded file                 | 3-22-11 Board Packet   | 3-22-11 Board Packet   |
| Most active day of the week                 | Thursday               | Tuesday                |
| Least active day of the week                | Sunday                 | Sunday                 |

|                                        |                       |
|----------------------------------------|-----------------------|
| <b>Total visits since June 1, 2002</b> | <b><u>715,256</u></b> |
|----------------------------------------|-----------------------|

**Water Vends in Gallons**

| <b>April 2011</b> | <b>Total Since June 25, 2008</b> |
|-------------------|----------------------------------|
| 1701              | 50,287                           |

**Monthly Key Indicators Report  
For The Month of April 2011**

***Goal #5: Attract and Retain Skilled Employees***

| DEPARTMENT:                                                                   | FY11 *       |              |             | COMMENTS:            |
|-------------------------------------------------------------------------------|--------------|--------------|-------------|----------------------|
|                                                                               | BUDGET       | FILLED       | VACANT      |                      |
| <b>OFFICE OF THE GENERAL MANAGER:</b>                                         | 1.00         | 1.00         | 0.00        | No current vacancies |
| <b>Subtotal</b>                                                               | <b>1.00</b>  | <b>1.00</b>  | <b>0.00</b> |                      |
| <b>ADMINISTRATIVE SERVICES:*</b>                                              |              |              |             | No current vacancies |
| Administrative Services                                                       | 4.00         | 4.00         | 0.00        |                      |
| Human Resources                                                               | 3.50         | 3.50         | 0.00        |                      |
| Records Management**                                                          | 0.50         | 0.50         | 0.00        |                      |
| <b>Subtotal</b>                                                               | <b>8.00</b>  | <b>8.00</b>  | <b>0.00</b> |                      |
| <b>COMMUNICATIONS:**</b>                                                      |              |              |             | No current vacancies |
| Public Information/ Community Outreach & Education/ Marketing & Communication | 2.00         | 2.00         | 0.00        |                      |
| <b>Subtotal</b>                                                               | <b>2.00</b>  | <b>2.00</b>  | <b>0.00</b> |                      |
| <b>CUSTOMER SERVICES</b>                                                      |              |              |             | No current vacancies |
| Conservation                                                                  | 1.00         | 1.00         | 0.00        |                      |
| Customer Service                                                              | 8.00         | 8.00         | 0.00        |                      |
| Informaion Technology                                                         | 2.00         | 2.00         | 0.00        |                      |
| <b>Subtotal</b>                                                               | <b>11.00</b> | <b>11.00</b> | <b>0.00</b> |                      |
| <b>ENGINEERING</b>                                                            |              |              |             | No current vacancies |
| Engineering/Inspection/Cross Connection                                       | 6.50         | 6.50         | 0.00        |                      |
| <b>Subtotal</b>                                                               | <b>6.50</b>  | <b>6.50</b>  | <b>0.00</b> |                      |
| <b>FINANCIAL SERVICES:</b>                                                    |              |              |             | No current vacancies |
| Financial Reporting/ Cash Management/ Purchasing/ Risk Management             | 5.00         | 5.00         | 0.00        |                      |
| Accounting                                                                    | 3.50         | 3.50         | 0.00        |                      |
| <b>Subtotal</b>                                                               | <b>8.50</b>  | <b>8.50</b>  | <b>0.00</b> |                      |
| <b>WATER OPERATIONS:</b>                                                      |              |              |             | No current vacancies |
| Management & Operations Support                                               | 5.00         | 5.00         | 0.00        |                      |
| Distribution                                                                  | 13.00        | 13.00        | 0.00        |                      |
| Production                                                                    | 6.00         | 6.00         | 0.00        |                      |
| Water Quality                                                                 | 2.00         | 2.00         | 0.00        |                      |
| <b>Subtotal</b>                                                               | <b>26.00</b> | <b>26.00</b> | <b>0.00</b> |                      |
| <b>TOTAL FULL-TIME EQUIVALENTS:*</b>                                          | <b>62.00</b> | <b>62.00</b> | <b>0.00</b> |                      |

\* FY11 included 63 full-time equivalent positions. On February 1, 2011, Human Resources was combined with Administrative Services, and one position was eliminated.

\*\* The Records Management Specialist position is shared equally between the Administrative Services and Communications departments.

**Monthly Key Indicators Report  
For The Month of April 2011**

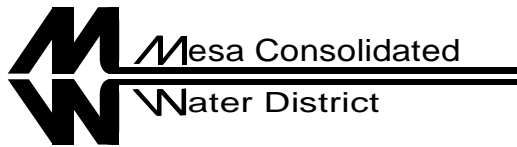
***Goal #6: Exceed the Needs of Internal and External Customers***

**Customer Calls**

| <b>Call Type</b>                     | <b>FY11 YTD</b> | <b>April 2011</b> | <b>YTD Weekly Average</b> |
|--------------------------------------|-----------------|-------------------|---------------------------|
| Questions Only                       | 2854            | 203               | 66                        |
| High Bill                            | 152             | 7                 | 4                         |
| Other                                | 14,466          | 1,798             | 336                       |
| Late Fee                             | 324             | 34                | 8                         |
| Service Requests                     | 1,276           | 116               | 30                        |
| Water Pressure                       | 20              | 0                 | 0.5                       |
| Rate Increase                        | 15              | 1                 | 0.3                       |
| Fluoridation                         | 0               | 0                 | 0                         |
| <b>TOTAL CUSTOMER CALLS</b>          | <b>19,107</b>   | <b>2,159</b>      | <b>444</b>                |
| <b>AVERAGE ANSWER TIME (Seconds)</b> | NA              | <b>8</b>          | NA                        |

**Online Bill Pay Customers**

|                           | <b>FY11 YTD</b> | <b>April 2011</b> | <b>YTD Weekly Average</b> | <b>Total Since May 2008</b> |
|---------------------------|-----------------|-------------------|---------------------------|-----------------------------|
| <b>Customers Enrolled</b> | <b>1,535</b>    | <b>100</b>        | <b>36</b>                 | <b>6,577</b>                |



## MEMORANDUM

TO: Board of Directors

FROM: Robert R. McVicker, P.E.  
District Engineer

DATE: May 24, 2011

SUBJECT: Municipal Water District of Orange County Activities Update

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### RECOMMENDATION

This report is for information only. No action is recommended at this time.

The Engineering and Operations Committee reviewed this item at its May 19, 2011 meeting.

### STRATEGIC PLAN

Goal #1: Provide a safe and reliable water supply.

Goal #3: Be financially responsible and maintain competitive rates.

### DISCUSSION

This report on Municipal Water District of Orange County (MWDOC) issues is intended to brief the Committee and Board on activities relevant to Mesa Consolidated Water District (Mesa). The first section, "On-Going Issues," is a status update on current studies, reports, and/or policy work groups that staff is involved with. The second section, "Last Month's Issues," is a report on noteworthy items that were covered at the last month's MWDOC Board and Committee meetings. The last section, "Upcoming Issues," is a preview of new and forthcoming issues important to Mesa. This format is intended to keep the Committee and Board informed about current and future items at MWDOC in order to provide direction to staff and its MWDOC representatives in a timely manner, if required.

### **ON-GOING ISSUES**

#### Conceptual Proposal for Resolution of South Orange County Issues Regarding MWDOC

**Purpose:** Since the Orange County Local Agency Formation Commission (LAFCO) Governance Study was received and filed by LAFCO in September 2009, MWDOC has been negotiating with the South County member agencies to develop an acceptable wholesale service model under MWDOC's existing governance structure. As a result of the discussions, MWDOC prepared a proposal entitled: "*Response to items conceptually agreed upon in negotiations with South County*" dated April 7, 2010.

At the end of April 2010 the MWDOC Board of Directors approved the conceptual proposal consisting of the MWDOC Offer to the South Orange County Agencies, the response from the managers (and subsequent concurrence from the Boards and Councils) and the clarifications requested from MWDOC.

MWDOC staff has been working with the South County Agencies since May 2010 and provided the Settlement Agreement to member agencies in September 2010 for formal consideration. The South County Agencies submitted a letter to MWDOC in November 2010 requesting changes to the Settlement Agreement. MWDOC sent out a letter in January 2011 to all agencies describing changes made to the Settlement Agreement and requested that agencies consider the revised Settlement Agreement and act.

**Update:** As of May 1, 2011, twenty three agencies have approved the Agreement: Irvine Ranch Water District, Santa Margarita Water District, Trabuco Canyon Water District, El Toro Water District, Emerald Bay Service District, Moulton Niguel Water District, South Coast Water District, Cities of Garden Grove, San Clemente, Huntington Beach, Seal Beach, Tustin, La Palma, Orange, Westminster, San Juan Capistrano, Buena Park, Fountain Valley, Brea, East Orange County Water District, Serrano Water District, Laguna Beach County Water District and Mesa Consolidated Water District. Remaining to be scheduled are: Cities of La Habra and Newport Beach and Golden State Water Company and Yorba Linda Water District. Orange County Water District deferred the item at their meeting in February. MWDOC had indicated that they will approve the Agreement after nineteen agencies have approved it but are now considering merger of OCWD and MWDOC so may not approve it. MWDOC has approved the Agreement with an effective date of June 1, 2011.

## **LAST MONTH'S ISSUES**

The following items were discussed at the March Committee and Board meetings:

- Approved contracts for continued work on the South Orange Coastal Desalination Project for extended testing, baseline environmental monitoring, and project workshops
- Established May 18, 2011 at the public hearing date for MWDOC's Urban Water Management Plan
- Proposed bylaws of the Orange County Special District Selection Committee
- Terminated MWDOC's Water Supply Allocation for FY11 and will not implement Water Supply Allocation for FY12
- Approved Settlement Agreement

## **UPCOMING ISSUES**

The following key items have been identified as upcoming issues at MWDOC's Committee and Board meetings:

- Second Lower Cross Feeder Project
- San Diego County Water Authority Board Lawsuit on Metropolitan Water District's Rate Structure
- Introduction of Baker Treatment Plant Water into the Allen McColloch Pipeline (AMP)

- Government Reform Efforts in Sacramento – California Forward
- Consolidation of MWDOC and Orange County Water District

FINANCIAL IMPACT

There is no financial impact.



## MEMORANDUM

TO: Board of Directors

FROM: Robert R. McVicker, P.E.  
District Engineer

DATE: May 24, 2011

SUBJECT: Orange County Water District Activities Update

---

### RECOMMENDATION

This report is for information only. No action is recommended at this time.

The Engineering and Operations Committee reviewed this item at its May 19, 2011 meeting.

### STRATEGIC PLAN

Goal #1: Provide a safe and reliable water supply.

Goal #3: Be financially responsible and maintain competitive rates.

### DISCUSSION

This report on Orange County Water District (OCWD) issues is intended to brief the Committee and Board on activities relevant to Mesa Consolidated Water District (Mesa). The first section, "On-Going Issues," is a status update on current studies, reports, and/or policy work groups that staff is involved with. The second section, "Last Month's Issues," is a report on noteworthy items that were covered at the last month's OCWD Board and Committee meetings. The last section, "Upcoming Issues," is a preview of new and forthcoming issues important to Mesa. This format is intended to keep the Committee and Board informed about current and future items at OCWD in order to provide direction to staff and its OCWD representatives in a timely manner, if required.

### **ON-GOING ISSUES**

Annexation Requests by Irvine Ranch Water District (IRWD), City of Anaheim (Anaheim) and Yorba Linda Water District (YLWD)

**Purpose:** In late 2009 and early 2010, YLWD, Anaheim and IRWD submitted annexation requests to OCWD. The increase in water demands within OCWD from the annexations is estimated to be 15,100 acre-feet per year. The increased demand would lower the Basin Production Percentage (BPP) by about 1.5%. OCWD's annexation policy is generally based upon the principle that any land overlying or any land draining into the groundwater basin should

be considered for annexation. The annexation territory must also be within the boundaries of the Metropolitan Water District and pay an annual annexation fee.

The OCWD Board approved a Memorandum of Understanding (MOU) with the three agencies in July 2010 that provides the following:

- Overall plan and schedule to consider annexations
- Plan to comply with California Environmental Quality Act (CEQA)
- Applicants fund CEQA work and any resulting mitigation
- Establish location of additional groundwater pumping and any basin impacts
- Indemnification of OCWD
- Any party can opt out of MOU at anytime
- Provides key future annexation agreement terms and conditions

**Update:** Next action will be distribution of the notice of preparation for the CEQA in May 2011.

## **LAST MONTH'S ISSUES**

The following items were discussed at the April meetings:

- Public hearing to consider FY12 Replenishment Assessment (set at \$254/af), Basin Production Percentage (65%) and Basin Equity Assessment
- Approved FY12 Budget

## **UPCOMING ISSUES**

The following key items have been identified as upcoming issues at OCWD's Committee and Board meetings:

- Production Limitation for the City of Huntington Beach due to seawater intrusion at the Bolsa Gap
- Construction Management Services for Groundwater Replenishment System (GWRS) Initial Expansion

## **FINANCIAL IMPACT**

There is no financial impact.

**REPORTS AND INFORMATION ITEMS:**

**B. DIRECTORS' REPORTS AND COMMENTS:**

1. Director Fisler:
  - a. Jt. MWDOC/MET Meeting, 5/4
  - b. LAFCO Meeting, 5/11
  - c. CM Chamber Student Awards, 5/13
  - d. MWDOC Meeting, 5/18
  - e. OC Water Summit, 5/20
  - f. Other
  
2. Director Ohlig-Hall:
  - a. ACWA Spring Conference, 5/10-5/13
  - b. WISG Meeting, 5/18
  - c. OC Water Summit, 5/20
  - d. Other
  
3. Director Dewane:
  - a. Public Information Committee Meeting, 5/9
  - b. ACWA Spring Conference, 5/10-5/13
  - c. OC Water Summit, 5/20
  - d. Other
  
4. Director Atkinson:
  - a. OCWD Meeting, 5/4
  - b. WACO Meeting, 5/6
  - c. CM Chamber Student Awards, 5/13
  - d. Finance Committee Meeting, 5/16
  - e. OCWD Meeting, 5/18
  - f. OC Water Summit, 5/20
  - g. Other
  
5. President Bockmiller:
  - a. ACWA/JPIA Spring Conference, 5/9-5/10
  - b. ACWA Spring Conference, 5/10-5/13
  - c. Executive Committee Meeting, 5/17
  - d. Engineering & Operations Committee Meeting, 5/19
  - e. OC Water Summit, 5/20
  - f. Other

**INFORMATION ITEMS:**

**A. ITEMS OF GENERAL INTEREST:**

1. General Manager's Weekly Reports
2. Project Management Training
3. Laboratory Services Request for Proposal
4. Groundwater Producers' Meeting Minutes for April 13 and May 11, 2011

# GENERAL MANAGER'S WEEKLY REPORT

April 29, 2011 – May 5, 2011

Page 1 of 2

The focus of this report is information that may be useful for Mesa Directors when they interact with members of the public or other elected officials.

## Events and Projects

### Status

#### Water Supply – Week of 5-2-11

|              |            |           |         |
|--------------|------------|-----------|---------|
| Wells        | 252        | af        | (68.3%) |
| Imported     | 117        | af        | (31.7%) |
| <b>TOTAL</b> | <b>369</b> | <b>af</b> |         |

## Communications

### Recent & Upcoming Activities:

- ◆ **Branding Campaign**
  - **Interim Guidelines Letter to Staff** – Finalized and distributed May 5, 2011.
- ◆ **Media Relations**
  - **CWTF Update Press Release** – Finalized and distributed May 5, 2011 (also posted on MesaWater.org).
- ◆ **Events / Outreach**
  - **Community & Industry Events** - Costa Mesa Chamber Student Awards (May 13, 7:15 a.m.–9:15 a.m., Costa Mesa Hilton); OC Water Summit (May 20, 7:30 a.m.–1:30 p.m.).
  - **Conservation & Education Events** - Photo opportunity at Adams Elementary with Operation Clean Slate (May 17, 11:00 a.m.); coordinating Mesa Water activities at 2011 OC Fair (Jul. 15–Aug. 14).
  - **Speaker's Bureau** (Mesa Water presentations) - Costa Mesa Historical Society (May 15—set-up 1:30 p.m., networking 2:00 p.m., announcements/introductions 2:30 p.m., presentation 2:35 p.m., Q&A 3:00 p.m., adjourn 3:15 p.m.).
  - **Water Issues Study Group** - Next session is the roundtable at Mesa Water on May 18 (7:00 p.m.–8:30 p.m.), graduation is June 15 at 7:00 p.m.; Annual Alumni Meeting is June 6, 5:30 p.m.–7:00 p.m.
- ◆ **Publications**
  - **Consumer Confidence Report (CCR)** – Finalizing Mesa Water District (Mesa Water) 2011 Water Quality Report (annual).
  - **CWTF Saturday Work Letter** – Finalized and distributed May 2, 2011 (also posted on MesaWater.org).
  - **Mesa Water Newsletter** – Distributed May/June, 2011 issue (also posted on MesaWater.org).

## Staff Matters and Other News

### Safety:

- ◆ Staff has achieved 65 days with no lost time incidents

### Engineering:

- ◆ Sent out 231 shutoff notices for delinquent April backflow protection device testing. Staff will contact the customers to make sure arrangements are made to test the backflow protection devices by May 16, 2011.
- ◆ Staff from Engineering and Water Operations attended the first review meeting for the Functional Design Control Logic document for the CWTF technology replacement and expansion project.

# GENERAL MANAGER'S WEEKLY REPORT

April 29, 2011 – May 5, 2011

Page 2 of 2

Representatives of the design engineer, design engineer's electrical/controls subcontractor, and construction manager and Mesa's SCADA/controls expert also attended the meeting. The meeting was very productive and will be helpful in a successful and timely start-up of the treatment plant.

- ◆ Issued the notice to proceed for the Operations Yard Drainage project.

## Operations:

- ◆ Staff kicked off the first Orange County Water Operations Managers Association meeting with 35 attendees.
- ◆ Staff replacing valves on Mesa Verde Drive and Java Road
- ◆ Staff maintaining valves in the area of 16<sup>th</sup> and Santa Ana

## Financial Services:

- ◆ Attended the WEROC meeting at MWDOC
- ◆ Staff met with Costa Mesa Fire staff to provide a brief tour of Mesa's EOC

## Administrative Services:

- ◆ Intern II – Financial Services recruitment closed Monday, May 2 with 39 applications received – HR Staff has reviewed the applications, met with the CFO and Controller to discuss the candidates
- ◆ Annual Board breakfast will be held on Thursday, June 9 at 7:00 a.m.

## Customer Services:

- ◆ **Conservation**
  - Attended monthly OC WUE meeting
  - Coordinated plant installation for the district demonstration garden
  - Completed 4-landscape surveys and 2-residential surveys
- ◆ **Customer Service**
  - Staff began coordinating AMR study
  - Staff completed data collection for FY10 financial rate study
  - Completed 90% testing for the billing system upgrade
- ◆ **Information Technology**
  - Staff completed 90% individual user setting modifications for server upgrade
  - 80% of server testing is complete, includes multiple application upgrades
  - Staff completed telephone line restructure and documentation map at the CWTF

# GENERAL MANAGER'S WEEKLY REPORT

May 6, 2011 – May 12, 2011

Page 1 of 2

The focus of this report is information that may be useful for Mesa Directors when they interact with members of the public or other elected officials.

## Events and Projects

### Status

#### Water Supply – Week of 5-9-11

|              |            |           |         |
|--------------|------------|-----------|---------|
| Wells        | 226        | af        | (62.6%) |
| Imported     | 135        | af        | (37.4%) |
| <b>TOTAL</b> | <b>361</b> | <b>af</b> |         |

## Communications

### Recent & Upcoming Activities:

- ◆ **Branding Campaign**
  - **Logo Development** - Selecting graphic designer.
- ◆ **Events / Outreach**
  - **Community & Industry Events** - Costa Mesa Chamber Student Awards (May 13, 7:15 a.m.–9:15 a.m., Costa Mesa Hilton); OC Water Summit (May 20, 7:30 a.m.–1:30 p.m.).
  - **Conservation & Education Events** - Photo opportunity at Adams Elementary with water conservation/education mural with Operation Clean Slate (May 19, 8:20 a.m.); coordinating Mesa Water activities at 2011 OC Fair (Jul. 15–Aug. 14).
  - **Speaker's Bureau** (Mesa Water presentations) - Costa Mesa Historical Society (May 15—set-up 1:30 p.m., networking 2:00 p.m., announcements/introductions 2:30 p.m., presentation 2:35 p.m., Q&A 3:00 p.m., adjourn 3:15 p.m.).
  - **Water Issues Study Group** - Roundtable at Mesa Water on May 18 (7:00 p.m.–8:30 p.m.), graduation at Mesa Water on June 15 (7:00 p.m.–8:30 p.m.); Annual Alumni Meeting at Mesa Water on June 6 (5:30 p.m.–7:00 p.m.).
- ◆ **Media Relations**
  - **CWTF Update Press Release** – News ran in BCwaterNews.com on May 10.
- ◆ **Publications**
  - **Consumer Confidence Report (CCR)** – Printing Mesa Water's 2011 Water Quality Report (annual).
  - **Mesa Water Newsletter** – Drafting July/August, 2011 issue; finalizing topics for September/October, 2011 issue.

## Staff Matters and Other News

### Safety:

- ◆ Staff has achieved 72 days with no lost time incidents

### Engineering:

- ◆ Contractor began construction of drainage improvements for the wash rack in the operations yard this week. The construction is expected to last five weeks.
- ◆ Contractor is evaluating existing radio tower at Mesa headquarters to determine if the tower can support the new antennas for the SCADA upgrade.
- ◆ Staff is obtaining quotes for the repair/refurbishment of the pump at Well No. 1 after it developed a leak. The pump was installed in 1994. Staff submitted an application to SCE for an incentive to improve the efficiency of the pump.

# GENERAL MANAGER'S WEEKLY REPORT

May 6, 2011 – May 12, 2011

Page 2 of 2

- ◆ Staff attended the Orange County Water District Water Issues Committee. The committee recommended that the Board approve purchase of approximately 100,000 acre feet of discounted replenishment water including in-lieu water. Mesa will likely shut down our wells through the end of the calendar year to participate.

## Operations:

- ◆ Staff replacing valves on Mesa Verde Drive, Samoa, and Labrador.
- ◆ Staff maintaining valves in the area of E. 17<sup>th</sup> and Santa Ana.

## Financial Services:

- ◆ Attended the CSMFO/CMTA luncheon
- ◆ Staff met with Mayer Hoffman McCann to prepare for the FY11 annual audit. Interim audit work will begin on May 16<sup>th</sup>.
- ◆ Staff attended the MWDOC A&F Committee meeting. The MWDOC FY12 budget will be on the next Board meeting agenda for approval.

## Administrative Services:

- ◆ Preparing the Executive Committee packet
- ◆ Coordinating agenda items for the May 24 Board meeting and Urban Water Management Plan public hearing
- ◆ Annual Board breakfast will be held on Thursday, June 9 at 7:00 a.m.
- ◆ Intern II – Financial Services – Eight candidates have been scheduled for interviews and computer skills assessment on May 17 & 18
- ◆ Anniversary of Hire Date:
  - Brent Lindsey – 6 years on May 9
  - Lori Muller – 24 years on May 11

## Customer Services:

- ◆ **Conservation**
  - Staff completed 25-landscape surveys and 1-rebate inspection
- ◆ **Customer Service**
  - Staff began phase-two data entry for the AMR study
  - Staff met with Coastline College regarding water vending machine program
  - Completed 95% testing for the billing system upgrade
  - Staff began evaluating inventory reporting process based on target audit recommendations
- ◆ **Information Technology**
  - Staff completed 100% individual user setting modifications for server upgrade
  - 95% of server testing is complete, includes multiple application upgrades
  - Completed fax configuration for copiers in the Operations and Administration building
  - Began data collection structure for the IT metrics reports
  - Staff attended information security conference

# GENERAL MANAGER'S WEEKLY REPORT

May 13, 2011 – May 19, 2011

Page 1 of 2

The focus of this report is information that may be useful for Mesa Directors when they interact with members of the public or other elected officials.

## Events and Projects

### Status

|                                       |              |                       |
|---------------------------------------|--------------|-----------------------|
| <b>Water Supply – Week of 5-16-11</b> | Wells        | 174 af (47.2%)        |
|                                       | Imported     | <u>195</u> af (52.8%) |
|                                       | <b>TOTAL</b> | <b><u>369</u> af</b>  |

## Communications

### Recent & Upcoming Activities:

- ◆ **Branding Campaign**
  - **Logo Development** - Graphic designer selected; developing creative brief for graphic designer; memo sent to staff about branding campaign.
  - **Social Media** - Researching best available Facebook and Twitter “handles” for Mesa Water.
- ◆ **Events / Outreach**
  - **Community & Industry Events** - OC Water Summit (May 20, 7:30 a.m.–1:30 p.m.); Joint PAW / WUE meeting at MWDOC on June 2 (12:00 p.m.–3:00 p.m.); exploring Costa Mesa Fish Fry (June 4 and 5), and OC Marketplace (June 18 and 19).
  - **Conservation & Education Events** - CMTV filmed water conservation/education mural unveiling at Adams Elementary on May 19 & interviewed Director Fisler; MWDOC poster/slogan contest winners event at Discovery Science Center (May 25, 6:00 p.m.–8:00 p.m.), also will be recognized by Board at June 14 meeting (Director Finnegan to attend); coordinating Mesa Water activities at 2011 OC Fair (Jul. 15–Aug. 14).
  - **Water Issues Study Group** - Graduation at Mesa Water on June 15 (7:00 p.m.–8:30 p.m.); Annual Alumni Meeting at Mesa Water on June 6 (5:30 p.m.–7:00 p.m.).
- ◆ **Media Relations**
  - **CWTF Update Press Release** - Info and image to run in ACWA news (in June); info to run in next MWDOC newsletter.
  - **Orange County Register** - Provided comments and quote from President for article about Board compensation.
- ◆ **Publications**
  - **Consumer Confidence Report (CCR)** - Printing Mesa Water’s 2011 Water Quality Report (annual).
  - **Correspondence** - Letter to ISDOC re. LAFCO bylaws; drafted water quality letters re. copper and lead testing.
  - **Mesa Water Newsletter** - Editing July/August, 2011 issue; finalized topics for September/October, 2011 issue.

## Staff Matters and Other News

### Safety:

- ◆ Staff has achieved 79 days with no lost time incidents

# GENERAL MANAGER'S WEEKLY REPORT

May 13, 2011 – May 19, 2011

Page 2 of 2

## Engineering:

- ◆ Contractor continues work on the construction of drainage improvements for the wash rack in the operations yard this week. The construction is expected to last four more weeks.
- ◆ Staff delivered 6 shutoff notice tags for delinquent backflow prevention device testing and is following up with the customers to get the testing completed and prepared 631 first notices for notifying customers of required testing in June.
- ◆ District Engineer and Senior Engineers attended the advanced training for Microsoft Project 2010.

## Operations:

- ◆ Staff replacing four valves on Mesa Verde Drive, Labrador, and Tahiti.
- ◆ Staff maintaining hydrants in the area of Baker and Fairview.

## Financial Services:

- ◆ Mesa Water hosted the City of Costa Mesa and other community partners in our EOC for participation in the annual statewide Golden Guardian Exercise. The intention of the exercise was to reinforce coordination between local community response entities and the Operational Area Emergency Operations Center. Communications capabilities in response to a County wide severe rain/flood event were also tested via Alert OC, phone and Web EOC.
- ◆ Staff along with two outside raters met on Thursday to evaluate the LRFP proposals. Finalist interviews will be held next week.

## Administrative Services:

- ◆ Preparing for the May 24 Board meeting and Urban Water Management Plan public hearing
- ◆ Annual Board breakfast will be held on Thursday, June 9 at 7:00 a.m.
- ◆ Intern II – Financial Services – Eight candidates were interviewed and took a computer skills assessment test on May 17 & 18. One candidate was chosen and an offer of temporary employment will be made.
- ◆ Staff attended the LCW-ERC training, Employee Due Process Rights and Skelly: A Guide to Implementing Public Employee Discipline on May 19
- ◆ Anniversary of Hire Date:
  - Ryan Graff – 5 years on May 15

## Customer Services:

- ◆ **Conservation**
  - Staff attended training seminar
  - Completed 1 rebate inspection
  - Installed 32 rotating nozzles
- ◆ **Customer Service**
  - Staff began identifying large meter replacements (radio read conversion)
  - Completed 100% testing for the billing system upgrade
  - Staff attended training seminar
- ◆ **Information Technology**
  - 95% of server testing is complete, includes multiple application upgrades
  - Began GIS installation on new server



## MEMORANDUM

TO: Board of Directors

FROM: Paul E. Shoenberger, P.E.  
General Manager

DATE: May 24, 2011

SUBJECT: Project Management Training

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### RECOMMENDATION

This item is for information only. No action is recommended at this time.

The Executive Committee reviewed this item at its April meeting.

### DISCUSSION

Staff has prepared a draft scope of work to obtain Project Management training and procedure development. The scope will also include a projected cost as well as a timeline.

The scope includes the following:

- ◆ Baseline of Mesa's Current Project Management Procedures
- ◆ Develop Process Recommendations
- ◆ Develop Standards and Procedures
- ◆ Staff Training
- ◆ Program Audits

When the project is completed, the product outcome will provide information to Mesa Water's Project Manager and other project stakeholders about current expectations and practices for planning and executing projects. It will contain information about the general process for managing projects, the roles of participants, and the planning templates and guidelines for utilizing them effectively.

Overall, it will provide increased performance of projects in quality, cost, schedule, and customer satisfaction, and making project management a well established District capability and discipline.

## FINANCIAL IMPACT

The cost of the project is anticipated to cost \$120,000. The funding for the project will come from the budget accounts for well chemicals and well energy, which will be lower than budgeted in FY12 because Mesa Water will be taking in-lieu water during FY12 saving approximately \$138,600.



## MEMORANDUM

TO: Board of Directors

FROM: Jerry Vilander  
Water Operations Manager

DATE: May 24, 2011

SUBJECT: Laboratory Services Request for Proposal

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### RECOMMENDATION

This report is for information only. No action is recommended at this time.

The Engineering and Operations Committee reviewed this item at its May 19, 2011 meeting.

### STRATEGIC PLAN

Goal #1: Provide a safe and reliable water supply.

Goal #3: Be financially responsible and maintain competitive rates.

### DISCUSSION

Staff has released a Request for Proposal to provide Laboratory Services for extensive water quality analysis required to meet State and Federal water quality monitoring regulations. Requests for proposal were sent seven laboratories and are due May 25, 2011.

The proposals are scheduled to be reviewed on Thursday, May 26, 2011 by a selection team consisting of Jerry Vilander, Water Operations Manager; Tracy Manning, Water Quality Coordinator; and Steve Bancroft, Water Production Supervisor. The proposals will be evaluated and ranked based on firm qualifications, experience, staff availability, references and proposal quality. Based on the ranking, the selection committee will make a recommendation as to which firm should be selected to perform laboratory analysis for Mesa Consolidated Water District.

Staff will provide a recommendation to the Engineering & Operations Committee on June 8, 2011 and scheduled to be presented to the Board of Directors for award of contract on Tuesday, June 14, 2011.

### FINANCIAL IMPACT

There is no financial impact.

**DRAFT MINUTES  
GROUNDWATER PRODUCERS MEETING  
Sponsored by the  
ORANGE COUNTY WATER DISTRICT  
(714) 378-3200  
Wednesday, April 13, 2011, 9:30 A.M.**

1. Water Quality Update

**Nira gave an update on: (1) the processing of consumer confidence reports; (2) CA DPH Monitoring Waiver Assessments; (3) EPA draft UCMR3 regulation including comments for Chromium 6 testing requirements**

2. FY11-12 Budget and Rate update

**The current schedule to adopt the FY11-12 budget and rates on April 20, 2011 was discussed. The general response by the Producers was to avoid large swings in Producers' year-to-year supply cost impacts from OCWD (i.e., BPP and RA). Some Producers added that if OCWD is comfortable with a BPP of 67% (considering hydrologic data, reduced demands, water behind Prado, etc.), then they are supportive of this BPP adoption in April. Producers also indicated that they are under pressure by their customers (and governing bodies) to minimize retail water rate increases this upcoming year due to the economic situation and customers' perception that the drought is over (i.e., wet year).**

3. Review OCWD reserve policy, including transfer from the Refurbishment and Replacement fund

**Considerable discussion occurred regarding options on using the \$10 million of excess reserves in the R&R fund. The Board approved moving this money to the Districts operating fund in March. Potentially using this money to reduce/delay future RA increases was discussed to provide temporary budget relief to the Producers. Discussion also occurred on the option to increase the FY11-12 BPP to 67% to avoid any RA increase. It was mentioned that after OCWD determines exactly how much water was recharged into the groundwater basin this past winter that a BPP increase could be considered at that time. That analysis will be completed in August 2011.**

4. Coordination of GWRS deliveries to the recharge basins with SAR supplies

**Bill Hunt provided an analysis on the District's decision this past winter to continue sending GWRS supplies to Miller recharge basin vs putting SAR water in the basin. Producers concurred that this operational strategy does make sense.**

5. GWRS Expansion project update

**The Producers were informed of OCWD's decision to move ahead with the construction of this project.**

6. Concept to obtain MWD LRP funding for GWRs Expansion project

**The Producers were informed of an idea OCWD had to modify the existing MWD Conjunctive Use Storage program to obtain LRP funding for the GWRs Expansion project**

7. Anaheim Regional Transportation Inter-modal Center (ARTIC) concept

**The Producers were informed of this Anaheim project and the plans to use GWRs water (approx. 11 acre-feet per year). The project would tie directly into the GWRs pipeline. The Producers generally support serving GWRs water to ARTIC.**

8. Other

**Next month, an Annexation update will be provided to the Producers.**

The Producers' meetings are scheduled the second Wednesday of each month. The next regular monthly meeting is Wednesday, May 11, 2011 at 9:30 a.m.

**Draft Minutes**  
**GROUNDWATER PRODUCERS MEETING**  
**Sponsored by the**  
**ORANGE COUNTY WATER DISTRICT**  
**(714) 378-3200**  
**Wednesday, May 11, 2011, 9:30 AM**

1. Status of Chromium 6 and Perchlorate Water Quality Regulations  
**Jason Dadakis gave an update on current regulatory issues and occurrences throughout the groundwater basin for these two contaminants.**
2. Availability of MWD replenishment water – Taking In-lieu water supplies  
**MWD has made water available. Assuming OCWD Board approval on May 18 everyone was asked to participate in taking in-lieu water this summer and fall. OCWD may ask a few Producers with wells along the western border to not participate. Keith Lyon at MWDOC will administer the program. OCWD will also maximize deliveries at our recharge basins in Anaheim.**
3. Update on OCWD MWDOC consolidation preliminary discussions  
**An update on the May 5 OCWD Board action to form an ad-hoc committee was discussed. The Producers want to attend any meetings on this subject by the Board. The MWDOC Board will act on this item on May 18. Fred Adjarian mentioned how past investigations in the mid 1980s on this issue should be recovered and shared. Additionally a 1994 report will be distributed to the Producers. An IRWD letter on this subject will also be distributed.**
4. Fletcher Basin Engineers Report  
**Dave Youngblood gave a report on this project. Some Producers were generally concerned about the small size of the recharge basin. Comments included: (1) make sure OCWD does not accept any flood liability with the County; and (2) is a permanent pump station necessary or can a temporary pump be used to evacuate water from the basin?**
5. SB34 (Simitian)  
**Robert Ennis gave an update on this potential bill.**
6. Vice chair for next year  
**Anyone interested in being the Vice Chair for FY11-12 should contact Rick Shintaku**

7. Other

- **Joan Lyle asked about the issue of how reclaimed water is classified as neutral water with respect to the annual BPP calculation and if OCWD has made any changes. This issue will be included on the June Producers meeting agenda. OCWD has accumulated some material on this issue and will provide it at the meeting.**
- **An update on the progress to begin the annexation EIR was provided.**

The Producers' meetings are scheduled the second Wednesday of each month. The next regular monthly meeting is Wednesday, June 8, 2011 at 9:30 a.m.

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