

# Board Packet



**BOARD OF DIRECTORS**  
**MESA CONSOLIDATED WATER DISTRICT**  
**1965 Placentia Avenue, Costa Mesa, CA 92627**  
**Tuesday, April 12, 2011**  
**7:00 p.m. Regular Board Meeting**

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**AGENDA**

*Before the meeting is called to order please set all electronic devices to vibrate or off. If you need to take a phone call please do so outside the Boardroom. All presenters are asked to speak directly into the microphone for recording purposes. Thank you.*

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

**Non-Agendized Matters:** Members of the public are invited to address the Board on matters, which are not on the Agenda. Each speaker is limited to three (3) minutes. The Board will set aside thirty (30) minutes for public comments.

**Agendized Matters:** Members of the public may comment on Agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to five (5) minutes.

**ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA**

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed as an Action Item, may be deliberated and may be subject to action by the Board.

**CONSENT CALENDAR ITEMS:**

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or member of the public requests a separate action.

- A. Approve minutes of regular Board meeting of March 22, 2011.
- B. Approve attendance considerations (additions, changes, deletions).
  - 1. Assemblyman Allan Mansoor District Office Open House; Tuesday, April 19, 2011.
  - 2. MWDOC Agency Elected Officials' Forum, Thursday, April 28, 2011.
- C. Board Schedule:
  - 1. Tentative Meeting Topics
  - 2. Conferences, Seminars, and Meetings
  - 3. Board Calendar

**PRESENTATION AND DISCUSSION ITEMS:**

- A. INTRODUCTION AND DELIVERY OF THE PROPOSED FISCAL YEAR 2012 BUDGET:

**Recommendation: Receive the Proposed Fiscal Year Budget document and introductory presentation.**

*Mission: Dedicated to satisfying our community's water needs*

**ACTION ITEMS:**

A. SUPPORT OF WATERSMART APPLICATION:

**Recommendation: Adopt Resolution No. 1405 authorizing the submission of a WaterSMART grant application for the Mesa Consolidated Water District Colored Water Treatment Facility improvements project.**

**REPORTS AND INFORMATION ITEMS:**

A. REPORT OF THE GENERAL MANAGER:

1. Items of general interest:
  - ◆ Other

B. DIRECTORS' REPORTS AND COMMENTS:

1. Director Fislser:
  - a. MWDOC/OCWD Jt. Planning Committee Meeting, 3/23
  - b. ISDOC Quarterly Meeting, 3/31
  - c. ISDOC Meeting, 4/5
  - d. Jt. MWDOC/MET Meeting, 4/6
  - e. Other
2. Director Ohlig-Hall:
  - a. CA-NV AWWA Spring Conference, 3/28-3/31
  - b. Other
3. Director Dewane:
  - a. Public Information Committee Meeting, 4/11
  - b. Other
4. Director Atkinson:
  - a. WACO Meeting, 4/1
  - b. OCWD Meeting, 4/6
  - c. City/Districts Liaison Committee Meeting, 4/8
  - d. Other
5. President Bockmiller:
  - a. ACWA/JPIA Workshop, 3/28-3/29
  - b. City/District Liaison Committee Meeting, 4/8
  - c. Other

**INFORMATION ITEMS:**

**A. ITEMS OF GENERAL INTEREST:**

**1. General Manager's Weekly Reports**

*In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa to make reasonable arrangements to accommodate your requests.*

*Agenda materials that are public records, which have been distributed to a majority of the Mesa Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa's website at [www.mesawater.org](http://www.mesawater.org). If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.*

**ADJOURN TO A REGULAR BOARD MEETING SCHEDULED FOR TUESDAY, APRIL 26, 2011 AT 7:00 PM.**

**MINUTES OF THE BOARD OF DIRECTORS  
MESA CONSOLIDATED WATER DISTRICT  
1965 Placentia Avenue, Costa Mesa, CA  
Tuesday, March 22, 2011  
7:00 p.m. Regular Board Meeting**

**Unapproved**

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**CALL TO ORDER**

The meeting of the Board of Directors was called to order on March 22, 2011 at 7:00 p.m. by President Bockmiller at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

**PLEDGE OF ALLEGIANCE**

President Bockmiller led the Pledge of Allegiance. There was a moment of silence in memory of Costa Mesa's maintenance worker, Huy Pham.

Directors Present

Fred R. Bockmiller, President  
James F. Atkinson, First Vice President  
Shawn Dewane, Vice President  
Jim Fisler, Vice President  
Trudy Ohlig-Hall, Vice President

Directors Absent

None

Staff Present

Paul E. Shoenberger, P.E., General Manager  
Coleen L. Monteleone, Administrative Services Manager/  
District Secretary  
Victoria L. Beatley, Chief Financial Officer/Treasurer  
Robert R. McVicker, District Engineer  
Stacy Taylor, Communications Manager  
Barry Carlson, Customer Services Manager  
Mark Pelka, Senior Civil Engineer  
Denise Garcia, Executive Assistant  
Rob Anslow, Attorney, Bowie, Arneson, Wiles & Giannone

Others Present

Joan C. Finnegan, Municipal Water District of Orange County  
(MWDOC) Director  
Kevin Hunt, MWDOC, General Manager  
Harvey De La Torre, MWDOC, Principal Analyst  
John Kennedy, Orange County Water District, Assistant General  
Manager  
Christopher Townsend, President, Townsend Public Affairs, Inc.  
Heather Dion-Stratman, Senior Director, Townsend Public Affairs,  
Inc.  
Brett Ives, BMI Consulting

*Mission: Dedicated to satisfying our community's water needs*

## **PUBLIC COMMENTS**

President Bockmiller invited members of the public to address the Board of Directors (Board) on matters that were not on the agenda. There being no comments, President Bockmiller proceeded with the meeting.

## **ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA**

General Manager Shoenberger announced there was no need for a Closed Session.

## **CONSENT CALENDAR ITEMS:**

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or member of the public requests a separate action.

Director Atkinson pulled Item H. There were no objections.

- A. Approve minutes of adjourned regular Board meeting of February 25, 2011.
- B. Approve minutes of special Board meeting of February 25, 2011.
- C. Approve minutes of regular Board meeting of March 22, 2011.
- D. Approve attendance considerations (additions, changes, deletions).
  - 1. California Forward: "Speak Up" Regarding CA Forward Draft Framework; Thursday, March 24, 2011.
- E. Board Schedule:
  - 1. Tentative Meeting Topics
  - 2. Conference, Seminars, and Meetings
  - 3. Board Calendar
- F. Receive the February 2011 Investment Transaction Report.
- G. Approve the May/June 2011 issue of the District newsletter.
- H. Approve the installation of a second water vending machine at the NuVision Credit Union location at the Mesa Verde shopping center.

President Bockmiller asked for comments from the public. There were no comments.

## **MOTION 2011-35**

Motion by Director Atkinson, seconded by Director Ohlig-Hall, to approve Items A-G of the Consent Calendar. Motion passed 5-0.

Item H – Approve the installation of a second water vending machine at the NuVision Credit Union location at the Mesa Verde shopping Center.

Director Atkinson asked how the NuVision Credit Union was selected for a water vending machine. He commented on the quality of Mesa's tap water and Mesa's goal to educate water users. He thought a location near SOS may be more appropriate as there is a high volume of traffic through the facility. There may a higher percentage of Mesa's target audience visiting SOS who may not have confidence in the quality of Mesa's water. Mesa's water is high quality and affordable.

Director Dewane reported that Customer Services Manager Barry Carlson had identified several places a water vending machine could be placed. The various sites were considered at the PIC meeting. SOS was listed on the report for possible vending machine placements.

Mr. Carlson commented that one of the reasons NuVision Credit Union was selected was based on the volume of people that would have access to the site.

President Bockmiller commented that his reason for Mesa to have vending machines is to promote Mesa's high quality water and to eliminate predatory vending machine suppliers.

A brief discussion ensued regarding the location of vending machines.

President Bockmiller asked for comments from the public. There were no comments.

#### MOTION 2011-36

Motion by Director Dewane, seconded by Director Fisler, to approve Item H of the Consent Calendar. Motion passed 4-0-1 with Director Atkinson voting no.

#### **PRESENTATION AND DISCUSSION ITEMS:**

##### **A. MUNICIPAL WATER DISTRICT OF ORANGE COUNTY BRIEFING:**

General Manager Shoenberger introduced MWDOC Director Joan Finnegan, General Manager Kevin Hunt, and Principal Analyst Harvey De La Torre. He noted they were here to provide Mesa's Directors with an update of MWDOC activities.

Director Finnegan introduced Harvey De La Torre who proceeded with the presentation. The following information was provided.

- ◆ Accumulated Precipitation as of March 16, 2011
- ◆ Statewide Reservoir Conditions as of March 16, 2011
  - Lake Shasta at 92% capacity
  - Lake Oroville at 84% capacity
  - San Luis Reservoir at 100% capacity
  - Diamond Valley Lake at 88% capacity
  - Lake Mead at 43% capacity
  - Lake Powell at 55% capacity
- ◆ Colorado River Reservoir Conditions
- ◆ Metropolitan Proposed Budget for FY 2011/12 and 2012/13
- ◆ Key Assumptions for MET's Budget
- ◆ MET Proposed Rates for 2012 and 2013
- ◆ Reserves at Minimum Targets
- ◆ Budget Review Schedule
- ◆ MWDOC South County Settlement Agreement
- ◆ MWDOC Priorities at MET
  - Support Chairman Jack Foley
  - Minimize rate increases and seek additional cost cutting measures
  - Protect service area from any cost shifts as a result of the San Diego County Water Authority lawsuit
  - Continue efforts in improving the Delta

- See opportunities for MET to provide assistance (or partner) with MWDOC on developing desalination in Orange County
- Continue to support MET's Replenishment Water Program

Mr. De La Torre responded to questions from the Board. The Board thanked Mr. De La Torre for the presentation.

**B. ORANGE COUNTY WATER DISTRICT BRIEFING:**

OCWD Assistant General Manager John Kennedy was introduced and proceeded with an update of activities.

Mr. Kennedy provided an update on the following topics:

- ◆ Current Talbert Barrier Operations
- ◆ Groundwater Replenishment System (GWRS) Plant
- ◆ Prado Dam Update
- ◆ Potential FY11/12 Basin Production Percentage (BPP) and Replenishment Assessment (RA)
  - Staff recommendations
    - Increase the BPP from 62% to 65%
    - Increase the RA from \$249/af to \$255/af (assuming GWRS Expansion Project goes forward)
- ◆ Historical OCWD Groundwater Basin Accumulated Overdraft
- ◆ Annexation Update

Mr. Kennedy responded to questions from the Board. The Board thanked Mr. Kennedy for the update.

**RECESS**

President Bockmiller declared a recess at 7:52 p.m. The meeting reconvened at 8:03 p.m.

**C. CITY/DISTRICTS LIAISON MEETING TOPICS:**

General Manager Shoenberger offered that one topic currently on the agenda is for the city to provide an update on its outsourcing process.

Director Fisler recommended adding the subject of recycled water.

Director Ohlig-Hall recommending congratulating Tom Hatch, the City's Chief Executive Officer, on his appointment and invite him to a Mesa Board meeting.

**D. LOBBYING SERVICES:**

General Manager Shoenberger commented that the Board extended the services of Townsend Public Affairs (TPA) for an additional three months through the end of March 2011. TPA was hired to take the lead and assist Mesa in its lobbying efforts and find funding for the Colored Water Treatment Facility Expansion Project.

Shoenberger suggested three options for the Board to discuss for continuing its relationship with Townsend and Associates:

- ◆ Continue lobbying services from Townsend Public Affairs (TPA) at the current level of \$5,000 per month
- ◆ Request a reduced scope of work from TPA for \$2,000 per month
- ◆ Complete work with TPA when the existing agreement expires on March 31, 2011

Mr. Chris Townsend from TPA updated the Board on past activities, funding opportunities and responded to questions from the Board. He offered his firm has enjoyed its relationship with the District.

Director Fisler asked what type of work Townsend would do for the District at the \$2,000 monthly retainer level. Mr. Townsend offered they would work on the Smart Water Program.

A discussion ensued regarding the level of support.

Director Atkinson asked about the 5039 reimbursable funding. Ms. Stratman responded on the 5039 funding account. It is a viable option at this point and can be used for the CWTF Expansion Project but an agreement would need to be in place with the LA Division of the Corp of Engineers.

Director Ohlig-Hall commented that she believes it is important to maintain the relationship with TPA and explore ways to fund the work and manage the projects. She asked Mr. Townsend about agreeing to a contract for \$2,000 per month with additional funds if needed.

Mr. Townsend noted that no lobbyists works on a time and material basis and that some months they perform very high amounts of work and don't charge the District additional fees.

Director Ohlig-Hall questioned that she had never seen the original TPA contract.

Director Dewane confirmed through the General Manager that the hiring of TPA had been agendized and approved by the Board.

Director Ohlig-Hall asked for clarification regarding how the contract would be funded at the \$5,000 per month level. President Bockmiller noted that the 3 months in FY11 would be funded from the Operating Funds and the 9 months in FY12 would be included in the budget.

President Bockmiller asked for comments from the public. There were no comments.

#### MOTION 2011-37

Motion by Director Dewane, seconded by Director Atkinson, to continue the Townsend Public Affairs contract in the amount \$5,000 per month for 12 months with \$15,000 to be taken from the Operating Fund for FY11 and \$45,000 to be included in the FY12 budget. Motion passed 4-1 by the following roll call vote:

AYES: DIRECTORS Ohlig-Hall, Fisler, Dewane, Atkinson  
NOES: DIRECTORS Bockmiller  
ABSENT: DIRECTORS None

ABSTAIN: DIRECTORS None

**ACTION ITEMS:**

- A. MESA CONSOLIDATED WATER DISTRICT IMPROVEMENT CORPORATION ANNUAL MEETING:

**RECESS**

President Bockmiller declared a recess at 8:48 p.m. for the purposes of holding the Mesa Consolidated Water District Improvement Corporation Annual Meeting. The meeting reconvened at 8:53 p.m.

- B. ORANGE COUNTY WATER DISTRICT GROUNDWATER REPLENISHMENT SYSTEM EXPANSION:

Director Dewane reported this is an important project to the regional water supply and due to the current economic climate it would be beneficial for OCWD to take advantage of the funding opportunities available at this time. This is a responsible use of a resource for the County.

Director Atkinson spoke in favor of supporting the project.

General Manager Shoenberger noted this is an important project for the county.

President Bockmiller asked District Engineer McVicker for his opinion of the project. Mr. McVicker reported he believes this is an important and viable project.

President Bockmiller asked for comments from the public. There were no comments.

**MOTION 2011-38**

Motion by President Bockmiller, seconded by Director Atkinson, to support the initial expansion of the Orange County Water District Groundwater Replenishment System and authorize Mesa's representative to OCWD to speak in favor of the project. Motion passed 5-0.

- C. AGREEMENT BETWEEN MUNICIPAL WATER DISTRICT OF ORANGE COUNTY AND ITS MEMBER AGENCIES:

Director Atkinson noted he is generally in support of the agreement, but noted he was concerned with the selection process for the Metropolitan Water District of Southern California (MET) Board.

Director Ohlig-Hall commented that MWDOC should develop a policy for the election of MET Directors. She would prefer that MET Directors are elected officials.

Director Fisler offered the agreement is not perfect, but it is time to make a decision and is an acceptable agreement.

President Bockmiller commented that the agreement as presented increases Mesa's rates. The financial impact of the change in rate structure by MWDOC is dependent upon several factors

including the amount of imported water purchased and the choice of programs in which Mesa participates.

President Bockmiller asked for comments from the public. MWDOC General Manager Kevin Hunt offered comments.

Director Dewane noted he would abstain because he tabled the motion at the OCWD meeting and also sits on both the Mesa and OCWD Board.

**MOTION 2011-39**

Motion by Director Fisler, seconded by Director Atkinson, to approve the agreement between the Municipal Water District of Orange County and its member agencies. Motion passed 4-0-0-1 by the following roll call vote:

AYES:	DIRECTORS	Ohlig-Hall, Fisler, Atkinson, Bockmiller
NOES:	DIRECTORS	None
ABSENT:	DIRECTORS	None
ABSTAIN:	DIRECTORS	Dewane

**REPORTS AND INFORMATION ITEMS:**

**A. REPORT OF THE GENERAL MANAGER:**

1. February Key Indicators Report
2. MWDOC Activities Update
3. OCWD Activities Update
4. Items of general interest:
  - ◆ Other
    - March 23 and March 24, 2011 is the Children’s Water Festival
    - April 6, 2011 is Green Coast Day at Orange Coast College and Mesa has been invited to staff a booth at the event

**MOTION 2011-40**

Motion by President Bockmiller, seconded by Director Fisler, to add to the agenda attendance at the April 6, 2011 Orange Coast College Green Coast Day as the matter arose after the agenda was posted and action is required prior to the next Board meeting. Motion passed 5-0.

President Bockmiller asked for comments from the public. There were no comments.

**MOTION 2011-41**

Motion by Director Atkinson, seconded by Director Fisler, to approve attendance at the April 6, 2011 Orange Coast College Green Coast Day. Motion passed 5-0.

Items of general interest: (continued)

- ◆ Other

- Operation Clean Slate is the creation of a mural at the Adams School. The kick off assembly was last Friday before 500 children. The next step is for the artist and school children to create the mural.
- The FY2012 proposed budget to be handed out prior to the next meeting.

**B. DIRECTORS' REPORTS AND COMMENTS:**

1. Director Fisler reported on the following meetings:
  - a. LAFCO Meeting, 3/9
  - b. MWDOC Meeting, 3/16
  - c. Special ISDOC Meeting, 3/22
  - d. Other
2. Director Ohlig-Hall:
  - a. Other
3. Director Dewane reported on the following meeting:
  - a. Public Information Committee Meeting, 3/14
  - b. Other
4. Director Atkinson reported on the following meetings:
  - a. OCWD Meeting, 3/16
  - b. Finance Committee Meeting, 3/21  
*The Committee reviewed disbursements to Directors and employees as reported on the Accounts Paid Listing" per California Government Code Section 53065.5.*
  - c. Other
5. President Bockmiller reported on the following meetings:
  - a. Engineering & Operations Committee Meeting, 3/10
  - b. Executive Committee Meeting, 3/15
  - c. WISG Meeting, 3/16
  - d. Other

**ACTION ITEMS: (continued)**

**D. CLOSED SESSION:**

The Closed Session was not conducted.

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS –  
PURSUANT TO GOVERNMENT CODE SECTION 54956.8:  
Property: Capital Project # CM-394 (OC-44 feeder)  
District Negotiator: General Manager  
Negotiating Parties: Poseidon Resources  
Under Negotiation: Possible use of Mesa Consolidated Water District property by outside company for purposes of delivering desalinated potable water to other agencies

**INFORMATION ITEMS:**

A. ITEMS OF GENERAL INTEREST:

1. General Manager's Weekly Reports
2. Colored Water Treatment Facility Technology Replacement & Expansion Monthly Financial Status Report.
3. 2010 Urban Water Management Plan Draft Update
4. Senate Bill 7x7 Update
5. Recycled Water Use letter dated March 16, 2011
6. Groundwater Producers' meeting minutes for March 9, 2011

President Bockmiller adjourned the meeting at 9:51 p.m. to a regular Board meeting scheduled for Tuesday, April 12, 2011 at 7:00 p.m.

Approved:

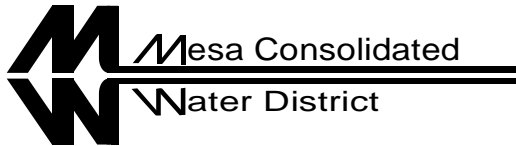
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Fred R. Bockmiller, President

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Coleen L. Monteleone, District Secretary

Recording Secretary: Sharon D. Brimer



## MEMORANDUM

TO: Board of Directors

FROM: Paul E. Shoenberger, P. E.  
General Manager

DATE: April 12, 2011

SUBJECT: Attendance at Conferences, Seminars, Meetings, and Events

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### RECOMMENDATION

In accordance with Ordinance No. 22, adopted November 8, 2010, authorize attendance at conferences, seminars, meetings, and events.

#### Proposed List:

1. Assemblyman Allan Mansoor District Office Open House; Tuesday, April 19, 2011 (for Directors' fees approval; event is at no cost).
2. MWDOC Agency Elected Officials' Forum, Thursday, April 28, 2011 (for Directors' fees approval; event is at no cost).

### DISCUSSION

During the discussion of this item, if any, the Board may choose to delete any item from the list and/or may choose to add additional conferences, seminars, meetings, or events for approval, subject to available budget or additional appropriation.

### FINANCIAL IMPACT

Items 1 – 2: There is no cost associated with these events (excluding Directors' fees and miscellaneous incidental expenses).

California State Legislature  
ALLAN R. MANSOOR  
Assemblyman, 68<sup>th</sup> District  
Please Join:

**Assemblyman Allan Mansoor**  
*for*  
**District Office Open House**  
and  
**Easter Food Drive**  
*benefitting*

**Second Harvest Food Bank of Orange  
County**

Assemblyman Allan Mansoor is having his first Open House at his District Office. We will also be collecting Easter donations for Orange County's Second Harvest Food Bank. Please bring a donation to help alleviate hunger in our community.

**Please join us**

Tuesday, April 19<sup>th</sup> - 5:30 p.m. – 7:30 p.m.  
Assemblyman Mansoor's District Office  
1503 South Coast Drive, Suite 205  
Costa Mesa, CA 92626

Questions to [clinton.soffer@asm.ca.gov](mailto:clinton.soffer@asm.ca.gov) or 714.668.210



March 31, 2011

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Director

Susan Hinman  
Director

Ed Royce, Sr.  
Director

Kevin P. Hunt, P.E.  
General Manager

**MEMBER AGENCIES**

- City of Brea
- City of Buena Park
- East Orange County Water District
- El Toro Water District
- Emerald Bay Service District
- City of Fountain Valley
- City of Garden Grove
- Golden State Water Co.
- City of Huntington Beach
- Irvine Ranch Water District
- Laguna Beach County Water District
- City of La Habra
- City of La Palma
- Mesa Consolidated Water District
- Moulton Niguel Water District
- City of Newport Beach
- City of Orange
- Orange County Water District
- City of San Clemente
- City of San Juan Capistrano
- Santa Margarita Water District
- City of Seal Beach
- Serrano Water District
- South Coast Water District
- Trabuco Canyon Water District
- City of Tustin
- City of Westminster
- Yorba Linda Water District

The Honorable Bockmiller Fred  
Board President  
Mesa Consolidated Water District  
1872 Monrovia Ave., B4  
Costa Mesa, CA 92627

RECEIVED

APR 04 2011

DISTRICT MANAGEMENT

Dear President Bockmiller:

Subject: MWDOC Board and Member Agency Elected Officials' Forum  
April 28, 2011 – 7:00 to 9:00 pm

The Municipal Water District of Orange County (MWDOC) is the wholesale water provider and regional planning agency for twenty-seven water retailers and the Orange County Water District. Our activities include Metropolitan representation, Metropolitan policy and rate development and implementation, water use efficiency, water resource planning, Federal and State grant procurement, governmental relations and public information and education in support of our member agencies. We recently completed an agreement with our member agencies changing how we operate and finance the activities of the District. The Agreement will be implemented starting with the July 1, 2011 Fiscal year.

One of the requirements of the agreement, which we wholly support, is to conduct an elected officials' meeting semi-annually, to increase elected officials' knowledge of and input to MWDOC and its activities. We are holding our first such meeting on April 28, 2011 from 7:00 to 9:00 pm in our Boardroom at 18700 Ward Street, Fountain Valley. The draft agenda is enclosed.

We request that each City and water district designate an elected official to attend the meeting as their official representative. Other elected officials or staff are, of course, welcome. Because of the hour, we will provide a modest meal of sandwiches and salads.

Thank you for your participation in this event. In order to provide name plates and sufficient seating, please notify Pat Meszaros at 714/593-5025 ([pmeszaros@mwdoc.com](mailto:pmeszaros@mwdoc.com)) of your official designee and number of persons attending.

Please do not hesitate to call our General Manager, Kevin Hunt, at 714/593-5026 ([khunt@mwdoc.com](mailto:khunt@mwdoc.com)) should you have any questions or suggestions.

Sincerely,

Joan C. Finnegan  
President

cc: Paul Shoenberger

**MWDOC Board and Elected Officials' Forum**  
**April 28, 2011**  
**7:00 – 9:00 pm**

***D R A F T A G E N D A***

**Introductions – Who is MWDOC?**

- MWDOC Board – Name/Division/Agencies in Service Area
- Electeds at Table – Name/City or Agency

**Purpose of Meeting**

- Better MWDOC/Agencies Relationships
- More knowledge on water issues
- More knowledge of and input to issues facing Cities/Agencies
- Implement new Agreement (background on agreement)

**Key Issues Facing Water Community**

- Economy
- Water Supply Reliability
- Water Quality
- Water Costs
- Others?

**MWDOC's Role**

- Overview of water institutions
- How MWDOC Fits In
- MWDOC Organizational Chart
- Metropolitan Representation – chart
- Key Consultants – Table
- MWDOC Activities – Tables
- MWDOC Budget – Chart & Tables
- MWDOC Accomplishments – Graphs

**Key Metropolitan Issues**

- Budget and Rates
- Bay/Delta Strategy
- Colorado River
- OPEB and Pension
- IRP and Adaptive Management

**Key Orange County Issues**

- Economy and Water Rates
- Water Reliability
- Regional Funding Cooperation
- Local Resource Development

?

??} Ask Audience

?

**How Can We Best Serve You?**

- Control rates?
- Improve reliability?
- Leverage grants?

?

??} Ask Audience

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**1. 2011 TENTATIVE MEETING TOPICS**

April 26, 2011
Investment Transactions
Operations Yard Drainage Contract
Computerized Maintenance Management System Presentation
CWTF Improvements Quarterly Update
Huntington Beach Desalter Update
OC-44 Update
FY12 Budget Discussion and Possible Adoption
Auditor Selection
Boardroom Improvements
Branding Plan Implementation
Regional Strategy
Strategic Plan Approval
Key Indicators Report

**2. 2011 CONFERENCES, SEMINARS, AND meetings:**

April 28 – May 1, 2011	Board approved 01/11/11
Spring Garden Show	
Costa Mesa, CA	
May 3 – 4, 2011	Board approved 01/11/11
CSDA Special Districts Legislative Days	
Sacramento, CA	
May 9 – 13, 2011	Board approved 01/11/11
ACWA/JPIA Spring Conference	<i>Bockmiller, Atkinson,</i>
Sacramento, CA	<i>Dewane, Fidler, Ohlig-Hall</i>
June 6 – 24, 2011	Board approved 01/11/11
Senior Executives in State & Local Government	
Cambridge, MA	
June 12 – 16, 2011	Board approved 01/11/11
AWWA National Conference	<i>Ohlig-Hall, Atkinson</i>
Washington, D.C.	
June 16, 2011	Board approved 01/11/11
Chapman University Economic Forecast Update	
Costa Mesa, CA	
September 20 – 23, 2011	Board approved 01/11/11
CSDA Annual Conference	
Monterey, CA	
October 17 – 20, 2011	Board approved 01/11/11
CA/NV-AWWA Fall Conference	
Reno, NV	
November 28 – December 2, 2011	Board approved 01/11/11
ACWA & JPIA Fall Conference	
Anaheim, CA	
December 2011	Board approved 01/11/11
CRWUA Annual Conference	
Las Vegas, CA	
December 2011	Board approved 01/11/11
Chapman University	
Costa Mesa, CA	

# April 2011

Updated: April 8, 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 WACO 7:30 AM (Atkinson)	2
3	4	5 ISDOC 7:30 AM (Fisler)  CITY COUNCIL 6 PM	6 Jt. MWDOC/MET 8:30 AM (Fisler)  OCWD 5:30 PM (Atkinson)	7	8 CITY/DISTRICTS LIAISON COMM MTG; 8 AM; CITY (Bockmiller & Atkinson)  PAY PERIOD ENDS	9
10	11 PIC 11:30 AM (Dewane & Fisler)	12  MESA BOARD MTG 7 PM	13 OCWD WATER ISSUES COMM 8 AM  LAFCO 9 AM (Fisler)  PAY DAY	14 SOUTHERN CA WATER COMM MTG; 10 AM—2 PM; TBD (Atkinson)  E & O COMM 3:30 PM (Bockmiller & Ohlig-Hall)	15 <b>FIN COMM 3:30 PM</b> <b>(Atkinson &amp; Fisler)</b>	16
17	18 MWDOC PUB AFFAIRS & LEGIS COMM 8:30 AM	19 EXEC COMM 3:30 PM (Bockmiller & Atkinson)  <b>CWTF PHOTO</b> <b>5 PM</b>  CITY COUNCIL 6 PM	20 MWDOC 8:30 AM (Fisler)  OCWD 5:30 PM (Atkinson)  WISG 7 PM (Atkinson)	21 CM CHAMBER PRESENTATION 7 AM (All)	22   PAY PERIOD ENDS	23
24	25	26  MESA BOARD MTG 7 PM	27 MWDOC/OCWD JT. PLANNING COMM 8:30 AM (Fisler)  PAY DAY	28	29	30
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <b>SPRING GARDEN SHOW, SOUTH COAST PLAZA (CRATE &amp; BARREL WING); THURSDAY—SUNDAY, APRIL 28—MAY 1, 2011</b> </div>						

# May 2011

Updated: April 8, 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 ISDOC 7:30 AM (Fisler) <b>CSDA SPECIAL DISTRICTS LEGISLATIVE DAYS; SACRAMENTO, CA; MAY 3—4, 2011</b> CITY COUNCIL 6 PM <b>MESA BOARD MTG 7 PM</b>	4 Jt. MWDOC/MET 8:30 AM (Fisler) OCWD 5:30 PM (Atkinson)	5	6 WACO 7:30 AM (Atkinson)  PAY PERIOD ENDS	7
8	9 PIC 11:30 AM (Dewane & Fisler)  <b>ACWA/JPIA SPRING CONFERENCE; SACRAMENTO, CA; MAY 9—10, 2011 (Bockmiller)</b>	10  <b>CANCELLED— MESA BOARD MTG 7 PM</b>	11 OCWD WATER ISSUES COMM 8 AM LAFCO 9 AM (Fisler)  <b>ACWA SPRING CONFERENCE; SACRAMENTO, CA; MAY 10—13, 2011 (Bockmiller, Atkinson, Dewane, Ohlig-Hall, Fisler)</b>	12	13	14
15	16 MWDOC PUB AFFAIRS & LEGIS COMM 8:30 AM  FIN COMM 3:30 PM (Atkinson & Fisler)	17  EXEC COMM 3:30 PM (Bockmiller & Atkinson)  CITY COUNCIL 6 PM	18 MWDOC 8:30 AM (Fisler) OCWD 5:30 PM (Atkinson)  WISG 7 PM (Ohlig-Hall)	19  <b>E &amp; O COMM 3:30 PM (Bockmiller &amp; Ohlig-Hall)</b>	20  PAY PERIOD ENDS	21
22 <b>OHLIG-HALL OUT-OF-TOWN 5/20—6/1</b>	23	24  MESA BOARD MTG 7 PM	25 MWDOC/OCWD JT. PLANNING COMM 8:30 AM (Fisler)  PAY DAY	26	27	28
29 <b>OHLIG-HALL OUT-OF-TOWN 5/20—6/1</b>	30 <b>MEMORIAL DAY DISTRICT HOLIDAY</b>	31				

# June 2011

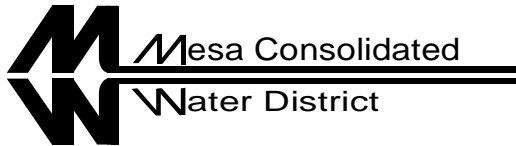
Updated: April 8, 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
OHLIG-HALL OUT-OF-TOWN 5/20—6/1			1 Jt. MWDOC/MET 8:30 AM (Fisler)  OCWD 5:30 PM (Atkinson)	2	3 WACO 7:30 AM (Atkinson)  PAY PERIOD ENDS	4
5	6 <b>SPECIAL— FIN COMM 3:30 PM (Atkinson &amp; Fisler)</b>	7 ISDOC 7:30 AM (Fisler)  CITY COUNCIL 6 PM	8 OCWD WATER ISSUES COMM 8 AM  LAFCO 9 AM (Fisler)  PAY DAY	9 E & O COMM 3:30 PM (Bockmiller & Ohlig-Hall)	10	11
12	13 PIC 11:30 AM (Dewane & Fisler)	14	15 MWDOC 8:30 AM (Fisler) OCWD 5:30 PM (Atkinson) WISG 7 PM (All)	16	17	18
<b>AWWA NATIONAL CONFERENCE; WASHINGTON D.C.; JUNE 12—16, 2011 (Atkinson, Ohlig-Hall)</b>						
		MESA BOARD MEETING 7 PM			PAY PERIOD ENDS	
19	20 MWDOC PUB AFFAIRS & LEGIS COMM 8:30 AM  FIN COMM 3:30 PM (Atkinson & Fisler)	21 EXEC COMM 3:30 PM (Bockmiller & Atkinson)  CITY COUNCIL 6 PM	22 BOARD BREAKFAST 7 AM (All)  MWDOC/OCWD JT. PLANNING COMM 8:30 AM (Fisler)  PAY DAY	23	24	25
26	27	28  MESA BOARD MEETING 7 PM	29	30 ISDOC QUARTERLY MTG 11:30 AM (Fisler)		

# July 2011

Updated: April 8, 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1  PAY PERIOD ENDS	2
3	4 <b>INDEPENDENCE DAY DISTRICT HOLIDAY</b>	5  CITY COUNCIL 5 PM	6 Jt. MWDOC/MET 8:30 AM (Fisler)  OCWD 5:30 PM (Atkinson)  PAY DAY	7	8 <b>WACO 7:30 AM (Atkinson)</b>  CITY/DISTRICTS LIAISON COMM MTG; MESA; 8 AM (Bockmiller & Atkinson)	9
10	11  PIC 11:30 AM (Dewane & Fisler)	12 <b>ISDOC 7:30 AM (Fisler)</b>  MESA BOARD MTG 7 PM	13  OCWD WATER ISSUES COMM 8 AM  LAFCO 9 AM (Fisler)	14  E & O COMM 3:30 PM (Bockmiller & Ohlig-Hall)	15  PAY PERIOD ENDS	16
17	18  MWDOC PUB AFFAIRS & LEGIS COMM 8:30 AM  FIN COMM 3:30 PM (Atkinson & Fisler)	19  EXEC COMM 3:30 PM (Bockmiller & Atkinson)  CITY COUNCIL 5 PM	20  MWDOC 8:30 AM (Fisler)  OCWD 5:30 PM (Atkinson)  PAY DAY	21	22	23
24	25	26  MESA BOARD MTG 7 PM	27  MWDOC/OCWD JT. PLANNING COMM 8:30 AM (Fisler)	28	29  PAY PERIOD ENDS	30
	31					



## MEMORANDUM

TO: Board of Directors

FROM: Paul E. Shoenberger, P.E.  
General Manager

DATE: April 12, 2011

SUBJECT: Introduction and Delivery of the Proposed Fiscal Year 2012 Budget

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### RECOMMENDATION

Receive the proposed Fiscal Year (FY12) Budget document and introductory presentation.

### STRATEGIC PLAN

Goal #3: Be financially responsible and maintain competitive rates.

### DISCUSSION

Over the past several months, staff has been preparing the proposed FY12 Budget. The General Manager met with staff to review the line items of the individual department budgets. During that review process, staff focused in on two primary requirements used to develop the budget. The first was that the revenues were driven by the previously adopted rate of \$2.85 per unit and the changes in the meter connection effective July 1, 2011.

The second was the guidelines for the Number of Days Cash (Days Cash) and Cash on Hand benchmarks approved by the Board at the October 30, 2009 workshop. The proposed FY12 Budget exceeds the Cash on Hand Balance requirement of \$19.2 million with projected year-end cash balances of \$20.2 million and additionally meets the Days Cash goal of 343 days at year-end.

The following is a summary of FY12 Budgetary highlights:

The proposed FY12 Budget is based on operating revenues of \$33.3 million and operating expenses of \$28.8 million, which reflect an increase of 5% in revenues and 3% in expenses over the FY11 Budget. Total sources of funds are estimated to be \$33.8 million of which 83% are from water sales.

Total uses of funds are estimated to be \$43 million, which is a 5% increase over the FY11 Budget. Included in this number are a planned increase in the use of imported water and

the estimated costs for the Colored Water Treatment Facility (CWTF). It is anticipated that \$9.6 million in proceeds from the 2010 Certificates of Participation will be used to cover these project costs.

The FY12 Budget was composed to reflect the goals set by the Board on the Strategic Plan. During FY12, staff will continue working on the asset management project, which will include an asset registry and a corrosion study. The implementation of the Information Systems Master Plan will continue and the plan will be updated.

During FY12 Mesa will continue efforts to expand community outreach including outreach for the CWTF project and the benefits that the project will provide to the community.

The FY12 Capital budget includes new capital of \$0.2 million and replacement capital of \$14 million. These projections represent a 43% decrease for new capital and a 9% increase in replacement capital over the FY11 Budget.

Staffing levels are projected to decrease by .5 FTE's to 62.5. This number reflects the consolidation of the Human Resources Manager position with the Administrative Services Manager position and the addition of an Intern in the Water Operations Department.

Enclosed for the Board's information and use is a copy of the budget work papers used in preparation of the Board's budget (Attachment 1) and the budget worksheet which identifies Mesa's memberships (attachment 2).

There will be several more opportunities for the Board to discuss the FY12 Proposed Budget.

### FINANCIAL IMPACT

The FY12 Budget is balanced as proposed through the implementation of a 0.15 cent rate increase (which was approved on December 22, 2009) beginning with water used on, and after, July 1, 2011, and by the use of Designated Funds within the Board's established policies and carryover commitments.

Attachments: Attachment 1 – Board of Directors Budget Worksheets  
Attachment 2 – District Memberships and Subscriptions

**FY12 BUDGET WORKSHEET**

Account Number   
 Department  ▼

Account Name   
 Program  ▼

**TOTAL**      \$11,933      \$9,600      \$4,463      \$10,100      \$12,000      \$13,500

Round all numbers to nearest \$100

Description and Reason	FY10 Actuals	FY11 Budget	FY11 YTD Actuals 12/31/10	FY11 Estimated Actuals	FY12 Proposed Budget	FY13 Forecast
FY10 & FY11 YTD Actuals	11,933		4,463			
Miscellaneous supplies including sodas, coffee, kitchen supplies, cups, presentation materials, nameplates, and badges.		2,000		2,500	3,000	3,500
Miscellaneous breakfast, lunch & dinner meetings, and Board meeting refreshments.		2,000		2,000	3,000	3,500
Other agency meeting expenses: including breakfast, lunch & dinner events, Chamber events, OCWA events, MWDOC Water Policy Forum, O.C. Summit, events, parking, etc.		2,000		2,000	2,000	2,500
Mileage expenses for meetings and miscellaneous events.		600		600	1,000	1,000
Board Workshop Expenses		3,000		3,000	3,000	3,000

**FY12 BUDGET WORKSHEET**

<b>TOTAL</b>	<b>\$11,933</b>	<b>\$9,600</b>	<b>\$4,463</b>	<b>\$10,100</b>	<b>\$12,000</b>	<b>\$13,500</b>

If allocation of budget dollars is other than equally distributed enter the appropriate monthly amounts in the requested allocation column. Otherwise leave requested allocation column blank.

FY12 Budget	
Equal Allocation	Requested Allocation
July	1,000
August	1,000
September	1,000
October	1,000
November	1,000
December	1,000
January	1,000
February	1,000
March	1,000
April	1,000
May	1,000
June	1,000
<b>TOTAL</b>	<b>\$12,000</b>
	<b>\$0</b>

**FY12 BUDGET WORKSHEET**

Account Number 80102-01  
 Department Board of Directors

Account Name Board conference and seminars  
 Program Governance

**TOTAL**      \$45,540      \$67,000      \$25,652      \$55,400      \$71,600      \$70,200

Round all numbers to nearest \$100

Description and Reason	FY10 Actuals	FY11 Budget	FY11 YTD Actuals 12/31/10	FY11 Estimated Actuals	FY12 Proposed Budget	FY13 Forecast
FY10 & FY11 YTD Actuals	45,540		25,652			
Leadership Tomorrow Program - AUG		1,400		0	1,500	1,500
CSDA Annual Conference: FY11 Newport Beach (4@\$1,000); FY12 Monterey, CA (3@\$2,000); FY13 TBD (4@\$2,000) - SEP		4,000		2,500	6,000	8,000
AWWA CA-NV Fall Conference: FY11 Sacramento (1@\$1,700); FY12 TBD (1@\$2,000); FY13 TBD (1@\$2,000) - OCT		1,700		1,800	2,000	2,000
ACWA & JPIA Fall Conference: FY11 Indian Wells (5@\$1,700); FY12 Anaheim (5@\$1,700); FY13 TBD (5@\$1,700) - DEC		8,500		7,200	8,500	8,500
Colorado River Water Users Association Conference: Las Vegas FY11 (2@\$1,700); FY12 (2@\$1,700); FY13 (2@\$1,700) - DEC		3,000		350	3,400	3,400
ACWA DC Conference: Washington, D.C. FY11 (2@\$2,500); FY12 (2@\$2,500); FY13 (2@\$2,500) - FEB		5,000		5,000	5,000	5,000
AMTA Annual Conference: FY11 Long Beach (1@\$1,700); FY12 TBD (1@\$1,700); FY13 TBD (1@\$1,700) - MAR		0		1,700	1,700	1,700
Green CA Summit: Sacramento FY11 (1@\$1,000); FY12 (1@\$1,200); FY13 (1@\$1,200) - APR		0		1,000	1,200	1,200
ACWA Legislative Symposium: Sacramento FY11 (2@\$1,000); FY12 (2@\$1,700); FY 13 (2@\$1,700) - MAR		0		2,000	3,400	3,400
AWWA CA-NV Spring Conference: FY11 Long Beach (1@\$1,700); FY12 TBD (1@\$1,700); FY13 TBD (1@\$1,700) - MAR		1,700		1,700	1,700	1,700
ACWA & JPIA Spring Conference: FY11 Sacramento (4@\$1,700); FY12 Monterey (5@\$1,700); FY13 TBD (3@\$1,700) - MAY		6,800		6,800	8,500	5,100
CSDA Legislative Days: Sacramento FY11 (1@\$1,000); FY12 (2@\$1,700); FY13 (2@\$1,700) - MAY		0		1,000	3,400	3,400

**FY12 BUDGET WORKSHEET**

AWWA ACE Conference: FY11 Washington, DC (1 @ \$2,300); FY12 Dallas, TX (2@ \$2,300); FY13 Denver, CO (2@ \$2,300) - JUN		2,300		4,600	4,600	4,600
Senior Executives in State and Local Government Program; Cambridge, MA FY11 (2 @ \$13,000); FY12 (1@\$13,000); FY13 (1 @ \$13,000) - JUN		26,000		13,000	13,000	13,000
Miscellaneous Conferences & Seminars		5,000		5,000	5,000	5,000
AWWA Dues for Directors: FY11 (3@\$150 & 1@\$200); FY12 (4@\$200); FY13 (4@\$200) - DEC		500		500	800	800
OCWA Dues: FY11 (1@\$50); FY12 (4@\$50); FY13 (4@\$50)		100		100	200	200
Colorado River Water Users Association Dues: FY11 (2@\$30); FY12 (4@\$50); FY13 (4@\$50) - JUN		0		100	200	200
Miscellaneous dues and publications		1,000		1,000	1,500	1,500
Rounding				50		
<b>TOTAL</b>		<b>\$45,540</b>	<b>\$67,000</b>	<b>\$25,652</b>	<b>\$55,400</b>	<b>\$71,600</b>
					<b>\$71,600</b>	<b>\$70,200</b>

FY12 Budget	
Equal Allocation	Requested Allocation

July	5,963
August	5,967
September	5,967
October	5,967
November	5,967
December	5,967
January	5,967
February	5,967
March	5,967
April	5,967
May	5,967
June	5,967
<b>TOTAL</b>	<b>\$71,600</b>

If allocation of budget dollars is other than equally distributed enter the appropriate monthly amounts in the requested allocation column. Otherwise leave requested allocation column blank.

**FY12 BUDGET WORKSHEET**

Account Number   
 Department  ▼

Account Name   
 Program  ▼

**TOTAL**      \$0      \$18,000      \$0      \$18,000      \$0      \$27,000

Round all numbers to nearest \$100

Description and Reason	FY10 Actuals	FY11 Budget	FY11 YTD Actuals 12/31/10	FY11 Estimated Actuals	FY12 Proposed Budget	FY13 Forecast
FY10 & FY11 YTD Actuals	0		0			
2 Directors running for election in Divisions 4 & 5: 11/10 (FY11), 11/14 (FY15)		18,000	0	18,000	0	
3 Directors running for election in Divisions 1, 2 & 3: 11/08 (FY09), 11/12 (FY13) - MAR		0	0	0	0	27,000
Approximate cost per Director is \$6,000 when opposed.						
Invoice for election expenses received in March (approximately).						
Division 2 appointed 2009 and will run in 2010 & 2012 elections.						



**FY12 BUDGET WORKSHEET**

Account Number   
 Department

Account Name   
 Program

**TOTAL**      \$52,983      \$68,500      \$35,502      \$65,400      \$70,000      \$70,600

Round all numbers to nearest \$100

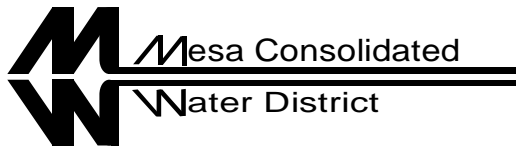
Description and Reason	FY10 Actuals	FY11 Budget	FY11 YTD Actual 12/31/10	FY11 Estimated Actuals	FY12 Proposed Budget	FY13 Guideline
FY10 & FY11 YTD Actuals	52,983		35,502			
CalDesal membership - JUL		5,000		5,000	5,000	5,000
AWWA utility membership - NOV		3,400		3,300	3,500	3,500
ACWA utility dues - NOV		17,000		16,600	18,000	18,000
Chamber of Commerce Membership - FEB		1,300		1,300	1,300	1,300
Foundation for Cross-Control (FCCCHR) - JULY		1,100		1,000	1,100	1,100
ISDOC - MAR		300		200	300	500
California Special Districts Association - DEC		4,500		4,300	4,500	4,500
Newspaper subscriptions - LA Times and OC Register - JUL		700		600	700	700
Library - misc. publications for district use		500		500	500	500
AWWA Research Foundation - JUL		2,500		2,300	2,800	2,800
Southern California Water Committee - JAN		1,000		800	1,000	1,200
Urban Water Research Center - FEB		15,000		15,000	15,000	15,000
Southwest Membrane Operator Association - OCT		700		500	800	800
Orange County Business Council - NOV		5,000		5,000	5,000	5,200

**FY12 BUDGET WORKSHEET**

Orange County Forum - FEB		1,000		1,000	1,000	1,000
California Urban Water Conservation Council Membership - MAY		4,500		1,800	4,500	4,500
Miscellaneous Memberships		5,000		5,000	5,000	5,000
City Manager Retirement Tribute				1,200		
<b>TOTAL</b>		<b>\$52,983</b>	<b>\$68,500</b>	<b>\$35,502</b>	<b>\$65,400</b>	<b>\$70,000</b>
						<b>\$70,600</b>

If allocation of budget dollars is other than equally distributed enter the appropriate monthly amounts in the requested allocation column. Otherwise leave requested allocation column blank.

FY12 Budget	
Equal Allocation	Requested Allocation
	5,837
July	5,833
August	5,833
September	5,833
October	5,833
November	5,833
December	5,833
January	5,833
February	5,833
March	5,833
April	5,833
May	5,833
June	5,833
<b>TOTAL</b>	<b>\$70,000</b>
	<b>\$0</b>



## MEMORANDUM

TO: Board of Directors

FROM: Stacy Taylor  
Communications Manager

DATE: April 12, 2011

SUBJECT: Support of WaterSMART Application

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### RECOMMENDATION

Adopt Resolution No. 1405 authorizing the submission of a WaterSMART grant application for the Mesa Consolidated Water District Colored Water Treatment Facility improvements project.

The Board received a report about the WaterSMART grant opportunity at its March 22, 2011 Board meeting.

### STRATEGIC PLAN

- Goal #1: Provide a safe and reliable water supply.
- Goal #2: Practice continuous infrastructure renewal and improvement.
- Goal #3: Be financially responsible and maintain competitive rates.
- Goal #4: Increase public awareness about Mesa and about water.

### BACKGROUND

At its March 22, 2011 Board meeting, the Board approved retaining the continued services of Townsend Public Affairs. Townsend Public Affairs (TPA) gave a report to the Board at its March 22, 2011 meeting about funding opportunities for Mesa's Colored Water Treatment Facility improvements project. Information about the WaterSMART grant opportunity was included in TPA's report.

### DISCUSSION

The U.S. Department of the Interior, Bureau of Reclamation offers WaterSMART: Water and Energy Efficiency grants, available for FY11, that offer financial assistance for projects that conserve water, improve energy, address endangered species, other environmental issues, and facilitate transfers to new uses. Mesa's Colored Water Treatment Facility is eligible for this grant because:

- The Facility provides a drought-resistant source of high-quality, locally controlled, reliable water for its customers;
- The Facility increases local water supplies in Orange County through the extended use of groundwater supplies, thus lessening the demand for imported water; and,

- Planned improvements to the Facility will add new, nanofiltration membrane technology to the facility, which will increase its capacity and efficiency.

Mesa desires to submit an application to the WaterSMART Water and Energy Efficiency Grant Assistance Program to obtain funding for the construction of its Colored Water Treatment Facility improvements project.

#### FINANCIAL IMPACT

There is no financial impact for this item.

**DRAFT**

**RESOLUTION NO. 1405**

**RESOLUTION OF THE  
MESA CONSOLIDATED WATER DISTRICT BOARD OF DIRECTORS  
AUTHORIZING THE SUBMISSION OF A WATERSMART: WATER AND  
ENERGY EFFICIENCY GRANT APPLICATION FOR THE  
COLORED WATER TREATMENT FACILITY  
TECHNOLOGY RELACEMENT AND EXPANSION PROJECT**

WHEREAS, the Mesa Consolidated Water District (Mesa) is a county water district organized and operating according to California Law; and

WHEREAS, the U.S. Department of the Interior, Bureau of Reclamation have WaterSMART: Water and Energy Efficiency grants available for FY2011 that offer financial assistance for projects that conserve water, improve energy, address endangered species, other environmental issues, and facilitate transfers to new uses; and

WHEREAS, Mesa's Colored Water Treatment Facility, provides a drought-resistant source of high-quality, locally controlled, reliable water for its customers; increasing local water supplies in Orange County through the extended use of groundwater supplies, thus lessening the demand for imported water. Planned improvements to the facility will add new, nanofiltration membrane technology to the facility, which will increase its capacity and efficiency; and

WHEREAS, Mesa desires to submit an application to the WaterSMART Water and Energy Efficiency Grant Assistance Program to obtain funding for the construction of its Colored Water Treatment Facility Technology Replacement and Expansion Project.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MESA CONSOLIDATED WATER DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

**Section 1.** The Board of Directors designates authority to the General Manager to enter into the agreement with the Bureau of Reclamation, if Mesa is awarded WaterSMART Grant Financial Assistance.

**Section 2.** The Board has reviewed and supports the WaterSMART Grant Financial Assistance application, as submitted by the Board on behalf of Mesa.

**Section 3.** Mesa has the capabilities to provide needed financial assistance and/or in-kind contributions, as specified in Mesa's application proposal.

**Section 4.** The Board, on behalf of Mesa, will work with the Department of the Interior's Bureau of Reclamation to meet deadlines established for entering into a cooperative agreement, if Mesa receives WaterSMART Grant Financial Assistance.

ADOPTED, SIGNED, and APPROVED this 12<sup>th</sup> day of April 2011 by a roll call vote.

**DRAFT**

AYES: DIRECTORS:  
NOES: DIRECTORS:  
ABSENT: DIRECTORS:  
ABSTAIN: DIRECTORS:

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Fred R. Bockmiller Jr., P.E.  
President, Board of Directors

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Coleen L. Monteleone  
District Secretary

**REPORTS AND INFORMATION ITEMS:**

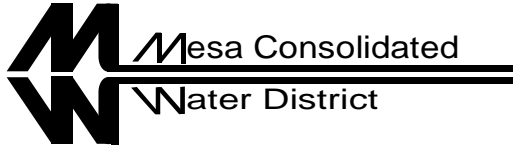
**A. REPORT OF THE GENERAL MANAGER:**

1. Items of general interest:
  - Other

**REPORTS AND INFORMATION ITEMS:**

**B. DIRECTORS' REPORTS AND COMMENTS:**

1. Director Fisler:
  - a. MWDOC/OCWD Jt. Planning Committee Meeting, 3/23
  - b. ISDOC Quarterly Meeting, 3/31
  - c. ISDOC Meeting, 4/5
  - d. Jt. MWDOC/MET Meeting, 4/6
  - e. Other
  
2. Director Ohlig-Hall:
  - a. CA-NV AWWA Spring Conference, 3/28-3/31
  - b. Other
  
3. Director Dewane:
  - a. Public Information Committee Meeting, 4/11
  - b. Other
  
4. Director Atkinson:
  - a. WACO Meeting, 4/1
  - b. OCWD Meeting, 4/6
  - c. City/Districts Liaison Committee Meeting, 4/8
  - d. Other
  
5. President Bockmiller:
  - a. ACWA/JPIA Workshop, 3/28-3/29
  - b. City/Districts Liaison Committee Meeting, 4/8
  - c. Other



**AGENDA**  
**PUBLIC INFORMATION COMMITTEE MEETING**  
**MONDAY, APRIL 11, 2011, AT 11:30 A.M. – 1:00 P.M.**  
**HENRY S. PANIAN CONFERENCE ROOM**

Committee Members:            Director Shawn Dewane  
                                         Director Jim Fisler  
                                         Paul E. Shoenberger, P.E., General Manager  
                                         Stacy Taylor, Communications Manager  
                                         Denise Garcia, Executive Assistant

**PUBLIC COMMENTS**

**Non-Agendized Matters:** Members of the public are invited to address the Committee on matters which are not on the Agenda. Each speaker is limited to three (3) minutes. The Committee will set aside thirty (30) minutes for public Comments.

**Agendized Matters:** Members of the public may comment on Agenda items before action is taken, or after the Committee has discussed the item. Each speaker is limited to five (5) minutes.

**ACTION ITEMS:**

1. Annual Consumer Confidence Report
2. 2011 Water Issues Study Group Alumni Event

**DISCUSSION ITEMS:**

3. Branding Implementation Update
4. Social Media

**INFORMATION ITEMS:**

5. Upcoming Events
6. Phosphate-Free Detergent Update
7. Other

**THE NEXT PUBLIC INFORMATION COMMITTEE MEETING IS MONDAY, MAY 9, 2011, AT 11:30 A.M. – 1:00 P.M. IN THE HENRY S. PANIAN CONFERENCE ROOM**

*In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa to make reasonable arrangements to accommodate your requests.*

**INFORMATION ITEMS:**

A. ITEMS OF GENERAL INTEREST:

1. General Manager's Weekly Reports

# GENERAL MANAGER'S WEEKLY REPORT

March 18, 2011 – March 24, 2011

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The focus of this report is information that may be useful for Mesa Directors when they interact with members of the public or other elected officials.

## Events and Projects

### Status

#### Water Supply – Week of 3-21-11

Wells	236 af (77.6%)
Imported	68 af (22.4%)
<b>TOTAL</b>	<b><u>304</u> af</b>

## Communications

### Upcoming Activities:

#### ◆ Communications Department Activities

- **Consumer Confidence Report (CCR)** – Working with Mesa's Water Quality Coordinator on creating District's 2011 Water Quality Report (annual).
- **Media Relations** – B&C Water News & OCMetro.com ran item from press release announcing District's new Conservation Specialist; planning press release schedule (ongoing).
- **Other** (by 3/31) – 50<sup>th</sup> Anniversary display in downstairs lobby & photos (Board, staff) hanging at District.

#### ◆ Outreach / Events

- **Community & Industry Events** – Costa Mesa Re-enactment of U.S. Civil War (Apr. 16, 17); Costa Mesa Community Run & Expo (Apr. 22, 23); Adams Elementary School water conservation/education mural unveiling (Apr. TBD); OC Water Summit (May 20).
- **Conservation & Education Events** – Children's Water Education Festival (Mar. 23, 24--VIP event); partnering with MWDOC on education programs in District's area; Spring Garden Show (Apr. 28, 29, 30, May 1); OC Fair (Jul. 15-Aug. 14).
- **CWTF Improvements Outreach** – Directors' photo opportunity at CWTF (TBD); coordinating webcam and website vendors.
- **District Newsletter, 2011** – Finalizing May/Jun.; drafting Jul./Aug.; compiling topics for Sept./Oct.–on.
- **District Tour** – Coordinating *Leadership Tomorrow* tour of Reservoir 1 (Apr. 21, 11 a.m.).
- **Speaker's Bureau** – Preparing presentations -- RIAOC (Apr. 5, 8:30 a.m.); Costa Mesa Chamber breakfast (Apr. 21, 7:30 a.m.).
- **Water Issues Study Group** – Next session is OCWD tour on Apr. 20 (7 p.m.).

## Staff Matters and Other News

### Safety:

- ◆ Staff has achieved 23 days with no lost time incidents.

# GENERAL MANAGER'S WEEKLY REPORT

March 18, 2011 – March 24, 2011

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## Engineering:

- ◆ Staff is assisting the Irvine Company's consultant assess the feasibility of converting the irrigation at 3200 Park Center Drive to recycled water.
- ◆ Staff arranged the inspection of the sodium hypo chloride tank by the manufacturer at the CWTF and found that the problems with the tank can be resolved with power washing and some minor repairs.
- ◆ Mesa's design consultant PACE and staff are conducting a preliminary site investigation at Wells 1, 3, 5, 7, 8 and 9 for the Wells Upgrade project.

## Operations:

- ◆ Staff replaced a hydrant on Country Club.
- ◆ Staff performed valve maintenance.
- ◆ Staff set up the boardroom for the Board Meeting and All-Hands Meeting.
- ◆ Staff attended forklift training.

## Financial Services:

- ◆ Responses to the RFP for Auditing Services were received on Tuesday.

## Administrative Services:

- ◆ Health Screenings – 15 employees participated in the screenings on March 22
- ◆ **Anniversaries of Hire Date:**
  - Alan Cook – 27 years on March 12
  - Saboohi Currim – 4 years on March 20
  - Jerry Vilander – 3 years on March 24

# GENERAL MANAGER'S WEEKLY REPORT

March 25, 2011 – March 31, 2011

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The focus of this report is information that may be useful for Mesa Directors when they interact with members of the public or other elected officials.

## Events and Projects

### Status

#### Water Supply – Week of 3-28-11

Wells	178	af (69.5%)
Imported	<u>78</u>	af (30.5%)
<b>TOTAL</b>	<b><u>256</u></b>	<b>af</b>

## Communications

### Upcoming Activities:

#### ◆ Communications Department Activities

- **Consumer Confidence Report (CCR)** – Working with Mesa's Water Quality Coordinator on creating District's 2011 Water Quality Report (annual).
- **Media Relations** – Planning press release schedule (ongoing).
- **Other** – Mesa's backflow device protection ad in City's Rec Guide (May-Aug., 2011 issue); 50<sup>th</sup> Anniversary now on display in downstairs lobby, & photos (Board, staff) hanging at District; ISDOC meeting (Mar. 31, 11:30a .m. - 1:00 p.m.); WACO featuring ACWA's Tim Quinn (Apr. 1, 7:30 a.m. - 9:00 a.m.).

#### ◆ Outreach / Events

- **Community & Industry Events** – Costa Mesa Re-enactment of U.S. Civil War (Apr. 16, 17); Costa Mesa Community Run & Expo (Apr. 22, 23); Adams Elementary School water conservation/education mural unveiling (Apr./May TBD); OC Water Summit (May 20).
- **Conservation & Education Events** – OCC Green Coast Day (Apr. 6, 9:30 a.m. - 1:30 p.m.); partnering with MWDOC on education programs in District's area; Spring Garden Show (Apr. 28, 29, 30, May 1); OC Fair (Jul. 15-Aug. 14).
- **CWTF Improvements Outreach** – Directors' photo opportunity at CWTF (Apr. 19, 4:30 p.m. TBD); coordinating webcam and website vendors.
- **District Newsletter, 2011** – Printing May/Jun.; drafting Jul./Aug.; compiling topics for Sept./Oct.–on.
- **District Tour** – Coordinating *Leadership Tomorrow* tour of Reservoir 1 (Apr. 21, 10:45 a.m. - 12:30 p.m.).
- **Speaker's Bureau** – Preparing presentations -- RIAOC (Apr. 5, 8:00 a.m. - 9:30 a.m.); Costa Mesa Chamber breakfast (Apr. 21, 7:00 a.m. - 8:45 a.m.); Costa Mesa Historical Society (May 15, 1:45 p.m. - 3:00 p.m.).
- **Water Issues Study Group** – Next session is OCWD tour on Apr. 20 (7:00 p.m. - 8:30 p.m.).

## Staff Matters and Other News

### Safety:

- ◆ Staff has achieved 30 days with no lost time incidents.

# GENERAL MANAGER'S WEEKLY REPORT

March 25, 2011 – March 31, 2011

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## Engineering:

- ◆ Staff assisted PACE's subcontractor to perform a geophysical survey of the underground pipes and conduits at the well sites to improve Mesa's as-builts as part of the Wells Upgrade project.
- ◆ Staff assisted PACE and UCI in conducting research on a system to detect leaks by placing sensors on pipes to measure acceleration of water through the pipes. UCI wanted to test the system on above ground pipes and PACE who is working on our Well Upgrade project is assisting them. Mesa assisted in the project by allowing UCI to place sensors on the discharge pipes at Well 1 and Well 3 along with mobile wireless to connect the sensors to UCI servers. UCI installed the sensors and wireless hot spots this week.
- ◆ Bob McVicker, Leanne Talbott, Mark Pelka, Art Hernandez and Piet Pijl all attended portions of the CA-NV AWWA conference in Long Beach this week.
- ◆ Bob McVicker attended a workshop on the Public Policy Institute of California's new publication Managing California's Water: From Conflict to Reconciliation

## Operations:

- ◆ Repaired a service leak on Wimbledon Way
- ◆ Staff replaced valves on Ceylon.
- ◆ Staff performed valve maintenance.
- ◆ Staff participated in EOC tabletop exercise.

## Financial Services:

- ◆ Long Range Finance Plan RFP will be mailed to 13 consultants on April 1<sup>st</sup>.
- ◆ Vikki Beatley attended a breakfast dubbed OC Women in Water on Monday morning. The meeting is coordinated by MWDOC Director Susan Hinman. The primary purpose of the meeting is to network and keep up on local water related activities.
- ◆ Vikki Beatley attended the CA-NV AWWA Business Administration Committee meeting on Monday afternoon.

## Administrative Services:

- ◆ Staff completed the process for the Form 700s
- ◆ New copiers for Administration and Operations were installed on Wednesday afternoon
- ◆ Staff hosted two training workshops taught by ACWA/JPIA on Thursday – Workplace Violence and Communication Skills

# GENERAL MANAGER'S WEEKLY REPORT

April 1, 2011 – April 7, 2011

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The focus of this report is information that may be useful for Mesa Directors when they interact with members of the public or other elected officials.

## Events and Projects

### Status

#### Water Supply – Week of 4-4-11

Wells	196	af (64.9%)
Imported	<u>106</u>	af (35.1%)
<b>TOTAL</b>	<b><u>302</u></b>	<b>af</b>

## Communications

### Upcoming Activities:

- ◆ **Communications Department Activities**
  - **Consumer Confidence Report (CCR)** – Working with Mesa's Water Quality Coordinator on creating District's 2011 Water Quality Report (annual).
  - **Media Relations** – Planning press release schedule (ongoing).
  - **Other** – Mesa employees donated \$105.30 to the Japan American Society of Southern California's 2011 Japan Disaster Relief Fund; Mesa's backflow device protection ad is in the City of Costa Mesa's Recreation Guide (May-Aug., 2011 issue);
- ◆ **Outreach / Events**
  - **Community & Industry Events** – Youth Expo at OC Fair (Apr. 8, 9:00 a.m. – noon): Mesa at Costa Mesa Community Run booth; Costa Mesa Re-enactment of U.S. Civil War (Apr. 16, 17); Costa Mesa Community Run & Expo (Apr. 22, 23); Adams Elementary School water conservation/education mural unveiling (Apr./May TBD);
  - **Conservation & Education Events** – Spring Garden Show (Apr. 28, 29, 30, May 1); OC Fair (Jul. 15-Aug. 14).
  - **CWTF Improvements Outreach** – Directors' photo opportunity at CWTF (Apr. 19, 4:30 p.m. TBD);
  - **District Tour** – Coordinating *Leadership Tomorrow* tour of Reservoir 1 (Apr. 21, 10:45 a.m. - 12:30 p.m.).
  - **Speaker's Bureau** – District presentations -- RIAOC (Apr. 5, 8:00 a.m. - 9:30 a.m.); Costa Mesa Chamber breakfast (Apr. 21, 7:00 a.m. - 8:45 a.m.); Costa Mesa Historical Society (May 15, 1:45 p.m. - 3:00 p.m.).
  - **Water Issues Study Group** – Next session is OCWD tour on Apr. 20 (7:00 p.m. - 8:30 p.m.).

## Staff Matters and Other News

### Safety:

- ◆ Staff has achieved 37 days with no lost time incidents

### Engineering:

- ◆ Contractor exposed and prepared for 16-inch valve replacement on Baker Street at Century Place scheduled for Saturday April 11 from 4:00 a.m. until approximately 10:00 a.m.
- ◆ Staff notified all affected tenants/businesses of water shut off for valve replacement
- ◆ Staff attended Project 2010 training
- ◆ Staff worked with customers regarding backflow theft protection

# GENERAL MANAGER'S WEEKLY REPORT

April 1, 2011 – April 7, 2011

Page 2 of 2

## Operations:

- ◆ Staff replaced two valves on Ceylon
- ◆ Staff performed valve maintenance
- ◆ Staff is painting hydrants
- ◆ Staff participated in Fluke Vibration Analysis training

## Financial Services:

- ◆ Financial Services staff began testing the GreatPlains software upgrades this week

## Administrative Services:

- ◆ Staff preparing the April 12 Board packet
- ◆ Staff coordinated District-wide training on the new copiers
- ◆ Recruitment for Intern II – Financial Services opened April 7

## Customer Services:

- ◆ **IT**
  - Offline testing new Great Plains/Cogsdale systems
  - Installed new projector and electronic screen in the Administrative building upstairs conference room
  - Staff attended VMware training
- ◆ **Customer Service**
  - Staff attended webinar for billing system online customer service module
  - Met with Finance regarding fraud prevention audit process
  - Staff researched SB120 notice requirements
- ◆ **Conservation**
  - Measured 10 large irrigation sites
  - Completed 7 rebate verification surveys
  - Attended monthly OC Water Use Efficiency meeting
  - Investigated faulty irrigation valve at Kemp reservoir