



*Dedicated to
Satisfying our Community's
Water Needs*

**AGENDA
MESA WATER DISTRICT
BOARD OF DIRECTORS
Wednesday, August 10, 2022
1965 Placentia Avenue, Costa Mesa, CA 92627
4:30 p.m. Regular Board Meeting**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Items Not on the Agenda: Members of the public are invited to address the Board regarding items which are not appearing on the posted agenda. Each speaker shall be limited to three minutes. The Board will set aside 30 minutes for public comments for items not appearing on the posted agenda.

Items on the Agenda: Members of the public shall be permitted to comment on agenda items before action is taken, or after the Board has discussed the item. Each speaker shall be limited to three minutes. The Board will set aside 60 minutes for public comments for items appearing on the posted agenda.

ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed as an Action Item, may be deliberated and may be subject to action by the Board.

CONSENT CALENDAR ITEMS:

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

1. Approve minutes of adjourned regular Board meeting of June 28, 2022.
2. Approve minutes of regular Board meeting of July 13, 2022.
3. Approve minutes of adjourned regular Board meeting of July 26, 2022.
4. Approve attendance considerations (additions, changes, deletions).
5. Board Schedule:
 - Conferences, Seminars, and Meetings
 - Board Calendar
 - Upcoming Community Outreach Events
6. Receive the Quarterly Training Report for April 1, 2022 to June 30, 2022.

PRESENTATION AND DISCUSSION ITEMS:

NONE



ACTION ITEMS:

7. MESA CONSOLIDATED WATER DISTRICT IMPROVEMENT CORPORATION:

Recommendation: Recess from regular Board meeting and hold the Mesa Consolidated Water District Improvement Corporation Special Meeting.

8. SOCIAL MEDIA CONSULTING SERVICES:

Recommendation: Approve a one-year contract renewal with Westbound Communications for \$145,000 to provide digital and social media strategy, content development and community management services.

REPORTS:

9. REPORT OF THE GENERAL MANAGER:

- July Key Indicators Report
- Other (no enclosure)

10. DIRECTORS' REPORTS AND COMMENTS

INFORMATION ITEMS:

11. DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)

12. OTHER (NO ENCLOSURE)

CLOSED SESSION:

13. CONFERENCE WITH GENERAL LEGAL COUNSEL – ANTICIPATED LITIGATION:
Initiation of litigation pursuant to California Government Code Section 54956.9 (d) (4).
Number of Cases: 1

In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please call the District Secretary at (949) 631-1205. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water®) to make reasonable arrangements to accommodate your requests.

Members of the public desiring to make verbal comments using a translator to present their comments into English shall be provided reasonable time accommodations that are consistent with California law.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

**ADJOURN TO AN ADJOURNED REGULAR BOARD MEETING SCHEDULED FOR
TUESDAY, AUGUST 16, 2022 AT 3:30 P.M.**



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**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Tuesday, June 28, 2022
1965 Placentia Avenue, Costa Mesa, CA 92627
3:30 p.m. Adjourned Regular Board Meeting**

BOARD OF DIRECTORS COMMITTEE MEETING

CALL TO ORDER The meeting of the Board of Directors was called to order at 3:30 p.m. by President DePasquale.

PLEDGE OF ALLEGIANCE Director Fisler led the Pledge of Allegiance.

Directors Present Marice H. DePasquale, President
Shawn Dewane, Vice President
Jim Atkinson, Director
Fred R. Bockmiller, P.E., Director
James R. Fisler, Director

Directors Absent None

Staff Present Tracy Manning, Acting General Manager
Denise Garcia, Administrative Services Manager/
District Secretary
Stacie Sheek, Customer Services Manager
Stacy Taylor, Water Policy Manager
Kurt Lind, Business Administrator
Anthony Phou, Controller
Andrew D. Wiesner, P.E., Principal Engineer
Celeste Carrillo, Public Affairs Coordinator
Kaitlyn Norris, Public Affairs Specialist
Scott Sullivan, Water Operations Supervisor
Kay Lee, Water Quality and Compliance Supervisor
Rob Anslow, Partner, Atkinson, Andelson, Loya, Rudd & Romo

Others Present Karl Seckel, Director, Municipal Water District of Orange County (MWDOC)

PUBLIC COMMENTS:

President DePasquale asked for public comments on items not on the agenda.

There were no comments and President DePasquale proceeded with the meeting.

ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA

President DePasquale reported that there was a request to reorder the agenda to take Item 13 after the Consent Calendar. There were no objections.

CONSENT CALENDAR ITEMS:

1. Receive and file the Developer Project Status Report.
2. Receive and file the Mesa Water and Other Agency Projects Status Report.
3. Receive and file the Water Quality Call Report.
4. Receive and file the Water Operations Status Report.
5. Receive and file the Accounts Paid Listing.
6. Receive and file the Monthly Financial Reports.
7. Receive and file the Major Staff Projects.
8. Receive and file the State Advocacy Update.
9. Receive and file the Orange County Update.
10. Receive and file the Outreach Update.

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Director Bockmiller, second by Director Atkinson, to approve Items 1 – 10 of the Consent Calendar. Motion passed 5 – 0.

Director Bockmiller asked if staff wished to provide an update on Item 8.

ITEM 8 – State Advocacy Update

Water Policy Manager Taylor provided a State Advocacy update highlighting SB 1157 (Hertzberg) Urban Water Use Objectives: Indoor Residential Use.

Ms. Taylor responded to questions from the Board and they thanked her for the update.

ITEM 13 – ORANGE COUNTY GRAND JURY REPORT – WATER IN ORANGE COUNTY NEEDS “ONE VOICE”

Administrative Services Manager Garcia provided an overview of the topic.

Discussion ensued amongst the Board.

President DePasquale asked for public comments.

MWDOC Director Karl Seckel offered comments on the report.

The Board directed staff to draft a response to the Grand Jury Report and agendaize this topic at a future meeting.

PRESENTATION AND DISCUSSION ITEMS:

11. CA DROUGHT RESPONSE – COMPLIANCE WITH STATE WATER BOARD REGULATIONS:

Acting General Manager Manning provided an overview of the topic and introduced Principal Engineer Wiesner who proceeded with a presentation that highlighted the following:

- Emergency Regulation Requirements
- Level 2 Demand Reduction Actions
- How Did We Develop the 2020 Water Supply Contingency Plan (WSCP)?
- What Are Others Doing?

Mr. Wiesner responded to questions from the Board and they thanked him for the presentation.

12. PUBLIC AFFAIRS FISCAL YEAR 2022 ACCOMPLISHMENTS:

Public Affairs Coordinator Carrillo provided a presentation that highlighted the following:

- Fiscal Year 2022 Accomplishments:
 - Mesa Water Notify
 - Welcome Program
 - Video Contest
 - Water Issues Study Group (WISG)
 - Construction Outreach
 - Social Media Reach
 - Direct Mail
 - Proactive Media Relations
 - Anniversary Program
 - Streams of Hope
 - Community Events
 - Education Assemblies
 - Employee Engagement
 - Professional Development

Ms. Carrillo responded to questions from the Board and they thanked her for the presentation.

13. ORANGE COUNTY GRAND JURY REPORT – *WATER IN ORANGE COUNTY NEEDS “ONE VOICE”*:

Item taken earlier in the agenda.

ACTION ITEMS:

14. 2022 PUBLIC HEALTH GOALS REPORT:

Acting General Manager Manning provided an overview of the topic.

Ms. Manning responded to questions from the Board and they thanked her for the information.

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Vice President Dewane, second by Director Fisler, to accept the Report on Mesa Water District’s Water Quality relative to the 2022 Public Health Goals and receive

comments at the Public Hearing scheduled for the July 13, 2022 Board meeting. Motion passed 5 – 0.

REPORTS:

15. REPORT OF THE GENERAL MANAGER
16. DIRECTORS' REPORTS AND COMMENTS

INFORMATION ITEMS:

17. WELL NO. 7 PUMP REHABILITATION
18. OTHER (NO ENCLOSURE)

RECESS

President DePasquale declared a recess at 5:17 p.m.

The Board meeting reconvened at 5:20 p.m.

CLOSED SESSION:

President DePasquale announced the Board was going into Closed Session at 5:20 p.m.

19. CONFERENCE WITH GENERAL LEGAL COUNSEL – ANTICIPATED LITIGATION:
Initiation of litigation pursuant to California Government Code Section 54956.9 (d)(4).
Number of Cases: 1

The Board returned to Open Session at 5:38 p.m.

Attorney Anslow announced that the Board conducted one Closed Session with the Acting General Manager, District Secretary, Principal Engineer, and General Legal Counsel pursuant to California Government Code Section 54956.9 (d)(4). The Board received information and there was no further announcement.

President DePasquale adjourned the meeting at 5:40 p.m. to a Regular Board Meeting scheduled for Wednesday, July 13, 2022 at 4:30 p.m.

Approved:

Marice H. DePasquale, President

Denise Garcia, District Secretary

Recording Secretary Sharon D. Brimer



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**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Wednesday, July 13, 2022
1965 Placentia Avenue, Costa Mesa, CA 92627
4:30 p.m. Regular Board Meeting**

CALL TO ORDER

The meeting of the Board of Directors was called to order at 4:30 p.m. by President DePasquale.

PLEDGE OF ALLEGIANCE

Director Atkinson led the Pledge of Allegiance.

Directors Present

Marice H. DePasquale, President
Shawn Dewane, Vice President
Jim Atkinson, Director
Fred R. Bockmiller, P.E., Director *(arrived at 4:42 p.m.)*
James R. Fidler, Director

Directors Absent

None

Staff Present

Paul E. Shoenberger, P.E., General Manager
Denise Garcia, Chief Administrative Officer
Wendy Duncan, Records Management Specialist/
Acting District Secretary
Marwan Khalifa, CPA, MBA, Chief Financial Officer/
District Treasurer
Tracy Manning, Chief Operating Officer
Stacie Sheek, Customer Services Manager
Andrew D. Wiesner, P.E., District Engineer
Stacy Taylor, Water Policy Manager
Kurt Lind, Business Administrator
Greg Pentoney, Accountant
Kaitlyn Norris, Public Affairs Specialist
Kay Lee, Water Quality and Compliance Supervisor
Rob Anslow, Partner, Atkinson, Andelson, Loya, Ruud & Romo

Others Present

Linda Martin, Partner, Westbound Communications
Megan Wentz, Account Director, Westbound Communications
Dave Hokanson, Principal Engineer, Trussell Technologies, Inc.
Emily Owens-Bennett, Supervising Engineer, Trussell
Technologies, Inc. *(teleconference)*

PUBLIC COMMENTS:

President DePasquale asked for public comments on items not on the agenda.

There were no comments and President DePasquale proceeded with the meeting.

ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA

General Manager Shoenberger reported that there were no items to be added, removed, or reordered on the agenda.

CONSENT CALENDAR ITEMS:

1. Approve minutes of adjourned regular Board meeting of May 24, 2022.
2. Approve minutes of regular Board meeting of June 8, 2022.
3. Approve attendance considerations (additions, changes, deletions).
4. Board Schedule:
 - Conferences, Seminars, and Meetings
 - Board Calendar
 - Upcoming Community Outreach Events

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Director Atkinson, second by Vice President Dewane, to approve Items 1 – 4 of the Consent Calendar. Motion passed 4 – 1, with Director Bockmiller absent.

PRESENTATION AND DISCUSSION ITEMS:

5. FISCAL YEAR 2022 SOCIAL MEDIA RESULTS:

GM Shoenberger provided an overview of the topic and introduced Public Affairs Specialist Norris, Westbound Communications Partner Linda Martin and Westbound Communications Account Director Megan Wentz who proceeded a presentation that highlighted the following:

- Total Costa Mesa Program Growth
- Strategy & Objectives
- Content Pillars
- Top Organic Content & Community Engagement
- Six Paid Follower Campaigns
- Paid Follower Campaigns – Spanish
- Key Insights & Recommendations

Ms. Norris responded to questions from the Board and they thanked Mses. Norris, Martin and Wentz for the presentation.

ACTION ITEMS:

6. PUBLIC HEARING REGARDING THE 2022 PUBLIC HEALTH GOALS REPORT:

Chief Operating Officer Manning introduced Trussell Technologies, Inc. Principal Engineer Dave Hokanson who proceeded with a presentation that highlighted the following:

- Compliance
- Public Health Goals (PHGs) Reporting

- PHGs, Maximum Contaminant Levels (MCLs), and Maximum Contaminant Level Goals (MCLGs)
- Water Quality Data
- Reporting Guidelines
- Summary of Contaminants
- Summary of Contaminants – Occurrence
- Summary of Contaminants – Best Available Technology (BATs)
- Summary of Contaminants – Cost

Ms. Manning and Mr. Hokanson responded to questions from the Board and they thanked Mr. Hokanson for the presentation.

President DePasquale announced the Public Hearing was now opened for the purpose of receiving comments regarding Mesa Water's 2022 Public Health Goals Report.

Acting District Secretary Duncan reported that a Notice of Public Hearing was posted at Mesa Water District's office kiosk and website and at Costa Mesa City Hall. Legal advertisements were published in the *Daily Pilot* on June 29, 2022 and July 6, 2022.

President DePasquale opened the floor for public comments.

Mrs. Duncan reported the District did not receive any written or oral comments.

There were no members of the public present.

President DePasquale declared the public comments segment closed.

President DePasquale opened the floor for Board discussion.

No comments were offered.

President DePasquale declared the Public Hearing was closed.

MOTION

Motion by Director Bockmiller, second by Director Atkinson, to receive and file Mesa Water District's 2022 Public Health Goals Report. Motion passed 5 – 0.

7. ANNUAL PERFORMANCE AUDIT:

Business Administrator Lind provided an overview of the topic.

Mr. Lind responded to questions from the Board and they thanked him for the information.

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Vice President Dewane, second by Director Fisler, to approve the changes to Mesa Water's Performance Audit Process Guide for the Fiscal Year 2023 Annual Performance Audit. Motion passed 5 – 0.

8. WELL NO. 7 PUMP REHABILITATION:

Chief Operating Officer Manning and District Engineer Wiesner provided an overview of the topic.

GM Shoenberger, Mr. Wiesner and Ms. Manning responded to questions from the Board and they thanked them for the information.

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Director Bockmiller, second by Director Atkinson, to approve a contract with General Pump Company for \$296,257 and a 10% contingency of \$29,626 for a total amount not to exceed \$325,883 to provide:

- Installation (and subsequent removal) of the temporary Well No. 7 pump;
- Removal of sediment fill from and mechanical re-development via brushing of the screened intervals of Well No. 7;
- Repair and installation of the permanent Well No. 7 pump;

and authorize the General Manager to execute the contract.

Motion passed 5 – 0.

9. SPECIAL LEGAL COUNSEL SERVICES:

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Director Bockmiller, second by Vice President Dewane, to approve legal fees to Meyers Nave, A Professional Corporation to provide Special Legal Counsel Services for an amount not to exceed \$300,000, which includes \$250,000 regarding *Irvine Ranch Water District v. Orange County Water District* and \$50,000 regarding Orange County Water District Storage Projects.

Motion passed 5 – 0.

REPORTS:

10. REPORT OF THE GENERAL MANAGER:

- June Key Indicators Report
- Other (no enclosure)

11. DIRECTORS' REPORTS AND COMMENTS

INFORMATION ITEMS:

12. DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)
13. OTHER (NO ENCLOSURE)

President DePasquale adjourned the meeting at 5:50 p.m. to an Adjourned Regular Board Meeting scheduled for Tuesday, July 26, 2022 at 3:30 p.m.

Approved:

Marice H. DePasquale, President

Denise Garcia, District Secretary

Recording Secretary: Sharon D. Brimer

Unapproved



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**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Tuesday, July 26, 2022
1965 Placentia Avenue, Costa Mesa, CA 92627
3:30 p.m. Adjourned Regular Board Meeting**

BOARD OF DIRECTORS COMMITTEE MEETING

CALL TO ORDER The meeting of the Board of Directors was called to order at 3:30 p.m. by President DePasquale.

PLEDGE OF ALLEGIANCE Director Fisler led the Pledge of Allegiance.

Directors Present Marice H. DePasquale, President
Fred R. Bockmiller, P.E., Director
James R. Fisler, Director

Directors Absent Shawn Dewane, Vice President
Jim Atkinson, Director

Staff Present Paul E. Shoenberger, P.E., General Manager
Denise Garcia, Chief Administrative Officer/
District Secretary
Marwan Khalifa, CPA, MBA, Chief Financial Officer/
District Treasurer
Tracy Manning, Chief Operating Officer
Stacie Sheek, Customer Services Manager
Andrew D. Wiesner, P.E., District Engineer
Stacy Taylor, Water Policy Manager
Kurt Lind, Business Administrator
Kaitlyn Norris, Public Affairs Specialist
Celeste Carrillo, Senior Public Affairs Specialist

Others Present Jim Atkinson, Director *(teleconference)*

A. ACTION TO AUTHORIZE CONDUCTING MESA WATER DISTRICT BOARD OF DIRECTORS MEETINGS UTILIZING REMOTE VIRTUAL PARTICIPATION:

No action was taken on this item.

PUBLIC COMMENTS

President DePasquale asked for public comments on items not on the agenda.

There was no public present and President DePasquale proceeded with the meeting.

ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA

General Manager Shoenberger reported that there were no items to be added, removed, or reordered on the agenda.

CONSENT CALENDAR ITEMS:

1. Receive and file the Developer Project Status Report.
2. Receive and file the Mesa Water and Other Agency Projects Status Report.
3. Receive and file the Water Quality Call Report.
4. Receive and file the Accounts Paid Listing.
5. Receive and file the Monthly Financial Reports.
6. Receive and file the Major Staff Projects.
7. Receive and file the State Advocacy Update.
8. Receive and file the Orange County Update.
9. Receive and file the Outreach Update.

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Director Fisler, second by Director Bockmiller, to approve Items 1 – 9 of the Consent Calendar. Motion passed 3 – 2, with Vice President Dewane and Director Atkinson absent.

PRESENTATION AND DISCUSSION ITEMS:

10. PUBLIC AFFAIRS FISCAL YEAR 2023 PLAN:

GM Shoenberger provided an overview of the topic and introduced Senior Public Affairs Specialist Carrillo and Public Affairs Specialist Norris who proceeded with a presentation that highlighted the following:

- Mesa Water Strategic Plan Goals
- Objectives
- Strategy
- Customer Welcome/Anniversary Program
- Customer/Community Relations
- Hosted Events
- Sponsorships
- Internal Communications/Events
- Customer Communications
- Construction Outreach
- Media Relations
- Mandatory Water Restrictions

Ms. Carrillo responded to questions from the Board and they thanked Mses. Carrillo and Norris for the presentation.

11. CAPITAL IMPROVEMENT PROGRAM RENEWAL (CIPR) QUARTERLY UPDATE:

District Engineer Wiesner provided a presentation that highlighted the following:

- Overview
- Wells Program
- Reservoirs Program
- Distribution Program
- Routine Planned Capital
- District Facilities Program
- Financial Summary
- CIPR Program Planned vs. Actual

Mr. Wiesner responded to questions from the Board and they thanked him for the presentation.

ACTION ITEMS:

12. PROPERTY TAX BILL DESCRIPTION:

Chief Financial Officer Khalifa provided an overview of the topic.

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Director Fisler, second by President DePasquale, to adopt Resolution No. 1567 Authorizing the Property Tax Bill Description for Collection of the Capital Charge by Way of the Office of the Orange County Treasurer-Tax Collector and County Property Tax Roll Process Supplementing Resolution Nos. 1560 & 1565. Motion passed 3 – 2, by the following roll call vote:

AYES:	DIRECTORS	Bockmiller, Fisler, DePasquale
NOES:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None
ABSENT:	DIRECTORS	Atkinson, Dewane

13. ON-CALL CONCRETE AND PAVING SERVICES:

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Director Bockmiller, second by Director Fisler, to award contracts to Ben's Asphalt, Inc. and T.E. Roberts, Inc. for a period of three years with two one-year renewal options for an annual amount not to exceed \$200,000 across all contracts to provide on-call concrete and paving services, and authorize execution of the contracts. Motion passed 3 – 2, with Vice President Dewane and Director Atkinson absent.

14. ORANGE COUNTY ADVOCACY CONSULTING SERVICES:

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Director Bockmiller, second by Director Fisler, to approve a contract renewal with Lewis Consulting Group for an amount not to exceed \$48,000 to provide Orange County Advocacy Consulting Services from July 1, 2022 through June 30, 2023. Motion passed 3 – 2, with Vice President Dewane and Director Atkinson absent.

15. GENERAL LEGAL SERVICES:

President DePasquale asked for comments from the public. There were no comments.

MOTION

Motion by Director Bockmiller, second by Director Fisler, to amend the General Legal Services contract with Atkinson, Andelson, Loya, Ruud & Romo to revise the fee schedule, effective September 1, 2022. Motion passed 3 – 2, with Vice President Dewane and Director Atkinson absent.

REPORTS:

16. REPORT OF THE GENERAL MANAGER

17. DIRECTORS' REPORTS AND COMMENTS

INFORMATION ITEMS:

18. ZERO USAGE ACCOUNTS

19. OTHER (NO ENCLOSURE)

President DePasquale adjourned the meeting at 4:45 p.m. to a Regular Board Meeting scheduled for Wednesday, August 10, 2022 at 4:30 p.m.

Approved:

Marice H. DePasquale, President

Denise Garcia, District Secretary

Recording Secretary: Sharon D. Brimer



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MEMORANDUM

TO: Board of Directors
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: August 10, 2022
SUBJECT: Attendance at Conferences, Seminars, Meetings, and Events

RECOMMENDATION

In accordance with Ordinance No. 31, adopted April 27, 2021, authorize attendance at conferences, seminars, meetings, and events.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional and statewide water issues.

PRIOR BOARD ACTION/DISCUSSION

At its June 8, 2022 meeting, the Board of Directors (Board) approved Fiscal Year 2023 attendance at Conferences, Seminars, Meetings, and Events.

DISCUSSION

During the discussion of this item, if any, the Board may choose to delete any item from the list and/or may choose to add additional conferences, seminars, meetings, or events for approval, subject to available budget or additional appropriation.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.

2022 CONFERENCES, SEMINARS, AND MEETINGS:

August 17 - 18, 2022	
7th Annual CA Water Data Summit	<i>DePasquale, Fisler</i>
Irvine, CA	
August 22 - 25, 2022	
CSDA Annual Conference	
Palm Desert, CA	
August 24 - 26, 2022	
Urban Water Institute Annual Conference	<i>Atkinson</i>
San Diego, CA	
September 16, 2022	
OC Water Summit	<i>Fisler</i>
Anaheim, CA	
September 29 - 30, 2022	
H2O Women Conference	<i>DePasquale</i>
Santa Barbara, CA	
October 8 - 12, 2022	
WEFTEC Conference	
New Orleans, LA	
October 19 - 21, 2022	
CALAFCO Annual Conference	
Newport Beach, CA	
October 23 - 26, 2022	
AWWA CA-NV Annual Fall Conference	
Sacramento, CA	
November 1 - 3, 2022	
SWMOA Annual Symposium	
Carlsbad, CA	
November 29 - December 1, 2022	
ACWA/JPIA Fall Conference	
Indian Wells, CA	
December 14 - 16, 2022	
Colorado River Water Users Association Conference	
Las Vegas, NV	

August 2022

August 2022							September 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 31	Aug 1 8:30am MWDOC Planning & Operations Committee (VIRTUAL)	2 7:30am ISDOC Executive Committee Meeting 9:00am ACWA Region 10 Program - Conversations 6:00pm Costa Mesa City Council Meeting	3 Payday 8:30am Jt. MWDOC/MWD Workshop (VIRTUAL) 4:00pm Costa Mesa Chamber of Commerce 5:30pm OCWD Board	4 8:00am OCWD Communications & Legislative Committee (VIRTUAL)	5 7:30am WACO (VIRTUAL)	6
7	8 5:00pm IRWD Board Meeting (IN PERSON & VIRTUAL)	9 8:00am CANCELED OCBC Infrastructure Committee (VIRTUAL and IN PERSON AT 2 Park Plaza)	10 8:00am LAFCO Meeting (IN PERSON: 333 W. Santa 8:00am OCWD Water Issues (VIRTUAL) 8:30am MWDOC Admin 4:30pm Board Meeting	11 8:00am OCWD Admin & Finance Committee (VIRTUAL)	12 Last Day to Pull Nomination Papers for the Election Pay Period Ends	13
14	15 12:00pm Take it to the (Water) Bank* Ensuring Regional Water Supply Reliability (VIRTUAL)	16 7:30am WACO Planning Committee (VIRTUAL) 3:30pm Mesa Water District Board Workshop (IN PERSON) 6:00pm Costa Mesa City Council Meeting	17 7th Annual CA Water Data Summit (Irvine, CA) Payday 8:30am MWDOC Board Meeting (VIRTUAL) 5:30pm OCWD Board Meeting (VIRTUAL)	18 8:30am MWDOC Executive Committee (VIRTUAL)	19	20
21	22 5:00pm IRWD Board Meeting (IN PERSON & VIRTUAL)	23 3:30pm Board of Directors' Committee Meeting (Boardroom)	24	25	26 Pay Period Ends	27
28	29	30	31 Payday	Sep 1	2	3

September 2022

September 2022							October 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3							1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
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18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 28	29	30	31	Sep 1 7:00am Mesa Water Topping Out/Beam Ceremony (1350 Gisler) 8:00am OCWD Communications & Legislative Committee	2 7:30am R/S to 9/9 WACO (VIRTUAL)	3
4	5 District Holiday 8:30am MWDOC Planning & Operations Committee (VIRTUAL)	6 7:30am ISDOC Executive Committee Meeting (VIRTUAL) 6:00pm Costa Mesa City Council Meeting (HYBRID)	7 8:30am Jt. MWDOC/MWD Workshop (VIRTUAL) 5:30pm OCWD Board Meeting (VIRTUAL)	8 8:00am OCWD Admin & Finance Committee (VIRTUAL)	9 Pay Period Ends 7:30am R/S from 9/2 WACO (VIRTUAL)	10
11	12 5:00pm IRWD Board Meeting (IN PERSON & VIRTUAL)	13 8:00am OCBC Infrastructure Committee (VIRTUAL and IN PERSON AT 2 Park) 9:00am ACC-OC EEW Committee Meeting (VIRTUAL)	14 Payday 8:00am OCWD Water Issues (VIRTUAL) 8:00am LAFCO Meeting (IN PERSON) 8:30am MWDOC Admin 4:30pm Board Meeting	15 8:30am MWDOC Executive Committee (VIRTUAL) 4:00pm Costa Mesa Chamber of Commerce Board Meeting (VIRTUAL)	16 7:30am 14th Annual OC Water Summit (Grand Californian Hotel & Spa, Anaheim) - Andie Jacobsen	17
18	19	20 7:30am WACO Planning Committee (VIRTUAL) 6:00pm Costa Mesa City Council Meeting (HYBRID)	21 8:30am MWDOC Board Meeting (VIRTUAL) 5:30pm OCWD Board Meeting (VIRTUAL)	22	23 Pay Period Ends	24
25	26 5:00pm IRWD Board Meeting (IN PERSON & VIRTUAL)	27 3:30pm Board of Directors' Committee Meeting (Boardroom)	28 Payday	29 2022 California H2O Women Conference (Santa Barbara, CA)	30	Oct 1

October 2022

October 2022							November 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 25	26	27	28	29	30	Oct 1
2	3 8:30am MWDOC Planning & Operations Committee (VIRTUAL)	4 7:30am ISDOC Executive Committee Meeting (VIRTUAL) 6:00pm Costa Mesa City Council Meeting	5 8:30am Jt. MWDOC/MWD Workshop (VIRTUAL) 5:30pm OCWD Board Meeting (VIRTUAL)	6 8:00am OCWD Communications & Legislative Committee (VIRTUAL)	7 Pay Period Ends 7:30am WACO (VIRTUAL)	8 WEFTEC Conference
9	10 5:00pm GWRS Steering Committee Meeting 5:00pm IRWD Board Meeting (IN PERSON & VIRTUAL)	11 8:00am OCBC Infrastructure Committee (VIRTUAL and IN PERSON AT 2 Park Plaza)	12 8:00am OCWD Water Issues 8:00am LAFCO Meeting (IN PERSON) 8:30am MWDOC Admin Meeting 4:30pm Board Meeting	13 8:00am OCWD Admin & Finance Committee (VIRTUAL)	14	15
16	17	18 7:30am WACO Planning Committee (VIRTUAL) 6:00pm Costa Mesa City Council Meeting (HYBRID)	19 8:30am MWDOC Board Meeting (VIRTUAL) 5:30pm OCWD Board Meeting (VIRTUAL)	20 8:30am MWDOC Executive Committee (VIRTUAL)	21 Pay Period Ends	22
23	24 5:00pm IRWD Board Meeting (IN PERSON & VIRTUAL)	25 3:30pm Board of Directors' Committee Meeting (Boardroom)	26 Payday 8:30am Jt. MWDOC/OCWD Meeting	27 11:30am ISDOC Quarterly Meeting (VIRTUAL)	28	29
30	31	Nov 1	2	3	4	5



UPCOMING COMMUNITY OUTREACH EVENTS

Event	Date & Time	Location
Festival of Children Opening Night	Wednesday August 31, 2022 5:30 p.m. – 8:30 p.m.	Nordstrom Parking Lot South Coast Plaza 3333 Bristol Street Costa Mesa, CA 92626
Yo Amo Mesa Water	October 2022 Date TBD	Mesa Water District Parking Lot 1965 Placentia Avenue Costa Mesa, CA 92627



*Dedicated to
Satisfying our Community's
Water Needs*

MEMORANDUM

TO: Board of Directors
FROM: Denise Garcia, Chief Administrative Officer
DATE: August 10, 2022
SUBJECT: Quarterly Training Report

RECOMMENDATION

Receive the Quarterly Training Report for April 1, 2022 to June 30, 2022.

STRATEGIC PLAN

Goal #5: Attract and retain skilled employees.

DISCUSSION

As part of the Board of Directors' (Board) approved 2020 Strategic Plan Goal #5 – Attract and retain skilled employees, Objective B is to Build Employee Skills, specifically the following:

- Fully train a minimum of two employees in key processes to ensure accountability and sustainability
- Develop and implement an operational and institutional knowledge transfer plan
- Provide employee training

Outcome 3 calls for providing quarterly training reports to the Board.

Attached is the Quarterly Training Report for April 1, 2022 to June 30, 2022. In addition to the training listed on the report, staff also conducts safety training for all employees and Monday Morning Tailgate Talks for Water Operations and Engineering.

The Tailgate Talks for this quarter included the following topics:

- Be Kind to Your Body: Stretch Before Working
- Don't Be Shocked by Charged Pipes
- Take a Load Off: Tips for Safe Lifting
- Heat Illness Safety Quiz
- Know Your Colors, and Call Before You Dig
- Keep Trouble Out and Let Help In With Access Control
- Situational Awareness
- Personal Protective Equipment Safety Quiz
- Message to Self: Distracted Driving is Dangerous
- Don't Let Chemicals Get to You
- Climb Onto Ladder Safety
- Emergency Action Plan Safety Quiz
- Safe Fuel Handling Practices

The Safety Training program included the following topics:

- New Hire Safety Training
- Emergency Radio Protocol
- Forklift Training



- AC Pipe Initial Training
- Bloodborne Pathogens
- Heat Illness
- Traffic Control Technician and Flagger Operations
- First Aid/CPR/AED
- Fire Extinguisher Refresher

Below are the required continuing education hours needed, over a three-year period, for each Distribution and Treatment Certification Renewal held by staff:

Distribution and Treatment Certification Renewals – Required Continuing Education Hours (within the last three years)				
Grade 1	Grade 2	Grade 3	Grade 4	Grade 5
12 hours	16 hours	24 hours	36 Hours	36 hours

FINANCIAL IMPACT

The cost for the training is budgeted each fiscal year, per department or in the overall safety budget.

ATTACHMENTS

Attachment A: Quarterly Training Report for April 1, 2022 to June 30, 2022



FY22 Quarterly Training Report

4th Quarter April 1, 2022 - June 30, 2022

Postion	Department	Date of Training	Type of Training	Organization
Human Resources Analyst	Human Resources	4/21/2022	Prevention and Control of Absenteeism and Abuse of Leave	Liebert Cassidy Whitmore
Senior Operator	Operations	4/25 & 4/27/2022	D5 Exam Review	American Water Works Association
Human Resources Analyst	Human Resources	4/28/2022	What You Need to Know About CalPERS Retirees and the Expiration of the Executive Orders Related to COVID-19	CalPERS
Human Resources Analyst	Human Resources	5/3/2022	Impact of the Biden Adminstration's Priorities on Employee Benefits	USI Insurance
Administrative Services Manager Chief Financial Officer	Administrative Services Financial Services	5/3 - 5/5/2022	ACWA Spring Conference	Association of California Water Agencies/Joint Powers Insurance Authority
Operator I	Operations	5/19/2022	Water Treatment Basics	American Water College
Senior Operator	Operations	5/19/2022	D4 Exam Review	American Water College
Public Affairs Specialist	Public Affairs	5/20/2022	Develop a Winning Digital Content Strategy	Public Relations Society of America
Public Affairs Coordinator Public Affairs Specialist	Public Affairs	5/23/2022	Presentation Training	Tim Hart, Leading CEO
Human Resources Analyst	Human Resources	5/25/2022	Working After Retirement: Rehired Annuitants, Benefit Reductions	CalPERS
Public Affairs Specialist	Public Affairs	6/3/2022	Developing Personas & Tailoring Messaging for Them (Social Media)	Public Relations Society of America
Chief Financial Officer	Financial Services	6/6 - 6/24/2022	Executive Training	Harvard University
Administrative Services Manager Human Resources Analysts	Administrative Services Human Resources	6/16 & 6/23/2022	Bargaining over Benefits	Liebert Cassidy Whitmore
Human Resources Analyst	Human Resources	6/17/2022	Humans at Work: Solutions for Attracting, Protecting and Retaining Today's Employee	UNUM



FY22 Quarterly Training Report

4th Quarter April 1, 2022 - June 30, 2022

Postion	Department	Date of Training	Type of Training	Organization
Human Resources Analyst	Human Resources	6/22/2022	CalPERS Retirement Benefits	CalPERS
Buyer Controller	Financial Services	6/22/2022	Safety Training	WEROC
Limited Term Operator I	Operations	6/22, 6/23 & 6/29/22	Class A Training	Test 30
Human Resources Analyst	Human Resources	6/23/2022	CalPERS Health Benefits Into Retirement	CalPERS

AGENDA
MESA CONSOLIDATED WATER DISTRICT
IMPROVEMENT CORPORATION
SPECIAL MEETING
1965 Placentia Avenue, Costa Mesa, CA 92627
Wednesday, August 10, 2022 at 4:30 p.m.

CALL TO ORDER – 4:30 p.m. or as soon thereafter as the Mesa Water District agenda permits.

PUBLIC COMMENTS

ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA

ACTION ITEMS:

- A. MESA CONSOLIDATED WATER DISTRICT IMPROVEMENT CORPORATION NAME CHANGE:

Recommendation: Adopt Resolution No. 2022-1 Changing the Mesa Consolidated Water District Improvement Corporation Name and Authorizing the Filing of its Name Change with the California Secretary of State.

In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1205. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.

Members of the public desiring to make verbal comments utilizing a translator to present their comments into English shall be provided reasonable time accommodations that are consistent with California law.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

ADJOURNMENT

MEMORANDUM

TO: MCWDIC Board of Directors
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: August 10, 2022
SUBJECT: Mesa Consolidated Water District Improvement Corporation Name Change

RECOMMENDATION

Adopt Resolution No. 2022-1 Changing the Mesa Consolidated Water District Improvement Corporation Name and Authorizing the Filing of its Name Change with the California Secretary of State.

PRIOR BOARD ACTION/DISCUSSION

At its April 24, 2012 Board meeting, the Mesa Water District Board of Directors approved changing its name from “Mesa Consolidated Water District” to “Mesa Water District”.

At its March 14, 2019 annual meeting, the Mesa Consolidated Water District Improvement Corporation (Corporation) Board of Directors (Board) directed staff to determine the possibility of changing the name to “Mesa Water District Improvement Corporation” and to agendize this topic at a future Corporation meeting.

At its March 12, 2020 annual meeting, the Corporation Board expressed the desire to move forward with changing its corporate name from “Mesa Consolidated Water District Improvement Corporation” to “Mesa Water District Improvement Corporation”.

At its March 11, 2021 Board meeting, the Corporation Board adopted Resolution No. 2021-1 Changing the Mesa Consolidated Water District Improvement Corporation Name and Authorizing the Filing of its Name Change with the California with the California Secretary of State.

DISCUSSION

Legal Counsel - Atkinson, Andelson, Loya, Ruud & Romo - sent correspondence to the California Secretary of State (State) requesting that the Restated Articles of Incorporation, which revises the Corporation name, be filed with the State. After several attempts to contact the State via telephone and e-mail regarding status of the Corporation’s filing, Legal Counsel received a “Notice of Correction” regarding the filing.

The correction requested by the State was to change the title of the Restated Articles of Incorporation from “Mesa Water District Improvement Corporation” to “Mesa Consolidated Water District Improvement Corporation”.

Corrections to the resolution reflect administrative changes pursuant to the State’s Notice of Correction. After the Board’s approval, the Restated Articles of Incorporation will be re-filed with the State to finalize the Corporation’s name change.

FINANCIAL IMPACT

Costs to file with the California Secretary of State are estimated at \$100.

ATTACHMENTS

Attachment A: Draft Resolution No. 2022-1

Attachment B: Resolution No. 2021-1, Redline

RESOLUTION NO. 2022-1

RESOLUTION OF THE MESA CONSOLIDATED WATER DISTRICT IMPROVEMENT CORPORATION BOARD OF DIRECTORS CHANGING ITS CORPORATE NAME AND AUTHORIZING THE FILING OF ITS NAME CHANGE WITH THE CALIFORNIA SECRETARY OF STATE SUPERSEDING RESOLUTION NO. 2021-1

WHEREAS, Mesa Consolidated Water District Improvement Corporation (Corporation) was duly incorporated as a California nonprofit public benefit corporation as of March 10, 1988; and

WHEREAS, the Corporation desires to change its corporate name from “Mesa Consolidated Water District Improvement Corporation” to “Mesa Water District Improvement Corporation;” and

WHEREAS, the Corporation previously adopted Resolution No. 2021-1, authorizing the change to the corporate name and adopting a Restated Articles of Incorporation; and

WHEREAS, due to circumstances outside the control of the Corporation, the California Secretary of State required the Corporation to revise the Restated Articles of Incorporation; and

WHEREAS, the Corporation desires to consider this Resolution No. 2022-1, which shall supersede Resolution No. 2021-1 in its entirety upon adoption and approval.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MESA CONSOLIDATED WATER DISTRICT IMPROVEMENT CORPORATION DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The Restated Articles of Incorporation, which are required by the California Secretary of State to change the Corporation’s name, are set forth in Attachment A and are incorporated herein by this reference. The Restated Articles of Incorporation are approved and adopted by the Board of Directors of the Corporation.

Section 2. Upon filing with the California Secretary of State, the Corporation will have duly changed its corporate name from “Mesa Consolidated Water District Improvement Corporation” to “Mesa Water District Improvement Corporation.”

Section 3. Mesa Water staff and consultants are authorized to take such other and further action(s) as are necessary or desirable to carry out the directives of this Resolution.

ADOPTED, SIGNED AND APPROVED this 10th day of August 2022 by the following roll call vote.

AYES: DIRECTORS:
NOES: DIRECTORS:
ABSTAIN: DIRECTORS:
ABSENT: DIRECTORS:

Fred R. Bockmiller, P.E.
Corporation President

Denise Garcia
Corporation Secretary

RESOLUTION NO. 2022-1

ATTACHMENT A

**RESOLUTION OF THE
MESA CONSOLIDATED WATER DISTRICT IMPROVEMENT
CORPORATION BOARD OF DIRECTORS
CHANGING ITS CORPORATE NAME AND AUTHORIZING THE FILING
OF ITS NAME CHANGE WITH THE
CALIFORNIA SECRETARY OF STATE
SUPERSEDING RESOLUTION NO. 2021-1**

DRAFT

ATTACHMENT A
RESTATED ARTICLES OF INCORPORATION
OF
MESA CONSOLIDATED WATER DISTRICT IMPROVEMENT CORPORATION

I.

The name of this corporation is Mesa Water District Improvement Corporation.

II.

- A. This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for public purposes.
- B. The specific purposes for which this corporation is formed are:
1. To render financial assistance to the Mesa Water District (the District), a County Water District organized and existing under Sections 30000 and following of the California Water Code, by financing, refinancing, acquiring, constructing, improving, leasing and selling water, and other public improvements, buildings, building improvements, equipment, lands, and any other real or personal property for the benefit of the District and surrounding areas.
 2. To acquire by lease, purchase or otherwise, real or personal property or any interest therein; to construct, reconstruct, modify, add to, improve or otherwise acquire or equip buildings, structure or improvements and (by sale, lease, sublease, leaseback, gift or otherwise) make any part or all of any such real or personal property available to or for the benefit of the District.
 3. To promote the common good and general welfare of the residents, property owners and customers of the District, and the governmental enterprises in the District and surrounding areas by the acquisition of the real and personal property as hereinabove described.
 4. To borrow the necessary funds to pay the cost of financing, refinancing, acquiring, constructing, replacing, establishing, improving, maintaining, equipping and operating such properties and facilities for the herein described purposes, the indebtedness for which borrowed money may, but need not, be evidenced by securities of this corporation of any kind or character issued at any one or more times, which may be either unsecured or secured by any mortgage, trust deed, pledge, encumbrance

or other lien upon any part or all of the properties and assets at any time then or thereafter owned or acquired by this corporation.

5. To receive limited or conditional gifts or grants in trust, inter vivos, or by way of testamentary devises, bequests or grants in trust, or otherwise, funds of all kinds including property, both real, personal and mixed, whether principal or income, tangible or intangible, present or future, vested or contingent, in order to carry on the purposes of this corporation.
- C. The general purposes and powers are to have an exercise all rights and powers now or hereafter conferred on nonprofit corporations under the laws of the State of California; provided, however, that this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the specific and primary purposes of this corporation; provided, further, that this corporation shall not have the power to, and shall not, do any act or conduct any activity, plan, scheme, design or course of conduct which in any way conflicts with Section 501(c)(4) of the Internal Revenue Code of 1986, as amended (the Code), and regulations promulgated pursuant to said Section as it now exists or as it may hereafter be amended.

III.

- A. The property of this corporation is irrevocably dedicated to public purposes and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private person.
- B. This corporation is organized and operated by a group of public spirited citizens exclusively for purposes within the meaning of Section 501(c)(4) of the Code.
- C. Notwithstanding any other provision of these Articles, this corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from federal income tax under Section 501(c)(4) of the Code.
- D. No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and this corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for political office.

[Remainder of this page intentionally left blank]

IV.

- A. During the continuance of this corporation, it may distribute any of its assets to the United States of America, the State of California, or any political subdivision thereof, to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable or social welfare purpose and which has established its tax-exempt status under Section 501(c)(3) or 501(c)(4) of the Code.

- B. Upon the dissolution or winding up of this corporation, its assets remaining after payment of, or provisions made for the payment of, all debts and liabilities of this corporation, shall be distributed to the United States of America, the State of California, or any political subdivision thereof, or to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable or social welfare purposes and which has established its tax-exempt status under Section 501(c)(3) or 501(c)(4) of the Code.

Date: _____

By: _____
Robert E. Anslow, Incorporator

RESOLUTION NO. ~~2021~~2022-1

RESOLUTION OF THE
MESA CONSOLIDATED WATER DISTRICT IMPROVEMENT
CORPORATION BOARD OF DIRECTORS
CHANGING ITS CORPORATE NAME AND AUTHORIZING THE FILING
OF ITS NAME CHANGE WITH THE
CALIFORNIA SECRETARY OF STATE
SUPERSEDING RESOLUTION NO. 2021-1

WHEREAS, Mesa Consolidated Water District Improvement Corporation (Corporation) was duly incorporated as a California nonprofit public benefit corporation as of March 10, 1988; and

WHEREAS, the Corporation desires to change its corporate name from “Mesa Consolidated Water District Improvement Corporation” to “Mesa Water District Improvement Corporation.”; and

WHEREAS, the Corporation previously adopted Resolution No. 2021-1, authorizing the change to the corporate name and adopting a Restated Articles of Incorporation; and

WHEREAS, due to circumstances outside the control of the Corporation, the California Secretary of State required the Corporation to revise the Restated Articles of Incorporation; and

WHEREAS, the Corporation desires to consider this Resolution No. 2022-1, which shall supersede Resolution No. 2021-1 in its entirety upon adoption and approval.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MESA CONSOLIDATED WATER DISTRICT IMPROVEMENT CORPORATION DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The Restated Articles of Incorporation, which are required by the California Secretary of State to change the Corporation’s ~~corporate~~ name, are set forth in Attachment A and are incorporated herein by this reference. ~~The Restated Articles of Incorporation are approved and adopted by the Board of Directors of the Corporation.~~

Section 2. Upon filing with the California Secretary of State, the Corporation will have duly changed its corporate name from “Mesa Consolidated Water District Improvement Corporation” to “Mesa Water District Improvement Corporation.”

Section 3. Mesa Water staff and consultants are authorized to take such other and further action(s) as are necessary or desirable to carry out the directives of this Resolution.

~~(Remainder of page intentionally blank)~~

DRAFT

ADOPTED, SIGNED AND APPROVED this ~~11th~~10th day of ~~March 2024~~August 2022 by the following roll call vote.

AYES: DIRECTORS:
NOES: DIRECTORS:
ABSTAIN: DIRECTORS:
ABSENT: DIRECTORS:

Fred R. Bockmiller, P.E.
Corporation President

Denise Garcia
Corporation Secretary

RESOLUTION NO. ~~2021~~2022-1

ATTACHMENT A

~~RESTATED ARTICLES~~RESOLUTION OF ~~INCORPORATION OF THE~~
MESA CONSOLIDATED WATER DISTRICT IMPROVEMENT
CORPORATION BOARD OF DIRECTORS

~~Restated Articles of Incorporation~~**CHANGING ITS CORPORATE NAME AND
AUTHORIZING THE FILING OF ITS NAME CHANGE WITH THE
CALIFORNIA SECRETARY OF STATE
SUPERSEDING RESOLUTION NO. 2021-1**

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MESA CONSOLIDATED WATER DISTRICT IMPROVEMENT CORPORATION

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The name of this corporation is Mesa Water District Improvement Corporation.

II.

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- B. The specific purposes for which this corporation is formed are:
1. To render financial assistance to the Mesa Water District (the District), a County Water District organized and existing under Sections 30000 and following of the California Water Code, by financing, refinancing, acquiring, constructing, improving, leasing and selling water, and other public improvements, buildings, building improvements, equipment, lands, and any other real or personal property for the benefit of the District and surrounding areas.
 2. To acquire by lease, purchase or otherwise, real or personal property or any interest therein; to construct, reconstruct, modify, add to, improve or otherwise acquire or equip buildings, structure or improvements and (by sale, lease, sublease, leaseback, gift or otherwise) make any part or all of any such real or personal property available to or for the benefit of the District.
 3. To promote the common good and general welfare of the residents, property owners and customers of the District, and the governmental enterprises in the District and surrounding areas by the acquisition of the real and personal property as hereinabove described.
 4. To borrow the necessary funds to pay the cost of financing, refinancing, acquiring, constructing, replacing, establishing, improving, maintaining, equipping and operating such properties and facilities for the herein described purposes, the indebtedness for which borrowed money may, but need not, be evidenced by securities of this corporation of any kind or character issued at any one or more times, which may be either unsecured or secured by any mortgage, trust deed, pledge, encumbrance

or other lien upon any part or all of the properties and assets at any time then or thereafter owned or acquired by this corporation.

5. To receive limited or conditional gifts or grants in trust, inter vivos, or by way of testamentary devises, bequests or grants in trust, or otherwise, funds of all kinds including property, both real, personal and mixed, whether principal or income, tangible or intangible, present or future, vested or contingent, in order to carry on the purposes of this corporation.
- C. The general purposes and powers are to have an exercise all rights and powers now or hereafter conferred on nonprofit corporations under the laws of the State of California; provided, however, that this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the specific and primary purposes of this corporation; provided, further, that this corporation shall not have the power to, and shall not, do any act or conduct any activity, plan, scheme, design or course of conduct which in any way conflicts with Section 501(c)(4) of the Internal Revenue Code of 1986, as amended (the Code), and regulations promulgated pursuant to said Section as it now exists or as it may hereafter be amended.

III.

~~The name and address in the State of California of this corporation's agent for service of process is: Denise Garcia, 1965 Placentia Avenue, Costa Mesa, CA 92627.~~

- A. The property of this corporation is irrevocably dedicated to public purposes and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private person.
- B. This corporation is organized and operated by a group of public spirited citizens exclusively for purposes within the meaning of Section 501(c)(4) of the Code.
- C. Notwithstanding any other provision of these Articles, this corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from federal income tax under Section 501(c)(4) of the Code.
- D. No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and this corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for political office.

[Remainder of this page intentionally left blank]

IV.

- A. During the continuance of this corporation, it may distribute any of its assets to the United States of America, the State of California, or any political subdivision thereof, to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable or social welfare purpose and which has established its tax-exempt status under Section 501(c)(3) or 501(c)(4) of the Code.
- B. Upon the dissolution or winding up of this corporation, its assets remaining after payment of, or provisions made for the payment of, all debts and liabilities of this corporation, shall be distributed to the United States of America, the State of California, or any political subdivision thereof, or to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable or social welfare purposes and which has established its tax-exempt status under Section 501(c)(3) or 501(c)(4) of the Code.

Date: _____

By: _____
Robert E. Anslow, Incorporator



*Dedicated to
Satisfying our Community's
Water Needs*

MEMORANDUM

TO: Board of Directors
FROM: Kaitlyn Norris, Public Affairs Specialist
DATE: August 10, 2022
SUBJECT: Social Media Consulting Services

RECOMMENDATION

Approve a one-year contract renewal with Westbound Communications for \$145,000 to provide digital and social media strategy, content development and community management services.

STRATEGIC PLAN

Goal #4: Increase public awareness about Mesa Water and about water.
Goal #6: Provide outstanding customer service.
Goal #7: Actively participate in regional and statewide water issues.

PRIOR BOARD ACTION/DISCUSSION

At its July 8, 2021 meeting, the Board of Directors (Board) approved a one-year contract, with options for renewal, with Westbound Communications for \$105,000 to provide digital and social media strategy and content development services.

At its July 13, 2022 meeting, the Board received a presentation regarding the Fiscal Year 2022 Social Media Results.

DISCUSSION

Mesa Water District (Mesa Water®) has supplemented staff efforts with social media consulting services from a number of firms since 2016. In 2021, after an extensive Request for Proposal process, Mesa Water retained Westbound Communications (Westbound) to provide digital and social media strategy and content development services. The initial contract was for one year with options to renew for three additional one-year periods.

Over the past year, Westbound has been successful in helping Mesa Water exceed its measurable objectives for reach, engagement and Costa Mesa followers through strategic paid campaigns, with engagement and costs per click results surpassing industry standards.

Staff recommends that the Board approve a one-year contract renewal with Westbound Communications for \$145,000 to provide digital and social media strategy and content development and community management services, which includes increased funds for paid campaigns to achieve reach, engagement and follower objectives.

FINANCIAL IMPACT

In Fiscal Year 2023, \$904,450 is budgeted for Public Affairs Support Services; no funds have been spent to date.

ATTACHMENTS

None.

REPORTS:

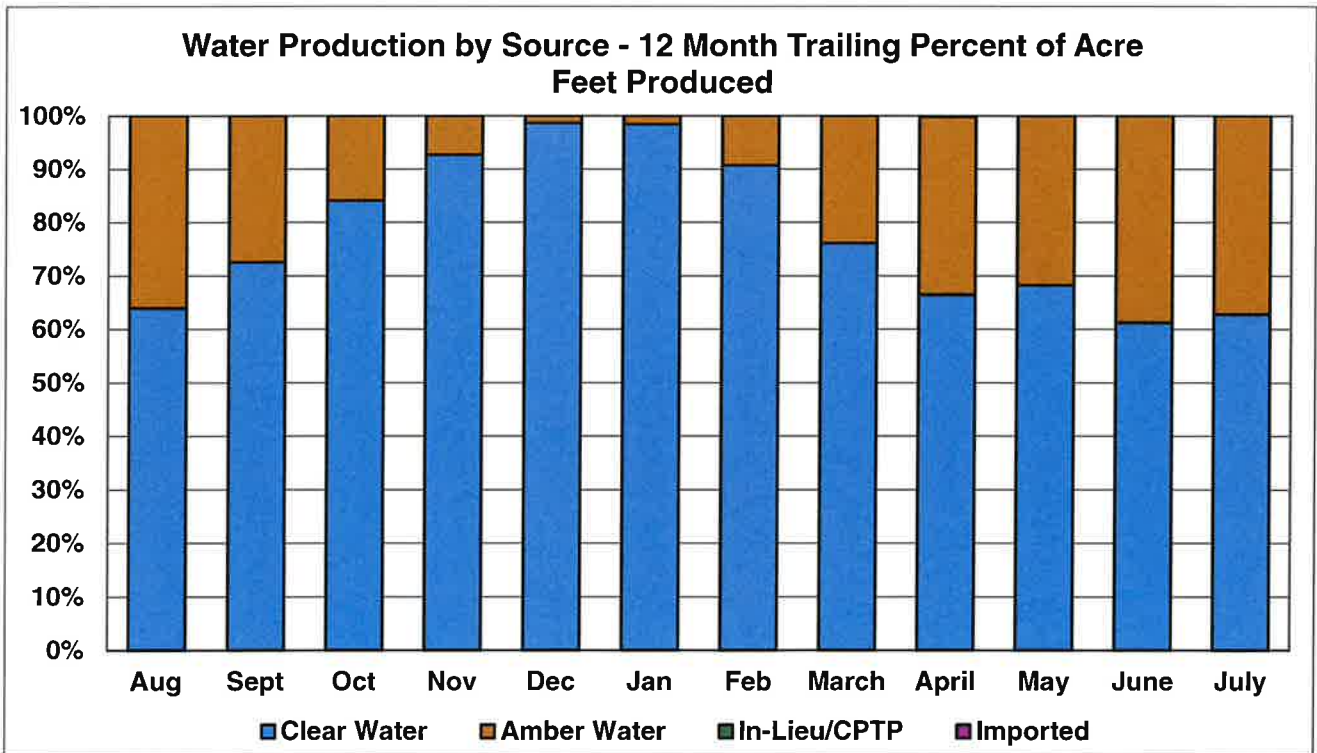
9. REPORT OF THE GENERAL MANAGER:
 - July Key Indicators Report
 - Other (no enclosure)

**Monthly Key Indicators Report
For The Month of July 2022**

**Goal #1: Provide a safe, abundant, and reliable water supply
FY 2023 Potable Production (Acre Feet)**

Water Supply Source	FY 2023 YTD Actual (AF)	FY 2023 YTD Budget (AF)	FY 2023 Annual Budget (AF)
Clear Water	973	1,016	12,569
Amber Water (MWRf)	577	600	3,754
Imported	0	0	0
Basin Management Water	0	0	0
Total Production	1,549	1,616	16,323

YTD actual water production (AF) through July 31, 2022



**Monthly Key Indicators Report
For The Month of July 2022**

Goal #1: Provide a safe, abundant, and reliable water supply

FY22 System Water Quality – This data reflects samples taken in June

Distribution System:	Average	Range	MCL
Chlorine Residual (mg/L) <i>Compliance</i>	1.62	0.29 – 3.16 Current RAA = 1.64	4 RAA
Coliform Positive % <i>Compliance</i>	0	0	5
Temperature (° F)	78	73 - 84	None

Reservoir I & II:	Average	Range	MCL
Chlorine Residual (mg/L)	0.42	0.15– 0.83	None
Monochloramine (mg/L)	0.42	0.07 – 0.82	None
Ammonia (mg/L)	0.14	0.02 - 0.24	None
Temperature (° F)	77	73 – 79	None

Wells (Treated):	Average	Range	MCL
Chlorine Residual (mg/L)	2.37	1.76 – 2.63	None
Monochloramine (mg/L)	2.38	1.83 – 2.69	None
Ammonia (mg/L)	0.53	0.41 - 0.64	None
Temperature (° F)	77	74 - 81	None

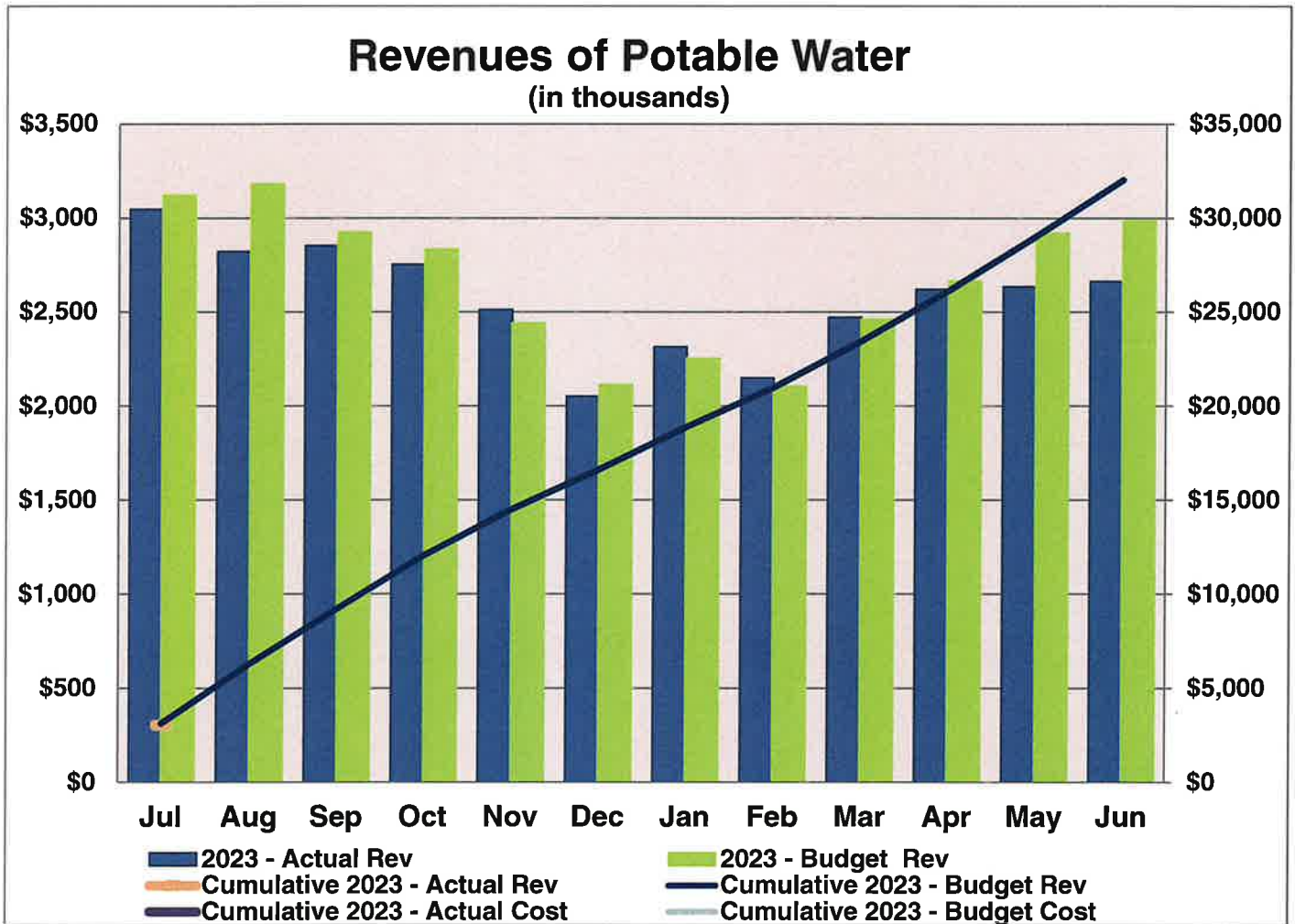
MWRF:	Average	Range	MCL
Chlorine Residual (mg/L)	2.55	2.13 – 3.06	None
Monochloramine (mg/L)	2.50	2.11 - 2.96	None
Ammonia (mg/L)	0.53	0.33 – 0.64	None
Temperature (° F)	82	79 - 83	None
Color (CU) <i>Compliance</i>	ND	ND - 3	15
Odor (TON) <i>Compliance</i>	ND	ND	3

Water Quality Calls/Investigations:

Total Calls	5
Total Investigations (from calls)	3

**Monthly Key Indicators Report
For The Month of July 2022**

Goal #2: Practice perpetual infrastructure renewal and improvement



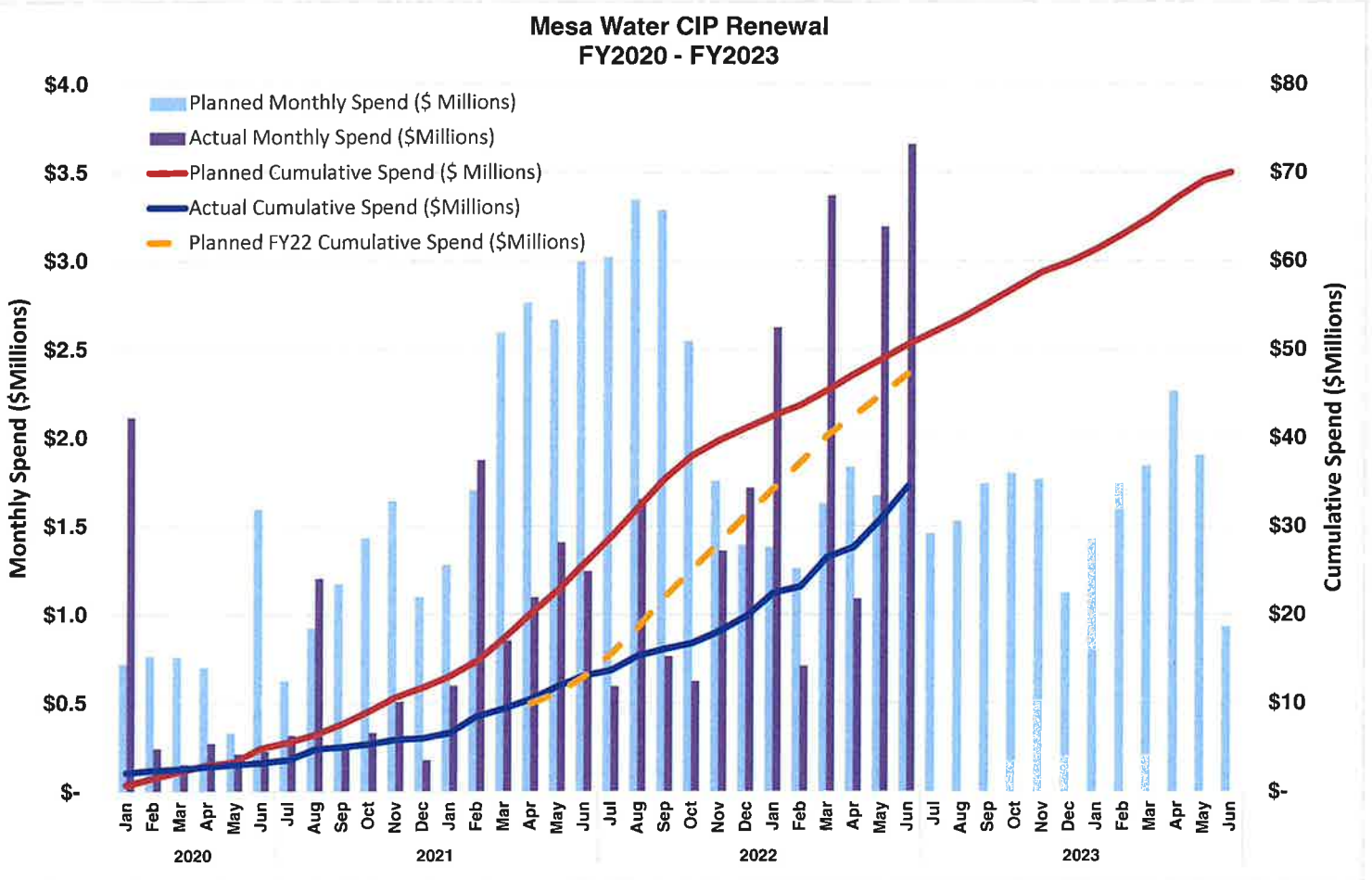
	Actual	Budget	Favorable (Unfavorable)	
			Difference	%
Total YTD Revenue \$	3,045,589	3,123,195	(77,606)	(2.48%)

	Actual	Budget	UnFavorable (Favorable)	
			Difference	%
Total YTD Cost \$ *	-	-	-	0.00%

* YTD Cost is trailing YTD Revenue by one month due to the timing of when costs are available.

**Monthly Key Indicators Report
For The Month of July 2022**

Goal #3: Be financially responsible and transparent



**Monthly Key Indicators Report
For The Month of July 2022**

Goal #4: Increase public awareness about Mesa Water and about water

Web Site Information

Web Site Information	June 2022	July 2022
Visits to the web site	13,734	13,477
Unique visitors (First time to the site)	10,143	9,649
Average per day	458	434
Average visit length	166 seconds	194 seconds
Page visited most	Online Bill Pay	Online Bill Pay
Second most visited page	Press Releases	Press Releases
Third most visited page	BeMesaWaterWise	Contact Us
Fourth most visited page	Human Resources	BeMesaWaterWise
Fifth most visited page	Rates and Fees	Customer Service
Most downloaded file	2021 Water Quality Report	2022 Water Quality Report
Second most downloaded file	Standard Specifications and Standard Drawings for the Construction of Water Facilities	Fiscal Year 2023 Budget
Most active day of the week	Wednesday	Wednesday
Least active day of the week	Sunday	Sunday

Total visits since July 1, 2002	<u>1,703,202</u>
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Water Vending Machine Information

Vending Machine Location	Vend Measurement	July 2022 Vends	Totals Vends
Mesa Water Office	1 gal	6,287	582,837

**Monthly Key Indicators Report
For the Month of July 2022**

Goal #5: Attract and retain skilled employees

DEPARTMENT:	FY 2023			COMMENTS:
	BUDGET	FILLED	VACANT	
OFFICE OF THE GENERAL MANAGER:				
General Manager	1.00	1.00	0.00	
Business Administrator	1.00	1.00	0.00	
Subtotal	2.00	2.00	0.00	
ADMINISTRATIVE SERVICES:				
Administrative Services	5.00	5.00	0.00	
Subtotal	5.00	5.00	0.00	
CUSTOMER SERVICES:				
Conservation	1.00	0.00	1.00	Water Use Efficiency Analyst - <i>vacant; on hold.</i>
Customer Service	4.00	4.00	0.00	
Subtotal	5.00	4.00	1.00	
ENGINEERING:				
Engineering	4.00	4.00	0.00	
Subtotal	4.00	4.00	0.00	
FINANCIAL SERVICES:				
Financial Reporting/ Purchasing	4.00	4.00	0.00	
Accounting	1.00	1.00	0.00	
Subtotal	5.00	5.00	0.00	
HUMAN RESOURCES:				
Human Resources	2.00	2.00	0.00	
Subtotal	2.00	2.00	0.00	
PUBLIC AFFAIRS:				
Outreach, Education & Communications	1.50	1.50	0.00	
Subtotal	1.50	1.50	0.00	
WATER OPERATIONS:				
Supervision/Support	8.00	7.00	1.00	Water Operations Supervisor - <i>vacant; under review.</i> Senior Operator - <i>vacant; on hold.</i>
Distribution	10.00	9.00	1.00	
Field Services	5.00	5.00	0.00	
Production	4.00	4.00	0.00	
Water Quality	2.00	2.00	0.00	
Subtotal	29.00	27.00	2.00	
WATER POLICY:				
Legislative & Governmental Affairs	1.50	1.50	0.00	
Subtotal	1.50	1.50	0.00	
* TOTAL BUDGETED POSITIONS:	55.00	52.00	3.00	

**Monthly Key Indicators Report
For The Month of July 2022**

Goal #6: Provide outstanding customer service

Customer Calls

Call Type	FY23 YTD	July 2022	YTD Weekly Average
General Billing Question	189	189	47
Service Requests	142	142	36
High Bill	156	156	39
Payments	197	197	49
Late Fee	41	41	10
Account Maintenance	88	88	22
On-Line Bill Pay	163	163	41
Water Pressure	2	2	1
No Water	15	15	4
Conservation	48	48	12
Water Waste	32	32	8
Other (District info. other utility info. etc.)	157	157	39
Rate Increase	0	0	0
Fluoridation	0	0	0
TOTAL CUSTOMER CALLS	1230	1230	308
AVERAGE ANSWER TIME (Seconds)	19	19	19

Online Bill Pay Customers

Customers Enrolled	FY23 YTD	July 2022	YTD Weekly Average
18602	232	232	58

REPORTS:

10. DIRECTORS' REPORTS AND COMMENTS

**DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT
CODE SECTION 53232.3 (d)**

In accordance with CA Government Code 53232.3 (d), the following report identifies the meetings for which Mesa Water Directors received expense reimbursement.

Jim Atkinson **Meetings Attended**

Reimbursement Date:	Description, Date
N/A	

Fred R. Bockmiller, P.E. **Meetings Attended**

Reimbursement Date:	Description, Date
7/26/22	Fish Fry Event, 6/4
7/26/22	Meeting with General Manager, 6/10

Marice H. DePasquale **Meetings Attended**

Reimbursement Date:	Description, Date
N/A	

Shawn Dewane **Meetings Attended**

Reimbursement Date:	Description, Date
7/20	Meeting with Mesa Water Director, 7/19

James R. Fisler **Meetings Attended**

Reimbursement Date:	Description, Date
N/A	

There are no support materials for this item.

CLOSED SESSION:

13. CONFERENCE WITH GENERAL LEGAL COUNSEL – ANTICIPATED LITIGATION:
Initiation of litigation pursuant to California Government Code Section 54956.9 (d) (4).
Number of Cases: 1