



*Dedicated to  
Satisfying our Community's  
Water Needs*

**AGENDA  
MESA WATER DISTRICT  
BOARD OF DIRECTORS  
Tuesday, April 27, 2021  
1965 Placentia Avenue, Costa Mesa, CA 92627  
3:30 p.m. Adjourned Regular Board Meeting**

**BOARD OF DIRECTORS COMMITTEE MEETING**

**IN AN EFFORT TO MITIGATE THE SPREAD OF COVID-19 (CORONAVIRUS), AND IN ACCORDANCE WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20, THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING THIS BOARD MEETING IN PERSON. MEMBERS OF THE PUBLIC MAY LISTEN AND PROVIDE PUBLIC COMMENT BY TELEPHONE AUDIO AS FOLLOWS:**

**Telephone Audio: (669) 900 6833  
Meeting ID: 930 6748 9066  
Passcode: 860312**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

**Items Not on the Agenda:** Members of the public are invited to address the Board regarding items which are not on the agenda. Each speaker is limited to three minutes. The Board will set aside 30 minutes for public comments.

**Items on the Agenda:** Members of the public may comment on agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to three minutes. The Board will set aside 60 minutes for public comments.

**ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA**

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed as an Action Item, may be deliberated and may be subject to action by the Board.

**CONSENT CALENDAR ITEMS:**

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

1. Receive and file the Developer Project Status Report.
2. Receive and file the Mesa Water and Other Agency Projects Status Report.
3. Receive and file the Water Quality Call Report.
4. Receive and file the Water Operations Status Report.
5. Receive and file the Accounts Paid Listing.
6. Receive and file the Monthly Financial Reports.
7. Receive and file the Major Staff Projects.
8. Receive and file the State Advocacy Update.
9. Receive and file the Orange County Update.
10. Receive and file the Outreach Update.



**ACTION ITEMS:**

11. CHANDLER & CRODDY WELLS AND PIPELINE PROJECT PIPELINE CONSTRUCTION:

**Recommendation: Award a contract to Ferreira Construction Co. Inc. dba Ferreira Coastal Construction for \$3,938,360 and a 10% contingency of \$393,836 for a contract amount not to exceed \$4,332,196 to provide Pipeline Construction to the Chandler & Croddy Wells and Pipeline Project, and authorize execution of the contract.**

12. STATEMENT OF INVESTMENT POLICY:

**Recommendation:**

- a. **Approve the administrative changes to Resolution No. 1540 - Statement of Investment Policy to reflect the same data on both the resolution and Exhibit B;**
- b. **Approve Mesa Water District's authorized limits to match those allowed by statute including Mortgage Pass-Through Securities, increasing the limit from 10% to 20%, and increasing the Local Agency Investment Fund (LAIF) maximum per account from \$50MM to \$75MM; and**
- c. **Adopt Resolution No. 1540 Delegating Authority Relative to Investment or Reinvestment of Specified Funds, and Adopting a Revised Statement of Investment Policy, Superseding Resolution No. 1506.**

13. SPECIAL LEGAL COUNSEL SERVICES:

**Recommendation: Recommend that the Board of Directors approve legal fees to Meyers Nave, A Professional Corporation for an amount not to exceed \$150,000 to provide Special Legal Counsel Services.**

14. DEFERRED COMPENSATION MATCH 401(A):

**Recommendation:**

- a. **Approve the formation of a 401(a) for all employees; and**
- b. **Approve an employee dollar for dollar match up to three percent of gross wages, effective July 1, 2021.**

15. PUBLIC HEARING – ORDINANCE NO. 31 – DIRECTORS COMPENSATION AND EXPENSE REIMBURSEMENT:

**Recommendation:**

- a. **Conduct public hearing;**
- b. **Review and discuss Ordinance No. 31; and**
- c. **Adopt Ordinance No. 31 – Directors Compensation and Expense Reimbursement.**



**PRESENTATION AND DISCUSSION ITEMS:**

16. DELINQUENT PAYMENTS:

**Recommendation: Receive the presentation.**

17. MESA WATER DISTRICT FIXED FEES:

**Recommendation: Direct staff to further explore fixed fee collection through property tax bills.**

18. GENERAL LEGAL COUNSEL SERVICES:

**Recommendation: This item is provided for discussion.**

**REPORTS:**

19. REPORT OF THE GENERAL MANAGER

20. DIRECTORS' REPORTS AND COMMENTS

**INFORMATION ITEMS:**

21. POTABLE AND RECYCLED WATER RATE STUDY

22. OTHER (NO ENCLOSURE)

*In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.*

*Members of the public desiring to make verbal comments utilizing a translator to present their comments into English shall be provided reasonable time accommodations that are consistent with California law.*

*Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at [www.MesaWater.org](http://www.MesaWater.org). If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.*

**ADJOURN TO A REGULAR BOARD MEETING SCHEDULED FOR THURSDAY, MAY 13, 2021  
AT 6:00 P.M.**

## DEVELOPER PROJECT STATUS REPORT

PROJECT STATUS - DEVELOPER PROJECTS			
FILE NO.	PROJECT ADDRESS	PROJECT DESCRIPTION	PROJECT NOTES/STATUS
C0013-20-02	570 W. 18th Street	Lion's Park Project	Plans received on 5/21/20 and plan check fees are waived. Application for New Service received on 6/15/20. 1st Plan check submitted on 5/21/20 and redlines returned on 6/23/20 after required field investigation. 2nd Plan check submitted on 10/5/20 and returned on 10/6/20. Permit issued on 10/27/20. Precon held on 4/20/21.
C0013-21-02	Merrimac Way Improvement - City Project # 20-20	Merrimac Way Bicycle Facility Improvements	Plans received on 2/2/21 and plan check fees are waived. Application for New Service received on 2/2/21. 1st Plan check submitted on 2/2/21 and returned on 2/7/21. 2nd Plan check submitted on 2/26/21 and returned on 2/26/21. Conducted a field meeting with Contractor on 2/26/21. (4/16/21)
C0014-21-01	1170 Baker Street, Units C and D	Commercial Building	Plans received on 7/15/20 and plan check fees paid on 7/20/20. Redlines returned on 7/23/20. 2nd Plan check submitted 8/13/20 and redlines returned on 8/14/20. 3rd Plan check submitted 8/31/20 and returned on 9/6/20. Permit issued on 10/23/20. Waiting for Contractor to call for Inspection. (4/16/21)
C0043-21-01	2032 President Place	CMSD Pump Station	Plan check fees and Application for New Service submitted on 8/18/20. 1st Plan Check submitted on 6/30/20 and returned on 7/4/20. 2nd Plan check submitted on 9/8/20 and returned on 9/12/20. Permit issued on 11/12/20. Sanitation District to call for water inspections, June 2021. (4/16/21)
C0058-19-01	585 & 595 Anton Boulevard (P2)	Apartment Complex	Final permit fees paid on 5/8/19. Permit issued on 5/8/19. Precon meeting held on 5/16/19. Waiting for revised Easements and Quit Claims regarding legal entities. Services installed 6/28/19. Pressure tests done on 7/2/19, Bac-T tests done on 7/8/19. Fireline charged on 9/12/19. Mesa Water staff removed two fire hydrants from jobsite on 9/18/19. Pipeline installed on 11/19/19. Raised valve can to grade on 4/22/20. Developer confirmed that water utility work should commence April/May 2021. (4/16/21)
C0071-20-01	2277 Harbor Boulevard	Apartment Complex	Plans received and plan check fees paid on 3/17/20 and redlines returned on 3/26/20. 2nd Plan check received on 3/31/20. 2nd plan check submitted on 4/5/20 and redlines returned on 4/8/20. Received quitclaim exemption on 10/9/20. Permit issued on 12/22/20. Waiting for Contractor to call for Inspection. (4/16/21)

## DEVELOPER PROJECT STATUS REPORT

PROJECT STATUS - DEVELOPER PROJECTS			
FILE NO.	PROJECT ADDRESS	PROJECT DESCRIPTION	PROJECT NOTES/STATUS
C0092-19-01	2089 Harbor Blvd (Harbor and Hamilton)	28 New Townhomes	Plans received and plan check fees paid on 4/23/19. 1st plan check submitted 4/23/19 and redlines to be picked up on 5/6/19. 2nd plan check submitted on 6/11/19 and redlines picked up on 6/18/19. 3rd Plan Check submitted on 11/25/19 and redlines returned to customer on 11/27/19. 4th Plan Check submitted on 2/4/20 and redlines emailed to customer on 2/12/20. Permit issued 6/6/20. Precon meeting held on 6/25/20. Hot taps done on 10/9/20, 10/12/20, 10/13/20. 29 Meters installed on 10/15/20. Shutdown to tie in the fireline on 10/15/20. Two Backflows tested on 10/23/20. Abandonment completed on 10/28/20. Meter install on 11/2/20. Water service abandonments performed on 1/7/21. Flow tests performed on two buildings on 3/18/21.
C0102-20-02	3550 Cadillac Avenue	Commercial	Plans received and plan check fees paid on 11/25/19. 1st Plan check submitted 11/25/19 and redlines emailed on 12/4/19. Issued plan check application termination to Owner due to non-responsiveness to complete plan check process. 2nd Plan check submitted on 7/2/20 and returned on 7/5/20. (4/16/21)
C0105-20-01	3333 Avenue of the Arts	Commercial	Plans received and plan check fees paid on 7/24/19. 1st Plan check submitted 7/26/19 and redlines to be picked up on 7/26/19. 2nd Plan check submitted on 8/30/19 and resubmitted on 9/11/19. 3rd plan check resubmitted on 10/8/19. Permit approved and final fees paid on 10/24/19. Precon held on 11/24/19. Temporary RW pipeline inspected and approved on 11/27/19 and report sent to DDW on 12/4/19. Precon meeting conducted on 3/5/21. Mainline and Fireline excavations inspected on 3/12/21. Services installed on 4/1/21. Meters installed on 4/6/21. Backflow tests performed on 4/7/21. Backfill and compaction completed on 4/8/21.
C0122-20-01	925 W. 18th Street	Commercial	Plans received and plan check fees paid on 10/28/19. 1st Plan check submitted 10/28/19 and redlines picked up on 10/29/19. 2nd plan check submitted 12/4/19. 3rd Plan check submitted on 1/2/20 and redlines picked up on 1/6/20. Final plan check fees paid on 2/26/20. Inspector did a site pre-survey on 3/4/20. Permit issued on 4/18/20. Precon meeting held on 1/6/21. Shutdown performed on 2/1/21. Installed services on 2/3/21. Pressure test completed on 2/8/21, and Bac-T samples taken on 2/8/21 and again on 2/9/21. (4/16/21)

## DEVELOPER PROJECT STATUS REPORT

PROJECT STATUS - DEVELOPER PROJECTS			
FILE NO.	PROJECT ADDRESS	PROJECT DESCRIPTION	PROJECT NOTES/STATUS
C0124-20-01	2209 Fairview Road	Commercial	Plans received and plan check fees paid on 11/18/19. 1st Plan check submitted 11/5/19 and redlines picked up on 11/19/19. 2nd Plan check submitted on 11/21/19 and redlines picked up on 11/27/19. 3rd Plan check submitted on 2/3/20 and redlines returned to customer on 2/4/20. Permit issued on 6/2/20. Precon meeting held on 7/9/20. Mainline and trench excavation inspected on 7/10/20. Meeting to refresh Precon with new Contractor held on 10/30/20. Precon with new contractor held on 3/9/21. Services installed and backfilled on 3/12/21. Meter installed and backflow tested on 4/20/21.
C0131-20-01	1975 Wallace Avenue	6 Unit Apartments	Plans received and plan check fees paid on 11/18/19. 1st Plan check submitted 11/18/19 and redlines picked up on 11/22/19. 2nd Plan check submitted on 12/2/19 and redlines picked up on 12/3/19. Final permit fees paid on 3/6/20 and permit issued on 3/6/20. Issuing permit termination to Owner due to non-responsiveness to complete inspection process. (4/16/21)
C0137-20-01	3001 Murray Lane	Single Family Home	Plans received and plan check fees paid on 2/28/20. 1st Plan check submitted on 2/28/20 and redlines returned on 3/9/20. 2nd submittal submitted on 9/30/20 and returned on 10/11/20. (4/16/21)
C0138-20-01	1966 Wallace Avenue	Five Single Family Homes	Plans received and plan check fees paid on 3/4/20. 1st Plan check submitted on 3/4/20. 2nd Plan check submitted on 3/20/20 and redlines returned on 3/22/20. Issued permit on 6/2/20. Precon meeting held on 10/5/20. Services installed and backfilled on 11/9/20. Meters installed and locked off on 11/16/20. (4/16/21)
C0140-20-01	2163 National Avenue	Single Family Home	Plans received and plan check fees paid on 3/4/20. 1st Plan check submitted on 3/4/20 and redlines returned on 3/13/20. Followed up with Owner on 8/15/20 expecting 2nd submittal late December 2020. Received Fire Department approval and Owner working on 2nd Plan Check submittal. (4/16/21)
C0142-20-01	2309 Santiago Drive	Single Family Home	Plans received on 4/23/20 and plan check fees paid on 4/29/20. 1st Plan check submitted on 4/23/20 and redlines returned on 5/9/20. 2nd Plan check submitted on 5/15/20 and redlines returned on 5/28/20. Issued Permit on 6/10/20. Precon held on 3/16/21. Raised service on 3/23/21.

## DEVELOPER PROJECT STATUS REPORT

PROJECT STATUS - DEVELOPER PROJECTS			
FILE NO.	PROJECT ADDRESS	PROJECT DESCRIPTION	PROJECT NOTES/STATUS
C0148-20-01	2094 Balmoral Place	Single Family Home	Application for New Service received on 5/15/20. 1st Plan check submitted on 6/15/20 and redlines returned on 6/21/20. Plan check fees paid on 7/3/20. Awaiting response from customer on status. Site visit to check construction progress on 3/16/21 and home is still being built.
C0150-20-02	165 Merrill Place	Single Family Home	Plans received on 7/3/20 and plan check fees paid on 6/25/20. 1st Plan check submitted on 6/25/20 and redlines returned on 7/5/20. Rescinded permit on 9/16/20. 2nd Plan check submitted 9/28/20 and returned on 9/29/20. Issued permit on 10/27/20. Precon held on 3/17/21.
C0152-21-01	369 Costa Mesa Street	Single Family Home	Plans received on 7/21/20 and plan check fees paid on 7/15/20. 1st Plan check submitted on 7/22/20 and redlines returned on 7/22/20. Followed up with Owner on 11/13/20 regarding status. Owner to provide Construction cost estimate so Payment Voucher and Water Service Agreement can be prepared. (4/16/21)
C0155-21-01	451 Cabrillo Street	Single Family Home	Plans received on 7/21/20 and plan check fees paid on 7/21/20. 1st Plan check submitted on 7/22/20 and redlines returned on 7/22/20. 2nd Plan check submitted on 9/29/20 and response submitted on 9/29/20. Waiting for customer to pay the Payment Voucher and return Water Service Agreement. (4/16/21)
C0157-21-01	251 E. 20th Street	Single Family Home	Plan check fees paid on 8/5/20 and Application for New Service submitted on 8/5/20. 1st Plan check submitted on 8/5/20 and returned on 8/13/20. 2nd Plan check submitted on 8/19/20 and returned on 8/20/20. Issued permit on 9/17/20. Precon meeting held on 9/22/20. Contractor requested meter box only on 9/30/20. (4/16/21)
C0158-21-01	396 E. 21st Street	Mobile Home Park	Plan check fees paid on 8/13/20 and Application for New Service submitted on 8/7/20. 1st Plan check submitted on 7/30/20 and returned on 8/15/20. 2nd Plan check submitted on 9/2/20 was rejected. Revised 2nd Plan check submitted on 9/10/20 and returned on 9/12/20. Issued permit on 10/27/20. Waiting for Precon inspection request in May 2021. (4/16/21)

## DEVELOPER PROJECT STATUS REPORT

PROJECT STATUS - DEVELOPER PROJECTS			
FILE NO.	PROJECT ADDRESS	PROJECT DESCRIPTION	PROJECT NOTES/STATUS
C0160-21-01	272 Rose Lane	Single Family Home	Plan check fees paid and Application for New Service submitted on 8/24/20. 1st Plan check submitted on 8/24/20 and returned on 8/30/20. 2nd Plan check submitted on 8/31/20 and returned on 9/6/20. Issued permit on 9/30/20. Precon held on 4/20/21.
C0161-21-01	1775 and 1781 Monrovia Avenue	Commercial	Plan check fees paid and Application for New Service submitted on 8/27/20. 1st Plan check submitted on 8/20/20 and returned on 8/30/20. 2nd Plan check submitted on 9/21/20 and returned on 9/23/20. Issued permit on 11/12/20. Precon held on 2/16/21. Installed services on 2/17/21. Thrustblock placement inspected on 2/25/21. Backfill compaction and test and pressure tests completed on 3/2/21. Contractor requested meter box only on 3/3/21. Backflow tests completed on 3/23/21. Irrigation meter upgraded on 3/29/21. Shutdown for abandonment performed on 4/1/21.
C0162-21-01	355 E. 19th Street	Single Family Home	Plan check fees paid and Application for New Service submitted on 8/27/20. 1st Plan check submitted on 8/27/20 and returned on 8/30/20. 2nd Plan check submitted on 9/2/20 and returned on 9/6/20. Issued permit on 9/17/20. Precon meeting held on 10/9/20. Water utility construction will commence in May 2021. (4/16/21)
C0164-21-01	282 E. 18th Street	Single Family Home	Plan check fees paid and Application for New Service submitted on 9/3/20. 1st Plan check submitted on 8/31/20 and returned on 9/6/20. Issued permit on 9/30/20. Waiting for Precon inspection request. (4/16/21)
C0165-21-01	2110 Monrovia Avenue	Single Family Home	Plan check fees paid and Application for New Service submitted on 9/3/20. 1st Plan check submitted on 9/2/20 and returned on 9/6/20. Issued permit on 9/17/20. Waiting for Precon inspection request. (4/16/21)
C0166-21-01	470 Walnut Place	Single Family Home	Plan check fees paid and Application for New Service submitted on 9/3/20. 1st Plan check submitted on 9/2/20 and returned on 9/6/20. Issued permit on 9/17/20. Waiting for Precon inspection request. (4/16/21)



## DEVELOPER PROJECT STATUS REPORT

PROJECT STATUS - DEVELOPER PROJECTS			
FILE NO.	PROJECT ADDRESS	PROJECT DESCRIPTION	PROJECT NOTES/STATUS
C0169-21-01	785 Center Street	Single Family Home	Plan check fees paid and Application for New Service submitted on 9/14/20. 1st Plan check submitted on 9/14/20 and returned on 9/18/20. 2nd Plan check submitted on 9/24/20 and returned on 9/25/20. Issued permit on 10/5/20. Site presurvey completed on 12/28/20. Waiting for Precon inspection request. (4/16/21)
C0170-21-01	446 Flower Street	Single Family Home	Plan check fees paid and Application for New Service submitted on 9/25/20. 1st Plan check submitted on 9/25/20 and returned on 9/28/20. 2nd Plan check submitted on 9/29/20 and returned on 9/29/20. Permit issued on 10/23/20. Waiting for Precon inspection request. (4/16/21)
C0171-21-01	1719 Samar Drive	Single Family Home	Plan check fees paid and Application for New Service submitted on 9/25/20. 1st Plan check submitted on 9/25/20 and returned on 10/3/20. 2nd Plan check submitted on 10/6/20 and returned on 10/6/20. Permit issued on 10/23/20. Waiting for Precon inspection request. (4/16/21)
C0172-21-01	377, 379, 385 and 387 La Perle Place	4 Single Family Homes	Application for New Service submitted on 10/9/20 and waiting for Plan check fees to arrive via check. 1st Plan check submitted on 10/9/20 and returned on 10/12/20. 2nd Plan check submitted on 10/20/2020 and returned on 10/20/20. 3rd Plan check submitted on 10/27/20 and returned on 10/28/20. Permit issued on 12/22/20. Waiting for Precon inspection request. (4/16/21)
C0173-21-01	1815 Anaheim Ave	Kiddie Academy	Application for New Service and plan check fees submitted on 10/14/20. 1st Plan check submitted on 10/14/20 and returned on 10/27/20. 2nd Plan check submitted on 2/26/21 and returned on 2/28/21. Final plan check fees paid on 4/19/21.
C0175-21-01	1499 Monrovia Avenue	Commercial	Application for New Service and Plan Check Fee submitted on 12/14/20. 1st Plan check submitted on 12/10/20 and returned on 12/23/20. 2nd Plan check submitted on 2/4/21 and returned on 2/7/21. Permit issued 2/22/21. Precon meeting held on 4/12/21.

## DEVELOPER PROJECT STATUS REPORT

PROJECT STATUS - DEVELOPER PROJECTS			
FILE NO.	PROJECT ADDRESS	PROJECT DESCRIPTION	PROJECT NOTES/STATUS
C0176-21-01	752-756 W. 19th Street	Mix Use	Application for New Service and plan Check Fees submitted on 12/21/20. 1st Plan check submitted on 12/21/20 and returned on 12/23/20. 2nd Plan check submitted 1/25/21 and returned on 2/2/21. 3rd Plan check submitted on 2/15 and returned on 2/15/21. (4/16/21)
C0177-21-01	2141 Orange Avenue	Single Family Home	Application for New Service and Plan Check Fee submitted on 12/21/20 and returned on 12/23/20. 2nd Plan check submitted on 12/24/20 and returned on 12/24/20. Issued permit on 1/5/21. Waiting for Precon inspection request. (4/16/21)
C0178-21-01	3025 Capri Lane	Single Family Home	Application for New Service and plan Check Fees submitted on 12/21/20. 1st Plan check submitted on 12/21/20 and returned on 12/23/20. (4/16/21)
C0179-21-01	2183 and 2185 Tustin Avenue	Two Single Family Home	Application for New Service and Plan Check Fee submitted on 12/21/20. 1st Plan check submitted on 12/21/20 and returned on 12/23/20. 2nd Plan check submitted on 1/26/21 and returned on 2/2/21. (4/16/21)
C0180-21-01	3197 Airport Loop, Building F	Commercial	Application for New Service and Plan Check Fee submitted on 12/23/20. 1st Plan check submitted on 12/23/20 and returned on 12/24/20. 2nd Plan check submitted on 1/11/21 and returned on 1/12/21. 3rd Plan check submitted on 2/4/21 and returned on 2/7/21. (4/16/21)
C0182-21-01	1850 Paros Circle	Single Family Home	Application for New Service submitted on 01/28/21 and Plan Check Fee received on 01/26/21. 1st Plan check submitted on 01/28/21 and redlines returned on 2/2/21. 2nd Plan check submitted on 2/4/21 and returned on 2/7/21. Permit issued 3/5/2021.
C0183-21-01	148 E. 22nd Street	Sr. Mary Armenian Church	Plan Check Fee received on 2/4/21. 1st Plan check submitted on 2/4/21. Waiting for Application for New Service. (4/16/21)
C0184-21-01	238 Flower Street	Single Family Home	Application for New Service submitted on 02/2/21 and Plan Check Fee received on 02/01/21. 1st Plan check submitted on 02/16/21 and redlines returned on 2/20/21. 2nd Plan Check submitted on 2/25/21 and returned on 2/28/21. Issued permit on 3/5/21. (4/16/21)

## DEVELOPER PROJECT STATUS REPORT

PROJECT STATUS - DEVELOPER PROJECTS			
FILE NO.	PROJECT ADDRESS	PROJECT DESCRIPTION	PROJECT NOTES/STATUS
C0185-21-01	125 and 127 Cabrillo Street	Commercial Property	Application for New Service submitted on 02/16/21 and Plan Check Fee received on 02/20/21. 1st Plan check submitted on 2/25/21 and returned on 2/28/21. 2nd Plan check submitted on 3/12/21 and returned on 3/14/21.
C0186-21-01	2033 Lemnos Drive	Single Family Home	Application for New Service submitted on 02/27/21 and Plan Check Fee received on 02/26/21. 1st Plan check submitted on 2/26/21 and returned on 2/28/21. Issued permit on 3/17/21.
C0187-21-01	237 E. 21st Street	Single Family Home	Application for New Service submitted on 2/23/21 and Plan Check Fee received on 2/25/21. 1st Plan check submitted on 3/1/21 and returned on 3/5/21. 2nd Plan check submitted on 3/13/21 and returned on 3/14/21. Issued permit on 3/19/21.
C0188-21-01	3190 Pullman Street	Commercial Property	Application for New Service submitted on 3/1/21 and Plan Check Fee received on 3/4/21. 1st Plan check submitted on 3/2/21 and returned on 3/5/21. 2nd Plan check submitted on 3/12/21 and returned on 3/14/21.
C0189-21-01	975 West 18th Street	Commercial Property	Application for New Service submitted on 03/04/21 and Plan Check Fee received on 03/04/21. 1st Plan check submitted on 3/4/21 and returned on 3/5/21. Inspector visited jobsite to check status with nothing new to report on 3/9/21.
C0190-21-01	934 West 17th Street	Commercial Property	Application for New Service submitted on and Plan Check Fee received on 3/9/21. 1st Plan check submitted on 3/8/21 and returned on 3/14/21. 2nd Plan check submitted on 3/19/21 and returned on 3/19/21. Inspector visited jobsite to check status with nothing new to report on 4/7/21.
C0191-21-01	1939 Continental Place	Singe Family Home	Application for New Service submitted and Plan Check Fee received on 4/8/21. 1st Plan check submitted on 4/8/21 and returned on 4/9/21. 2nd Plan check submitted on 4/16/21 and returned on 4/17/21.
C0192-21-01	1750 Santa Ana Avenue	Singe Family Home	Application for New Service submitted on 4/16/21 and Plan Check Fee received on 4/17/21. Waiting for 1st Plan check submittal.

**MESA WATER AND OTHER AGENCY PROJECTS STATUS REPORT**  
**April 2021**

**Project Title:** OC-44 Replacement and Rehabilitation Evaluation and Cathodic Protection Study

**File No.:** M 2034

**Description:** Evaluate potential repair and replacement options.

**Status:** Request for Bids sent out to contractors on February 6, 2019. Six bids received on 3/6/19. E&O Committee recommended award of the contract to lowest bidder (E.J. Meyer Company) on 3/19/19. Kick-off meeting held on 4/25/2019. Reviewed submittals. Met with SARWQB on 5/24/19 and discussed permit requirements w/ Susan Beeson. On 5/30/19 met with OCSD and went over requirements for the Special Purpose Discharge Permit (SPDP). Project Progress meeting on 6/6/19 and coordination meeting with MWD on 6/20/19. Held Permit Status Meeting on 7/11/2019, Traffic Coordination Meeting with Fletcher Jones on 7/23/2019 and Project Progress Meeting on 7/23/2019. Submitted Application Package to OCSD for SPDP on 7/31/2019. Received Special Purpose Discharge Permit from OCSD on 9/1/2019. Coordination meeting with Fletcher Jones and Project Progress Meeting held on 9/11/19. Contractor mobilized on 9/15/19 and started dewatering efforts. Project is substantially complete and line is ready for use. Native planting is complete and the contractor is providing maintenance of planted vegetation. The post-construction walk-through meeting held on 4/30/20. Planting Establishment and 120-day Maintenance Period completed on 7/2/20. The final inspection and walk-through meeting held on 7/23/20. Planting Establishment and Maintenance Report submitted to the regulatory agencies on September 29, 2020. Non-native plant herbiciding performed on 11/14/20. (4/9/21)

**Project Title:** Pipeline Testing Program

**File No.:** MC 2141

**Description:** Implement Resolution No. 1442 Replacement of Assets to annually perform non-destructive testing of 1% of the distribution system, and destructive testing of segments that are shown to have less than 70% of original wall thickness by non-destructive testing.

**Status:** Three miles of AC pipe constructed in 1956 were selected for non-destructive wall thickness measurement, which occurred during the week of January 14, 2019. The report was received on February 8, 2019. Five AC pipe samples were sent to the testing lab in May 2019, and the wall thickness measurement report was received on June 24, 2019. With more data collected from AC pipe samples, a proposed update of the Res. 1442 Replacement of Assets was approved by the E&O Committee in September 2019. Staff developed a process for classifying pipeline breaks, and provided a class to the Distribution crews on November 21, 2019. Four AC pipe samples collected during valve replacements were sent for EDS testing on January 28, 2020. Lab reports were received on March 19, 2020 and evaluation of the lab results was received on June 12, 2020. MWDDOC performed approximately 40 miles of leak detection and found one suspected pipeline leak. Staff performed a follow up leak

## MESA WATER AND OTHER AGENCY PROJECTS STATUS REPORT

April 2021

detection and could not replicate the suspected leak. Thirteen (13) AC pipe samples collected by staff during valve replacements and break responses we sent for wall thickness measurement, EDS testing, and remaining useful life estimates. Wall thickness lab reports were received and useful life estimate report is expected on February 24, 2021. MWDOC staff performed 30 miles of leak detection for main lines and service laterals in January 2021. A report of their findings found no mainline leaks. 30 additional miles of leak detection was received on 3/22/21. No mainline leaks were reported. (4/9/21)

**Project Title:** Chandler & Croddy Wells and Pipeline Project

**File No.:** M18-113

**Description:** Design, documentation, permitting, and construction of two new wells located on Chandler Avenue and Croddy Way in the City of Santa Ana and the distribution pipeline connecting the wells to Mesa Water's supply system.

**Status:** The Chandler Well 12 and Croddy Well 14 and Pipeline Project Team includes Design Engineer TetraTech, Construction Manager Butier Engineering, and Community Outreach Consultant Murakawa & Associates. The project has four phases, with a construction bid package for each phase. The status of each phase is below.

Phase 1: Demolition. Demolition of the existing office buildings at the well site properties was awarded to Standard Demolition on July 9, 2020 and was completed on October 14, 2020.

Phase 2: Well Drilling. Well Drilling was awarded to Zim Industries dba Bakersfield Well & Pump on August 13, 2020. Permits for well drilling were received from Orange County Health Care Agency (OCHCA) on October 7, 2020. Mobilization for drilling at the Croddy Well 14 site started on October 12, 2020. Sound walls were constructed at both sites. Croddy Well 14 drilling is complete. Test pumping produced 4,000 gallons per minute. Water quality samples were collected on March 24, 2021 and analysis is in process. Chandler Well 12 pilot hole was drilled and samples for the aquifer and the groundwater were collected. Analysis of the samples is in process. Phase 3: Well Equipping. The RFB for Chandler Well 12 and Croddy Well 14 Well Equipping was released on December 17, 2020 to six prequalified bidders. Addendum 1 to the RFB was released on January 14, 2021. A contract award to Gateway Pacific was approved at the February 11, 2021 Board of Directors meeting. A project team kickoff meeting was held on March 10, 2021. Mobilization at the Croddy site is expected during the week of April 19, 2021.

Phase 4: Pipeline. Pipeline design is complete. The encroachment permit applications for the pipeline were submitted to the City of Costa Mesa and Santa Ana. Permit comments from both cities have been received and addressed. The encroachment permit from Costa Mesa has been issued. The RFB was released on March 17, 2021. Bid will be opened on April 14, 2021, and a recommendation for contract award is on the agenda for the April Board Committee meeting. (4/9/21)

## MESA WATER AND OTHER AGENCY PROJECTS STATUS REPORT

April 2021

**Project Title:** Meter Technology Evaluation

**File No.:** MC 2248

**Description:** The lifespan of a water meter is approximately 15 years. As a meter ages, the accuracy drops off due to wear. In preparation for its annual water meter replacement, staff has been reviewing water meter technology determining what water meter and reading solutions would be the best fit for Mesa Water's aging register technology. With today's technology, there are several types of meters and meter reading solutions available. The most common are as follows: Fixed Network, Automatic Meter Reading (AMR) System, Handheld or Touch Technology, and Advanced Metering Analytics - Cellular Endpoint.

**Status:** A request for bids was sent out the on-call contractors for the installation of the Route 600 Meter Technology Pilot Project Meters. Bids from the on-call contractors were received on October 15, 2020 and reviewed by staff. W.A. Rasic was selected from the bids received. The preconstruction meeting was held on 11/12/2020. Kickoff meeting with Contractor was held on November 12, 2020. The official notice to proceed was issued on 11/30/20. W.A. Rasic began their field investigation of the Route 600 meters the week of 11/30/20. W.A. Rasic has substantially completed replacing meters and installing the cellular endpoints. To date, approximately 180 endpoints have been installed and 100 meters replaced. Based on the current construction schedule, the project is anticipated to be substantially complete by the end of June. (4/19/21)

**Project Title:** Reservoirs 1 & 2 Chemical Systems Design

**File No.:** M18-117

**Description:** Improve disinfection and mixing in both reservoirs to improve water quality and minimize nitrification.

**Status:** Final Design Contract awarded to Hazen & Sawyer on February 14, 2018. 50% design report received on July 17, 2018. Design review workshop took place in September 2018. A site visit to Laguna Beach County's El Morro reservoirs occurred on November 8, 2018, to evaluate the Vortex mixing system. Staff met with the designer on December 5, 2018, to incorporate design-for-reliability and design-for-maintainability principals into the mixing system design. The consultant provided a Technical Memo summarizing the options for maintainability and reliability of the Vortex mixer system on April 4, 2019. The 90% design deliverable was received on June 4, 2019, and is being reviewed by staff. Per the E&O Committee's request, the Preliminary Design Report describing the basis of this project was included in the October E&O Committee package. The consultant is working with the reservoir management system supplier to use Mesa Water's standardized analytical equipment to maintain disinfectant residual in the reservoirs. 100% design deliverable was received on April 29, 2020 and was reviewed by staff. Revised 100% was received on June 23, 2020 and reviewed by staff. Resolution to final comments were completed in March 2021. ( 3/12/21)

## MESA WATER AND OTHER AGENCY PROJECTS STATUS REPORT

April 2021

**Project Title:** District Wide Security System

**File No.:** M20-600

**Description:** Planning and Design Services for a District-Wide Security System

**Status:** The District-Wide security system is among the first new projects to be awarded as part of the Capital Improvement Program Renewal (CIPR). The draft scope of work was developed and sent for consultant review on June 16, 2020. Consultant comments were received on June 23, 2020. The final Request for Task Order proposal was issued on July 21, 2020. Three proposals were received on August 3, 2020 and evaluated. A Task Order authorization was issued to HDR. Kickoff and site visits were conducted on August 25-27, 2020. The consultant is conducting the evaluation. The draft white paper was received on October 12, 2020, and was reviewed by staff. The revised white paper was received on November 9, 2020, and was being reviewed by staff. A meeting was held on November 18, 2020, to discuss the options. A revised white paper was received on December 4, 2020, and was reviewed by staff. Final decisions on implementation are pending evaluation of Fiber Optic communication availability being performed by a different consultant. (4/9/21)

**Project Title:** Mesa Water Education Center Project

**File No.:** M20-105

**Description:** Mesa Water Education Center and Storage Facility

**Status:** In November 2019, the Board directed staff to proceed with Design Concept 2 of the Mesa Water Reliability Facility Outreach Center. Mesa Water obtained a cost proposal from IBI Group to provide professional design services and construction support services for the Mesa Water® Education Center. The scope of work also incorporates the design of a MWRF spare parts storage building (located at the MWRF) and wells spare parts storage building (located at Well 9 or other well site) as part of the design services. Board approved this item at its 4/9/2020 Board Meeting. The pre-design kick-off meeting was held on 4/27/20. Conceptual design reviewed on 6/10/20 and preliminary cost estimate discussed on 7/9/2020. At the August 25, 2020 Committee Meeting the Mesa Water® Education Center building concept was approved by the Board. Additionally, a contract was awarded to Mad Systems for the exhibit design. On September 17, 2020 a final design kick-off meeting was held with the architect and exhibit design teams. On October 6, 2020, the Mesa Water team toured the Albert Robles Center for Water Recycling and Environmental Learning with Mad Systems. On October 15, 2020 the design team held a site visit at the MWRF to discuss landscaping and courtyard concepts. The design team held progress meetings on 10/29/20, 11/12/20, and 11/25/20 to discuss project alternatives and progress. A preliminary landscaping concept was received on 11/25/20. The 50% design submittal was received on 12/15/2020. The comments to the submittal were discussed during progress meetings on 1/21/21 and 2/4/21. 50% Construction Documents were submitted 3/12/21. The architectural team is currently developing finish alternatives for review and selection by the Mesa Water team and working toward 100% Construction

## MESA WATER AND OTHER AGENCY PROJECTS STATUS REPORT

April 2021

Documents. The project team has held detailed design meetings regarding storage buildings, IT Server Room, and transitional plans to keep the MWRf in service during construction. (4/19/21)

**Project Title:** MWRf Parking Project

**File No.:** M20-105

**Description:** Construct Parking on Gisler Avenue

**Status:** The Board approved Alternative No. 3 Parking option along Gisler Ave. on 3/15/2014. E & O Committee accepted the conceptual design (by NV5 former Civil Source) and provided comments at the May 2015 E&O Committee Meeting. An Encroachment Permit was received from the City of Costa Mesa in September 2016. The final bid package was completed 3/15/16. Board approved the Hold Harmless Agreement for the Installation of off-site parking improvements within public right-of-way at the August 2016 E&O Committee Meeting. Agreement sent to the City for execution and recording on 9/7/16. Recorded Agreement received from the City on 10/19/16.

Request for Bids sent out to contractors on February 25, 2020. Two bids received on 3/24/20. Board awarded contract to the lowest bidder (GMC Engineering, Inc.) on 4/9/20. The City of Costa Mesa Encroachment/Traffic Permit received on 5/21/20. Construction started on 6/29/20 and completed 8/20/20. The 180-Day Landscape & Irrigation Maintenance period started on 8/21/20 and ended on 2/17/21. The final walk through was held on 2/16/21. The project is being closed. (4/9/21)

**Project Title:** Wilson Street Pipeline Replacement Project

**File No.:** M21-220A

**Description:** Design, documentation, and permitting for replacement of pipeline in Wilson Avenue between Newport Blvd and Harbor Blvd.

**Status:** Scope of Work and Request for Quotes for the design, documentation, and permitting for the Wilson Avenue Pipeline Replacement Project was prepared and sent to the design consultants on 7/13/2020. Received five proposals on 8/27/20. Water Systems Consultants, Inc (WSC) selected to prepare the design. Kick-off meeting held on 8/13/2020. Technical Memorandum No. 1 providing alternative pipeline layout submitted for review on 10/12/20. 50% Design package submitted for review on 12/23/20. The comments to the submittal were analyzed and discussed on 2/8/21. WSC completed the 90% Design Submittal on 3/9/21. Request for Bids sent out to contractors on 3/30/21. (4/9/21)



## MESA WATER AND OTHER AGENCY PROJECTS STATUS REPORT

April 2021

**Project Title:** 1951 Cohort Pipeline Replacement Project

**File No.:** M21-220A

**Description:** Design, documentation, and permitting for replacement of 3.5 miles of pipeline in Hamilton St., Pomona Ave., Wallace Ave., Anaheim Ave., and Maple Ave.

**Status:** Scope of Work and Request for Proposals for providing CM services for the Wilson Avenue and 1951 Cohort Pipeline Replacement Projects sent out to As-Needed Consultants on 11/30/20. Five proposals received on 12/14/20. CDM Smith was selected to provide the CM Services. (2/12/21).

Scope of Work and Request for Proposals for providing design services for the 1951 Cohort Pipeline Replacement sent out to As-Needed Consultants on 12/1/20. Two proposals received on 12/15/20. Tetra Tech was selected to prepare the design. The project kick-off meeting was held on 2/2/21. Tetra Tech is currently developing the project's permit plan and 50% submittal. (4/9/21)

**Project Title:** Mainline Valve Replacement Project Phases I through IV

**File No.:** M21-001MV

**Description:** Design, documentation, and permitting for replacement of mainline valves within the distribution system per the Mainline Valve Spacing Policy.

**Status:** At the October 8, 2020 Board Meeting the Mainline Valve Spacing Policy was approved by the Board. A Scope of Work and Request for Quote for the design, documentation, and permitting for the Mainline Valve Replacement Project was prepared and was sent to on-call design consultants the week of October 19, 2020. Received four proposals on 11/3/20. Tetra Tech was selected to prepare the final design. The project Kick-off meeting was held on 1/12/21. Tetra Tech developed the project's permit plan and continues working on 50% Design Submittal. (4/9/21)

**Project Title:** Water and Energy Supply Chain Reliability Study

**File No.:** M21-210B

**Description:** The study will evaluate Mesa Water's water and energy supplies and backup capabilities under normal and emergency operations, identify potential water and energy supply reliability gaps, evaluate Mesa Water's supply chain system relative to emergency readiness, and provide recommendations to improve water and energy supply reliability.

**Status:** A scope of work and request for task order proposals were sent to on-call design consultants on June 5, 2020. Five task order proposals were received on June 19, 2020. Brown and Caldwell was selected to perform the study. The project Kick-off Meeting and site visits were held the week of July 27, 2020. The draft version of TM-1 Water Supply Reliability was received on August 21, 2020. The project team held Single-Point of Failure meetings on September 14 and 21 to evaluate single-points of failure and criticality of the failure for the clear wells, Reservoirs, and MWRP. The draft version of TM-2 Energy Supply Reliability Assessment was delivered on September 15, 2020. The final version of TM-1 was received on October 5, 2020. The project team is

## MESA WATER AND OTHER AGENCY PROJECTS STATUS REPORT

April 2021

currently working to resolve comments and questions regarding TM-2 and TM-3. The anticipated delivery date for the final version of TM-2 and draft version of TM-3 is the week of October 26, 2020. Final versions of TMs 1 and 2 were delivered on 10/30/20 and 11/5/20, respectively. The draft version of TM-3 was delivered on 11/4/20 and is currently being reviewed by the Mesa Water team. Mesa Water Staff has been working with Brown and Caldwell to resolve comments and finalized TMs 1, 2, and 3. Updated versions of TMs 1, 2, and 3 and a draft version of the Executive Summary were received on 12/4/20 and are being reviewed by staff. The report recommendations were presented to the Board at the December Committee Meeting. Staff is currently working with Brown and Caldwell to address report comments. Mesa Water Staff has addressed comments from the December Committee Meeting with Brown and Caldwell and an updated report was presented to the Board at the March Committee Meeting. The Project team is currently developing a scope of work for the reservoir modifications final design project. (4/19/21)

**Project Title:** Excavation Slurry Dewatering Pit Project

**File No.:** M21-250D

**Description:** Design, documentation, and permitting for a dewatering process that will be constructed in Mesa Water's Operations Yard to provide dewatering for the hydrovac excavation slurry.

**Status:** A Scope of Work and Request for Quote for the design, documentation, and permitting for the Excavation Slurry Dewatering Pit Project was prepared and sent to on-call design consultants the week of October 19, 2020. The task order and notice to proceed are being developed by the Mesa Water team for the selected consultant. The kick-off meeting and site visit were held on 11/30/20. The project team held a progress meeting on 12/23/2020 and the draft report is currently in progress. The Draft memo was submitted for review on 2/3/21 and is currently being reviewed by Mesa Water Staff. (4/9/21)

**Project Title:** Vault Rehabilitation and Abandonment

**File No.:** M20-220B

**Description:** Design and construction of abandonment of obsolete facilities and rehabilitation of interties with neighboring agencies.

**Status:** NV-5 was selected as the design consultant. Project kickoff was held on September 30, 2020. Site visits for all of the vaults were conducted in October 2020. A preliminary design report was received in November 2020 and review by staff. This project is divided into two phases. Phase 1 is the fast track abandonment of four vaults on the OC-44 Pipeline prior to the OC Feeder import line being taken out of service by Metropolitan Water District (Met) from September 15, 2021-June 15, 2022, however, Met has delayed this schedule by one year. Phase 2 is the abandonment of three unused pressure relief stations and rehabilitation or abandonment of three interties. Fast track design of the Phase 1 vaults is in process. Phase 1 80% design was received on March 3, 2021, and was reviewed by staff. (4/9/21)

# Water Quality Call Report

## March 2021

**Date:** 3/8/2021

**Source:** Phone

**Address:** 1369 Adams Avenue

**Description:** Caller's daughter noticed the water appearing blue-green in color. She wants to know if water is supposed to be clear or have color.

**Outcome:** Explained to caller that there are many factors (lighting, wall color, tub color, etc.) that can contribute to the color appearance of water in a tub. One way to check is to collect the water in a clean clear glass and place it on top of a sheet of white paper. The sample should be clear. Customer will try it and call back if she has any questions.

Water Operations Status Report  
July 1, 2020 - March 31, 2021

Operations Department Status Report	Wk Unit	Plan Days	Act Days	Plan Qty	Act Qty	Plan Cost	Actual Cost
<b>01 - HYDRANTS</b>							
WD-0101 - HYDRANT MAINTENANCE	HYDRANTS	133	82	2537	1603	\$53,719	\$37,525
WD-0102 - HYDRANT PAINTING	HYDRANTS	11	0	317	2	\$4,458	\$125
WD-0103 - HYDRANT REPAIR	HYDRANTS	30	37	45	58	\$11,144	\$31,539
<b>Program 01 TOTAL</b>		174	119			\$69,321	\$69,189
<b>02 - VALVES</b>							
WD-0201 - DISTRIBUTION VALVE MAINTENANCE	VALVES	90	81	1804	1651	\$40,199	\$36,969
WD-0202 - NIGHT VALVE MAINTENANCE	VALVES	6	0	82	0	\$3,004	\$0
<b>Program 02 TOTAL</b>		96	81			\$43,203	\$36,969
<b>03 - METERS</b>							
CS-0301 - NEW METER INSTALLATION	METERS	7	10	78	56	\$33,175	\$23,917
CS-0302 - RAISE REPLACE METER BOX	BOXES	6	1	59	8	\$2,625	\$597
CS-0303 - METER LEAK INVESTIGATION/REPAIR	INV/REP	16	10	243	104	\$6,547	\$4,120
CS-0305 - ANGLE STOP/BALL VALVE REPLACE	REPLACE	25	25	62	69	\$15,156	\$10,117
CS-0306 - LARGE METER TEST/REPAIR - C	TESTS	18	7	88	24	\$7,092	\$2,420
WD-0305 - ANGLE STOP/BALL VALVE REPLACE	REPLACE	20	7	39	16	\$12,462	\$3,849
<b>Program 03 TOTAL</b>		91	60			\$77,057	\$45,020
<b>04 - MAIN LINES</b>							
WD-0401 - MAIN LINE REPAIR	REPAIRS	75	64	15	6	\$45,753	\$35,949
WD-0402 - AIR VAC MAINTENANCE/REPAIR	REPAIRS	20	2	119	1	\$7,872	\$812
<b>Program 04 TOTAL</b>		95	66			\$53,625	\$36,761
<b>05 - SERVICE LINES</b>							
WD-0501 - SERVICE LINE REPAIR	REPAIRS	43	64	16	30	\$22,044	\$44,859
<b>Program 05 TOTAL</b>		43	64			\$22,044	\$44,859
<b>06 - CAPITAL</b>							
CAP AV - CAPITAL AIR VACUUM REPLACE	AIR VACS	10	0	5	0	\$5,733	\$0
CAP BI - CAPITAL BYPASS & METER INSTALL	REPLACE	12	0	1	0	\$7,381	\$0
CAP FH - CAPITAL HYDRANT UPGRADE	HYDRANTS	75	194	11	29	\$73,254	\$183,076
CAP MV - CAPITAL MAINLINE VALVE REPLACE	VALVES	85	111	15	21	\$68,219	\$83,430
CAP SL - CAPITAL SERVICE LINE REPLACE	SERVICES	28	19	8	8	\$18,315	\$12,817
CAP SS - CAPITAL SAMPLE STATION REPLACE	STATIONS	5	8	5	12	\$2,788	\$3,874
CAP LM - CAPITAL LARGE METERS	METERS	6	1	38	3	\$14,866	\$2,242
CAP SM - CAPITAL SMALL METERS	METERS	13	14	188	128	\$18,175	\$17,336
<b>Program 06 TOTAL</b>		233	346			\$208,731	\$302,775
<b>TOTAL</b>						\$473,981	\$535,573

# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
<b>CAPITAL</b>					
BUTIER CONSULTING ENGINEERS	000003199	03/11/21	B008MWD	M18-100 CHANDLER & CRODDY	\$9,497.59
	000003223	03/18/21	A007MWD	M20-105 GISLER PARKING PROJECT	\$3,747.00
	<b>2</b>				<b>\$13,244.59</b>
MICHAEL BAKER INTERNATIONAL	000003206	03/11/21	1109372	M17-002A WELL 1 NOISE MITGATON	\$5,644.00
	000003295	03/25/21	1100692	M20-004A OC44 APPUR RELOCATION	\$26,168.50
	<b>2</b>				<b>\$31,812.50</b>
MURAKAWA COMMUNICATIONS, INC.	000003155	03/11/21	MESA WATER-9	M20-109 PUBLIC OUTREACH	\$7,700.00
	<b>1</b>				<b>\$7,700.00</b>
NV5, INC.	000003208	03/11/21	201180	M21-220B VAULT REHAB ADANDMNTT	\$15,695.79
	<b>1</b>				<b>\$15,695.79</b>
TETRA TECH, INC	000003133	03/04/21	51702988	OCTA 2246INSP-405 WIDENING	\$2,940.00
		03/04/21	51702881	M18-100 CHANDLER & CRODDY	\$3,190.00
	000003141	03/11/21	51690897	M18-100 CHANDLER & CRODDY	\$27,620.67
		03/11/21	51702992	M18-100 CHANDLER & CRODDY	\$27,910.00
	<b>2</b>				<b>\$61,660.67</b>
WA RASIC CONSTRUCTION CO.	000003218	03/18/21	02	M20-100 METER TECH PILOT PRGRM	\$174,438.95
	000003271	03/25/21	03	M20-100 METER TECH PILOT PRGRM	\$140,580.42
	<b>2</b>				<b>\$315,019.37</b>
ZIM INDUSTRIES, INC. DBA BAKERSFIELD WELL & PUMP CO.	000003272	03/25/21	02	M18-100 CHANDLER&CRODDY WELLS	\$232,987.50
		03/25/21	03	M18-100 CHANDLER&CRODDY WELLS	\$787,721.24
	<b>1</b>				<b>\$1,020,708.74</b>
<b>Total CAPITAL</b>	<b>11</b>				<b>\$1,465,841.66</b>
<b>CHECK SIGNATURE EXEMPT</b>					
SOUTHERN CALIFORNIA EDISON CO	000003137	03/11/21	2236281499FEB 21	ELECTRICITY - FEBRUARY 2021	\$81,493.56

# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
	1				\$81,493.56
<b>Total CHECK SIGNATURE EXEMPT</b>	<b>1</b>				<b>\$81,493.56</b>
<b>DEPARTMENT EXPENSE</b>					
ACWA	000003121	03/04/21	INV009272	SPONSORSHIP	\$9,000.00
	1				\$9,000.00
ACWA JOINT POWERS INSURANCE AUTHORITY	000003219	03/18/21	APR2021EAP	APRIL 2021 EAP	\$140.42
	1				\$140.42
CALPERS BENEFIT PAYMENTS	0161649	03/03/21	217211	PPE 2/17/21	\$39,578.77
	0161652	03/18/21	22621	PPE 2/26/21	\$40,503.69
	0161658	03/31/21	31121	PPE 3/11/21	\$39,407.29
	0161659	03/04/21	16338983	CALPERS PA HEALTH	\$6,947.13
	0161660	03/04/21	16338970	CALPERS HEALTH	\$56,548.20
	5				\$182,985.08
COLONIAL LIFE & ACCIDENT INS	000003090	03/04/21	8892333-0308887	INSURANCE - PPE 02/27/21	\$201.68
	000003224	03/18/21	8892333-0322471	INSURANCE - PPE 03/12/21	\$201.68
	2				\$403.36
GUARDIAN	000003100	03/04/21	00430941MAR21	MAR 21 DENTAL INSURANCE	\$5,680.54
	000003280	03/25/21	00430941APR21	APR 21 DENTAL INSURANCE	\$5,680.54
	2				\$11,361.08
HOOVER PRINTING	000003102	03/04/21	96026	DESIGN WORK	\$140.00
	000003149	03/11/21	96076	PRINTING - NEWSLETTER	\$2,494.41
	000003230	03/18/21	96126	PRINTING - POSTCARDS	\$316.68
	3				\$2,951.09
IND HEARING & PULMONARY MGMT	000003104	03/04/21	1529	EMPLOYEE SAFETY TRAINING	\$610.00
	1				\$610.00
ORANGE COUNTY EMPLOYEES ASSN	000003109	03/04/21	OCEA PPE 02/26/21	MEMBERSHIP DUES PPE 02/26/21	\$285.36
	000003238	03/18/21	OCEA PPE 03/11/21	MEMBERSHIP DUES PPE 03/11/21	\$275.52
	2				\$560.88
SHARON D BRIMER	000003160	03/11/21	JAN/FEB2021	BOARD MINUTES - JAN/FEB2021	\$585.00

# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
	1				\$585.00
TASC	000003246	03/18/21	IN1985617	FSA ADMIN FEES - FEBRUARY 2021	\$143.28
	1				\$143.28
TRACKER, A DIVISION OF C2, LLC	000003162	03/11/21	03-09137	PORTFOLIO ACCTING & REPORTING	\$3,300.00
	1				\$3,300.00
ULTIMATE STAFFING SERVICES	000003211	03/11/21	13988732	TEMP LABOR, HR, WE 02/21	\$1,033.65
		03/11/21	13988731	TEMP LABOR, HR, WE 02/21	\$214.68
		03/11/21	13991663	TEMP LABOR, HR, WE 02/28	\$1,350.70
	000003268	03/18/21	13991662	TEMP LABOR, PA, WE 02/28	\$1,374.96
		03/18/21	13988730	TEMP LABOR, PA, WE 02/21	\$1,374.96
		03/18/21	13994565	TEMP LABOR, PA, WE 03/07	\$1,374.96
		03/18/21	13994566	TEMP LABOR, HR, WE 03/07	\$1,305.97
	000003289	03/25/21	13997334	TEMP LABOR, PA, WE 03/14	\$1,374.96
	3				\$9,404.84
VISION SERVICE PLAN - (CA)	000003300	03/25/21	811938742	APR 21 VISION INSURANCE	\$1,244.68
	1				\$1,244.68
VISTA DEL VERDE LANDSCAPE	000003291	03/25/21	34415	LANDSCAPE MAINTENANCE - MAR21	\$2,532.80
	1				\$2,532.80
<b>Total DEPARTMENT EXPENSE</b>	<b>25</b>				<b>\$225,222.51</b>
<b>DIRECTOR CHECKS</b>					
JAMES FISLER	0161134	03/26/21	EXP031621	INTERNET REIMBURSEMENT	\$49.99
	1				\$49.99
MARICE DEPASQUALE	0161130	03/12/21	EXP030221	EXPENSE REIMBURSEMENT	\$111.40
	0161131	03/12/21	EXP030421	FAX/INTERNET REIMBURSEMENT	\$164.97
	2				\$276.37

# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
SHAWN DEWANE	0161133	03/12/21	EXP030121	EXPENSE REIMBURSEMENT	\$159.04
	0161135	03/26/21	EXP032221	EXPENSE REIMBURSEMENT	\$40.08
	<b>2</b>				<b>\$199.12</b>
<b>Total DIRECTOR CHECKS</b>	<b>5</b>				<b>\$525.48</b>
<b>EMPLOYEE CHECKS</b>					
JENNIFER REYES	0161136	03/26/21	EXP030921	CERTIFICATE REIMBURSEMENT	\$60.00
	<b>1</b>				<b>\$60.00</b>
PHIL LAURI	0161137	03/26/21	EXP031821	EXPENSE REIMBURSEMENT	\$49.28
	<b>1</b>				<b>\$49.28</b>
STEPHEN HERSHEY	0161132	03/12/21	EXP030321	CERT REIMBRUSEMENT - D4	\$105.00
	<b>1</b>				<b>\$105.00</b>
<b>Total EMPLOYEE CHECKS</b>	<b>3</b>				<b>\$214.28</b>
<b>FINANCIAL OBLIGATIONS</b>					
US BANK	0161889	03/08/21	1721985	COPS 2020	\$1,283,096.03
	0161890	03/09/21	1719869	COPS 2017	\$3,552,000.00
	<b>2</b>				<b>\$4,835,096.03</b>
<b>Total FINANCIAL OBLIGATIONS</b>	<b>2</b>				<b>\$4,835,096.03</b>
<b>GENERAL AND ADMINISTRATIVE</b>					
360 BC GROUP INC.	000003197	03/11/21	20872		\$300.00
		03/11/21	20886	WEBSITE MAINTENANCE - FEB	\$2,000.00
	<b>1</b>				<b>\$2,300.00</b>
ANTONIO HERNANDEZ	000003248	03/18/21	CHEQ00099007748	05502300 Cheque Deposits 05502	\$34.84
					<b>\$34.84</b>
	<b>1</b>				<b>\$34.84</b>
AQUENT	000003084	03/04/21	190-54363	MARKETING CONSULTANT	\$140.00
					<b>\$140.00</b>
	<b>1</b>				<b>\$140.00</b>
ARIZENT	000003142	03/11/21	BD0019459	BB ONE YEAR SUBSCRIPTION	\$3,420.00
					<b>\$3,420.00</b>
	<b>1</b>				<b>\$3,420.00</b>
AT&T MOBILITY	000003087	03/04/21	87295684390X02162021	WIRELESS COMM 02/09-03/08	\$1,273.55



# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
	1				\$1,273.55
ATKINSON, ANDELSON, LOYA, RUUD & ROMO	000003088	03/04/21	615432	LEGAL SERVICES - JANUARY	\$8,415.46
	1				\$8,415.46
ATLANTIC AVIATION - SNA	000003178	03/11/21	CHEQ00099007720	04501700 Overpayment	\$372.07
	1				\$372.07
BEST BEST & KRIEGER	000003222	03/18/21	899887	PROFESSIONAL SERVICES	\$525.00
	1				\$525.00
BREANA DORAME	000003194	03/11/21	CHEQ00099007736	06910100 Cheque Deposits 06910	\$15.21
	1				\$15.21
BROWN & CALDWELL	000003123	03/04/21	12399004	M21-210B WATER SUPPLY ASSESMNT	\$6,647.50
	000003138	03/11/21	12385255	M21-210B WATER SUPPLY ASSESMNT	\$72,310.50
		03/11/21	12386654.	M21-210B WATER SUPPLY ASSESMNT	\$49,740.50
		03/11/21	12389232.	M21-210B WATER SUPPLY ASSESMNT	\$48,611.50
		03/11/21	12391835.	M21-210B WATER SUPPLY ASSESMNT	\$37,872.00
	2				\$215,182.00
BSI EHS SERVICES AND SOLUTIONS	000003089	03/04/21	63132	EHS SUPPORT SERVICES	\$12,700.00
	1				\$12,700.00
CAL-CITY CONSTRUCTION, INC.	000003188	03/11/21	CHEQ00099007731	20072200 Deposit Refund	\$1,274.00
	1				\$1,274.00
CALIFORNIA ADVOCATES INC.	000003144	03/11/21	032180	PROFESSIONAL SERVICES	\$7,700.00
	1				\$7,700.00
CCS ORANGE COUNTY JANITORIAL INC.	000003201	03/11/21	504385	M20-099 DAY PORTER SERVICE	\$3,264.08
	1				\$3,264.08
CITY OF COSTA MESA	000003200	03/11/21	122820CMPD	CY21 AFTER HRS EMER. RESP	\$17,500.00
	1				\$17,500.00
CITY OF SANTA ANA	000003274	03/25/21	369144-2021	BUSINESS LICENSE RENEWAL 2021	\$210.00

# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
	<b>1</b>				<b>\$210.00</b>
CNA SURETY	000003127	03/04/21	15533804-21-22	CA NOTARY E&O INSURANCE	\$300.00
	<b>1</b>				<b>\$300.00</b>
COTTONE MARKETING SVCS., INC./THE EMBROIDERY STORE	000003202	03/11/21	49036030	MWD EMBROIDERED SERVICE	\$10.78
		03/11/21	49039306	MWD EMBROIDERED SERVICE	\$15.66
		03/11/21	49036569	MWD EMBROIDERED SERVICE	\$18.64
	<b>1</b>				<b>\$45.08</b>
DANIELLE RUSSOMANNO	000003192	03/11/21	CHEQ00099007 734	00333900 Cheque Deposits 00333	\$111.71
	<b>1</b>				<b>\$111.71</b>
DAVID BEAUDIN	000003249	03/18/21	CHEQ00099007 747	01332300 Cheque Deposits 01332	\$67.01
	<b>1</b>				<b>\$67.01</b>
DONALD P MURRAY	000003250	03/18/21	CHEQ00099007 739	07408600 Overpayment	\$158.00
	<b>1</b>				<b>\$158.00</b>
EAN SERVICES LLC	000003095	03/04/21	26396817	M20-099 TRUCK RENTAL	\$3,899.77
	<b>1</b>				<b>\$3,899.77</b>
ELAN ONE	0161661	03/03/21	022821	FEBRUARY ELAN ONE	\$4,188.38
		03/03/21	0228211	CC FEB	\$0.80
	0161891	03/31/21	32821	CC MARCH	\$3,439.03
	<b>2</b>				<b>\$7,628.21</b>
EMPOWER	0161650	03/03/21	226211	PPE 2/26/21	\$1,028.96
	0161651	03/03/21	0226212	PPE 2/26/21	\$13,169.25
	0161653	03/18/21	31121	PPE 3/11/21	\$13,248.88
	0161654	03/18/21	311211	PPE 3/11/21	\$1,028.96
	0161656	03/31/21	032521	PPE 3/25/21	\$1,028.96
	0161657	03/31/21	325212	PPE 3/25/21	\$12,348.67
	<b>6</b>				<b>\$41,853.68</b>
ENTERPRISE FM TRUST	000003276	03/25/21	FBN4166154	AUTO LEASES MARCH 2021	\$1,025.68
	<b>1</b>				<b>\$1,025.68</b>
FM THOMAS AIR CONDITIONING INC	000003146	03/11/21	42128	HVAC QUARTERLY MAINTENANCE	\$345.00

# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
	<b>1</b>				<b>\$345.00</b>
FOLEY & MANSFIELD, P.L.L.P.	000003096	03/04/21	2637589	LEGAL FEES - JANUARY 2021	\$4,215.00
	<b>1</b>				<b>\$4,215.00</b>
FRIENDS COSTA MESA LIBRARIES	000003227	03/18/21	031721	FY21 MEMBERSHIP RENEWAL	\$100.00
	<b>1</b>				<b>\$100.00</b>
FRONTIER COMMUNICATIONS	000003097	03/04/21	17945FEB21	DDS LINE 02/13-03/12	\$109.35
	<b>1</b>				<b>\$109.35</b>
FULL CIRCLE RECYCLING	000003098	03/04/21	26255	RECYCLING SERVICES	\$133.50
	<b>1</b>				<b>\$133.50</b>
GEMPLER'S	000003203	03/11/21	INV0004461211	PROTECTIVE GEAR	\$49.50
		03/11/21	INV0004461135	PROTECTIVE GEAR	\$346.49
	000003228	03/18/21	INV0004462026	PROTECTIVE GEAR	\$123.75
	000003278	03/25/21	INV0004462133	PROTECTIVE GEAR	\$24.75
	<b>3</b>				<b>\$544.49</b>
GEORGIE MONAHAN	000003193	03/11/21	CHEQ00099007735	05150046 Cheque Deposits 05150	\$46.93
	<b>1</b>				<b>\$46.93</b>
GLOBAL ENVIRONMENTAL NETWORK INC.	000003099	03/04/21	968513	SAFETY TRAINING	\$880.00
	<b>1</b>				<b>\$880.00</b>
GMC ENGINEERING INC.	000003139	03/11/21	1RET	M20-105 GISLER PARKING PROJECT	\$38,017.67
		03/11/21	2REV2RET	M20-105 GISLER PARKING PROJECT	\$2,076.54
	000003260	03/18/21	3RET	M20-105 GISLER PARKING PROJECT	\$132.50
		03/18/21	4	M20-105 GISLER PARKING PROJECT	\$4,132.50
		03/18/21	4RET	M20-105 GISLER PARKING PROJECT	\$217.50
	<b>2</b>				<b>\$44,576.71</b>
HARVEST REALTY DEVELOPMENT, INC.	000003179	03/11/21	CHEQ00099007721	30000866 Cheque Deposits 30000	\$79.14
	<b>1</b>				<b>\$79.14</b>
HDR ENGINEERING INC	000003101	03/04/21	1200329883	M21-103 PIPELINE INTEGRITY	\$5,182.75
	<b>1</b>				<b>\$5,182.75</b>

# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
IBI GROUP	000003216	03/18/21	10011798R	M20-105 MWRF OUTREACH CENTER	\$46,472.22
	<b>1</b>				<b>\$46,472.22</b>
INFOSEND INC	000003129	03/04/21	186756	CUSTOMER BILLING SERVICE	\$1,613.86
		03/04/21	186519	CUSTOMER BILLING SERVICE	\$1,455.18
		03/04/21	186350	CUSTOMER BILLING SERVICE	\$1,761.29
<b>1</b>				<b>\$4,830.33</b>	
JAMES BORELLA	000003255	03/18/21	CHEQ00099007 744	08011700 Cheque Deposits 08011	\$47.15
	<b>1</b>				<b>\$47.15</b>
JD KELLEHER PROPERTY	000003184	03/11/21	CHEQ00099007 727	01112715 Overpayment	\$37.36
			<b>1</b>		
JENNIFER MORRISSEY	000003252	03/18/21	CHEQ00099007 741	09603300 Cheque Deposits 09603	\$31.09
			<b>1</b>		
JENNY KEFFER	000003253	03/18/21	CHEQ00099007 742	06350211 Cheque Deposits 06350	\$50.06
			<b>1</b>		
JOHN JANIS PLUMBING	000003106	03/04/21	14910	M20-102 HVAC MAINTENANCE	\$3,650.00
			<b>1</b>		
JOHN ROBINSON CONSULTING, INC.	000003151	03/11/21	MW202001-08	M20-100 METER TECH IMPLEMENT	\$4,800.00
			03/11/21	MW201901-23	CONSULTING SERVICES
		<b>1</b>			<b>\$15,000.00</b>
JOSHUA SAYRE	000003254	03/18/21	CHEQ00099007 743	30001322 Cheque Deposits 30001	\$9.38
			<b>1</b>		
JULIE ANN MEZYDLO LIVING TRUST	000003185	03/11/21	CHEQ00099007 728	05610400 Overpayment	\$119.71
			<b>1</b>		
KLEEN KRAFT SERVICES	000003204	03/11/21	1063352	UNIFORMS, MATS, TOWELS	\$221.78
			1062691	UNIFORMS, MATS, TOWELS	\$221.78
			1061362	UNIFORMS, MATS, TOWELS	\$221.78

# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
	1				\$665.34
LIEBERT CASSIDY WHITMORE	000003153	03/11/21	1514223	PROFESSIONAL SERVICES - JAN	\$364.00
	1				\$364.00
MARK HUIBREGTSE	000003187	03/11/21	CHEQ00099007 730	05209601 Cheque Deposits 05209	\$184.39
	1				\$184.39
McDERMOTT WILL & EMERY	000003262	03/18/21	3488728	CONSULTING SERVICES	\$10,352.38
	1				\$10,352.38
MEDICAL EYE SERVICES	000003186	03/11/21	CHEQ00099007 729	04507700 Overpayment	\$1,900.79
	1				\$1,900.79
MICHAEL MEEHAN	000003181	03/11/21	CHEQ00099007 723	00405900 Cheque Deposits 00405	\$15.40
	1				\$15.40
MINERVA CLIFT	000003180	03/11/21	CHEQ00099007 722	08618901 Overpayment	\$136.76
	1				\$136.76
MORAN CONSULTING, INC.	000003234	03/18/21	3745	CS ONGOING SUPPORT	\$4,000.00
	1				\$4,000.00
MOUSE GRAPHICS	000003284	03/25/21	439184	PRINTING - CADD PLOTS	\$38.68
	1				\$38.68
MUNICIPAL WATER DISTRICT OF OC	000003265	03/18/21	2464	SMART TIMERS - JAN 2021	\$59.00
	1				\$59.00
NNC APARTMENT VENTURES, LLC	000003183	03/11/21	CHEQ00099007 725	06350213 Overpayment	\$28.17
		03/11/21	CHEQ00099007 726	06350217 Overpayment	\$28.17
	1				\$56.34
NNC CASA TOWNHOMES	000003182	03/11/21	CHEQ00099007 724	06350200 Overpayment	\$504.94
	1				\$504.94
NOACK AWARDS & ENGRAVING INC	000003207	03/11/21	26616	LASER GRAVING AWARDS	\$90.51
	1				\$90.51
NOVATIME TECHNOLOGY INC	000003236	03/18/21	SI-092608	MONTHLY FEE - TIME CARDS	\$190.25

# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
	1				\$190.25
NSWC MECHANICAL SERVICE, LLC	000003237	03/18/21	0001329-IN	ANNUAL AUDIT AQMD RULE	\$8,723.00
	1				\$8,723.00
OC 405 PARTNERS JV	000003189	03/11/21	CHEQ00099007 732	20076800 Overpayment	\$316.20
	1				\$316.20
O'NEIL STORAGE #0481	000003156	03/11/21	2102054	FILE STORAGE - FEBRUARY 2021	\$141.68
	1				\$141.68
ORANGE COUNTY HEALTH CARE AGENCY	000003157	03/11/21	CC21-08	CROSS CONN INSPECTION 10- 12/20	\$668.50
	1				\$668.50
ORANGE COUNTY TREASURER - TAX COLLECTOR	000003110	03/04/21	R1095	2020 GENERAL ELECTION-DIV 2	\$12,767.63
	1				\$12,767.63
OSTS INC	000003111	03/04/21	54173	FORKLIFT TRAINING	\$2,200.00
	1				\$2,200.00
PATRICIA WATSON	000003256	03/18/21	CHEQ00099007 745	07714300 Overpayment	\$6.62
	1				\$6.62
PATRICK WERNER	000003177	03/11/21	CHEQ00099007 719	00108900 Cheque Deposits 00108	\$144.85
	1				\$144.85
PROCARE WORK INJURY CENTER (DBA)	000003158	03/11/21	304763	MEDICAL SERVICES	\$120.00
	1				\$120.00
QUADIENT LEASING USA, INC	000003154	03/11/21	N8742628	LEASE - MAIL EQUIPMENT	\$927.48
	1				\$927.48
RAFTELIS FINANCIAL CONSULTANTS	000003264	03/18/21	18528	CONSULTING-WATER COST ANALYS	\$1,462.50
		03/18/21	18529	CONSULTING-WATER COST COMP	\$3,467.50
	1				\$4,930.00
RANDY LINDROS	000003251	03/18/21	CHEQ00099007 740	09707645 Overpayment	\$55.00
	1				\$55.00
RAYNE WATER SYSTEMS	000003241	03/18/21	30486MAR21	SOFT WATER SERVICE MAR 21	\$41.42

# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
<b>1</b>					<b>\$41.42</b>
SARAH GOODMAN	000003257	03/18/21	CHEQ00099007 746	09114200 Cheque Deposits 09114	\$6.55
<b>1</b>					<b>\$6.55</b>
SOCAL FLOW TESTING	000003132	03/04/21	5378	M18-100 CRODDY & CHANDLER	\$720.00
<b>1</b>					<b>\$720.00</b>
STAFFING SOLUTIONS	000003209	03/11/21	33077	TEMP LABOR, CUS SVC, WE 02/28	\$1,925.60
		03/11/21	33027	TEMP LABOR, CUS SVC, WE 02/21	\$1,540.48
		03/11/21	32980	TEMP LABOR, CUS SVC, WE 02/14	\$1,925.60
	000003245	03/18/21	32718	TEMP LABOR, CUS SVC, WE 01/03	\$1,155.36
		03/18/21	33127	TEMP LABOR, CUS SVC, WE 03/07	\$1,925.60
	<b>2</b>				
STEPHANIE LOPEZ	000003191	03/11/21	CHEQ00099007 733	04113201 Cheque Deposits 04113	\$51.93
<b>1</b>					<b>\$51.93</b>
SUSAN MILLS	000003195	03/11/21	CHEQ00099007 737	03813400 Cheque Deposits 03813	\$90.34
<b>1</b>					<b>\$90.34</b>
T2 TECHNOLOGY GROUP, LLC	000003114	03/04/21	3908	M21-120A AMAZON AW CLOUD SVC	\$928.09
	000003140	03/11/21	3911	M21-120A AMAZON AW CLOUD SVC	\$2,761.77
		03/11/21	3896	M21-120B SOLAR WINDS REMDTN	\$37,500.00
<b>2</b>					<b>\$41,189.86</b>
TERMINIX PROCESSING CENTER	0161662	03/03/21	397620217	TENTING- EXTERMINATION SERVICES	\$31,281.00
<b>1</b>					<b>\$31,281.00</b>
THEODORE ROBINS FORD	000003266	03/18/21	C49821	AUTO REPAIRS & MAINTENANCE	\$69.08
		03/18/21	C49469	AUTO REPAIRS & MAINTENANCE	\$547.22
		03/18/21	C48106	AUTO REPAIRS & MAINTENANCE	\$125.00
		03/18/21	C49043	AUTO REPAIRS & MAINTENANCE	\$75.00

# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
THEODORE ROBINS FORD	000003266	03/18/21	C49045	AUTO REPAIRS & MAINTENANCE	\$75.00
		03/18/21	C49053	AUTO REPAIRS & MAINTENANCE	\$75.00
		03/18/21	C49058	AUTO REPAIRS & MAINTENANCE	\$75.00
		03/18/21	C49059	AUTO REPAIRS & MAINTENANCE	\$75.00
		03/18/21	C49042	AUTO REPAIRS & MAINTENANCE	\$75.00
		03/18/21	C49046	AUTO REPAIRS & MAINTENANCE	\$75.00
		03/18/21	C49054	AUTO REPAIRS & MAINTENANCE	\$75.00
		03/18/21	C49057	AUTO REPAIRS & MAINTENANCE	\$75.00
		03/18/21	C49044	AUTO REPAIRS & MAINTENANCE	\$75.00
		03/18/21	C49052	AUTO REPAIRS & MAINTENANCE	\$75.00
		03/18/21	C49649	AUTO REPAIRS & MAINTENANCE	\$2,725.80
	000003297	03/25/21	C49363	AUTO REPAIRS & MAINTENANCE	\$352.57
		03/25/21	C49408	AUTO REPAIRS & MAINTENANCE	\$69.08
		03/25/21	C49513	AUTO REPAIRS & MAINTENANCE	\$525.77
		03/25/21	C49555	AUTO REPAIRS & MAINTENANCE	\$933.59
		03/25/21	C49619	AUTO REPAIRS & MAINTENANCE	\$234.21
		03/25/21	C48746	AUTO REPAIRS & MAINTENANCE	\$1,054.34
		03/25/21	C49297	AUTO REPAIRS & MAINTENANCE	\$2,908.94
		03/25/21	C49051	AUTO REPAIRS & MAINTENANCE	\$75.00
		03/25/21	C49055	AUTO REPAIRS & MAINTENANCE	\$75.00
03/25/21	C48744	AUTO REPAIRS & MAINTENANCE	\$2,847.01		
03/25/21	C49858	AUTO REPAIRS & MAINTENANCE	\$703.58		
<b>2</b>					<b>\$14,071.19</b>



# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
THYSSENKRUPP ELEVATOR	000003287	03/25/21	3005805051	ELEVATOR MAINTENANCE 3/1-5/31	\$2,464.76
	<b>1</b>				<b>\$2,464.76</b>
TIME WARNER CABLE	000003115	03/04/21	1524356021521	INTERNET - MWRF	\$204.98
	000003210	03/11/21	1048224021921	INTERNET - DISTRICT	\$2,114.75
		03/11/21	0679649021821	INTERNET - MWRF	\$324.98
	000003298	03/25/21	1774795030621	INTERNET - DISTRICT	\$71.98
		03/25/21	0012934030321	INTERNET - DISTRICT	\$354.93
	<b>3</b>				<b>\$3,071.62</b>
TONERTOWN	000003161	03/11/21	7379	OFFICE SUPPLIES	\$452.40
	<b>1</b>				<b>\$452.40</b>
TUSTIN URGENT CARE, APC DBA XPRESS URGENT CARE HUTINGTON BEACH	000003168	03/11/21	2715	MEDICAL SERVICES	\$625.00
	<b>1</b>				<b>\$625.00</b>
UNIVERSAL WASTE SYSTEMS, INC	000003117	03/04/21	0000939477	WASTE REMOVAL - MARCH	\$95.70
	<b>1</b>				<b>\$95.70</b>
UNUM	000003247	03/18/21	04205600016AP R21	LIFE INSURANCE - APR 2021	\$4,125.37
	<b>1</b>				<b>\$4,125.37</b>
US POSTAL SERVICE	000003290	03/25/21	5008-2021	PO BOX ANNUAL FEE	\$1,260.00
	<b>1</b>				<b>\$1,260.00</b>
VERIZON WIRELESS	000003163	03/11/21	9873534153	MOBILE INTERNET 01/17-02/16	\$2,923.07
	<b>1</b>				<b>\$2,923.07</b>
VINCENT A BURNS	000003190	03/11/21	CHEQ00099007 738	07428602 Overpayment	\$3,500.00
	<b>1</b>				<b>\$3,500.00</b>
VORTEX INDUSTRIES, INC	000003118	03/04/21	09-1489269	METAL DOOR REPAIR	\$977.00
	<b>1</b>				<b>\$977.00</b>
WASTE MANAGEMENT OF OC	000003165	03/11/21	0390560-2515-6	TR CONTAINER RENTAL MAR21	\$1,172.65
	000003301	03/25/21	7952052-0149-9	TR CONTAINER RENTAL JAN21	\$542.50
		03/25/21	7952317-0149-6	TR CONTAINER RENTAL FEB21	\$490.00
	<b>2</b>				<b>\$2,205.15</b>

# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
WATER SYSTEMS CONSULTING, INC.	000003270	03/18/21	5418	M21-220A WILSON PIPELINE PROJ	\$7,432.50
	<b>1</b>				<b>\$7,432.50</b>
WESTERN EXTERMINATOR COMPANY	000003166	03/11/21	7469155	PEST CONTROL - DISTRICT	\$92.50
		03/11/21	7469156	PEST CONTROL - MWRF	\$92.50
	<b>1</b>				<b>\$185.00</b>
WOLF CONSULTING, INC.	000003167	03/11/21	INV-000180	DATABASE SUPPORT SERVICES	\$375.00
	<b>1</b>				<b>\$375.00</b>
YORKE ENGINEERING, LLC	000003120	03/04/21	24721	AQ & ES ENVIRONMENTAL SERVICES	\$905.00
	<b>1</b>				<b>\$905.00</b>
<b>Total GENERAL AND ADMINISTRATIVE</b>	<b>112</b>				<b>\$631,957.76</b>
<b>RETIREE CHECKS</b>					
ALAN COOK	000003083	03/04/21	030121	MAR 2021 INSURANCE SUBSIDY	\$94.83
	<b>1</b>				<b>\$94.83</b>
ART HERNANDEZ	000003085	03/04/21	030121	MAR 2021 INSURANCE SUBSIDY	\$179.08
	<b>1</b>				<b>\$179.08</b>
COLEEN L MONTELEONE	000003091	03/04/21	030121	MAR 2021 INSURANCE SUBSIDY	\$241.00
	<b>1</b>				<b>\$241.00</b>
DIANA LEACH	000003093	03/04/21	030121	MAR 2021 INSURANCE SUBSIDY	\$271.06
	<b>1</b>				<b>\$271.06</b>
JOHN CERNEK	000003105	03/04/21	030121	MAR 2021 INSURANCE SUBSIDY	\$62.28
	<b>1</b>				<b>\$62.28</b>
LORI MULLER	000003108	03/04/21	030121	MAR 2021 INSURANCE SUBSIDY	\$94.83
	<b>1</b>				<b>\$94.83</b>
<b>Total RETIREE CHECKS</b>	<b>6</b>				<b>\$943.08</b>
<b>VARIOUS</b>					
AMAZON BUSINESS	000003122	03/04/21	17H4-H1NH-9VTK	OFFICE SUPPLIES	\$323.06

# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount	
AMAZON BUSINESS	000003170	03/11/21	13KX-PP1T-9GLC	OFFICE SUPPLIES	\$64.84	
		03/11/21	166H-HRCF-4QX3	OFFICE SUPPLIES	\$26.02	
		03/11/21	1FWV-HYXM-367C	OFFICE SUPPLIES	\$218.41	
		03/11/21	14RK-WQ11-6K99	OFFICE SUPPLIES	\$21.52	
	000003258	03/18/21	1JWN-9PJK-CXCQ	OFFICE SUPPLIES	\$42.55	
		03/18/21	1VP6-NP4X-64QV	OFFICE SUPPLIES	\$14.97	
		03/18/21	1KW3-GRYT-H6HN	OFFICE SUPPLIES	\$22.08	
	000003293	03/25/21	14D1-L3GT-RJKM	OFFICE SUPPLIES	\$68.48	
		03/25/21	1L7J-R3CM-XTL9	OFFICE SUPPLIES	\$40.80	
	<b>4</b>					<b>\$842.73</b>
	AT&T	000003086	03/04/21	8315MAR21	714-241-8315 MARCH 2021	\$1,751.75
		000003171	03/11/21	8274FEB21	949-722-8274 FEBRUARY 2021	\$186.39
000003172		03/11/21	9337MAR21	714-435-9337 MARCH 2021	\$4,468.76	
000003173		03/11/21	8883MAR21	949-631-8883 MARCH 2021	\$370.89	
000003174		03/11/21	3066MAR21	960-350-3066 MARCH 2021	\$5,333.18	
000003175		03/11/21	0926MAR21	949-650-0926 MARCH 2021	\$1,788.14	
000003176		03/11/21	0779MAR21	339-263-0779 MARCH 2021	\$1,609.31	
<b>7</b>					<b>\$15,508.42</b>	
AUTOMATED GATE SERVICES INC.	000003143	03/11/21	202635	GATE REPAIR	\$176.00	
	000003221	03/18/21	203007	GATE REPAIR	\$206.00	
<b>2</b>					<b>\$382.00</b>	
COSTA MESA LOCK & KEY	000003092	03/04/21	86255	LOCK REPAIR	\$4,093.26	
	<b>1</b>					<b>\$4,093.26</b>
DION & SONS, INC	000003125	03/04/21	766729	DIESEL FUEL	\$1,342.93	
		03/04/21	766730	GASOLINE	\$2,887.12	
<b>1</b>					<b>\$4,230.05</b>	

# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
DON WOLF & ASSOCIATES INC	000003126	03/04/21	39756	REPAIR - TESTO	\$1,096.16
	<b>1</b>				<b>\$1,096.16</b>
ELITE EQUIPMENT	000003275	03/25/21	42437	REPAIRS	\$417.68
	<b>1</b>				<b>\$417.68</b>
FEDERAL EXPRESS CORPORATION	000003226	03/18/21	7-288-52273	SHIPPING SERVICES	\$226.66
	000003277	03/25/21	7-302-75606	SHIPPING SERVICES	\$93.01
	<b>2</b>				<b>\$319.67</b>
GRAINGER	000003279	03/25/21	9831652194	SAFETY TOOLS & EQUIPMENT	\$49.71
	<b>1</b>				<b>\$49.71</b>
HACH COMPANY	000003128	03/04/21	12313413	WATER QUALITY SUPPLIES	\$261.15
		03/04/21	12327552	WATER QUALITY SUPPLIES	\$975.58
	000003261	03/18/21	12349614	WATER QUALITY SUPPLIES	\$1,424.10
	000003294	03/25/21	12346719	Receivings Transaction Entry	\$763.25
		03/25/21	12351956	WATER QUALITY SUPPLIES	\$3,611.49
		03/25/21	12363536	WATER QUALITY SUPPLIES	\$1,130.18
		03/25/21	12365436	WATER QUALITY SUPPLIES	\$908.99
		03/25/21	12352861	WATER QUALITY SUPPLIES	\$747.25
	<b>3</b>				<b>\$9,821.99</b>
HASHTAG PINPOINT	000003147	03/11/21	1388	STRATEGIC COMMUNICATIONS	\$4,000.00
	<b>1</b>				<b>\$4,000.00</b>
HRCHITECT	000003103	03/04/21	2021-0124	M18-110 HRIS SYSTEM CONSULTANT	\$1,793.75
	000003282	03/25/21	2021-0165	M18-110 HRIS SYSTEM CONSULTANT	\$3,281.25
	<b>2</b>				<b>\$5,075.00</b>
HUB AUTO SUPPLY	000003150	03/11/21	231378	AUTO SUPPLIES	\$40.47
	000003231	03/18/21	230619	AUTO SUPPLIES	\$40.41
	<b>2</b>				<b>\$80.88</b>

# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
LEED ELECTRIC	000003205	03/11/21	210245	ELECTRICAL REPAIRS WELL 9	\$6,176.00
	<b>1</b>				<b>\$6,176.00</b>
LEWIS CONSULTING GROUP	000003107	03/04/21	2021-105	GOV'T RELATIONS SERVICES	\$5,000.00
	<b>1</b>				<b>\$5,000.00</b>
MARVAC ELECTRONICS INC	000003235	03/18/21	5128601	ELECTRICAL PARTS	\$75.64
	<b>1</b>				<b>\$75.64</b>
NORTHERN SAFETY CO INC	000003285	03/25/21	8036576	SAFETY SUPPLIES	\$415.70
	<b>1</b>				<b>\$415.70</b>
PAULUS ENGINEERING INC	000003296	03/25/21	3	M17-100 WELL 1 NOISE MITGATON	\$16,287.75
	<b>1</b>				<b>\$16,287.75</b>
PRIME SYSTEMS INDUSTRIAL AUTOMATION	000003217	03/18/21	969-01	M21-200E- DISTRIBUTION SYS PLC	\$105,628.07
	<b>1</b>				<b>\$105,628.07</b>
SOUTHERN CALIFORNIA GAS CO	000003130	03/04/21	08520813000FE B21	NATURAL GAS DISTRICT FEB 2021	\$58.77
		03/04/21	08940813002FE B21	NATURAL GAS RES 1, FEB 2021	\$1,164.98
	000003159	03/11/21	05060829008FE B21	NATURAL GAS, WELL 5, FEB 2021	\$10,933.81
	<b>2</b>				<b>\$12,157.56</b>
SPRYPOINT SERVICES INC	000003286	03/25/21	INV-0693	M21-100, M21-101 CONSULTING	\$13,300.00
	<b>1</b>				<b>\$13,300.00</b>
THE HOME DEPOT COMMERCIAL ACCT	000003148	03/11/21	1915FEB21	TOOLS & EQUIPMENT	\$735.47
	<b>1</b>				<b>\$735.47</b>
TJC & ASSOCIATES INCORPORATED	000003267	03/18/21	34389	M21-250E SCADA COMM ALTERN	\$10,829.50
	<b>1</b>				<b>\$10,829.50</b>
VALLEY POWER	000003299	03/25/21	B43322	RES 1, 2 ENGINE SERVICE	\$3,719.96
		03/25/21	B85995	RES 2 ENGINE SERVICE	\$848.25
		03/25/21	B43312	WELL 5 ENGINE REPAIR	\$4,400.94
		03/25/21	B43327	WELL 5 ENGINE REPAIR	\$1,640.00

# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
VALLEY POWER	000003299	03/25/21	B43253	RES 1, 2 ENGINE REPAIR	\$2,595.25
	<b>1</b>				<b>\$13,204.40</b>
VONAGE HOLDINGS CORPORATION	000003164	03/11/21	2059786	TELEPHONE SERVICES	\$11,038.80
	<b>1</b>				<b>\$11,038.80</b>
WECK ANALYTICAL ENVIRONMENTAL SERVICES INC.	000003302	03/25/21	70701	WATER QUALITY ANALYSIS	\$3,318.00
	<b>1</b>				<b>\$3,318.00</b>
WHITTINGHAM PUBLIC AFFAIRS ADVISORS	000003119	03/04/21	001014	SCAQMD CONSULTING	\$1,856.25
	<b>1</b>				<b>\$1,856.25</b>
<b>Total VARIOUS</b>	<b>43</b>				<b>\$245,940.69</b>
<b>WATER SUPPLY</b>					
AIRGAS USA LLC	000003169	03/11/21	9978108272	CYLINDER RENTAL	\$219.10
	<b>1</b>				<b>\$219.10</b>
HARRINGTON INDUSTRIAL PLASTICS	000003281	03/25/21	00207403	TOOLS	\$7,560.03
	<b>1</b>				<b>\$7,560.03</b>
HILL BROTHERS CHEMICAL CO.	000003229	03/18/21	07086428	AMMONIA	\$6,059.80
	<b>1</b>				<b>\$6,059.80</b>
JCI JONES CHEMICAL CO.	000003232	03/18/21	847613	CAUSTIC SODA	\$1,812.52
	<b>1</b>				<b>\$1,812.52</b>
LINDE INC.	000003113	03/04/21	62168238	CARBON DIOXIDE TANK RENTAL	\$2,489.03
	000003240	03/18/21	62239419	CARBON DIOXIDE	\$3,463.93
	<b>2</b>				<b>\$5,952.96</b>
OCWD	0161655	03/18/21	22618	JANUARY GAP WTR	\$25,349.05
	<b>1</b>				<b>\$25,349.05</b>
PACIFIC STAR CHEMICAL DBA NORTHSTAR CHEMICAL	000003263	03/18/21	189774	SOD HYPO	\$996.76
		03/18/21	189777	SOD HYPO	\$3,427.72
		03/18/21	189775	SOD HYPO	\$221.99
		03/18/21	189776	SOD HYPO	\$245.93
	<b>1</b>				<b>\$4,892.40</b>
SEPARATION PROCESSES, INC	000003244	03/18/21	10065	SUPPORT SERVICES	\$3,657.42
	<b>1</b>				<b>\$3,657.42</b>
UNITED WATERWORKS INC.	000003135	03/04/21	S100094945.001	WATER OPS SUPPLIES	\$412.87

# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
UNITED WATERWORKS INC.	000003135	03/04/21	S100095088.001	WATER OPS SUPPLIES	\$2,730.77
	<b>1</b>				<b>\$3,143.64</b>
<b>Total WATER SUPPLY</b>	<b>10</b>				<b>\$58,646.92</b>
<b>WATER SYSTEM</b>					
ALS TRUESDAIL LABORATORIES INC	000003134	03/04/21	522100708	WATER QUALITY TESTING	\$62.00
		03/04/21	522101012	WATER QUALITY TESTING	\$84.00
		03/04/21	522101013	WATER QUALITY TESTING	\$84.00
		03/04/21	522004561	M21-103 CALTRANS SOIL TEST	\$1,060.00
	000003288	03/25/21	522101209	WATER QUALITY TESTING	\$88.00
	<b>2</b>				<b>\$1,378.00</b>
ARMORCAST PRODUCTS CO	000003220	03/18/21	0212983-IN	METER COVERS	\$7,251.58
	<b>1</b>				<b>\$7,251.58</b>
BADGER METER INC.	000003136	03/04/21	1409608	SYSTEMS IMPORT FEE	\$7,200.00
	000003196	03/11/21	1407066	METERS	\$1,206.24
		03/11/21	1417615	METERS	\$38.34
		03/11/21	1417901	M20-100 LAPTOP SYSTEMS	\$10,727.31
		03/11/21	1419075	METERS	\$697.43
	000003259	03/18/21	1418168	M20-100 MOBILE ORION KIT	\$3,594.54
		03/18/21	1419074	M20-100 MOBILE ORION KIT	\$3,594.54
		03/18/21	1419488	METERS	\$372.22
		03/18/21	1420708	METERS	\$789.45
	000003273	03/25/21	1418747	M20-100 METER TECH PILOT	\$32,325.00
	<b>4</b>				<b>\$60,545.07</b>
CHARLES P CROWLEY	000003124	03/04/21	28325	WATER OPS PARTS	\$9,898.15
	000003214	03/11/21	28357	WATER OPS PARTS	\$5,248.28
		03/11/21	28345	WATER OPS PARTS	\$2,790.01
	<b>2</b>				<b>\$17,936.44</b>
DIG SAFE BOARD	000003094	03/04/21	DSB20200965	DIG SAFE BOARD FEES	\$317.32

# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
<b>1</b>					<b>\$317.32</b>
EWLES MATERIALS INC	000003145	03/11/21	409989	BOBTAIL DUMP FEES	\$400.00
	000003225	03/18/21	410381	BOBTAIL DUMP FEES	\$800.00
<b>2</b>					<b>\$1,200.00</b>
LARRY'S BUILDING MATERIALS	000003152	03/11/21	CM-129402	PAVING MATERIALS	\$31.79
	000003233	03/18/21	CM-129789	PAVING MATERIALS	\$31.79
	000003283	03/25/21	CM-129983	PAVING MATERIALS	\$86.74
<b>3</b>					<b>\$150.32</b>
POLLARD WATER	000003112	03/04/21	0185465	WATER OPS TOOLS/SUPPLIES	\$1,072.26
<b>1</b>					<b>\$1,072.26</b>
PRAXAIR DISTRIBUTION, INC.	000003239	03/18/21	61928041	CARBON DIOXIDE TANK RENTAL	\$116.94
<b>1</b>					<b>\$116.94</b>
S & J SUPPLY CO.	000003242	03/18/21	S100169716.001	PIPELINE MATERIALS	\$1,208.96
<b>1</b>					<b>\$1,208.96</b>
SOUTH COAST A.Q.M.D.	000003131	03/04/21	3766896	RENEWAL FEE - LIQ FUEL DISP	\$124.46
		03/04/21	3768111	FLAT FEE - LAST FY EMISSIONS	\$136.40
	000003243	03/18/21	3773950	RENEWAL FEES - AMMONIA TANK	\$421.02
		03/18/21	3777053	FLAT FEE - FY20-21 EMISSIONS	\$136.40
<b>2</b>					<b>\$818.28</b>
SULZER ELECTRO-MECHANICAL SERVICES	000003198	03/11/21	SI3001088	MOTOR REPAIRS	\$574.00
<b>1</b>					<b>\$574.00</b>
UNDERGROUND SERVICE ALERT/SC	000003116	03/04/21	220210432	Receivings Transaction Entry	\$628.75
<b>1</b>					<b>\$628.75</b>
VULCAN MATERIALS	000003212	03/11/21	72852015	PAVING MATERIALS	\$186.54
		03/11/21	72853613	PAVING MATERIALS	\$135.74
	000003269	03/18/21	72870890	PAVING MATERIALS	\$168.52
		03/18/21	72860453	M21-001MV PAVING MATERIALS	\$88.22
	000003292	03/25/21	72873064	PAVING MATERIALS	\$86.58



# Payment Listing by Class

3/1/2021 - 3/31/2021

Vendor Name	Check #/Count	Payment Date	Invoice Number	Invoice Description	Payment Amount
	3				\$665.60
WEST COAST SAND & GRAVEL	000003213	03/11/21	344324	FILL SAND	\$460.77
		03/11/21	343976	FILL SAND	\$350.19
	1				\$810.96
<b>Total WATER SYSTEM</b>	<b>26</b>				<b>\$94,674.48</b>
<b>Total Payments (All)</b>	<b>244</b>				<b>\$7,640,556.45</b>



*Dedicated to  
Satisfying our Community's  
Water Needs*

## MEMORANDUM

TO: Board of Directors  
FROM: Marwan Khalifa, CPA, MBA, Chief Financial Officer  
DATE: April 27, 2021  
SUBJECT: Monthly Financial Reports

---

### RECOMMENDATION

Receive and file the Monthly Financial Reports.

### STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.

### PRIOR BOARD ACTION/DISCUSSION

None.

### DISCUSSION

The attached Treasurer's status reports reflect the performance of Mesa Water's cash and investment accounts.

### FINANCIAL IMPACT

None.

### ATTACHMENTS

Attachment A: Monthly Treasurer's Status Report on Investments as of 3/31/21  
Attachment B: Monthly Treasurer's Status Report on Investments as of 2/28/21

**Mesa Water District**  
**Quarterly Treasurer's Report on Investments**  
**As of 03/31/2021**



Investments are in compliance with the Investment Policy adopted as Resolution 1506 of the Mesa Water District Board of Directors. The liquidity of investments will meet cash flow needs for the next six months except under unforeseen catastrophic circumstances.

Investments	Maturity Date	Days to Maturity	Yield to Maturity		Cost Value	% of		Market Value	Interest Year to Date	Notes
			@ Cost			Portfolio	Policy % Limit			
Local Agency Investment Fund (LAIF)	Liquid	1	0.36%		1,081.37	0.00%	No Limit	1,081.37	7.91	1,4
Orange County Investment Pool (OCIP)	Liquid	1	0.89%		821,578.84	2.37%	No Limit	821,578.84	22,615.07	1,6
Miscellaneous (Petty Cash, Emergency Cash, etc.)	Liquid	1	0.00%		14,000.00	0.04%	N/A	14,000.00	0.00	
US Bank Custody Account										2,5
Negotiable CD	Various	938	1.50%		11,855,000.00	34.98%	30.00%	12,112,504.76	137,594.62	
US Agency	Various	1,125	0.90%		14,353,633.00	41.45%	No Limit	14,353,112.81	83,929.79	
<b>Sub Total / Average</b>		<b>1,039</b>	<b>1.17%</b>		<b>26,208,633.00</b>			<b>26,465,617.57</b>	<b>221,524.41</b>	
US Bank Custody Account	Liquid	1	0.01%		36,507.01	0.11%	No Limit	36,507.01	39.51	
Union Bank Account	Liquid	1	0.45%		257,347.10	0.74%	No Limit	257,347.10	0.00	1,3
Pacific Premier Bank	Liquid	1	0.00%		7,034,899.74	20.31%	No Limit	7,034,899.74	0.00	
<b>Total   Average</b>		<b>794</b>	<b>0.92%</b>		<b>\$34,374,047.06</b>	<b>100.00%</b>		<b>\$34,631,031.63</b>	<b>\$244,186.90</b>	

PARS OPEB & Pension Trust	1 Month		3 Month		Cost Value	Market Value
	Rate of Return		Rate of Return			
Public Agency Retirement Services (PARS)						
Capital Appreciation HighMark PLUS Fund						
OPEB	1.77%		4.41%		1,544,388.98	1,933,568.79
Pension Trust	1.78%		4.40%		12,775,868.57	15,854,587.18
					<b>\$ 14,320,257.55</b>	<b>\$ 17,788,155.97</b>

**Sources of Market Value Valuation - Account Statements**

LAIF, OCIP & US Bank

I certify that this report reflects the cash and investments of Mesa Water District and is in conformity with the Government Code requirements and the District Investment Policy/Guidelines in effect at the time of the investment.

**Local Agency Investment Fund (LAIF)**

District LAIF includes the funds designated for advances; construction, customer deposits, working capital cash and monies to pay COP principal/interest payments.

*Marwan Khalifa*

Marwan Khalifa, CPA, MBA, District Treasurer

**Weighted Average Return | 0.92 %**

Benchmark: 3 Month Treasury Bill - March | .03 %

**Weighted Average Maturity | 2.2 Years**

Days to Maturity | 794

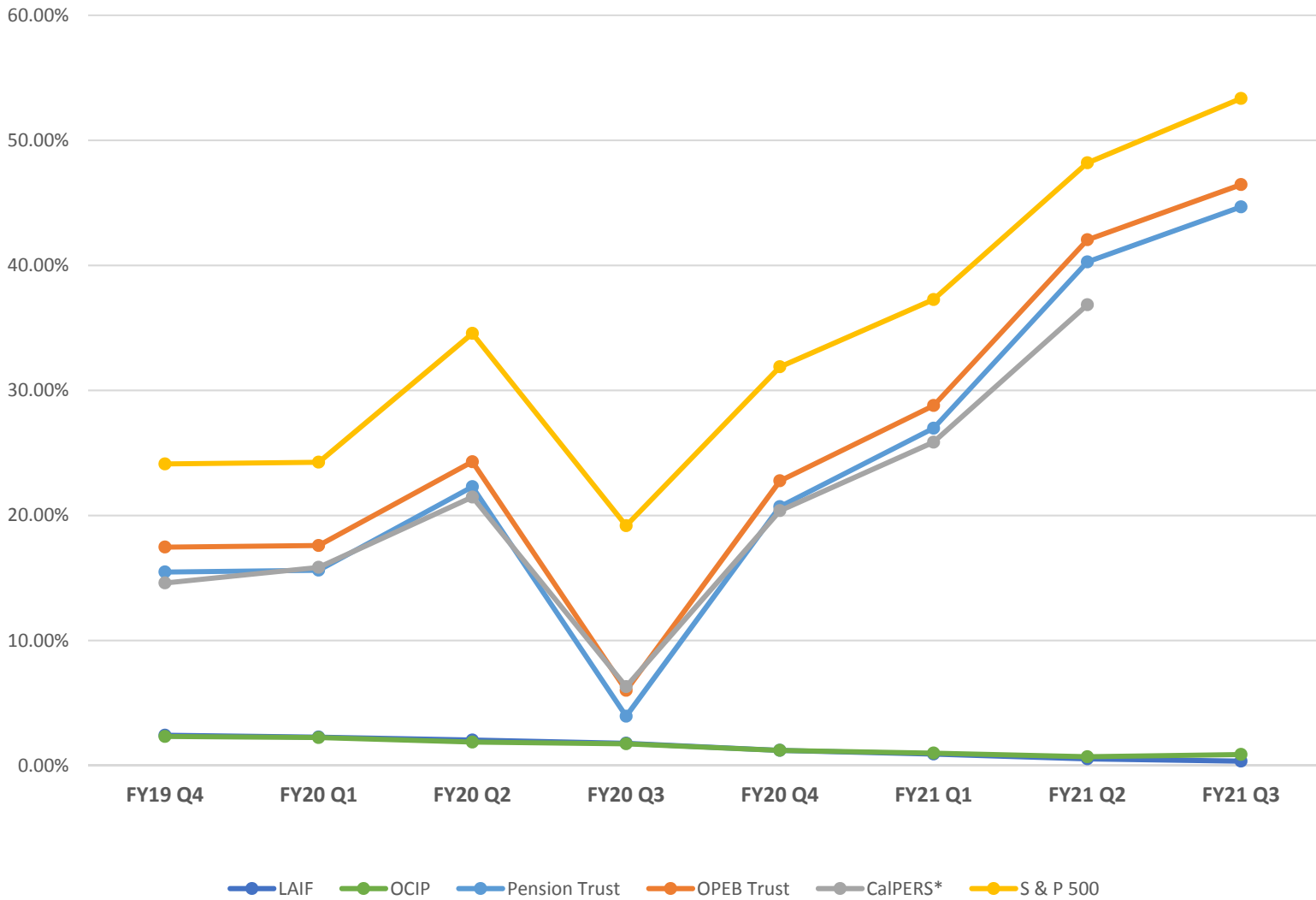
**PARS OPEB & Pension Trust - Benchmark - S & P 500 Index**

1 Month | 3.02 %    3 Month | 5.15 %    1 YEAR | 58.46 %

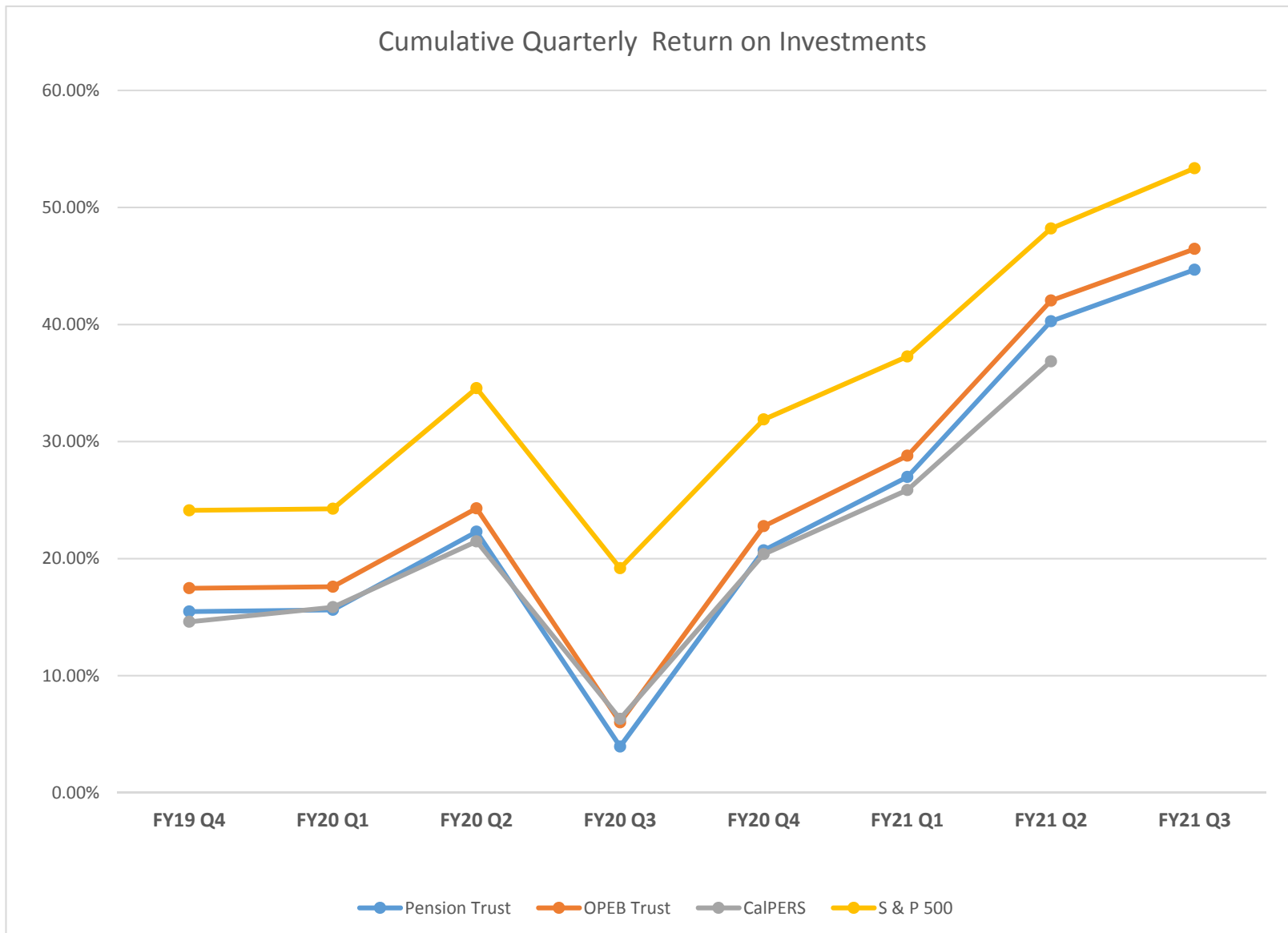
**Notes**

1. The interest or yield shown is for the current month net of fees.
2. The interest rate (Yield to Maturity @Cost) shown is the guaranteed annual interest rate for the term of the investment.
3. The rate shown is the Earnings Credit Rate. These earnings are applied against bank service charges; no actual monies are received.
4. LAIF general ledger carrying value reflects market value (unrealized gains/losses) only at fiscal year end. LAIF only provides the market value participation factor quarterly. The March Fair Value Factor is 1.001269853. The yield earned on the Treasurer's Reports does not reflect change in fair market value.
5. US Bank Custody Account general ledger carrying value reflects market value (unrealized gains/losses). The Yield earned does not reflect change in fair market value.
6. Orange County Investment Pool - March 2021 | Net Asset Value is 1.00.

### Cumulative Quarterly Return on Investments



\* CalPERS FY21 Q3 data was unavailable at time of publishing.



**\* CalPERS FY21 Q3 data was unavailable at time of publishing.**

Mesa Water District  
Transactions Summary  
Quarterly Treasurer's Status Report - Investment Activity  
Group By: Action  
Portfolio / Report Group: US Bank | Custodian - Fixed  
Begin Date: 12/31/2020, End Date: 03/31/2021

Description	CUSIP/Ticker	YTM @ Cost	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
<b>Buy</b>								
FFCB 0.125 5/3/2023-21	3133EMPA4	0.125	2/5/2021	5/3/2023	250,000.00	250,000.00	1.74	250,001.74
FFCB 0.32 2/3/2025-21	3133EMPV8	0.305	2/5/2021	2/3/2025	250,000.00	250,148.18	4.44	250,152.62
Live Oak Banking NC 0.5 2/10/2026	538036NE0	0.500	2/10/2021	2/10/2026	249,000.00	249,000.00	0.00	249,000.00
Luana Savings Bank IA 0.2 8/19/2024	549104WN3	0.200	2/19/2021	8/19/2024	249,000.00	249,000.00	0.00	249,000.00
Homestreet Bank WA 0.1 8/22/2022	43785QPQ0	0.100	2/22/2021	8/22/2022	249,000.00	249,000.00	0.00	249,000.00
FFCB 0.45 2/2/2026-23	3133EMPD8	0.730	3/2/2021	2/2/2026	300,000.00	295,947.00	112.50	296,059.50
FHLB 0.625 2/24/2026-21	3130AL7M0	0.749	3/2/2021	2/24/2026	250,000.00	248,487.50	34.72	248,522.22
FFCB 0.3 11/12/2024-21	3133EMQQ8	0.356	3/2/2021	11/12/2024	250,000.00	249,487.50	41.67	249,529.17
FFCB 0.43 3/3/2025	3133EMSJ2	0.455	3/3/2021	3/3/2025	250,000.00	249,747.50	0.00	249,747.50
FHLB 0.6 3/10/2026-21	3130ALFX7	0.743	3/10/2021	3/10/2026	250,000.00	248,237.50	0.00	248,237.50
FHLB 0.75 3/16/2026-21	3130ALF33	0.750	3/24/2021	3/16/2026	250,000.00	250,000.00	41.67	250,041.67
FFCB 0.25 3/1/2024-21	3133EMSD5	0.250	3/24/2021	3/1/2024	250,000.00	250,000.00	39.93	250,039.93
FHLB 0.5 3/10/2025-21	3130ALDZ4	0.500	3/24/2021	3/10/2025	250,000.00	250,000.00	48.61	250,048.61
<b>Sub Total / Average Buy</b>					<b>3,297,000.00</b>	<b>3,289,055.18</b>	<b>325.28</b>	<b>3,289,380.46</b>
<b>Called</b>								
FFCB 1.3 3/24/2025-21	3130AJF95	0.000	3/24/2021	3/24/2025	355,263.16	355,263.16	0.00	355,263.16
<b>Sub Total / Average Called</b>					<b>355,263.16</b>	<b>355,263.16</b>	<b>0.00</b>	<b>355,263.16</b>

Mesa Water District

Date To Date

Quarterly Report - Interest | Received

Report Format: By Transaction

Group By: Asset Category

Portfolio / Report Group: Report Group | Treasurer's Report

Begin Date: 6/30/2020, End Date: 3/31/2021

Description	CUSIP/Ticker	Settlement Date	Maturity Date	Coupon Rate	Ending Face Amount/Shares	Interest/Dividends	Sell Accrued Interest
<b>LAIF</b>							
	LGIP0012	6/30/2010	N/A	N/A	1,081.37	7.91	0.00
<b>Sub Total/Average</b>					<b>1,081.37</b>	<b>7.91</b>	<b>0.00</b>
<b>Orange County</b>							
	LGIP9LC	9/30/2011	N/A	N/A	821,578.84	22,615.07	0.00
<b>Sub Total/Average</b>					<b>821,578.84</b>	<b>22,615.07</b>	<b>0.00</b>
<b>Miscellaneous Cash ( Petty   Emergency )</b>							
	CASH	6/30/2015	N/A	N/A	14,000.00	0.00	0.00
<b>Sub Total/Average</b>					<b>14,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Negotiable CD</b>							
Everbank FL 2 7/14/2020	29976DZD5	7/14/2015	7/14/2020	2.000	0.00	2,463.23	0.00
Investors Bank NJ 2 8/25/2020	46176PEJ0	8/26/2015	8/25/2020	2.000	0.00	2,463.23	0.00
First Technology CU CA 1.75 6/30/2021	33715LAD2	6/30/2016	6/30/2021	1.750	247,000.00	2,179.01	0.00
Wells Fargo SD 1.6 8/3/2021	9497486Z5	8/3/2016	8/3/2021	1.600	247,000.00	2,955.88	0.00
Privatebank and Trust IL 1.5 8/30/2021	74267GVM6	8/29/2016	8/30/2021	1.500	247,000.00	3,705.00	0.00
Mercantil Commerce Bank FL 1.65 9/28/2021	58733ADJ5	9/28/2016	9/28/2021	1.650	247,000.00	4,075.50	0.00
Countryside Federal CU NY 1.65 10/28/2021	22239MAL2	10/28/2016	10/28/2021	1.650	247,000.00	3,048.25	0.00
Beneficial Mutual Savings PA 1.55 11/16/2021	08173QBU9	11/16/2016	11/16/2021	1.550	247,000.00	1,929.98	0.00
Bank of Baroda 1.85 11/23/2021	06062QXG4	11/23/2016	11/23/2021	1.850	247,000.00	2,303.53	0.00
Business Bank MO 2 1/20/2022	12325EHH8	1/20/2017	1/20/2022	2.000	247,000.00	3,694.85	0.00
First National Bank MI 2 1/20/2022	32110YT3	1/20/2017	1/20/2022	2.000	201,000.00	3,006.71	0.00
Franklin Synergy Bank TN 2 1/31/2022	35471TCV2	1/31/2017	1/31/2022	2.000	247,000.00	3,708.38	0.00
Synchrony Bank UT 2.3 2/24/2022	87165FPA6	2/24/2017	2/24/2022	2.300	247,000.00	5,696.57	0.00
Capital One Bank VA 2.3 3/1/2022	140420Y53	3/1/2017	3/1/2022	2.300	247,000.00	5,681.00	0.00
State Bank India NY 2.35 3/14/2022	8562846V1	3/14/2017	3/14/2022	2.350	247,000.00	5,804.50	0.00
Amercian Express 2.45 4/5/2022	02587DN38	4/5/2017	4/5/2022	2.450	247,000.00	3,034.04	0.00
Homestreet Bank WA 0.1 8/22/2022	43785QPQ0	2/22/2021	8/22/2022	0.100	249,000.00	19.10	0.00
Ally Bank UT 1.85 10/24/2022	02007GML4	10/24/2019	10/24/2022	1.850	247,000.00	2,291.01	0.00
Preferred Bank CA 0.25 7/17/2023	740367LV7	7/17/2020	5 7/17/2023	0.250	249,000.00	414.42	0.00

Description	CUSIP/Ticker	Settlement Date	Maturity Date	Coupon Rate	Ending Face Amount/Shares	Interest/Dividends	Sell Accrued Interest
Merrick Bank UT 3 7/31/2023	59013J6G9	1/30/2019	7/31/2023	3.000	249,000.00	5,587.15	0.00
Enterprise Bank & Trust 1.75 11/8/2023	29367SJR6	11/8/2019	11/8/2023	1.750	249,000.00	3,259.17	0.00
Raymond James Bank 1.75 11/8/2023	75472RAH4	11/8/2019	11/8/2023	1.750	247,000.00	2,179.01	0.00
Third Federal Savings 1.75 11/13/2023	88413QCJ5	11/12/2019	11/13/2023	1.750	247,000.00	2,179.01	0.00
Marlin Business Bank UT 1.7 12/4/2023	57116ATG3	12/2/2019	12/4/2023	1.700	249,000.00	3,166.08	0.00
John Marshall Bancorp VA 0.2 12/29/2023	47804GGC1	12/30/2020	12/29/2023	0.200	249,000.00	122.80	0.00
Goldman Sachs NY 3.3 1/16/2024	38148P4E4	1/16/2019	1/16/2024	3.300	245,000.00	8,107.15	0.00
Bankwell Bank CT 0.35 1/30/2024	06654BCM1	7/30/2020	1/30/2024	0.350	249,000.00	439.33	0.00
Morgan Stanley UT 3.05 1/31/2024	61690UDV9	1/31/2019	1/31/2024	3.050	246,000.00	7,523.55	0.00
Morgan Stanley NY 3.05 1/31/2024	61760AVF3	1/31/2019	1/31/2024	3.050	246,000.00	7,523.55	0.00
Enerbank UT 1.15 4/29/2024	29278TNY2	4/29/2020	4/29/2024	1.150	249,000.00	2,141.75	0.00
First Freedom Bank 1.1 4/30/2024	32027BAM9	4/30/2020	4/30/2024	1.100	249,000.00	2,048.62	0.00
Capital One VA 2.65 5/22/2024	14042RLP4	5/22/2019	5/22/2024	2.650	246,000.00	3,286.29	0.00
Eaglebank MD 2.5 5/24/2024	27002YEN2	5/24/2019	5/24/2024	2.500	249,000.00	4,655.95	0.00
Farm Bureau Bank NV 0.25 7/9/2024	307660LK4	10/9/2020	7/9/2024	0.250	249,000.00	257.52	0.00
Luana Savings Bank IA 0.2 8/19/2024	549104WN3	2/19/2021	8/19/2024	0.200	249,000.00	0.00	0.00
JPMorgan Chase OH 2.1 8/31/2024-20	48128H6D5	8/30/2019	8/31/2024	2.100	0.00	2,614.82	0.00
Sallie Mae Bank UT 1.9 10/16/2024	7954504P7	10/17/2019	10/16/2024	1.900	247,000.00	2,352.93	0.00
Celtic Bank UT 1.65 10/23/2024	15118RSV0	10/23/2019	10/23/2024	1.650	249,000.00	3,072.91	0.00
Garnett State Bank 1.7 11/19/2024	366526AW1	11/19/2019	11/19/2024	1.700	249,000.00	3,166.08	0.00
Citizens State Bank 1.7 11/22/2024	176688CR8	11/22/2019	11/22/2024	1.700	249,000.00	3,166.08	0.00
BMO Harris Bank IL 0.5 3/28/2025-20	05600XAY6	9/28/2020	3/28/2025	0.500	249,000.00	617.39	0.00
Baycoast Bank MA 0.9 3/31/2025	072727BG4	3/31/2020	3/31/2025	0.900	248,000.00	2,232.00	0.00
First Commercial Bank MS 0.3 3/31/2025	31984GFK0	9/30/2020	3/31/2025	0.300	249,000.00	370.43	0.00
Anchor D Bank OK 1.15 4/29/2025-20	033034AN9	4/29/2020	4/29/2025	1.150	0.00	1,200.32	0.00
Flagstar Bank MI 1.25 4/30/2025	33847E3A3	4/30/2020	4/30/2025	1.250	248,000.00	1,554.25	0.00
Jonesboro State Bank LA 1.25 5/6/2025-20	48040PGP4	5/6/2020	5/6/2025	1.250	0.00	520.17	0.00
Apex Bank TN 0.95 5/8/2025	03753XBK5	5/8/2020	5/8/2025	0.950	249,000.00	1,769.27	0.00
Bridgewater Bank MN 0.9 5/22/2025-20	108622JU6	5/22/2020	5/22/2025	0.900	0.00	564.85	0.00
Seattle Bank WA 0.75 6/2/2025-20	81258PKJ1	6/2/2020	6/2/2025	0.750	249,000.00	1,396.78	0.00
Medallion Bank UT 0.6 7/15/2025	58404DHM6	7/15/2020	7/15/2025	0.600	249,000.00	994.64	0.00
BMW Bank UT 0.5 9/25/2025	05580AXF6	9/25/2020	9/25/2025	0.500	249,000.00	617.38	0.00
Texas Exchange Bank TX 0.6 12/18/2025	88241TJR2	12/18/2020	12/18/2025	0.600	249,000.00	368.39	0.00
JPMorgan Chase OH 0.5 12/29/2025-21	48128UUZ0	12/29/2020	12/29/2025	0.500	249,000.00	0.00	0.00
Live Oak Banking NC 0.5 2/10/2026	538036NE0	2/10/2021	2/10/2026	0.500	249,000.00	64.81	0.00
<b>Sub Total/Average</b>					<b>11,855,000.00</b>	<b>137,594.62</b>	<b>0.00</b>

**US Agency**

FHLB 2 11/10/2021-18	3130A9S44	11/10/2016	6 11/10/2021	2.000	750,000.00	7,500.00	0.00
----------------------	-----------	------------	--------------	-------	------------	----------	------



Description	CUSIP/Ticker	Settlement Date	Maturity Date	Coupon Rate	Ending Face Amount/Shares	Interest/Dividends	Sell Accrued Interest
FNMA 1.875 4/5/2022	3135G0T45	3/23/2020	4/5/2022	1.875	500,000.00	4,687.50	0.00
FNMA 1.375 9/6/2022	3135G0W33	11/8/2019	9/6/2022	1.375	500,000.00	6,875.00	0.00
FHLB 3 12/9/2022	3130AFE78	1/9/2019	12/9/2022	3.000	1,000,000.00	15,000.00	0.00
FFCB 0.125 5/3/2023-21	3133EMPA4	2/5/2021	5/3/2023	0.125	250,000.00	0.00	0.00
FFCB 2.125 6/5/2023	3133EKPT7	11/8/2019	6/5/2023	2.125	500,000.00	5,312.50	0.00
FHLMC 0.375 7/14/2023-22	3134GV5F1	7/14/2020	7/14/2023	0.375	250,000.00	468.75	0.00
FHLMC 0.5 8/28/2023-21	3134GVXS2	5/28/2020	8/28/2023	0.500	249,000.00	622.50	0.00
FAMC 3.05 9/19/2023	3132X06C0	1/9/2019	9/19/2023	3.050	500,000.00	15,250.00	0.00
FFCB 0.25 9/21/2023-22	3133EMAM4	9/24/2020	9/21/2023	0.250	500,000.00	625.00	0.00
FHLMC 0.4 10/23/2023-21	3134GV6D5	7/23/2020	10/23/2023	0.400	250,000.00	500.00	0.00
FFCB 0.27 11/3/2023-22	3133EMFN7	11/3/2020	11/3/2023	0.270	250,000.00	0.00	0.00
FHLMC 0.3 11/13/2023-22	3134GXAY0	11/13/2020	11/13/2023	0.300	250,000.00	0.00	0.00
FFCB 0.25 3/1/2024-21	3133EMSD5	3/24/2021	3/1/2024	0.250	250,000.00	0.00	0.00
FFCB 0.8 4/22/2024-21	3133ELXC3	4/22/2020	4/22/2024	0.800	750,000.00	3,000.00	0.00
FHLMC 0.5 5/20/2024-22	3134GVXR4	5/21/2020	5/20/2024	0.500	500,000.00	1,250.00	0.00
FAMC 2.15 6/5/2024	31422BGA2	11/8/2019	6/5/2024	2.150	500,000.00	5,375.00	0.00
FHLMC 0.45 7/8/2024-22	3134GV4S4	7/13/2020	7/8/2024	0.450	750,000.00	1,687.50	0.00
FHLMC 0.35 9/30/2024-22	3134GWVM5	9/30/2020	9/30/2024	0.350	250,000.00	437.50	0.00
FFCB 0.3 11/12/2024-21	3133EMMQ8	3/2/2021	11/12/2024	0.300	250,000.00	0.00	0.00
FFCB 0.32 2/3/2025-21	3133EMPV8	2/5/2021	2/3/2025	0.320	250,000.00	0.00	0.00
FFCB 0.43 3/3/2025	3133EMSJ2	3/3/2021	3/3/2025	0.430	250,000.00	0.00	0.00
FHLB 0.5 3/10/2025-21	3130ALDZ4	3/24/2021	3/10/2025	0.500	250,000.00	0.00	0.00
FFCB 1.3 3/24/2025-21	3130AJF95	3/24/2020	3/24/2025	1.300	394,736.84	9,750.00	0.00
FHLMC 0.85 4/29/2025-21	3134GVPK8	5/1/2020	4/29/2025	0.850	500,000.00	2,125.00	0.00
FHLMC 0.7 5/13/2025-21	3134GVSY5	5/13/2020	5/13/2025	0.700	500,000.00	1,750.00	0.00
FNMA 0.6 7/29/2025-22	3136G4D75	12/18/2020	7/29/2025	0.600	250,000.00	750.00	0.00
FNMA 0.375 8/25/2025	3135G05X7	11/12/2020	8/25/2025	0.375	250,000.00	463.54	0.00
FHLMC 0.4 9/30/2025-21	3134GWVP8	9/30/2020	9/30/2025	0.400	250,000.00	500.00	0.00
FNMA 0.54 11/3/2025-22	3135GA2G5	10/30/2020	11/3/2025	0.540	500,000.00	0.00	0.00
FNMA 0.56 11/17/2025-22	3135GA2Z3	11/17/2020	11/17/2025	0.560	325,000.00	0.00	0.00
FNMA 0.58 11/25/2025-22	3135GA5E7	11/30/2020	11/25/2025	0.580	250,000.00	0.00	0.00
FFCB 0.47 12/22/2025-22	3133EMLC4	12/22/2020	12/22/2025	0.470	250,000.00	0.00	0.00
FFCB 0.45 2/2/2026-23	3133EMPD8	3/2/2021	2/2/2026	0.450	300,000.00	0.00	0.00
FHLB 0.625 2/24/2026-21	3130AL7M0	3/2/2021	2/24/2026	0.625	250,000.00	0.00	0.00
FHLB 0.6 3/10/2026-21	3130ALFX7	3/10/2021	3/10/2026	0.600	250,000.00	0.00	0.00
FHLB 0.75 3/16/2026-21	3130ALF33	3/24/2021	3/16/2026	0.750	250,000.00	0.00	0.00
<b>Sub Total/Average</b>					<b>14,268,736.84</b>	<b>83,929.79</b>	<b>0.00</b>

Description	CUSIP/Ticker	Settlement Date	Maturity Date	Coupon Rate	Ending Face Amount/Shares	Interest/Dividends	Sell Accrued Interest
US Bank   Pending Trades Cash	CASH6500	10/31/2020	N/A	N/A	0.00	0.00	0.00
US Bank   Custodian MM	MM65000	7/31/2020	N/A	N/A	36,507.01	39.51	0.00
<b>Sub Total/Average</b>					<b>36,507.01</b>	<b>39.51</b>	<b>0.00</b>
<b>Union Bank Accounts</b>							
	MM2110	11/30/2013	N/A	N/A	257,347.10	0.00	0.00
<b>Sub Total/Average</b>					<b>257,347.10</b>	<b>0.00</b>	<b>0.00</b>
<b>Pacific Premier Bank</b>							
	CASH0831	5/28/2020	N/A	N/A	7,034,899.74	0.00	0.00
<b>Sub Total/Average</b>					<b>7,034,899.74</b>	<b>0.00</b>	<b>0.00</b>
<b>Total / Average</b>					<b>34,289,150.90</b>	<b>244,186.90</b>	<b>0.00</b>

Mesa Water District  
Portfolio Holdings  
Investment Report | PARS Trust  
Report Format: By CUSIP / Ticker  
Group By: Portfolio Name  
Average By: Market Value  
Portfolio / Report Group: PARS OPEB Trust  
As of 3/31/2021

Description	CUSIP/Ticker	Security Type	Face Amount/Shares	Cost Value	Market Value
<b>PARS OPEB Trust</b>					
Columbia Contrarian Fund	19766M709	Mutual Fund	4,906.89	120,171.09	163,693.24
DFA Large Cap	233203868	Mutual Fund	3,343.42	69,478.14	87,196.00
Dodge & Cox International	256206103	Mutual Fund	1,165.69	43,560.75	54,588.23
Dodge & Cox Stock Fund	256219106	Mutual Fund	536.76	92,456.76	118,496.02
Doubeline Core Fix Income	258620301	Mutual Fund	10,232.14	112,760.10	112,655.72
Harbor Capital Appreciation	411512528	Mutual Fund	855.57	66,687.52	86,181.37
Hartford Schroders	41665X859	Mutual Fund	6,507.38	105,732.26	136,980.50
iShares Russell Mid Cap	464287499	Mutual Fund	1,483.00	36,029.58	109,638.19
iShares SP500	464287408	Mutual Fund	345.00	42,761.09	48,727.80
MFS International	552746356	Mutual Fund	1,294.73	38,979.58	55,569.75
PGIM Total Return Bond	74440B884	Mutual Fund	7,883.72	115,763.87	113,051.79
PIMCO	693390841	Mutual Fund	2,733.21	24,673.04	24,571.52
Pimco Total Return Fund	693390700	Mutual Fund	11,069.74	116,529.66	113,132.66
Price T Rowe Growth	741479406	Mutual Fund	860.04	57,852.97	85,558.06
Undiscovered	904504479	Mutual Fund	1,251.29	74,091.05	98,814.83
US Bank PARS - OPEB Trust MM	MM4900	Money Market	18,861.84	18,861.84	18,861.84
Vanguard Growth & Income	921913208	Mutual Fund	3,208.16	238,194.63	321,491.10
Vanguard Real Estate	922908553	Mutual Fund	430.00	35,600.23	39,499.80
Vanguard Short Term	922031836	Mutual Fund	4,053.55	43,915.99	44,305.10
Victory RS	92647Q363	Mutual Fund	997.86	90,288.83	100,555.27
<b>Sub Total / Average PARS OPEB Trust</b>			<b>82,019.99</b>	<b>1,544,388.98</b>	<b>1,933,568.79</b>
<b>Total / Average</b>			<b>82,019.99</b>	<b>1,544,388.98</b>	<b>1,933,568.79</b>

Mesa Water District  
Portfolio Holdings  
Investment Report | PARS Trust  
Report Format: By CUSIP / Ticker  
Group By: Portfolio Name  
Average By: Market Value  
Portfolio / Report Group: PARS Pension Trust  
As of 3/31/2021

Description	CUSIP/Ticker	Security Type	Face Amount/Shares	Cost Value	Market Value
<b>PARS Pension Trust</b>					
Columbia Contrarian Fund	19766M709	Mutual Fund	40,398.39	1,050,392.34	1,347,689.95
DFA Large Cap	233203868	Mutual Fund	27,526.22	575,071.20	717,883.74
Dodge & Cox International	256206103	Mutual Fund	9,596.99	393,371.73	449,427.24
Dodge & Cox Stock Fund	256219106	Mutual Fund	4,373.06	801,010.74	965,394.58
Doubeline Core Fix Income	258620301	Mutual Fund	84,242.01	924,358.53	927,504.25
Harbor Capital Appreciation	411512528	Mutual Fund	7,045.10	557,161.82	709,654.25
Hartford Schroders	41665X859	Mutual Fund	53,579.81	865,618.47	1,127,855.16
iShares Russell Mid Cap	464287499	Mutual Fund	12,213.00	183,584.39	902,907.09
iShares SP500	464287408	Mutual Fund	2,839.00	357,581.49	400,980.36
MFS International	552746356	Mutual Fund	10,660.23	357,744.65	457,537.86
PGIM Total Return Bond	74440B884	Mutual Fund	64,755.60	945,144.79	928,595.60
PIMCO	693390841	Mutual Fund	22,502.55	203,134.56	202,297.90
Pimco Total Return Fund	693390700	Mutual Fund	90,978.86	947,740.22	929,803.95
Price T Rowe Growth	741479406	Mutual Fund	7,081.51	494,379.25	704,469.81
Undiscovered	904504479	Mutual Fund	10,301.92	614,430.19	813,542.45
US Bank PARS - Pension Trust MM	MM4901	Money Market	104,860.38	104,860.38	104,860.38
Vanguard Growth & Income	921913208	Mutual Fund	26,412.98	2,018,090.50	2,646,844.65
Vanguard Real Estate	922908553	Mutual Fund	3,539.00	285,930.50	325,092.54
Vanguard Short Term	922031836	Mutual Fund	33,325.25	360,272.86	364,244.74
Victory RS	92647Q363	Mutual Fund	8,216.72	735,989.96	828,000.68
<b>Sub Total / Average PARS Pension Trust</b>			<b>624,448.58</b>	<b>12,775,868.57</b>	<b>15,854,587.18</b>
<b>Total / Average</b>			<b>624,448.58</b>	<b>12,775,868.57</b>	<b>15,854,587.18</b>

Mesa Water District  
Transactions Summary  
Quarterly Treasurer's Status Report - Investment Activity  
Group By: Action  
Portfolio / Report Group: PARS OPEB Trust  
Begin Date: 12/31/2020, End Date: 03/31/2021

Description	CUSIP/Ticker	YTM @ Cost	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
<b>Buy</b>								
PIMCO	693390841	0.000	1/12/2021	N/A	465.666	4,218.93	0.00	4,218.93
Vanguard Real Estate	922908553	0.000	1/12/2021	N/A	205.00	16,776.57	0.00	16,776.57
Undiscovered	904504479	0.000	1/12/2021	N/A	390.027	27,520.30	0.00	27,520.30
Pimco Total Return Fund	693390700	0.000	1/12/2021	N/A	25.066	263.19	0.00	263.19
PGIM Total Return Bond	74440B884	0.000	1/12/2021	N/A	18.702	278.85	0.00	278.85
Price T Rowe Growth	741479406	0.000	1/12/2021	N/A	12.753	1,227.82	0.00	1,227.82
Victory RS	92647Q363	0.000	1/12/2021	N/A	293.664	32,103.34	0.00	32,103.34
Doubeline Core Fix Income	258620301	0.000	1/12/2021	N/A	20.314	228.53	0.00	228.53
Pimco Total Return Fund	693390700	0.000	1/31/2021	N/A	18.958	199.63	0.00	199.63
PGIM Total Return Bond	74440B884	0.000	1/31/2021	N/A	19.445	290.51	0.00	290.51
Vanguard Short Term	922031836	0.000	1/31/2021	N/A	6.637	73.14	0.00	73.14
PIMCO	693390841	0.000	2/3/2021	N/A	10.13	92.08	0.00	92.08
Hartford Schroders	41665X859	0.000	2/3/2021	N/A	390.297	8,613.85	0.00	8,613.85
iShares SP500	464287408	0.000	2/3/2021	N/A	8.00	1,036.91	0.00	1,036.91
DFA Large Cap	233203868	0.000	2/3/2021	N/A	57.69	1,464.63	0.00	1,464.63
Undiscovered	904504479	0.000	2/3/2021	N/A	24.54	1,694.93	0.00	1,694.93
Dodge & Cox Stock Fund	256219106	0.000	2/3/2021	N/A	17.628	3,505.01	0.00	3,505.01
Dodge & Cox International	256206103	0.000	2/3/2021	N/A	34.916	1,558.31	0.00	1,558.31
MFS International	552746356	0.000	2/3/2021	N/A	10.18	439.96	0.00	439.96
Vanguard Short Term	922031836	0.000	2/3/2021	N/A	10.70	117.91	0.00	117.91
Victory RS	92647Q363	0.000	2/3/2021	N/A	2.77	300.93	0.00	300.93
iShares Russell Mid Cap	464287499	0.000	2/3/2021	N/A	184.00	13,026.96	0.00	13,026.96
Pimco Total Return Fund	693390700	0.000	2/28/2021	N/A	18.78	194.71	0.00	194.71
PGIM Total Return Bond	74440B884	0.000	2/28/2021	N/A	16.947	247.59	0.00	247.59
Vanguard Short Term	922031836	0.000	2/28/2021	N/A	6.258	68.71	0.00	68.71
PIMCO	693390841	0.000	3/9/2021	N/A	642.399	5,762.32	0.00	5,762.32
Hartford Schroders	41665X859	0.000	3/9/2021	N/A	404.071	8,538.01	0.00	8,538.01
Pimco Total Return Fund	693390700	0.000	3/9/2021	N/A	171.994	1,768.10	0.00	1,768.10
PGIM Total Return Bond	74440B884	0.000	3/9/2021	N/A	194.261	2,809.02	0.00	2,809.02
MFS International	552746356	0.000	3/9/2021	N/A	36.023	1,541.05	0.00	1,541.05
Price T Rowe Growth	741479406	0.000	3/9/2021	N/A	44.414	4,381.03	0.00	4,381.03
Victory RS	92647Q363	0.000	3/9/2021	N/A	82.45	8,566.60	0.00	8,566.60

Description	CUSIP/Ticker	YTM @ Cost	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Doubeline Core Fix Income	258620301	0.000	3/9/2021	N/A	103.53	1,148.15	0.00	1,148.15
Harbor Capital Appreciation	411512528	0.000	3/9/2021	N/A	94.977	9,581.33	0.00	9,581.33
Dodge & Cox Stock Fund	256219106	0.000	3/29/2021	N/A	5.611	1,251.41	0.00	1,251.41
Pimco Total Return Fund	693390700	0.000	3/31/2021	N/A	19.315	197.40	0.00	197.40
PGIM Total Return Bond	74440B884	0.000	3/31/2021	N/A	18.388	263.69	0.00	263.69
Vanguard Short Term	922031836	0.000	3/31/2021	N/A	5.769	63.05	0.00	63.05
<b>Sub Total / Average Buy</b>					<b>4,092.27</b>	<b>161,414.46</b>	<b>0.00</b>	<b>161,414.46</b>

<b>Dividend</b>								
PIMCO	693390841	0.000	1/31/2021	N/A	0.00	0.00	57.89	57.89
Pimco Total Return Fund	693390700	0.000	1/31/2021	N/A	0.00	0.00	199.63	199.63
PGIM Total Return Bond	74440B884	0.000	1/31/2021	N/A	0.00	0.00	290.51	290.51
Vanguard Short Term	922031836	0.000	1/31/2021	N/A	0.00	0.00	73.14	73.14
Doubeline Core Fix Income	258620301	0.000	2/1/2021	N/A	0.00	0.00	257.25	257.25
PIMCO	693390841	0.000	2/28/2021	N/A	0.00	0.00	67.22	67.22
Pimco Total Return Fund	693390700	0.000	2/28/2021	N/A	0.00	0.00	194.71	194.71
PGIM Total Return Bond	74440B884	0.000	2/28/2021	N/A	0.00	0.00	247.59	247.59
Vanguard Short Term	922031836	0.000	2/28/2021	N/A	0.00	0.00	68.71	68.71
Doubeline Core Fix Income	258620301	0.000	3/1/2021	N/A	0.00	0.00	231.35	231.35
Dodge & Cox Stock Fund	256219106	0.000	3/26/2021	N/A	0.00	0.00	33.99	33.99
Dodge & Cox Stock Fund	256219106	0.000	3/26/2021	N/A	0.00	0.00	659.70	659.70
Dodge & Cox Stock Fund	256219106	0.000	3/29/2021	N/A	0.00	0.00	557.72	557.72
PIMCO	693390841	0.000	3/31/2021	N/A	0.00	0.00	85.66	85.66
iShares SP500	464287408	0.000	3/31/2021	N/A	0.00	0.00	237.09	237.09
Vanguard Real Estate	922908553	0.000	3/31/2021	N/A	0.00	0.00	226.35	226.35
Pimco Total Return Fund	693390700	0.000	3/31/2021	N/A	0.00	0.00	197.40	197.40
PGIM Total Return Bond	74440B884	0.000	3/31/2021	N/A	0.00	0.00	263.69	263.69
Vanguard Short Term	922031836	0.000	3/31/2021	N/A	0.00	0.00	63.05	63.05
iShares Russell Mid Cap	464287499	0.000	3/31/2021	N/A	0.00	0.00	285.06	285.06
<b>Sub Total / Average Dividend</b>					<b>0.00</b>	<b>0.00</b>	<b>4,297.71</b>	<b>4,297.71</b>

<b>Sell</b>								
Hartford Schroders	41665X859	0.000	1/12/2021	N/A	310.29	6,677.38	0.00	6,677.38
Vanguard Growth & Income	921913208	0.000	1/12/2021	N/A	565.32	53,858.13	0.00	53,858.13
DFA Large Cap	233203868	0.000	1/12/2021	N/A	20.64	530.99	0.00	530.99
Dodge & Cox Stock Fund	256219106	0.000	1/12/2021	N/A	6.32	1,293.44	0.00	1,293.44
Columbia Contrarian Fund	19766M709	0.000	1/12/2021	N/A	12.66	400.97	0.00	400.97
Dodge & Cox International	256206103	0.000	1/12/2021	N/A	8.84	406.07	0.00	406.07
MFS International	552746356	0.000	1/12/2021	N/A	13.10	568.41	0.00	568.41
Vanguard Short Term	922031836	0.000	1/12/2021	N/A	16.84	185.43	0.00	185.43

Description	CUSIP/Ticker	YTM @ Cost	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Vanguard Short Term	922031836	0.000	1/12/2021	N/A	20.93	230.47	0.00	230.47
Vanguard Short Term	922031836	0.000	1/12/2021	N/A	34.52	380.03	0.00	380.03
Vanguard Short Term	922031836	0.000	1/12/2021	N/A	856.51	9,430.14	0.00	9,430.14
Harbor Capital Appreciation	411512528	0.000	1/12/2021	N/A	7.78	821.06	0.00	821.06
iShares Russell Mid Cap	464287499	0.000	1/12/2021	N/A	32.00	2,276.52	0.00	2,276.52
Vanguard Real Estate	922908553	0.000	2/3/2021	N/A	24.00	2,093.72	0.00	2,093.72
Pimco Total Return Fund	693390700	0.000	2/3/2021	N/A	749.11	7,873.18	0.00	7,873.18
PGIM Total Return Bond	74440B884	0.000	2/3/2021	N/A	527.19	7,860.39	0.00	7,860.39
Price T Rowe Growth	741479406	0.000	2/3/2021	N/A	36.10	3,659.14	0.00	3,659.14
Doubeline Core Fix Income	258620301	0.000	2/3/2021	N/A	688.53	7,766.64	0.00	7,766.64
Harbor Capital Appreciation	411512528	0.000	2/3/2021	N/A	21.20	2,287.91	0.00	2,287.91
iShares SP500	464287408	0.000	3/9/2021	N/A	27.00	3,773.86	0.00	3,773.86
Vanguard Growth & Income	921913208	0.000	3/9/2021	N/A	3.79	368.75	0.00	368.75
Vanguard Real Estate	922908553	0.000	3/9/2021	N/A	8.00	709.56	0.00	709.56
DFA Large Cap	233203868	0.000	3/9/2021	N/A	34.66	899.21	0.00	899.21
Undiscovered	904504479	0.000	3/9/2021	N/A	8.92	704.82	0.00	704.82
Undiscovered	904504479	0.000	3/9/2021	N/A	11.47	905.90	0.00	905.90
Undiscovered	904504479	0.000	3/9/2021	N/A	179.88	14,206.60	0.00	14,206.60
Dodge & Cox Stock Fund	256219106	0.000	3/9/2021	N/A	61.40	13,489.71	0.00	13,489.71
Columbia Contrarian Fund	19766M709	0.000	3/9/2021	N/A	79.81	2,616.30	0.00	2,616.30
Dodge & Cox International	256206103	0.000	3/9/2021	N/A	55.96	2,637.91	0.00	2,637.91
Vanguard Short Term	922031836	0.000	3/9/2021	N/A	0.002	0.02	0.00	0.02
Vanguard Short Term	922031836	0.000	3/9/2021	N/A	0.003	0.03	0.00	0.03
Vanguard Short Term	922031836	0.000	3/9/2021	N/A	88.555	968.80	0.00	968.80
iShares Russell Mid Cap	464287499	0.000	3/9/2021	N/A	50.00	3,659.93	0.00	3,659.93
<b>Sub Total / Average Sell</b>					<b>4,561.33</b>	<b>153,541.42</b>	<b>0.00</b>	<b>153,541.42</b>

Mesa Water District  
Transactions Summary  
Quarterly Treasurer's Status Report - Investment Activity  
Group By: Action  
Portfolio / Report Group: PARS Pension Trust  
Begin Date: 12/31/2020, End Date: 03/31/2021

Description	CUSIP/Ticker	YTM @ Cost	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
<b>Buy</b>								
PIMCO	693390841	0.000	1/12/2021	N/A	3,798.40	34,413.53	0.00	34,413.53
Vanguard Real Estate	922908553	0.000	1/12/2021	N/A	1,689.00	138,222.53	0.00	138,222.53
Undiscovered	904504479	0.000	1/12/2021	N/A	3,280.19	231,450.21	0.00	231,450.21
Dodge & Cox Stock Fund	256219106	0.000	1/12/2021	N/A	131.272	26,870.10	0.00	26,870.10
Columbia Contrarian Fund	19766M709	0.000	1/12/2021	N/A	2,716.30	86,052.40	0.00	86,052.40
Pimco Total Return Fund	693390700	0.000	1/12/2021	N/A	3,253.16	34,158.13	0.00	34,158.13
Dodge & Cox International	256206103	0.000	1/12/2021	N/A	57.82	2,655.68	0.00	2,655.68
Price T Rowe Growth	741479406	0.000	1/12/2021	N/A	323.054	31,103.60	0.00	31,103.60
Victory RS	92647Q363	0.000	1/12/2021	N/A	2,412.67	263,752.67	0.00	263,752.67
Harbor Capital Appreciation	411512528	0.000	1/12/2021	N/A	617.314	65,114.28	0.00	65,114.28
PIMCO	693390841	0.000	2/3/2021	N/A	9.851	89.55	0.00	89.55
Hartford Schroders	41665X859	0.000	2/3/2021	N/A	3,023.70	66,733.05	0.00	66,733.05
iShares SP500	464287408	0.000	2/3/2021	N/A	54.00	6,999.14	0.00	6,999.14
DFA Large Cap	233203868	0.000	2/3/2021	N/A	359.258	9,121.56	0.00	9,121.56
Undiscovered	904504479	0.000	2/3/2021	N/A	153.352	10,592.01	0.00	10,592.01
Dodge & Cox Stock Fund	256219106	0.000	2/3/2021	N/A	127.087	25,268.74	0.00	25,268.74
Dodge & Cox International	256206103	0.000	2/3/2021	N/A	247.229	11,033.84	0.00	11,033.84
MFS International	552746356	0.000	2/3/2021	N/A	39.673	1,713.89	0.00	1,713.89
iShares Russell Mid Cap	464287499	0.000	2/3/2021	N/A	1,200.00	84,958.44	0.00	84,958.44
PIMCO	693390841	0.000	3/9/2021	N/A	5,214.37	46,772.93	0.00	46,772.93
Hartford Schroders	41665X859	0.000	3/9/2021	N/A	3,113.90	65,796.67	0.00	65,796.67
Pimco Total Return Fund	693390700	0.000	3/9/2021	N/A	1,185.09	12,182.75	0.00	12,182.75
PGIM Total Return Bond	74440B884	0.000	3/9/2021	N/A	1,467.24	21,216.23	0.00	21,216.23
MFS International	552746356	0.000	3/9/2021	N/A	252.551	10,804.13	0.00	10,804.13
Price T Rowe Growth	741479406	0.000	3/9/2021	N/A	337.435	33,284.58	0.00	33,284.58
Victory RS	92647Q363	0.000	3/9/2021	N/A	647.581	67,283.69	0.00	67,283.69
Doubleline Core Fix Income	258620301	0.000	3/9/2021	N/A	492.816	5,465.33	0.00	5,465.33
Harbor Capital Appreciation	411512528	0.000	3/9/2021	N/A	756.182	76,283.69	0.00	76,283.69
<b>Sub Total / Average Buy</b>					<b>36,960.495</b>	<b>1,469,393.35</b>	<b>0.00</b>	<b>1,469,393.35</b>
<b>Dividend</b>								
PIMCO	693390841	0.000	1/31/2021	N/A	0.00	0.00	481.20	481.20



Description	CUSIP/Ticker	YTM @ Cost	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Pimco Total Return Fund	693390700	0.000	1/31/2021	N/A	0.00	0.00	1,640.11	1,640.11
PGIM Total Return Bond	74440B884	0.000	1/31/2021	N/A	0.00	0.00	2,415.21	2,415.21
Vanguard Short Term	922031836	0.000	1/31/2021	N/A	0.00	0.00	608.52	608.52
Doubeline Core Fix Income	258620301	0.000	2/1/2021	N/A	0.00	0.00	2,136.28	2,136.28
PIMCO	693390841	0.000	2/28/2021	N/A	0.00	0.00	556.09	556.09
Pimco Total Return Fund	693390700	0.000	2/28/2021	N/A	0.00	0.00	1,610.52	1,610.52
PGIM Total Return Bond	74440B884	0.000	2/28/2021	N/A	0.00	0.00	2,047.76	2,047.76
Vanguard Short Term	922031836	0.000	2/28/2021	N/A	0.00	0.00	568.18	568.18
Doubeline Core Fix Income	258620301	0.000	3/1/2021	N/A	0.00	0.00	1,912.96	1,912.96
Dodge & Cox Stock Fund	256219106	0.000	3/29/2021	N/A	0.00	0.00	4,591.70	4,591.70
Vanguard Real Estate	922908553	0.000	3/30/2021	N/A	0.00	0.00	5,431.32	5,431.32
Vanguard Real Estate	922908553	0.000	3/30/2021	N/A	0.00	0.00	1,862.93	1,862.93
PIMCO	693390841	0.000	3/31/2021	N/A	0.00	0.00	705.98	705.98
iShares SP500	464287408	0.000	3/31/2021	N/A	0.00	0.00	1,951.01	1,951.01
Pimco Total Return Fund	693390700	0.000	3/31/2021	N/A	0.00	0.00	1,626.62	1,626.62
PGIM Total Return Bond	74440B884	0.000	3/31/2021	N/A	0.00	0.00	2,172.53	2,172.53
Vanguard Short Term	922031836	0.000	3/31/2021	N/A	0.00	0.00	279.87	279.87
Vanguard Short Term	922031836	0.000	3/31/2021	N/A	0.00	0.00	519.65	519.65
iShares Russell Mid Cap	464287499	0.000	3/31/2021	N/A	0.00	0.00	2,347.56	2,347.56
<b>Sub Total / Average Dividend</b>					<b>0.00</b>	<b>0.00</b>	<b>35,466.00</b>	<b>35,466.00</b>

**Sell**

Hartford Schroders	41665X859	0.000	1/12/2021	N/A	2,358.80	50,761.33	0.00	50,761.33
iShares SP500	464287408	0.000	1/12/2021	N/A	11.00	1,446.43	0.00	1,446.43
Vanguard Growth & Income	921913208	0.000	1/12/2021	N/A	3,040.09	289,629.37	0.00	289,629.37
DFA Large Cap	233203868	0.000	1/12/2021	N/A	313.18	8,055.02	0.00	8,055.02
PGIM Total Return Bond	74440B884	0.000	1/12/2021	N/A	24.44	364.45	0.00	364.45
MFS International	552746356	0.000	1/12/2021	N/A	76.77	3,331.05	0.00	3,331.05
Vanguard Short Term	922031836	0.000	1/12/2021	N/A	7,851.78	86,448.10	0.00	86,448.10
Doubeline Core Fix Income	258620301	0.000	1/12/2021	N/A	289.34	3,255.05	0.00	3,255.05
iShares Russell Mid Cap	464287499	0.000	1/12/2021	N/A	321.00	22,836.29	0.00	22,836.29
Vanguard Real Estate	922908553	0.000	2/3/2021	N/A	227.00	19,803.13	0.00	19,803.13
Pimco Total Return Fund	693390700	0.000	2/3/2021	N/A	6,450.37	67,793.40	0.00	67,793.40
PGIM Total Return Bond	74440B884	0.000	2/3/2021	N/A	4,489.18	66,933.73	0.00	66,933.73
Price T Rowe Growth	741479406	0.000	2/3/2021	N/A	329.06	33,349.83	0.00	33,349.83
Vanguard Short Term	922031836	0.000	2/3/2021	N/A	3.22	35.44	0.00	35.44
Victory RS	92647Q363	0.000	2/3/2021	N/A	9.92	1,079.91	0.00	1,079.91
Doubeline Core Fix Income	258620301	0.000	2/3/2021	N/A	6,078.67	68,567.41	0.00	68,567.41
Harbor Capital Appreciation	411512528	0.000	2/3/2021	N/A	200.25	21,606.76	0.00	21,606.76
iShares SP500	464287408	0.000	3/9/2021	N/A	242.00	33,825.04	0.00	33,825.04

Description	CUSIP/Ticker	YTM @ Cost	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Vanguard Growth & Income	921913208	0.000	3/9/2021	N/A	259.91	25,281.05	0.00	25,281.05
Vanguard Real Estate	922908553	0.000	3/9/2021	N/A	74.00	6,563.43	0.00	6,563.43
DFA Large Cap	233203868	0.000	3/9/2021	N/A	406.14	10,535.25	0.00	10,535.25
Undiscovered	904504479	0.000	3/9/2021	N/A	124.04	9,796.70	0.00	9,796.70
Undiscovered	904504479	0.000	3/9/2021	N/A	489.07	38,627.16	0.00	38,627.16
Undiscovered	904504479	0.000	3/9/2021	N/A	1,087.69	85,905.64	0.00	85,905.64
Dodge & Cox Stock Fund	256219106	0.000	3/9/2021	N/A	526.70	115,727.41	0.00	115,727.41
Columbia Contrarian Fund	19766M709	0.000	3/9/2021	N/A	1,007.86	33,037.65	0.00	33,037.65
Dodge & Cox International	256206103	0.000	3/9/2021	N/A	504.38	23,776.66	0.00	23,776.66
Vanguard Short Term	922031836	0.000	3/9/2021	N/A	824.46	9,019.63	0.00	9,019.63
iShares Russell Mid Cap	464287499	0.000	3/9/2021	N/A	190.00	13,907.74	0.00	13,907.74
<b>Sub Total / Average Sell</b>					<b>37,810.32</b>	<b>1,151,300.06</b>	<b>0.00</b>	<b>1,151,300.06</b>

**Mesa Water District**  
**Monthly Treasurer's Status Report on Investments**  
**As of 02/28/2021**



Investments are in compliance with the Investment Policy adopted as Resolution 1506 of the Mesa Water District Board of Directors. The liquidity of investments will meet cash flow needs for the next six months except under unforeseen catastrophic circumstances.

<b>Investments</b>	<b>Maturity Date</b>	<b>Days to Maturity</b>	<b>YTM@Cost</b>	<b>Cost Value</b>	<b>% of Portfolio</b>	<b>Policy % Limit</b>	<b>Market Value</b>
Local Agency Investment Fund (LAIF)	Liquid	1	0.41%	1,081.37	0.00%	No Limit	1,081.37
Orange County Investment Pool (OCIP)	Liquid	1	0.87%	2,819,870.35	7.72%	No Limit	2,819,870.35
Miscellaneous Cash (Petty, Emergency, etc.)	Liquid	1	0.00%	14,000.00	0.04%	N/A	14,000.00
US Bank Custody Account							
Negotiable Certificate of Deposit	Various	958	1.51%	11,607,000.00	32.60%	30.00%	11,904,221.69
US Agency Bonds	Various	1,104	0.96%	12,916,363.67	35.50%	No Limit	12,963,853.20
<b>Sub Total / Average</b>		<b>1,034</b>	<b>1.23%</b>	<b>24,523,363.67</b>			<b>24,868,074.89</b>
US Bank Custody Account							
Union Bank Account	Liquid	1	0.01%	1,689,124.11	4.63%	No Limit	1,689,124.11
Pacific Premier Bank	Liquid	1	0.45%	257,036.49	0.70%	No Limit	257,036.49
	Liquid	1	0.00%	6,869,790.25	18.81%	No Limit	6,869,790.25
<b>Total / Average</b>		<b>705</b>	<b>0.91%</b>	<b>\$ 36,174,266.24</b>	<b>100.00%</b>		<b>\$ 36,518,977.46</b>

<b>PARS OPEB &amp; Pension Trust</b>	<b>Monthly Rate of Return</b>	<b>Cost Value</b>	<b>Market Value</b>
Public Agency Retirement Services (PARS)			
Capital Appreciation HighMark PLUS Fund			
OPEB	2.89%	1,531,640.19	1,900,646.21
Pension Trust	2.91%	12,762,003.74	15,648,907.71
		<b>\$ 14,293,643.93</b>	<b>\$ 17,549,553.92</b>

**Local Agency Investment Fund (LAIF)**

LAIF includes funds designated for allocation of working capital cash to reserves, working capital cash and advances for construction. LAIF market value on Monthly Treasurer's Status Report on Investments for months between quarters is the dollar amount invested times the fair market value Fair Value factor of prior quarter end. The general ledger LAIF carrying value reflects market value (unrealized gains and losses) only at fiscal year end. LAIF provides the Fair Value factor as of March 31, June 30, September 30 and December 31 each year. LAIF market value on this report is based on the December 2020 Fair Value Factor of 1.002271318.

**Orange County Treasurer's Investment Pool (OCIP)**

The MY 2020 net asset value factor is estimated at 1.00, and the interest rate is the Monthly Net Yield.

**Weighted Average Return**

Mesa Water® Funds | 0.90%

Benchmark: 3 Month Treasury Bill - February 2021 | 0.04 %

**Weighted Average Maturity**

Years | 1.9

Days to Maturity | 705

**PARS OPEB & Pension Trust Benchmark - S & P 500 Index**

1 Month | 2.61 %

Mesa Water District  
 Transactions Summary  
 Monthly Treasurer's Status Report - Investment Activity  
 Group By: Action  
 Portfolio / Report Group: Report Group | Treasurer's Report  
 Begin Date: 01/31/2021, End Date: 02/28/2021

Description	CUSIP/Ticker	YTM @ Cost	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
<b>Buy</b>								
FFCB 0.125 5/3/2023-21	3133EMPA4	0.125	2/5/2021	5/3/2023	250,000.00	250,000.00	1.74	250,001.74
FFCB 0.32 2/3/2025-21	3133EMPV8	0.305	2/5/2021	2/3/2025	250,000.00	250,148.18	4.44	250,152.62
Live Oak Banking NC 0.5 2/10/2026	538036NE0	0.500	2/10/2021	2/10/2026	249,000.00	249,000.00	0.00	249,000.00
Luana Savings Bank IA 0.2 8/19/2024	549104WN3	0.200	2/19/2021	8/19/2024	249,000.00	249,000.00	0.00	249,000.00
Homestreet Bank WA 0.1 8/22/2022	43785QPQ0	0.100	2/22/2021	8/22/2022	249,000.00	249,000.00	0.00	249,000.00
<b>Sub Total / Average Buy</b>					<b>1,247,000.00</b>	<b>1,247,148.18</b>	<b>6.18</b>	<b>1,247,154.36</b>

Mesa Water District

Date To Date

Monthly Interest | Received

Report Format: By Transaction

Group By: Asset Category

Portfolio / Report Group: Report Group | Treasurer's Report

Begin Date: 1/31/2021, End Date: 2/28/2021

Description	CUSIP/Ticker	Settlement Date	Maturity Date	Coupon Rate	Ending Face Amount/Shares	Interest/Dividends	Sell Accrued Interest
<b>LAIF</b>							
	LGIP0012	6/30/2010	N/A	N/A	1,081.37	0.00	0.00
<b>Sub Total/Average</b>					<b>1,081.37</b>	<b>0.00</b>	<b>0.00</b>
<b>Orange County LGIP</b>							
	LGIP9LC	9/30/2011	N/A	N/A	2,819,870.35	1,941.62	0.00
<b>Sub Total/Average</b>					<b>2,819,870.35</b>	<b>1,941.62</b>	<b>0.00</b>
<b>Miscellaneous Cash ( Petty   Emergency )</b>							
	CASH	6/30/2015	N/A	N/A	14,000.00	0.00	0.00
<b>Sub Total/Average )</b>					<b>14,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Negotiable CD</b>							
First Technology CU CA 1.75 6/30/2021	33715LAD2	6/30/2016	6/30/2021	1.750	247,000.00	0.00	0.00
Wells Fargo SD 1.6 8/3/2021	9497486Z5	8/3/2016	8/3/2021	1.600	247,000.00	335.65	0.00
Privatebank and Trust IL 1.5 8/30/2021	74267GVM6	8/29/2016	8/30/2021	1.500	247,000.00	1,852.50	0.00
Mercantil Commerce Bank FL 1.65 9/28/2021	58733ADJ5	9/28/2016	9/28/2021	1.650	247,000.00	0.00	0.00
Countryside Federal CU NY 1.65 10/28/2021	22239MAL2	10/28/2016	10/28/2021	1.650	247,000.00	346.14	0.00
Beneficial Mutual Savings PA 1.55 11/16/2021	08173QBU9	11/16/2016	11/16/2021	1.550	247,000.00	0.00	0.00
Bank of Baroda 1.85 11/23/2021	06062QXG4	11/23/2016	11/23/2021	1.850	247,000.00	0.00	0.00
Business Bank MO 2 1/20/2022	12325EHH8	1/20/2017	1/20/2022	2.000	247,000.00	419.56	0.00
First National Bank MI 2 1/20/2022	32110YJT3	1/20/2017	1/20/2022	2.000	201,000.00	341.42	0.00
Franklin Synergy Bank TN 2 1/31/2022	35471TCV2	1/31/2017	1/31/2022	2.000	247,000.00	378.96	0.00
Synchrony Bank UT 2.3 2/24/2022	87165FPA6	2/24/2017	2/24/2022	2.300	247,000.00	2,863.85	0.00
Capital One Bank VA 2.3 3/1/2022	140420Y53	3/1/2017	3/1/2022	2.300	247,000.00	0.00	0.00
State Bank India NY 2.35 3/14/2022	856284V1	3/14/2017	3/14/2022	2.350	247,000.00	0.00	0.00
Americian Express 2.45 4/5/2022	02587DN38	4/5/2017	4/5/2022	2.450	247,000.00	0.00	0.00
Homestreet Bank WA 0.1 8/22/2022	43785QPQ0	2/22/2021	8/22/2022	0.100	249,000.00	0.00	0.00
Ally Bank UT 1.85 10/24/2022	02007GML4	10/24/2019	10/24/2022	1.850	247,000.00	0.00	0.00
Preferred Bank CA 0.25 7/17/2023	740367LV7	7/17/2020	7/17/2023	0.250	249,000.00	52.87	0.00
Merrick Bank UT 3 7/31/2023	59013J6G9	1/30/2019	7/31/2023	3.000	249,000.00	634.44	0.00
Enterprise Bank & Trust 1.75 11/8/2023	29367SJR6	11/8/2019	3 11/8/2023	1.750	249,000.00	370.09	0.00

Description	CUSIP/Ticker	Settlement Date	Maturity Date	Coupon Rate	Ending Face Amount/Shares	Interest/Dividends	Sell Accrued Interest
Raymond James Bank 1.75 11/8/2023	75472RAH4	11/8/2019	11/8/2023	1.750	247,000.00	0.00	0.00
Third Federal Savings 1.75 11/13/2023	88413QCJ5	11/12/2019	11/13/2023	1.750	247,000.00	0.00	0.00
Marlin Business Bank UT 1.7 12/4/2023	57116ATG3	12/2/2019	12/4/2023	1.700	249,000.00	359.52	0.00
John Marshall Bancorp VA 0.2 12/29/2023	47804GGC1	12/30/2020	12/29/2023	0.200	249,000.00	39.57	0.00
Goldman Sachs NY 3.3 1/16/2024	38148P4E4	1/16/2019	1/16/2024	3.300	245,000.00	0.00	0.00
Bankwell Bank CT 0.35 1/30/2024	06654BCM1	7/30/2020	1/30/2024	0.350	249,000.00	0.00	0.00
Morgan Stanley UT 3.05 1/31/2024	61690UDV9	1/31/2019	1/31/2024	3.050	246,000.00	0.00	0.00
Morgan Stanley NY 3.05 1/31/2024	61760AVF3	1/31/2019	1/31/2024	3.050	246,000.00	0.00	0.00
Enerbank UT 1.15 4/29/2024	29278TNY2	4/29/2020	4/29/2024	1.150	249,000.00	235.36	0.00
First Freedom Bank 1.1 4/30/2024	32027BAM9	4/30/2020	4/30/2024	1.100	249,000.00	217.62	0.00
Capital One VA 2.65 5/22/2024	14042RLP4	5/22/2019	5/22/2024	2.650	246,000.00	0.00	0.00
Eaglebank MD 2.5 5/24/2024	27002YEN2	5/24/2019	5/24/2024	2.500	249,000.00	528.70	0.00
Farm Bureau Bank NV 0.25 7/9/2024	307660LK4	10/9/2020	7/9/2024	0.250	249,000.00	52.87	0.00
Luana Savings Bank IA 0.2 8/19/2024	549104WN3	2/19/2021	8/19/2024	0.200	249,000.00	0.00	0.00
Sallie Mae Bank UT 1.9 10/16/2024	795450P7	10/17/2019	10/16/2024	1.900	247,000.00	0.00	0.00
Celtic Bank UT 1.65 10/23/2024	15118RSV0	10/23/2019	10/23/2024	1.650	249,000.00	348.94	0.00
Garnett State Bank 1.7 11/19/2024	366526AW1	11/19/2019	11/19/2024	1.700	249,000.00	359.52	0.00
Citizens State Bank 1.7 11/22/2024	176688CR8	11/22/2019	11/22/2024	1.700	249,000.00	359.52	0.00
BMO Harris Bank IL 0.5 3/28/2025-20	05600XAY6	9/28/2020	3/28/2025	0.500	249,000.00	0.00	0.00
First Commercial Bank MS 0.3 3/31/2025	31984GFK0	9/30/2020	3/31/2025	0.300	249,000.00	59.35	0.00
Flagstar Bank MI 1.25 4/30/2025	33847E3A3	4/30/2020	4/30/2025	1.250	248,000.00	0.00	0.00
Apex Bank TN 0.95 5/8/2025	03753XBK5	5/8/2020	5/8/2025	0.950	249,000.00	200.91	0.00
Seattle Bank WA 0.75 6/2/2025-20	81258PKJ1	6/2/2020	6/2/2025	0.750	249,000.00	158.61	0.00
Medallion Bank UT 0.6 7/15/2025	58404DHM6	7/15/2020	7/15/2025	0.600	249,000.00	126.89	0.00
BMW Bank UT 0.5 9/25/2025	05580AXF6	9/25/2020	9/25/2025	0.500	249,000.00	0.00	0.00
Texas Exchange Bank TX 0.6 12/18/2025	88241TJR2	12/18/2020	12/18/2025	0.600	249,000.00	126.89	0.00
JPMorgan Chase OH 0.5 12/29/2025-21	48128UUZ0	12/29/2020	12/29/2025	0.500	249,000.00	0.00	0.00
Live Oak Banking NC 0.5 2/10/2026	538036NE0	2/10/2021	2/10/2026	0.500	249,000.00	0.00	0.00
<b>Sub Total/Average</b>					<b>11,607,000.00</b>	<b>10,769.75</b>	<b>0.00</b>

#### US Agency

FHLB 2 11/10/2021-18	3130A9S44	11/10/2016	11/10/2021	2.000	750,000.00	0.00	0.00
FNMA 1.875 4/5/2022	3135G0T45	3/23/2020	4/5/2022	1.875	500,000.00	0.00	0.00
FNMA 1.375 9/6/2022 FHLB	3135G0W33	11/8/2019	9/6/2022	1.375	500,000.00	0.00	0.00
3 12/9/2022	3130AFE78	1/9/2019	12/9/2022	3.000	1,000,000.00	0.00	0.00
FFCB 0.125 5/3/2023-21	3133EMPA4	2/5/2021	5/3/2023	0.125	250,000.00	0.00	0.00
FFCB 2.125 6/5/2023	3133EKPT7	11/8/2019	6/5/2023	2.125	500,000.00	0.00	0.00
FHLMC 0.375 7/14/2023-22	3134GV5F1	7/14/2020	7/14/2023	0.375	250,000.00	0.00	0.00
FHLMC 0.5 8/28/2023-21	3134GVXS2	5/28/2020	4 8/28/2023	0.500	249,000.00	0.00	0.00

Description	CUSIP/Ticker	Settlement Date	Maturity Date	Coupon Rate	Ending Face Amount/Shares	Interest/Dividends	Sell Accrued Interest
FAMC 3.05 9/19/2023	3132X06C0	1/9/2019	9/19/2023	3.050	500,000.00	0.00	0.00
FFCB 0.25 9/21/2023-22	3133EMAM4	9/24/2020	9/21/2023	0.250	500,000.00	0.00	0.00
FHLMC 0.4 10/23/2023-21	3134GV6D5	7/23/2020	10/23/2023	0.400	250,000.00	0.00	0.00
FFCB 0.27 11/3/2023-22	3133EMFN7	11/3/2020	11/3/2023	0.270	250,000.00	0.00	0.00
FHLMC 0.3 11/13/2023-22	3134GXAY0	11/13/2020	11/13/2023	0.300	250,000.00	0.00	0.00
FFCB 0.8 4/22/2024-21	3133ELXC3	4/22/2020	4/22/2024	0.800	750,000.00	0.00	0.00
FHLMC 0.5 5/20/2024-22	3134GVXR4	5/21/2020	5/20/2024	0.500	500,000.00	0.00	0.00
FAMC 2.15 6/5/2024	31422BGA2	11/8/2019	6/5/2024	2.150	500,000.00	0.00	0.00
FHLMC 0.45 7/8/2024-22	3134GV4S4	7/13/2020	7/8/2024	0.450	750,000.00	0.00	0.00
FHLMC 0.35 9/30/2024-22	3134GWVM5	9/30/2020	9/30/2024	0.350	250,000.00	0.00	0.00
FFCB 0.32 2/3/2025-21	3133EMPV8	2/5/2021	2/3/2025	0.320	250,000.00	0.00	0.00
FFCB 1.3 3/24/2025-21	3130AJF95	3/24/2020	3/24/2025	1.300	750,000.00	0.00	0.00
Baycoast Bank MA 0.9 3/31/2025	072727BG4	3/31/2020	3/31/2025	0.900	248,000.00	0.00	0.00
FHLMC 0.85 4/29/2025-21	3134GVPK8	5/1/2020	4/29/2025	0.850	500,000.00	0.00	0.00
FHLMC 0.7 5/13/2025-21	3134GVSY5	5/13/2020	5/13/2025	0.700	500,000.00	0.00	0.00
FNMA 0.6 7/29/2025-22	3136G4D75	12/18/2020	7/29/2025	0.600	250,000.00	0.00	0.00
FNMA 0.375 8/25/2025	3135G05X7	11/12/2020	8/25/2025	0.375	250,000.00	463.54	0.00
FHLMC 0.4 9/30/2025-21	3134GWVP8	9/30/2020	9/30/2025	0.400	250,000.00	0.00	0.00
FNMA 0.54 11/3/2025-22	3135GA2G5	10/30/2020	11/3/2025	0.540	500,000.00	0.00	0.00
FNMA 0.56 11/17/2025-22	3135GA2Z3	11/17/2020	11/17/2025	0.560	325,000.00	0.00	0.00
FNMA 0.58 11/25/2025-22	3135GA5E7	11/30/2020	11/25/2025	0.580	250,000.00	0.00	0.00
FFCB 0.47 12/22/2025-22	3133EMLC4	12/22/2020	12/22/2025	0.470	250,000.00	0.00	0.00
<b>Sub Total/Average</b>					<b>12,822,000.00</b>	<b>463.54</b>	<b>0.00</b>
<b>US Bank Custody</b>							
US Bank   Custodian MM	MM65000	7/31/2020	N/A	N/A	1,689,124.11	5.52	0.00
<b>Sub Total/Average</b>					<b>1,689,124.11</b>	<b>5.52</b>	<b>0.00</b>
<b>Union Bank Accounts</b>							
	MM2110	11/30/2013	N/A	N/A	257,036.49	0.00	0.00
<b>Sub Total/Average</b>					<b>257,036.49</b>	<b>0.00</b>	<b>0.00</b>
<b>Pacific Premier Bank</b>							
	CASH0831	5/28/2020	N/A	N/A	6,869,790.25	0.00	0.00
<b>Sub Total/Average</b>					<b>6,869,790.25</b>	<b>0.00</b>	<b>0.00</b>
<b>Total / Average</b>					<b>36,079,902.57</b>	<b>13,180.43</b>	<b>0.00</b>

Mesa Water District  
Portfolio Holdings  
Investment Report | PARS Trust  
Report Format: By CUSIP / Ticker  
Group By: Portfolio Name  
Average By: Market Value  
Portfolio / Report Group: PARS OPEB Trust  
As of 2/28/2021

Description	CUSIP/Ticker	Security Type	Face Amount/Shares	Cost Value	Market Value
<b>PARS OPEB Trust</b>					
Columbia Contrarian Fund	19766M709	Mutual Fund	4,986.70	121,999.00	159,673.56
DFA Large Cap	233203868	Mutual Fund	3,378.08	70,200.80	85,735.30
Dodge & Cox International	256206103	Mutual Fund	1,221.65	45,803.29	55,901.72
Dodge & Cox Stock Fund	256219106	Mutual Fund	592.55	102,453.87	124,690.94
Doubeline Core Fix Income	258620301	Mutual Fund	10,128.61	111,611.95	113,035.15
Harbor Capital Appreciation	411512528	Mutual Fund	760.59	57,106.19	79,101.47
Hartford Schrodgers	41665X859	Mutual Fund	6,103.31	97,194.25	129,512.37
iShares Russell Mid Cap	464287499	Mutual Fund	1,533.00	36,029.62	110,621.28
iShares SP500	464287408	Mutual Fund	372.00	46,272.83	49,628.52
MFS International	552746356	Mutual Fund	1,258.71	37,438.53	52,978.89
PGIM Total Return Bond	74440B884	Mutual Fund	7,671.07	112,691.16	112,073.59
PIMCO	693390841	Mutual Fund	2,090.81	18,910.72	18,859.07
Pimco Total Return Fund	693390700	Mutual Fund	10,878.43	114,564.16	112,809.27
Price T Rowe Growth	741479406	Mutual Fund	815.63	53,471.94	81,074.52
Undiscovered	904504479	Mutual Fund	1,451.56	86,919.47	107,952.69
US Bank PARS - OPEB Trust MM	MM4900	Money Market	17,693.19	17,693.19	17,693.19
Vanguard Growth & Income	921913208	Mutual Fund	3,211.95	238,457.48	306,325.01
Vanguard Real Estate	922908553	Mutual Fund	438.00	36,319.34	38,487.06
Vanguard Short Term	922031836	Mutual Fund	4,136.34	44,780.17	45,416.80
Victory RS	92647Q363	Mutual Fund	915.41	81,722.23	99,075.81
<b>Sub Total / Average PARS OPEB Trust</b>			<b>79,637.59</b>	<b>1,531,640.19</b>	<b>1,900,646.21</b>
<b>Total / Average</b>			<b>79,637.59</b>	<b>1,531,640.19</b>	<b>1,900,646.21</b>



Mesa Water District  
Portfolio Holdings  
Investment Report | PARS Trust  
Report Format: By CUSIP / Ticker  
Group By: Portfolio Name  
Average By: Market Value  
Portfolio / Report Group: PARS Pension Trust  
As of 2/28/2021

Description	CUSIP/Ticker	Security Type	Face Amount/Shares	Cost Value	Market Value
<b>PARS Pension Trust</b>					
Columbia Contrarian Fund	19766M709	Mutual Fund	41,406.25	1,076,955.55	1,325,827.84
DFA Large Cap	233203868	Mutual Fund	27,932.36	583,539.22	708,923.26
Dodge & Cox International	256206103	Mutual Fund	10,101.37	416,464.44	462,238.94
Dodge & Cox Stock Fund	256219106	Mutual Fund	4,899.76	907,468.02	1,031,054.41
Doubeline Core Fix Income	258620301	Mutual Fund	83,749.19	918,893.20	934,640.69
Harbor Capital Appreciation	411512528	Mutual Fund	6,288.92	480,878.13	654,048.79
Hartford Schroders	41665X859	Mutual Fund	50,465.91	799,821.80	1,070,886.77
iShares Russell Mid Cap	464287499	Mutual Fund	12,403.00	183,584.41	895,000.48
iShares SP500	464287408	Mutual Fund	3,081.00	389,057.15	411,036.21
MFS International	552746356	Mutual Fund	10,407.68	346,940.52	438,059.96
PGIM Total Return Bond	74440B884	Mutual Fund	63,288.36	923,928.56	924,643.26
PIMCO	693390841	Mutual Fund	17,288.18	156,361.63	155,939.39
Pimco Total Return Fund	693390700	Mutual Fund	89,793.77	935,557.47	931,161.37
Price T Rowe Growth	741479406	Mutual Fund	6,744.07	461,094.67	670,362.20
Undiscovered	904504479	Mutual Fund	12,002.72	726,153.36	892,641.83
US Bank PARS - Pension Trust MM	MM4901	Money Market	87,001.00	87,001.00	87,001.00
Vanguard Growth & Income	921913208	Mutual Fund	26,672.89	2,038,177.02	2,543,793.43
Vanguard Real Estate	922908553	Mutual Fund	3,613.00	292,582.32	317,474.31
Vanguard Short Term	922031836	Mutual Fund	34,149.71	368,839.00	374,963.66
Victory RS	92647Q363	Mutual Fund	7,569.14	668,706.27	819,209.91
<b>Sub Total / Average PARS Pension Trust</b>			<b>598,858.28</b>	<b>12,762,003.74</b>	<b>15,648,907.71</b>
<b>Total / Average</b>			<b>598,858.28</b>	<b>12,762,003.74</b>	<b>15,648,907.71</b>

Mesa Water District  
Transactions Summary  
PARS Monthly Treasurer's Status Report - Investment Activity  
Group By: Action  
Portfolio / Report Group: PARS OPEB Trust  
Begin Date: 01/31/2021, End Date: 02/28/2021

Description	CUSIP/Ticker	YTM @ Cost	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
<b>Buy</b>								
PIMCO	693390841	0.000	2/3/2021	N/A	10.13	92.08	0.00	92.08
Hartford Schroders	41665X859	0.000	2/3/2021	N/A	390.297	8,613.85	0.00	8,613.85
iShares SP500	464287408	0.000	2/3/2021	N/A	8.00	1,036.91	0.00	1,036.91
DFA Large Cap	233203868	0.000	2/3/2021	N/A	57.69	1,464.63	0.00	1,464.63
Undiscovered	904504479	0.000	2/3/2021	N/A	24.54	1,694.93	0.00	1,694.93
Dodge & Cox Stock Fund	256219106	0.000	2/3/2021	N/A	17.628	3,505.01	0.00	3,505.01
Dodge & Cox International	256206103	0.000	2/3/2021	N/A	34.916	1,558.31	0.00	1,558.31
MFS International	552746356	0.000	2/3/2021	N/A	10.18	439.96	0.00	439.96
Vanguard Short Term	922031836	0.000	2/3/2021	N/A	10.70	117.91	0.00	117.91
Victory RS	92647Q363	0.000	2/3/2021	N/A	2.77	300.93	0.00	300.93
iShares Russell Mid Cap	464287499	0.000	2/3/2021	N/A	184.00	13,026.96	0.00	13,026.96
Pimco Total Return Fund	693390700	0.000	2/28/2021	N/A	18.78	194.71	0.00	194.71
PGIM Total Return Bond	74440B884	0.000	2/28/2021	N/A	16.947	247.59	0.00	247.59
Vanguard Short Term	922031836	0.000	2/28/2021	N/A	6.258	68.71	0.00	68.71
<b>Sub Total / Average Buy</b>					<b>792.836</b>	<b>32,362.49</b>	<b>0.00</b>	<b>32,362.49</b>
<b>Dividend</b>								
Doubeline Core Fix Income	258620301	0.000	2/1/2021	N/A	0.00	0.00	257.25	257.25
PIMCO	693390841	0.000	2/28/2021	N/A	0.00	0.00	67.22	67.22
Pimco Total Return Fund	693390700	0.000	2/28/2021	N/A	0.00	0.00	194.71	194.71
PGIM Total Return Bond	74440B884	0.000	2/28/2021	N/A	0.00	0.00	247.59	247.59
Vanguard Short Term	922031836	0.000	2/28/2021	N/A	0.00	0.00	68.71	68.71
<b>Sub Total / Average Dividend</b>					<b>0.00</b>	<b>0.00</b>	<b>835.48</b>	<b>835.48</b>
<b>Interest</b>								
US Bank PARS - OPEB Trust MM	MM4900	0.000	2/28/2021	N/A	0.00	0.00	0.48	0.48
<b>Sub Total / Average Interest</b>					<b>0.00</b>	<b>0.00</b>	<b>0.48</b>	<b>0.48</b>
<b>Sell</b>								
Vanguard Real Estate	922908553	0.000	2/3/2021	N/A	24.00	2,093.72	0.00	2,093.72
Pimco Total Return Fund	693390700	0.000	2/3/2021	N/A	749.11	7,873.18	0.00	7,873.18
PGIM Total Return Bond	74440B884	0.000	2/3/2021	N/A	527.19	7,860.39	0.00	7,860.39
Price T Rowe Growth	741479406	0.000	2/3/2021	N/A	36.10	3,659.14	0.00	3,659.14

<b>Description</b>	<b>CUSIP/Ticker</b>	<b>YTM @ Cost</b>	<b>Settlement Date</b>	<b>Maturity Date</b>	<b>Face Amount/Shares</b>	<b>Principal</b>	<b>Interest/Dividends</b>	<b>Total</b>
Doubeline Core Fix Income	258620301	0.000	2/3/2021	N/A	688.53	7,766.64	0.00	7,766.64
Harbor Capital Appreciation	411512528	0.000	2/3/2021	N/A	21.20	2,287.91	0.00	2,287.91
<b>Sub Total / Average Sell</b>					<b>2,046.13</b>	<b>31,540.98</b>	<b>0.00</b>	<b>31,540.98</b>

Mesa Water District  
Transactions Summary  
PARS Monthly Treasurer's Status Report - Investment Activity  
Group By: Action  
Portfolio / Report Group: PARS Pension Trust  
Begin Date: 01/31/2021, End Date: 02/28/2021

Description	CUSIP/Ticker	YTM @ Cost	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
<b>Buy</b>								
PIMCO	693390841	0.000	2/3/2021	N/A	9.851	89.55	0.00	89.55
Hartford Schroders	41665X859	0.000	2/3/2021	N/A	3,023.70	66,733.05	0.00	66,733.05
iShares SP500	464287408	0.000	2/3/2021	N/A	54.00	6,999.14	0.00	6,999.14
DFA Large Cap	233203868	0.000	2/3/2021	N/A	359.258	9,121.56	0.00	9,121.56
Undiscovered	904504479	0.000	2/3/2021	N/A	153.352	10,592.01	0.00	10,592.01
Dodge & Cox Stock Fund	256219106	0.000	2/3/2021	N/A	127.087	25,268.74	0.00	25,268.74
Dodge & Cox International	256206103	0.000	2/3/2021	N/A	247.229	11,033.84	0.00	11,033.84
MFS International	552746356	0.000	2/3/2021	N/A	39.673	1,713.89	0.00	1,713.89
iShares Russell Mid Cap	464287499	0.000	2/3/2021	N/A	1,200.00	84,958.44	0.00	84,958.44
<b>Sub Total / Average Buy</b>					<b>5,214.15</b>	<b>216,510.22</b>	<b>0.00</b>	<b>216,510.22</b>
<b>Dividend</b>								
Doubeline Core Fix Income	258620301	0.000	2/1/2021	N/A	0.00	0.00	2,136.28	2,136.28
PIMCO	693390841	0.000	2/28/2021	N/A	0.00	0.00	556.09	556.09
Pimco Total Return Fund	693390700	0.000	2/28/2021	N/A	0.00	0.00	1,610.52	1,610.52
PGIM Total Return Bond	74440B884	0.000	2/28/2021	N/A	0.00	0.00	2,047.76	2,047.76
Vanguard Short Term	922031836	0.000	2/28/2021	N/A	0.00	0.00	568.18	568.18
<b>Sub Total / Average Dividend</b>					<b>0.00</b>	<b>0.00</b>	<b>6,918.83</b>	<b>6,918.83</b>
<b>Interest</b>								
US Bank PARS - Pension Trust MM	MM4901	0.000	2/28/2021	N/A	0.00	0.00	6.85	6.85
<b>Sub Total / Average Interest</b>					<b>0.00</b>	<b>0.00</b>	<b>6.85</b>	<b>6.85</b>
<b>Sell</b>								
Vanguard Real Estate	922908553	0.000	2/3/2021	N/A	227.00	19,803.13	0.00	19,803.13
Pimco Total Return Fund	693390700	0.000	2/3/2021	N/A	6,450.37	67,793.40	0.00	67,793.40
PGIM Total Return Bond	74440B884	0.000	2/3/2021	N/A	4,489.18	66,933.73	0.00	66,933.73
Price T Rowe Growth	741479406	0.000	2/3/2021	N/A	329.06	33,349.83	0.00	33,349.83
Vanguard Short Term	922031836	0.000	2/3/2021	N/A	3.22	35.44	0.00	35.44
Victory RS	92647Q363	0.000	2/3/2021	N/A	9.92	1,079.91	0.00	1,079.91
Doubeline Core Fix Income	258620301	0.000	2/3/2021	N/A	6,078.67	68,567.41	0.00	68,567.41
Harbor Capital Appreciation	411512528	0.000	2/3/2021	N/A	200.25	21,606.76	0.00	21,606.76
<b>Sub Total / Average Sell</b>					<b>17,787.67</b>	<b>279,169.61</b>	<b>0.00</b>	<b>279,169.61</b>



## MONTHLY COMMITTEE

### Major Staff Projects

Title	Comments	Status
Human Resource Information System/Payroll System	Human Resource Information System/Payroll System	In Process
Invoice Cloud	Invoice Cloud (New Billing System)	In Process
Fiscal Year 2022 Budget	Fiscal Year 2022 Budget	In Process



*Dedicated to  
Satisfying our Community's  
Water Needs*

## MEMORANDUM

TO: Board of Directors  
FROM: Stacy Taylor, Water Policy Manager  
DATE: April 27, 2021  
SUBJECT: State Advocacy Update

---

### RECOMMENDATION

Receive and file the State Advocacy Update.

### STRATEGIC PLAN

Goal #7: Actively participate in regional and statewide water issues.

### PRIOR BOARD ACTION/DISCUSSION

This item is provided at the monthly Board of Directors Committee meeting.

### DISCUSSION

An updated State Advocacy report will be provided at the April 27, 2021 meeting.

### FINANCIAL IMPACT

In Fiscal Year 2021, \$205,000 is budgeted for Support Services; \$155,525 has been spent to date.

### ATTACHMENTS

None.



*Dedicated to  
Satisfying our Community's  
Water Needs*

## MEMORANDUM

TO: Board of Directors  
FROM: Stacy Taylor, Water Policy Manager  
DATE: April 27, 2021  
SUBJECT: Orange County Update

---

### RECOMMENDATION

Receive and file the Orange County Update.

### STRATEGIC PLAN

Goal #7: Actively participate in regional and statewide water issues.

### PRIOR BOARD ACTION/DISCUSSION

This item is provided at the monthly Board of Directors Committee meeting.

### DISCUSSION

Mesa Water District's (Mesa Water®) government relations program includes monitoring local and regional political issues and policy-setting authorities (i.e., County of Orange, Orange County Local Agency Formation Commission, etc.). An updated Orange County report will be provided at the April 27, 2021 meeting.

### FINANCIAL IMPACT

In Fiscal Year 2021, \$205,000 is budgeted for Support Services; \$155,525 has been spent to date.

### ATTACHMENTS

None.



*Dedicated to  
Satisfying our Community's  
Water Needs*

## MEMORANDUM

TO: Board of Directors  
FROM: Celeste Carrillo, Public Affairs Coordinator  
DATE: April 27, 2021  
SUBJECT: Outreach Update

---

### RECOMMENDATION

Receive and file the Outreach Update.

### STRATEGIC PLAN

Goal #4: Increase public awareness about Mesa Water and about water.  
Goal #6: Provide outstanding customer service.  
Goal #7: Actively participate in regional and statewide water issues.

### PRIOR BOARD ACTION/DISCUSSION

This item is provided at the monthly Board of Directors Committee meeting.

### DISCUSSION

Mesa Water District's (Mesa Water®) outreach program aims to connect Mesa Water with its constituents in order to achieve Goal #4 of the Board of Directors' (Board) Strategic Plan. Outreach activities are also designed to achieve the Strategic Plan goals related to customer service and/or regional water issues involvement by educating and informing the District's constituents about Mesa Water, water issues, and water in general. Mesa Water's constituents include external audiences, such as customers, community members, elected officials, industry colleagues, media, water districts and special districts – as well as internal audiences, such as staff, retirees and Board members.

### Upcoming Fiscal Year 2021 Events

No Upcoming Events

The benefits of Mesa Water's outreach program include:

- Informing constituents about Southern California's perpetual drought, the historical drought facing California, and the importance of developing local and cost-effective sources of safe, reliable water for Mesa Water's service area and the region at large;
- Educating constituents about the importance of water and water stewardship, in order to sustain Southern California's population, quality of life, business, and economy;
- Educating constituents about Mesa Water's stewardship of ratepayer funds and financial responsibility to fund, invest in, and save for the current and future provision of safe and reliable water for the District's service area;
- Informing constituents of the District's infrastructure improvements to ensure water quality and water reliability for its service area;





- Learning from constituents and evolving as a well-informed Board of Directors;
- Promoting water use efficiency to Mesa Water's customers and community members to help them save water, money, and the environment;
- Ensuring, for public health and safety reasons, that Mesa Water customers and community members identify the District as their water provider and as the source of information about water in emergency situations;
- Supporting Mesa Water's service area as an actively involved participant in programs that provide added value and benefits to the community;
- Informing the media of Mesa Water's activities that benefit the District's customers and community;
- Empowering Mesa Water's Board and staff with information that will help them provide the best possible service to the District's customers and community members; and,
- Strengthening Mesa Water's industry relations to provide opportunities for improving the District's business and operations -- including the areas of financial and human resources strength, infrastructure and technological innovation, and setting/supporting policies that have a positive impact on Mesa Water's service area -- so that the District can continue to provide safe, high-quality, reliable, and affordable water to its customers.

#### FINANCIAL IMPACT

In Fiscal Year 2021, \$595,330 is budgeted for the District's Public Affairs department expenses; \$342,570 has been spent to date.

#### ATTACHMENTS

None.



*Dedicated to  
Satisfying our Community's  
Water Needs*

## MEMORANDUM

TO: Board of Directors  
FROM: Phil Lauri, P.E., Assistant General Manager  
DATE: April 27, 2021  
SUBJECT: Chandler & Croddy Wells and Pipeline Project Pipeline Construction

---

### RECOMMENDATION

Award a contract to Ferreira Construction Co. Inc. dba Ferreira Coastal Construction for \$3,938,360 and a 10% contingency of \$393,836 for a contract amount not to exceed \$4,332,196 to provide Pipeline Construction to the Chandler & Croddy Wells and Pipeline Project, and authorize execution of the contract.

### STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.  
Goal #2: Practice perpetual infrastructure renewal and improvement.

### PRIOR BOARD ACTION/DISCUSSION

At its August 10, 2017 meeting, the Board of Directors (Board) awarded a contract to Tetra Tech, Inc. (Tetra Tech) for \$920,000 and a 10% contingency for a contract amount not to exceed \$1,012,000 to provide professional engineering design and permitting services for the West Chandler Avenue Well, the South Croddy Way Well, and the Pipeline Project.

At its September 19, 2017 meeting, the Engineering and Operations (E&O) Committee received information that a Request for Proposals for Construction Management Services was being solicited.

At its December 14, 2017 meeting, the Board authorized staff to proceed with Layout Scenario No. 3 Well Site design.

At its February 8, 2018 meeting, the Board awarded a contract to Butier Engineering, Inc. for \$972,480 and a 10% contingency for a contract amount not to exceed \$1,069,728 to provide professional Construction Management Services for the Chandler & Croddy Wells and Pipeline Project.

At its October 9, 2018 Board workshop, the Board received information regarding the design of the Chandler & Croddy Wells and Pipeline Project.

At its January 15, 2019 meeting, the E&O Committee received an update on the Chandler & Croddy Wells and Pipeline Project and information on the preparation of the Mitigated Negative Declaration (MND) in compliance with the California Environmental Quality Act (CEQA).

At its February 19, 2019 meeting, the E&O Committee received an update that the draft MND was prepared in accordance with CEQA guidelines and that the 30-day public review and comment period was to begin.



At its April 11, 2019 meeting, the Board conducted a public hearing and adopted Resolution No. 1522 Mitigated Negative Declaration for Well Nos. 12 and 14 and Pipeline Project.

At its May 27, 2020 meeting, the Board received information on the plan to award four contracts for the construction of the Chandler & Croddy Wells and Pipeline Project, including Demolition, Well Drilling, Well Equipping, and Pipeline Construction.

At its July 9, 2020 meeting, the Board awarded a contract to Standard Demolition Inc. for \$290,532 and a 10% contingency of \$29,053 for a contract amount not to exceed \$319,585 for the demolition of the existing buildings at the Chandler and Croddy well site properties.

At its August 13, 2020 meeting, the Board awarded a contract to Zim Industries dba Bakersfield Well and Pump for \$2,955,632 and a 10% contingency of \$295,583 for a contract amount not to exceed \$3,251,195 for the drilling of Chandler Well No. 12 and Croddy Well No. 14.

At its January 26, 2021 meeting, the Board approved the Contract Between Orange County Water District and Mesa Water District Regarding Construction of Wells for Santa Ana River Conservation and Conjunctive Use Program, and authorized execution of the contract.

At its February 11, 2021 meeting, the Board awarded a contract to Gateway Pacific Contractors for \$12,975,000 and a 10% contingency of \$1,297,500 for a contract amount not to exceed \$14,272,500 for the equipping of Chandler Well No. 12 and Croddy Well No. 14, and authorized execution of the contract.

At its February 23, 2021 meeting, the Board received a presentation on the expected water quality and yield from Croddy Well No. 14.

## BACKGROUND

Mesa Water District (Mesa Water®) aims for local water supply reliability to be at least 115% of water demand to achieve Goal #1 of the Board of Directors' Strategic Plan. This requirement will provide Mesa Water with the additional assurance to meet its demands with local groundwater supplies during peak demand periods and when water production facilities are undergoing routine maintenance.

In March 2017, Mesa Water purchased a 0.42-acre lot containing a 10,000 square-foot industrial/commercial building at 4011 West Chandler Avenue in the City of Santa Ana. The lot is located approximately 0.6 miles outside of Mesa Water's service area and is intended to house a new well that will provide additional water supply and reliability to the District. In August 2017, Mesa Water purchased an additional property at 3120 South Croddy Way in the City of Santa Ana. This property is 0.5 acres. This new well site is approximately 0.2 miles outside the District service area. A contract for well drilling was awarded in August 2020, and drilling of the wells is in process. To offset some of the costs of the new wells, staff is working with Orange County Water District on grant funding of \$1.6MM.



DISCUSSION

The Chandler & Croddy Wells and Pipeline Project design packages are completing the bid and award process. Phased bid packages include the following:

1. **Demolition:** Awarded July 2020 and completed October 2020.
2. **Well Drilling:** Awarded August 2020. Croddy Well No. 14 drilling is completed. Chandler Well No. 12 drilling is in process and is scheduled for completion in 2021.
3. **Well Equipping/Site Work:** Awarded February 2021 and mobilized at Croddy Well No. 14.
4. **Chandler Avenue and Croddy Way Pipeline Construction:** Request for Award.

The Request for Bids (RFB) for the Chandler Avenue and Croddy Way Pipeline Construction was developed to allow contractors to bid the pipeline material as either Ductile Iron Pipe (DIP) or Cement Mortar Lined and Coated (CMLC) Steel Pipe. Both materials are appropriate for the 16” and 30” diameter pipelines, as well as the pipeline operating conditions. Cathodic protection was included in the design for both materials. Steel pricing has been highly volatile in recent years, and COVID-19 has affected material pricing and availability in 2020 and so far in 2021. The material options allow for Mesa Water to select the pipeline materials at the time of the bid with the lowest pricing and acceptable lead times for delivery.

The RFB was sent to 15 recommended water pipeline contractors. Four of the contractors attended the pre-bid meeting. Bids were received from seven qualified contractors. The bids are summarized as follows:

Rank	Bidder	Base Bid (30” CMLC and 16” DIP)	Alt 1 30” DIP	Alt 2 16” CMLC	Lowest Bid Including Alternates
1	Ferreira	\$4,077,910	(\$139,550)	\$311,740	\$3,938,360
2	TE Roberts	\$4,198,107	(\$114,450)	\$131,760	\$4,083,657
3	Artukovich	\$4,235,000	\$1,175,000	\$1,100,000	\$4,235,000
4	Paulus	\$4,635,192	(\$300,855)	\$205,041	\$4,334,337
5	CCL Contracting	\$4,998,792	(\$120,000)	\$183,756	\$4,878,792
6	Christensen Brothers	\$5,965,230	(\$228,900)	(\$259,200)	\$5,477,130
7	EJ Meyer	\$6,939,999	\$0	0	\$6,939,999

In this bid, Ductile Iron Pipe has the lowest price for both the 16” diameter and the 30” diameter pipelines. Ductile Iron Pipe is also readily available within four to eight weeks. Lead time for steel pipe is estimated at 12 to 24 weeks. The lowest bid is Ferreira at \$3,938,360. The low bids are essentially identical to the Engineer’s Estimate of \$3,900,000. The Engineer’s Estimate took into account the current bidding climate with many desirable projects, continuing impacts of COVID-19 to contractors and their suppliers, as well as City of Costa Mesa and City of Santa Ana requirements for street repair after pipeline installation. The lowest four bids are within 10% of each other, which indicates a well-designed and specified pipeline project.



The two lowest bids were reviewed by Legal Counsel; both were found not to have any disqualifying irregularities. Reference checks for the low bidder have indicated that Ferreira is regarded as a quality Contractor, has excellent relationships with the agencies they have worked with, and strives to minimize change orders.

Staff recommends that the Board consider awarding a contract to Ferreira Construction Co. Inc. dba Ferreira Coastal Construction for \$3,938,360 and a 10% contingency of \$393,836 for a contract amount not to exceed \$4,332,196 to provide Pipeline Construction to the Chandler & Croddy Wells and Pipeline Project, and authorize execution of the contract.

FINANCIAL IMPACT

In Fiscal Year 2021, \$7,283,650 is budgeted for the Chandler & Croddy Wells and Pipeline Project; \$1,628,367 has been spent to date.

	<u>Project Estimate Amounts</u>	<u>Project Cost Amounts</u>
Initial Project Estimate (2021)	\$ 17,200,000	
Original Contracts		\$ 18,113,644
Change/Task Orders		\$ 553,755
Requested Funding		<u>\$ 3,938,360</u>
Revised Contracts		<u>\$ 22,505,659</u>
Actual Spent to Date		\$ 2,653,003
Revised Project Estimate	\$ 22,520,844	

ATTACHMENTS

None.



*Dedicated to  
Satisfying our Community's  
Water Needs*

## MEMORANDUM

TO: Board of Directors  
FROM: Marwan Khalifa, CPA, MBA, Chief Financial Officer  
DATE: April 27, 2021  
SUBJECT: Statement of Investment Policy

---

### RECOMMENDATION

- a. Approve the administrative changes to Resolution No. 1540 - Statement of Investment Policy to reflect the same data on both the resolution and Exhibit B;
- b. Approve Mesa Water District's authorized limits to match those allowed by statute including Mortgage Pass-Through Securities, increasing the limit from 10% to 20%, and increasing the Local Agency Investment Fund (LAIF) maximum per account from \$50MM to \$75MM; and
- c. Adopt Resolution No. 1540 Delegating Authority Relative to Investment or Reinvestment of Specified Funds, and Adopting a Revised Statement of Investment Policy, Superseding Resolution No. 1506.

### STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.

### PRIOR BOARD ACTION/DISCUSSION

At its December 14, 2017 meeting, the Board of Directors (Board) adopted Resolution No.1506 Delegating Authority Relative to Investment or Reinvestment of Funds, and Providing for a Revised Statement of Investment Policy, Rescinding Resolution No. 1431. The resolution sets forth the delegation of such authority to its District Treasurer to invest, reinvest, sell, or exchange securities in accordance with the Statement of Investment Policy. The intention of this resolution is to maintain proper financial controls and reinforce the Board's oversight.

At its October 27, 2020 meeting, the Board reviewed the Statement of Investment Policy and no changes were suggested at the time.

At its March 11, 2021 meeting, the Board directed staff to agendize a review of the Statement of Investment Policy at a future meeting.

### DISCUSSION

Section 53607 of the California Government Code authorizes the Board of Mesa Water District (Mesa Water®) to delegate such authority to its District Treasurer to invest, reinvest, sell, or exchange securities in accordance with the Statement of Investment Policy.

Mesa Water has previously adopted Resolution No. 1506, which requires that the Statement of Investment Policy be reviewed on an annual basis. The resolution was last reviewed on October 27, 2020.



## LEGAL REVIEW

At the direction of the Board, staff requested that Legal Counsel review the Statement of Investment Policy and compare the current policy with the California Government Code to determine if there are areas where the policy does not correspond with the code.

Mesa Water's Legal Counsel has reviewed the resolution and the following is a brief summary of the recommended changes:

- Section 8.2 - updated to match Exhibit B to invest in bonds issued by Mesa Water such as the Certificates of Participation issue in June of 2020
- Section 8.3 - updated to match Exhibit B to invest in registered treasury notes and bonds issued by any of the 50 states
- Section 8.4 - updated to match Exhibit B to invest funds held by a trustee and pledged to the payment or security of bonds or other indebtedness, or obligations under a lease, installment sale, or other agreement of a local agency, or certificates of participation in these bonds, indebtedness, or lease installment sale, or other agreements
- Section 8.9 - updated to match Exhibit B to allow investments in entities that are organized within the United States as a special purpose corporation, trust, or limited liability company and have program wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond, and have commercial paper that is rated "A-1" or higher, or equivalent, by a Nationally Recognized Statistical-Rating Organization (NRSRO)
- Section 8.12 - updated to match Exhibit B to limit the investment of more than 10 percent of total investment assets to a single issuer of commercial paper or medium-term notes
- Section 8.14 - updated to limit the investment of more than 20 percent to mortgage backed or collateralized securities instead of the current 10 percent
- Section 8.18 – updated to reflect the increase in the Local Agency Investment Fund (LAIF) maximum investment permitted by the State Treasurer from \$50,000,000 to \$75,000,000 per account
- Formatting and grammatical updates

## FINANCIAL IMPACT

None.

## ATTACHMENTS

Attachment A: Draft Resolution No. 1540

Attachment B: Resolution No. 1506, Redline

## RESOLUTION NO. 1540

### RESOLUTION OF THE MESA WATER DISTRICT BOARD OF DIRECTORS DELEGATING AUTHORITY RELATIVE TO INVESTMENT OR REINVESTMENT OF SPECIFIED FUNDS, AND ADOPTING A REVISED STATEMENT OF INVESTMENT POLICY, SUPERSEDING RESOLUTION NO. 1506

WHEREAS, the Mesa Water District (Mesa Water) is a county water district organized and operating pursuant to the provisions of the laws of the State of California (State or California); and

WHEREAS, Mesa Water from time to time has money held by its District Treasurer/Chief Financial Officer (Treasurer/CFO) not required for the immediate necessities of Mesa Water (Investment Portfolio) and is authorized by law including, but not by way of limitation, Section 53601, *et. seq.*, of the California Government Code (CGC), to invest moneys in the Investment Portfolio in a manner consistent with applicable State law; and

WHEREAS, Section 53607 of the Government Code authorizes the Board of Directors of Mesa Water (Board) to delegate such authority to the Treasurer/CFO to invest, reinvest, sell, or exchange securities until such time as such delegation of authority is revoked; and

WHEREAS, Mesa Water has previously adopted Resolution No. 1506, delegating authority relative to investment and reinvestment of moneys in the Investment Portfolio and providing for a Statement of Investment Policy; and

WHEREAS, it is the desire of the Board to renew the delegation of such authority and provide for a revised Statement of Investment Policy.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MESA WATER DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

**Section 1.** That the Board does hereby delegate authority to the Treasurer/CFO to invest and reinvest funds pursuant to all applicable laws, statutes, and regulations of the State as set forth in this Resolution. The Board reserves the right to provide for delegation of investment authority in the future by way of resolution or by motion.

**Section 2.** That the revised Statement of Investment Policy of Mesa Water is hereby adopted as set forth in Exhibit "A" attached to this Resolution, which is incorporated by this reference and shall be deemed to be effective as of April 27, 2021 and every fiscal year hereafter unless changed or modified by further action of this Board.



**Section 3.** That Resolution No. 1506 of Mesa Water is superseded effective April 27, 2021.

ADOPTED, SIGNED, and APPROVED this 27<sup>th</sup> day of April 2021 by a roll call vote.

AYES: DIRECTORS:  
NOES: DIRECTORS:  
ABSENT: DIRECTORS:  
ABSTAIN: DIRECTORS:

---

Marice H. DePasquale  
President, Board of Directors

---

Denise Garcia  
District Secretary

DRAFT

# RESOLUTION NO. 1540

## EXHIBIT A

### RESOLUTION OF THE MESA WATER DISTRICT BOARD OF DIRECTORS DELEGATING AUTHORITY RELATIVE TO INVESTMENT OR REINVESTMENT OF SPECIFIED FUNDS, AND ADOPTING A REVISED STATEMENT OF INVESTMENT POLICY, SUPERSEDING RESOLUTION NO. 1506

Statement of Investment Policy  
FY21

#### **1.0 Policy**

It is the policy of Mesa Water District (Mesa Water) to invest public funds in a manner that will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the District. The investment policies and practices of Mesa Water are based upon prudent money management and shall conform to all federal, state and other applicable laws governing the investment of public funds.

Although no longer required by California Government Code (CGC) Section 53646, the District Treasurer/Chief Financial Officer (Treasurer/CFO) will render to the Board of Directors (Board) a Statement of Investment Policy for consideration and approval at a public meeting. Any investment currently held at that time that does not meet the guidelines of this policy, as changed from time to time by the Board, shall be exempt from the requirements of this policy. However, at the investment's maturity or liquidation, such funds shall be reinvested only as provided by this policy.

#### **2.0 Scope**

This Statement of Investment Policy (SIP) applies to all financial assets of Mesa Water except the California Public Employees Retirement System (CalPERS) (which has its own investment policy), Public Agencies Post-Employment Benefits Trust (which is administered by Mesa Water Resolution No. 1499), deferred compensation plan (governed by a separate Plan Document) and Certificate of Participation (COP) funds (governed by the applicable Trust Indentures), which are administered separately.

This SIP is set forth by Mesa Water for the following purposes:

- a. To establish a clear understanding for the Board, Finance Committee, Mesa Water management and responsible employees, citizens and third parties, of the objectives, policies and guidelines for the investment of Mesa Water's excess funds that are not required for immediate use.
- b. To offer guidance to investment staff, brokers and any external investment advisors on the investment of Mesa Water funds.

### **3.0 Objectives**

Subject to the overriding requirement of compliance with all federal, state and other applicable laws governing the investment of moneys under the control of the Treasurer/CFO, and as specified in the CGC Section 53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objectives, in priority order, of the investment activities shall be:

#### **3.1 Safety of Principal**

Safety of principal is the foremost objective. Investments of Mesa Water shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall Investment Portfolio. To attain this objective, diversification is advisable in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

Each investment transaction shall seek to ensure that capital losses are avoided, whether from issuer default, broker/dealer default or erosion of market value. Mesa Water shall seek to preserve capital by mitigating credit risk and market risk, as identified below:

##### **3.1. A Credit Risk**

Credit risk is the risk of loss due to failure of the issuer to repay an obligation. It shall be mitigated by investing in only very safe institutions and by diversifying the Investment Portfolio so that the failure of any one issuer would not unduly harm Mesa Water's cash flow.

##### **3.1. B Market Risk**

Market risk is the risk of market value fluctuations due to overall changes in the general level of interest rates and shall be mitigated by:

- 1) Structuring the Investment Portfolio so that securities mature at the same time major cash outflows occur, thereby eliminating the need to sell securities prior to their maturity; and
- 2) Prohibiting the selling of securities that Mesa Water does not own (taking short positions); and
- 3) Limiting the maximum maturity of any one security in the Investment Portfolio to five years.

It is explicitly recognized that, in a diversified investment portfolio, occasional market value losses may be inevitable even in investments to be held to maturity. Such losses must be considered within the context of overall investment return.

#### **3.2 Liquidity**

Mesa Water's Investment Portfolio will remain sufficiently liquid to enable the District to meet all operating and emergency requirements, which might be reasonably anticipated.

An amount equal to the adopted levels of the Operating Fund and Working Capital Cash will be kept fully liquid at all times.

### **3.3 Return on Investments**

State of California (State) law requires that the objective of return on investments be subordinate to the objectives of safety and liquidity. Mesa Water's Investment Portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles, taking into account Mesa Water's investment risk constraints and the cash flow characteristics and requirements of Mesa Water's funds and of the portfolio.

Whenever possible, consistent with risk limitations and prudent investment principles, Mesa Water shall make an effort to achieve returns at the market average rate of return, defined, for the purpose of this SIP, as the average rate of return on three-month United States Treasury Bills or other benchmarks, as appropriate, depending on the make-up of the portfolio.

### **4.0 Delegation of Authority**

Authority to manage Mesa Water's investment program is derived from Section 53607 of the CGC, which authorizes the Board of Mesa Water to delegate authority to invest, reinvest, sell or exchange securities for a period of one year. This responsibility may be delegated to the Treasurer/CFO (by Board action), who shall establish written procedures for the administration of this SIP. The Board may renew this delegation pursuant to state law each year.

The Board of Mesa Water, the General Manager, Treasurer/CFO and the District Secretary shall be signatories on all accounts at commercial banks, the Orange County Treasurer's Money Market Investment Pool (OCIP) and at the State managed Local Agency Investment Fund (LAIF), to access accounts for these and other authorized investments consistent with this SIP.

### **5.0 Prudence**

Investments shall be made in the context of the "Prudent Investor" standard pursuant to CGC Section 53600.3, which states in relevant part:

"When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law."

Mesa Water employees, acting in accordance with the provisions of the written policies and procedures and this SIP, and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectations are reported to the Finance Committee at the next regularly

scheduled Finance Committee meeting, but within 30 days, and that appropriate action is taken to control adverse developments.

## **6.0 Ethics and Conflicts of Interest**

The Treasurer/CFO and other Mesa Water Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. The Treasurer/CFO and investment employees shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the Investment Portfolio and shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of Mesa Water.

During the course of the year, if there is an event subject to disclosure that could impair the ability of the Treasurer/CFO or investment employees to make impartial decisions, Mesa Water's General Manager and Board will be notified as soon as practicable upon discovery of the event.

The Treasurer/CFO is required to file annual disclosure statements as required by the Fair Political Practices Commission (FPPC).

## **7.0 Authorized Financial Dealers and Institutions**

Mesa Water shall transact business only with commercial banks, savings and loans, LAIF, OCIP and registered investment securities dealers. The purchase of any investment, other than those purchased directly from the issuer, shall be purchased either from an institution licensed by the State as a broker-dealer, as defined in Section 25004 of the Corporations Code, who is a member of the National Association of Securities Dealers, or a member of a Federally regulated securities exchange, a National or State-Chartered Bank, or a savings association or Federal Association (as defined by Section 5102 of the Financial Code).

The Treasurer/CFO shall investigate all institutions that wish to do business with Mesa Water in order to determine if they are adequately capitalized, make markets in securities appropriate to Mesa Water's needs and agree to abide by the conditions set forth in this SIP.

The Treasurer/CFO shall maintain a list of broker/dealers and institutions authorized to provide investment services and shall conduct an annual review of the financial condition of qualified institutions. In addition, a current financial statement is required to be on file for each qualified institution.

## **8.0 Authorized and Suitable Investments**

Authorized investments are stated in the CGC Sections 16429.1, 53601, 53635 and 53649. Mesa Water's authorized investments are more restrictive than the investments authorized by law.

The following investments are authorized under this Statement of Investment Policy:

- 8.1** United States Treasury notes, bonds, bills or certificates of indebtedness, or those for which the faith and credit of the United States are pledged for the payment of principal and interest.
- 8.2** Bonds issued by Mesa Water, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by Mesa Water or by a department, board, agency, or authority of Mesa Water.
- 8.3** Registered treasury notes or bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 states, in addition to California.
- 8.4** Moneys held by a trustee or fiscal agent and pledged to the payment or security of bonds or other indebtedness, or obligations under a lease, installment sale, or other agreement of a local agency, or certificates of participation in these bonds, indebtedness, or lease installment sale, or other agreements, may be invested in accordance with statutory provisions governing the issuance of those bonds, indebtedness, or lease installment sale, or other agreement, or to the extent not inconsistent therewith or if there are no specific statutory provisions, in accordance with the ordinance, resolution, indenture, or agreement of the local agency providing for the issuance.
- 8.5** United States agencies, federal agency or United States Government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
- 8.6** Registered State warrants or treasury notes or bonds of this State, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the State or by a department, board, agency, or authority of the State.
- 8.7** Bonds, notes, warrants, or other evidences of indebtedness of any local agency within this State, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.
- 8.8** Purchases of Banker Acceptances, which may not exceed 180 days maturity or 40 percent of the agency's money and no more than 30 percent of the agency's money, may be invested in the banker's acceptances of any one commercial bank.
- 8.9** Commercial paper of "prime" quality of the highest ranking or of the highest letter and numerical rating as provided for by a Nationally Recognized Statistical Rating Organization (NRSRO). Issuing entities must meet the

following criteria in either (1) or (2): (1) entities that are organized and operating within the United States as a general corporation and have total assets in surplus of five hundred million dollars (\$500,000,000) and have an “A” or higher rating (or equivalent) for the issuer’s debt, other than commercial paper, if any, as provided for by a NRSRO; or (2) entities that are organized within the United States as a special purpose corporation, trust, or limited liability company and have program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or a surety bond, and have commercial paper that is rated “A-1” or higher, or equivalent, by an NRSRO. Purchases of eligible commercial paper may not exceed 270 days maturity nor represent more than 10 percent of the outstanding paper of an issuing corporation. Purchases of commercial paper may not exceed 25 percent of Mesa Water’s Investment Portfolio at any time.

**8.10** Negotiable certificates of deposits issued by a nationally or state-chartered bank, a savings association or federal association (as defined by Section 5102 of the Financial Code), a state or federal credit union, or by a federal or state-licensed branch of a foreign bank. Purchases of negotiable certificates of deposit may not exceed 30 percent of the Investment Portfolio and the maximum maturity date shall not exceed five years, and are subject to the limitations of CGC Section 53601(i).

**8.11** Investments in repurchase agreements may be made, on any investment authorized in this section, when the term of the agreement does not exceed one year. The market value of the securities used as collateral for the repurchase agreements shall be monitored by the investment staff and shall not be allowed to fall below 102 percent of the value of the repurchase agreement.

Reverse repurchase agreements or securities lending agreements may be utilized only when all the conditions in CGC Section 53601(j) are met.

**8.12** Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by a corporation organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Notes eligible for investment under this subdivision shall be rated “A” or better by a NRSRO. Purchases of medium-term notes shall not include other instruments authorized by this section and may not exceed 30 percent of Mesa Water’s money that may be invested pursuant to CGC Section 53601 and Mesa Water’s SIP. Mesa Water may invest no more than 10 percent of its total investment assets in the commercial paper and the medium-term notes of any single issuer.

**8.13** Notes, bonds, or other obligations that are at all times secured by a valid first priority security interest in securities of the types listed by CGC Section 53651 as eligible securities for the purpose of securing local agency deposits having a market value at least equal to that required by CGC Section 53652 for the purpose of securing local agency deposits. The securities serving as collateral shall be placed by delivery or book entry into

the custody of a trust company or the trust department of a bank that is not affiliated with the issuer of the secured obligation, and the security interest shall be perfected in accordance with the requirements of the Uniform Commercial Code or federal regulations applicable to the types of securities in which the security interest is granted.

- 8.14** Any mortgage pass through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-backed certificate, consumer receivable pass through certificate, or consumer receivable-backed bond of a maximum of five years maturity. Securities eligible for investment under this subdivision shall be issued by an issuer in a rating category of "AA" or its equivalent or better by a nationally recognized rating service. Purchase of securities authorized by this subdivision may not exceed 20 percent of the agency's surplus money that may be invested.
- 8.15** Shares of beneficial interest issued by a joint powers authority organized pursuant to CGC Section 6509.7. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment advisor that meets all of the following criteria:
- 8.15. A.** The advisor is registered or exempt from registration with the Securities and Exchange Commission.
  - 8.15. B.** The advisor has not less than five years of experience investing in the securities and obligations authorized in CGC Section 6509.7.
  - 8.15. C.** The advisor has assets under management in excess of five hundred million dollars (\$500,000,000).
- 8.16** United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank, with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this subdivision shall be rated in a rating category of "AA" or its equivalent or better by an NRSRO and shall not exceed 30 percent of Mesa Water's moneys that may be invested pursuant to this section.
- 8.17** Notwithstanding CGC Section 53601 or any other provision of this code, a local agency, at its discretion, may invest a portion of its surplus funds in Certificates of Deposit Account Registry Service (CDARS) at a commercial bank, savings bank, savings and loan association, or credit union that uses a private sector entity that assists in the placement of certificates of deposit, provided that the purchases of certificates of deposit pursuant to this section, CGC Section 53601.8, and subdivision (h) of Section 53601 do not,



in total, exceed 30 percent of the agency's funds that may be invested for this purpose. The following conditions shall apply:

(a) The local agency shall choose a nationally or state chartered commercial bank, savings bank, savings and loan association, or credit union in this state to invest the funds, which shall be known as the "selected" depository institution.

(b) The selected depository institution may use a private sector entity to help place local agency deposits with one or more commercial banks, savings banks (savings and loan associations), or credit unions that are located in the United States and are within the network used by the private sector entity for this purpose.

(c) Any private sector entity used by a selected depository institution to help place its local agency deposits shall maintain policies and procedures requiring both of the following:

- (1) The full amount of the principal and the interest that may be accrued during the maximum term of each certificate of deposit shall at all times be insured by the Federal Deposit Insurance Corporation or the National Credit Union Administration; and
- (2) Every depository institution where funds are placed shall be capitalized at a level that is sufficient, and be otherwise eligible, to receive such deposits pursuant to regulations of the Federal Deposit Insurance Corporation or the National Credit Union Administration, as applicable.

(d) The selected depository institution shall serve as a custodian for each such deposit.

(e) On the same date that the local agency's funds are placed pursuant to subdivision (b) by the private sector entity, the selected depository institution shall receive an amount of insured deposits from other financial institutions that, in total, are equal to, or greater than, the full amount of the principal that the local agency initially deposited through the selected depository institution pursuant to subdivision (b).

(f) Notwithstanding subdivisions (a) to (e), inclusive, a credit union shall not act as a selected depository institution under this section or CGC Section 53601.8 unless both of the following conditions are satisfied:

- (1) The credit union offers federal depository insurance through the National Credit Union Administration.
- (2) The credit union is in possession of written guidance or other written communication from the National Credit Union Administration authorizing participation of federally-insured credit unions in one or more certificate of deposit placement services and affirming that the moneys held by those credit unions while participating in a deposit placement service will at all times be insured by the federal government.

(g) The deposits placed pursuant to this section and CGC Section 53635.8 shall not, in total, exceed 50 percent of Mesa Water's funds that may be invested for this purpose.

**8.18** The Local Agency Investment Fund, established by the California State Treasurer for the benefit of local agencies and identified under the CGC Section 16429.1. The maximum investment authorized is the maximum

amount permitted by the State Treasurer, currently at \$75,000,000 per account.

- 8.19** Time deposits, non-negotiable and collateralized in accordance with the CGC, may be purchased through banks or savings and loan associations. The maximum maturity date shall not exceed five years.
- 8.20** The Orange County Treasurer's Money Market Investment Pool, established by the County of Orange. Mesa Water's investments will be made in accordance with the CGC Section 53684.
- 8.21** Shares of beneficial interest issued by diversified management companies (otherwise known as "mutual funds"), as defined in Section 23701 of the Revenue and Taxation Code, investing in the securities and obligations stated in the CGC Sections 16429.1, 53601 and 53649. No more than 20 percent of Mesa Water's Investment Portfolio shall be invested in this option at any time. No more than 10 percent of Mesa Water's portfolio may be invested in shares of a beneficial interest of any one mutual fund.

To be eligible for investment by Mesa Water, diversified management companies shall:

- 8.21. A.** Attain the highest ranking or the highest letter and numerical rating provided by not less than two of the three largest NRSRO's; and
- 8.21. B.** Have an investment advisor registered with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations stated in the CGC Sections 16429.1, 53601 and 53649, and with assets under management in excess of five hundred million dollars (\$500,000,000); and
- 8.21. C.** Shall not include in the purchase price of shares of beneficial interest purchased any commission that these companies may charge.

## **9.0 Investment Pools**

A thorough investigation of the pool/fund is required prior to investing, and on a continual basis. A questionnaire shall be developed by the Treasurer/CFO that will address the following general considerations:

- A description of eligible investment securities, and a written statement of investment policy and objectives.
- A description of interest calculations and how it is distributed, and how gains and losses are treated.
- A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.

- A description of who may invest in the program, how often and what size deposit and withdrawal.
- A schedule for receiving statements and portfolio listings.
- Are reserves, retained earnings, etc., used by the pool/fund?
- A fee schedule and when and how it is assessed.
- Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?

## **10.0 Prohibited Investment Vehicles and Practices**

Investment staff is prohibited from investing Mesa Water's portfolio in the following:

- State laws notwithstanding, any investments not specifically described herein under Sections 8.0 through 9.0 are prohibited.
- Borrowing for investment purposes (Leverage) is prohibited.
- Buying or selling securities "on Margin" is prohibited.
- Investing in any instrument that is commonly known as a "derivative" instrument (options, futures, swaps, caps, floors, collars, U.S. Treasury zero coupon bonds, U.S. Treasury strips, interest-only bonds, interest-only strips derived from mortgage pools), or any investment that may result in a zero interest accrual, even if held to maturity, is prohibited.
- Under the provisions of CGC Section 53601.6, Mesa Water shall not invest any funds covered by this SIP in instruments known as Structured Notes (e.g., inverse floaters, leverage floaters, structured CD's, range notes, equity-linked securities). Any such investments are prohibited.
- Trading securities for the sole purpose of speculating on the future direction of interest rates is prohibited.

## **11.0 Collateralization**

The CGC Sections 53652 through 53667, inclusive, requires depositories to post certain types and levels of collateral for public funds above the Federal Deposit Insurance Corporation (FDIC) insurance amounts. The collateral requirements apply to bank deposits, both active (checking and savings accounts) and inactive (non-negotiable time certificates of deposit).

## **12.0 Safekeeping and Custody**

All investment transactions, including collateral for repurchase agreements, entered into by Mesa Water shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian, acting as an agent for Mesa Water under the terms of the custody agreement, designated by the Treasurer/CFO and evidenced by safekeeping receipts.

## **13.0 Diversification**

Mesa Water will diversify its investments by security type and institution. With the exception of U.S Treasuries, the LAIF, or the OCIP, no more than 50 percent of Mesa Water's total Investment Portfolio will be invested in a single security type or with a single financial institution.

## **14.0 Maximum Maturities**

To the extent practical, Mesa Water will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, Mesa Water will not directly invest in securities maturing more than five years from the date of purchase.

## **15.0 Internal Controls and External Review**

The Treasurer/CFO shall maintain a system of internal controls in order to assure compliance with Mesa Water's written policies and procedure, this SIP, and also including but not limited to prior authorization and approvals, properly designed records, security of assets and records, segregation of incompatible duties, periodic reconciliations, periodic verification and timely preparation of reports in conformance with Section 17.0.

As part of Mesa Water's annual audit, the external auditor retained by the Board shall review the internal controls. The external audit shall provide those reviews and opinions as are required for the independent auditor's reports. The Board reserves the right to request additional reviews or opinions as to this SIP as the Board shall determine and direct.

## **16.0 Performance Standards**

The Investment Portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles commensurate with Mesa Water's investment risk constraints and cash flow needs.

## **17.0 Reporting**

### **17.1 Monthly Transaction Report**

The Treasurer/CFO shall submit a monthly report of investment transactions through the Finance Committee to Mesa Water's Board of Directors in conformance with the CGC Section 53607.

### **17.2 Quarterly Investment Report**

The Treasurer/CFO shall submit quarterly investment reports, through the Finance Committee, to Mesa Water's Board, the General Manager, and Mesa Water's internal auditor (Controller/Auditor) within 30 days following the end of the quarter covered by the report although no longer required by CGC Section 53646(b). For each specific investment, security, and money held by Mesa Water, these reports shall contain the following information:

- The type of investment
- Name of issuer
- Date of maturity
- Market value
- Cost of acquisition

Description of any of Mesa Water's funds, investment, or programs that are under management of contracted parties, including lending programs. With respect to all securities held by Mesa Water, and under management of an outside agency that is not also a local agency or the LAIF, the report shall also include the current market value as of the date of the report, and shall include the source of this same valuation.

For local agency investments that have been placed in LAIF, created by CGC Section 16429.1, in National Credit Union Share Insurance Fund-insured accounts in a credit union, in accounts insured or guaranteed pursuant to Financial Code Section 14858, or in Federal Deposit Insured Corporation—insured accounts in a bank or savings and loan association, in a county investment pool, or any combination of these, the Treasurer/CFO may supply the Board, the General Manager and Mesa Water's outside auditor with the most recent statement or statements received by Mesa Water from these institutions in lieu of the specific investment, security, and money information required under this section.

A description of compliance with this SIP or an explanation of why it is not in compliance.

A statement indicating Mesa Water's ability to meet its cash flow needs for the next six months or an explanation as to why sufficient money may not be available.

#### **18.0 Investment Policy Adoption and Periodic Review**

This SIP shall be adopted by resolution of the Board. This policy shall be reviewed on an annual basis by the Treasurer/CFO and Mesa Water's Finance Committee and approved annually by the Board.

## GLOSSARY

**AGENCIES:** Federal agency securities and/or Government – sponsored enterprises.

**ASK:** The price at which securities are offered.

**BANKERS' ACCEPTANCE (BA):** A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

**BENCHMARK:** A comparative base for measuring the performance of risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

**BID:** The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.

**BROKER:** A broker brings buyers and sellers together for a commission.

**CERTIFICATE OF DEPOSIT (CD):** A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

**COLLATERAL:** Securities, evidence of deposit, or other property that a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public moneys.

**COMMERCIAL PAPER:** Short-term, negotiable unsecured promissory notes of corporations.

**COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR):** The official annual report for Mesa Water District. It includes five combined statements for each individual fund and account group prepared in conformity with GAAP. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed Statistical Section.

**COUPON:** (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

**CUSIP (COMMITTEE ON UNIFORM SECURITIES IDENTIFICATION PROCEDURES):** A unique nine-character identification number which serves as a "DNA" for securities and is assigned to all U.S. Government Bonds, Municipal Bonds, Negotiable Certificates of Deposit and other Securities. A CUSIP uniquely identifies the type of security and the issuer.

**DEALER:** A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

**DEBENTURE:** A bond secured only by the general credit of the issuer.

**DELIVERY VERSUS PAYMENT (DVP):** There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery

of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

**DISCOUNT:** The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

**DISCOUNT SECURITIES:** Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value; e.g., U.S. Treasury Bills.

**DIVERSIFICATION:** Dividing investment funds among a variety of securities offering independent returns.

**FEDERAL CREDIT AGENCIES:** Agencies of the federal government set up to supply credit to various classes of institutions and individuals; e.g., S&L's, small-business firms, students, farmers, farm cooperatives, and exporters.

**FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC):** A federal agency that insures bank deposits, currently up to \$100,000 per deposit.

**FEDERAL FUNDS RATE:** The rate of interest at which federal funds are traded. The Federal Reserve through open-market operations currently pegs this rate.

**FEDERAL HOME LOAN BANKS (FHLB):** Government sponsored wholesale banks (currently 12 regional banks) that lend funds and provide correspondent banking services to member commercial banks, thrift institutions, credit unions, and insurance companies. The mission of the FHLBs is to liquefy the housing related assets of its members who must purchase stock in their district bank.

**FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA):** FNMA, like GNMA, was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporations' purchases include a variety of adjustable mortgages and second loans in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

**FEDERAL OPEN MARKET COMMITTEE (FOMC):** Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis. The committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

**FEDERAL RESERVE SYSTEM:** The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, DC, 12 regional banks and about 5,700 commercial banks that are members of the system.

**GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA or Ginnie Mae):** Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage banks, commercial banks, savings and loan associations, and other institutions. Security holder is protected by full faith and credit of the U.S. Government. The FHA, VA, or FMHM mortgages back Ginnie Mae securities. The term “pass-throughs” is often used to describe Ginnie Maes.

**LIQUIDITY:** A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

**LOCAL AGENCY INVESTMENT FUND (LAIF):** A pooled investment vehicle for local agencies in California sponsored by the State of California and administered by the State Treasurer.

**MARKET CYCLE:** A market cycle is defined as a period of time, which includes a minimum of two consecutive quarters of falling interest rates followed by a minimum of two consecutive quarters of rising interest rates.

**MARKET VALUE:** The price at which a security is traded and could presumably be purchased or sold.

**MATURITY:** The date upon which the principal or states value of an investment becomes due and payable.

**MONEY MARKET:** The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

**NATIONALLY RECOGNIZED STATISTICAL-RATING ORGANIZATION (NRSRO):** The credit rating agencies whose ratings are permitted to be used for investment purposes such as Moody's Investor Service, Standard & Poor's, and Fitch Rating.

**NEGOTIABLE CERTIFICATE OF DEPOSIT:** A large denomination certificate of deposit that can be sold in the open market prior to maturity.

**OFFER:** The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See ASK and BID.

**ORANGE COUNTY INVESTMENT POOL (OCIP):** A pooled investment vehicle for Orange County California agencies administered by the Orange County Treasurer.

**PORTFOLIO:** Collection of securities held by an investor.

**PRIMARY DEALER:** Group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

**PRUDENT PERSON RULE:** An investment standard. In some states, the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected



by the custody state – the so-called legal list. In other states, the trustee may invest in a security if it is one, which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital. Governing bodies of local agencies or persons authorized to make investment decisions on behalf of those local agencies investing public funds pursuant to CGC Section 53600 et seq. are trustees and therefore fiduciaries subject to the prudent person rule. Within the limitations of the CGC Section 53600 et seq. and considering individual investments as part of an overall strategy, a trustee is allowed to acquire investments as authorized by law.

**QUALIFIED PUBLIC DEPOSITORIES:** A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this State, which has aggregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

**RATE OF RETURN:** The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond the current income return.

**SAFEKEEPING:** A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

**SECONDARY MARKET:** A market made for the purchase and sale of outstanding issues following the initial distribution.

**SECURITIES & EXCHANGE COMMISSION (SEC):** Agency created by Congress to protect investors in securities transactions by administering securities legislation.

**TIME CERTIFICATE OF DEPOSIT:** A non-negotiable certificate of deposit that cannot be sold prior to maturity.

**TOTAL RATE OF RETURN:** Represents growth (or decline) in the value of a portfolio, including both capital appreciation and income, as a proportion of the starting market value.

**TIME-WEIGHTED RATE OF RETURN:** A modified measurement of Total Rate of Return that eliminates the effect of the timing of funds flows to and/or from a security or portfolio.

**TREASURY BILLS:** A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

**TREASURY BOND:** Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

**TREASURY NOTES:** Medium-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of 2 to 10 years.

**YIELD:** The rate of annual income return on an investment, expressed as a percentage.

**YIELD TO MATURITY:** The calculated rate of return based upon the present value of the cash flow from each interest payment, plus the present value of the cash flow from the investment's redemption value at maturity vs. the purchase price.

DRAFT

**RESOLUTION NO. 1540**

**EXHIBIT B**

**RESOLUTION OF THE  
MESA WATER DISTRICT BOARD OF DIRECTORS  
DELEGATING AUTHORITY RELATIVE TO INVESTMENT OR  
REINVESTMENT OF SPECIFIED FUNDS, AND ADOPTING A REVISED  
STATEMENT OF INVESTMENT POLICY,  
SUPERSEDING RESOLUTION NO. 1506**

Summary of Investments Authorized Under California  
Government Code Sections 53601, 53684, 16429.1

Statement of Investment Policy  
FY21

DRAFT

**SUMMARY OF INVESTMENTS AUTHORIZED UNDER CALIFORNIA  
GOVERNMENT CODE SECTIONS 53601, 53684, 16429.1  
MESA WATER DISTRICT FY21 STATEMENT OF INVESTMENT POLICY**

CGC Section	Investment Type	ALLOWED BY STATUTE			AUTHORIZED BY MESA WATER DISTRICT		
		Maximum Maturity	Authorized Limit (%)	Required Rating	Maximum Maturity	Authorized Limit	Required Rating
53601(a)	Local Agency Bonds	5 Years	None	None	5 Years	None	None
53601(b)	U.S. Treasury Obligations	5 Years	None	None	5 Years	None	None
53601(c)	State of California Obligations	5 Years	None	None	5 Years	None	None
53601(d)	Other State Obligations	5 Years	None	None	5 Years	None	None
53601(e)	California Local Agency Obligations	5 Years	None	None	5 Years	None	None
53601(f)	Federal Agency or U.S. Government Obligations (GSE's)	5 Years	None	None	5Years	None	None
53601(g)	Bankers' Acceptances	180 Days	40%/30% <sup>(1)</sup>	None	180 Days	40%/30% <sup>(1)</sup>	None
53601(h)	Commercial Paper	270 Days	25% or 10% <sup>(2)</sup>	A1/P1/F1	270 Days	25% or 10% <sup>(2)</sup>	A1/P1/F1
53601(i)	Negotiable Certificates of Deposit <sup>(8)</sup>	5 Years	30% <sup>(7)</sup>	None	5 Years	30% <sup>(7)</sup>	None
53601(j)	Repurchase Agreements	1 Year	None	None	1 Year	None	None
53601(j)	Reverse Repurchase Agreements	92 Days	20% of base	Various <sup>(3)</sup>	92 Days	20% of base	Various <sup>(3)</sup>
53601(k)	Medium-Term Notes	5 Years	30%	A	5 Years	30%	A
53601(l)	Mutual Funds	N/A	20%/10% <sup>(4)</sup>	Various <sup>(5)</sup>	N/A	20%/10% <sup>(4)</sup>	Various <sup>(5)</sup>
53601(l)	Money Market Mutual Funds	N/A	20%/10% <sup>(4)</sup>	Various <sup>(5)</sup>	N/A	20%/10% <sup>(4)</sup>	Various <sup>(5)</sup>
53601(m)	Trust Indenture or Other Contract	Per Contract	Per Contract	Per Contract	Per Contract	Per Contract	Per Contract
53601(n)	Collateralized Bank Deposits <sup>(8)</sup>	5 Years	None	None	5 Years	None	None
53601 (o)	Mortgage Pass-Through Securities	5 Years	20%	AA	5 Years	20%	AA
53601 (p)	Shares of beneficial interest in JPA's	N/A	None	None	N/A	None	None
53601.8	Certificates of Deposits (CDAR's) <sup>(8)</sup>	5 Years	30% <sup>(7)</sup>	None	5 Years	30% <sup>(7)</sup>	None
16429.1	Local Agency Investment Fund (LAIF)	N/A	None	None	N/A	None <sup>(6)</sup>	None
53684	County Pooled Investment Funds	N/A	None	None	N/A	None	None
	Time Deposits <sup>(8)</sup>	5 Years	None	None	5 Years	None	None

(1) 30% limit for one commercial bank.

(2) 10% limit for the outstanding commercial paper of any single corporate issue.

(3) Securities used for the agreement must have been held by the issuer for 30 days, investments can only be made with primary dealers of the Federal Reserve Bank of New York.

(4) No more than 10% can be invested in any one fund.

(5) Highest ranking by 2 of 3 of the nationally recognized rating agencies, and retain an investment advisor who is registered with the SEC and has at least 5 years' experience investing in securities authorized in CGC Section 53601 and 53635 with assets in excess of \$500 million.

(6) LAIF currently allows a maximum of \$75 million per account.

(7) No more than 30% of total funds may be invested in these CD's.

(8) Subject to FDIC limitations. Also, subject to other limits with investments in credit unions.

RESOLUTION NO. ~~1506~~1540

RESOLUTION OF THE  
MESA WATER DISTRICT BOARD OF DIRECTORS  
DELEGATING AUTHORITY RELATIVE TO INVESTMENT OR  
REINVESTMENT OF SPECIFIED FUNDS, AND PROVIDING  
FOR ADOPTING A REVISED  
STATEMENT OF INVESTMENT POLICY,  
RESCINDING SUPERSEDING RESOLUTION NO. ~~1431~~1506

WHEREAS, the Mesa Water District (Mesa Water®) is a county water district organized and operating pursuant to the provisions of the laws of the State of -California (State or California) ~~law~~; and

WHEREAS, Mesa Water from time to time has money held by its District Treasurer/Chief Financial Officer (Treasurer/CFO) not required for the immediate necessities of Mesa Water (Investment Pportfolio) and is authorized by law including, but not by way of limitation, Section 53601, *et. seq.*, of the California Government Code of the State of California (CGC), to invest such money/moneys in the Investment Portfolio in the manner provided by law a manner consistent with applicable State law; and

WHEREAS, Section 53607 of the Government Code authorizes the Board of Directors of Mesa Water (Board) to delegate such authority to ~~its District~~ the Mesa Water's Treasurer/CFO to invest, reinvest, sell, or exchange securities until such time as this such delegation of authority is revoked; and

WHEREAS, Mesa Water has previously adopted Resolution No. 15061431, delegating authority relative to investment ~~or and~~ reinvestment of funds moneys in the Investment Portfolio and providing for a Statement of Investment Policy; and

WHEREAS, it is the desire of the Board ~~of Directors of Mesa Water~~ to renew the delegation of such authority and provide for a revised Statement of Investment Policy.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MESA WATER DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

**Section 1.** That the Board ~~of Directors of Mesa Water~~ does hereby delegate authority to the ~~District~~ Treasurer/CFO to invest and reinvest funds pursuant to all applicable laws, statutes, and regulations of the State ~~of California~~ as set forth in this Resolution. ~~The Board of Directors~~ reserves the right to provide for delegation of investment authority in the future by way of resolution or by motion.

**Section 2.** That the revised Statement of Investment Policy of Mesa Water is hereby adopted as set forth in Exhibit "A" attached to this Resolution, which is incorporated by this reference and shall be deemed to be effective ~~on December 14, 2017~~ as of April 27, 2021 and every fiscal year hereafter unless changed or modified by further action of this Board ~~of Directors~~.

DRAFT

**Section 3.** That Resolution No. ~~15061431~~ of Mesa Water is ~~rescinded-superseded~~ effective ~~as of April 27, 2021~~ December 14, 2017.

ADOPTED, SIGNED, and APPROVED this ~~14~~27<sup>th</sup> day of ~~December 2017~~April 2021 by a roll call vote.

AYES: DIRECTORS:  
NOES: DIRECTORS:  
ABSENT: DIRECTORS:  
ABSTAIN: DIRECTORS:

---

~~Jim Atkinson~~ Marice H. DePasquale  
President, Board of Directors

---

Denise Garcia  
District Secretary

DRAFT

**RESOLUTION NO. 15061540**

**EXHIBIT A**

**RESOLUTION OF THE  
MESA WATER DISTRICT BOARD OF DIRECTORS  
DELEGATING AUTHORITY RELATIVE TO INVESTMENT OR  
REINVESTMENT OF SPECIFIED FUNDS, AND PROVIDING FOR AND  
ADOPTING A REVISED  
STATEMENT OF INVESTMENT POLICY,  
SUPERSEDING RESCINDING-RESOLUTION NO. 14341506**

Statement of Investment Policy  
FY18FY21

**1.0 Policy**

It is the policy of Mesa Water District (Mesa Water®) to invest public funds in a manner that will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the District. – The investment policies and practices of Mesa Water are based upon prudent money management and shall conform to all federal, state and other applicable laws governing the investment of public funds.

Although no longer required by California Government Code (CGC) Section 53646, the District Treasurer/Chief Financial Officer (Treasurer/CFO) will render to the Board of Directors (Board) a Statement of Investment Policy for consideration and approval at a public meeting. –Any investment currently held at that time that does not meet the guidelines of this policy, as changed from time to time by the Board, shall be exempt from the requirements of this policy. –However, at the investment’s maturity or liquidation, such funds shall be reinvested only as provided by this policy.

**2.0 Scope**

This Statement of Investment Policy (SIP) applies to all financial assets of Mesa Water except the California Public Employees Retirement System (CalPERS) (which has its own investment policy), Public Agencies Post-Employment Benefits Trust (which is administered by Mesa Water Resolution No. 1499), deferred compensation plan (governed by a separate Plan Document) and Certificate of Participation (COP) funds (governed by the applicable Trust Indentures), which are administered separately.

This SIP is set forth by Mesa Water for the following purposes:

- a. To establish a clear understanding for the Board, Finance Committee, Mesa Water management and responsible employees, citizens and third parties, of the objectives, policies and guidelines for the investment of Mesa Water’s excess funds that are not required for immediate use.



- b. To offer guidance to investment staff, brokers and any external investment advisors on the investment of Mesa Water funds.

DRAFT

### **3.0 Objectives**

Subject to the overriding requirement of compliance with all federal, state and other applicable laws governing the investment of moneys under the control of the ~~District Treasurer~~Treasurer/CFO, and as specified in the CGC Section 53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objectives, in priority order, of the investment activities shall be:

#### **3.1 Safety of Principal**

Safety of principal is the foremost objective. -Investments of Mesa Water shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall ~~investment portfolio~~Investment Portfolio. —To attain this objective, diversification is advisable in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

Each investment transaction shall seek to ensure that capital losses are avoided, whether from issuer default, broker/dealer default or erosion of market value. Mesa Water shall seek to preserve capital by mitigating credit risk and market risk, as identified below:

##### **3.1. A Credit Risk**

Credit risk is the risk of loss due to failure of the issuer to repay an obligation. It shall be mitigated by investing in only very safe institutions and by diversifying the ~~investment portfolio~~Investment Portfolio so that the failure of any one issuer would not unduly harm Mesa Water's cash flow.

##### **3.1. B Market Risk**

Market risk is the risk of market value fluctuations due to overall changes in the general level of interest rates and shall be mitigated by:

- 1) Structuring the ~~investment portfolio~~Investment Portfolio so that securities mature at the same time major cash outflows occur, thereby eliminating the need to sell securities prior to their maturity; and
- 2) Prohibiting the selling of securities that Mesa Water does not own (taking short positions); and
- 3) Limiting the maximum maturity of any one security in the ~~investment portfolio~~Investment Portfolio to five years.

It is explicitly recognized that, in a diversified investment portfolio, occasional market value losses may be inevitable even in investments to be held to maturity. Such losses must be considered within the context of overall investment return.

#### **3.2 Liquidity**

Mesa Water's ~~investment portfolio~~Investment Portfolio will remain sufficiently liquid to enable the District to meet all operating and emergency requirements, which might be reasonably anticipated.

An amount equal to the adopted levels of the Operating Fund and Working Capital Cash will be kept fully liquid at all times.

### **3.3 Return on Investments**

State of California (State) law requires that the objective of return on investments be subordinate to the objectives of safety and liquidity. -Mesa Water's ~~investment portfolio~~Investment Portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles, taking into account Mesa Water's investment risk constraints and the cash flow characteristics and requirements of Mesa Water's funds and of the portfolio.

Whenever possible, consistent with risk limitations and prudent investment principles, Mesa Water shall make an effort to achieve returns at the market average rate of return, defined, for the purpose of this SIP, as the average rate of return on three-month ~~US~~United States Treasury Bills or other benchmarks, as appropriate, depending on the make-up of the portfolio.

### **4.0 Delegation of Authority**

Authority to manage Mesa Water's investment program is derived from Section 53607 of the CGC, which authorizes the Board of Mesa Water to delegate authority to invest, reinvest, sell or exchange securities for a period of one year. -This responsibility may be delegated to the ~~Treasurer/CFO~~District Treasurer (by Board action), who shall establish written procedures for the administration of this SIP. -The Board may renew this delegation pursuant to state law each year.

The Board of Mesa Water, the General Manager, ~~Treasurer/CFO~~District Treasurer and the District Secretary shall be signatories on all accounts at commercial banks, the Orange County Treasurer's Money Market Investment Pool (OCIP) and at the State managed Local Agency Investment Fund (LAIF), to access accounts for these and other authorized investments consistent with this SIP.

### **5.0 Prudence**

Investments shall be made in the context of the "Prudent Investor" standard pursuant to CGC Section 53600.3, which states in relevant part:

"When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. -Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law."

Mesa Water employees, acting in accordance with the provisions of the written policies and procedures and this SIP, and exercising due diligence, shall be relieved of personal

responsibility for an individual security's credit risk or market price changes, provided that deviations from expectations are reported to the Finance Committee at the next regularly scheduled Finance Committee meeting, but within 30 days, and that appropriate action is taken to control adverse developments.

## **6.0 Ethics and Conflicts of Interest**

The ~~Treasurer/CFO~~~~District Treasurer~~ and other Mesa Water Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. The ~~Treasurer/CFO~~ ~~District Treasurer~~ and investment employees shall disclose any material interests in financial institutions with which they conduct business. —They shall further disclose any personal financial/investment positions that could be related to the performance of the ~~investment portfolio~~Investment Portfolio and shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of Mesa Water.

During the course of the year, if there is an event subject to disclosure that could impair the ability of the ~~Treasurer/CFO~~ ~~District Treasurer~~ or investment employees to make impartial decisions, Mesa Water's General Manager and Board will be notified as soon as practicable upon discovery of the event.

The ~~Treasurer/CFO~~ ~~District Treasurer~~ is required to file annual disclosure statements as required by the Fair Political Practices Commission (FPPC).

## **7.0 Authorized Financial Dealers and Institutions**

Mesa Water shall transact business only with commercial banks, savings and loans, LAIF, OCIP and registered investment securities dealers. —The purchase of any investment, other than those purchased directly from the issuer, shall be purchased either from an institution licensed by the State ~~of California (State)~~ as a broker-dealer, as defined in Section 25004 of the Corporations Code, who is a member of the National Association of Securities Dealers, or a member of a Federally regulated securities exchange, a National or State-Chartered Bank, or a savings association or Federal Association (as defined by Section 5102 of the Financial Code).

The ~~Treasurer/CFO~~ ~~District Treasurer~~ shall investigate all institutions that wish to do business with Mesa Water in order to determine if they are adequately capitalized, make markets in securities appropriate to Mesa Water's needs and agree to abide by the conditions set forth in this SIP.

The ~~Treasurer/CFO~~ ~~District Treasurer~~ shall maintain a list of broker/dealers and institutions authorized to provide investment services and shall conduct an annual review of the financial condition of qualified institutions. —In addition, a current financial statement is required to be on file for each qualified institution.

## **8.0 Authorized and Suitable Investments**

Authorized investments are stated in the CGC Sections 16429.1, 53601, 53635 and 53649. -Mesa Water's authorized investments are more restrictive than the investments authorized by law.

The following investments are authorized under this Statement of Investment Policy:

- 8.1** United States Treasury notes, bonds, bills or certificates of indebtedness, or those for which the faith and credit of the United States are pledged for the payment of principal and interest.
- 8.2** Bonds issued by Mesa Water, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by Mesa Water or by a department, board, agency, or authority of Mesa Water.
- 8.3** Registered treasury notes or bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 states, in addition to California.
- 8.4** Moneys held by a trustee or fiscal agent and pledged to the payment or security of bonds or other indebtedness, or obligations under a lease, installment sale, or other agreement of a local agency, or certificates of participation in these bonds, indebtedness, or lease installment sale, or other agreements, may be invested in accordance with statutory provisions governing the issuance of those bonds, indebtedness, or lease installment sale, or other agreement, or to the extent not inconsistent therewith or if there are no specific statutory provisions, in accordance with the ordinance, resolution, indenture, or agreement of the local agency providing for the issuance.
- 8.28.5** United States agencies; — federal agency or United States Government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
- 8.38.6** Registered State —of California (State) warrants or treasury notes or bonds of this Sstate, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the State or by a department, board, agency, or authority of the State.
- 8.48.7** Bonds, notes, warrants, or other evidences of indebtedness of any local agency within this State, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency. Investments in this category must be rated at least investment grade as provided for by a Nationally Recognized Statistical-Rating Organization (NRSRO).

**8.58.8** Purchases of Banker Acceptances, which may not exceed 180 days maturity or 40 percent of the agency's money and no more than 30 percent of the agency's ~~money~~ money, may be invested in the banker's acceptances of any one commercial bank.

**8.69** Commercial paper of "prime" quality of the highest ranking or of the highest letter and numerical rating as provided for by a Nationally Recognized Statistical Rating Organization (NRSRO). Issuing entities must meet the following criteria in either (1) or (2): (1) – Eligible paper is further limited to issuing corporations/entities that are organized and operating within the United States as a general corporation and having-have total assets in surplus of five hundred million dollars (\$500,000,000) and having-have an "A" or higher rating (or equivalent) for the issuer's debt, other than commercial paper, if any, as provided for by a NRSRO; or (2) entities that are organized within the United States as a special purpose corporation, trust, or limited liability company and have program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or a surety bond, and have commercial paper that is rated "A-1" or higher, or equivalent, by an NRSRO. –Purchases of eligible commercial paper may not exceed 270 days maturity nor represent more than 10 percent of the outstanding paper of an issuing corporation. –Purchases of commercial paper may not exceed 25 percent of Mesa Water's ~~investment portfolio~~ Investment Portfolio at any time.

**8.710** Negotiable certificates of deposits issued by a nationally or state-chartered bank, a savings association or federal association (as defined by Section 5102 of the Financial Code), a state or federal credit union, or by a federal or state-licensed branch of a foreign bank. –Purchases of negotiable certificates of deposit may not exceed 30 percent of the ~~investment portfolio~~ Investment Portfolio and the maximum maturity date shall not exceed five years, and are subject to the limitations of CGC Section 53601(i).

**8.811** Investments in repurchase agreements may be made, on any investment authorized in this section, when the term of the agreement does not exceed one year. –The market value of the securities used as collateral for the repurchase agreements shall be monitored by the investment staff and shall not be allowed to fall below 102 percent of the value of the repurchase agreement.

Reverse repurchase agreements or securities lending agreements may be utilized only when all the conditions in CGC Section 53601(j) are met.

**8.912** Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by a corporation organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. –Notes eligible for investment under this subdivision shall be rated "A" or better by a NRSRO. –Purchases of medium-term notes shall not include other instruments authorized by this section and

may not exceed 30 percent of Mesa Water's money that may be invested pursuant to CGC Section 53601 and Mesa Water's SIP. ~~Mesa Water may invest no more than 10 percent of its total investment assets in the commercial paper and the medium-term notes of any single issuer.~~

**8.4013** Notes, bonds, or other obligations that are at all times secured by a valid first priority security interest in securities of the types listed by CGC Section 53651 as eligible securities for the purpose of securing local agency deposits having a market value at least equal to that required by CGC Section 53652 for the purpose of securing local agency deposits. ~~The securities serving as collateral shall be placed by delivery or book entry into the custody of a trust company or the trust department of a bank that is not affiliated with the issuer of the secured obligation, and the security interest shall be perfected in accordance with the requirements of the Uniform Commercial Code or federal regulations applicable to the types of securities in which the security interest is granted.~~

**8.4114** Any mortgage pass through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-backed certificate, consumer receivable pass through certificate, or consumer receivable-backed bond of a maximum of five years maturity. Securities eligible for investment under this subdivision shall be issued by an issuer ~~having an "A" or higher rating for the issuer's debt as provided by a nationally recognized rating service and rated~~ in a rating category of "AA" or its equivalent or better by a nationally recognized rating service. Purchase of securities authorized by this subdivision may not exceed ~~10-20~~ percent of the agency's surplus money that may be invested.

**8.152** Shares of beneficial interest issued by a joint powers authority organized pursuant to CGC Section 6509.7. ~~Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment advisor that meets all of the following criteria:~~

**8.4215. A.** The advisor is registered or exempt from registration with the Securities and Exchange Commission.

**8.4215. B.** The advisor has not less than five years of experience investing in the securities and obligations authorized in CGC Section 6509.7.

**8.4215. C.** The advisor has assets under management in excess of five hundred million dollars (\$500,000,000).

**8.4316** United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank, with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United

States. Investments under this subdivision shall be rated in a rating category of “AA” or its equivalent or better by an NRSRO and shall not exceed 30 percent of Mesa Water’s moneys that may be invested pursuant to this section.

**8.4417** Notwithstanding CGC Section 53601 or any other provision of this code, a local agency, at its discretion, may invest a portion of its surplus funds in Certificates of Deposit Account Registry Service (CDARS) at a commercial bank, savings bank, savings and loan association, or credit union that uses a private sector entity that assists in the placement of certificates of deposit, provided that the purchases of certificates of deposit pursuant to this section, CGC Section 53601.8, and subdivision (h) of Section 53601 do not, in total, exceed 30 percent of the agency’s funds that may be invested for this purpose. The following conditions shall apply:

(a) The local agency shall choose a nationally or state chartered commercial bank, savings bank, savings and loan association, or credit union in this state to invest the funds, which shall be known as the “selected” depository institution.

(b) The selected depository institution may use a private sector entity to help place local agency deposits with one or more commercial banks, savings banks (savings and loan associations), or credit unions that are located in the United States and are within the network used by the private sector entity for this purpose.

(c) Any private sector entity used by a selected depository institution to help place its local agency deposits shall maintain policies and procedures requiring both of the following:

- (1) The full amount of the principal and the interest that may be accrued during the maximum term of each certificate of deposit shall at all times be insured by the Federal Deposit Insurance Corporation or the National Credit Union Administration; and
- (2) Every depository institution where funds are placed shall be capitalized at a level that is sufficient, and be otherwise eligible, to receive such deposits pursuant to regulations of the Federal Deposit Insurance Corporation or the National Credit Union Administration, as applicable.

(d) The selected depository institution shall serve as a custodian for each such deposit.

(e) On the same date that the local agency’s funds are placed pursuant to subdivision (b) by the private sector entity, the selected depository institution shall receive an amount of insured deposits from other financial institutions that, in total, are equal to, or greater than, the full amount of the principal that the local agency initially deposited through the selected depository institution pursuant to subdivision (b).

(f) Notwithstanding subdivisions (a) to (e), inclusive, a credit union shall not act as a selected depository institution under this section or CGC Section 53601.8 unless both of the following conditions are satisfied:

- (1) The credit union offers federal depository insurance through the National Credit Union Administration.



(2) The credit union is in possession of written guidance or other written communication from the National Credit Union Administration authorizing participation of federally-insured credit unions in one or more certificate of deposit placement services and affirming that the moneys held by those credit unions while participating in a deposit placement service will at all times be insured by the federal government.

(g) The ~~depositions~~ deposits placed pursuant to this section and CGC Section 53635.8 shall not, in total, exceed ~~30-50~~ percent of Mesa Water's funds that may be invested for this purpose.

**8.4518** The Local Agency Investment Fund, established by the California State Treasurer for the benefit of local agencies and identified under the CGC Section 16429.1. ~~The maximum investment authorized is the maximum amount permitted by the State Treasurer, currently at \$5075,000,000 per account.~~

**8.4619** Time deposits, non-negotiable and collateralized in accordance with ~~California Government Code~~ the CGC, may be purchased through banks or savings and loan associations. ~~The maximum maturity date shall not exceed five years.~~

**8.4720** The Orange County Treasurer's Money Market Investment Pool, established by the County of Orange. ~~Mesa Water's investments will be made in accordance with the CGC Section 53684.~~

**8.4821** Shares of beneficial interest issued by diversified management companies (otherwise known as "mutual funds"), as defined in Section 23701 of the Revenue and Taxation Code, investing in the securities and obligations stated in the CGC Sections 16429.1, 53601 and 53649. ~~No more than 20 percent of Mesa Water's investment portfolio~~ Investment Portfolio shall be invested in this option at any time. ~~No more than 10 percent of Mesa Water's portfolio may be invested in shares of a beneficial interest of any one mutual fund.~~

To be eligible for investment by Mesa Water, diversified management companies shall:

**8.2118. A.** Attain the highest ranking or the highest letter and numerical rating provided by not less than two of the three largest NRSRO's; and

**8.4821. B.** Have an investment advisor registered with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations stated in the CGC Sections 16429.1, 53601 and 53649, and with assets under management in excess of five hundred million dollars (\$500,000,000); and

- 8.4821. C.** Shall not include in the purchase price of shares of beneficial interest purchased any commission that these companies may charge.

## **9.0 Investment Pools**

A thorough investigation of the pool/fund is required prior to investing, and on a continual basis. -A questionnaire shall be developed by the ~~Treasurer/CFO~~~~District Treasurer~~ that will address the following general considerations:

- A description of eligible investment securities, and a written statement of investment policy and objectives.
- A description of interest calculations and how it is distributed, and how gains and losses are treated.
- A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
- A description of who may invest in the program, how often and what size deposit and withdrawal.
- A schedule for receiving statements and portfolio listings.
- Are reserves, retained earnings, etc., used by the pool/fund?
- A fee schedule and when and how it is assessed.
- Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?

## **10.0 Prohibited Investment Vehicles and Practices**

Investment staff is prohibited from investing Mesa Water's portfolio in the following:

- State laws notwithstanding, any investments not specifically described herein under Sections 8.0 through 9.0 are prohibited.
- Borrowing for investment purposes (Leverage) is prohibited.
- Buying or selling securities "on Margin" is prohibited.
- Investing in any instrument that is commonly known as a "derivative" instrument (options, futures, swaps, caps, floors, collars, U.S. Treasury zero coupon bonds, U.S. Treasury strips, interest-only bonds, interest-only strips derived from mortgage pools), or any investment that may result in a zero interest accrual, even if held to maturity, is prohibited.
- Under the provisions of CGC Sections ~~53601.6 and 53631.5~~, Mesa Water shall not invest any funds covered by this SIP in instruments known as Structured Notes (e.g., inverse floaters, leverage floaters, structured CD's, range notes, equity-linked securities). -Any such investments are prohibited.
- Trading securities for the sole purpose of speculating on the future direction of interest rates is prohibited.

## **11.0 Collateralization**

The CGC Sections 53652 through 53667, inclusive, requires depositories to post certain types and levels of collateral for public funds above the Federal Deposit Insurance Corporation (FDIC) insurance amounts.- The collateral requirements apply to bank

deposits, both active (checking and savings accounts) and inactive (non-negotiable time certificates of deposit).

### **12.0 Safekeeping and Custody**

All investment transactions, including collateral for repurchase agreements, entered into by Mesa Water shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian, acting as an agent for Mesa Water under the terms of the custody agreement, designated by the ~~Treasurer/CFO~~ District Treasurer and evidenced by safekeeping receipts.

### **13.0 Diversification**

Mesa Water will diversify its investments by security type and institution. With the exception of U.S Treasuries, the LAIF, or the OCIP, no more than 50 percent of Mesa Water's total ~~investment portfolio~~ Investment Portfolio will be invested in a single security type or with a single financial institution.

#### **14.0 Maximum Maturities**

To the extent practical, Mesa Water will attempt to match its investments with anticipated cash flow requirements. -Unless matched to a specific cash flow, Mesa Water will not directly invest in securities maturing more than five years from the date of purchase.

#### **15.0 Internal Controls and External Review**

The ~~Treasurer/CFO~~~~District Treasurer~~ shall maintain a system of internal controls in order to assure compliance with Mesa Water's written policies and procedure, this SIP, and also including but not limited to prior authorization and approvals, properly designed records, security of assets and records, segregation of incompatible duties, periodic reconciliations, periodic verification and timely preparation of reports in conformance with Section 17.0.

As part of Mesa Water's annual audit, the external auditor retained by the Board shall review the internal controls. -The external audit shall provide those reviews and opinions as are required for the independent auditor's reports. -The Board reserves the right to request additional reviews or opinions as to this SIP as the Board shall determine and direct.

## **16.0 Performance Standards**

The ~~investment portfolio~~Investment Portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles commensurate with Mesa Water's investment risk constraints and cash flow needs.

## **17.0 Reporting**

### **17.1 Monthly Transaction Report**

The ~~Treasurer/CFO District Treasurer~~ shall submit a monthly report of investment transactions through the Finance Committee to Mesa Water's Board of Directors in conformance with the CGC Section 53607.

### **17.2 Quarterly Investment Report**

The ~~Treasurer/CFO District Treasurer~~ shall submit quarterly investment reports, through the Finance Committee, to Mesa Water's Board, the General Manager, and Mesa Water's internal auditor (Controller/Auditor) within 30 days following the end of the quarter covered by the report although no longer required by CGC Section 53646(b). ~~For each specific investment, security, and money held by Mesa Water,~~ these reports shall contain the following information:

- The type of investment
- Name of issuer
- Date of maturity
- Market value
- Cost of acquisition

Description of any of Mesa Water's funds, investment, or programs that are under management of contracted parties, including lending programs. ~~With respect to all securities held by Mesa Water, and under management of an outside agency that is not also a local agency or the LAIF, the report shall also include the current market value as of the date of the report, and shall include the source of this same valuation.~~

For local agency investments that have been placed in LAIF, created by CGC Section 16429.1, in National Credit Union Share Insurance Fund-insured accounts in a credit union, in accounts insured or guaranteed pursuant to Financial Code Section 14858, or in Federal Deposit Insured Corporation—insured accounts in a bank or savings and loan association, in a county investment pool, or any combination of these, the ~~Treasurer/CFO District Treasurer~~ may supply the Board, the General Manager and Mesa Water's outside auditor with the most recent statement or statements received by Mesa Water from these institutions in lieu of the specific investment, security, and money information required under this section.

A description of compliance with this SIP or an explanation of why it is not in compliance.

A statement indicating Mesa Water's ability to meet its cash flow needs for the next six months or an explanation as to why sufficient money may not be available.

### **18.0 Investment Policy Adoption and Periodic Review**

This SIP shall be adopted by resolution of the Board. -This policy shall be reviewed on an annual basis by the ~~Treasurer/CFO~~~~District Treasurer~~ and Mesa Water's Finance Committee and approved annually by the Board.

DRAFT

DRAFT

## GLOSSARY

**AGENCIES:** Federal agency securities and/or Government – sponsored enterprises.

**ASK:** The price at which securities are offered.

**BANKERS' ACCEPTANCE (BA):** A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

**BENCHMARK:** A comparative base for measuring the performance of risk tolerance of the investment portfolio. – A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

**BID:** The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.

**BROKER:** A broker brings buyers and sellers together for a commission.

**CERTIFICATE OF DEPOSIT (CD):** A time deposit with a specific maturity evidenced by a certificate. –Large-denomination CD's are typically negotiable.

**COLLATERAL:** Securities, evidence of deposit, or other property that a borrower pledges to secure repayment of a loan. –Also refers to securities pledged by a bank to secure deposits of public moneys.

**COMMERCIAL PAPER:** Short-term, negotiable unsecured promissory notes of corporations.

**COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR):** The official annual report for Mesa Water District. It includes five combined statements for each individual fund and account group prepared in conformity with GAAP. –It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed Statistical Section.

**COUPON:** (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

**CUSIP (COMMITTEE ON UNIFORM SECURITIES IDENTIFICATION PROCEDURES):** A unique ~~nine-character~~nine-character identification number which serves as a "DNA" for securities and is assigned to all U.S. Government Bonds, Municipal Bonds, Negotiable Certificates of Deposit and other Securities. A CUSIP uniquely identifies the type of security and the issuer.

**DEALER:** A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

**DEBENTURE:** A bond secured only by the general credit of the issuer.



**DELIVERY VERSUS PAYMENT (DVP):** There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. -Delivery versus payment is delivery of securities with an exchange of money for the securities. -Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

**DISCOUNT:** The difference between the cost price of a security and its maturity when quoted at lower than face value.- A security selling below original offering price shortly after sale also is considered to be at a discount.

**DISCOUNT SECURITIES:** Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value; e.g., U.S. Treasury Bills.

**DIVERSIFICATION:** Dividing investment funds among a variety of securities offering independent returns.

**FEDERAL CREDIT AGENCIES:** Agencies of the federal government set up to supply credit to various classes of institutions and individuals; e.g., S&L's, small-business firms, students, farmers, farm cooperatives, and exporters.

**FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC):** A federal agency that insures bank deposits, currently up to \$100,000 per deposit.

**FEDERAL FUNDS RATE:** The rate of interest at which federal funds are traded. -The Federal Reserve through open-market operations currently pegs this rate.

**FEDERAL HOME LOAN BANKS (FHLB):** Government sponsored wholesale banks (currently 12 regional banks) that lend funds and provide correspondent banking services to member commercial banks, thrift institutions, credit unions, and insurance companies. The mission of the FHLBs is to liquefy the housing related assets of its members who must purchase stock in their district bank.

**FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA):** FNMA, like GNMA, was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD).- It is the largest single provider of residential mortgage funds in the United States. -Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. -The corporations' purchases include a variety of adjustable mortgages and second loans in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

**FEDERAL OPEN MARKET COMMITTEE (FOMC):** Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. -The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis.- The committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

**FEDERAL RESERVE SYSTEM:** The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, DC, 12 regional banks and about 5,700 commercial banks that are members of the system.

**GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA or Ginnie Mae):** Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage banks, commercial banks, savings and loan associations, and other institutions. Security holder is protected by full faith and credit of the U.S. Government. The FHA, VA, or FMHM mortgages back Ginnie Mae securities. -The term "pass-throughs" is often used to describe Ginnie Maes.

**LIQUIDITY:** A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. -In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

**LOCAL AGENCY INVESTMENT FUND (LAIF):** A pooled investment vehicle for local agencies in California sponsored by the State of California and administered by the State Treasurer.

**MARKET CYCLE:** A market cycle is defined as a period of ~~time which~~time, which includes a minimum of two consecutive quarters of falling interest rates followed by a minimum of two consecutive quarters of rising interest rates.

**MARKET VALUE:** The price at which a security is traded and could presumably be purchased or sold.

**MATURITY:** The date upon which the principal or states value of an investment becomes due and payable.

**MONEY MARKET:** The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

**NATIONALLY RECOGNIZED STATISTICAL-RATING ORGANIZATION (NRSRO):** The credit rating agencies whose ratings are permitted to be used for investment purposes such as Moody's Investor Service, Standard & Poor's, and Fitch Rating.

**NEGOTIABLE CERTIFICATE OF DEPOSIT:** A large denomination certificate of deposit that can be sold in the open market prior to maturity.

**OFFER:** The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See ASK and BID.

**ORANGE COUNTY INVESTMENT POOL (OCIP):** A pooled investment vehicle for Orange County California agencies administered by the Orange County Treasurer.

**PORTFOLIO:** Collection of securities held by an investor.

**PRIMARY DEALER:** Group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve

Bank of New York and are subject to its informal oversight. -Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

**PRUDENT PERSON RULE:** An investment standard. In some states, the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state – the so-called legal list. In other states, the trustee may invest in a security if it is ~~one~~ which one, which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital. Governing bodies of local agencies or persons authorized to make investment decisions on behalf of those local agencies investing public funds pursuant to CGC Section 53600 et seq. are trustees and therefore fiduciaries subject to the prudent person rule. -Within the limitations of the CGC Section 53600 et seq. and considering individual investments as part of an overall strategy, a trustee is allowed to acquire investments as authorized by law.

**QUALIFIED PUBLIC DEPOSITORIES:** A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this State, which has aggregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

**RATE OF RETURN:** The yield obtainable on a security based on its purchase price or its current market price.- This may be the amortized yield to maturity on a bond the current income return.

**SAFEKEEPING:** A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

**SECONDARY MARKET:** A market made for the purchase and sale of outstanding issues following the initial distribution.

**SECURITIES & EXCHANGE COMMISSION (SEC):** Agency created by Congress to protect investors in securities transactions by administering securities legislation.

**TIME CERTIFICATE OF DEPOSIT:** A non-negotiable certificate of deposit that cannot be sold prior to maturity.

**TOTAL RATE OF RETURN:** Represents growth (or decline) in the value of a portfolio, including both capital appreciation and income, as a proportion of the starting market value.

**TIME-WEIGHTED RATE OF RETURN:** A modified measurement of Total Rate of Return that eliminates the effect of the timing of funds flows to and/or from a security or portfolio.

**TREASURY BILLS:** A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. -Most bills are issued to mature in three months, six months, or one year.

TREASURY BOND: Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

TREASURY NOTES: Medium-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of 2 to 10 years.

YIELD: The rate of annual income return on an investment, expressed as a percentage.

YIELD TO MATURITY: The calculated rate of return based upon the present value of the cash flow from each interest payment, plus the present value of the cash flow from the investment's redemption value at maturity vs. the purchase price.

DRAFT

**RESOLUTION NO. ~~1506~~1540**

**EXHIBIT B**

**RESOLUTION OF THE  
MESA WATER DISTRICT BOARD OF DIRECTORS  
DELEGATING AUTHORITY RELATIVE TO INVESTMENT OR  
REINVESTMENT OF SPECIFIED FUNDS, AND ~~PROVIDING FOR ADOPTING~~ A REVISED  
STATEMENT OF INVESTMENT POLICY,  
SUPERSEDING RESCINDING RESOLUTION NO. ~~1431~~1506**

Summary of Investments Authorized Under California  
Government Code Sections 53601, 53684, 16429.1

Statement of Investment Policy  
FY18FY21

DRAFT

**SUMMARY OF INVESTMENTS AUTHORIZED UNDER CALIFORNIA  
GOVERNMENT CODE SECTIONS 53601, 53684, 16429.1  
MESA WATER DISTRICT ~~FY18~~FY21 STATEMENT OF INVESTMENT POLICY**

CGC Section	Investment Type	ALLOWED BY STATUTE			AUTHORIZED BY MESA WATER DISTRICT		
		Maximum Maturity	Authorized Limit (%)	Required Rating	Maximum Maturity	Authorized Limit	Required Rating
53601(a)	Local Agency Bonds	5 Years	None	None	5 Years	None	None
53601(b)	U.S. Treasury Obligations	5 Years	None	None	5 Years	None	None
53601(c)	State of California Obligations	5 Years	None	None	5 Years	None	None
53601(d)	Other State Obligations	5 Years	None	None	5 Years	None	None
53601(e)	California Local Agency Obligations	5 Years	None	None	5 Years	None	None
53601(f)	Federal Agency or U.S. Government Obligations (GSE's)	5 Years	None	None	5Years	None	None
53601(g)	Bankers' Acceptances	180 Days	40%/30% <sup>(1)</sup>	None	180 Days	40%/30% <sup>(1)</sup>	None
53601(h)	Commercial Paper	270 Days	25% or 10% <sup>(2)</sup>	A1/P1/F1	270 Days	25% or 10% <sup>(2)</sup>	A1/P1/F1
53601(i)	Negotiable Certificates of Deposit <sup>(8)</sup>	5 Years	30% <sup>(7)</sup>	None	5 Years	30% <sup>(7)</sup>	None
53601(j)	Repurchase Agreements	1 Year	None	None	1 Year	None	None
53601(j)	Reverse Repurchase Agreements	92 Days	20% of base	Various <sup>(3)</sup>	92 Days	20% of base	Various <sup>(3)</sup>
53601(k)	Medium-Term Notes	5 Years	30%	A	5 Years	30%	A
53601(l)	Mutual Funds	N/A	20%/10% <sup>(4)</sup>	Various <sup>(5)</sup>	N/A	20%/10% <sup>(4)</sup>	Various <sup>(5)</sup>
53601(l)	Money Market Mutual Funds	N/A	20%/10% <sup>(4)</sup>	Various <sup>(5)</sup>	N/A	20%/10% <sup>(4)</sup>	Various <sup>(5)</sup>
53601(m)	Trust Indenture or Other Contract	Per Contract	Per Contract	Per Contract	Per Contract	Per Contract	Per Contract
53601(n)	Collateralized Bank Deposits <sup>(8)</sup>	5 Years	None	None	5 Years	None	None
53601 (o)	Mortgage Pass-Through Securities	5 Years	20%	AA	5 Years	<del>40</del> 20%	AA
53601 (p)	Shares of beneficial interest in JPA's	N/A	None	None	N/A	None	None
53601.8	Certificates of Deposits (CDAR's) <sup>(8)</sup>	5 Years	30% <sup>(7)</sup>	None	5 Years	30% <sup>(7)</sup>	None
16429.1	Local Agency Investment Fund (LAIF)	N/A	None	None	N/A	None <sup>(6)</sup>	None
53684	County Pooled Investment Funds	N/A	None	None	N/A	None	None
	Time Deposits <sup>(8)</sup>	5 Years	None	None	5 Years	None	None

(1) 30% limit for one commercial bank.

(2) 10% limit for the outstanding commercial paper of any single corporate issue.

(3) Securities used for the agreement must have been held by the issuer for 30 days, investments can only be made with primary dealers of the Federal Reserve Bank of New York.

(4) No more than 10% can be invested in any one fund.

(5) Highest ranking by 2 of 3 of the nationally recognized rating agencies, and retain an investment advisor who is registered with the SEC and has at least 5 years' experience investing in securities authorized in CGC Section 53601 and 53635 with assets in excess of \$500 million.

(6) LAIF currently allows a maximum of \$~~50~~75 million per account.

(7) No more than 30% of total funds may be invested in these CD's.

(8) Subject to FDIC limitations. ~~Also~~Also, subject to other limits with investments in credit unions.



*Dedicated to  
Satisfying our Community's  
Water Needs*

## MEMORANDUM

TO: Board of Directors  
FROM: Paul E. Shoenberger, P.E., General Manager  
DATE: April 27, 2021  
SUBJECT: Special Legal Counsel Services

---

### RECOMMENDATION

Recommend that the Board of Directors approve legal fees to Meyers Nave, A Professional Corporation for an amount not to exceed \$150,000 to provide Special Legal Counsel Services.

### STRATEGIC PLAN

Goal #4: Increase public awareness about Mesa Water and about water.  
Goal #7: Actively participate in regional and statewide water issues.

### PRIOR BOARD ACTION/DISCUSSION

At its February 9, 2017 meeting, the Board of Directors (Board) approved legal fees in the amount of \$200,000 and a fee sharing agreement regarding the Case: Irvine Ranch Water District v. OCWD, et al. – Superior Court Case No. 30-2016-00858584-CU-WM-CJC.

At its February 14, 2019 meeting, the Board approved legal fees to Meyers Nave for an amount not to exceed \$200,000 regarding *Irvine Ranch Water District v. Orange County Water District*.

### DISCUSSION

Meyers Nave, A Professional Corporation (Meyers Nave) has provided special legal services to Mesa Water District (Mesa Water®) in connection with the *Irvine Ranch Water District v. Orange County Water District* case and other inquiries related to IRWD/OCWD.

Staff recommends that the Board consider approving legal fees to Meyers Nave for an amount not to exceed \$150,000 for Special Legal Counsel Services.

### FINANCIAL IMPACT

In Fiscal Year 2021, \$400,000 is budgeted for Legal Services; \$212,595 has been spent to date.

### ATTACHMENTS

None.



*Dedicated to  
Satisfying our Community's  
Water Needs*

## MEMORANDUM

TO: Board of Directors  
FROM: Marwan Khalifa, CPA, MBA, Chief Financial Officer  
DATE: April 27, 2021  
SUBJECT: Deferred Compensation Match 401(a)

---

### RECOMMENDATION

- a. Approve the formation of a 401(a) for all employees; and
- b. Approve an employee dollar for dollar match up to three percent of gross wages, effective July 1, 2021.

### STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.

Goal #5: Attract and retain skilled employees.

Goal #6: Provide outstanding customer service.

### PRIOR BOARD ACTION/DISCUSSION

At its August 8, 2019 meeting, the Board of Directors (Board) approved an agreement with Empower for fiduciary services for the 457(b) and 401(a) retirement plans, consolidating the District's two existing deferred compensation plans to one provider.

At its January 9, 2020 meeting, the Board authorized Mesa Water District (Mesa Water®) to become responsible for the administrative fee for Fiduciary Experts, LLC and for the administrative fee for Empower, and to continue to have the plan participants be responsible for the Investment Management Fees on their investments. Additionally, staff was given direction to look into Board inclusion in the 457(b) plan.

At its February 23, 2021 meeting, the Board directed staff to move forward with adjusting the Deferred Compensation plan, with an effective date of July 1, 2021.

### DISCUSSION

Under Sections 457(b) and 401(a) of the Internal Revenue Code (IRC), government entities may sponsor a deferred compensation plan, while meeting fiduciary responsibilities under California law, to allow employees to defer income tax on retirement savings into future years. Since 2007, Mesa Water has provided employer-sponsored deferred compensation plans under Section 457(b) of the IRC.

At the direction of the Board, staff considered several different plan designs for matching contributions. The options included a dollar for dollar match (percent of gross wages), a flat annual rate per employee, or greater of a flat annual rate and a dollar for dollar match.

An example of the dollar for dollar match option would be if an employee earns \$100,000 per year and the District match is three percent, the employee will need to contribute \$3,000 annually to get an equal match from the District of \$3,000. If the same employee contributed ten percent or





\$10,000 of their gross wages to the deferred compensation plan, the match from the District would still only be \$3,000.

There are currently 29 Mesa Water employees enrolled in the 457(b) Plan, which is approximately 54 percent of the possible enrollments. One of the objectives of offering a deferred compensation match is to further increase employee participation. Additionally, with the introduction of PEPRA in 2013, new employees have a cap on how much they can receive in retirement from CalPERS. The deferred compensation match will assist in closing the difference in retirement for these employees (44 percent of workforce).

### FINANCIAL IMPACT

If all employees participate in the match of three percent, the cost will be approximately \$192,000 in Fiscal Year 2022; the additional cost will be included in the proposed Fiscal Year 2022 budget.

### ATTACHMENTS

None.



*Dedicated to  
Satisfying our Community's  
Water Needs*

## MEMORANDUM

TO: Board of Directors  
FROM: Denise Garcia, Administrative Services Manager  
DATE: April 27, 2021  
SUBJECT: Public Hearing: Directors Compensation and Expense Reimbursement

---

### RECOMMENDATION

- a. Conduct public hearing;
- b. Review and discuss Ordinance No. 31; and
- c. Adopt Ordinance No. 31 – Directors Compensation and Expense Reimbursement.

### STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.  
Goal #5: Attract and retain skilled employees.

### PRIOR BOARD ACTION/DISCUSSION

At its August 8, 2019 meeting, the Board of Directors (Board) approved an agreement with Empower for fiduciary services for the 457(b) and 401(a) retirement plans, consolidating the District's two existing deferred compensation plans to one provider,

At its January 9, 2020 meeting, the Board authorized Mesa Water District (Mesa Water®) to become responsible for the administrative fee for Fiduciary Experts, LLC and for the administrative fee for Empower, and to continue to have the plan participants be responsible for the Investment Management Fees on their investments. Additionally, staff was given direction to look into Board inclusion in the 457(b) plan.

At its February 23, 2021 meeting, the Board directed staff to move forward with adjusting the Deferred Compensation plan with an effective date of July 1, 2021.

At its April 8, 2021 meeting, the Board directed staff to schedule a public hearing for the April 27, 2021 Board of Directors Committee meeting.

### BACKGROUND

A public hearing must be held prior to the Board taking action to increase or modify Directors compensation. Prior to the date of the public hearing, Mesa Water is required to place an advertisement once a week for two weeks, each published with at least five days intervening between publication dates, in a local newspaper announcing the public hearing. If the Board approves the ordinance, a minimum of sixty days must elapse prior to the increase becoming effective.

Staff placed legal advertisements announcing the public hearing in the Daily Pilot on Thursday, April 15, 2021 and Thursday, April 22, 2021. The same notice was posted on the District's website and at the District office; and at the City of Costa Mesa City Hall.



## DISCUSSION

Under Sections 457(b) and 401(a) of the Internal Revenue Code (IRC), government entities may sponsor a deferred compensation plan, while meeting fiduciary responsibilities under California law, to allow employees to defer income tax on retirement savings into future years. Since 2007, Mesa Water has provided employer-sponsored deferred compensation plans under Section 457(b) of the IRC.

At the direction of the Board, staff considered several different plan designs for matching contributions. The options included a dollar for dollar match (percent of gross wages), a flat annual rate per employee, or greater of a flat annual rate and a dollar for dollar match.

Ordinance No. 31 approves a dollar for dollar match for Directors of the greater of \$1,500 per month or three percent of gross wages, effective July 1, 2021.

## LEGAL REVIEW

Mesa Water's Legal Counsel has reviewed the draft ordinance and recommends Board approval.

## FINANCIAL IMPACT

In Fiscal Year 2021, \$1000 is budgeted for Regulatory Compliance/Permits; \$790 has been spent to date.

Should the Board approve the adjustments to the Deferred Compensation Plan, the additional cost will be included in the Fiscal Year 2022 Proposed Budget. If all Directors participate in the match of \$1,500 per month, the cost will be approximately \$90,000 in Fiscal Year 2022.

## ATTACHMENTS

Attachment A: Draft Ordinance No. 31  
Attachment B: Ordinance No. 30, Redline

## ORDINANCE NO. 31

### ORDINANCE OF THE MESA WATER DISTRICT BOARD OF DIRECTORS REGARDING DIRECTORS COMPENSATION AND EXPENSE REIMBURSEMENT SUPERSEDING ORDINANCE NO. 30

WHEREAS, Mesa Water District (Mesa Water) is a county water district organized and operating pursuant to the provisions of the laws of the State of California (State or California); and

WHEREAS, the California Water Code (Water Code) governs compensation of the Mesa Water District Board of Directors (collectively, the "Board" and individually, a "Director") for each day of service rendered as a Director by request of the Board, together with any expenses incurred in the performance of his or her duties required or authorized by the Board; and

WHEREAS, the Board of Directors has previously adopted Ordinance No. 30 regarding compensation for Directors attendance at Board meetings, days of service at committee meetings, attendance at conferences, seminars, and other water related agencies' meetings and other activities, as specified by action of the Board, and the Board desires to supersede Ordinance No. 30 by adoption of this Ordinance, including the provisions hereof; and

WHEREAS, notice of the consideration of this Ordinance, and the proposed Director compensation changes set forth herein, has been provided consistent with the applicable requirements of California law; and

WHEREAS, it is the further desire of the Board to provide for reimbursement to Directors for expenses incurred in the performance of his or her duties as required or authorized by the Board.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF MESA WATER DISTRICT AS FOLLOWS:

**Section 1: Board of Directors Meetings; Days of Service:**

- (a) Effective March 15, 2021, sixty (60) days after the adoption of Ordinance No. 30, the compensation paid to Directors shall be Three Hundred and Five Dollars (\$305.00) per day for each day's attendance at Board meetings, or for each day's service rendered as a Director by request of, or with the authorization of, the Board as further set forth herein.

- (b) Effective as of July 1, 2021, the compensation paid to Directors shall be Three Hundred and Twenty Dollars (\$320.00) per day for each day's attendance at Board meetings, or for each day's service rendered as a Director by request of, or with the authorization of, the Board as further set forth herein.

**Section 2:** **Meetings/Activities that Constitute Days of Service for the Purpose of Section 1:** The following meetings and activities shall constitute a day of service for purposes of Section 1 of this Ordinance:

- (a) Committee and Other Agency Meetings: Committee meetings for those Directors assigned, or attending, as applicable, shall include the following:
  - (i). Engineering & Operations Committee;
  - (ii). Executive Committee;
  - (iii). Finance Committee;
  - (iv). Legislative and Public Affairs Committee;
  - (v). Other public agency meetings (including regular, adjourned regular and special meetings of the governing bodies of such public agencies as shall be designated and/or authorized by the Board from time to time); and
  - (vi). Other Mesa Water committees, including, but not limited to, *ad hoc* committees, as the Board shall designate by Board action from time to time.
- (b) Teleconferencing: Participation at any public agency meeting that is covered under Section 2(a) by teleconference, or equivalent means, shall be considered as a day of service for the purpose of this Ordinance.
- (c) Conferences and Seminars: Attendance at authorized conferences or seminars as assigned, designated and/or authorized by action of the Board.
- (d) Meetings with Agencies, Organizations, and/or Representatives Concerning or Relating to Water, Governmental or Environmental Matters or Issues: Meetings by Director(s) of or with agencies or organizations, and/or representatives of such, in or related to the public water industry or governmental or environmental matters or issues to discuss, review, and/or receive information relating to Mesa Water, Mesa Water's business or operations, governmental or environmental matters or issues and/or water industry standards, operations, policy matters and/or fiscal issues.

- (e) Other Activities Approved by Action(s) of the Board: Activities by Director(s) other than as described in Sections 2 (a), (b), (c), or (d) above, as authorized by action(s) of the Board in advance of such activity(ies).

**Section 3:**     **Limitations:**

- (a) Maximum Number of Meetings/Days: The fee paid to the Directors shall be made for no more than one meeting per each day of service, and the maximum number of days for which any Director may receive compensation under Sections 1 or 2 hereof, in any calendar month shall be ten (10).
- (b) No Duplicate Compensation: Notwithstanding the foregoing provisions of Sections 1 or 2, any Director that receives compensation from any other entity for attendance and/or participation of any meeting(s), conference(s), seminar(s) or other activity(ies) set out in Sections 1 or 2 shall not be compensated by Mesa Water.

**Section 4:**     **Matching Contributions:** Effective as of July 1, 2021, the District shall make a matching contribution to the Mesa Water District 401(a) Plan (401(a) Plan) on behalf of a Director equal to the amount of such Director's salary deferrals to the District's Section 401(a) deferred compensation plan but not to exceed One Thousand Five Hundred (\$1,500) per month. The General Manager, or his or her designee, is hereby directed to determine the appropriate amendments to the 401(a) Plan, if any, in order to implement the terms of this section, and shall be authorized to execute said amendments on behalf of the District.

**Section 5:**     **Director Reimbursement(s):** In addition to the compensation described in Section 1, and subject to applicable California law, Directors expenses shall be reimbursed if they are reasonable and necessary to conduct Mesa Water's business pursuant to provisions of the Mesa Water Director reimbursement policy(ies) as adopted by the Board, as are in effect on the date the expense is incurred.

**Section 6:**     **Authorization (Statutory Requirements):** This Ordinance is adopted pursuant to Water Code Sections 20203 and 30523. To the extent required by law, this Ordinance shall satisfy the requirements of Water Code Sections 20201 and 20202 and California Government Code Section 53232.1.

**Section 7:**     **Effective Date:** This Ordinance No. 31 shall take effect upon adoption hereof, subject to the provisions of Section 1 and Section 4 hereof (Effective Date).

**Section 8:**     **Superseding Prior Ordinance:** This Ordinance No. 31 shall supersede Ordinance No. 30 upon the Effective Date hereof, subject to the provisions of Section 1 and Section 2 hereof.

PASSED AND APPROVED at the regular meeting of the Board of Directors held on the 27th day of April 2021 and adopted by the following roll call vote:

AYES:           DIRECTORS:  
NOES:           DIRECTORS:  
ABSENT:        DIRECTORS:  
ABSTAIN:       DIRECTORS:

ATTEST:

\_\_\_\_\_  
Marice H. DePasquale  
President, Board of Directors

\_\_\_\_\_  
Denise Garcia  
District Secretary

## ORDINANCE NO. 310

### ORDINANCE OF THE MESA WATER DISTRICT BOARD OF DIRECTORS REGARDING DIRECTORS COMPENSATION AND EXPENSE REIMBURSEMENT SUPERSEDING ORDINANCE NO. 3029

WHEREAS, Mesa Water District (Mesa Water) is a county water district organized and operating pursuant to the provisions of the laws of the State of California (State or California); and

WHEREAS, the California Water Code (Water Code) governs compensation of the Mesa Water District Board of Directors (collectively, the "Board" and individually, a "Director") for each day of service rendered as a Director by request of the Board, together with any expenses incurred in the performance of his or her duties required or authorized by the Board; and

WHEREAS, the Board of Directors has previously adopted Ordinance No. 29-30 regarding compensation for Directors attendance at Board meetings, days of service at committee meetings, attendance at conferences, seminars, and other water related agencies' meetings and other activities, as specified by action of the Board, and the Board desires to supersede Ordinance No. 29-30 by adoption of this Ordinance, including the provisions hereof; and

WHEREAS, notice of the consideration of this Ordinance, and the proposed Director compensation changes set forth herein, has been provided consistent with the applicable requirements of California law; and

WHEREAS, it is the further desire of the Board to provide for reimbursement to Directors for expenses incurred in the performance of his or her duties as required or authorized by the Board.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF MESA WATER DISTRICT AS FOLLOWS:

#### **Section 1: Board of Directors Meetings; Days of Service:**

- (a) Effective ~~March 15, 2021~~, -sixty (60) days after the adoption of ~~this~~ Ordinance No. 30, ~~March 15, 2021~~, the compensation paid to Directors shall be Three Hundred and Five Dollars (\$305.00) per day for each day's attendance at Board meetings, or for each day's service rendered as a Director by request of, or with the authorization of, the Board as further set forth herein.



- (b) Effective as of July 1, 2021, the compensation paid to Directors shall be Three Hundred and Twenty Dollars (\$320.00) per day for each day's attendance at Board meetings, or for each day's service rendered as a Director by request of, or with the authorization of, the Board as further set forth herein.

**Section 2:** **Meetings/Activities that Constitute Days of Service for the Purpose of Section 1:** The following meetings and activities shall constitute a day of service for purposes of Section 1 of this Ordinance:

- (a) Committee and Other Agency Meetings: Committee meetings for those Directors assigned, or attending, as applicable, shall include the following:
  - (i). Engineering & Operations Committee;
  - (ii). Executive Committee;
  - (iii). Finance Committee;
  - (iv). Legislative and Public Affairs Committee;
  - (v). Other public agency meetings (including regular, adjourned regular and special meetings of the governing bodies of such public agencies as shall be designated and/or authorized by the Board from time to time); and
  - (vi). Other Mesa Water committees, including, but not limited to, *ad hoc* committees, as the Board shall designate by Board action from time to time.
- (b) Teleconferencing: Participation at any public agency meeting that is covered under Section 2(a) by teleconference, or equivalent means, shall be considered as a day of service for the purpose of this Ordinance.
- (c) Conferences and Seminars: Attendance at authorized conferences or seminars as assigned, designated and/or authorized by action of the Board.
- (d) Meetings with Agencies, Organizations, and/or Representatives Concerning or Relating to Water, Governmental or Environmental Matters or Issues: Meetings by Director(s) of or with agencies or organizations, and/or representatives of such, in or related to the public water industry or governmental or environmental matters or issues to discuss, review, and/or receive information relating to Mesa Water, Mesa Water's business or operations, governmental or environmental matters or issues and/or water industry standards, operations, policy matters and/or fiscal issues.

- (e) Other Activities Approved by Action(s) of the Board: Activities by Director(s) other than as described in Sections 2 (a), (b), (c), or (d) above, as authorized by action(s) of the Board in advance of such activity(ies).

**Section 3:**      **Limitations:**

- (a) Maximum Number of Meetings/Days: The fee paid to the Directors shall be made for no more than one meeting per each day of service, and the maximum number of days for which any Director may receive compensation under Sections 1 or 2 hereof, in any calendar month shall be ten (10).
- (b) No Duplicate Compensation: Notwithstanding the foregoing provisions of Sections 1 or 2, any Director that receives compensation from any other entity for attendance and/or participation of any meeting(s), conference(s), seminar(s) or other activity(ies) set out in Sections 1 or 2 shall not be compensated by Mesa Water.

**Section 4:**      **Matching Contributions**: Effective as of July 1, 2021, the District shall make a matching contribution to the Mesa Water District 401(a) Plan (401(a) Plan) on behalf of a Director equal to the amount of such Director's salary deferrals to the District's Section 401(a) deferred compensation plan but not to exceed One Thousand Five Hundred (\$1,500) per month. The General Manager, or his or her designee, is hereby directed to determine the appropriate amendments to the 401(a) Plan, if any, in order to implement the terms of this section, and shall be authorized to execute said amendments on behalf of the District.

**Section 54:**      **Director Reimbursement(s)**: In addition to the compensation described in Section 1, and subject to applicable California law, Directors expenses shall be reimbursed if they are reasonable and necessary to conduct Mesa Water's business pursuant to provisions of the Mesa Water Director reimbursement policy(ies) as adopted by the Board, as are in effect on the date the expense is incurred.

**Section 65:**      **Authorization (Statutory Requirements)**: This Ordinance is adopted pursuant to Water Code Sections 20203 and 30523. To the extent required by law, this Ordinance shall satisfy the requirements of Water Code Sections 20201 and 20202 and California Government Code Section 53232.1.

**Section 76:**      **Effective Date**: This Ordinance No. 310 shall take effect upon adoption hereof, subject to the provisions of Section 1 and Section 4 hereof (Effective Date).

**Section 87:** **Superseding Prior Ordinance:** This Ordinance No. 310 shall supersede Ordinance No. 3029 upon the Effective Date hereof, subject to the provisions of Section 1 and Section 2 hereof.

DRAFT

PASSED AND APPROVED at the regular meeting of the Board of Directors held on the ~~14<sup>th</sup>~~-27<sup>th</sup> day of ~~January~~-April 2021, and adopted by the following roll call vote:

AYES: DIRECTORS:  
NOES: DIRECTORS:  
ABSENT: DIRECTORS:  
ABSTAIN: DIRECTORS:

ATTEST:

---

Marice H. DePasquale  
President, Board of Directors

---

Denise Garcia  
District Secretary

DRAFT



*Dedicated to  
Satisfying our Community's  
Water Needs*

## MEMORANDUM

TO: Board of Directors  
FROM: Stacie Sheek, Customer Services Manager  
DATE: April 27, 2021  
SUBJECT: Delinquent Payments

---

### RECOMMENDATION

Receive the presentation.

### STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.  
Goal #6: Provide outstanding customer service.

### PRIOR BOARD ACTION/DISCUSSION

None.

### DISCUSSION

On April 2, 2020, Governor Newsom issued Executive Order N-42-20 prohibiting water systems from discontinuing water service to residences and critical infrastructure sector small businesses due to nonpayment due to the COVID-19 pandemic. The Executive Order also required water systems to restore service to residences that had been shutoff for non-payment at the beginning of the state of emergency on March 4, 2020.

Mesa Water District (Mesa Water®) already had a temporary moratorium on shutoffs due to the SB 998 extended notification period that went into effect February 1, 2020. This policy protects residents experiencing financial distress from having their water shutoff.

As of March 2021, there are 1,410 delinquent accounts with a total arrears amount of \$509,466.19. In an effort to alert customers of a past due amount they may not be aware of or to offer payment arrangements to customers that have experienced a loss of income over the last year, Mesa Water started to mail out Delinquent Notices to customers with a past due amount over 30-days in late March 2021. The Delinquent Notice does not include a late charge and contains the following message:

*Serving clean, safe and reliable tap water continues to be Mesa Water District's top priority as an essential public service provider. During this time, we will not charge late fees or disconnect water service. However, the account balance will continue to accrue with the successive bills. If you need to make payment arrangements, please contact Customer Services at 949.631.1200, or [customerservice@mesawater.org](mailto:customerservice@mesawater.org).*

The Customer Services Department has received numerous calls from customers the last few weeks notifying us of a payment that is on its way or requesting to setup a payment arrangement that will work with their current financial situation.

Mesa Water will continue to mail delinquent notices weekly without a late fee, as a reminder, until



the Governor lifts the moratorium.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.



*Dedicated to  
Satisfying our Community's  
Water Needs*

## MEMORANDUM

TO: Board of Directors  
FROM: Marwan Khalifa, CPA, MBA, Chief Financial Officer  
DATE: April 27, 2021  
SUBJECT: Mesa Water District Fixed Fees

---

### RECOMMENDATION

Direct staff to further explore fixed fee collection through property tax bills.

### STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional and statewide water issues.

### PRIOR BOARD ACTION/DISCUSSION

None.

### DISCUSSION

Mesa Water District's (Mesa Water®) water rate is made up of the fixed fee (basic charge) based on the customers meter size and the potable water or consumption charge. The fixed fee is set to cover the infrastructure and capital improvements of the District while the consumption charge is set to cover the cost of delivering water to the customer (clear water costs, recycled water costs, transmission, and distributions, general and administrative, etc.).

On April 2, 2020, Governor Newsom issued Executive Order N-42-20 prohibiting water systems from discontinuing water service to residences and critical infrastructure sector small businesses due to nonpayment due to the COVID-19 pandemic. Prior issuance of SB 998 has made it increasingly more difficult to ensure that the District collects the fixed fees to cover infrastructure renewal and capital improvements.

Staff is beginning the process of conducting a five-year rate study before the end of Calendar Year 2021. During the rate study process, staff has the opportunity to explore moving fixed fees from the water bill to the property tax bills. There are two options for collection of fixed fees, the first being to continue collection of fixed fees on water bills. This has the positive outcome of continuity for the customers. One downside of this option is that, with the recent regulatory changes, it might be difficult at times to collect the total amount due to the District for fixed fees.

A second option would be to move the fixed fees to property tax bills. Benefits of this option would include providing revenue stability of fixed costs, not tying that amount to the consumption bill, and limiting revenue shortfall when the state requires mandatory cutbacks for droughts. Also, the tying of the fixed fee (infrastructure cost) to the owner of a property while in rental situations, the tenant



is only paying the consumption costs.

Staff had a preliminary discussion with the Orange County Auditor-Controller and confirmed that, in fact, the fixed fee charged by Mesa Water can be added to the Property Tax Bills.

Finally, Board approval for having the fixed fee on the property tax bills and the amount of the fixed fee would be voted on at a future public hearing.

#### FINANCIAL IMPACT

None.

#### ATTACHMENTS

None.





*Dedicated to  
Satisfying our Community's  
Water Needs*

## MEMORANDUM

TO: Board of Directors  
FROM: Denise Garcia, Administrative Services Manager  
DATE: April 27, 2021  
SUBJECT: General Legal Counsel Services

---

### RECOMMENDATION

This item is provided for discussion.

### STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional and statewide water issues.

### PRIOR BOARD ACTION/DISCUSSION

At its June 8, 2017 meeting, the Board of Directors (Board) adopted Resolution No. 1501 – Establishing a Policy for the Selection Process for the Appointment of General Legal Counsel and Independent Auditor.

At its meeting on February 11, 2021 meeting, the Board received information that staff was preparing a Request for Proposals for General Legal Counsel Services.

### DISCUSSION

Mesa Water District (Mesa Water®) is seeking qualified law firms to serve as contracted General Legal Counsel (Counsel). Counsel's primary role is to provide expert legal advice to the Board and General Manager. Attendance at a variety of meetings will be required, including Board of Directors' meetings, workshops, etc., as specified.

Counsel will independently represent Mesa Water and its Board while also working closely with the General Manager and other designated staff. The selected law firm will be expected to provide a broad range of general legal services, including but not limited to Brown Act compliance, ethics, environmental law, eminent domain, contract law, public works contracts, bidding and construction law, special district operations, legislative and regulatory advocacy, recycled and desalinated water regulation and permitting, operations and procedure of Local Agency Formation Commission (LAFCO), regulation of groundwater (and associated pumping charges), and general litigation. An operational knowledge of the roles and functions of the Association of California Water Agencies (ACWA), California Department of Water Resources (DWR), State Water Project (SWP), Metropolitan Water District of Southern California (MWD), Municipal Water District of Orange County (MWDOC), Orange County Water District (OCWD), State Water Resources Control Board (SWRCB), Santa Ana Regional Water Quality Control Board (RWQCB) and the SWRCB Drinking Water Division is essential to successfully performing the role of District



Counsel.

The successful firm shall possess sufficient resources to ensure that the demands of the District's legal needs will be met on a timely basis. This relationship will be on a consulting or contractual basis, as opposed to a staff position.

Staff sent out the Request for Proposals to firms that have been retained by local special districts and cities in Orange County, as well as firms that have previously provided special counsel to Mesa Water.

The recommended process to procure General Legal Counsel Services is as follows:

- Upon receipt of proposals on May 7, 2021, staff to deliver copies to the Board;
- At its Committee meeting on May 25, 2021, the Board will review, discuss rankings, and provide direction to staff on which firms will be interviewed; and
- The Board will conduct interviews on June 10, 2021 and make a final selection.

#### FINANCIAL IMPACT

In Fiscal Year 2021, \$400,000 is budgeted for Legal Services; \$212,595 has been spent to date.

#### ATTACHMENTS

Attachment A: List of General Legal Counsel Services Firms

Attachment B: General Legal Counsel Services Request for Proposals

**General Legal Counsel Services RFP**

<b>Law Firm/Address</b>
Atkinson, Andelson, Loya, Ruud & Romo 20 Pacifica, Suite 1100 Irvine, California 92618
Best, Best & Krieger 18101 Von Karman Ave, Suite 1000 Irvine, CA 92612
Burke, Williams & Sorensen, LP 1851 East First Street, Suite 1550 Santa Ana, CA 92705-4067
Foley Mansfield 11350 N. Meridian Street, Suite 110 Carmel, IN 46032
Meyers Nave, A Professional Corporation 707 Wilshire Blvd, 24th Floor Los Angeles, CA 90017
Rutan & Tucker, LLP 611 Anton Blvd., Suite 1400 Costa Mesa, CA 92626
Kidman Gagen Law, LLP 8 Corporate Park, Suite 300 Irvine, CA 92606

# REQUEST FOR PROPOSALS

## ATTORNEY SERVICES: GENERAL LEGAL COUNSEL

**RFP 21-1004**



### **KEY RFP DATES**

Issue Date: March 18, 2021

Questions Due: March 30, 2021 at 1:00 p.m. (PST)

Submittals Due: April 14, 2021 at 1:00 p.m. (PST)

# Table of Contents

I.	Introduction	3
A.	Mesa Water® Overview	3
B.	Statement of Purpose	3
C.	Minimum Qualifications	4
D.	Scope of Services	4
E.	Contract Duration	5
II.	Proposal Procedures	5
A.	RFP, Evaluation, and Award Schedule	5
B.	Questions	5
C.	Submittal Process	5
D.	Terms and Conditions	6
E.	Costs	7
F.	Property of Mesa Water	7
III.	Proposal Requirements	7
A.	General	7
B.	Proposal Format	8
C.	Fee Schedule	11
D.	Additional Documentation	12
IV.	Evaluation Criteria and Selection Process	13

## Attachments

Appendix A: Scope of Services

Appendix B: Professional Services Agreement (Sample)

Appendix C: Professional Services Agreement Acceptance Form

# I. Introduction

## A. Mesa Water® Overview

Mesa Water District (Mesa Water®) is an independent special district located in coastal Orange County, California, supplying safe, local, and reliable water to businesses, approximately 110,000 residents, and more than 80 million annual visitors in Costa Mesa, parts of Newport Beach, and some unincorporated areas of Orange County, including but not limited to, John Wayne Airport. Mesa Water is the only Orange County water provider to serve 100 percent of its community's water needs with local groundwater supplies.

Mesa Water currently has approximately 55 employees and is governed by a five-member Board of Directors elected by the constituents of five Divisions within Mesa Water's service area. Mesa Water has no affiliation with the County of Orange or the City of Costa Mesa.

## B. Statement of Purpose

Mesa Water is requesting proposals from experienced law firms to provide a wide range of general legal services as General Legal Counsel (Counsel) to Mesa Water. The Counsel's primary role is to provide expert legal advice to the Board and Mesa Water's General Manager. Attendance at a variety of meetings will be required, including Board of Directors' meetings, committee meetings, Board workshops, etc., as specified or requested.

Counsel will independently represent Mesa Water and its Board while also working closely with the General Manager and other designated staff. If appointed as Counsel, the selected law firm will be expected to provide a broad range of general legal services, including but not limited to: Brown Act compliance, public agency ethics matters, environmental law, eminent domain, contract law, public works contracts, bidding and construction law, special district authority and operations, legislative and regulatory advice and advocacy, recycled and desalinated water regulation and permitting, operations and procedures of Local Agency Formation Commissions (LAFCO), regulation of groundwater (and associated pumping charges), and general litigation.

An operational knowledge of the roles and functions of the Association of California Water Agencies (ACWA), California Department of Water Resources (DWR), State Water Project (SWP), Metropolitan Water District of Southern California (MWD), Municipal Water District of Orange County (MWDOC), Orange County Water District (OCWD), Association of California Water Agencies Legal Affairs Committee, CalWater PAC, State Water Resources Control Board (SWRCB), Santa Ana Regional Water Quality Control Board (RWQCB) and the SWRCB Drinking Water Division is essential

to successfully performing the role of Counsel. The selected firm will be expected to perform or provide any and all of services listed in Appendix A: Scope of Services.

The successful firm shall possess sufficient resources to ensure that the demands of Mesa Water's legal needs will be met on a timely basis. This relationship will be on a consulting contractual basis, as opposed to a Mesa Water staff position.

By seeking proposals from qualified firms, Mesa Water does not represent that it will utilize the Counsel's services any guaranteed number of times over the course of the contract.

## **C. Minimum Qualifications**

1. Minimum ten (10) most recent years of significant experience performing similar services as those detailed in Appendix A: Scope of Services.

As Counsel, the selected law firm will be expected to provide a wide range of general counsel services to Mesa Water.

2. The selected law firm and proposed attorney must possess demonstrated competency in all aspects of California Water Code – WAT. Some of the areas legal services used by Mesa Water include but are not limited to:

Brown Act Compliance

Public Agency Ethics

Environmental Law

Eminent Domain

Contract Law

Public Works Contracts

Bidding and Construction Law

Special District Authority & Operations

Legislative and Regulatory Advice & Advocacy

Recycled and Desalinated Water Regulation & Permitting

Operations and Procedures of Local Agency Formation Commissions

Regulation of Groundwater (and associated pumping charges)

General Litigation and Litigation Experience

## **D. Scope of Services**

Mesa Water intends to select one qualified and experienced law firm to deliver the services described herein and detailed in Appendix A, attached hereto.

## E. Contract Duration

The contract to be awarded shall be for 5 years. Mesa Water reserves the right to extend the contract for two (2) additional one-year period. The contract is subject to the terms in Section VIII of the Professional Services Agreement (Sample) in Appendix B.

The notification to the selected firm is expected to occur sometime in May 2021, depending on the Board of Directors' agenda and schedule.

## II. Proposal Procedures

This RFP information packet contains instructions governing the proposals to be submitted and the material to be included therein; a description of the project and specific services to be provided; general evaluation criteria; and other pertinent information. The submission of this proposal shall be considered evidence that the proposer has and is in acceptance with this RFP.

### A. RFP, Evaluation, and Award Schedule\*

Release of RFP	March 18, 2021
Deadline for Questions	March 30, 2021 at 1:00 PM (PST)
Proposals due	April 14, 2021 at 1:00 PM (PST)
Interviews	May 13, 2021
Contract award	May 17, 2021

**\*Schedule subject to change**

### B. Questions

Any requests for clarification or other questions regarding this RFP must be submitted in writing via email to the following Mesa Water contacts no later than the date and time specified on the cover of this RFP.

Denise Garcia  
Administrative Services Manager  
[DeniseG@MesaWater.org](mailto:DeniseG@MesaWater.org)

Mary Chambers  
Buyer  
[MaryC@MesaWater.org](mailto:MaryC@MesaWater.org)

### C. Submittal Process

Submit one (1) electronic copy of the proposal and one (1) electronic copy of the fee schedule no later than the date and time specified on the cover of this RFP.



After this date and time, proposals and fee schedules will not be accepted.

The proposal and fee schedule are to be **submitted separately, in a separate file and separate email.**

**Proposals and fee schedules are to be submitted electronically via email only to:**

Mary Chambers  
Buyer  
[MaryC@MesaWater.org](mailto:MaryC@MesaWater.org)

## **D. Terms and Conditions**

**Agreement:** A sample of the Professional Services Agreement is included as Appendix B. Submission of your proposal in response to this RFP constitutes your acceptance of all terms and conditions set forth in this sample Agreement.

Provide a copy of the signed Professional Services Agreement Form (Appendix C) acknowledging the review of the sample agreement and the understanding that if selected, the Agreement will be executed “as-is” without modifications.

The selected firm will not be permitted to levy any service or other charges against Mesa Water, other than those listed in Appendix A: Scope of Services, without being previously negotiated with Mesa Water.

**Respondent’s Proposal:** At the discretion of Mesa Water, any or all parts of the respondent’s proposal shall be made a binding part of the selected Consultant’s contract. Mesa Water reserves the right to reject in whole or in part any of the proposal.

Portions of the Consultant’s proposal may be considered for inclusion into the scope of services at the discretion of Mesa Water.

**Insurance Documents:** The firm must be able to provide all required insurance documentation. If these requirements are not met, the Mesa Water reserves the right to select the next qualified Consultant.

**Failure to Execute the Agreement:** Failure to execute the Agreement and furnish the required insurance within the required time period shall be just cause for the rescission of the award. If bonds are also required, failure to furnish sufficient bonds shall cause rescission of the award. If the successful proposer refuses or fails to execute the Agreement, Mesa Water may award the contract to another firm.

**Communications:** Any modifications or changes made in this RFP will be made in writing in the form of an addendum issued by Mesa Water. Oral communications from Mesa Water personnel or others concerning this RFP shall not be binding on Mesa Water and shall not in any way be considered as a commitment by Mesa Water.

**Affidavit of Non-collusion:** As part of the response to the RFP, each firm and/or individual submitting a proposal shall include a signed and dated declaration under the penalty of perjury attesting that this proposal is made without collusion with any other person, firm or corporation and that the only person or parties interested as principals are named therein. Further, each firm shall attest that it has not offered any gratuities, favors, or anything of monetary value to any official, employee or agent of Mesa Water for the purpose of influencing consideration of this proposal.

## **E. Costs**

Any costs incurred in the preparation of a proposal, presentation to Mesa Water, travel in conjunction with such presentations, or samples of items shall be the responsibility of the respondent. Mesa Water assumes no responsibility and no liability for costs incurred by respondents prior to issuance of a contract or purchase order.

## **F. Property of Mesa Water**

All materials submitted in accordance with this RFP become the property of Mesa Water and will not be returned. The material may become public record subject to the disclosure provisions of the Public Records Act (Government Code Section 6250 et seq.).

# **III. Proposal Requirements**

## **A. General**

1. All interested and qualified proposers are invited to submit a proposal for consideration. Submission of a proposal indicates that you have read, understand, and are in acceptance with the entire RFP, including all appendices, schedules, and addendums (as applicable).
2. Proposal must be completed in all respects as required in this section. A proposal may not be considered if it is conditional or incomplete.
3. Responses are to be clear and complete. Be as specific as possible and include explanations where necessary.
4. All proposal must be submitted with standard (1 inch) margins and single-spaced with headings, sections, and sub-sections identified appropriately. Font must be at least 11 pt. Each page, including attachments, must be clearly and consecutively numbered at the bottom center of each page.

## **B. Proposal Format**

If your proposal does not include all the items below, it may be deemed as non-responsive. The proposal will be evaluated by Mesa Water and shall include, at a minimum, the following information:

### **Proposal Cover Page/Letter**

Each proposal shall include a cover letter that includes the following:

- a. Any qualifying statements or comments regarding the Consultant's proposal
- b. The name of the business/company, address, telephone number, federal tax ID number, and website address
- c. The name, address, telephone number, and e-mail address of the Consultants' contact person for the remainder of the selection process
- d. The name, title, and original signature of an individual with the authority to contractually bind the proposer and who may be contacted during the proposal evaluation period
- e. Statement indicating the validity of the proposal for a minimum period of **ninety (90) calendar days** subsequent to the proposal due date
- f. Acknowledgement of receipt of addendums, if any.

### **Proposal Table of Contents**

All pages of the proposal, including the enclosures, must be clearly and consecutively numbered and correspond to the Table of Contents as outlined below:

#### **Section 1. Firm Qualifications and Experience**

This section should establish the firm's ability to perform the required work to the expectations of Mesa Water. Narrative should include the firm's background, including main business focus, length of time in business, number of employees, and location that will primarily support the project. Areas to focus on include:

1. The overall capabilities, qualifications, training, and areas of expertise for the proposed primary Counsel and each of the partners, principals and associates who may be assigned to work with Mesa Water.
2. Provide information concerning your firm's experience and qualifications directly related to the services set forth herein.
3. Provide examples of supporting work or samples to show your firm's experience in performing the services set forth herein.

- a. Submit samples of typical reports, responses, and legal opinions you have provided to other public agencies, with any sensitive information redacted.
4. Provide three (3) references for work similar to this scope of services that your firm has provided to public agencies, water districts, federal government, non-profit organizations, or private companies.
  - a. Include a detailed description of the services, the agency or firm names, contact names, phone numbers, email addresses, and dates of services performed.
5. Provide a list of all current and former clients, including pro bono, with real property ownership, residence or principal place of business within the boundaries of Mesa Water District within the last three years.
6. Provide a list of all public agency clients for which you or your firm currently provides services or is under retainer.
7. Identify any foreseeable or potential conflicts of interest which would result from such representation and the manner in which such conflicts would be resolved
8. Identify if the firm or any of the attorneys employed by the firms, have ever been sued by special districts, local governments or other clients for malpractice and/or been the subject of complaints filed with the State Bar or had discipline imposed by the State Bar.
  - a. Provide information on the nature of the incident, the date(s) when the matter began and concluded, and the results of the matter.
9. Provide reasoning why the prospective firm would be the best choice for providing the services as described in the RFP for Mesa Water.
10. Describe one of your law firm's most significant and challenging accomplishments. Please describe the issue, what strategies were employed to handle the issue and the outcome, and describe the involvement of the primary Counsel and support staff proposed for this contract.
11. Identify other value-added qualifications or services, if any, which have not been listed in the RFP that you feel Mesa Water should consider when making its selection.
  - a. Such services would include those which could be made available to the Board, General Manager or staff at no cost or at a significantly reduced cost

## **Section 2. Staff Experience and Availability**

This section should introduce the key staff that the firm shall commit to the engagement.

The section shall include:

1. An Organizational Chart that shows the shows the primary Counsel and each attorney(s) proposed that are anticipated to play a significant role in ongoing or special legal services to Mesa Water.
  - o Identify the individual that you propose for appointment as primary Counsel and indicate the number of years of experience service as primary Counsel or comparable position.
2. Biographical resumes of each attorney and a statement that the proposed attorneys are available to perform requested work. Include resumes in Appendix One to the firm's proposal (limit each resume to two (2) pages). Include the biographical sketches for other firm staff that may perform work on behalf of the firm.

Resumes should include the following:

1. Legal training and years of practice including date of admission to the California Bar
  2. Years of local public sector law practice as a full-time government attorney and/or in a private law office that specializes in the representation of special districts or other public agency clients
  3. Knowledge of and experience with California special districts, to include water resource and project planning, rate development and approval and related public sector experience
  4. Types of clientele represented and years representing each
  5. Litigation experience and demonstration of positive outcomes before a court or in contested administrative agency proceedings
  6. Other notable qualifications that would enable the primary and supporting Counsel to fulfill the needs of Mesa Water
3. Current work load for the proposed team members as it relates to the ability to perform this engagement.

## **Section 3. Project Understanding and Approach**

The firm should clearly state its understanding of the scope of services. The selected firm must perform all work as specified in Appendix A; proposals to perform only a portion of the work will be deemed nonresponsive and will not be evaluated. Do not simply repeat the scope of work provided in Appendix A. Instead, address the following areas in the proposal:

1. Describe the firm's view of the Counsel's role in serving Mesa Water and its Board of Directors (Board)
2. Describe how the firm would establish, develop and maintain an effective working relationship with the Board, General Manager and management staff and other agencies
3. Describe how the firm will keep Mesa Water informed about the status of litigation and other legal matters
4. Describe the approach used in estimating the costs/benefits prior to initiating litigation or settling cases in litigation
5. Describe how the firm evaluates whether to use an attorney within the firm or if an attorney from another firm should handle a case, provide expert advice or provide other needed services
6. Describe the role Counsel should play with the public and media
7. Describe the response time Mesa Water can expect from Counsel to inquiries and/or direction
8. Describe the process by which the firm would review past legal issues and issues currently facing Mesa Water (i.e. how would the firm get up-to-speed quickly and cost effectively)
9. Describe staffing of the firm's office and include any staffing changes needed should the firm be awarded the contract to provide legal services
10. Describe the computer resources and information management systems currently utilized within the firm's office to ensure rapid and secure exchange of information between Mesa Water and Counsel
11. Describe the systems or mechanisms that would be established for monthly reporting of the status of projects, requests and litigations
12. Describe how the firm tracks and manages legal costs to ensure that expenses can be managed by Mesa Water

## **C. Fee Schedule**

**The Fee Schedule is to be kept separate and submitted separately from the proposal** as specified in Section II.C. Pricing will be reviewed after the contents of the proposals are reviewed and evaluated.

Provide a fee schedule/pricing proposal with a detailed breakdown of billing rates and expenses including: hourly rates by attorney classification (partner, principal, associate, etc.), transportation, paralegal, administrative, overhead, incidentals, etc. and all other items that may be considered billable in the scope of work.

The firm shall denote billable fractions of time, including minimum increments, if applicable. Specific hourly billing rates should be noted, if different, based on

consultation and attendance at Board meetings (which may occur during the evenings/weekends), court attendance, administrative hearing attendance, etc.

**Hourly Rates**

Identify your proposed billing rates as shown in the format displayed below. This table is just a sample. Please provide all appropriate titles and rates.

<b>Labor Rates</b>	
Primary Counsel	\$ _____ per hour
Assistant Primary Counsel	\$ _____ per hour
Associate	\$ _____ per hour
Clerk	\$ _____ per hour
Paralegal	\$ _____ per hour
Special Services	\$ _____ per hour

\*Please provide your minimum unit of time for billing (e.g., 6 minutes, 10 minutes, etc.)

**Flat Rates**

Submit your proposed flat rates for meetings which Counsel is requested to attend such as all regular, adjourned and special Board meetings other Mesa Water meetings and events as requested.

Pricing shall remain firm for the entire five (5) year Agreement term. Thereafter, any proposed pricing adjustment for follow-on renewal periods shall be submitted to Mesa Water staff in writing at least thirty (30) days prior to the new Agreement term. Mesa Water reserves the right to negotiate any pricing adjustment.

If your proposal includes enhancements above the scope of services, please show the cost of these enhancements below the fees.

**D. Additional Documentation**

1. Appendix One. Resumes of Key Staff



- Include resumes of key staff. Limit each resume to two (2) pages
2. Appendix Two. Professional Services Agreement Acceptance Form
- Include the signed Professional Services Agreement Form Appendix C of this RFP

## IV. Evaluation Criteria and Selection Process

Mesa Water will review, evaluate, and score the proposals. The scoring system will be based on a scale of 1 to 5 with 5 being the most favorable score. The proposal shall be evaluated based upon the following weighted criteria:

<b>Evaluation Criteria</b>	<b>Weight</b>
<b>Firm and Staff Qualifications &amp; Experience</b>	30%
<b>Project Approach and Understanding of the Scope to be Performed</b>	30%
<b>Firm and Staff Availability</b>	30%
<b>Proposal Quality/Responsiveness</b>	10%

Mesa Water may select the proposal that clearly exceeds the others in all mandatory specifications of the RFP or they may select finalist proposal that meet specifications and whose score on evaluation factors is sufficiently high to merit further consideration.

Mesa Water may conduct interviews with the most qualified and responsive firms. The firms asked to participate in the interview process may be required to submit other information or clarification on their submitted proposal.

Each firm will be expected to respond to a series of questions during a maximum 60-minute interview.

Mesa Water may ask for further clarification of the submitted cost prior to completing the evaluation process.

Mesa Water reserves the right to reject any or all proposals, to waive any informality in any proposal, and to select the proposal that best meets Mesa Water's needs.

Mesa Water may not proceed, for any reason, with the selection process of a proposer if Mesa Water deems it is in the best interest of the organization.



# Appendix A: Scope of Services

Counsel shall perform general legal counsel services for Mesa Water including but not limited to the following as set forth below:

## Services to be Provided Regularly

1. Provide legal advice on matters of law applicable to, or of concern to Mesa Water including, but not limited to, compliance with the Brown Act, Government Code, Public Utility/Water Code, public agency officer conflict of interest issues, the Political Reform Act, and parliamentary procedures.
2. Seek advice from regulatory agencies such as the Fair Political Practices Commission (FPPC) on behalf of Mesa Water as requested or directed.
3. Primary Counsel shall attend all regular, adjourned and special Board meetings unless excused by the President of the Board or General Manager. Regular Board Meetings are currently held at 6:00 p.m. on the second Thursday of each month (but are subject to re-scheduling by action of the Board).
4. Primary Counsel shall attend other Mesa Water meetings and events as requested.
5. Counsel shall actively participate and engage in the Association of California Water Agencies Legal Affairs Committee and CalWater PAC meetings as requested or directed.
6. Provide regular updates on items of specific legal concern to Mesa Water as well as on current general topics of interest, including but not limited to federal and state water and environmental policy and/or legislative developments, DWR, SWP, MWD, Bay-Delta, Conservation Plan/California Water Fix, Colorado River Basin, MWDOC, OCWD Producer's Group, Indirect and Direct Potable Recharge (IPR/DPR), Brackish and Ocean Desalination, as well as regulatory issues involving the SWRCB, RWQCB, Orange County LAFCO, Association of California Water Agencies Legal Affairs Committee, CalWater PAC, and other topics which might be of interest or importance to the Mesa Water Board and staff.
7. Provide legal advice on matters concerning the commencement or defense of litigation to protect Mesa Water's interests, and litigation of such issues as directed.
8. Prepare and/or review ordinances, resolutions, board packets as well as contracts, joint powers agreements, memoranda of understanding and other agreements and contracts that may be entered into by Mesa Water.

9. Provide written updates on new State and federal regulations, legislation and judicial decisions or other activities impacting or having the potential to impact Mesa Water and suggest actions to affect the outcome of those activities or once implemented, changes needed in District policies, procedures and operations to ensure compliance.
10. Research and interpret laws, court decisions and other authorities in order to prepare legal opinions to advise the Board and staff on legal matters pertaining to Mesa Water interests.
11. Promptly return all calls and emails from the Board and staff.

Services to be provided on an As-Needed Basis at the General Manager's Request

1. Provide legal advice, assistance and consultation on matters of environmental compliance, including California Environmental Quality Act (CEQA), National Environmental Policy Act (NEPA), the California Porter Cologne Act and both Federal and State Endangered Species Acts as they pertain to actions being contemplated by Mesa Water.
2. Provide legal assistance and consultation on matters of property acquisition, eminent domain, property rights and property management, trespass, encroachment, lessee obligations, easements and rights of access.
3. Review contracts, insurance documents, bid specifications, and purchasing documents for the purposes of legal and policy compliance, appropriate risk avoidance and transfer, and manufacturer's defect protection.
4. Research and submit written legal opinions concerning special districts or other legal matters concerning Mesa Water's functions, operations, legal authority and actions.
5. Enforce District ordinances and regulations through administrative and judicial actions.
6. Provide consultation and prepare required legal notices.
7. Provide assistance in processing Tort Liability claims submitted by third parties against Mesa Water.

8. Provide legal assistance in pursuing civil remedies applicable to customer bankruptcy, foreclosures, property liens, tax liens and collections as well as criminal and civil procedures regarding utility theft.
9. Provide assistance regarding IT access, privacy and use policy development and implementation.
10. Provide assistance in developing cell site lease policies agreements with communications providers and assistance in responding to FCC rule making.
11. Provide advice on regulatory and legal issues associated with local water supply development, including water rights, regulations governing groundwater production, recycled water, desalination, well permitting, and water efficiency mandates.
12. Provide advice on ratemaking and defense of District rates and charges, to include advising the Board concerning the applicable portions of Proposition 218, Proposition 26 and other related laws.
13. Provide advice on public contracting, prevailing wage laws and other laws governing public agency public works, procurement and purchasing.
14. Perform other legal services and tasks, as requested or directed.

# Appendix B: Professional Services Agreement (Sample)

## PROFESSIONAL SERVICES AGREEMENT

**THIS AGREEMENT** (Agreement) is entered into on [Click here to enter a date.](#) by and between Mesa Water District, hereinafter called “Mesa Water®”, and [Click here to enter text.](#), hereinafter called “Consultant.”

**WHEREAS**, Mesa Water® desires certain services hereinafter described and Consultant is capable of providing and desires to provide such service.

**WHEREAS**, this Professional Services Agreement applies to the following project: **Name of Project**

**NOW, THEREFORE**, Mesa Water® and Consultant, for the consideration and upon the terms and conditions hereinafter specified, agree as follows:

### SECTION I

#### SCOPE OF SERVICES

- 1.1 The services to be performed under this Agreement are as described in Appendix One hereunto attached and by this reference made a part hereof. In the event that a conflict or contradiction is discovered between the proposal language and Mesa Water’s standard contract terms, Mesa Water’s standard contract terms shall prevail. Such service shall be performed by individuals as employees of the Consultant, as an independent consultant, and not by or as employees of Mesa Water®.

### SECTION II

#### DUTIES OF CONSULTANT

- 2.1 Standards. All work performed by Consultant or under its direction shall be sufficient to meet the purposes specified therefor and shall be rendered in accordance with the accepted practices and to the standards of Consultant’s profession.

All service hereunder shall be performed by employees or agents of Consultant who are experienced and skilled in their business and in accordance with the standards of work in their respective professions. Consultant’s findings, recommendations and professional advice shall be based on practices and procedures customary in its profession.

Consultant shall provide additional services needed to correct any deficiency in its work at no additional costs or expense to Mesa Water®.

- 2.2 Additional Work. Consultant shall not undertake any work beyond the scope of this Agreement unless such additional work is approved in advance and in writing by Mesa Water®. The cost of such additional work shall be reimbursed to Consultant by Mesa Water® on the same basis as provided in Section IV.
- 2.3 Security and Safety. If, in the prosecution of the work, it is necessary to conduct field operations, security and safety of the job site will be the responsibility of Consultant, excluding, nevertheless, the security and safety of any facility of Mesa Water® within the job site, but not under the control of Consultant.

In providing its services hereunder, Consultant shall not be responsible for identification, handling, containment, abatement, or in any other respect, for any asbestos or hazardous material if such is present in connection with the project. In the event that Mesa Water® becomes aware of the presence of asbestos or hazardous material at the job site, Mesa Water® shall be responsible for complying with all applicable federal and state rules and regulations and shall immediately notify Consultant, which shall then be entitled to cease any of its services that may be affected by such presence, without any liability to Consultant arising therefrom.

- 2.4 Consultations. Consultant shall meet with Mesa Water® personnel, or third parties as necessary, on all matters connected with carrying out of Consultant's services described in Appendix One. Such meetings shall be held at the request of either party hereto. Review and Mesa Water® approval of completed work shall be obtained monthly, or at such intervals as may be mutually agreed upon, during the course of this work.
- 2.5 Data. Consultant agrees that all data and information, including without limitation specifications, designs, drawings, reports, and blueprints, generated in the performance of this Agreement and data and information that are specified to be delivered or which are, in fact, delivered pursuant to this Agreement shall be and remain the sole property of Mesa Water®. Consultant understands and agrees that all rights under copyright and patent laws under this Agreement to drawings, records, data or other work product belong to Mesa Water®, unless otherwise stated. Consultant hereby assigns any and all rights under copyright and patent law to Mesa Water® and agrees to assist Mesa Water® in perfecting the same. Consultant shall deliver all records, drawings, data, information and work product resulting from this Agreement to Mesa Water® upon Mesa Water's request and in any event upon the completion of all work hereunder or the termination or expiration hereof, whichever shall first occur, and shall be fully responsible for the care and protection thereof until such delivery. Except as otherwise provided in this Agreement, said documents shall be delivered to Mesa Water® without additional cost to Mesa Water®.
- 2.6 Subcontracting. Performance of this Agreement may not be subcontracted in whole or in part without the prior written consent of Mesa Water®. Any subcontractors under this Agreement with an estimated cost greater than \$1,000 shall not be awarded without Mesa Water's prior written approval. Lists of proposed subcontracts and proposed subcontractors shall be submitted to Mesa Water®.

SECTION III

**DUTIES OF MESA WATER®**

- 3.1 Provision of Information. Mesa Water® shall make available to Consultant all data and information in the possession of Mesa Water® which Mesa Water® deems necessary to the preparation of the work, and Mesa Water® shall actively aid and assist Consultant in obtaining such information from other agencies and individuals. Except as specifically provided in the scope of services, Consultant shall be entitled to rely upon the accuracy of data and information provided by Mesa Water® or others without independent review or evaluation.
- 3.2 Review of Progress of Work. Mesa Water® Management may authorize a staff person as a representative to confer with Consultant relative to Consultant's services hereunder. The work in progress hereunder shall be reviewed from time to time by Mesa Water® at the discretion of Mesa Water® or upon the request of Consultant. If the work is satisfactory, it will be approved. If the work is not satisfactory, Mesa Water® will inform Consultant of the changes or revisions necessary to secure approval.

SECTION IV

**FEES AND PAYMENTS**

- 4.1 Payment Schedule. Payment for the services hereinabove described shall be made upon a schedule and within the limit or limits shown upon Appendix Two hereunto attached and made a part hereof, and such payment shall be considered as full compensation for all personnel, materials, supplies, and equipment used in carrying out the work. In the event that a conflict or contradiction is discovered between the proposal language and Mesa Water's standard contract terms, Mesa Water's standard contract terms shall prevail.
- 4.2 Statements. Unless otherwise specified in said Appendix Two, Consultant's fees shall be payable on monthly statements; such statements shall give a detail of time worked by each class of employee, services (or tasks) performed, and the itemized expenses incurred and accompanied by receipts for which billing is made and shall contain the following affidavit signed by a principal of the firm of Consultant:

"I hereby certify as principal of the firm of \_\_\_\_\_ that the charge of \$ \_\_\_\_\_ as summarized above and shown in detail on the attachments is fair and reasonable, is in accordance with the terms of the Agreement dated \_\_\_\_\_, 20\_\_\_\_, and has not been previously paid."

Compensation is clearly outlined in Appendix Two. This information includes rates by individual/title grouping, the not-to-exceed amount of the Agreement, whether the payments will be periodic or paid in a lump sum, and a list of expenses for which the Consultant(s) will, or will not, be reimbursed.

## SECTION V

### **CHANGES IN WORK**

- 5.1 **Extra/Changed Work.** Mesa Water® may order major changes in scope or character of the work, either decreasing or increasing the amount of Consultant's services. Increased compensation for major changes shall be determined in accordance with Appendix Two hereof, or as otherwise agreed to, in writing, between the parties.
- 5.2 **Change of Schedule.** In the event that major changes are ordered, the schedule for completion as stated in Appendix Three hereto will be adjusted by negotiation between Consultant and Mesa Water®.
- 5.3 **Change Authorization.** No representative of Mesa Water®, other than the General Manager or Assistant General Manager, is authorized to obligate Mesa Water® to pay the cost or value of services beyond the scope thereof as herein described.

## SECTION VI

### **TIME OF BEGINNING AND SCHEDULE FOR COMPLETION**

- 6.1 **Commencement of Work.** Consultant shall begin work upon receipt by it of written Notice to Proceed from Mesa Water® Management which said notice shall not be issued until after this Agreement has been approved and authorized by Mesa Water®.
- 6.2 **Completion Schedule.** The schedule for completion of the work shall be as shown upon Appendix Three hereunto attached and made a part hereof. Consultant shall complete the work set forth in Appendix One in accordance with the schedule for completion shown in Appendix Three.
- 6.3 **Suspension of Services.** Mesa Water® may, at any time and without cause, suspend all or a portion of the services of Consultant for a period of not more than ninety (90) days by notice in writing to Consultant. Consultant shall resume the service on receipt from Mesa Water® of a notice of resumption of services. Any change to the contract, price or time of completion sought by Consultant as a result of suspension hereunder, shall be processed as a change order under the provisions of Section V hereof.

## SECTION VII

### **DELAYS AND EXTENSIONS**

- 7.1 Delays. In the event Consultant is delayed in performance of its services by circumstances beyond its control, it will be granted a reasonable adjustment in the Schedule for Completion as described in Appendix Three. All claims for adjustments in the Schedule for Completion must be submitted to Mesa Water® by Consultant within thirty (30) calendar days of the time of occurrence of circumstances necessitating the adjustment.

## SECTION VIII

### **TERMINATION**

- 8.1 Termination by Owner. Mesa Water® may terminate this Agreement at any time by giving Consultant written notice thereof. Upon termination, Consultant will be paid for that portion of the work completed prior to termination.
- 8.2 Termination by Consultant. Consultant may terminate this Agreement upon written notice to Mesa Water® should Mesa Water® fail to fulfill duties as set forth in Section III.
- 8.3 Effect Upon Records. Upon termination, Consultant shall turn over to Mesa Water® all of the documents, records, papers and other work product related to this Agreement, which shall, at the option of Mesa Water®, become Mesa Water® property. Mesa Water® shall not be liable for any costs other than as specified in this Agreement.
- 8.4 Examination of Records. Mesa Water® shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine any directly pertinent books, documents, papers and records of Consultant involving transactions related to this Agreement.
- 8.5 Change in Consultant's Status. The financial capability and status of Consultant were substantial inducements for Mesa Water® to enter into this Agreement. Therefore, Consultant shall, and hereby specifically acknowledges its duty to do so, notify Mesa Water® of any significant financial change, or significant change in status of Consultant within seven (7) days of significant financial change or significant change in status. "Significant financial change" or "significant change in status" shall mean the following:
- Any action(s) by which Consultant shall consolidate with, merge, or convert the Consultant into another (partnership or corporation),
  - Any filing of bankruptcy by the Consultant (or any of its partners),
  - Loss of Consultant's professional qualifications, and
  - The fact that Consultant is no longer in compliance with federal or state equal opportunity laws.



## SECTION IX

### **ATTORNEYS' FEES**

- 9.1 If either party brings an action or proceeding against the other party by reason of default of any term or condition of this Agreement, or otherwise arising out of this Agreement, the prevailing party in such action or proceeding shall be entitled to recover, as an element of its cost of suit, and not as damages, reasonable attorneys' fees, which shall be payable whether or not such action is prosecuted to judgment. The "prevailing party" as the term is used herein, shall be the party who is entitled to recover costs of suit, whether or not such suit proceeds to final judgment, and shall include, without limitation, a party who dismisses an action for recovery hereunder in exchange for payment of the sums allegedly due, performance of covenants allegedly breached, or considerations substantially equal to the relief sought in such action.

## SECTION X

### **INDEMNIFICATION/HOLD HARMLESS**

- 10.1 Consultant shall be solely responsible for any injury or damage to any person or property howsoever occasioned by or arising out of Consultant's willful misconduct or negligent performance of the work hereunder. Consultant shall assume the defense and indemnify and hold harmless Mesa Water®, its officers, directors, agents and employees, from every claim, expense, liability, or payment for any such injury or damage.

## SECTION XI

### **INSURANCE**

- 11.1 Insurance requirements shall be as set forth in Appendix Four hereto attached.

## SECTION XII

### **MISCELLANEOUS PROVISIONS**

- 12.1 Gratuities. Consultant warrants that neither it nor any of its employees, agents, or representatives has offered or given any gratuities to Mesa Water's employees, agents, or representatives with a view toward securing this Agreement or securing favorable treatment with respect thereto.
- 12.2 Interpretation. The parties hereto acknowledge and agree that each has been given the opportunity to independently review this Agreement with legal counsel, and/or has the requisite experience and sophistication to understand, interpret, and agree to the particular language of the provisions of this Agreement.

- 12.3 Project Manager. Mesa Water® Management reserves the right to approve the project manager assigned by Consultant to said work.
- 12.4 Limitation on Assignment. This Agreement shall not be assigned without first obtaining the express written consent of Mesa Water®.
- 12.5 Status of Consultant. Consultant is employed to render a professional service only and any payments made to Consultant are compensation solely for such services as Consultant may render. Consultant shall at all times retain the status of an independent consultant with Mesa Water®. Nothing within this Agreement shall be construed so as to make Consultant, or any of its agents or employees, the employee(s), partner(s), or joint venturer(s) of or with Mesa Water®.
- 12.6 Licensing. Consultant warrants that they have complied, and shall comply, with any and all applicable state licensing requirements.
- 12.7 Entire Agreement. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise related to the subject matter of this Agreement which is not contained in this Agreement shall be valid or binding.
- 12.8 Ownership of Work. All work performed pursuant hereto shall, upon completion, become the property of Mesa Water®. In the event the work is not completed, the completed portions thereof shall become the property of Mesa Water®.
- 12.9 Waiver. Either party to this Agreement may specifically and expressly waive, in writing, compliance by the other party hereto with any term, condition or requirements set forth in this Agreement. Either party to this Agreement may specifically and expressly waive, in writing, any breach of any term, condition, or requirement of this Agreement by the other party hereto. However, in the event that either party makes or gives such a waiver, such action shall not constitute a further or continuing waiver of any preceding or succeeding breach, or requirement of compliance with, the same or any other provision or contractual requirement, unless a specific statement to the contrary is contained within such waiver. The waiving party may, at any time thereafter, require further compliance by the other party hereto with the requirements or provisions of this Agreement that have been so waived. The consent of one party to any act by the other party for which such written consent was required shall not be deemed to imply consent or waiver of the necessity of obtaining such written consent for the same or similar acts in the future. No waiver or consent shall be implied from the silence or from the failure of any party to an act, except as otherwise specified in this Agreement.
- 12.10 Job Costing. Any opinion of the Construction Cost prepared by Consultant represents its judgment as a design professional and is supplied for the general guidance of Mesa Water®. Since Consultant has no control over the cost of labor and material, or over competitive bidding or market conditions, Consultant does not guarantee the accuracy of such opinions as compared to consultant bids or actual cost to Mesa Water®.
- 12.11 Notices. Any notice, request, demand, consent or approval, or other communication required or permitted hereunder by law, shall be validly given and made only if in writing

and delivered in person to an officer or duly authorized representative of the party, or deposited in the United States mail, first class postage prepaid, and addressed to the party for whom intended as follows:

To Mesa Water®: Mesa Water District  
Attention:  
1965 Placentia  
Costa Mesa, CA 92627

To Consultant: [Click here to enter text.](#)  
**Attention:** [Click here to enter name.](#)  
[Click here to enter address.](#)  
[Click here to enter City/State/Zip.](#)

12.12 Jurisdiction. The parties hereby understand and agree that this Agreement, and the attachments hereto, have been negotiated and executed in the State of California and shall be governed by, and construed under, the laws of the State of California. The parties hereto do expressly agree that in the event of a dispute concerning the terms hereof, venue for any legal action shall be with the appropriate court of the County of Orange, State of California.

12.13 Amendments. No addition to, or modification of, any provision contained in this Agreement shall be effective unless fully set forth in writing signed by the authorized representative of both of the parties hereto.

12.14 Signatories. The signatories hereto do warrant that they are appropriately authorized to execute this Agreement on behalf of the party for which they signed.

**IN WITNESS WHEREOF**, the parties have executed this Agreement the day first hereinabove written.

**CONSULTANT**

**MESA WATER DISTRICT**

By: \_\_\_\_\_  
Authorized Representative [Insert  
Name and Title]

By: \_\_\_\_\_

Board Approved: [Click here to enter the Board Approved date.](#)

\_\_\_\_\_

## APPENDIX ONE

### **SCOPE OF SERVICES**

In the event that a conflict or contradiction is discovered between the proposal language and Mesa Water's standard contract terms, Mesa Water's standard contract terms shall prevail.

## APPENDIX TWO

### **FEE SCHEDULE**

In the event that a conflict or contradiction is discovered between the proposal language and Mesa Water's standard contract terms, Mesa Water's standard contract terms shall prevail. Mesa Water's payment terms are Net 30.

Included in the total compensation are all ordinary and overhead expenses incurred by Consultant and its agents and employees, including meetings with Mesa Water representatives, and incidental costs incurred in performing under this Agreement. The total compensation for the Scope of Services set forth herein **shall not exceed \$XX,XXX annually**, including all amounts payable to Consultant for its overhead, payroll, profit, and all costs of whatever nature, including without limitation all costs for subcontracts, materials, equipment, supplies, and costs arising from or due to termination of this Agreement.

Pricing shall remain firm for the entire Agreement term. Thereafter, any proposed pricing adjustment for follow-on renewal periods shall be submitted to Mesa Water staff in writing at least thirty (30) days prior to the new Agreement term. Mesa Water reserves the right to negotiate any proposed pricing adjustment.

Pricing shall be as set forth below:

## APPENDIX THREE

### **SCHEDULE FOR COMPLETION**

The schedule for the Consultant's provision of services to Mesa Water takes place on an ongoing basis from DATE through DATE. The Consultant's services to Mesa Water will be completed on DATE, at which Mesa Water reserves the right to extend the contract for X additional X-year period(s).

## APPENDIX FOUR

### **INSURANCE REQUIREMENTS**

The following coverages (below) will be provided by Consultant and maintained on behalf of Mesa Water®, its directors, officers, employees, and authorized volunteers in accordance with the requirements set forth herein.

**Commercial General Liability Insurance.** Primary coverage shall be provided on Insurance Services Office CGL form No. CG 00 01 11 85 or 88. Policy limits shall be no less than one million dollars per occurrence for all coverages and two million dollars general aggregate applicable exclusively to this project. There shall be no cross liability exclusion. Coverage shall apply on a primary non-contributing basis in relation to any other insurance or self-insurance (primary or excess) available to Mesa Water®, its directors, officers, employees, and authorized volunteers. General liability insurance will not be limited to coverage for the vicarious liability or the supervisory role of the additional insureds. Coverage for the additional insureds shall apply to the fullest extent permitted by law excepting only the active negligence of Mesa Water® as established by agreement between the parties or by the findings of a court of competent jurisdiction. Mesa Water®, its directors, officers, employees, and authorized volunteers shall be added as insureds using Insurance Services Office additional insured endorsement form CG 20 10 11 85 or a combination of endorsement forms CG 20 10 10 01 and CG 20 37 10 01.

**Business Auto Coverage.** Primary coverage shall be written on Insurance Services Office Business Auto Coverage form CA 00 01 06 92 including owned, non-owned, and hired autos. Limits shall be no less than one million dollars per accident. This policy shall be scheduled as underlying insurance to any umbrella policy as applicable. If Consultant owns no autos, a non-owned auto endorsement to the General Liability policy described above is acceptable.

**Workers' Compensation/Employer's Liability** shall be written on a policy form providing workers' compensation statutory benefits as required by law. Employer's liability limits shall be no less than one million dollars per accident or disease. Unless otherwise agreed, this policy shall be endorsed to waive any right of subrogation as respects Mesa Water®, its directors, officers, employees, and authorized volunteers. By the signatures hereunder, each party certifies that it is aware of the provision of Section 3700 of the California Labor Code which requires every employer (and their consultants and subcontractors) to be insured against liability for workers' compensation or to undertake self insurance in accordance with the provisions of that code, and it will comply with such provisions before commencing the performance of the work of this Agreement.

**Professional Liability or Errors and Omissions Insurance.** Coverage as appropriate shall be written on a policy form coverage specifically designed to protect against acts, errors, or omissions of the consultant and "Covered Professional Services" as designated in the policy must specifically include work performed under this Agreement. Any policy exclusions affecting work performed under this Agreement (such as lead, asbestos, testing, soil work, laboratory analysis, etc.) must be deleted. The policy limit shall be no less than one million dollars per claim and in the aggregate. The limit must be separate from other project limits and applicable to this project only. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend. Coverage shall apply on a primary non-contributing basis in relation to any other insurance or self-insurance (primary or excess) available to Mesa

Water®, its directors, officers, employees, and authorized volunteers. If the work contemplated by this Agreement includes any asbestos removal, identification or other treatment, any failure to detect asbestos exclusion must be deleted. Exclusions for any claims arising out of suspected deficiency, or the malfunction of any products, process technique, system, or piece of equipment sold, procured, or otherwise furnished, is to be deleted.

**General conditions pertaining to provision of insurance coverage.** Consultant and Mesa Water® agree to the following provisions regarding insurance provided:

1. Consultant agrees to provide insurance in accordance with the requirements set forth here. If Consultant uses existing coverage to comply with these requirements and that coverage does not meet the requirements set forth herein, Consultant agrees to amend, supplement, or endorse the existing coverage to do so. In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, Mesa Water® has the right, but not the duty, to obtain the insurance it deems necessary and Consultant will promptly reimburse any premium paid by Mesa Water®.
2. All insurance coverage and limits provided by Consultant and available or applicable to this Agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement or any other agreement relating to Mesa Water® or its operations limits the application of such insurance coverage.
3. Unless otherwise approved by Mesa Water®, insurance provided pursuant to these requirements shall be written by insurers authorized to do business in the State of California and with a minimum “Best’s” Insurance Guide rating of A-:VII. Self-insurance will not be considered to comply with these insurance specifications.
4. Any “self-insured retention” must be declared and approved by Mesa Water®. Mesa Water® reserves the right to require the self-insured retention to be eliminated or replaced by a deductible. Self-funding, policy fronting, or other mechanisms to avoid risk transfer are not acceptable. If Consultant has such a program, Consultant must fully disclose such program to Mesa Water® before any notice to proceed is issued.
5. Consultant agrees to provide evidence of the insurance required herein, satisfactory to Mesa Water®, consisting of: a) certificate(s) of insurance evidencing all of the coverages required and, b) an additional insured endorsement to Consultant’s general liability policy using Insurance Services Office form CG 20 10 11 85 or a combination of endorsement forms CG 20 10 10 01 and CG 20 37 10 01. Consultant agrees, upon request by Mesa Water®, to provide complete, certified copies of any policies required by this section, within ten days of such request. Any actual or alleged failure on the part of Mesa Water® or any other additional insured under these requirements to obtain proof of insurance required under this Agreement in no way waives any right or remedy of Mesa Water® or any additional insured, in this or any other regard.



6. Certificate(s) are to reflect that the insurer will provide thirty (30) days notice to Mesa Water® of any cancellation of coverage. Consultant agrees to require its insurer to modify such certificate(s) to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation or that any party will “endeavor (as opposed to being required) to comply with the requirements of the certificate(s).”
7. Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to expiration. A coverage binder or letter from Consultant’s insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to Mesa Water® within five (5) days of the expiration of the coverages.
8. Consultant agrees to require all subcontractors or other parties hired for this project to provide the same insurance as required of Consultant unless otherwise agreed to by Mesa Water®. The subcontractor’s general liability insurance shall add as additional insureds all parties to this Agreement using Insurance Services Office form CG 20 10 11 85 or a combination of endorsement forms CG 20 10 10 01 and CG 20 37 10 01. Consultant agrees to obtain certificates evidencing such coverage and make reasonable efforts to ensure that such coverage is provided as required here.

# Appendix C: Professional Services Agreement Acceptance Form

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

I have reviewed the RFP and Professional Services Agreement in their entirety. Our firm will execute the Professional Services Agreement “as is” without modification.

Name of Authorized Representative: \_\_\_\_\_

Signature of Authorized Representative: \_\_\_\_\_



April 13, 2021

TO: ALL RFP DOCUMENT HOLDERS OF RECORD

FROM: MARY CHAMBERS, BUYER

SUBJECT: **ADDENDUM NO. 1 TO RFP DOCUMENTS ATTORNEY SERVICES:  
GENERAL LEGAL COUNSEL**

This Addendum forms a part of the Request for Proposals (RFP) document for the project identified above. All remaining portions of the RFP document not specifically mentioned or otherwise revised by this Addendum remain in full force and effect.

This RFP document is modified as set forth below:

- 1) The submittal deadline for the RFP has been extended to April 28, 2021 at 1:00 p.m. PST.

**Please acknowledge the receipt of this Addendum by attaching a signed copy to the proposal.**

ADDENDUM NO. 1 ACKNOWLEDGED:

\_\_\_\_\_  
Signature of Proposer

\_\_\_\_\_  
Date

**REPORTS:**

19. REPORT OF THE GENERAL MANAGER

**REPORTS:**

20. DIRECTORS' REPORTS AND COMMENTS



*Dedicated to  
Satisfying our Community's  
Water Needs*

## MEMORANDUM

TO: Board of Directors  
FROM: Marwan Khalifa, CPA, MBA, Chief Financial Officer  
DATE: April 27, 2021  
SUBJECT: Potable and Recycled Water Rate Study

---

### RECOMMENDATION

This item is provided for information.

### STRATEGIC PLAN

Goal #1: Provide a safe, abundant, and reliable water supply.  
Goal #2: Practice perpetual infrastructure renewal and improvement.  
Goal #3: Be financially responsible and transparent.

### PRIOR BOARD ACTION/DISCUSSION

At its December 12, 2013 meeting, the Board of Directors (Board) updated the long-term financial plan and adopted multi-year rate increases from Fiscal Year 2015 to Fiscal Year 2019.

At its November 9, 2017 meeting, the Board adopted multi-year rate increases from Calendar Year 2018 to Calendar Year 2022.

### BACKGROUND

Mesa Water District (Mesa Water®) has a perpetual agency philosophy requiring a scheduled, systematic review of its long-range financial plan and goals. This review includes the evaluation and updating of the District's rate schedule to ensure sufficient funds are available to meet the Board of Directors' Strategic Goals. The last phase of the District's adopted rate increases will go into effect January 1, 2022.

In addition to the District's practice of reviewing its rates, factors such as rising costs, conservation, and low growth accentuate the necessity to move forward with a water rate study.

### DISCUSSION

Staff is currently conducting a Request for Proposal (RFP) to select a financial consulting firm to prepare a water rate study in Fiscal Year 2022. The water rate study will be completed prior to a rate hearing to be conducted in December 2022.

### FINANCIAL IMPACT

\$80,000 will be budgeted in the Fiscal Year 2022 Proposed Budget for Financial Consulting, which includes the potable and recycled water rate study.

### ATTACHMENTS

None.

There are no support materials for this item.