



*Dedicated to
Satisfying our Community's
Water Needs*

**AGENDA
MESA WATER DISTRICT
BOARD OF DIRECTORS
Monday, June 24, 2019
1965 Placentia Avenue, Costa Mesa, CA 92627
3:30 p.m. Special Board Meeting**

**FINANCE COMMITTEE MEETING
Monday, June 24, 2019 at 3:30 p.m.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Items Not on the Agenda: Members of the public are invited to address the Board on matters which are not on the Agenda. Each speaker is limited to three minutes. The Board will set aside 30 minutes for public comments.

Items on the Agenda: Members of the public may comment on agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to three minutes. The Board will set aside 60 minutes for public comments.

CONSENT CALENDAR ITEMS:

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

1. Accounts Paid Listing
2. Monthly Financial Reports
3. Major Staff Projects
4. Committee Policy & Resolution Review

ACTION ITEMS:

Items recommended for approval at this meeting may be agendized for approval at a future Board meeting.

None

PRESENTATION AND DISCUSSION ITEMS:

5. Staff Memorandums

REPORTS:

6. Report of the General Manager
7. Directors' Reports and Comments



INFORMATION ITEMS:

- 8. Capital Budget Update
- 9. Claim of Mesa Verde Collection Association

CLOSED SESSION:

- 10. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE 54957.6:
District Negotiator: General Manager
Employee Organization: District Employees

RETURN TO OPEN SESSION.

In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.

Members of the public desiring to make verbal comments utilizing a translator to present their comments into English shall be provided reasonable time accommodations that are consistent with California law.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

ADJOURNMENT

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
CAPITAL				
CIVIL SOURCE				
000029781	114711A	M18-117 DESIGN SERVICES		3,984.13
000029781	115181A	M17-002A DESIGN SERVICES		45,290.00
000029781	119177A	M17-002A DESIGN SERVICES		11,477.63
	5/2/2019		1	<u>60,751.76</u>
MICHAEL BAKER INTERNATIONAL				
000029817	1042370	M18-118 OC44 PIPELINE REHAB		4,721.40
000029817	1045164	M18-118 OC44 PIPELINE REHAB		1,331.94
000029880	1042525	M19-104 RES 2 FILL LINE REPAIR		1,966.00
000029880	1046514	HYDRAULIC ANALYSIS		552.09
000029948	1044919.	M19-104 RES 2 FILL LINE FIX		1,049.00
000029948	1046903	M17-100 WELL AUTO & REHAB		18,261.00
000029948	1047085.	M19-104 RES 2 FILL LINE FIX		3,822.00
000029948	1047102.	M17-100 WELL AUTOMATION		2,730.00
	5/22/2019		3	<u>34,433.43</u>
SNYDER LANGSTON HOLDINGS, LLC				
000029840	1172-001RET	M19-006 OPS BLDG REPAIR		9,646.00
000029840	1172-002RET	M19-006 OPS BLDG REPAIR		2,564.00
000029840	1173-003	M17-106 HVAC/ROOF REPAIRS		561,136.00
000029840	1172-003	M19-106 OPS BLDG REPAIR		159.00
	5/10/2019		1	<u>573,505.00</u>
SOUND IMAGE				
000029897	1194CA	M17-106 BOARD RM DESIGN		2,983.50
	5/10/2019		1	<u>2,983.50</u>
TETRA TECH, INC				
000029960	51408920	OCTA 2246INSP-405 WIDENING		6,228.00
000029960	51435070	C2246 - 405 WIDENING PLN REVW		3,820.00
	5/22/2019		1	<u>10,048.00</u>
TOTAL CAPITAL			7	<u>681,721.69</u>

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
DEPARTMENT EXPENSE				
ACWA JOINT POWERS INSURANCE AUTHORITY				
000029927	JUN2019EAP	JUNE 2019 EAP		131.60
	5/22/2019		1	131.60
APPLE ONE EMPLOYMENT				
000030021	01-5170874	TEMP LABOR, HR, WE 03/09		1,366.56
	5/30/2019		1	1,366.56
CALPERS BENEFIT PAYMENTS				
0147721	15645501	MAY HEALTH PREMIUM		42,625.90
0147722	15645516	MAY PA HEALTH PREMIUM		6,155.36
0147725	041219	PPE 4/12/19		32,081.44
0148293	04262019	PPE 4/26/19		32,746.32
0148295	05102019	PPE 5/10/19		32,168.37
	5/30/2019		5	145,777.39
COLONIAL LIFE & ACCIDENT INS				
000029805	8892333-0503081	INSURANCE - PPE 4/12		241.84
000029860	8892333-0517292.	INSURANCE - PPE 4/26		241.84
000029982	8892333-0531252	INSURANCE - PPE 5/10		241.84
	5/24/2019		3	725.52
FIRST BANKCARD				
0148123	0419FB	APRIL 2019 CHARGES		18,065.28
	5/15/2019		1	18,065.28
GUARDIAN				
000030034	000430941JUN19	JUNE 2019 DENTAL INSURANCE		5,695.09
	5/30/2019		1	5,695.09
HOOVER PRINTING				
000029871	93003	MAY - JUNE NEWSLETTER		80.00
000030037	93004	PRINTING - NEWSLETTER		2,386.66
	5/30/2019		2	2,466.66
ICMA-RC RETIREMENT				
0147726	0426191	PPE 4/26/19		1,028.96

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
0147727	42619	PPE 4/26/19		4,795.79
0148290	051019	PPE 5/10/19		4,795.79
0148291	0510191	PPE 5/10/19		1,028.96
0148296	53019	PPE 5/24/19		1,028.96
0148297	053020191	PPE 5/24/19		4,795.79
	5/30/2019		6	<u>17,474.25</u>
 4 IMPRINT				
000029986	7282201	MWD PROMO ITEMS		6,681.18
	5/24/2019		1	<u>6,681.18</u>
 IND HEARING & PULMONARY MGMT				
000030038	15088	EE SAFETY TESTING		2,880.00
	5/30/2019		1	<u>2,880.00</u>
 INTERNAL REVENUE SERVICE				
000029838	720-V	PCORI Fee (RHS) 2018		23.90
000029839	720-V FSA	PCORI Fee (FSA) 2018		45.41
	5/2/2019		2	<u>69.31</u>
 NATIONWIDE RETIREMENT SOLUTIONS				
0147728	42619	PPE 4/26/19		6,278.07
0148292	051019	PPE 5/10/19		6,278.07
0148298	05242019	PPE 5/24/19		6,278.07
	5/30/2019		3	<u>18,834.21</u>
 ORANGE COUNTY EMPLOYEES ASSN				
000029818	042619	MEMBERSHIP DUES - PPE 04/26		314.88
000029952	OCEA PPE051019	MEMBERSHIP DUES - PPE 05/10		314.88
000030041	OCEA PPE052419	MEMBERSHIP DUES - PPE 05/24		324.72
	5/30/2019		3	<u>954.48</u>
 RED WING BUSINESS ADVANTAGE ACCT				
000029956	414-1-59735	SAFETY SHOES		139.83
	5/22/2019		1	<u>139.83</u>

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
TASC				
000029999	IN1512448	FSA ADMIN FEES - APRIL 2019		137.31
	5/24/2019		1	<u>137.31</u>
TRACKER, A DIVISION OF C2, LLC				
000029964	19-0000-186-Q1	PORTFOLIO ACCTNG & REPORTING		1,200.00
	5/22/2019		1	<u>1,200.00</u>
ULTIMATE STAFFING SERVICES				
000029905	13721061	TEMP LABOR, HR, WE - 04/.5/19		2,795.20
000029905	13723796	TEMP LABOR, HR, WE - 04/12/19		2,236.16
000029967	13726529	TEMP LABOR, HR, WE - 04/21/19		2,236.16
000029967	13730903	TEMP LABOR, HR, WE - 04/28/19		2,236.16
000030049	13732068	TEMP LABOR, HR, WE - 05/05/19		2,795.20
	5/30/2019		3	<u>12,298.88</u>
VISTA DEL VERDE LANDSCAPE				
000029971	32090	LANDSCAPE MAINTENANCE MAY		3,006.00
	5/22/2019		1	<u>3,006.00</u>
VISION SERVICE PLAN - (CA)				
000030002	806902971	JUNE 2019 VISION INSURANCE		1,252.41
	5/24/2019		1	<u>1,252.41</u>
TOTAL DEPARTMENT EXPENSE			38	<u>239,155.96</u>

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
DIRECTOR CHECKS				
FRED BOCKMILLER				
0147966	EXP030119	FAX/INTERNET REIMBURSEMENT		204.02
0147966	EXP041819	FAX/INTERNET REIMBURSEMENT		68.62
0147974	EXP041219	MILEAGE REIMBURSEMENT		27.14
0147974	EXP042619	MILEAGE REIMBURSEMENT		8.70
0147980	EXP051019	CONFERENCE REIMBURSEMENT		249.94
	5/29/2019		3	558.42
JAMES ATKINSON				
0147973	EXP032819	CONFERENCE REIMBURSEMENT		202.09
0147973	EXP022819.	CONFERENCE REIMBURSEMENT		46.38
0147973	EXP041019	EXPENSE REIMBURSEMENT		15.00
0147973	EXP041219	MILEAGE REIMBURSEMENT		37.70
0147973	EXP042619	MILEAGE REIMBURSEMENT		19.14
	5/15/2019		1	320.31
JAMES FISLER				
0147968	JAMFIS	EXPENSE REIMBURSEMENT		10.50
0147968	EXP042419	FAX/INTERNET REIMBURSEMENT		60.00
0147977	EXP041219	MILEAGE REIMBURSEMENT		10.44
0147977	EXP042619	MILEAGE REIMBURSEMENT		73.08
	5/15/2019		2	154.02
MARICE DEPASQUALE				
0147967	EXP042119	FAX/INTERNET REIMBURSEMENT		50.99
0147981	EXP050919	CONFERENCE REIMBURSEMENT		84.23
0147986	EXP041219	MILEAGE REIMBURSEMENT		37.12
0147986	EXP042619	MILEAGE REIMBURSEMENT		2.44
	5/29/2019		3	174.78
SHAWN DEWANE				
0147976	EXP041219	MILEAGE REIMBURSEMENT		0.70
0147976	EXP042519	EXPENSE REIMBURSEMENT		27.64
0147976	EXP042619	MILEAGE REIMBURSEMENT		8.47

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
0147985	EXP040819	EXPENSE REIMBURSEMENTS		97.55
	5/15/2019		2	134.36
TOTAL DIRECTOR CHECKS			11	1,341.89

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
EMPLOYEE CHECKS				
ALONZO ALATORRE				
0147969	EXP042519	CERT REIMBURSEMENT		90.00
	5/1/2019		1	90.00
BRITTANY ERDMAN				
0147972	EXP032619	EXPENSE REIMBURSEMENT		45.00
	5/1/2019		1	45.00
BRYAN TYSON				
0147971	EXP012519	TUITION REIMBURSEMENT		352.31
0147971	EXP042219	CERTIFICATION REIMBURSEMENT		135.00
	5/1/2019		1	487.31
CARRIE FESILI				
0147982	EXP051519	EXPENSE REIMBURSEMENT		127.58
	5/29/2019		1	127.58
CATHERYNE DUCKWORTH				
0147970	EXP041619	SEMINAR REIMBURSEMENT		35.81
	5/1/2019		1	35.81
DUSTIN BURNSIDE				
0147978	EXP050219	SAFETY SHOES		195.52
	5/15/2019		1	195.52
JUSTIN FINCH				
0147983	EXP051719	EXPENSE REIMBURSEMENT		88.59
0147983	EXP052019	EXPENSE REIMBURSEMENT		83.55
	5/29/2019		1	172.14
MARWAN KHALIFA				
0147984	EXP050919	CONFERENCE REIMBURSEMENT		964.72
	5/29/2019		1	964.72

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
STACIE SHEEK				
0147979	EXP050619	TUITION REIMBURSEMENT		832.50
	5/15/2019		1	832.50
TOTAL EMPLOYEE CHECKS			9	2,950.58

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
GENERAL AND ADMINISTRATIVE				
NIKKI DUNKAEVA				
000029919	CHEQ00099007139	04018800 Cheque Deposits 04018		13.53
	5/22/2019		1	<u>13.53</u>
NICHOLAS SHALLAHAMER				
000030005	CHEQ00099007160	30000697 Cheque Deposits 30000		66.47
	5/30/2019		1	<u>66.47</u>
RM DALTON CORPORATION				
000029841	CHEQ00099007133	20075000 Overpayment		890.00
	5/10/2019		1	<u>890.00</u>
JOYCE A MONTGOMERY				
000030006	CHEQ00099007145	01329500 Cheque Deposits 01329		81.20
	5/30/2019		1	<u>81.20</u>
HILDE BOREN				
000029782	CHEQ00099007110	03128200 Overpayment		174.60
	5/2/2019		1	<u>174.60</u>
TECHNICO TV, INC.				
000029920	CHEQ00099007144	20070600 Cheque Deposits 20070		570.00
	5/22/2019		1	<u>570.00</u>
LAURIE LITTLE				
000029842	CHEQ00099007134	01216400 Overpayment		47.23
	5/10/2019		1	<u>47.23</u>
SHANNON ANDERSON				
000030007	CHEQ00099007146	03108001 Cheque Deposits 03108		117.01
	5/30/2019		1	<u>117.01</u>
KIRKOR KAHVECIYAN				
000030008	CHEQ00099007157	05400200 Cheque Deposits 05400		144.82
	5/30/2019		1	<u>144.82</u>
CHARLES BROWN				
000029921	CHEQ00099007138	08515600 Cheque Deposits 08515		114.49

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000030009	CHEQ00099007149	08515600 Overpayment		34.05
	5/30/2019		2	148.54
ROBERT CRAWFORD				
000029843	CHEQ00099007128	06708700 Overpayment		1.00
	5/10/2019		1	1.00
C A WILLIAMS				
000029844	CHEQ00099007132	09613500 Overpayment		333.49
	5/10/2019		1	333.49
STEPHEN MADER				
000029845	CHEQ00099007127	01910800 Overpayment		1.00
	5/10/2019		1	1.00
PAUL E STARY				
000029922	CHEQ00099007141	04100105 Overpayment		1,728.15
	5/22/2019		1	1,728.15
MICHAEL POZEGA				
000030010	CHEQ00099007154	01000900 Cheque Deposits 01000		51.76
	5/30/2019		1	51.76
DANNY CHOI				
000030011	CHEQ00099007147	01321200 Overpayment		165.87
	5/30/2019		1	165.87
JUAN FLORES VAZQUEZ				
000029846	CHEQ00099007130	06713100 Overpayment		3.07
	5/10/2019		1	3.07
MICHELE CHRISTENSEN				
000029783	CHEQ00099007114	00507120 Cheque Deposits 00507		28.98
	5/2/2019		1	28.98

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
ANGELA TING				
000029847	CHEQ00099007131	06350315 Overpayment		41.78
	5/10/2019		1	<u>41.78</u>
PJ OF OC ONE, LP				
000029784	CHEQ00099007116	30000026 Overpayment		106.02
	5/2/2019		1	<u>106.02</u>
JIM KO				
000029923	CHEQ00099007137	06108700 Cheque Deposits 06108		95.17
000030012	CHEQ00099007148	06108700 Overpayment		258.42
	5/30/2019		2	<u>353.59</u>
ALBERTO DIAZ				
000029785	CHEQ00099007125	04008200 Overpayment		240.38
	5/2/2019		1	<u>240.38</u>
VIVIAN H KHOR				
000029786	CHEQ00099007120	08510201 Overpayment		85.56
	5/2/2019		1	<u>85.56</u>
KRISTIAN LITCHFIELD				
000029787	CHEQ00099007112	02303700 Cheque Deposits 02303		42.76
	5/2/2019		1	<u>42.76</u>
TOP TEN REAL ESTATE				
000029924	CHEQ00099007140	05609400 Cheque Deposits 05609		28.35
	5/22/2019		1	<u>28.35</u>
PATTY DORAN				
000029848	CHEQ00099007129	08010100 Overpayment		1.02
	5/10/2019		1	<u>1.02</u>
STUART ROBINSON				
000029788	CHEQ00099007111	03704300 Overpayment		196.44
	5/2/2019		1	<u>196.44</u>

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
DOROTHY JACOBS				
000029789	CHEQ00099007119	06620504 Overpayment		31.49
5/2/2019			1	<u>31.49</u>
SCOTT TORGAN				
000029849	CHEQ00099007126	06716408 Cheque Deposits 06716		109.78
5/10/2019			1	<u>109.78</u>
JOEL JONES				
000029925	CHEQ00099007136	07505203 Cheque Deposits 07505		305.09
5/22/2019			1	<u>305.09</u>
OLIVER MAHON ASPHALT				
000030013	CHEQ00099007156	20076700 Cheque Deposits 20076		797.53
5/30/2019			1	<u>797.53</u>
ZIONNA HANSON				
000030014	CHEQ00099007159	30000708 Overpayment		39.96
5/30/2019			1	<u>39.96</u>
CARL SHRAWDER				
000030015	CHEQ00099007153	00507140 Cheque Deposits 00507		50.67
5/30/2019			1	<u>50.67</u>
MEGAN PEYKOFF				
000029790	CHEQ00099007117	01311300 Cheque Deposits 01311		100.70
5/2/2019			1	<u>100.70</u>
PLANET HOME HOUSING POOL 1, LLC				
000029791	CHEQ00099007123	30001617 Overpayment		65.11
5/2/2019			1	<u>65.11</u>
ANTONIA RAMIREZ-VELIZ				
000029792	CHEQ00099007122	05901700 Cheque Deposits 05901		205.88
5/2/2019			1	<u>205.88</u>

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
RYAN SULLIVAN				
000029793	CHEQ00099007121	01211102 Overpayment		33.58
5/2/2019			1	<u>33.58</u>
MORGAN LYSOHIR				
000029794	CHEQ00099007113	04302500 Cheque Deposits 04302		64.44
5/2/2019			1	<u>64.44</u>
MATTHEW VALEZ				
000029795	CHEQ00099007115	09707201 Overpayment		98.60
5/2/2019			1	<u>98.60</u>
DE NOVA HOMES, INC.				
000030016	CHEQ00099007150	30001974 Overpayment		49.52
000030016	CHEQ00099007151	30001973 Overpayment		55.45
000030016	CHEQ00099007152	30001957 Overpayment		60.40
5/30/2019			1	<u>165.37</u>
IAN GRIMLEY				
000029850	CHEQ00099007135	01117100 Cheque Deposits 01117		131.97
5/10/2019			1	<u>131.97</u>
COURTNEY HASSELBERG				
000029796	CHEQ00099007118	30001290 Overpayment		70.74
5/2/2019			1	<u>70.74</u>
CURT LUTRINGER				
000029926	CHEQ00099007142	05150033 Overpayment		50.00
5/22/2019			1	<u>50.00</u>
DARRYL PUTMAN				
000030018	CHEQ00099007155	07507601 Cheque Deposits 07507		12.90
5/30/2019			1	<u>12.90</u>

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
DIVERSIFIED REAL PROPERTY MGMT				
000029797	CHEQ00099007124	06325201 Cheque Deposits 06325		45.71
	5/2/2019		1	45.71
APOLLO PRINTING & GRAPHICS				
000029853	247557	PRINTING - BUSINESS CARDS		36.64
000029979	248214	PRINTING - BUSINESS CARDS		36.64
	5/24/2019		2	73.28
ASSOCIATION OF WOMEN IN WATER				
000029929	03669	AWWEE Membership		600.00
	5/22/2019		1	600.00
AT&T MOBILITY				
000029932	87023041770X04282 019	WIRELESS 3/21/19 - 4/20/19		1,317.68
	5/22/2019		1	1,317.68
ATKINSON, ANDELSON, LOYA, RUUD & ROMO				
000029802	565616	LEGAL SERVICES - MARCH 19		11,567.00
	5/2/2019		1	11,567.00
B & W COMMUNICATIONS				
000029855	19-201694	INSTALL 2 WAY RADIO		796.08
	5/10/2019		1	796.08
BAKER EQUIPMENT RENTAL				
000029933	49294	EQUIPMENT RENTAL		90.48
	5/22/2019		1	90.48
BEN'S ASPHALT				
000029934	17640	SEAL COATING		6,766.00
	5/22/2019		1	6,766.00

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
BLUECOSMO SATELLITE COMMUNICATIONS				
000029857	BUO1116250	SALELLITE PHONE 4/21/19 - 5/20/19		96.08
	5/10/2019		1	96.08
BSI EHS SERVICES AND SOLUTIONS				
000029858	51513	EHS SUPPORT SERVICES		11,672.00
	5/10/2019		1	11,672.00
CALIFORNIA ADVOCATES INC.				
000030024	051944	PROFESSIONAL SERVICES		7,000.00
	5/30/2019		1	7,000.00
CALIFORNIA TRUCK DRIVING				
000030025	001	Class A Truck Driver Course		4,000.00
	5/30/2019		1	4,000.00
CANON FINANCIAL SERVICES, INC.				
000029859	19961837	PRINTER EQUIPMENT LEASE/EQUIPMENT		5,645.59
000030026	20072692	PRINTER EQUIPMENT LEASE/EQUIPMENT		5,343.67
	5/30/2019		2	10,989.26
CARDQUEST				
000029980	107848	ID CARD PRINTER SUPPLIES		257.00
	5/24/2019		1	257.00
CITY OF COSTA MESA				
000029975	052119	6/13 MWRF Parking Permit		425.00
	5/22/2019		1	425.00
CCS ORANGE COUNTY JANITORIAL INC.				
000029937	432023	JANITORIAL SERVIES - MAY 2019		2,900.00
000030028	431832	REFRIGERATOR CLEANING		94.50
	5/30/2019		2	2,994.50

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
DUDEK				
000029862	20191802	OC-44 PIPELINE REHAB		<u>1,320.00</u>
	5/10/2019		1	1,320.00
EMPLOYEE RELATIONS INC				
000029863	84901	PRE-EMPLOYMENT VEHICLE REPORT		<u>7.85</u>
	5/10/2019		1	7.85
ENTERPRISE FM TRUST				
000030030	FBN3710328	GM AUTO LEASE - MAY 2019		<u>520.61</u>
	5/30/2019		1	520.61
FESTIVAL OF CHILDREN FOUNDATION				
000029938	FOC2019MW	SPONSORSHIP 2019		<u>5,000.00</u>
	5/22/2019		1	5,000.00
FOLEY & MANSFIELD, P.L.L.P.				
000029939	2442592	LEGAL FEES - APR 2019		<u>270.00</u>
	5/22/2019		1	270.00
FRASER COMMUNICATIONS				
000029809	018826	WTR PUBLICATION AD RE-SIZE		<u>270.00</u>
	5/2/2019		1	270.00
FRONTIER COMMUNICATIONS				
000030032	17945MAY19	DDS LINE 05/13-06/12		<u>108.38</u>
	5/30/2019		1	108.38
FULL CIRCLE RECYCLING				
000029867	22863	APRIL RECYCLE SERVICE		<u>89.00</u>
	5/10/2019		1	89.00
GEIGER				
000029984	3872572	PROMO ITEMS		<u>696.17</u>
	5/24/2019		1	696.17

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
GERARD SIGNS & GRAPHICS INC				
000029941	28288	M18-105 REMOVAL SERVICES		385.00
000029985	28284	M17-106 PANEL SIGNS		742.48
	5/24/2019		2	<u>1,127.48</u>
HAZEN AND SAWYER				
000029812	20035-003-9	M18-117 RESERVOIR CHM MGMNT		1,620.00
	5/2/2019		1	<u>1,620.00</u>
IBI GROUP				
000029872	10008208	M17-106 BOARDROOM DESIGN		37,542.96
	5/10/2019		1	<u>37,542.96</u>
ILAND INTERNET SOLUTIONS CORP				
000029873	441944	ILAND SECURE BACKUP W CLOUD		3,838.06
	5/10/2019		1	<u>3,838.06</u>
INFOSEND INC				
000029987	152136	CUSTOMER BILLING SERVICE		1,282.99
000029987	152333	CUSTOMER BILLING SERVICE		908.16
000029987	152594	CUSTOMER BILLING SERVICE		2,567.08
000029987	153466	MONTHLY MAINTENANCE FEE		2,556.95
	5/24/2019		1	<u>7,315.18</u>
JOHN ROBINSON CONSULTING, INC.				
000029945	MW201901-01	APRIL 19 WTER RESOURCE ASSIT		12,900.00
000029945	MW201502-43	PP 43 WTR RESOURCE ASSIST		2,500.00
	5/22/2019		1	<u>15,400.00</u>
JUMP O'RAMA INFLATABLES, INC.				
000029876	9626	RENTAL FOR SPRING EVENT		569.00
	5/10/2019		1	<u>569.00</u>
KLEEN KRAFT SERVICES				
000029815	0998690	UNIFORMS, TOWELS, MATS		205.97
000029877	0999380	UNIFORMS, TOWELS, MATS		241.15
000029946	0993838	UNIFORMS, TOWELS, MATS		260.41
000029946	S0992928	UNIFORMS, TOWELS, MATS		173.77

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000029946	S0994863	UNIFORMS, TOWELS, MATS		22.61
000029946	0997987	UNIFORMS, TOWELS, MATS		255.79
000029946	S0997349	UNIFORM FLAG EMBLEMS		702.53
000029946	1000073	UNIFORMS, TOWELS, MATS		201.96
000029988	1000758	UNIFORMS, TOWELS, MATS		221.86
	5/24/2019		4	<u>2,286.05</u>
LANDS' END BUSINESS OUTFITTERS				
000029878	SIN7309392	MWD EMBROIDERED WEAR		194.83
000029878	SIN7328264	MWD EMBROIDERED WEAR		887.37
	5/10/2019		1	<u>1,082.20</u>
LIEBERT CASSIDY WHITMORE				
000029990	1477902	PROFESSIONAL SERVICES-APR 2019		1,792.60
	5/24/2019		1	<u>1,792.60</u>
MORAN CONSULTING, INC.				
000029881	3495	CS ONGOING SUPPORT		6,250.00
	5/10/2019		1	<u>6,250.00</u>
MUNICIPAL WATER DISTRICT OF OC				
000029882	05072019	MWDOC Financial Analysis		10,000.00
	5/10/2019		1	<u>10,000.00</u>
MYERS & SONS HI-WAY SAFETY INC				
000029883	87004	SAFETY EQUIPMENT		1,892.63
	5/10/2019		1	<u>1,892.63</u>
NEXTDAY DELIVERY SERVICE, LLC				
000029950	749031	MAIL DELIVERY SERVICE		552.84
	5/22/2019		1	<u>552.84</u>
NEWPORT HARBOR LOCKSMITH				
000029991	1627	REPAIRS - CISCO SAFE		385.00
	5/24/2019		1	<u>385.00</u>

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
NOVATIME TECHNOLOGY INC				
000029951	PSI100724	PAYROLL PROCESSING FEE		183.50
	5/22/2019		1	183.50
ORANGE COUNTY REGISTER				
000029886	170003331-042319	OCR SUBSCRIPTION THRU 11/19		443.38
	5/10/2019		1	443.38
OFFICIAL PAYMENTS CORPORATION				
000029819	3959173	CC MAINTENANCE FEE		150.00
	5/2/2019		1	150.00
O'NEIL STORAGE #0481				
000029953	1904057	FILE STORAGE - APRIL 2019		219.90
	5/22/2019		1	219.90
PETE'S ROAD SERVICE				
000029992	323046-00	TIRE REPAIR - UNIT 65		300.83
	5/24/2019		1	300.83
PIVOT INTERIORS INC.				
000029889	PJIN-000015528	M18-105 ADMIN BLDG IMPROVE		1,365.45
	5/10/2019		1	1,365.45
PROCARE WORK INJURY CENTER (DBA)				
000029890	266222	EMPLOYMENT SCREENING		110.00
000029890	265067	EMPLOYMENT SCREENING		882.82
	5/10/2019		1	992.82
RAYNE WATER SYSTEMS				
000030042	30486MAY19	SOFT WATER SERVICE - MAY 2019		39.45
	5/30/2019		1	39.45
HERITAGE ENVIRONMENTAL/RINECO				
000029891	1943150	HAZARDOUS WASTE DISPOSAL		586.55
000029891	1944921	HAZARDOUS WASTE DISPOSAL		1,773.35
	5/10/2019		1	2,359.90

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
STATE BOARD OF EQUALIZATION				
000029995	100938787-CY19Q1	CY19 Q1 SALES AND USE TAX		82.94
	5/24/2019		1	<u>82.94</u>
SCHOOL OUTFITTERS				
000029895	INV13106789	DOLLY TO MOVE RECTANGLE TABLES		311.88
	5/10/2019		1	<u>311.88</u>
SECTRAN SECURITY INC				
000030044	19050920	BANK DEPOSIT PICKUP		205.46
	5/30/2019		1	<u>205.46</u>
SENTRIC INC				
0147705	13065	PAYROLL PROCESSING 4/26/19		1,109.10
0148121	18755	PAYROLL PROCESSING 5/10/19		314.90
0148122	19889	PAYROLL PROCESSING 05/29/19		1,117.40
	5/29/2019		3	<u>2,541.40</u>
SAVE OUR YOUTH				
000029898	014431	SILVER SPONSORSHIP		500.00
	5/10/2019		1	<u>500.00</u>
STAFFING SOLUTIONS				
000029899	28054	TEMP LABOR WK END 3/31/19		1,044.00
000029959	28053	TEMP LABOR WK END 4/07/19		1,113.60
000029959	28181	TEMP LABOR WK END 4/14/19		1,392.00
000029959	28182	TEMP LABOR WK END 4/21/19		1,392.00
000030046	28305	TEMP LABOR WK END 4/28/19		1,009.20
	5/30/2019		3	<u>5,950.80</u>
T2 TECHNOLOGY GROUP, LLC				
000029918	3560	M18-108 IT SERVICES		17,540.00
000029918	3574	IT SUPPORT APRIL		56,795.00
	5/22/2019		1	<u>74,335.00</u>

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
TANGRAM, LLC				
000029900	599268	M18-105 ADMIN BLDG IMPROVE		13,454.67
	5/10/2019		1	<u>13,454.67</u>
THEODORE ROBINS FORD				
000029823	C20278	AUTO REPAIR & MAINTENANCE #38		884.88
000029823	C20710	AUTO REPAIR & MAINTENANCE #38		924.49
000029823	C20276	AUTO REPAIR & MAINTENANCE #28		4,241.55
000029823	C20609	AUTO REPAIR & MAINTENANCE #37		493.63
000029901	C20453	AUTO REPAIR & MAINTENANCE #24		1,107.82
000029901	C20711	AUTO REPAIR & MAINTENANCE #34		908.62
000029961	C19560	AUTO REPAIR & MAINTENANCE #71		75.00
000029961	C19563	AUTO REPAIR & MAINTENANCE #85		75.00
000029961	C20935	AUTO REPAIR & MAINTENANCE #27		246.21
000029961	C19556	AUTO REPAIR & MAINTENANCE #60		137.50
000029961	C21126	AUTO REPAIR & MAINTENANCE #54		608.32
000029961	C21405	AUTO REPAIR & MAINTENANCE #71		1,250.15
	5/22/2019		3	<u>10,953.17</u>
TIME WARNER CABLE				
000029824	1524356040519	INTERNET - MWRF SUBLEASE		184.98
000029824	0679649040819	INTERNET - MWRF		324.98
000029824	1048224040919	INTERNET - DISTRICT		2,114.00
000029962	0012934042419	CABLE AND INTERNET		349.35
000030047	1524356051519	INTERNET - MWRF SUBLEASE		204.98
	5/30/2019		3	<u>3,178.29</u>
TONERTOWN				
000029902	6430	OFFICE SUPPLIES		343.65
	5/10/2019		1	<u>343.65</u>
TOTAL FUNDS BY HASLER				
000029963	7900011001565780	POSTAGE		500.00
	5/22/2019		1	<u>500.00</u>

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
TOXGUARD FLUID TECHNOLOGIES				
000029826	84706	REMOVAL OF USED COOLANT		706.50
	5/2/2019		1	706.50
ULINE				
000029827	107347123	4 - 55 GALLON DRUMS W CAPS		685.09
000029827	107347204	2 - 55 GALLON DRUMS W CAPS		395.24
000029904	107791755	GENERAL SUPPLIES		788.53
000029904	107838556	GENERAL SUPPLIES		107.32
	5/10/2019		2	1,976.18
MUFG UNION BANK				
000029968	1132188	CY18 Q4 DEPOSITORY FEE		875.00
	5/22/2019		1	875.00
UNIVERSAL WASTE SYSTEMS, INC				
000029909	0000258493	WASTE REMOVAL MAY 2019		87.00
	5/10/2019		1	87.00
UNUM				
000029969	04205600016JUN19	LIFE INSURANCE - JUNE 2019		2,688.48
	5/22/2019		1	2,688.48
VERIZON WIRELESS				
000029831	9828319983	WIRELESS - MAR 17 - APR 16		2,555.74
	5/2/2019		1	2,555.74
VILLAGE NURSERY/SITE ONE LANDSCAPE				
000029832	90397198-001	GARDEN SUPPLIES		294.34
	5/2/2019		1	294.34
VORTEX INDUSTRIES, INC				
000029911	09-1337367	GATE REPAIR		429.00
000029972	09-1333162	VAULT DOOR REPAIRS		3,205.03
000029972	09-1341155	GATE MAINTENANCE		280.84
	5/22/2019		2	3,914.87

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
WASTE MANAGEMENT OF OC				
000029913	0375262-2515-8	WASTE REMOVAL MAY 2019		991.69
000029973	7943326-0149-9	WASTE REMOVAL APRIL 2019		360.00
	5/22/2019		2	1,351.69
WE SAVE BEES				
000029914	4900	BEE REMOVAL SERVICES		175.00
000030004	4847	BEE REMOVAL SERVICES		175.00
	5/24/2019		2	350.00
WESTERN EXTERMINATOR COMPANY				
000029833	6929023	PEST CONTRIL - MWRF		92.50
000029833	6934293	PEST CONTROL - DISTRICT		92.50
000030052	7017757	PEST CONTROL - MWRF		92.50
000030052	7037777	PEST CONTROL - DISTRICT		92.50
	5/30/2019		2	370.00
YORKE ENGINEERING, LLC				
000029915	18707	AQ & ES COMPLIANCE ASSISTANCE		3,956.68
000029915	18736	AQ & ES COMPLIANCE ASSISTANCE		3,151.25
	5/10/2019		1	7,107.93
TOTAL GENERAL AND ADMINISTRATIVE			139	307,312.73

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
RETIREE CHECKS				
ALAN COOK				
000029799	05012019	MAY 2019 INSURANCE SUBSIDY		108.74
	5/2/2019		1	108.74
BRIAN HUNT				
000029804	BH05012019	MAY 2019 INSURANCE SUBSIDY		3.00
	5/2/2019		1	3.00
COLEEN L MONTELEONE				
000029806	CM05012019	MAY 2019 INSURANCE SUBSIDY		248.00
	5/2/2019		1	248.00
DIANA LEACH				
000029807	DL05012019	MAY 2019 INSURANCE SUBSIDY		274.79
	5/2/2019		1	274.79
JOHN CERNEK				
000029814	JC05012019	MAY 2019 INSURANCE SUBSIDY		70.00
	5/2/2019		1	70.00
LORI MULLER				
000029816	LM05012019	MAY 2019 INSURANCE SUBSIDY		108.74
	5/2/2019		1	108.74
PATTI REYNOLDS				
000029820	PR05012019	MAY 2019 INSURANCE SUBSIDY		7.79
	5/2/2019		1	7.79
TOTAL RETIREE CHECKS			7	821.06

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
CHECK SIGNATURE EXEMPT				
SOUTHERN CALIFORNIA EDISON CO				
000030045	7501015209	MOTOR TESTING		5,450.00
0147909	2236281499APR19	ELETRICITY - APRIL 2019		51,612.17
REMIT000000 000000944				
5/30/2019			3	<u>57,062.17</u>
TOTAL CHECK SIGNATURE EXEMPT			3	57,062.17

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
WATER SUPPLY				
AIRGAS USA LLC				
000030019	9961850743	CYLINDER RENTAL		126.05
	5/30/2019		1	<u>126.05</u>
AUTOMOBILE CLUB OF SOUTHERN CALIFORNIA				
000029803	0478-01S01MAY19	MAY LEASE		6,541.61
	5/2/2019		1	<u>6,541.61</u>
CULLIGAN OF SANTA ANA				
000030029	1129721	WATER SOFTENER REPAIR		1,340.08
	5/30/2019		1	<u>1,340.08</u>
HARRINGTON INDUSTRIAL PLASTICS				
000030036	002M7887	BALL VALVES		499.54
	5/30/2019		1	<u>499.54</u>
JCI JONES CHEMICAL CO.				
000029875	788050	CAUSTIC SODA DELIVERY		1,764.40
	5/10/2019		1	<u>1,764.40</u>
MUNICIPAL WATER DISTRICT OF OC				
0147723	9818	MARCH 19 WTR DELIVERY		338,699.17
	5/10/2019		1	<u>338,699.17</u>
NALCO WATER PRETREATMENT SOLUTIONS				
000029884	2330473	MWRF GARDEN SUPPLIES		525.02
	5/10/2019		1	<u>525.02</u>
PACIFIC HYDROTECH CORPORATION				
000029976	32	M17-100 WELL AUTO & REHAB		23,863.37
000029976	33	M17-100 WELL AUTO & REHAB		21,240.53
0148294	32RET	M17-100 WELL AUTO & REHAB		1,255.97
0148294	33RET	M17-100 WELL AUTO & REHAB		1,117.92
	5/24/2019		2	<u>47,477.79</u>

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
SEPARATION PROCESSES, INC				
000029997	9398	MWRF SUPPORT SERVICES		8,618.07
	5/24/2019		1	8,618.07
TOTAL AIR ANALYSIS				
000029825	192278	SCAQMD RULE 1110.2 TESTING		4,545.00
	5/2/2019		1	4,545.00
UNIVAR USA, INC.				
000029828	LA715984	SOD HYPO		2,375.30
000029828	LA715985	SOD HYPO		244.00
000029908	LA717674	SOD HYPO		1,835.46
000029908	LA719213	SOD HYPO		2,219.07
000029908	LA719318	SOD HYPO		1,056.70
	5/10/2019		2	7,730.53
UNITED WATERWORKS INC.				
000029829	S100075427.001	WATER OPS SUPPLIES		6,605.08
000029829	S100072790.003	WATER OPS SUPPLIES		304.66
000029917	S100075828.001	WATER OPS SUPPLIES		1,369.90
000029917	S100075627.001	WATER OPS SUPPLIES		1,515.64
000030001	S100075828.002	WATER OPS SUPPLIES		554.94
000030050	S100076145.002	WATER OPS SUPPLIES		1,427.69
000030050	S100075953.001	WATER OPS SUPPLIES		331.87
	5/30/2019		4	12,109.78
TOTAL WATER SUPPLY			17	429,977.04

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
WATER SYSTEM				
ARMORCAST PRODUCTS CO				
000030022	0198740-IN	METER BOXES AND LIDS		29,401.75
	5/30/2019		1	<u>29,401.75</u>
CHARLES P CROWLEY				
000029981	25823	WATER OPS PARTS		8,334.94
	5/24/2019		1	<u>8,334.94</u>
DIG SAFE BOARD				
000029861	19DSBFEE2146	DIG SAFE BOARD FEES		321.85
	5/10/2019		1	<u>321.85</u>
EWLES MATERIALS INC				
000029864	361232	BOBTAIL DUMP FEES		480.00
	5/10/2019		1	<u>480.00</u>
EXPRESS PIPE & SUPPLY CO. INC				
000029865	S106080902.001	PIPE SUPPLIES		95.22
	5/10/2019		1	<u>95.22</u>
GOLDEN BELL PRODUCTS				
000029916	16683	4 5 GALLON PAILS OF RELEASE IT		280.15
	5/10/2019		1	<u>280.15</u>
IRVINE PIPE & SUPPLY				
000029813	910070	PIPE FITTINGS & SUPPLIES		22.05
	5/2/2019		1	<u>22.05</u>
NATIONAL METER & AUTOMATION INC.				
000029949	S1111120.001	REPAIRS & MAINTENANCE		2,162.68
	5/22/2019		1	<u>2,162.68</u>
OMAR & SON'S TRUCKING				
000029887	4804	TRUCK HAULING		784.00
	5/10/2019		1	<u>784.00</u>
PRAXAIR DISTRIBUTION, INC.				
000029954	87764262	CYLINDER RENTAL 1/20 - 2/20		30.91

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000029993	88906574	CYLINDER RENTAL - ACETYLENE		30.91
	5/24/2019		2	61.82
PRAXAIR				
000029955	88599898	CARBON DIOXIDE		2,164.70
000029955	89175396	CARBON DIOXIDE		2,164.70
	5/22/2019		1	4,329.40
SAF-T-FLO				
000029994	19-3585	REPAIR - STATIC MIXER		400.00
	5/24/2019		1	400.00
SOUTH COAST A.Q.M.D.				
000029893	3446934	FY20 MWRF HOT SPOTS FEE		132.98
000029893	3448071	FY20 WELL 9 HOT SPOTS FEE		132.98
000029893	3448074	FY20 WELL 3 HOT SPOTS FEE		132.98
000029894	5479	Rule 1415 Plan Notifications		155.80
000030043	3457941	FY19/20 FLAT FEE - EMISSIONS		136.40
000030043	3457931	FY19/20 FLAT FEE - EMISSIONS		136.40
000030043	3456908	FY19/20 FLAT FEE - EMISSIONS		136.40
000030043	3454947	ANNUAL RENEWAL FEES-ICE/GAS		2,105.10
000030043	3455226	ANNUAL RENEWAL FEES-ICE/GAS		842.04
000030043	3455224	ANNUAL RENEWAL FEES-ICE/GAS		842.04
000030043	3454936	ANNUAL RENEWAL FEES-ICE/GAS		842.04
000030043	3456948	FY19/20 FLAT FEE - EMISSIONS		136.40
000030043	3453607	HOT SPOTS FEE		132.98
	5/30/2019		3	5,864.54
UNDERGROUND SERVICE ALERT/SC				
000029906	420190433	UNDERGROUND DIG ALERT		635.35
	5/10/2019		1	635.35
VULCAN MATERIALS				
000029912	72159853	PAVING SUPPILES		169.34
000029912	72162536	PAVING SUPPLIES		415.97
000029912	72165321	PAVING SUPPLIES		340.31

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000029912	72168584	PAVING SUPPLIES		169.34
000030003	72133304	PAVING SUPPLIES		325.41
	5/24/2019		2	1,420.37
TOTAL WATER SYSTEM			19	54,594.12

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
VARIOUS				
ABS FACILITY SERVICES INC.				
000029851	46646	M18-105 ADMIN BLDG IMPROVE		381.00
000029977	46915	M18-105 FURNITURE REMOVAL		785.00
	5/24/2019		2	1,166.00
ACADEMY ELECTRIC INC.				
000029798	1302-1	ELECTRICIY REPAIRS/MAINTENANCE		599.56
	5/2/2019		1	599.56
AMAZON BUSINESS				
000029800	1XXK-G1FN-66L7	OFFICE SUPPLIES		215.69
000029800	1XRT-KTXG-DR1F	OFFICE SUPPLIES		35.93
000029800	1XRT-KTXG-DR47	OFFICE SUPPLIES		36.60
000029800	1MFT-9KX9-9QYW	OFFICE SUPPLIES		37.70
000029800	17D3-GM7V-MCCR	OFFICE SUPPLIES		77.29
000029800	1XRT-KTXG-DQXK	OFFICE SUPPLIES		77.29
000029800	1MFT-9KX9-4799	OFFICE SUPPLIES		43.98
000029800	1MFT-9KX9-XH1P	OFFICE SUPPLIES		25.99
000029852	144J-FKK9-JMLC	OFFICE SUPPLIES		61.35
000029852	17XJ-RPPH-H3VX	OFFICE SUPPLIES		6.45
000029852	1P1W-P6J9-FDKV	OFFICE SUPPLIES		25.52
000029852	1KQY-JRQX-FL6M	OFFICE SUPPLIES		56.98
000029852	1PF9-VRY7-77XK	OFFICE SUPPLIES		8.46
000029852	1L31-FX9R-9M3L	OFFICE SUPPLIES		45.84
000029852	13C1-MFJQ-CTVD	OFFICE SUPPLIES		10.56
000029852	1MQK-TQKX-KPDW	OFFICE SUPPLIES		38.70
000029852	1JHK-R7WY-J4KQ	OFFICE SUPPLIES		114.71
000029852	1L31-FX9R-KWMK	OFFICE SUPPLIES		50.48
000029852	191V-6KG9-GM4R	OFFICE SUPPLIES		59.28
000029852	1CTK-6RW9-KJHD	OFFICE SUPPLIES		41.66
000029852	137C-LGR7-DDL7	OFFICE SUPPLIES		6.93
000029852	1NQ6-RWPF-4HJ7	OFFICE SUPPLIES		53.86
000029852	1TVP-T63V-1CTD	OFFICE SUPPLIES		34.00
000029928	1NFT-H34X-1H4G	OFFICE SUPPLIES		8.88
000029928	13RX-XLW3-77QW	OFFICE SUPPLIES		17.76
000029928	19FC-7WMD-HMKQ	OFFICE SUPPLIES		8.88

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000029928	1GFX-1TFT-DWWL	OFFICE SUPPLIES		51.18
000029978	1LHV-LLJV-ND3Q	OFFICE SUPPLIES		100.00
000029978	1FYR-MYFT-WGY9	OFFICE SUPPLIES		14.24
000029978	1GKH-JK7T-4D9R	OFFICE SUPPLIES		15.99
000029978	1XRN-NX1N-9TV7	OFFICE SUPPLIES		65.73
000029978	13KC-THGC-71TP	OFFICE SUPPLIES		17.11
000029978	1F76-9JC3-4RLR	OFFICE SUPPLIES		38.25
000029978	1NHC-QWH7-33CF	OFFICE SUPPLIES		34.06
000029978	1H7Y-JMWF-CR3F	OFFICE SUPPLIES		53.64
000029978	1H7Y-JMWF-1LQP	OFFICE SUPPLIES		19.06
000029978	1PPF-GRXC-DLRF	OFFICE SUPPLIES		31.38
000029978	1MRX-4337-467W	OFFICE SUPPLIES		7.52
000029978	1LCM-3KMN-99JH	OFFICE SUPPLIES		10.00
000029978	1MRX-4337-WMPR	OFFICE SUPPLIES		42.00
000029978	16TC-DWLG-WMKN	OFFICE SUPPLIES		92.34
000029978	19MC-P4KP-GH3X	OFFICE SUPPLIES		5.74
000030020	1GFX-1TFT-GGWW	OFFICE SUPPLIES		27.99
000030020	1RCL-9GGP-FHH4	OFFICE SUPPLIES		14.54
000030020	1QTY-1YPL-WW17	OFFICE SUPPLIES		29.72
000030020	1VFR-4MQ6-9Q9W	OFFICE SUPPLIES		85.60
000030020	1HPH-N7YQ-13HT	OFFICE SUPPLIES		220.78
000030020	1HTV-GDW1-197R	OFFICE SUPPLIES		43.09
000030020	144Y-Y97H-JLXL	OFFICE SUPPLIES		247.77
000030020	1QKT-G911-4W69	OFFICE SUPPLIES		115.43
000030020	1QKT-G911-4G4T	OFFICE SUPPLIES		129.25
000030020	1HHD-RW9Q-CNCD	OFFICE SUPPLIES		169.50
000030020	1HTV-GDW1-94HY	OFFICE SUPPLIES		13.90
000030020	1VRM-CFTM-HWKC	OFFICE SUPPLIES		58.72
000030020	1VRM-CFTM-CL3W	OFFICE SUPPLIES		17.46
000030020	1VPT-QVQL-7QMJ	OFFICE SUPPLIES		11.36
000030020	1VRM-CFTM-JM4F	OFFICE SUPPLIES		33.89
000030020	1VRM-CFTM-JXGH	OFFICE SUPPLIES		57.10
000030020	13XR-WVFF-6XYM	OFFICE SUPPLIES		79.99
000030020	1LHP-GQYJ-F3DT	OFFICE SUPPLIES		60.98
000030020	1HP3-RTVD-DKG1	OFFICE SUPPLIES		38.13
000030020	19T4-HRKD-FKPN	OFFICE SUPPLIES		17.22
000030020	1PPF-3JHT-J7RV	OFFICE SUPPLIES		16.14

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000030020	1NHY-V93Q-NPLT	OFFICE SUPPLIES		53.90
000030020	16GG-K6L1-K4GM	OFFICE SUPPLIES		55.74
	5/30/2019		5	3,397.21
ANDREW OPFER				
000029801	231	BY THE NUMBERS CAMPAIGN		2,337.50
000029801	232	BY THE NUMBERS CAMPAIGN		687.50
	5/2/2019		1	3,025.00
ARIN				
000029854	S1334338	ANNUAL MAINTENANCE		300.00
	5/10/2019		1	300.00
AT&T				
000029930	000012977134	INTERNET - DISTRICT		1,667.44
000029930	000012977992	ACCT#939106144-APR 2019		55.61
	5/22/2019		1	1,723.05
AT&T				
000029835	4054001APR19	030 203 4054 001 APRIL 19		88.10
000029836	8274APR19	949 722-8274 APRIL 19		155.55
000029837	9337MAY19	714 435-9337 MAY 19		1,550.55
000029931	8315MAY19	714-241-8315 MAY 2019		584.59
000030053	8274MAY19	949-722-8274 MAY 2019		155.57
000030054	0926MAY19	949-650-0926 MAY 2019		1,285.70
000030055	8883MAY19	949-631-8883 MAY 2019		309.28
000030056	3044MAY19	949-574-3044 MAY 2019		1,899.23
000030057	0779MAY19	339-263-0779 MAY 2019		1,594.63
000030058	3066MAY19	DIST FAX 960-350-3066 MAY 2019		3,677.33
000030058	9024MAY19	339-264-9024 MAY 2019		351.43
	5/30/2019		10	11,651.96
AUTOMATED GATE SERVICES INC.				
000030023	134214	GATE DIAGNOSTICS WELL 5		181.50
	5/30/2019		1	181.50

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
BEHRENS AND ASSOCIATES, INC.				
000029856	RI10569	RENTAL 4/3/19 - 4/30/19		3,142.99
	5/10/2019		1	3,142.99
CAROLLO ENGINEERS				
000029935	0175498	M17-100 WELL AUTO & REHAB		25,013.29
	5/22/2019		1	25,013.29
CAROUSEL INDUSTRIES NORTH AMERICA				
000029936	2360818	FUZE SIMPLICITY VOICE CLOUD		4,485.85
	5/22/2019		1	4,485.85
CASE COMMUNICATIONS				
000030027	0510019	SPONSORSHIP-KOCI'S POTS & PANS		6,500.00
	5/30/2019		1	6,500.00
DION & SONS, INC				
000029983	728145-2	DIESEL FUEL		1,394.88
000029983	728146-1	GASOLINE FUEL		4,490.54
	5/24/2019		1	5,885.42
EMISSION COMPLIANT CONTROLS CORP				
000029808	PS04503	OIL COOLER REPAIR & INSTALL		4,198.60
	5/2/2019		1	4,198.60
FEDERAL EXPRESS CORPORATION				
000029866	6-518-86676	MISC SHIPPING		787.39
000030031	6-547-49705	MISC SHIPPING		132.61
	5/30/2019		2	920.00
GCI CONSTRUCTION, INC.				
000029940	1	M19-104 RES 2 FILL LINE FIX		23,275.00
	5/22/2019		1	23,275.00
GRAINGER				
000029810	9131121205	SAFETY TOOLS & EQUIPMENT		432.56
000029868	9134632612	SAFETY TOOLS & EQUIPMENT		132.64

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
000029868	9153459442	SAFETY TOOLS & EQUIPMENT		401.02
000029868	9154632138	SAFETY TOOLS & EQUIPMENT		46.00
000029868	9161448866	SAFETY TOOLS & EQUIPMENT		189.85
000029942	9142833772	SAFETY TOOLS & EQUIPMENT		1,161.76
000029942	9143678283	SAFETY TOOLS & EQUIPMENT		1,357.11
000029942	9143483155	SAFETY TOOLS & EQUIPMENT		678.56
000030033	9162120258	SAFETY TOOLS & EQUIPMENT		1,650.68
	5/30/2019		4	<u>6,050.18</u>
 GRANBERY STUDIOS				
000029869	2799	PHOTOGRAPHY SERVICES		2,893.73
	5/10/2019		1	<u>2,893.73</u>
 HACH COMPANY				
000029870	11434491	WATER QUALITY SUPPLIES		3,030.74
000029870	11436382	WATER QUALITY SUPPLIES		170.84
000030035	11452680	WATER QUALITY SUPPLIES		96.89
	5/30/2019		2	<u>3,298.47</u>
 HASHTAG PINPOINT				
000029811	1193	STRATEGIC COMMUNICATION		4,000.00
	5/2/2019		1	<u>4,000.00</u>
 THE HOME DEPOT COMMERCIAL ACCT				
000029943	1915APR19	TOOLS & EQUIPMENT		5,102.15
	5/22/2019		1	<u>5,102.15</u>
 HUB AUTO SUPPLY				
000029944	90663	AUTO SUPPLIES		57.80
000029944	90660	AUTO SUPPLIES		403.34
000029944	92478	AUTO SUPPLIES		58.38
	5/22/2019		1	<u>519.52</u>
 INDEPENDENT STATIONERS				
000029874	S100343129	OFFICE SUPPLIES		685.27
	5/10/2019		1	<u>685.27</u>

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
LEED ELECTRIC				
000029989	190422	M18-117 PRESSURE MONITOR		19,518.89
	5/24/2019		1	<u>19,518.89</u>
LEWIS CONSULTING GROUP				
000029879	2019-122	GOVERNMENT RELATION SVC 4/19		4,000.00
	5/10/2019		1	<u>4,000.00</u>
MATTHEW MESA				
000029947	112	MWD WEBSITE SUPPORT		1,500.00
	5/22/2019		1	<u>1,500.00</u>
MEYERS NAVE				
000029974	2019040167	E200-0001 MATTER 1893.003		7,835.95
	5/22/2019		1	<u>7,835.95</u>
MARVAC ELECTRONICS INC				
000030039	5071636	ELECTRICAL PARTS & SUPPLIES		61.81
	5/30/2019		1	<u>61.81</u>
NET CONNECT INC				
000030040	5966	CABLING SERVICES		8,530.00
	5/30/2019		1	<u>8,530.00</u>
ORANGE COUNTY HOSE CO				
000029885	155931	WATER HOSES & FITTINGS		35.03
	5/10/2019		1	<u>35.03</u>
ORANGE COUNTY WATER DISTRICT				
0147724	20158	MARCH 19 GAP WTR		14,706.90
	5/2/2019		1	<u>14,706.90</u>
PINE ENVIRONMENTAL				
000029888	US1-190018446	WATER QUALITY SUPPLIES		379.28
000029888	US1-190025889	WATER QUALITY SUPPLIES		821.06
	5/10/2019		1	<u>1,200.34</u>

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
PROCRETE RESOURCES INC				
000029821	43361	REPAIR - GROUND POUNDER		217.19
	5/2/2019		1	217.19
SOUTHERN CALIFORNIA GAS CO				
000029892	05200799004	APRIL1 NATURAL GAS ORANGE APRIL 2019		1,630.42
	9			
000029892	08940813002	APRIL1 NATURAL GAS RES I APRIL 2019		824.62
	9			
000029892	08520813000	APRIL1 NATURAL GAS MAIN APRIL 2019		96.71
	9			
000029996	05060829008	APR19 NATURAL GAS, WELL 5, APR 2019		8,406.15
	5/24/2019		2	10,957.90
SIGN DEPOT				
000029896	8729	EMPLOYEE NAME PLATE		48.49
000029998	8758	EMP NAME PLATES		48.49
000029998	8763	EMP NAME PLATES		96.98
	5/24/2019		2	193.96
SOHO TACO				
000029822	RET-9857	SPRING EVENT		573.00
000029957	9347	SPRING EVENT		572.21
	5/22/2019		2	1,145.21
SPRYPOINT SERVICES INC				
000029958	PS010145	COGSDALE SUPPORT		3,100.00
	5/22/2019		1	3,100.00
TRUSSELL TECHNOLOGIES INC				
000029965	5682	M18-116 DISINFECTION STUDY		2,310.00
	5/22/2019		1	2,310.00
TYCO/ JOHNSON CONTROLS				
000029903	32279759	RELOCATE FIRE KEYPAD		384.00
000029966	32396874	M18-105 ACCESS CONTROL		5,165.35
000030048	32419000	REPAIRS - RES 2		612.33
	5/30/2019		3	6,161.68

ACCOUNTS PAID LISTING

FROM 5/1/2019 TO 5/31/2019

Vendor Check Number	Invoice Number	Description	Check Count	Amount
UNITED INTERIORS				
000029907	3491	M18-105 DISTRICT IMPROVEMENTS		1,933.68
000030000	3556	M18-105 DISTRICT IMPROVEMENTS		6,823.33
000030000	3557	M18-105 DISTRICT IMPROVEMENTS		8,191.95
	5/24/2019		2	16,948.96
VALLEY POWER				
000029830	B41117	SERVICE ON WELL 5 ENGINE		3,644.52
000029970	R60641	WELL 5 GENERATOR REPAIR		880.00
	5/22/2019		2	4,524.52
VFS FIRE & SECURITY SERVICES				
000029910	4732417	5-YEAR INSPECTION REPAIR		1,875.00
000029910	47232253	5-YEAR INSPECTION REPAIR		2,840.00
	5/10/2019		1	4,715.00
WECK ANALYTICAL ENVIRONMENTAL SERVICES INC.				
000030051	70386	WATER QUALITY ANALYSIS		4,541.50
	5/30/2019		1	4,541.50
WHITTINGHAM PUBLIC AFFAIRS ADVISORS				
000029834	000357	AQMD CONSULTING		4,812.50
000029834	000379	AQMD CONSULTING		3,987.50
	5/2/2019		1	8,800.00
TOTAL VARIOUS			70	239,019.59
GRAND TOTAL			320	2,013,956.83



*Dedicated to
Satisfying our Community's
Water Needs*

MEMORANDUM

TO: Finance Committee
FROM: Marwan Khalifa, CPA, MBA, Chief Financial Officer
DATE: June 24, 2019
SUBJECT: Monthly Financial Reports

RECOMMENDATION

This item is provided for information only.

STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

The attached Treasurer's status reports reflect the performance of Mesa Water's cash and investment accounts.

FINANCIAL IMPACT

None.

ATTACHMENTS

Attachment A: Monthly Treasurer's Status Report on Investments as of 05/31/19
Attachment B: Monthly Treasurer's Status Report on Investments as of 04/30/19

Mesa Water District
Monthly Treasurer's Status Report on Investments
As of 05/31/2019



Investments are in compliance with the Investment Policy adopted as Resolution 1506 of the Mesa Water District Board of Directors. The liquidity of investments will meet cash flow needs for the next six months except under unforeseen catastrophic circumstances.

<u>Investments</u>	<u>Maturity Date</u>	<u>Days to Maturity</u>	<u>YTM@Cost</u>	<u>Cost Value</u>	<u>% of Portfolio</u>	<u>Policy % Limit</u>	<u>Market Value</u>
Local Agency Investment Fund (LAIF)	Liquid	1	2.45%	1,048.78	0.00%	No Limit	1,048.78
Orange County Investment Pool (OCIP)	Liquid	1	2.21%	3,689,954.77	11.58%	No Limit	3,689,954.77
Miscellaneous Cash (Petty Cash, Emergency Cash, etc.)	Liquid	1	0.00%	4,500.00	0.01%	N/A	4,500.00
Union Bank Custody Account							
Negotiable CD	Various	940	2.15%	6,571,787.50	20.45%	30.00%	6,514,591.69
US Agency	Various	708	1.74%	15,540,022.00	48.63%	No Limit	15,488,032.75
Sub Total / Average				<u>22,111,809.50</u>			<u>22,002,624.44</u>
Union Bank Accounts	Liquid	1	0.45%	6,158,042.20	19.33%	No Limit	6,158,042.20
Total / Average		537	1.63%	\$ 31,965,355.25	100.00%		\$ 31,856,170.19

<u>PARS OPEB & Pension Trust</u>	<u>Monthly Rate of Return</u>	<u>Cost Value</u>	<u>Market Value</u>
Public Agency Retirement Services (PARS)			
Capital Appreciation HighMark PLUS Fund			
OPEB	-4.74%	1,185,013.33	1,244,898.03
Pension Trust	-4.71%	13,153,207.96	12,834,557.64
		\$ 14,338,221.29	\$ 14,079,455.67

Local Agency Investment Fund (LAIF)

LAIF includes funds designated for allocation of working capital cash to reserves, working capital cash and advances for construction. LAIF market value on Monthly Treasurer's Status Report on Investments for months between quarters is the dollar amount invested times the fair market value Fair Value factor of prior quarter end. The general ledger LAIF carrying value reflects market value (unrealized gains and losses) only at fiscal year end. LAIF provides the Fair Value factor as of March 31, June 30, September 30 and December 31 each year. LAIF market value on this report is based on the March 2019 Fair Value Factor of 1.000146954.

Orange County Treasurer's Investment Pool (OCIP)

The MY 2019 net asset value factor is estimated at 1.00, and the interest rate is the Monthly Net Yield.

Weighted Average Return

Mesa Water® Funds | 1.63%
 Benchmark: 3 Month Treasury Bill - May 2019 | 2.40%

Weighted Average Maturity

Years | 1.5
 Days to Maturity | 537

PARS OPEB & Pension Trust Benchmark - S & P 500 Index

1 Month | -6.58%

Mesa Water District
 Portfolio Holdings
 Certificate of Participation Investments
 Report Format: By Transaction
 Group By: Portfolio Name
 Average By: Market Value
 Portfolio / Report Group: Report Group: COPS Trust Indentures
 As of 5/31/2019

Description	CUSIP/Ticker	Asset Category	Coupon Rate	YTM @ Cost	Settlement Date	Maturity Date	Cost Value	Market Value	% of Portfolio
2010 COPS									
US Bank Cash	MM6000	6000 Reserve Fund - Liquid Assets	0.000	0.000	8/31/2015	N/A	0.02	0.02	100.00
Sub Total / Average 2010 COPS			0.000	0.000			0.02	0.02	100.00
Total / Average			0.000	0.000			0.02	0.02	100

Mesa Water District
Transactions Summary
Monthly Treasurer's Status Report - Investment Activity
Group By: Action
Portfolio / Report Group: Report Group: Treasurer's Report
Begin Date: 04/30/2019, End Date: 05/31/2019

Description	CUSIP/Ticker	YTM @ Cost	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Buy								
Capital One VA 2.65 5/22/2024	14042RLP4	2.650	5/22/2019	5/22/2024	246,000.00	246,000.00	0.00	246,000.00
Eaglebank MD 2.5 5/24/2024	27002YEN2	2.500	5/24/2019	5/24/2024	249,000.00	249,000.00	0.00	249,000.00
Sub Total / Average Buy					495,000.00	495,000.00	0.00	495,000.00
Interest								
Merrick Bank UT 3 7/31/2019	59013J6G9	0.000	5/1/2019	7/31/2019	0.00	0.00	613.97	613.97
Wells Fargo SD 1.6 8/3/2021	9497486Z5	0.000	5/3/2019	8/3/2021	0.00	0.00	324.82	324.82
FHLB 2 11/10/2021-18	3130A9S44	0.000	5/10/2019	11/10/2021	0.00	0.00	12,500.00	12,500.00
Beneficial Mutual Savings PA 1.55 11/16/2021	08173QBU9	0.000	5/16/2019	11/16/2021	0.00	0.00	1,898.52	1,898.52
Washington TR County 1.45 5/18/2020	940637HX2	0.000	5/18/2019	5/18/2020	0.00	0.00	1,776.03	1,776.03
Business Bank MO 2 1/20/2022	12325EHH8	0.000	5/20/2019	1/20/2022	0.00	0.00	406.03	406.03
First National Bank MI 2 1/20/2022	32110YJT3	0.000	5/20/2019	1/20/2022	0.00	0.00	330.41	330.41
FHLMC 1.65 11/22/2021-17	3134GAUB8	0.000	5/22/2019	11/22/2021	0.00	0.00	8,043.75	8,043.75
Bank of Baroda 1.85 11/23/2021	06062QXG4	0.000	5/23/2019	11/23/2021	0.00	0.00	2,265.97	2,265.97
Texas Exchange Bank TX 2.1 1/24/2022-19	88241TAZ3	0.000	5/23/2019	1/24/2022	0.00	0.00	426.33	426.33
Countryside Federal CU NY 1.65 10/28/2021	22239MAL2	0.000	5/28/2019	10/28/2021	0.00	0.00	334.97	334.97
Orrstown Bank PA 2 8/28/2020	687377DS7	0.000	5/28/2019	8/28/2020	0.00	0.00	406.03	406.03
OCIP LGIP	LGIP9LC	0.000	5/31/2019	N/A	0.00	0.00	6,955.07	6,955.07
Franklin Synergy Bank TN 2 1/31/2022	35471TCV2	0.000	5/31/2019	1/31/2022	0.00	0.00	419.56	419.56
Sub Total / Average Interest					0.00	0.00	36,701.46	36,701.46
Sell								
FHLB 2 11/10/2021-18	3130A9S44	0.000	5/15/2019	11/10/2021	500,000.00	496,660.00	138.89	496,798.89
Sub Total / Average Sell					500,000.00	496,660.00	138.89	496,798.89

Mesa Water District
Portfolio Holdings
Investment Report | PARS Trust
Report Format: By CUSIP / Ticker
Group By: Portfolio Name
Average By: Market Value
Portfolio / Report Group: Report Group: PARS Trust
As of 5/31/2019

Description	CUSIP/Ticker	Security Type	Face Amount/Shares	Cost Value	Market Value
PARS OPEB Trust					
Columbia Contrarian Fund	19766M709	Mutual Fund	3,260.93	74,808.15	79,697.15
DFA Large Cap	233203868	Mutual Fund	2,654.32	55,362.10	56,855.30
Dodge & Cox International	256206103	Mutual Fund	1,005.87	40,139.32	39,228.65
Dodge & Cox Stock Fund	256219106	Mutual Fund	683.83	125,115.91	121,654.26
Doubeline Core Fix Income	258620301	Mutual Fund	5,903.73	63,513.69	64,645.75
Harbor Capital Appreciation	411512528	Mutual Fund	684.43	43,456.14	47,650.02
Hartford Schroders Emerging Markets	41665H797	Mutual Fund	4,229.03	54,353.98	61,828.45
iShares Russell Mid Cap	464287499	Mutual Fund	1,445.00	54,310.97	75,905.85
Managers Behavioral Value	904504479	Mutual Fund	1,346.31	84,375.80	77,467.01
MFS International	552746356	Mutual Fund	1,260.80	35,209.17	41,366.61
PGIM Total Return Bond	74440B884	Mutual Fund	4,531.16	65,037.58	66,018.69
Pimco Total Return Fund	693390700	Mutual Fund	6,386.69	65,706.48	65,591.59
Price T Rowe Growth	741479406	Mutual Fund	715.75	40,773.70	46,295.49
US Bank PARS - OPEB Trust MM	MM4900	Money Market	16,013.36	16,013.36	16,013.36
Vanguard Growth & Income	921913208	Mutual Fund	2,690.08	187,922.08	201,460.91
Vanguard Real Estate	922908553	Mutual Fund	281.00	22,858.36	24,416.09
Vanguard Short Term	922031836	Mutual Fund	8,622.88	90,933.98	91,833.64
Victoria RS	92647Q363	Mutual Fund	858.91	65,122.56	66,969.21
Sub Total / Average PARS OPEB Trust			62,574.08	1,185,013.33	1,244,898.03
PARS Pension Trust					
Columbia Contrarian Fund	19766M709	Mutual Fund	33,615.33	869,253.00	821,558.39
DFA Large Cap	233203868	Mutual Fund	27,361.93	570,681.24	586,092.67
Dodge & Cox International	256206103	Mutual Fund	10,368.93	465,952.60	404,388.71
Dodge & Cox Stock Fund	256219106	Mutual Fund	6,786.01	1,353,917.20	1,207,231.00
Doubeline Core Fix Income	258620301	Mutual Fund	60,858.64	653,871.60	666,402.08
Harbor Capital Appreciation	411512528	Mutual Fund	7,049.15	513,753.00	490,761.88
Hartford Schroders Emerging Markets	41665H797	Mutual Fund	43,594.98	708,877.80	637,358.54
iShares Russell Mid Cap	464287499	Mutual Fund	14,890.00	649,399.80	782,171.70

Description	CUSIP/Ticker	Security Type	Face Amount/Shares	Cost Value	Market Value
Managers Behavioral Value	904504479	Mutual Fund	13,878.51	931,119.88	798,569.18
MFS International	552746356	Mutual Fund	12,996.88	430,475.67	426,427.73
PGIM Total Return Bond	74440B884	Mutual Fund	46,291.06	662,466.33	674,460.75
Pimco Total Return Fund	693390700	Mutual Fund	65,249.17	660,549.41	670,108.97
Price T Rowe Growth	741479406	Mutual Fund	7,378.43	491,357.01	477,236.91
US Bank PARS - Pension Trust Cash	CASH4901	Cash	6,777.82	6,777.82	6,777.82
US Bank PARS - Pension Trust MM	MM4901	Money Market	227,121.98	227,121.98	227,121.98
Vanguard Growth & Income	921913208	Mutual Fund	27,730.81	2,130,313.11	2,076,760.28
Vanguard Real Estate	922908553	Mutual Fund	2,893.00	229,250.80	251,372.77
Vanguard Short Term	922031836	Mutual Fund	88,206.91	926,753.26	939,403.58
Victoria RS	92647Q363	Mutual Fund	8,854.08	671,316.45	690,352.70
Sub Total / Average PARS Pension Trust			711,903.62	13,153,207.96	12,834,557.64
Total / Average			774,477.70	14,338,221.29	14,079,455.67

Mesa Water District
 Transactions Summary
 Monthly Treasurer's Status Report - Investment Activity
 Group By: Action
 Portfolio / Report Group: PARS OPEB Trust
 Begin Date: 04/30/2019, End Date: 05/31/2019

Description	CUSIP/Ticker	YTM @ Cost	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Buy								
PGIM Total Return Bond	74440B884	0.000	5/31/2019	N/A	14.167	206.41	0.00	206.41
Pimco Total Return Fund	693390700	0.000	5/31/2019	N/A	20.685	212.43	0.00	212.43
Vanguard Short Term	922031836	0.000	5/31/2019	N/A	22.749	242.28	0.00	242.28
Sub Total / Average Buy					57.601	661.12	0.00	661.12
Dividend								
Doubeline Core Fix Income	258620301	0.000	5/2/2019	N/A	0.00	0.00	185.71	185.71
PGIM Total Return Bond	74440B884	0.000	5/31/2019	N/A	0.00	0.00	206.41	206.41
Pimco Total Return Fund	693390700	0.000	5/31/2019	N/A	0.00	0.00	212.43	212.43
Vanguard Short Term	922031836	0.000	5/31/2019	N/A	0.00	0.00	242.28	242.28
Sub Total / Average Dividend					0.00	0.00	846.83	846.83
Interest								
US Bank PARS - OPEB Trust MM	MM4900	0.000	5/31/2019	N/A	0.00	0.00	0.01	0.01
US Bank PARS - OPEB Trust MM	MM4900	0.000	5/31/2019	N/A	0.00	0.00	31.83	31.83
Sub Total / Average Interest					0.00	0.00	31.84	31.84

Mesa Water District
 Transactions Summary
 Monthly Treasurer's Status Report - Investment Activity
 Group By: Action
 Portfolio / Report Group: PARS Pension Trust
 Begin Date: 04/30/2019, End Date: 05/31/2019

Description	CUSIP/Ticker	YTM @ Cost	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Dividend								
Doubeline Core Fix Income	258620301	0.000	5/2/2019	N/A	0.00	0.00	1,914.36	1,914.36
PGIM Total Return Bond	74440B884	0.000	5/31/2019	N/A	0.00	0.00	2,115.33	2,115.33
Pimco Total Return Fund	693390700	0.000	5/31/2019	N/A	0.00	0.00	2,177.43	2,177.43
Vanguard Short Term	922031836	0.000	5/31/2019	N/A	0.00	0.00	2,485.06	2,485.06
Sub Total / Average Dividend					0.00	0.00	8,692.18	8,692.18
Interest								
US Bank PARS - Pension Trust MM	MM4901	0.000	5/31/2019	N/A	0.00	0.00	0.13	0.13
US Bank PARS - Pension Trust MM	MM4901	0.000	5/31/2019	N/A	0.00	0.00	433.40	433.40
Sub Total / Average Interest					0.00	0.00	433.53	433.53

Mesa Water District
Monthly Treasurer's Status Report on Investments
As of 04/30/2019



Investments are in compliance with the Investment Policy adopted as Resolution 1506 of the Mesa Water District Board of Directors. The liquidity of investments will meet cash flow needs for the next six months except under unforeseen catastrophic circumstances.

<u>Investments</u>	<u>Maturity Date</u>	<u>Days to Maturity</u>	<u>YTM@Cost</u>	<u>Cost Value</u>	<u>% of Portfolio</u>	<u>Policy % Limit</u>	<u>Market Value</u>
Local Agency Investment Fund (LAIF)	Liquid	1	2.45%	1,048.78	0.00%	No Limit	1,048.78
Orange County Investment Pool (OCIP)	Liquid	1	2.18%	3,683,691.07	12.20%	No Limit	3,683,691.07
Miscellaneous Cash (Petty Cash, Emergency Cash, etc.)	Liquid	1	0.00%	4,500.00	0.01%	N/A	4,500.00
Union Bank Custody Account							
Negotiable CD	Various	899	2.11%	6,076,787.50	19.93%	30.00%	6,016,369.15
US Agency	Various	744	1.74%	16,047,447.00	52.62%	No Limit	15,878,273.50
Sub Total / Average				<u>22,124,234.50</u>			<u>21,894,642.65</u>
Union Bank Accounts	Liquid	1	0.45%	4,601,377.41	15.24%	No Limit	4,601,377.41
Total / Average		571	1.67%	\$ 30,414,851.76	100.00%		\$ 30,185,259.91

<u>PARS OPEB & Pension Trust</u>	<u>Monthly Rate of Return</u>	<u>Cost Value</u>	<u>Market Value</u>
Public Agency Retirement Services (PARS)			
Capital Appreciation HighMark PLUS Fund			
OPEB	2.96%	1,194,025.33	1,307,436.41
Pension Trust	2.94%	<u>13,269,097.68</u>	<u>13,475,496.71</u>
		\$ 14,463,123.01	\$ 14,782,933.12

Local Agency Investment Fund (LAIF)

LAIF includes funds designated for allocation of working capital cash to reserves, working capital cash and advances for construction. LAIF market value on Monthly Treasurer's Status Report on Investments for months between quarters is the dollar amount invested times the fair market value Fair Value factor of prior quarter end. The general ledger LAIF carrying value reflects market value (unrealized gains and losses) only at fiscal year end. LAIF provides the Fair Value factor as of March 31, June 30, September 30 and December 31 each year. LAIF market value on this report is based on the March 2019 Fair Value Factor of 1.000146954.

Orange County Treasurer's Investment Pool (OCIP)

The MY 2019 net asset value factor is estimated at 1.00, and the interest rate is the Monthly Net Yield.

Weighted Average Return

Mesa Water® Funds | 1.67%
 Benchmark: 3 Month Treasury Bill - April 2019 | 2.43%

Weighted Average Maturity

Years | 1.6
 Days to Maturity | 571

PARS OPEB & Pension Trust Benchmark - S & P 500 Index

1 Month | 3.93%

Mesa Water District
 Portfolio Holdings
 Certificate of Participation Investments
 Report Format: By Transaction
 Group By: Portfolio Name
 Average By: Market Value
 Portfolio / Report Group: Report Group: COPS Trust Indentures
 As of 4/30/2019

Description	CUSIP/Ticker	Asset Category	Coupon Rate	YTM @ Cost	Settlement Date	Maturity Date	Cost Value	Market Value	% of Portfolio
2010 COPS									
US Bank Cash	MM6000	6000 Reserve Fund - Liquid Assets	0.000	0.000	8/31/2015	N/A	0.02	0.02	100.00
2010 COPS			0.000	0.000			0.02	0.02	100.00
Total / Average			0.000	0.000			0.02	0.02	100

Mesa Water District
Transactions Summary
Monthly Treasurer's Status Report - Investment Activity
Group By: Action
Portfolio / Report Group: Report Group: Treasurer's Report
Begin Date: 03/31/2019, End Date: 04/30/2019

Description	CUSIP/Ticker	YTM @ Cost	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Interest								
Merrick Bank UT 3 7/31/2019	59013J6G9	0.000	4/1/2019	7/31/2019	0.00	0.00	634.44	634.44
Wells Fargo SD 1.6 8/3/2021	9497486Z5	0.000	4/3/2019	8/3/2021	0.00	0.00	335.65	335.65
Amercian Express 2.45 4/5/2022	02587DN38	0.000	4/5/2019	4/5/2022	0.00	0.00	3,017.46	3,017.46
LAIF LGIP	LGIP0012	0.000	4/15/2019	N/A	0.00	0.00	6.54	6.54
Business Bank MO 2 1/20/2022	12325EHH8	0.000	4/20/2019	1/20/2022	0.00	0.00	419.56	419.56
First National Bank MI 2 1/20/2022	32110YJT3	0.000	4/20/2019	1/20/2022	0.00	0.00	341.42	341.42
Texas Exchange Bank TX 2.1 1/24/2022-19	88241TAZ3	0.000	4/23/2019	1/24/2022	0.00	0.00	440.54	440.54
FNMA 1 10/24/2019	3135G0R39	0.000	4/24/2019	10/24/2019	0.00	0.00	5,000.00	5,000.00
FNMA 1.35 4/27/2020-17	3136G4FP3	0.000	4/27/2019	4/27/2020	0.00	0.00	1,012.50	1,012.50
Countryside Federal CU NY 1.65 10/28/2021	22239MAL2	0.000	4/28/2019	10/28/2021	0.00	0.00	346.14	346.14
Orrstown Bank PA 2 8/28/2020	687377DS7	0.000	4/28/2019	8/28/2020	0.00	0.00	419.56	419.56
FHLB 1.43 10/29/2019-13	3133813H6	0.000	4/29/2019	10/29/2019	0.00	0.00	1,787.50	1,787.50
OCIP LGIP	LGIP9LC	0.000	4/30/2019	N/A	0.00	0.00	6,608.80	6,608.80
Franklin Synergy Bank TN 2 1/31/2022	35471TCV2	0.000	4/30/2019	1/31/2022	0.00	0.00	406.03	406.03
Interest					0.00	0.00	20,776.14	20,776.14

Mesa Water District
Portfolio Holdings
Investment Report | PARS Trust
Report Format: By CUSIP / Ticker
Group By: Portfolio Name
Average By: Market Value
Portfolio / Report Group: Report Group: PARS Trust
As of 4/30/2019

Description	CUSIP/Ticker	Security Type	Face Amount/Shares	Cost Value	Market Value
PARS OPEB Trust					
Columbia Contrarian Fund	19766M709	Mutual Fund	3,260.93	74,808.15	85,338.57
DFA Large Cap	233203868	Mutual Fund	2,654.32	55,362.10	60,252.81
Dodge & Cox International	256206103	Mutual Fund	1,005.87	40,139.32	42,457.48
Dodge & Cox Stock Fund	256219106	Mutual Fund	683.83	125,115.91	131,371.56
Doubeline Core Fix Income	258620301	Mutual Fund	5,903.73	63,513.69	63,937.30
Harbor Capital Appreciation	411512528	Mutual Fund	684.43	43,456.14	51,763.44
Hartford Schroders Emerging Markets	41665H797	Mutual Fund	4,229.03	54,353.98	66,353.52
iShares Russell Mid Cap	464287499	Mutual Fund	1,445.00	54,310.97	80,862.20
Managers Behavioral Value	904504479	Mutual Fund	1,346.31	84,375.80	86,043.06
MFS International	552746356	Mutual Fund	1,260.80	35,209.17	43,421.70
PGIM Total Return Bond	74440B884	Mutual Fund	4,516.99	64,831.17	64,818.54
Pimco Total Return Fund	693390700	Mutual Fund	6,366.01	65,494.05	64,360.58
Price T Rowe Growth	741479406	Mutual Fund	715.75	40,773.70	49,416.21
US Bank PARS - OPEB Trust MM	MM4900	Money Market	16,339.64	16,339.64	16,339.64
Vanguard Growth & Income	921913208	Mutual Fund	2,690.08	187,922.08	215,799.10
Vanguard Real Estate	922908553	Mutual Fund	281.00	22,858.36	24,382.37
Vanguard Short Term	922031836	Mutual Fund	8,600.13	90,691.70	91,161.36
Victoria RS	92647Q363	Mutual Fund	858.91	65,122.56	69,356.98
PARS OPEB Trust			62,842.76	1,184,678.49	1,307,436.42
PARS Pension Trust					
Columbia Contrarian Fund	19766M709	Mutual Fund	33,615.33	869,253.00	879,712.91
DFA Large Cap	233203868	Mutual Fund	27,361.93	570,681.24	621,115.94
Dodge & Cox International	256206103	Mutual Fund	10,368.93	465,952.60	437,673.00
Dodge & Cox Stock Fund	256219106	Mutual Fund	6,786.01	1,353,917.20	1,303,660.18
Doubeline Core Fix Income	258620301	Mutual Fund	60,858.64	653,871.60	659,099.04
Harbor Capital Appreciation	411512528	Mutual Fund	7,049.15	513,753.00	533,127.30
Hartford Schroders Emerging Markets	41665H797	Mutual Fund	43,594.98	708,877.80	684,005.17
iShares Russell Mid Cap	464287499	Mutual Fund	14,890.00	649,399.80	833,244.40

Description	CUSIP/Ticker	Security Type	Face Amount/Shares	Cost Value	Market Value
Managers Behavioral Value	904504479	Mutual Fund	13,878.51	931,119.88	886,975.26
MFS International	552746356	Mutual Fund	12,996.88	430,475.67	447,612.66
PGIM Total Return Bond	74440B884	Mutual Fund	46,291.06	662,466.33	664,276.71
Pimco Total Return Fund	693390700	Mutual Fund	65,249.17	660,549.41	659,669.11
Price T Rowe Growth	741479406	Mutual Fund	7,378.43	491,357.01	509,406.87
US Bank PARS - Pension Trust Cash	CASH4901	Cash	6,210.16	6,210.16	6,210.16
US Bank PARS - Pension Trust MM	MM4901	Money Market	224,156.61	224,156.61	224,156.61
Vanguard Growth & Income	921913208	Mutual Fund	27,730.81	2,130,313.11	2,224,565.51
Vanguard Real Estate	922908553	Mutual Fund	2,893.00	229,250.80	251,025.61
Vanguard Short Term	922031836	Mutual Fund	88,206.91	926,753.26	934,993.23
Victoria RS	92647Q363	Mutual Fund	8,854.08	671,316.45	714,967.04
PARS Pension Trust			708,370.59	13,149,674.93	13,475,496.71
Total / Average			771,213.35	14,334,353.42	14,782,933.13

Mesa Water District
Transactions Summary
Monthly Treasurer's Status Report - Investment Activity
Group By: Action
Portfolio / Report Group: PARS OPEB Trust
Begin Date: 03/31/2019, End Date: 04/30/2019

Description	CUSIP/Ticker	YTM @ Cost	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Buy								
Pimco Total Return Fund	693390700	0.000	4/30/2019	N/A	18.317	185.18	0.00	185.18
PGIM Total Return Bond	74440B884	0.000	4/30/2019	N/A	12.967	186.08	0.00	186.08
Vanguard Short Term	922031836	0.000	4/30/2019	N/A	21.972	232.90	0.00	232.90
Buy					53.256	604.16	0.00	604.16
Dividend								
DFA Large Cap	233203868	0.000	4/1/2019	N/A	0.00	0.00	228.22	228.22
Vanguard Real Estate	922908553	0.000	4/2/2019	N/A	0.00	0.00	173.07	173.07
Doubeline Core Fix Income	258620301	0.000	4/2/2019	N/A	0.00	0.00	186.77	186.77
Pimco Total Return Fund	693390700	0.000	4/30/2019	N/A	0.00	0.00	185.18	185.18
PGIM Total Return Bond	74440B884	0.000	4/30/2019	N/A	0.00	0.00	186.08	186.08
Vanguard Short Term	922031836	0.000	4/30/2019	N/A	0.00	0.00	232.90	232.90
Dividend					0.00	0.00	1,192.22	1,192.22
Interest								
US Bank PARS - OPEB Trust MM	MM4900	0.000	4/30/2019	N/A	0.00	0.00	32.56	32.56
US Bank PARS - OPEB Trust MM	MM4900	0.000	4/30/2019	N/A	0.00	0.00	0.03	0.03
Interest					0.00	0.00	32.59	32.59

Mesa Water District
 Transactions Summary
 Monthly Treasurer's Status Report - Investment Activity
 Group By: Action
 Portfolio / Report Group: PARS Pension Trust
 Begin Date: 03/31/2019, End Date: 04/30/2019

Description	CUSIP/Ticker	YTM @ Cost	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Dividend								
DFA Large Cap	233203868	0.000	4/1/2019	N/A	0.00	0.00	2,352.58	2,352.58
Vanguard Real Estate	922908553	0.000	4/2/2019	N/A	0.00	0.00	1,781.80	1,781.80
Doubeline Core Fix Income	258620301	0.000	4/2/2019	N/A	0.00	0.00	1,925.36	1,925.36
Pimco Total Return Fund	693390700	0.000	4/30/2019	N/A	0.00	0.00	1,903.34	1,903.34
PGIM Total Return Bond	74440B884	0.000	4/30/2019	N/A	0.00	0.00	1,912.37	1,912.37
Vanguard Short Term	922031836	0.000	4/30/2019	N/A	0.00	0.00	2,394.45	2,394.45
Dividend					0.00	0.00	12,269.90	12,269.90
Interest								
US Bank PARS - Pension Trust MM	MM4901	0.000	4/1/2019	N/A	0.00	0.00	350.54	350.54
US Bank PARS - Pension Trust MM	MM4901	0.000	4/30/2019	N/A	0.00	0.00	0.29	0.29
Interest					0.00	0.00	350.83	350.83



FINANCE COMMITTEE

Major Staff Projects

Title	Comments	Status
Fiscal Year 2020 Budget	Budget Preparation	Completed
Human Resource Information System/Payroll System	Human Resource Information System/Payroll System	In Process
Procurement Software	Procurement System	In Process



COMMITTEE POLICY & RESOLUTION REVIEW

FINANCE COMMITTEE

Policy Assignments for 2019

Policy Name	Resolution No.	Date Adopted	Revision Schedule	Last Reviewed
Designated Funds - Financial Policies and Guidelines in Establishing Rates	1443	03/15/14	Review at least once every 5 years * Scheduled for the 07/22/19 meeting	03/15/14
Miscellaneous Water Services, Fees, and Charges	1423	10/23/12	Review at least annually * Scheduled for the 09/23/19 meeting	10/23/12
Travel and Business Expense Reimbursement	1467	11/16/15	Review and update as needed * Scheduled for the 10/28/19 meeting	03/20/17
Auditors, Policy to Solicit Proposals for Outside Services	1501	06/08/17	Review and update as needed	06/08/17
Capacity Charges	1449	08/14/14	Review and update as needed	08/14/14
Disposal of Surplus Property	1513	06/21/18	Review and update as needed	06/21/18
Identity Theft Prevention Program	1372	03/24/09	Review and update as needed	03/24/09
Investment Policy and Delegation of Authority	1506	12/14/17	Review and update as needed	12/20/18
Procurement Guidelines/ Disbursement Guidelines	1508	01/18/18	Review and update as needed	01/18/18



*Dedicated to
Satisfying our Community's
Water Needs*

MEMORANDUM

TO: Finance Committee
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: June 24, 2019
SUBJECT: Staff Memorandums

RECOMMENDATION

Discuss and take action as the Board desires.

STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.

PRIOR BOARD ACTION/DISCUSSION

At its November 12, 2015 meeting, the Board of Directors (Board) adopted standardized reporting within the Financial Impact section of staff memorandums to enhance Mesa Water District's financial decision-making process.

DISCUSSION

This item is agendaized at the request of the Executive Committee. The information in Attachment A is provided to assist the Board with the discussion of this item.

FINANCIAL IMPACT

None.

ATTACHMENTS

Attachment A: 2015 Standardized Financial Impact Reporting

2015 Standardized Financial Impact Reporting

Example #1 presents a scenario for a project that spans more than one year:

RECOMMENDATION

Award Change Order #4 to XYZ Company in the amount of \$250,000 and revise the Project Estimate to \$1,500,000.

FINANCIAL IMPACT

\$250,000 is budgeted in fiscal year 2016 and the requested funding will come from Cash on Hand.

	<u>Project Estimate Amounts</u>	<u>Project Cost Amounts</u>
Initial Project Estimate (FY 2014)	\$ 250,000	
Original Contracts		\$ 250,000
Change orders #1-3		0
Requested funding (Change Order #4)		<u>100,000</u>
Revised Contracts		<u>\$ 350,000</u>
Actual spent to date		\$ 232,154
Revised Project Estimate	\$ 350,000	

Example #2 presents a scenario for a project that spans more than one year:

RECOMMENDATION

Award Change Order #1 to XYZ Company in the amount of \$150,000 and revise the Project Estimate to \$350,000.

FINANCIAL IMPACT

No funds were budgeted this fiscal year and the requested funding will come from Cash on Hand.

	Scenario 2	
	<u>Project Estimate Amounts</u>	<u>Project Cost Amounts</u>
Initial Project Estimate (FY 2015)	\$ 200,000	
Original Contract, January 1, 2015		\$ 200,000
Requested funding (Change Order #1)		<u>150,000</u>
Revised Contract		<u>\$ 350,000</u>
Actual spent to date		\$ 200,000
Revised Project Estimate	\$ 350,000	

Example #3 presents a scenario in which an expense was not budgeted:

RECOMMENDATION

Award a contract to XYZ Company in the amount of \$100,000.

FINANCIAL IMPACT

No funds were budgeted and the requested funding will come from Cash on Hand.

Example #4 presents a scenario in which an expense was budgeted:

RECOMMENDATION

Award a contract to XYZ Company in the amount of \$80,000.

FINANCIAL IMPACT

\$85,000 is budgeted in fiscal year 2016, no funds have been spent to date.

Example #5 presents a scenario in which an expense exceeds the budgeted amount:

RECOMMENDATION

Award a contract to XYZ Company in the amount of \$135,000 and revise the Project Estimate to \$135,000.

FINANCIAL IMPACT

\$125,000 is budgeted in fiscal year 2016, no funds have been spent to date and the requested funding will come from Cash on Hand.

Example #6 presents a scenario when the Financial Impact is not quantifiable, such as the Board approving a Resolution:

FINANCIAL IMPACT

None.

REPORTS:

6. REPORT OF THE GENERAL MANAGER

REPORTS:

7. DIRECTORS' REPORTS AND COMMENTS



*Dedicated to
Satisfying our Community's
Water Needs*

MEMORANDUM

TO: Finance Committee
 FROM: Marwan Khalifa, CPA, MBA, Chief Financial Officer
 DATE: June 24, 2019
 SUBJECT: Capital Budget Update

RECOMMENDATION

This item is provided for information only.

STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.

PRIOR BOARD ACTION/DISCUSSION

At its May 3, 2018 meeting, the Board of Directors (Board) approved the proposed Fiscal Year 2019 Budget.

At its April 22, 2019 meeting, the Finance Committee discussed the Fiscal Year 2019 capital budget and directed staff to bring back to the Committee an information item regarding the capital budget, additional capital expense approvals by the Board, and the current year capital spend to date.

DISCUSSION

The approved capital budget for Fiscal Year (FY) 2019 totaled \$8,008,600, over half of which consisted of Well Automation and Rehab, Administration Building Improvements & HVAC, and Operations Routine Capital:

Description	FY 2019 Budget
Well Automation and Rehab	\$ 2,450,000
IT Security Upgrades	605,000
Operations Routine Capital (Hyd., Valves, Meters, etc.)	1,000,000
On-Call Services (Design, Paving, Const., & Const. Mgmt.)	350,000
Croddy/Chandler Pipeline Design & Construction	625,000
Santa Ana PRS Upgrade	111,600
Pipeline Integrity Testing Program	250,000
Administration Building Improvements (Phase III) & HVAC	1,808,000
Operations Non-Routine Capital (Vehicles, Other)	215,000
Reservoirs Pump Controls & Chemical Systems Project	239,000
Other Agency Projects	125,000
OC-44	80,000
Human Resource Information System	50,000
MWRF PLC Replacement Study	100,000
Total Capital	<u>\$ 8,008,600</u>



During the course of FY 2019, the Board has approved approximately \$3,040,000 of additional capital for Well Automation and Rehab, Administration Building Improvements & HVAC, and Operations Building Flood Mitigation:

Description	Additional Board Approvals
Well Automation and Rehab	\$ 419,260
Administration Building Improvements (Phase III) & HVAC	2,381,313
Operations Building Flood Mitigation	239,745
Total Capital	<u>\$ 3,040,318</u>

Budgeted capital spend plus additional Board approvals totaled \$11,048,918 in FY 2019. The current spend through April 30, 2019 is \$9,301,339. The forecasted capital spend for FY 2019, at June 30, 2019, is estimated at \$11,040,958, slightly under the budgeted capital spend amount:

Description	Approved Total FY 2019 Capital Budget	FY 2019 Spend as of April 30	Total Forecasted FY 2019 Spend
Well Automation and Rehab	\$ 2,869,260	\$ 3,398,701	\$ 3,699,969
IT Security Upgrades	605,000	43,348	43,348
Operations Routine Capital (Hyd., Valves, Meters, etc.)	1,000,000	624,105	748,925
On-Call Services (Design, Paving, Const., & Const. Mgmt.)	350,000	256,137	376,042
Croddy/Chandler Pipeline Design & Construction	625,000	331,867	391,785
Santa Ana PRS Upgrade	111,600	210,304	531,106
Pipeline Integrity Testing Program	250,000	99,554	114,382
Administration Building Improvements (Phase III) & HVAC	4,189,313	3,128,398	3,645,778
Operations Non-Routine Capital (Vehicles, Other)	215,000	291,263	343,398
Reservoirs Pump Controls & Chemical Systems Project	239,000	127,982	197,436
Other Agency Projects	125,000	79	62,179
OC-44	80,000	92,296	92,296
Human Resource Information System	50,000	39,859	39,859
MWRF PLC Replacement Study	100,000	51,041	70,050
Well 5 Safety	-	20,637	20,637
Operations Building Flood Mitigation	239,745	357,685	357,685
Reservoir 2 12" Fill Line Fix	-	88,562	158,562
Disinfection Conversion Study	-	139,521	147,521
Total Capital	<u>\$ 11,048,918</u>	<u>\$ 9,301,339</u>	<u>\$ 11,040,958</u>

FINANCIAL IMPACT

None.



ATTACHMENTS

None.



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MEMORANDUM

TO: Finance Committee
FROM: Marwan Khalifa, CPA, MBA, Chief Financial Officer
DATE: June 24, 2019
SUBJECT: Claim of Mesa Verde Collection Association

RECOMMENDATION

This item is provided for information only.

STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.
Goal #6: Provide outstanding customer service.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

On April 16, 2019, Mesa Water District (Mesa Water®) received a claim from ratepayer Mesa Verde Collection Association (Association). The Association is requesting that Mesa Water repair the fire hydrants and clean the concrete sidewalks.

The Association stated that the fire hydrants within the Mesa Verde Collection neighborhood have leaked and rusted, and that, additionally, the rust has stained the sidewalks. Staff examined the locations and concluded that it appeared that the fire hydrants were not leaking and that the cause of the rust appeared to be water sprinklers spraying the hydrants, therefore rusting the sidewalks.

Staff consulted ACWA/JPIA regarding the claim and was advised that, since the claim was related to an equipment issue, the District should handle the claim in house.

Staff also consulted with Legal Counsel, Atkinson, Andelson, Loya, Ruud & Romo, who supported Mesa Water staff's recommendation to deny the claim and recommended that a denial letter be mailed out as soon as possible.

After consultation with ACWA/JPIA and Legal Counsel, Mesa Water staff denied the claim in question within forty-five days of presentation. The claim was denied in writing on May 29, 2019. The claimant now has six months in which to file suit.

FINANCIAL IMPACT

There is no financial impact for the discussion of this matter.

If a suit is filed, Mesa Water could expend funds, the amount of which is unknown at this time.



ATTACHMENTS

Attachment A: Claim Form
Attachment B: Denial Letter

RECEIVED

APR 16 2019

Claim Form

ADMINISTRATIVE SERVICE

(A claim shall be presented by the claimant or by a person acting on his behalf.)

APR 16 2019

NAME OF DISTRICT: Mesa Verde District

RECEIVED

1 Claimant name, address (mailing address if different), phone number, social security number, e-mail address, and date of birth.
Effective January 1, 2010, the Medicare Secondary Payer Act (Federal Law) requires the District/Agency to report all claims involving payments for bodily injury and/or medical treatments to Medicare. As such, if you are seeking **medical damages**, we **MUST** have both your Social Security Number and your date of birth.

Name: Mesa Verde Collection Assoc. Phone Number: [REDACTED]
Address(es): [REDACTED] Social Security No.: NA
[REDACTED] Date of Birth: [REDACTED]
[REDACTED] E-mail: [REDACTED]

2 List name, address, and phone number of any witnesses.

Name: See enclosed photos
Address:
Phone Number: ()

3 List the date, time, place, and other circumstances of the occurrence or transaction, which gave rise to the claim asserted.

Date: Time: Place:
Tell What Happened (give complete information): Fire hydrant within the Mesa Verde Collection have rusted causing rust damage to sidewalks within the Mesa Verde Collection neighborhood. (See enclosed photos Exhibit A)
Fire hydrant along Mesa Verde (exterior street) adjacent to the Mesa Verde Collection show NO rust stains to sidewalks (see enclosed photos - Exhibit B)

NOTE: Attach any photographs you may have regarding this claim.

4 Give a general description of the indebtedness, obligation, injury, damage, or loss incurred so far as it may be known at the time of presentation of the claim.

Fire hydrants need to be repaired to prevent further rust damage. All rust stains must be removed from concrete sidewalks. Concrete areas need to be replaced as necessary if stains can not be removed.

5 Give the name or names of the public employee or employees causing the injury, damage, or loss, if known.

N/A

6 The amount claimed if it totals less than ten thousand dollars (\$10,000) as of the date of presentation of the claim, including the estimated amount of any prospective injury, damage or loss, insofar as it may be known at the time of the presentation of the claim, together with the basis of computation of the amount claimed. If the amount claimed exceeds ten thousand dollars (\$10,000), no dollar amount shall be included in the claim. However, it shall indicate whether the claim would be a limited civil case.

NA

Date: 4-16-2019 Time: Signature: [REDACTED]

ANSWER ALL QUESTIONS. OMITTING INFORMATION COULD MAKE YOUR CLAIM LEGALLY INSUFFICIENT!

Exhibit
A

















Exhibit
B













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Division II*

Paul E. Shoenberger, P.E.

General Manager

Denise Garcia

District Secretary

Marwan Khalifa, CPA, MBA

District Treasurer

**Atkinson, Andelson,
Loya, Ruud & Romo**

Legal Counsel

1965 Placentia Avenue
Costa Mesa, CA 92627
tel 949.631.1200
fax 949.574.1036
info@MesaWater.org
MesaWater.org

May 29, 2019

VIA CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Mesa Verde Collection Assoc.


Re: Claim Filed on behalf of Mesa Verde Collection Association

Notice is hereby given that the claim which you presented to the Mesa Water® Board of Directors or Officer on April 16, 2019 was rejected on May 28, 2019.

WARNING

Subject to certain exceptions, you have only six (6) months from the date this notice was personally delivered or deposited in the mail to file a State Court Action on this claim. See California Government Code §945.6. Your time for filing an action in federal court may be less than this six (6) months.

You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

In providing this notice, or by any other action it has taken on this claim, Mesa Water District (Mesa Water) does not intend to relinquish or waive any of its legal claims requirements or any rights or defenses potentially available to Mesa Water or its officers, directors, employees or agents.

Should you file a lawsuit in this matter which is determined to be in bad faith and without reasonable cause, please be advised that Mesa Water will attempt to recover all of its defense costs from you as allowed by California Code of Civil Procedure §128.7 and §1038.

If you have any questions about your claim, or this letter, please call the undersigned or our claims administrator at 800.231.5742.

Sincerely,



Denise Garcia
Administrative Services Manager/District Secretary

c: Claim File

CLOSED SESSION:

10. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE 54957.6:
District Negotiator: General Manager
Employee Organization: District Employees